



TOWN OF  
**LEXINGTON**  
MASSACHUSETTS

ANNUAL REPORT 2020



# ANNUAL REPORT 2020

Town of Lexington, Massachusetts

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*Each year, volunteers get the unique opportunity to learn about their Town through their work on this report. We hope those who peruse this Report also discover something new and interesting about Lexington. Many thanks to the hardworking team listed above, and the committee members and town staff who contributed to this report. This report, including narratives, covers the fiscal year July 1, 2019 to June 30, 2020. Unless otherwise noted, financial data reports the total dollars expended in the fiscal year (FY) that began July 1, 2019 and ended June 30, 2020.*

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## MESSAGE OF THE SELECT BOARD

Massachusetts law requires that the Select Board, prior to the annual Town Meeting, issue an Annual Report for use by the residents of the Town. The 2020 annual Town Report presented here provides, among other things, financial data relating to the Town for the fiscal year 2020 that covers the period July 1, 2019 through June 30, 2020. In addition, the report contains highlights of the accomplishments of the many departments, boards, committees, and commissions that are responsible for the governance of Lexington.

This Annual Town Report is just one of several ways by which citizens may be informed of what is going on in the Town. The Town's Web site at [www.lexingtonma.gov](http://www.lexingtonma.gov) provides links to many other resources including the websites for the schools and the Town Meeting Members Association. From our Town website you can also find all budget documents as they are generated and the minutes of all committee meetings which provide valuable insight into the departments and committees. Meetings of the three elected boards, Select Board, School Committee, and Planning Board are covered by LexMedia, our Public, Educational, Governmental (PEG) access provider, and broadcast by all three of the Town's cable television providers. LexMedia covers other Town meetings and events as well. For more up to the minute information, residents can register for CodeRED — the Town's emergency notification system — for texts, emails, and automated phone calls about closings, detours, or emergencies. Residents can sign up for the monthly Town news email and periodic emails and e-newsletters from specific departments and boards/committees. Residents can also follow the Town's Social Media accounts on Facebook and Twitter.

The Select Board acknowledges the leadership provided by Town Manager, James Malloy, his outstanding staff, and the dedicated Town employees who manage the day-to-day operations of the Town and make Lexington a special place to live, work and visit. Of special note, however, are the countless volunteer hours provided by the citizens who comprise our many boards, committees, and commissions. The Select Board extends its continued thanks, appreciation, and admiration to the many residents whose work and civic engagement make it possible for Lexington to be a well-managed town.

Douglas M. Lucente, Chair

Jill I. Hai, Vice Chair

Joseph N. Pato

Suzanne E. Barry

Mark D. Sandeen



# LEXINGTON BY THE NUMBERS

Settled 1642,  
incorporated as Town of Lexington 1713

Latitude	42.26N
Longitude	71.13W
Area of Town Acres	10,650.42
Area of Town in Square Miles	16.64
Extreme Length in Miles	5.80
Extreme Width in Miles	4.85
Highest Elevation (feet above MSL)	374
Lowest Elevation (feet above MSL)	110



	FY2019	FY2020
Population	31,626	31,338
Public School Enrollment	7,259	6,921
Town-owned Conservation Land, Acres	1,392	1,398
Total Revenue Sources	\$249,841,600	\$260,930,245
Total Operating Expenses	\$249,877,016	\$257,700,586
Property Tax Bill for Home of Average Value (excludes CPA surcharge)	\$14,834	\$15,547*
Typical Annual Residential Water/Sewer Bill (120 HCF per year)	\$1,638	\$1,758
Solid Waste Trash (tons)	8,368	8,387
Recycled Materials (tons)	3,857	3,851
Home of Average Value (single-family home)	\$1,051,000	\$1,106,000
Home of Median Value (single-family home)	\$939,000	\$924,000
Single-family homes sold	355	307
Single-family homes demolished	81	74
Permits issued for new single-family homes	98	100
Town of Lexington Moody's Credit Rating	Aaa	Aaa

## Town of Lexington

1625 Massachusetts Avenue, Lexington, MA 02420 • 781-862-0500 • [www.lexingtonma.gov](http://www.lexingtonma.gov)

## SELECT BOARD

Five members elected by the voters at large to overlapping 3-year terms: Chair Douglas M. Lucente, Vice-Chair Jill I. Hai, Joseph N. Pato, Suzanne E. Barry, and Mark D. Sandeen. In March 2020, Mr. Lucente and Mr. Sandeen were re-elected to 3-year terms.

### Year of Unprecedented Challenges

The Select Board permanently changed the Town Office Building hours to offer late-night access for residents to do business. In September, two members of the Select Board, the Town Manager, and several members of the senior management teams visited the town's sister city in Antony, France. In March 2020, business as usual changed quickly. The Board's focus shifted to responding to the pandemic. The state of emergency in the Commonwealth forced changes to all municipal business practices. The Select Board, in consultation with the Town Moderator, postponed the 2020 Annual Town Meeting while considering alternatives. All public meetings were transitioned to a virtual format accessible by the public using the application Zoom. The Town held a training session on the use of the new virtual format for chairs of boards and committees to enable the Town to operate while adhering to the quarantine and social distancing guidelines. For the rest of FY2020, all in-person own events were canceled. To help struggling residents, the Board extended second quarter property tax due dates. The fiscal year ended with the Town developing reopening options for businesses and town departments.

### Fiscal Resiliency

As the year began, the Town wrestled with planning for a series of large capital projects and with growth in the operating budget fueled by increases in the school department expenses



Select Board:  
 Top Row l-r: Jill Hai, Vice Chair; Doug Lucente, Chair; Suzie Barry, Member  
 Middle Row l-r: Kim Katzenback, Executive Clerk; Joe Pato, Member; Mark Sandeen, Member  
 Bottom Row l-r: Kelly Axtell, Deputy Town Manager; Jim Malloy, Town Manager; Stacey Prizio, Department Assistant

in excess of revenue growth. The challenges posed for future budgets is partially softened by healthy balances in a range of stabilization and reserve accounts that allow for more gradual budget adjustments.

The emergence of the COVID-19 pandemic mid-year created many new uncertainties. As a result, the FY2021 budget approved by Town Meeting reduced spending in several areas and held more funds in reserve to offset potential revenue shortfalls. Fortunately, Lexington's property tax collections--the Town's largest revenue source--remained strong and revenue from new growth exceeded projections for the year. Some departments and programs, however, faced sharp reductions in enterprise revenue. Activities impacted by the shutdown, such as recreation programs and tourism services, were restructured and supported by general fund revenue.

Experience through the end of FY2020 confirmed that the biggest impact on town finances are from revenue shortfalls, not additional spending. The Town took the following steps to provide flexibility:

- Encouraged municipal and school staff to forego spending in FY2020 if unneeded due to the shutdown of town buildings.
- Froze municipal and school hiring of non-essential staff.
- Town Meeting approved the FY2021 budget as proposed, except for eliminating the additional transfer into the Capital Stabilization Fund (\$1.77 million) and reducing the transfer into the OPEB Stabilization Fund (\$1.18 million).
- Town Assessor staff completed review of recently completed building permits to ensure that valuations are accurate for FY2021 and capture the full amount of available new growth.
- Obtained additional revenue from supplemental bills passed by the state legislature.
- Accessed available COVID-19 funding sources, including CARES Act grants and FEMA reimbursements.

The FY2021 capital budget was developed within the established capital policy framework to ensure adequate planning and funding for capital investment, particularly cash capital projects within the general fund. This capital investment strategy includes the following major elements:

- Multi-year planning for capital investment;
- Debt exclusions for major capital projects; and
- Ensuring sufficient operating budget resources for maintaining capital assets.

Lexington's capital budgeting has two components. The first is programmatic capital which includes those items that

*(continued on next page)*

## SELECT BOARD (continued)

are budgeted every year on an ongoing basis to replace and maintain existing capital. This is budgeted with an inflationary index based on the Boston Consumer Price Index. The second component is project capital — one-time capital items that are considered on a prioritized basis, sorted so that the highest priorities requests are funded annually within the recommended amount of 1.0% to 1.5% of the general fund operating budget per year. These items are maintained in the 5-year Capital Plan

Beginning with the FY2021 budget process, capital planning uses a 9-factor rating system that considers

- (1) public safety & health;
- (2) infrastructure needs;
- (3) quantity of use;
- (4) efficiency of services & administration;
- (5) legal requirements;
- (6) public support;
- (7) quality of life;
- (8) ongoing expenses; and
- (9) budgetary constraints.

### Select Board Goals

Each year following the Annual Town Meeting, the Select Board meets to discuss its goals and establish and confirm a framework of critical outcome areas. This process provides structure for initiatives that the Board wants the municipal organization to focus on and guides the annual budget process. During FY2020, the Select Board hired a consultant to facilitate the goal-setting process. Meetings were held with the senior management team and chairs of various boards and committees. After holding an off-site goal-setting retreat, the Select Board adopted five top priorities, four high priorities, and three other priorities for January 2020 to December 2021. The Select Board addressed these priorities and other important issues during FY2020. Highlights are described below.

### Housing Options

In 2018, to foster the creation of more affordable and diverse residential dwelling units, the Select Board created the Special Permit Residential Development (SPRD) Zoning Bylaw Amendment Ad Hoc Committee. It charged the 9-member committee with consulting stakeholders, reviewing housing data, and preparing a statement of values to inform the drafting of a zoning bylaw amendment and warrant article either to revise or replace the Special Permit Residential Development Zoning Bylaw. The committee presented the statement of values in a report to Fall Special Town Meeting 2019. The Town then engaged a consultant to develop a bylaw amendment. The Committee is reviewing alternative propos-

als; these presentations and draft amendments are available on the committee's webpage.

The Select Board approved a Memorandum of Understanding (MOU) for the redevelopment of 186 Bedford Street. The project will preserve, renovate, and reuse an original historic structure and barn and create a mixed-use development of first floor retail with 13 apartments above. Four of the units will be affordable units, qualifying all 13 to be eligible for the State Housing Inventory (SHI). In addition, the MOU provided for sustainable design commitments, parking mitigation payments, transportation demand management contributions, and funding improvements at Garfield Park.

### Center Streetscape Update

Following the 2019 Annual Town Meeting, staff unsuccessfully pursued a MassWorks grant. Subsequently, the project timetable was revised, and staff met with the architect and the working group, a subset of the Center Streetscape Ad-Hoc Committee, to finalize the 100% design plans. The project will be bid in the winter of 2020 and a contractor selected. Staff will coordinate regular meetings with the center businesses and develop a communications plan for the project. The projected project start date is spring 2021; completion will take approximately two construction seasons. The Battle Green Streetscape project will be brought to 100% design during the next two years with construction targeted following completion of the Center Streetscape Project. The goal is to finish the streetscape by fall 2024 in anticipation of the 2025 Town Celebration.

### Hartwell Avenue Zoning Initiative

The Select Board continues to explore strategies for economic development and zoning initiatives in the north section of Hartwell Avenue. Residents and business owners cite traffic issues as one of the key concerns. The state maintains a Transportation Improvement Program (TIP) list which contains all transportation related infrastructure projects slated to receive state and federal funding. To stay on the TIP list and potentially advance in the queue for TIP funding, a project must first have a 25% design, paid for by the local municipality. The Town successfully requested \$1.5 million under Article 8 of Special Town Meeting 2019 to fund the development of the 25% design “for a major transportation improvement project to include minor improvements on Wood Street, four travel lanes in most of the project corridor, a sidewalk or multi-modal path and bike lanes on both sides of the roadways; raised center medians; safe pedestrian accommodations and crossings; and reconstruction of major intersections: Bedford Street and Hartwell Avenue intersection and the intersection of the on and off ramps to I-95.” Anticipating growth at Hanscom Air Force Base and Lincoln Labs, the Town will pursue all available options for state and federal financing to meet a goal of funding construction

*(continued on next page)*

## SELECT BOARD (continued)

through external resources. The Town is working with its state and federal legislative delegations to this end.

### Affordability for Residents

The Select Board remains committed to minimizing the burden of property tax increases on residents. Neither the FY2020 budget nor the FY2021 budget approved at the Annual Town Meeting requires a Proposition 2½ operating override. Annual Town Meeting also approved two articles related to tax deferrals. Under state law, qualifying property owners age 65 or older annually can choose to defer their property tax until their home is sold or the owner dies without a surviving spouse.

The first article raised the income threshold for participation in this program from \$75,000 to \$90,000. The second article authorized the Select Board to petition the legislature for special legislation which would allow Lexington to delay the change in interest rates associated with tax deferrals upon the death of the homeowner. In Lexington, the property tax deferrals for FY20 accrue interest at the rate of 2.55% (1.41% for FY 2021). Current law requires that the interest rate increase to 16% immediately upon the death of a homeowner who does not have a surviving spouse. The home-rule petition would provide a year grace period to allow heirs a reasonable time to sell or convey the house and pay the deferred taxes plus interest.

### Municipal and School Buildings

The Select Board and School Committee adopted their first joint policy, the Integrated Design and Construction Policy in October 2019, which set high performance standards for the design and construction of all town and school buildings. The policy prioritizes the health of building occupants by setting high performance standards for indoor air quality. In addition, the policy asks design teams to deliver all-electric, high efficiency, resilient designs that maximize the amount of renewable energy generated onsite, while lowering total life cycle cost.

The Board continues to address the issues of maintaining and improving Town infrastructure.

- The Lexington Fire Department Headquarters replacement project construction began November 2018 and is expected to be completed in October 2020 with a project budget of \$19,947,000.
- Maria Hastings Elementary School replacement project construction began May 2018 with student relocation to the new school in February 2020 and completion expected in October 2020 with a budget of \$65,279,418. It will be a net zero energy building upon completion of the solar energy system installation.

- The Lexington Children's Place preschool project began construction in May 2018 with students moving into the new school in September 2019 with a project budget of \$15,079,342. It will be a net zero energy building upon installation of the solar energy system.

Other significant projects include:

- The Visitors Center replacement project construction began in May 2019 and was completed in May 2020 with a project budget of \$5,100,000.
- The Westview Cemetery Building replacement project construction was approved at Annual Town Meeting in 2020 under Article 16k with an estimated project budget of \$3,290,000.
- The Lexington Police Station building project is in the design phase. The proposed project budget is \$25,651,791. The Police Station firing range project was postponed at Annual Town Meeting 2020.
- The Hosmer House (formerly known as the White House), located at 1557 Massachusetts Ave, is expected to be relocated to avoid interfering with the expected location of the new police station.
- Lexington High School - With severe overcrowding, outdated building systems, and spaces that do not adequately support the academic program, the school needs to be replaced or renovated and expanded. After the Massachusetts School Building Authority (MSBA) chose not to fund the project for 2020, the Superintendent, supported by the School Committee and Select Board, resubmitted the Statement of Interest to MSBA in March 2020.

### Sustainability Initiatives

The first Sustainability Director was hired in May of 2020 and reports directly to the Town Manager. The Town signed Power Purchase Agreements in May 2020 to install solar energy systems on the rooftops of Diamond Middle School, Hastings Elementary School and Lexington Children's Place and in the parking lots of Bowman Elementary School, Bridge Elementary School, Clarke Middle School, Diamond Middle School, Harrington Elementary School, Hastings Elementary School, and Lexington Children's Place. The systems are expected to produce more than three million kWh of electricity a year, about 25% of the Town's electricity. Installation is expected to be complete by the end of 2020.

Lexington renewed the Community Choice electricity program in June 2020, lowering electricity rates for the two years starting January 2021 while providing 100% renewable electricity to more than 10,000 Lexington electricity custom-

*(continued on next page)*



## SELECT BOARD (continued)

ers and saving them more than \$2.5 million cumulatively. The Town also signed a 2-year electricity supply agreement to purchase 100% renewable electricity for all municipal and school facilities.

The Town installed ten additional electric vehicle charging stations in municipal parking lots substantially funded by the Eversource electric vehicle charger installation program and a state grant.

### Diversity Equity Inclusion

One High Priority Goal is to diversify the municipal staff. In January, several members of the Select Board and municipal staff attended a presentation on the National League of Cities (NLC) Racial Equity and Leadership (REAL) Program. To take advantage of racial equity resources, the Town joined the NLC and the Government Alliance on Race and Equity (GARE). In June, Annual Town Meeting 2020 approved \$125,000 in design funding toward a feasibility study of an upgraded police training facility on Hartwell Avenue. In the context of a national reckoning with racial injustice in policing, the Select Board subsequently asked Town Meeting to reconsider that appropriation, and it voted to delay further funding for police facilities pending community conversations on racial equity, social justice, and policing. The Select Board also agreed to begin a comprehensive examination of racial equity and social justice status and opportunities and authorized engaging a consultant to guide the work of community conversations, lead a thorough policy review, recommend organizational change, and direct action planning and implementation. The Board added a standing racial and social equity update item to its regular meeting agenda. This commitment will continue for the foreseeable future.

### 2025: The 250th Anniversary of the Battle of Lexington

In anticipation of the 250th Anniversary of the Battle of Lexington in 2025, the Select Board established the Semiquincentennial Commission (Lex250) as the official Town entity dedicated to helping the Town plan events. It charged the Commission with making recommendations and coordinating town-wide activities and events related to the nation's founding in coordination with local, state, regional and federal events. As part of its study and investigation, the Commission shall develop a comprehensive plan for celebrating and promoting the 250th Anniversary of the Battle of Lexington to include: identifying funding needs and potential sources of funding including but not limited to commemorative memorabilia, public/private partnerships, gifts and grants (private, state, federal); identifying opportunities for individuals or organizations to participate in celebrations with a commitment to diversity, inclusiveness, and opportunity at all levels and activities; investigating opportunities for a possible permanent memorial; considering transporta-

tion-related issues and marketing and communications strategy; determining necessary sub-committees or additional staffing requirements (event planning); seeking proper approval from the Select Board and updating the Select Board at least quarterly. Recruitment for membership on the Commission is underway. In addition, there will be ample opportunities for interested residents and groups to volunteer as part of Lex250 events.

### Virtual Town Meeting

As the COVID-19 pandemic began to spread in Massachusetts, it became clear that business as usual was not going to work for the 2020 Annual Town Meeting. Lexington's 189 elected Town Meeting Members, eight at-Large members, staff, and citizen article proponents could not gather in Battin Hall to conduct the Town's annual business and maintain safe social distancing. In mid-March 2020, a small team began exploring how Town Meeting could be converted into a safe, secure, and inclusive experience. Among the challenges: the legality of a virtual town meeting; no off-the-shelf commercial system existed that provided an experience that resembled the in-person experience; Town Meeting Members ranged broadly in their comfort with using technical solutions; and little time before the annual budget needed to be approved.

Within a few weeks the team settled on a multi-pronged approach. Town Counsel, the Moderator, and the Town Manager worked with Lexington's state representative to create legislation enabling a virtual town meeting for representative town meetings. Two members of the Select Board developed a system that combined a Zoom Webinar, a secure voting system, and a custom speaker management system that emulated the in-person experience for Town Meeting Members. Staff learned how to operate the innovative system and conducted more than a dozen training sessions so that all Town Meeting Members could comfortably participate in the meeting. The Lexington virtual Town Meeting portal was fully functional and used for the June 1 opening of the Annual Town Meeting. On June 5 the governor signed S.2680 providing legal authority to conduct a virtual town meeting with retroactive language applicable to Lexington's meeting.

The successful virtual Town Meeting, the first in Massachusetts, allowed important Town business to be conducted amidst a global pandemic. The Select Board learned that making government digital also makes it more accessible and serves as a model to increase participation by residents.

The success of the meeting is a testament to Lexington's flexibility and tradition of civic engagement made possible through extensive planning, developing, and training. Staff members worked hard to ensure that Town Meeting Members who were uncomfortable with technology were able to actively participate. Finally, Town Meeting Members showed their resilience and commitment to participatory democracy.



# TOWN MANAGER

Personnel	FY2020	FY2021
Full Time	9*	9
Part Time	1	1

**ROLE:** As the Chief Executive Officer of the Town, established in the Select Board-Town Manager Act, the Town Manager administers the policies and procedures of the Select Board, enforces bylaws and actions passed by Town Meeting, proposes the operating and capital budgets and manages the daily operation of all Town departments. The Town Manager's Office also includes the Human Resources Office.

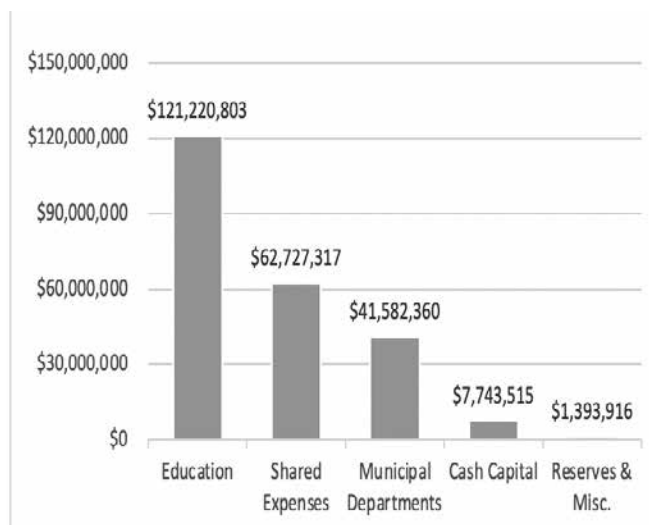
**APPOINTED** by the Select Board, James Malloy has served as the Town Manager since October 2018.

*\*The Public Information Officer position was developed and added to staff in FY2019.*

## Form of Government

The current Town Manager/Select Board/Town Meeting form of government dates back to a 1968 Act of the State legislature based on a plan developed by the Town Structure of Government Committee. Lexington had previously operated under a Select Board/Executive Secretary plan. The Select Board/Town Manager Act brought major realignment of responsibilities including changes in methods of appointment, closer supervision of administrative functions, and centralized control of purchasing. In 2019, the Town submitted a home rule petition to change the term Selectmen to the more gender-neutral Select Board which was approved by the Legislature and signed by the Governor.

### FY2021 General Fund Approved Budget



## Budget

The FY2021 budget process continued the collaborative effort among the Select Board, School Committee, Appropriation and Capital Expenditures Committees, and municipal staff. Four budget summit sessions resulted in consensus on a balanced budget for Town Meeting consideration that addressed many pressing needs. The FY2021 General Fund budget totals \$234,667,911, an increase of \$5,331,240 or 2.3% over the adopted FY2020 budget. Chart 1 shows the breakdown of the expenditures by use.

For several years, the Town has been preparing for several capital debt exclusion projects focused primarily on public safety and school improvements. To support these projects, the Select Board recommended and Town Meeting adopted the creation of a Capital Stabilization Fund. In light of the global pandemic and corresponding fiscal downturn in Spring 2020, the transfer into the Capital Stabilization Fund was deferred to preserve fiscal options for the Town. This reserve fund now has a balance of approximately \$20.6 million. Table 1 shows the amounts voted into and out of that fund since FY2017. The amounts appropriated for Exempt Debt Service Tax Relief and Other School and Municipal Capital Projects help to alleviate the residential tax burden.

Free Cash as of July 1, 2019 was certified at \$12,716,777, the bulk of which was appropriated to support the FY2021 capital and operating budgets. A higher amount of free cash was left unallocated in 2020 compared to prior years, which preserve fiscal flexibility for the Town during the global pandemic and corresponding fiscal downturn. Table 2 shows the four-year history of the certification and uses of Free Cash.

While the free cash appropriation into the Other Post-Employment Benefits (OPEB) Trust Fund was withheld in FY2021, Town Meeting appropriated \$750,000 from the tax levy (Article 17) to help fund the liability for retiree health care costs. The balance as of July 1, 2020 in the OPEB trust fund is \$19,216,182.

## Highlights

- In June 2020, Lexington became the first Town in the Commonwealth to successfully hold a virtual town meeting. Over the course of four nights, Town Meeting Members voted on 8 articles, as well as a consent agenda, and a number of articles being referred back to the Town boards and committees. This virtual platform allowed for important business to be conducted amidst a global pandemic.
- In the Fall of 2019, the Town created the Sustainability Director position to lead the Town's sustainability goals and initiatives. In the Spring of 2020, the Town hired Stella Carr as the first Sustainability Director.

*(continued on next page)*

## TOWN MANAGER (continued)

TABLE 1: Activity of Capital Project Stabilization Fund					
	FY2017	FY2018	FY2019	FY2020	FY2021
Beginning Balance	\$16,725,947	\$23,203,209	\$28,597,933	\$27,727,713	\$25,229,254
Amount into Capital Projects Stabilization Fund	\$6,991,205	\$7,690,398	\$3,560,335	\$2,269,456	\$0
Revised Balance	\$23,717,152	\$30,893,607	\$32,158,268	\$29,997,169	\$25,229,254
Exempt Debt Service Tax Relief	\$0	\$(2,400,000)	\$(4,500,000)	\$(5,200,000)	\$(4,600,000) <sup>1</sup>
Other School and Municipal Capital Projects	(\$710,000)	\$(324,500)	\$(573,500)	\$0	\$0
Interest Income	\$196,058	\$428,826	\$642,943	\$432,085	\$ (est)
Closing Balance	\$23,203,209	\$28,597,933	\$27,727,711	\$25,229,254	\$20,629,254

<sup>1</sup> The amount appropriated from the Capital Stabilization Fund at the 2020 Annual Town Meeting was \$3.5M, and an additional \$1.1M was appropriated at the 2020 Fall Special Town Meeting #3 (Article 3), for a total of \$4.6M being appropriated from the Capital Stabilization Fund in FY2021.

TABLE 2: Uses of Free Cash				
FY Certified	FY2016	FY2017	FY2018	FY2019
Amount Certified	\$14,087,869	\$13,062,051	\$13,401,094	\$12,716,777
FY Appropriated	FY2018	FY2019	FY2020	FY2021
In support of operating budget	\$3,800,000	\$3,740,000	\$2,900,000	\$2,200,000
Cash Capital	\$3,350,000	\$4,050,245	\$4,400,000	\$4,900,531
Capital Stabilization Fund	\$5,000,000	\$502,085	\$1,536,759	\$0
Retire Note for Land Purchases – Debt Service		\$3,050,000	\$2,234,614	\$2,403,450
Set-Aside for Unanticipated Current FY Needs	\$200,000	\$200,000	\$200,000	\$200,000
Other Post-Employment Benefits (OPEB) <sup>2</sup>	\$1,079,721	\$1,079,721	\$1,129,721	\$0
Getting to Net Zero	\$40,000			
Total Appropriated Free Cash	\$10,287,869	\$12,622,051	\$12,401,094	\$9,703,981
Unallocated	\$618,148	\$440,000	\$1,000,000	\$3,012,796

<sup>2</sup> The OPEB funding above does not reflect appropriations of \$750,000 in FY2018, FY2019, FY2020, and FY2021 from the tax levy. In addition, the Water & Sewer Enterprise funds contributed \$13,174 to OPEB in FY2018 and FY2019, and \$5,765 in FY2020.

## TOWN MANAGER (continued)

- Within the 2019-2020 school year, the Town constructed its first ever net-zero buildings, the Lexington Children's Place and Maria Hastings Elementary School. These projects support the Town's commitment to clean energy and the goal to make all new buildings net-zero moving forward.
- In the Spring of 2020, Tom Case retired as the Chief Information Officer and the department was re-organized as the Department of Innovation and Technology, and Tim Goncalves was promoted as the new Director of Innovation and Technology.

## Human Resources

The Human Resources Department spent time in fiscal year 2020 bargaining with the Town's unions. The Town currently has settled agreements with the Local 1703 Building Custodians, the Lexington Police Association, and the AFSCME Public Safety Dispatchers through fiscal year 2021; the Police Superiors Association, the SEIU Local 888 School Crossing Guards, the Lexington Municipal Employees' Association, the Lexington Municipal Management Association, and the IAFF Local 1491 Fire Department through fiscal year 2022; and the AFSCME Local 1703 Public Works through fiscal year 2024. The Town is currently negotiating with the Cary Memorial Library Staff Association for a successor collective bargaining agreement.

Other accomplishments of the Human Resources Department in fiscal year 2020 include:

- Coordinated the Town's annual open enrollment and processed over 160 changes to active and retired employees' health, dental, and life insurance coverage as well as over 65 pay period changes for current school employees.
- Completed recruitments and onboarding for 168 position vacancies throughout the organization, including one senior management position and completed benefits enrollment for approximately 123 new school department employees.
- Assisted the Police and Fire Chiefs in selecting vendors for upcoming FY21 promotional assessments.
- Assisted new workers' comp/IOD third party administrator to establish work flow process.
- With the assistance of the Wellness Coordinator, continued the annual Wellness Day/Benefits Fair.
- Continuing the long-term planning for physical development, including the inter-related areas of land use, transportation, economic development, housing, open space and recreation, natural resources, historic resources, and public facilities.
- Expanding public communication to develop comprehensive and coordinated plan for communicating with and engaging the community.
- Promoting a culture of shared technology applications and practices, governed by sound organizational policies and procedures and oriented toward meeting both specific and general needs.
- Evaluating new revenue sources to support the budget, particularly the capital budget. Review stormwater management and sidewalk betterments as options for new revenue sources.
- Identifying best practices and safety protocols in coordination with building teams to recognize the specific physical needs of each building and office. In addition, develop a consistent, regular, ongoing training for staff.
- Aligning protocols and establishing a communication policy as a collaborative effort to address mental health between with municipal and school staff. This goal has been part of an ongoing conversation to improve and expand mental health services in Lexington.
- Providing regular training and coaching opportunities for employees, and continue to develop young professionals, including middle managers, to prepare for greater responsibility.
- Continuing to create and expand new opportunities for property owners to attract future tenants and employees to ensure the viability of Hartwell Ave commercial district, and to encourage commercial development that could help ease the residential tax burden.
- Developing new financial guidelines to plan for specific, large capital projects that enable the Town to consistently stabilize the tax levy.
- Advancing capital projects that include significant investment in green infrastructure and sustainable building design to further support the town's 25 year goal to reduce fossil fuels and greenhouse gas emissions from the town's residential, commercial, and municipal buildings. To further advance these efforts, the Town approved funding for its first Sustainability Director in 2019.
- Promoting a culture that celebrates diversity, equity, and inclusion through active and intentional engagement with the community, and by reviewing all town policies and procedures, including hiring processes and board and committee membership and appointments, in order to ensure there are no hidden, exclusive or unfair practices.

## Organizational Initiatives

The Town's Senior Management Team (SMT) continues to maintain the organization's collaborative culture to keep municipal programs and services functioning effectively. Organizational goals are established on an annual basis. Accomplishments and project updates include:

## TOWN CLERK/BOARD OF REGISTRARS

Personnel	FY2019	FY2020
Full Time	3	3
Part Time	3	3

**TOWN CLERK:** Appointed by the Town Manager: Nathalie Rice (Town Clerk). Staff: Diane Sperber (Assistant Town Clerk), Lisa Maguire (Administrative Assistant), Kelley Cutone- Clair and Gina Carme (Municipal Clerks), and Lee Yates (Archivist).

**ROLE:** To act as the Town's chief elections officer, recording officer, registrar of vital statistics, public records officer and licensing officer, and to maintain records of adopted municipal codes, bylaws, oaths of office, resignations, and appointments. The Town Clerk's Office responds to inquiries from the public and serves as a central information point for the Town.

**BOARD OF REGISTRARS:** Appointed by the Select Board for 3-year terms: Gordon Jones (Democrat, exp. 2023), Judith Moore (Democrat, exp. 2022), Mark R. Vitunic (Republican, exp. 2021); and Nathalie Rice (Town Clerk).

### HIGHLIGHTS:

- Updated Annual Town Census of Lexington's population.
- Published Annual List of Residents and confirmed voter registration.
- Published annual supplement to Code of Lexington, updating bylaw changes adopted at the Annual Town Meeting.
- Supplied residency data for the 2020 Federal Census in support of the Federal Census Bureau.
- Processed and retained all appointment notifications for Town employees and Board and Committee members.

- Complied with State Laws regarding Ethics/Open Meeting/ Public Records compliance.
- Fulfilled numerous Public Records Request via online program, email, mail and in-person.
- Increased use of document retention repository for administrative use and public access.
- Continued to migrate Town's historic documents to public repository.
- Organized Town's Records Rooms in Cary Memorial Building and Town Office Building.

### ELECTIONS:

- Held annual Town Election on March 3, 2020. 9,711 registered voters participated, 44% turnout. Held as a dual Election with the Presidential Primary Election.
- Held Presidential Primary Election on March 3, 2020. 11,921 registered voters participated, 54% turnout.
- Forwarded recommendations to the Select Board for annual Election Officer appointments. Election Officers continue to be the backbone of elections administration. During this Presidential Election year with COVID-19 as a back drop, offers to become Election Officers and help in the administration of Elections was unprecedented. The Town Clerk thanks the many, many residents who offered assistance.

### TOWN MEETINGS:

- Fall Special Town Meeting (STM-1) convened November 12, 2019, Cary Memorial Building.
- Annual Town Meeting convened remotely on June 1, 2020.

STATISTICS	7/1/16-6/30/17	7/1/17-6/30/18	7/1/2018-6/30/2019	7/1/2019-6/30/2020
Population	32,478	32,615	31,626	31,338
Vital Statistics				
Births	174	150	147	162
Marriages	71	83	73	56
Deaths	350	314	299	377
Licenses				
Dog	2,315	2,564	2,434	2,016
Raffle	12	15	18	7
Business Certificates	256	228	260	210
Flammable	28	31	28	25



# STATE PRESIDENTIAL PRIMARY ELECTION

## TUESDAY, MARCH 3, 2020

In pursuance of the foregoing warrant the legal voters of the Town of Lexington met in their respective voting places in said Town of Lexington on Tuesday, March 3, 2020 at 7:00 a.m.

The following places were designated as the voting places for the various precincts: Precinct One, School Administration Building; Precinct Two, Bowman School; Precinct Three, Lexington Community Center; Precinct Four, Cary Memorial Building; Precinct Five, School Administration Building; Precinct Six, Cary Memorial Building; Precinct Seven, Estabrook School, Precinct Eight, Samuel Hadley Public Services Building; Precinct Nine, Keilty Hall, St. Brigid's Church.

The Election Officers and Wardens of the various precincts were assigned for duty at the Precincts and at Early Voting as follows:

**PRECINCT 1:** Warden: Susan Rockwell [U]; Clerk: Cristina Burwell [D]; Inspectors: Robert Balaban [D], Ronna Casper [D], George Eisenberg [U], Maida Eisenberg [U], Edward Foley [U], Adriana Forte [U], Jean Geller [D], Carol Goldthwait [R], Barbara Mahoney [D], Joellen Masters [D], Louise Nolan [U], Amy Pullen [U], Elaine Quinlan [U], Julia Thompson [D], Becky Wilhoite [U], Charles Wilhoite [D].

**PRECINCT 2:** Warden: Rebecca Fagan Gorospe [U]; Clerk: Brian Cutler [D]; Inspectors: Susan Boer [D], Arline Burns [U], Christine Collins [D], Anne Fieldler [D], Susanne Hays [U], Joan Loewenberg [D], Judith Minardi [D], Margaret Oullette [D], Lucille Parker [U], Erica Rabins [U], Alison Stevens [U], John Vandale [U], Gary VanDeurse [D], Jeri Zeder [D].

**PRECINCT 3:** Warden: Jody Schott-Marcell [D]; Clerk: Amy Rubin; Inspectors: Diane Biglow [U], Linda Cohen [U], Norman Cohen [U], Claudia Cooper [D], Faith Fenske [U], Jodia Finnagan [U], Shirley Frawley [D], William Frawley [D], Phyllis Jansen [U], Edgar Knudson [U], Sally Lawlor [R], Judith Mello [U], Louis Mula [U], David Peterson [U], Greta Peterson [U], Deborah Sillari [D], Elaine Torsiello [R].

**PRECINCT 4:** Warden: Linda Dixon [U]; Clerk: Betsy Pollack [D]; Inspectors: Beverly Aker [U], June Baer [U], Marcia Cavatorta [R], Richard Comings [D], Gloria Curran [U], Greig Greenwald [D], Kathleen Head [U], Carolyn Koso [U], Linda Levin [U], Susan McLeish [U], Evangeline Puopolo [U], Barbara Rommelfanger [U], Sandra Shaw [D], April Smith [D], Michael Spence [U], Phyllis Strimling [U], Thomas Taylor [D], Virginia Weinberger [U].

**PRECINCT 5:** Warden: Marie Hill [U]; Clerk: Josephine Bailey [U]; Inspectors: Lindsley Boiney [D], Kenneth Bruss [U], Robert Calhoun [U], Ellen Cameron [D], Thomas Carlson [U], Lisa Diamant [D], Irene Dondley [D], Bridget Galdes [U], Susan Marinaro [D], Margaret Quinn [D], Gail Selian [D], Lorraine Setterlund [U], Stephen Tauber [D], Matthew Thenen [U].

**PRECINCT 6:** Warden: Ann Webster [U]; Clerks: Richard Bair [U], Margaret Freeman [U]; Inspectors: Anita Chanoux [U], L. Susan Conway [U], Cheryl Gall [D], Charles Freeman [R], Sandra Gasbarro [U], Joann Gschwendtner [U], Jane Halverson [U], Florence Koplou [D], Donald Lund [R], Grace Murphy [D], Charles Price [U], Loyde Romero [D], E. Ashley Rooney [U], Ethel Salonen [D], Donna Schwartz [D], Duncan Todd [U], George Varughese [U], Elaine Ward [U], Janet Woit [D].

**PRECINCT 7:** Warden: James Wood [D]; Clerk: Mabel Amar [D]; Inspectors: Marsha Baker [D], Karen Budnick [R], Paul Budnick [R], George Burnell [U], Mary Burnell [U], Suzanne Caton [D], Patricia Costello [U], Elizabeth Garland [D], Elizabeth Golovchenko [U], Natalie Graham [U], Shannon Jeske [U], Charmaine King [U], Caroline Lucas [D], Barbara Ramsey [U], Jyoti Rao [D], James Skerry [U], Ann Strong [D], Martha Wood [D].

**PRECINCT 8:** Warden: Chet Webster [U]; Clerk: Julie Sibert [U]; Inspectors: Maureen Burns [U], Anita Chanoux [U], Rita Clark [R], Donnalee Farris [U], Lorrain Marquis [U], Julie Miller [U], Anne O'Neill [U], Stephen Perkins [U], Maria Peterson [U], Robert Reynolds [U], Margaret Saradjian [D], Jean Thuma [D], Dorothy Tutko [U], Janet Woit [D], Christin Worcester [D], Alethea Yates [U].

**PRECINCT 9:** Warden: Shirley Ament-Bergey [D]; Clerks: Michael Fenollosa; Inspectors: Gillam Ahn [D], Dorothy Bolduc [U], Robert Boucher [U], Constance Cooper [D], Brenda Deutsch [D], Marilyn Fenollosa [D], Daniel Friedlander [D], Elizabeth Friedlander [D], Dodd Harter [U], Janet Lowther [R], Thomas Shiple [U], Clark Schuler [U], Judith Schuler [U], Joan Small [U], Dorothy Vincent [U], Robert Vincent [U], Matthew Walsh [D].

*The Election Officers were sworn to the faithful performance of their duties. The polls were declared open in each precinct at seven o'clock A.M. and remained open until eight o'clock P.M., at which time, after due notice, the polls were declared closed.*

*(continued on next page)*

## STATE PRESIDENTIAL PRIMARY, MARCH 3, 2020 (continued)

## THE TOTAL NUMBER OF REGISTERED VOTERS IN EACH PRECINCT ELIGIBLE TO VOTE AS OF FEBRUARY 24, 2020 IS AS FOLLOWS:

Precinct	1	2	3	4	5	6	7	8	9	Total
<b>Total Reg.</b>	<b>2149</b>	<b>2614</b>	<b>2242</b>	<b>2554</b>	<b>2726</b>	<b>2506</b>	<b>2467</b>	<b>2396</b>	<b>2541</b>	<b>22195</b>
<b>Democrat</b>	<b>817</b>	<b>1040</b>	<b>898</b>	<b>1037</b>	<b>945</b>	<b>876</b>	<b>820</b>	<b>849</b>	<b>879</b>	<b>8161</b>
<b>Republican</b>	<b>159</b>	<b>153</b>	<b>128</b>	<b>156</b>	<b>220</b>	<b>210</b>	<b>179</b>	<b>174</b>	<b>156</b>	<b>1535</b>
<b>Green-Rainbow</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>Libertarian</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>8</b>	<b>9</b>	<b>5</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>39</b>
<b>Unenrolled</b>	<b>1167</b>	<b>1405</b>	<b>1200</b>	<b>1341</b>	<b>1536</b>	<b>1402</b>	<b>1455</b>	<b>1361</b>	<b>1490</b>	<b>12357</b>
<b>All Others</b>	<b>6</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>16</b>	<b>13</b>	<b>8</b>	<b>9</b>	<b>13</b>	<b>101</b>

Recap sheets were delivered to the Town Clerk at the Town Office Building. 54% of the registered voters cast their vote. The Town Clerk canvassed the results:

## PRECINCT SUMMARY

Precinct	1	2	3	4	5	6	7	8	9	Total
<b>Total Reg Voters</b>	<b>2149</b>	<b>2614</b>	<b>2242</b>	<b>2554</b>	<b>2726</b>	<b>2506</b>	<b>2467</b>	<b>2396</b>	<b>2541</b>	<b>22195</b>
Total Votes	1158	1525	1151	1502	1301	1367	1363	1281	1273	11921
Democratic	1062	1430	1078	1393	1194	1242	1248	1163	1175	10985
Republican	95	90	70	106	106	124	113	117	98	919
Green Rainbow	0	2	1	2	0	0	0	1	0	6
Libertarian	1	3	2	1	1	1	2	0	0	11
Total Votes/ Registered Voters	54%	58%	51%	59%	48%	55%	55%	53%	50%	54%

## STATE PRESIDENTIAL PRIMARY, MARCH 3, 2020 (continued)

<b>REPUBLICAN PARTY</b>										
<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>Total</b>
Total Reg Voters	2149	2614	2242	2554	2726	2506	2467	2396	2541	22195
Total Votes	95	90	70	106	106	124	113	117	98	919
Percent (Total Votes/Total Voters)	4%	3%	3%	4%	4%	5%	5%	5%	4%	4%
Total Registered Republican	159	153	128	156	220	210	179	174	156	1535
Percent (Total Votes/Total Party)	60%	59%	55%	68%	48%	59%	63%	67%	63%	60%
<b>PRESIDENTIAL PREFERENCE</b>										
WILLIAM F. WELD	11	27	14	22	14	28	21	21	22	180
JOE WALSH	0	0	0	1	1	4	1	2	0	9
DONALD J. TRUMP	78	59	54	78	89	84	84	89	73	688
ROQUE "ROCKY" DE LA FUENTE	0	0	1	0	0	0	0	0	1	2
NO PREF	3	1	0	3	2	4	3	3	1	20
BLANKS	2	2	1	2	0	3	2	2	1	15
ALL OTHERS	1	1	0	0	0	1	2	0	0	5
totals	95	90	70	106	106	124	113	117	98	919
<b>STATE COMMITTEE MAN</b>										
FOURTH MIDDLESEX DISTRICT										
EDWARD ANTHONY TEDESCO	36	41		47	56	50	46			276
ANTHONY M. VENTRESCA	34	24		27	31	45	42			203
BLANKS	25	25		32	19	29	25			155
ALL OTHERS	0	0		0	0	0	0			0
totals	95	90		106	106	124	113			634
<b>STATE COMMITTEE WOMAN</b>										
FOURTH MIDDLESEX DISTRICT										
HELEN A. HATCH	62	53		70	65	79	76			405
BLANKS	32	37		36	41	44	37			227
ALL OTHERS	1	0		0	0	1	0			2
totals	95	90		106	106	124	113			634
<b>STATE COMMITTEE MAN</b>										
THIRD MIDDLESEX DISTRICT										
JAMES E. DIXON			52					74	62	188
BLANKS			18					43	36	97
ALL OTHERS			0					0	0	0
totals			70					117	98	285
<b>STATE COMMITTEE WOMAN</b>										
THIRD MIDDLESEX DISTRICT										
LAURIE A. MYERS			11					23	22	56
CATHERINE G. WHITE			45					75	57	177
BLANKS			14					19	19	52
ALL OTHERS			0					0	0	0
totals			70					117	98	285

## STATE PRESIDENTIAL PRIMARY, MARCH 3, 2020 (continued)

## REPUBLICAN PARTY (CONTINUED)

Precinct	1	2	3	4	5	6	7	8	9	Total
<b>REPUBLICAN TOWN COMMITTEE</b>										
BLANKS	2285	2082	1300	2497	2258	2756	2435	2550	1954	20117
ALAN V. SEFERIAN	36	34	37	41	46	55	48	56	49	402
KENNETH D. HINTLIAN	38	34	40	47	50	57	53	53	46	418
ANN HOBART MILLER	31	37	36	40	46	47	50	47	49	383
LUANNA ELENA DEVENIS	33	34	34	37	44	46	48	48	47	371
GEORGE R. HEINE, II	30	33	36	34	44	47	46	47	45	362
MICHAEL DAVID BARG	31	34	35	38	45	49	51	47	45	375
CATHERINE G. WHITE	34	40	42	39	44	55	53	64	52	423
ELIZABETH P. CRAMPTON	35	38	37	41	50	56	50	52	50	409
MARY W. SINEK	31	36	35	32	43	51	47	48	45	368
TRACY McDONALD	33	35	37	42	46	49	49	48	48	387
ROBERT McDONALD, JR.	31	36	37	41	44	49	47	49	47	381
SALLY LAWLOR	32	32	39	37	42	51	45	48	46	372
MARK S. TRAFICANTE	36	35	39	41	51	54	51	51	50	408
MARY E. CASELLA	36	37	37	44	52	49	53	51	52	411
MARK R. VITUNIC	30	33	37	36	42	48	45	48	49	368
PEDRO J. SIFRE	29	31	34	33	42	47	50	50	45	361
JUNO M. HEINE	30	32	35	31	42	46	46	47	47	356
GEORGIA D. SWANN	31	33	36	36	44	49	46	47	45	367
JEAN H. BARRETT	33	34	41	38	46	50	46	47	46	381
WILLIAM J. BARRETT	33	37	37	39	47	52	48	50	46	389
JAMES S. GALLOWAY	31	33	40	39	48	50	54	49	48	392
JENNIFER JOHNSON BERGANTINO	37	34	35	45	49	48	47	47	50	392
JOANNE V. ANDRELLOS	30	31	35	38	43	52	48	48	46	371
SUSAN ANN LEAVITT	32	32	35	37	44	49	47	47	46	369
MARK V. TERZIAN	36	31	39	37	46	49	47	47	45	377
VERONICA TAMBURRINI-CAIRA	33	31	34	36	51	47	48	47	45	372
CHRISTINE A. HINTLIAN	36	37	37	43	51	57	51	51	50	413
SUSAN J. HINTLIAN	38	35	38	39	50	55	49	51	49	404
MARIANNE HINTLIAN	37	34	37	40	48	55	50	51	47	399
TODD J. CATALDO	45	42	39	54	59	67	57	57	54	474
THADDEUS P. KOCHANSKI	32	33	36	38	45	48	48	49	47	376
Karl K. Abramson	0	0	2	0	3	0	1	1	0	7
Zachary Arthur Cataldo	0	0	2	0	3	0	0	1	0	6
ALL OTHERS	0	0	0	0	2	0	1	1	0	4
totals	3325	3150	2450	3710	3710	4340	3955	4095	3430	32165



## STATE PRESIDENTIAL PRIMARY, MARCH 3, 2020 (continued)

<b>DEMOCRATIC PARTY</b>										
<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>Total</b>
Total Reg Voters	2149	2614	2242	2554	2726	2506	2467	2396	2541	22195
Total Votes	1062	1430	1078	1393	1194	1242	1248	1163	1175	10985
Percent (Total Votes/Total Voters)	49%	55%	48%	55%	44%	50%	51%	49%	46%	49%
Total Registered Democrats	817	1040	898	1037	945	876	820	849	879	8161
Percent (Total Votes/Total Party)	130%	138%	120%	134%	126%	142%	152%	137%	134%	135%
<b>PRESIDENTIAL PREFERENCE</b>										
DEVAL PATRICK	3	1	4	2	1	2	3	4	2	22
AMY KLOBUCHAR	23	21	11	22	18	18	13	19	21	166
ELIZABETH WARREN	348	491	316	398	350	319	364	370	321	3277
MICHAEL BENNET	0	1	2	1	0	0	0	0	0	4
MICHAEL R. BLOOMBERG	130	174	160	209	195	195	193	166	175	1597
TULSI GABBARD	7	5	5	6	3	6	12	7	7	58
CORY BOOKER	1	1	1	0	2	1	1	2	0	9
JULIAN CASTRO	0	0	0	0	0	0	1	0	0	1
TOM STEYER	1	2	1	2	4	1	4	2	1	18
BERNIE SANDERS	193	224	152	229	175	185	193	165	209	1725
JOSEPH R. BIDEN	323	473	395	468	395	460	414	386	400	3714
JOHN K. DELANEY	1	0	0	0	0	0	0	0	1	2
ANDREW YANG	5	2	1	6	9	3	6	6	4	42
PETE BUTTIGIEG	23	31	25	43	34	48	39	35	34	312
MARIANNE WILLIAMSON	0	0	0	1	1	0	0	0	0	2
NO PREF	3	0	1	1	3	1	3	1	0	13
BLANKS	1	4	4	3	4	3	2	0	0	21
ALL OTHERS	0	0	0	2	0	0	0	0	0	2
totals	1062	1430	1078	1393	1194	1242	1248	1163	1175	10985
<b>STATE COMMITTEE MAN</b>										
FOURTH MIDDLESEX DISTRICT										
ROBERT D. PETERS	646	891		848	774	756	797			4712
BLANKS	412	538		543	417	486	450			2846
ALL OTHERS	4	1		2	3	0	1			11
totals	1062	1430		1393	1194	1242	1248			7569
<b>STATE COMMITTEE WOMAN</b>										
FOURTH MIDDLESEX DISTRICT										
MELANIE A. THOMPSON	664	904		873	790	775	815			4821
BLANKS	394	523		519	402	466	432			2736
ALL OTHERS	4	3		1	2	1	1			12
totals	1062	1430		1393	1194	1242	1248			7569
<b>STATE COMMITTEE MAN</b>										
THIRD MIDDLESEX DISTRICT										
TODD O. BURGER			369					384	493	1246
KENNETH I. GORDON			248					302	259	809
BLANKS			461					477	423	1361
ALL OTHERS			0					0	0	0
totals			1078					1163	1175	3416
<b>STATE COMMITTEE WOMAN</b>										
THIRD MIDDLESEX DISTRICT										
Mara Dolan			22					1	8	31
Nina Lyn Udwin			1					9	4	14
BLANKS			1038					1136	1156	3330
ALL OTHERS			17					17	7	41
totals			1078					1163	1175	3416

## STATE PRESIDENTIAL PRIMARY, MARCH 3, 2020 (continued)

## DEMOCRATIC PARTY (CONTINUED)

Precinct	1	2	3	4	5	6	7	8	9	Total
<b>DEMOCRATIC TOWN COMMITTEE</b>										
BLANKS	20099	26185	21111	26326	21387	22324	23013	20658	23622	204725
MARGARET E. COPPE	532	764	538	750	665	702	688	668	616	5923
JEANNE K. KRIEGER	531	772	575	709	622	661	640	622	557	5689
IRA NEAL GOLDMAN	476	661	437	619	566	587	575	562	493	4976
ROBERT M. AVALLONE	469	656	466	612	554	583	561	595	477	4973
EILEEN GORDON ZALISK	474	678	488	622	586	609	586	558	496	5097
ROBERT F. ZALISK	468	652	448	605	569	586	569	543	474	4914
MARC A. SAINT LOUIS	468	663	471	614	583	617	567	553	485	5021
MARGARET B. HEITZ	480	675	486	652	576	580	580	564	512	5105
PETER DAVID ENRICH	497	695	483	677	591	617	597	581	503	5241
MARY B. GENTLEMAN	473	662	436	619	567	584	564	554	481	4940
M. LORRAINE WEST	467	670	465	606	563	573	562	544	467	4917
TODD O. BURGER	470	650	484	632	565	578	571	584	530	5064
MERNA L. VICTOR	464	647	469	606	565	590	563	545	474	4923
ALAN SILVER	479	660	425	619	561	573	572	547	475	4911
MELINDA M. WALKER	475	655	482	616	575	591	584	586	489	5053
JOSEPH N. PATO	498	732	493	662	594	621	604	591	514	5309
RITA B. GOLDBERG	489	708	499	640	587	606	587	574	492	5182
MICHELLE OLSON	476	657	438	614	572	604	576	551	477	4965
MICHELLE CICCOLO	596	819	596	820	705	765	742	718	677	6438
IRENE M. DONDLEY	492	658	477	612	596	580	574	550	474	5013
MARY R.S. HUTTON	467	652	432	615	559	576	570	551	467	4889
SARAH J. NATHAN	472	665	452	627	566	584	566	557	477	4966
ALESSANDRO A. ALLESANDRINI	507	744	501	728	608	650	612	597	532	5479
ELIXABETH R. HATFIELD	473	652	495	620	560	586	562	554	472	4974
STANDLEY N. GRIFFITH	476	665	460	627	563	573	563	542	473	4942
MABEL AMAR	475	658	483	624	565	577	581	556	479	4998
JUDITH L. PAPPO	479	671	484	634	572	590	574	552	499	5055
MATTHEW COHEN	519	756	462	657	602	628	627	588	514	5353
BONNIE E. BRODNER	485	687	463	627	582	592	573	565	486	5060
TAYLOR CARROLL SINGH	482	662	441	643	583	624	702	578	502	5217
MARY ANN STEWART	544	678	496	645	589	604	576	577	492	5201
LARRY D. FREEMAN	488	653	425	606	581	583	568	555	471	4930
DEBORAH S. BURGER	477	668	447	641	574	598	579	571	513	5068
ROBERT H. RUXIN	473	655	419	610	573	596	587	559	486	4958
MARGARET B. STORCH	480	665	503	619	564	578	565	555	477	5006
totals	37170	50050	37730	48755	41790	43470	43680	40705	41125	384475

## STATE PRESIDENTIAL PRIMARY, MARCH 3, 2020 (continued)

<b>GREEN RAINBOW PARTY</b>										
<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>Total</b>
Total Reg Voters	2149	2614	2242	2554	2726	2506	2467	2396	2541	22195
Total Votes	0	2	1	2	0	0	0	1	0	6
Percent (Total Votes/Total Voters)	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Total Registered Green-Rainbow	0	3	2	2	2	1	0	0	2	12
Percent (Total Votes/Total Party)	0%	67%	50%	100%	0%	0%	0%	0%	0%	50%
<b>PRESIDENTIAL PREFERENCE</b>										
DARIO HUNTER	0	0	0	0	0	0	0	0	0	0
SEDINAM KINAMO CHRISTIN MOYOWASKIFZ-CURRAY	0	0	0	0	0	0	0	1	0	1
KENT MESPLAY	0	0	0	0	0	0	0	0	0	0
HOWARD HAWKINS	0	1	0	1	0	0	0	0	0	2
David Rolde	0	0	0	0	0	0	0	0	0	0
Dennis Lambert	0	0	0	0	0	0	0	0	0	0
NO PREF	0	0	1	0	0	0	0	0	0	1
BLANKS	0	1	0	1	0	0	0	0	0	2
ALL OTHERS	0	0	0	0	0	0	0	0	0	0
totals	0	2	1	2	0	0	0	1	0	6
<b>STATE COMMITTEE MAN</b>										
FOURTH MIDDLESEX DISTRICT										
BLANKS	0	1		2	0	0	0			3
ALL OTHERS	0	1		0	0	0	0			1
totals	0	2		2	0	0	0			4
<b>STATE COMMITTEE WOMAN</b>										
FOURTH MIDDLESEX DISTRICT										
BLANKS	0	2		2	0	0	0			4
ALL OTHERS	0	0		0	0	0	0			0
totals	0	2		2	0	0	0			4
<b>STATE COMMITTEE MAN</b>										
THIRD MIDDLESEX DISTRICT										
BLANKS			1					1	0	2
ALL OTHERS			0					0	0	0
totals			1					1	0	2
<b>STATE COMMITTEE WOMAN</b>										
THIRD MIDDLESEX DISTRICT										
BLANKS			1					1	0	2
ALL OTHERS			0					0	0	0
totals			1					1	0	2
<b>GREEN-RAINBOW TOWN COMMITTEE</b>										
BLANKS	0	19	10	19	0	0	0	10	0	58
write in	0	1	0	1	0	0	0	0	0	2
totals	0	20	10	20	0	0	0	10	0	60

## STATE PRESIDENTIAL PRIMARY, MARCH 3, 2020 (continued)

<b>LIBERTARIAN PARTY</b>										
<b>Precinct</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>Total</b>
Total Reg Voters	2149	2614	2242	2554	2726	2506	2467	2396	2541	22195
Total Votes	1	3	2	1	1	1	2	0	0	11
Percent (Total Votes/Total Voters)	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Total Registered Libertarian Party	0	3	4	8	9	5	5	3	2	39
Percent (Total Votes/Total Party)	0%	100%	50%	13%	11%	20%	40%	0%	0%	28%
<b>PRESIDENTIAL PREFERENCE</b>										
ARVIN WOHRRA	0	1	0	0	0	0	0	0	0	1
VERMIN LOVE SUPREME	0	1	1	0	0	1	0	0	0	3
JACOB GEORGE HORNBERGER	0	1	0	0	1	0	1	0	0	3
SAMUEL JOSEPH ROBB	0	0	0	0	0	0	0	0	0	0
DAN TAXATION IS THEFT BEHRMAN	0	0	0	0	0	0	1	0	0	1
KIMBERLY MARGARET RUFF	0	0	0	0	0	0	0	0	0	0
KENNETH REED ARMSTRONG	0	0	0	0	0	0	0	0	0	0
ADAM KOKESH	0	0	0	0	0	0	0	0	0	0
JO JORGENSEN	0	0	0	0	0	0	0	0	0	0
MAX ABRAMSON	1	0	0	0	0	0	0	0	0	1
NO PREF	0	0	0	1	0	0	0	0	0	1
BLANKS	0	0	1	0	0	0	0	0	0	1
ALL OTHERS	0	0	0	0	0	0	0	0	0	0
totals	1	3	2	1	1	1	2	0	0	11
<b>STATE COMMITTEE MAN</b>										
FOURTH MIDDLESEX DISTRICT										
BLANKS	1	3		1	1	1	2			9
ALL OTHERS	0	0		0	0	0	0			0
totals	1	3		1	1	1	2			9
<b>STATE COMMITTEE WOMAN</b>										
FOURTH MIDDLESEX DISTRICT										
BLANKS	1	3		1	1	1	2			9
ALL OTHERS	0	0		0	0	0	0			0
totals	1	3		1	1	1	2			9
<b>STATE COMMITTEE MAN</b>										
THIRD MIDDLESEX DISTRICT										
BLANKS			2					0	0	2
ALL OTHERS			0					0	0	0
totals			2					0	0	2
<b>STATE COMMITTEE WOMAN</b>										
THIRD MIDDLESEX DISTRICT										
BLANKS			2					0	0	2
ALL OTHERS			0					0	0	0
totals			2					0	0	2
<b>LIBERTARIAN PARTY TOWN COMMITTEE</b>										
BLANK	10	30	20	10	10	10	20	0	0	110
totals	10	30	20	10	10	10	20	0	0	110



# ANNUAL TOWN ELECTION

## March 3, 2020

In pursuance of the foregoing warrant the legal voters of the Town of Lexington met in their respective voting places in said Town of Lexington on Tuesday, March 3, 2020 at 7:00 a.m.

The following places were designated as the voting places for the various precincts: Precinct One, School Administration Building; Precinct Two, Bowman School; Precinct Three, Lexington Community Center; Precinct Four, Cary Memorial Building; Precinct Five, School Administration Building; Precinct Six, Cary Memorial Building; Precinct Seven, Estabrook School, Precinct Eight, Samuel Hadley Public Services Building; Precinct Nine, Keilty Hall, St. Brigid's Church.

The Election Officers and Wardens of the various precincts were assigned for duty at the Precincts and at Early Voting (dates) as follows:

**PRECINCT 1:** Warden: Susan Rockwell [U]; Clerk: Cristina Burwell [D]; Inspectors: Robert Balaban [D], Ronna Casper [D], George Eisenberg [U], Maida Eisenberg [U], Edward Foley [U], Adriana Forte [U], Jean Geller [D], Carol Goldthwait [R], Barbara Mahoney [D], Joellen Masters [D], Louise Nolan [U], Amy Pullen [U], Elaine Quinlan [U], Julia Thompson [D], Becky Wilhoite [U], Charles Wilhoite [D].

**PRECINCT 2:** Warden: Rebecca Fagan Gorospe [U]; Clerk: Brian Cutler [D]; Inspectors: Susan Boer [D], Arline Burns [U], Christine Collins [D], Anne Fieldler [D], Susanne Hays [U], Joan Loewenberg [D], Judith Minardi [D], Margaret Oullette [D], Lucille Parker [U], Erica Rabins [U], Alison Stevens [U], John Vandale [U], Gary VanDeurse [D], Jeri Zeder [D].

**PRECINCT 3:** Warden: Jody Schott-Marcell [D]; Clerk: Amy Rubin; Inspectors: Diane Biglow [U], Linda Cohen [U], Norman Cohen [U], Claudia Cooper [D], Faith Fenske [U], Jodia Finnagan [U], Shirley Frawley [D], William Frawley [D], Phyllis Jansen [U], Edgar Knudson [U], Sally Lawlor [R], Judith Mello [U], Louis Mula [U], David Peterson [U], Greta Peterson [U], Deborah Sillari [D], Elaine Torsiello [R].

**PRECINCT 4:** Warden: Linda Dixon [U]; Clerk: Betsy Pollack [D]; Inspectors: Beverly Aker [U], June Baer [U], Marcia Cavatorta [R], Richard Comings [D], Gloria Curran [U], Greig Greenwald [D], Kathleen Head [U], Carolyn Koso [U], Linda Levin [U], Susan McLeish [U], Evangeline Puopolo [U], Barbara Rommelfanger [U], Sandra Shaw [D], April Smith [D], Michael Spence [U], Phyllis Strimling [U], Thomas Taylor [D], Virginia Weinberger [U].

**PRECINCT 5:** Warden: Marie Hill [U]; Clerk: Josephine Bailey [U]; Inspectors: Lindsley Boiney [D], Kenneth Bruss [U], Robert Calhoun [U], Ellen Cameron [D], Thomas Carlson [U], Lisa Diamant [D], Irene Dondley [D], Bridget Galdes [U], Susan Marinaro [D], Margaret Quinn [D], Gail Selian [D], Lorraine Setterlund [U], Stephen Tauber [D], Matthew Thenen [U].

**PRECINCT 6:** Warden: Ann Webster [U]; Clerks: Richard Bair [U], Margaret Freeman [U]; Inspectors: Anita Chanoux [U], L. Susan Conway [U], Cheryl Gall [D], Charles Freeman [R], Sandra Gasbarro [U], Joann Gschwendtner [U], Jane Halverson [U], Florence Koplou [D], Donald Lund [R], Grace Murphy [D], Charles Price [U], Loyde Romero [D], E. Ashley Rooney [U], Ethel Salonen [D], Donna Schwartz [D], Ducan Todd [U], George Varughese [U], Elaine Ward [U], Janet Woit [D].

**PRECINCT 7:** Warden: James Wood [D]; Clerk: Mabel Amar [D]; Inspectors: Marsha Baker [D], Karen Budnick [R], Paul Budnick [R], George Burnell [U], Mary Burnell [U], Suzanne Caton [D], Patricia Costello [U], Elizabeth Garland [D], Elizabeth Golovchenko [U], Natalie Graham [U]. Shannon Jeske [U], Charmaine King [U], Caroline Lucas [D], Barbara Ramsey [U], Jyoti Rao [D], James Skerry [U], Ann Strong [D], Martha Wood [D].

**PRECINCT 8:** Warden: Chet Webster [U]; Clerk: Julie Sibert [U]; Inspectors: Maureen Burns [U], Anita Chanoux [U], Rita Clark [R], Donnalee Farris [U], Lorrain Marquis [U], Julie Miller [U], Anne O'Neill [U], Stephen Perkins [U], Maria Peterson [U], Robert Reynolds [U], Margaret Saradjian [D], Jean Thuma [D], Dorothy Tutko [U], Janet Woit [D], Christin Worcester [D], Alethea Yates [U].

**PRECINCT 9:** Warden: Shirley Ament-Bergey [D]; Clerks: Michael Fenollosa; Inspectors: Gillam Ahn [D], Dorothy Bolduc [U], Robert Boucher [U], Constance Cooper [D], Brenda Deutsch [D], Marilyn Fenollosa [D], Daniel Friedlander [D], Elizabeth Friedlander [D], Dodd Harter [U], Janet Lowther [R], Thomas Shiple [U], Clark Schuler [U], Judith Schuler [U], Joan Small [U], Dorothy Vincent [U], Robert Vincent [U], Matthew Walsh [D].

The Election Officers were sworn to the faithful performance of their duties. The polls were declared open in each precinct at seven o'clock A.M. and remained open until eight o'clock P.M., at which time, after due notice, the polls were declared closed.

*(continued on next page)*

**ANNUAL TOWN ELECTION, MARCH 3, 2020 (continued)**

The total number of registered voters in each precinct eligible to vote as of February 24, 2020 is as follows:

**TOTAL REGISTERED VOTERS ELIGIBLE TO VOTE AS OF FEBRUARY 24, 2020.**

Precinct	1	2	3	4	5	6	7	8	9	Total
Total Reg.	2149	2614	2242	2554	2726	2506	2467	2396	2541	22195
Democrat	817	1040	898	1037	945	876	820	849	879	8161
Republican	159	153	128	156	220	210	179	174	156	1535
Green-Rainbow	0	1	0	0	0	0	0	0	1	2
Libertarian	0	3	4	8	9	5	5	3	2	39
Unenrolled	1167	1405	1200	1341	1536	1402	1455	1361	1490	12357
All Others	6	12	12	12	16	13	8	9	13	101

**TOWNWIDE OFFICES**

Precinct	1	2	3	4	5	6	7	8	9	Total
TOTAL VOTERS	2149	2614	2242	2554	2726	2506	2467	2396	2541	22195
Total Votes	933	1230	945	1130	947	1205	1200	1126	995	9711
Percent	43%	47%	42%	44%	35%	48%	49%	47%	39%	44%

**SELECT BOARD (Vote for Not more than TWO for THREE Years)**

DOUGLAS M. LUCENTE	666	886	595	873	697	836	825	789	741	6908
MARK SANDEEN	593	817	637	749	666	848	777	728	661	6476
Write-in	3	3	5	4	7	6	10	3	6	47
Blank Votes	604	754	653	634	524	720	788	732	582	5991

**MODERATOR (Vote for NOT more than ONE for ONE Year)**

DEBORAH J. BROWN	676	893	695	859	729	878	852	779	749	7110
Write-in	1	3	2	3	1	5	4	1	0	20
Blank Votes	256	334	248	268	217	322	344	346	246	2581

**School Committee (Vote for NOT more than ONE for THREE Years)**

SARA CUTHBERTSON	695	886	663	848	720	901	925	827	734	7199
Write-in	5	1	3	2	5	4	7	3	5	35
Blank Votes	233	343	279	280	222	300	268	296	256	2477

**PLANNING BOARD (Vote for NOT more than TWO for THREE Years)**

ROBERT K. CREECH	572	753	546	723	627	765	780	663	618	6047
CHARLES HORNIG	570	783	607	713	624	760	663	676	635	6031
Write-in	2	3	6	2	3	7	13	3	3	42
Blank Votes	722	921	731	822	640	878	944	910	734	7302

**LEXINGTON HOUSING AUTHORITY (Vote for NOT more than ONE for FIVE Years)**

RICHARD F. PERRY	626	793	587	757	656	795	750	695	689	6348
Write-in	0	0	0	1	2	1	4	3	1	12
Blank Votes	307	437	0	372	289	409	446	428	305	2993

## ANNUAL TOWN ELECTION, MARCH 3, 2020 (continued)

## TOWN MEETING MEMBERS

PRECINCT 1 – Seven for Three Years			
	Total		Total
*MARGARET MUCKENHOUP	574	*JAYANTHI RANGAN	28
*NOAH S. MICHELSON	561	**CAROL J. SAMPSON	13
*ALBERT P. ZABIN	534	Michael Molla	4
*JOHN C. BARTENSTEIN	533	Katherine J. Parks	3
*JOHN F. ROSSI	517	Kevin R. Falcone	2
*BELLA D. TSVETKOVA	505	Christine A. Tamulis	2
All Others	17	Blanks	4171
elected for: *3 years, ** 1 year			

PRECINCT 2 – Seven for Three Years			
	Total		Total
*BARRY ORENSTEIN	664	CHARLES HORNIG	380
*JONATHAN E. SUBER	628	Spencer A. Clark	2
*PAUL H. LAPOINTE	613	Robin F. Abrams	1
*JUAN MATIAS STELLA	595	Devon C. Campbell	1
*AVRAM S. BASKIN	569	Brian Todd Cutler	1
*INGRID H. KLIMOFF	503	Victor J. Gorospe	1
*MARK A. MANASAS	475	Liam A. Hefferman	1
NATHAN R. SHNIDMAN	432	Katherine Strater Hogan	1
All Others	0	Blanks	3742
elected for: * 3 years			

PRECINCT 3 – Seven for Three Years			
	Total		Total
*VINEETA KUMAR	568	JOSHUA R. APGAR	363
*DAN H. FENN, JR.	567	Delanot Bastian	1
*STEVEN P. HEINRICH	508	Lisa P. Boehm	1
*RENA MALISZEWSKI	483	Mark A. Lessem	1
*CYNTHIA E. ARENS	475	Juliann A. Rubijono	1
*HENRY S. LAU	413	All Others	0
*STANLEY YAP	412	Blanks	2822
elected for: *3 years			

PRECINCT 4 – Seven for Three Years			
	Total		Total
*ALESSANDRO A. ALESSANDRINI	738	*MICHAEL P. BOUDET	626
*NORMAN P. COHEN	728	Judith M. Boxer	1
*KATHRYN R. COLBURN	721		
*KATIE PONTY CUTLER	689	Heather L. Hartshorn	1
*NANCY ANN SHEPARD	669	Lara Louise Mark	1
*RUTH S. THOMAS	662	All Others	0
elected for: *3 years			
		Blanks	3074

PRECINCT 5 – Seven for Three Years			
	Total		Total
*STEVEN B. KAUFMAN	597	Rita Panday	51
*JUDITH A. CROCKER	597	Robert Balaban	16
*NANCY CORCORAN-RONCHETTI	584	Alex J. Tsouvalas	7
*PAMELA B. LYONS	575	Michael K. Fenollosa	5
*ANTHONY G. GALAITSIS	544	Bruce J. Leader	4
*LILY MANHUA YAN	530	All Others	7
*LIN XU	451	Blanks	2661
elected for: * 3 years			

PRECINCT 6 – Seven for Three Years; One for One Year			
	Total		Total
*INNESSA A. MANNING	714	*MORTON G. KAHAN	549
*BRIDGER E. MCGAW	657	**STEPHEN W. MCKENNA	544
*DINESH PATEL	647	JYOTSNA KAKULLAVARAPU	516
*JONATHAN A. HIMMEL	581	Madelyn Victoria Andersen	1
*CHRISTIAN L. BOUTWELL	563	Benton S. Warren	1
*RINA KODENDERA	552	All Others	0
elected for: *3 years; **1 year			
		Blanks	4315

PRECINCT 7 – Seven for Three Years; One for One Year			
	Total		Total
*TINA M. MCBRIDE	721	*ROBERT K. CREECH	503
*SARA CUTHBERTSON	674	DAVID G. KANTER	488
*TAYLOR CARROLL SINGH	646	Michael David Barg	2
*PAM HOFFMAN	609	Mark A. Courtemanche	2
*SAMITA A. MANDELIA	566	Ethan Handwerker	2
*HARRY C. FORSDICK	525	Sharon A. Comvalius	1
*UMESH SHELAT	514	Sonny Gail Daniels	1
elected for: *3 years; ** 1 year			
		All Others	27
		Blanks	4320

PRECINCT 8 – Seven for Three Years			
	Total		Total
*SHAILESH CHANDRA	665	SUDHIR RANJAN	431
*ELIZABETH R. BARRENTINE	651	Ann Barbieri	1
*WENDY R. REASENBERG	608	James Gordon Cadenhead	1
*LAUREN DEEMS BLACK	568	Brady Bartlett Gambone	1
*ROBERT M. AVALLONE	566	Linus Lockshin	1
*ANDREI RADULESCU-BANU	539	William A. Ribich	1
*GANG CHEN	484	Rebecca Anne Weiler	1
elected for: *3 years			
		All Others	0
		Blanks	3364

PRECINCT 9 – Seven for Three Years			
	Total		Total
*HANK MANZ	637	*SUZANNE D. LAU	579
*WENDY MANZ	619	Dennahe A. Adley	1
*ALICE J. ADLER	612	Mario J. Almeida	1
*JEANNE P. CANALE	609	Philip P. Byrne, Jr.	1
*LISAH S. RHODES	609	Cynthia R. Kuechle	1
*VICTORIA C. BUCKLEY	607	All Others	0
elected for: *3 years			
		Blanks	2689

names in lower case indicate write-in candidates

## SPECIAL TOWN MEETING

### November 12, 2019 Special Town Meeting #1

Deputy Town Moderator Barry Orenstein called the 2019 Special Town Meeting #1 to order at 7:30 p.m., Tuesday, November 12, 2019 in the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue. A quorum in excess of 100 members was present.

Town Clerk, Nathalie L. Rice, read the Warrant for Special Town Meeting 2019-1 until waived. The Town Clerk read the Constable's Return of Service.

The Deputy Town Moderator made announcements, welcomed new Town Meeting Members, discussed parliamentary procedures and called for the testing of the electronic voting units.

#### **ARTICLE 1: REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

**MOTION:** That the Report of the Appropriation Committee be received and placed on file

**MOTION:** That the Report of the Capital Expenditures Committee be received and placed on file

*Article 1 Adopted*

#### **ARTICLE 7: AMEND ZONING BYLAW AND MAP-186 BEDFORD STREET (Owner Petition)**

**MOTION:** That:

(a) the Zoning By-laws, Chapter 135 of the Code of the Town of Lexington, and the Zoning Map of the Town of Lexington be amended by changing the district designation of the land identified as Map 64, Parcel 68 on the Assessor's Map, and described in a certain metes and bounds description and certain plans on file with the Planning Board and Town Clerk as part of a Preliminary Site Development and Use Plan dated June 6, 2019, as revised on August 22, 2019 ("PSDUP") from the current RS One Family Dwelling District to a Planned Development District-4 ("PD-4") as described in said PSDUP; and

(b) the zoning regulations and dimensional standards identified in the "Proposed Motion" document which is the "PSDUP Zoning Text" provided as Tab 3 to the PSDUP as revised August 22, 2019, and the "Regulatory Plans" attached thereto, shall apply to said District PD-4.

*Article 7 Adopted – by the necessary two-thirds on a vote of 132 in favor, 24 opposed.*

#### **ARTICLE 3: APPROPRIATE TO AND FROM SPECIFIED STABILIZATION FUNDS**

**MOTION:**

a) That \$732,697 be appropriated to the Capital Stabilization Fund, and that to meet this appropriation \$732,697 be raised in the tax levy; and

b) That \$280,000 be appropriated to the Traffic Mitigation Stabilization Fund, and that to meet this appropriation, \$280,000 be transferred from the Traffic Mitigation Special Revenue Fund; and

c) That \$332,249.33 be appropriated to the Transportation Demand Management Stabilization fund, and that to meet this appropriation \$332,249.33 be transferred from the Transportation Demand Management Special Revenue Fund.

*Article 3 Adopted – 150 in favor, zero opposed.*

#### **ARTICLE 8: APPROPRIATE FUNDING FOR 25% DESIGN OF THE ROUTE 4/225 BEDFORD STREET-HARTWELL AVENUE-WOOD STREET TRANSPORTATION IMPROVEMENT PROJECT**

**MOTION:** That \$1,500,000 be appropriated for design, engineering and architectural services for 25% design, for the Route 4/225 Bedford St-Hartwell Avenue-Wood Street Transportation improvement plan, and that to meet this appropriation \$250,000 be appropriated from the Transportation Management Overlay District Stabilization Fund and that the Treasurer, with the approval of the Select Board, be authorized to borrow \$1,250,000 under M.G.L. Chapter 44, Section 7, or any other enabling authority, provided that no sums shall be borrowed or expended pursuant to this vote unless the Town shall have voted to exclude the amounts needed to repay any borrowing pursuant to this vote from the limitations on the property tax levy imposed by M.G.L. Chapter 59, Section 21C (otherwise known as Proposition 2 ½). Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**AMENDED MOTION:** That \$1,500,000 be appropriated for design, engineering and architectural services for 25% design, for the Route 4/225 Bedford St-Hartwell Avenue-Wood Street Transportation improvement plan, and that to meet this appropriation \$250,000 be appropriated from the Transportation Management Overlay District Stabilization Fund and that the Treasurer, with the approval of the Select

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 12, 2019 (continued)**

Board, be authorized to borrow \$1,250,000 under M.G.L. Chapter 44, Section 7, or any other enabling authority. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

*Article 8 Adopted – by the necessary two-thirds on a vote of 139 in favor, 13 opposed.*

**ARTICLE 6: AMMEND ZONING BYLAW TO RESTRICT AUTOMATIC TELLER MACHINE AS PRINCIPAL USE IN THE CENTER BUSINESS DISTRICT**

**MOTION:** That the Zoning Bylaws, Chapter 135 of the Code of the Town of Lexington, be amended as follows (cross out are eliminations and bold underline is new language):

1. Amend Chapter 135 §3.4 Table 1 H.1.07 of the Table of Uses, Principal Use to read as follows:

*Article 6 Adopted – by the necessary two-thirds on a vote of 145 in favor, 2 opposed.*

II.	GC	RD	RS	RT	CN	CRS	CS	CB	CLO	CRO	CM	CSX
II.	PERSONAL, BUSINESS, OR GENERAL SERVICE USES											
H.1.07	Automatic teller machine	N	N	N	N	SP	Y	Y	VFN	Y	Y	Y

**ARTICLE 9: LED STREETLIGHT CONVERSION**

**MOTION:** That \$875,858 be appropriated for acquiring and installing light emitting diode (LED) street lights including incidental and related costs, and that to meet this appropriation \$875,858 be raised in the tax levy.

*Article 9 Adopted – 131 in favor, zero opposed.*

**ARTICLE 2: APPROPRIATE FOR PRIOR YEAR’S UNPAID BILLS**

**MOTION:** That this article be indefinitely postponed.

*Article 2 Adopted – by unanimous voice vote.*

**ARTICLE 4: AMEND FY2020 OPERATING, ENTERPRISE, REVOLVING AND CPA BUDGETS**

**MOTION:** (a) That the following adjustment be made to the following line item for the FY2020 budget as approved under Article 11 of the 2019 Annual Town Meeting:

Line Item	Program	From	To
8200	Town Manager Personal Services	\$691,484	\$738,984

and further that \$47,500 be raised in the tax levy to finance said adjustment.

(b) That the following adjustment be made to the following line item for the FY2020 budget to operate the Water Division of the Department of Public Works as approved under Article 12(a) of the 2019 Annual Town Meeting:

Program	From	To
MWRA Assessment	\$7,414,724	\$7,413,364

(c) That the following adjustment be made to the following line item for the FY2020 budget to operate the Wastewater Division of the Department of Public Works as approved under Article 12(b) of the 2019 Annual Town Meeting:

Program	From	To
MWRA Assessment	\$7,923,398	\$7,851,947

*Article 4 Adopted – 128 in favor, zero opposed.*

**ARTICLE 1: REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

**MOTION:** That the Report of the Special Permit Residential Committee be received and placed on file.

**MOTION:** That the Report of the Cemetery Study Committee be received and placed on file.

*Article 1 Adopted – by voice vote.*

**10:30 p.m. Douglas Lucente, Chair, Select Board moved to dissolve Special Town Meeting 2019-1. Motion Adopted.**



## ANNUAL TOWN MEETING MINUTES

### June 1, 2020

The 2020 Annual Town Meeting was held remotely due to the COVID-19 pandemic. The Meeting was scheduled for March 23, 2020 and was postponed twice by Moderator Deborah Brown on March 19 and May 13th due to the COVID-19 pandemic. The virtual platform was developed by Select Board member Joseph Pato with assistance from Board Chair Douglas Lucente. Electronic voting was conducted remotely. Deborah Brown, called the meeting to order at 7:50 p.m. A quorum in excess of 100 members was present.

**MOTION:** The use of remote technology for the Annual Town Meeting.

*Motion Adopted – 190 in favor, 1 abstain.*

### Special Town Meeting #1 (2020-1)

Special Town Meeting #1 was declared open by the moderator, Chair of the Select Board, Douglas Lucente. Moved adjournment. Motion adopted.

*Motion to approve use of remote technology for Special Town Meeting #1 Adopted – 185 in favor, zero opposed.*

#### ARTICLE 1

**MOTION:** That the Town authorize the Select Board to petition the Massachusetts General Court for legislation providing that notwithstanding the provisions of any general or special law or by-law to the contrary, all acts and proceedings taken by the town at an annual or special town meeting held by remote participation by electronic means between March 23 and September 30, 2020, and all actions taken pursuant thereto, are ratified, validated and confirmed to the same extent as if the said Annual or Special Town Meeting had been held in full compliance with any applicable general or special law or by-law; and further to authorize the Select Board to approve amendments to said act before its enactment by the General Court that are within the scope of the general objectives of the petition.

*Article 1 Adopted – 185 in favor, zero opposed.*

#### ARTICLE 2: ELECTION OF DEPUTY TOWN MODERATOR AND REPORTS OF TOWN BOARDS AND COMMITTEES

**MOTION:** That Barry Orenstein be approved as Deputy Moderator.

*Article 2 Adopted – by voice vote.*

#### ARTICLE 42: AMEND ZONING BYLAW AND ZONING MAP 1040-1050 WALTHAM STREET (Owner Petition)

**MOTION:** That:

- a. the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, and the Zoning Map of the Town of Lexington be amended by changing the district designation of the land identified as Map 5, Lot 14 on the Assessor's Map, and described in a certain metes and bounds description and certain plans on file with the Planning Board and Town Clerk as part of a Preliminary Site Development and Use Plan dated December 19, 2019, revised March 11, 2020 ("PSDUP") from the current CLO Commercial Local Office District to a Planned Development District-5 ("PD-5") as described in said PSDUP; and
- b. the zoning regulations and dimensional standards identified in the "Proposed Motion" document which is the "PSDUP Zoning Text" provided in the PSDUP as Article 42, and the "Regulatory Plans" attached thereto, shall apply to said District PD-5.

*Article 42 Adopted – by the necessary two-thirds on a vote of 185 in favor, 3 opposed.*

#### CONSENT AGENDA

In an effort to be as efficient as possible in the remote Town Meeting, the Consent Agenda included a higher than customary number of articles. Only those articles which were routine by nature and which had unanimous support of the Select Board, the Capital Expenditures Committee and the Appropriation Committee had been placed on the Consent Agenda. The Consent Agenda included the following articles and subsections: Articles 3-7, 9, 10a-10l, 11-15, 16b-16j, 17, 18, 19b, 20-23, 26, 27 and 30-32. She noted that an article could be taken out of the Consent Agenda by the request of 10 members of Town Meeting. (Note: Articles 10(k) and 11 were removed from the Consent Agenda at the request of a Town Meeting Members and the Chair of the Capital Expenditures Committee respectively.)

#### ARTICLE 3: APPOINTMENTS TO CARY LECTURE SERIES

**MOTION:** That a committee of four be appointed by the Moderator to have the charge of the lectures under the wills of Eliza Cary Farnham and Suzanna E. Cary for the current year.

#### ARTICLE 4: APPROPRIATE FY2021 OPERATING BUDGET

**MOTION:** That the following amounts be appropriated for the ensuing fiscal year and be raised in the tax levy or from general revenues of the Town, except where a transfer or other source is indicated they shall be provided by such transfer or other source.

*(continued on next page)*

## ANNUAL TOWN MEETING MINUTES (continued)

Program 1000: Education	
Personal Services	\$98,932,332
Expenses	\$19,425,324
Total Line Item 1100, Lexington Public Schools	
1200 Regional Schools	\$2,863,147
Program 2000: Shared Expenses	
2110 Contributory Retirement	\$6,685,537
2120 Non-Contributory Retirement	\$15,907
2130 Employee Benefits (Health/Dental/Life/Medicare)	\$30,188,039
2140 Unemployment	\$200,000
2150 Workers' Comp.(MGL Ch. 40, Sec. 13A&13C, Ch. 41, Sec. 111F)*	\$875,000
2210 Property & Liability Insurance	\$845,000
2220 Uninsured Losses (MGL Ch. 40, Sec. 13)*	\$250,000
2310 Solar Producer Payments	\$410,000
2400 Debt Service	
2410 Payment on Funded Debt	\$6,147,000
2420 Interest on Funded Debt	\$1,030,508
2430 Temporary Borrowing	\$3,339,936
2510 Reserve Fund	\$750,000
2600 Facilities	\$11,990,390
Program 3000: Public Works	
3100-3500 DPW Personal Services	\$4,332,465
3100-3500 DPW Expenses	\$6,473,172
Program 4000: Public Safety	
4100 Law Enforcement Personal Services	\$7,079,469
4100 Law Enforcement Expenses	\$959,089
4200 Fire Personal Services	\$6,800,552
4200 Fire Expenses	\$697,682
Program 5000: Culture & Recreation	
5100 Library Personal Services	\$2,372,517
5100 Library Expenses	\$586,909

Program 6000: Human Services	
6000 Human Services Personal Services	\$660,748
6000 Human Services Expenses	\$826,074
Program 7000: Land Use, Health and Development	
7100-7400 Land Use, Health and Development Personal Services	\$2,114,074
7100-7400 Land Use, Health and Development Expenses	\$510,687
Program 8000: General Government	
8110 Select Board Personal Services	\$129,199
8110 Select Board Expenses	\$114,838
8120 Legal	\$410,000
8130 Town Report	\$13,688
8140 PEG	\$627,151
8210-8220 Town Manager Personal Services	\$845,915
8210-8220 Town Manager Expenses	\$269,785
8230 Salary Transfer Account (MGL Ch.40, Sec 13D)*	\$408,732
and further that Line 8230 is to be transferred by the Select Board for contractual settlements within departments upon recommendation of the Town Manager	
8310 Financial Committees	\$8,262
8320 Misc. Boards and Committees	\$10,500
8330 Town Celebrations Committee	\$45,338
8400 Finance Personal Services	\$1,404,865
8400 Finance Expenses	\$497,480
8500 Town Clerk Personal Services	\$440,852
8500 Town Clerk Expenses	\$149,600
8600 Information Technology Personal Services	\$939,117
8600 Information Technology Expenses	\$1,853,600

Note: Asterisk denotes a Continuing Balance Account.

and that the Town transfer the following sums to meet, in part, appropriations made at this Town Meeting:

- \$750,000 from the Health Claims Trust Fund for line item 2130;
- \$652,711 from the PEG Access Special Revenue Fund for line items 2130, 2600 and 8140;

(continued on next page)

**ANNUAL TOWN MEETING MINUTES (continued)**

- \$2,403,450 from Unreserved Fund Balance/Free Cash for line item 2430;
- \$6,200 from the Betterments Fund for line items 2410, 2420 and 2430;
- \$40,480 from the Cemetery Sale of Lots Fund for line items 2410, 2420 and 2430;
- \$200,000 from the Visitors Center Stabilization Fund for line items 2410, 2420 and 2430;
- \$385,000 from the Parking Meter Fund for line items 3100-3500 and 4100;
- \$50,000 from the Cemetery Trust Fund for line item 3100-3500;
- \$141,000 from the Transportation Demand Management/ Public Transportation Stabilization Fund for line items 6000 and 7100-7400;
- \$2,200,000 from Unreserved Fund Balance/Free Cash;
- \$930,001 from the Water Enterprise Fund;
- \$541,663 from the Sewer Enterprise Fund; and
- \$277,771 from the Recreation Enterprise Fund.

**ARTICLE 5: APPROPRIATE FY2021 ENTERPRISE FUNDS BUDGETS**

**MOTION:** a) That the Town appropriate the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2021 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$804,234
Expenses	\$502,925
Debt Service	\$1,278,770
MWRA Assessment	\$8,030,101
<b>Total</b>	<b>\$10,616,030</b>

Said sums to be funded from water receipts.

b) That the Town appropriate the following sums of money to operate the Wastewater (Sewer) Division of the Department of Public Works during fiscal year 2021 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$366,568
Expenses	\$444,150
Debt Service	\$1,388,579
MWRA Assessment	\$8,248,093
<b>Total</b>	<b>\$10,447,390</b>

Said sums to be funded from wastewater receipts.

c) That the Town appropriate the following sums of money to operate the Recreation and Community Programs Department during fiscal year 2021 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$1,535,363
Expenses	\$1,480,045
<b>Total</b>	<b>\$3,015,408</b>

Said sums to be funded from recreation receipts, except that \$375,000 shall be funded from retained earnings, and \$218,916 shall be funded by a transfer from the tax levy.

**ARTICLE 6: ESTABLISH QUALIFICATIONS FOR TAX DEFERRALS**

**MOTION:** That the maximum qualifying gross receipts amount for property tax deferrals under Clause 41A of Section 5 of Chapter 59 of the Massachusetts General Laws and Chapter 190 of the Acts of 2008 be raised to \$90,000, beginning in fiscal year 2021.

**ARTICLE 7: PETITION GENERAL COURT TO AMEND LEGISLATION**

REGARDING TAX DEFERRALS

**MOTION:** That the Select Board be authorized to petition the Massachusetts General Court to enact legislation regarding real property tax deferrals in the Town of Lexington in substantially the form below, and further to authorize the Select Board to approve amendments to said act before its enactment by the General Court that are within the scope of the general objectives of this motion.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Section 2 of Chapter 190 of the Acts of 2008, is hereby renumbered to be Section 3.

SECTION 2. A new Section 2 of Chapter 190 of the Acts of 2008, is hereby added as follows:

“Section 2. Notwithstanding the provisions of the last paragraph of clause Forty-first A of section 5 of chapter 59 of the General Laws, interest on deferrals granted by the town of Lexington shall accrue at the rate provided in that clause until the conveyance of the property or, if there has not been such a conveyance, one year after the death of the person or surviving spouse whose taxes have been deferred, after which time interest shall accrue at the rate provided in section sixty-two of chapter sixty.”

SECTION 3. This act shall take effect upon its passage.

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**ANNUAL TOWN MEETING MINUTES (continued)**

**ARTICLE 9: ESTABLISH AND CONTINUE DEPARTMENTAL REVOLVING FUNDS**

**MOTION:**

(a) That Section 110-1 of the Code of Lexington be amended by inserting at the end of the chart in that section, the following row:

Revolving Fund Authorized Representative or Board to Spend Departmental Receipts/Use of Fund

Lab Animal Permit Applications/Inspections/Health Director Lab Animal Permit application fee/Expenses for consulting services to perform inspections before granting permit and for annual inspections of animal research labs.

(b) that the Town authorize the following revolving fund limits for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ for Fiscal Year 2021 beginning July 1, 2020 as follows:

**FUNDS REQUESTED:**

Program or Purpose for Revolving Funds	FY2021 Authorization
School Bus Transportation	\$1,150,000
Building Rental Revolving Fund	\$560,000
Regional Cache - Hartwell Avenue	\$20,000
Lexington Tree Fund	\$45,000
DPW Burial Containers	\$50,000
DPW Compost Operations	\$790,000
Minuteman Household Hazardous Waste Program	\$250,000
Senior Services Program	\$75,000
Residential Engineering Review	\$57,600
Health Programs	\$45,000
Tourism/Liberty Ride	\$200,000
Visitors Center	\$205,000
Lab Animal Permit Applications/Inspections	\$40,000

**ARTICLE 10: APPROPRIATE THE FY2021 COMMUNITY PRESERVATION**

**COMMITTEE OPERATING BUDGET AND CPA PROJECTS**

**MOTION:** That the Town hear and act on the report of the Community Preservation Committee on the FY2021 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, take the following actions:

That the Town reserve for appropriation the following amounts from estimated FY2021 receipts as recommended by the Community Preservation Committee:

1. \$680,000 for the acquisition, creation and preservation of open space;
2. \$680,000 for the acquisition, preservation, rehabilitation and restoration of historic resources;
3. \$680,000 for the acquisition, creation, preservation and support of community housing; and
4. \$4,760,000 to the Unbudgeted Reserve.

And further, that the Town make appropriations from the Community Preservation Fund and other sources as follows:

- a) That \$20,000 be appropriated for Archives & Records Management and Records Conservation & Preservation, and to meet this appropriation \$20,000 be appropriated from the Historic Resources Reserve of the Community Preservation Fund;
- b) That \$9,000 be appropriated for the Restoration of Margaret, Lady of Lexington Painting, and to meet this appropriation \$9,000 be appropriated from the Historic Resources Reserve of the Community Preservation Fund;
- c) That \$317,044 be appropriated for the Battle Green Master Plan, and to meet this appropriation \$317,044 be appropriated from the Historic Resources Reserve of the Community Preservation Fund;
- d) That this item be indefinitely postponed;
- e) That \$22,425 be appropriated for Daisy Wilson Meadow Preservation, and to meet this appropriation \$22,425 be appropriated from the Open Space Reserve of the Community Preservation Fund;
- f) That \$69,000 be appropriated for Wright Farm Site Access Planning and Design, and to meet this appropriation \$69,000 be appropriate from the Open Space Reserve of the Community Preservation Fund;
- g) That \$450,000 be appropriated for Athletic Facility Lighting, and to meet this appropriation \$450,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;
- h) That \$100,000 be appropriated for Park Improvements - Hard Court Resurfacing -Valley Tennis Courts, and to meet this appropriation \$100,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;
- i) That \$95,000 be appropriated for Park and Playground Improvements - Sutherland Park, and to meet this appropriation \$95,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;
- j) That \$370,000 be appropriated for Park Improvements - Athletic Fields -Harrington, Bowman and Franklin Fields, and to meet this appropriation \$370,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;

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**ANNUAL TOWN MEETING MINUTES (continued)**

k) That \$551,026 be appropriated for Parker Meadow Accessible Trail Construction, and to meet this appropriation \$551,026 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;

l) That \$130,000 be appropriated for Lexington Housing Authority - Greeley Village Community Center Preservation, and to meet this appropriation \$130,000 be appropriated from the Community Housing Reserve of the Community Preservation Fund;

n) That \$3,968,594 be appropriated for CPA Debt Service and related costs, and to meet this appropriation \$351,050 be appropriated from the Open Space Reserve of the Community Preservation Fund, \$425,000 be appropriated from the Historic Resources Reserve of the Community Preservation Fund, \$2,240,680 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund and \$951,864 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund; and

o) That \$150,000 be appropriated for the Administrative Expenses and all other necessary and proper expenses of the Community Preservation Committee for FY2021 and to meet this appropriation \$150,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund.

**ARTICLE 11: APPROPRIATE FOR RECREATION CAPITAL PROJECTS**

**MOTION:** That the following amounts be appropriated for the following capital improvements and that each amount be raised as indicated:

(a) \$100,000 be appropriated for design and engineering associated with renovation of the Pine Meadows Clubhouse, and that to meet this appropriation \$100,000 be appropriated from Recreation Fund Retained Earnings; and

(b) that \$80,000 be appropriated for Pine Meadows Equipment and that to meet this appropriation \$80,000 be appropriated from Recreation Fund Retained Earnings.

**ARTICLE 12: APPROPRIATE FOR MUNICIPAL CAPITAL PROJECTS AND EQUIPMENT**

**MOTION:** That the following amounts be appropriated for the following capital improvements and that each amount be raised as indicated:

a) Ambulance Replacement – \$325,000 for the purchase of a new ambulance and all incidental costs related thereto, and that to meet this appropriation \$325,000 be appropriated from the General Fund unreserved fund balance;

b) Athletic Fields Feasibility Study– \$100,000 for a feasibility study to consider improvements to Town-owned athletic fields and recreation facilities, and that to meet this appro-

priation \$100,000 be appropriated from the General Fund unreserved fund balance;

c) Hydrant Replacement Program - \$150,000 for the replacement of fire hydrants and all incidental costs related thereto, and that to meet this appropriation \$75,000 be appropriated from Water Fund Retained Earnings and \$75,000 be appropriated from the General Fund unreserved fund balance;

d) Storm Drainage Improvements and NPDES Compliance - \$385,000 for constructing and reconstructing storm drains and all incidental costs related thereto, and that to meet this appropriation \$385,000 be appropriated from the General Fund unreserved fund balance;

e) Sidewalk Improvements – \$800,000 for rebuilding and repaving existing sidewalks, and all incidental costs related thereto, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; and that to meet this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow \$800,000 under M.G.L. Chapter 44, Section 7, or any other enabling authority. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount;

f) Equipment Replacement – \$1,368,000 for the cost of department equipment for the Department of Public Works and all incidental costs related thereto, and that to meet this appropriation \$55,000 be appropriated from the Water Fund Retained Earnings; and the Treasurer, with the approval of the Select Board, is authorized to borrow \$1,313,000 under M.G.L. Chapter 44, Section 7, or any other enabling authority. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount;

g) Townwide Signalization Improvements – \$125,000 for the replacement of traffic and pedestrian signals and related roadway work and expenses incidental thereto, and that to meet this appropriation \$125,000 be appropriated from the General Fund unreserved fund balance;

h) Street Improvements – \$2,634,022 for road reconstruction, repairs and resurfacing and all incidental costs related thereto, and to take by eminent domain, purchase or otherwise

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## ANNUAL TOWN MEETING MINUTES (continued)

acquire any fee, easement or other interest in land necessary therefor, and that to meet this appropriation \$2,634,022 be raised in the tax levy, and authorize the Town to accept and expend any additional funds provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Department of Transportation;

i) New Sidewalk Installations – \$280,000 for constructing new sidewalks on Westminster from Lowell Street to the Arlington Town Line and on Massachusetts Avenue from Crosby Drive to approximately the Route 95 bridge, and all incidental costs related thereto, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; and that to meet this appropriation \$280,000 be appropriated from the General Fund unreserved fund balance;

j) Transportation Mitigation – \$16,504.40 for the Transportation Safety Group for certain traffic, pedestrian and bike safety improvements, including the design and construction of smaller scale safety related projects and education programs related to alternative transportation and bike safety, and that to meet this appropriation \$16,504.40 be appropriated from the Transportation Network Company Special Revenue Fund;

k) Municipal Technology Improvement Program – \$100,000 for computer equipment, and that to meet this appropriation \$100,000 be appropriated from the General Fund unreserved fund balance;

l) Application Implementation – \$325,000 for Town software applications and related costs, and that to meet this appropriation \$325,000 be appropriated from the General Fund unreserved fund balance; and

m) Phone Systems & Unified Communications – \$150,000 for new telephone systems in town and school buildings, and to meet this appropriation \$150,000 be appropriated from the General Fund unreserved fund balance.

### ARTICLE 13: APPROPRIATE FOR WATER SYSTEM IMPROVEMENTS

MOTION: That the Select Board be authorized to make water distribution system improvements, including the installation of new water mains and replacement or cleaning and lining of existing water mains and stand pipes, conducting engineering studies and the purchase and installation of equipment in connection therewith, and pay all incidental costs related thereto, in such accepted or unaccepted streets or other land as the Select Board may determine, subject to the assessment of betterments or otherwise, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; to appropriate \$2,200,000 for such distribution systems improvements and land acquisition; and that to meet this appropriation, \$200,000 be raised

through water user fees, and the Treasurer, with the approval of the Select Board, is authorized to borrow \$2,000,000 under M.G.L. Chapter 44, Section 8 or any other enabling authority; and further that the Treasurer, with the approval of the Select Board, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into a loan agreement and/or security agreement. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

### ARTICLE 14: APPROPRIATE FOR WASTEWATER SYSTEM IMPROVEMENTS

MOTION: That the following be authorized, and that the following amounts be appropriated for the following capital improvements and that each amount be raised as indicated:

(a) the Select Board be authorized to install sanitary sewer mains and sewerage systems and replacements thereof, and pay all incidental costs related thereto, in such accepted or unaccepted streets or other land as the Select Board may determine, subject to the assessment of betterments or otherwise, in accordance with Chapter 504 of the Acts of 1897, as amended, or otherwise, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; to appropriate for such installation and land acquisition the sum of \$1,000,000; and that to meet this appropriation, \$100,000 be raised through wastewater user fees, and the Treasurer, with the approval of the Select Board, is authorized to borrow \$900,000 under M.G.L. Chapter 44, Section 7 or any other enabling authority; and further that the Treasurer, with the approval of the Select Board, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into a loan agreement and/or security agreement. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.; and that

(b) \$401,200 be appropriated for pump station upgrades and all incidental costs related thereto, and to raise such amount the Treasurer, with the approval of the Select Board, is authorized to borrow \$401,200 under M.G.L. Chapter 44, Section 7

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## ANNUAL TOWN MEETING MINUTES (continued)

or any other enabling authority; and further that the Treasurer, with the approval of the Select Board, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into a loan agreement and/or security agreement. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

### ARTICLE 15: APPROPRIATE FOR SCHOOL CAPITAL PROJECTS AND EQUIPMENT

MOTION: That \$1,299,246 be appropriated for maintaining and upgrading the Lexington Public School technology systems, including the acquisition of new equipment in connection therewith, and that to meet this appropriation \$1,299,246 be appropriated from the General Fund unreserved fund balance.

### ARTICLE 16: APPROPRIATE FOR PUBLIC FACILITIES CAPITAL PROJECTS

MOTION: That the following amounts be appropriated for the following capital improvements to public facilities and that each amount be raised as indicated:

- b) Center Recreation Complex Bathrooms & Maintenance Building Renovation - \$100,000 for design and engineering costs to renovate the Center Recreation Complex bathrooms and maintenance building, and all incidental costs related thereto, and that to meet this appropriation \$100,000 be appropriated from the General Fund unreserved balance;
- c) Public Facilities Master Plan - \$100,000 to create a Public Facilities Master Plan, and that to meet this appropriation \$100,000 be appropriated from the General Fund unreserved balance;
- d) LHS Science Classroom Mining - \$150,000 to provide design and construction dollars to modify existing interior classroom spaces at Lexington High School and all incidental costs related thereto, and that to meet this appropriation \$150,000 be appropriated from the General Fund unreserved balance;
- e) Townwide Roofing Program - \$2,010,152 for replacing the roof at the Bridge Elementary School, located at 55 Middleby Road, Lexington, Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the Town has applied for a grant from the Massachusetts

School Building Authority ("MSBA"), \$2,010,152 amount to be expended under the direction of School Committee. To meet this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the Town to collaborate with the MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount;

- f) School Building Envelope and Systems Program - \$239,285 for extraordinary repairs and modifications to school buildings and systems, and that to meet this appropriation \$239,285 be appropriated from the General Fund unreserved fund balance;
- g) Municipal Building Envelopes and Systems - \$208,962 for extraordinary repairs and modifications to municipal buildings and systems, and that to meet this appropriation \$208,962 be raised in the tax levy;
- h) Facility and Site Improvements - \$250,000 for building flooring programs, school paving and sidewalk program, and school traffic safety improvements, and that to meet this appropriation \$250,000 be appropriated from the General Fund unreserved fund balance;
- i) Public Facilities Bid Documents - \$100,000 for professional services to produce design development, construction documents, and bid administration services for capital projects, and that to meet this appropriation \$100,000 be appropriated from the General Fund unreserved fund balance;
- j) Public Facilities Mechanical Electrical System Replacements - \$672,000 for replacement of HVAC and electrical systems that have exceeded their useful life, and that to meet this appropriation \$672,000 be appropriated from the General Fund unreserved fund balance;

*(continued on next page)*

**ANNUAL TOWN MEETING MINUTES (continued)**

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**ARTICLE 17: APPROPRIATE TO POST EMPLOYMENT INSURANCE LIABILITY FUND**

**MOTION:** That \$750,000 be appropriated to the town of Lexington Post Employment Insurance Liability Fund established pursuant to Chapter 317 of the Acts of 2002, and that to meet this appropriation, \$750,000 be raised in the tax levy.

**ARTICLE 18: RESCIND PRIOR BORROWING AUTHORIZATIONS**

**MOTION:** That this article be indefinitely postponed

**ARTICLE 19: ESTABLISH, DISSOLVE AND APPROPRIATE TO AND FROM SPECIFIED STABILIZATION FUNDS**

**MOTION:** That \$3,500,000 be appropriated from the Capital Stabilization Fund for projects excluded from the limits of Proposition 2½; and

**ARTICLE 20: APPROPRIATE FROM DEBT SERVICE STABILIZATION FUND**

**MOTION:** That \$124,057 be appropriated from the Debt Service Stabilization Fund to offset the FY2021 debt service of the bond dated February 1, 2003 issued for funding additions and renovations to the Lexington High School, Clarke Middle School and Diamond Middle School as refunded with bonds dated December 8, 2011.

**ARTICLE 21: APPROPRIATE FOR PRIOR YEARS' UNPAID BILLS**

**MOTION:** That this article be indefinitely postponed.

**ARTICLE 22: AMEND FY2020 OPERATING, ENTERPRISE AND CPA BUDGETS**

**MOTION:** That the following adjustments be made to the amounts appropriated as recommended by the Community Preservation Committee, and approved under Article 14 of the 2019 Annual Town Meeting:

	From	To
For the acquisition, creation and preservation of open space	\$568,000	\$634,495
For the acquisition, preservation, rehabilitation and restoration of historic resources	\$568,000	\$634,495
For the acquisition, creation, preservation and support of community housing	\$568,000	\$634,495
<b>To the Unbudgeted Reserve</b>	<b>\$3,980,200</b>	<b>\$4,441,465</b>

**ARTICLE 23: APPROPRIATE FOR AUTHORIZED CAPITAL IMPROVEMENTS**

**MOTION:** That this article be indefinitely postponed.

**ARTICLE 26: AMEND HISTORIC DISTRICTS COMMISSION ENABLING LEGISLATION**

**MOTION:** That the Select Board be authorized to petition the Massachusetts General Court to enact legislation amending the Historic District Commission's enabling legislation in substantially the form below, and further to authorize the Select Board to approve amendments to said act before its enactment by the General Court that are within the scope of the general objectives of this motion.

Be it enacted by the Senate and House of Representative in General Court assembled, and by the authority of the same as follows:

SECTION 1. Chapter 447 of the Acts of 1956, as previously amended, is hereby amended by replacing the words "Arts and Crafts Society" with the words "Chamber of Commerce" wherever they appear, and by deleting the words "and a secretary" in section 4 of said Act.

**ARTICLE 27: AMEND GENERAL BYLAWS- NOISE CONSTRUCTION LIMITS**

**MOTION:** To amend Chapter 80-4(A) of the Code of the Town of Lexington (Noise Control) by deleting it and replacing it with the following:

A. Construction/private service/maintenance power equipment.

(i). Contractors are permitted to operate tools or equipment used in construction, including drilling or demolition work, in a manner such that this operation creates noise across a real property boundary that would disturb a reasonably prudent person only on weekdays between the hours of 7:00 a.m. and 5:00 p.m. and on Saturdays between the hours of 9:00 a.m. and 5:00 p.m. Such operation is not permitted on Sundays and legal holidays.

(ii) Residents are permitted to operate tools or equipment used in Construction, including drilling or demolition work on their own property, in a manner such that this operation creates noise across a real property boundary that would disturb a reasonably prudent person only on weekdays between the hours of 7:00 a.m. and 9:00 p.m. and on Saturdays, Sundays and legal holidays only between the hours of 9:00 a.m. and 5:00 p.m.

*(continued on next page)*

**ANNUAL TOWN MEETING MINUTES (continued)**

(iii) In addition to the above restrictions, blasting and the use of powered equipment used in the breaking of rock and pavement, including but not limited to hydraulic or pneumatic hammers, by contractors and residents is permitted on weekdays only between the hours of 9:00 a.m. and 5:00 p.m. and is not permitted on Saturdays, Sundays, and legal holidays.

**ARTICLE 30: LAND EXCHANGE  
(Citizen Article)**

**MOTION 1:** That the Town authorize the Select Board to lease, sell, convey, release, or otherwise dispose of any interests in certain real property with improvements thereon shown as “Proposed Land Given To MACC” on the plan prepared by Colin Smith Architecture, Inc. dated 1-22-2020 on file with the Town Clerk, being a portion of property described in a taking by the Town of Lexington dated January 16, 1961 recorded in Middlesex South Registry of Deeds, Book 9746 Page 499 (the “Parcel”); provided that such disposition be on such terms and conditions as the Select Board deems appropriate, which may include the reservation of easements and restrictions over, along or through the Parcel.

**MOTION 2:** That the Town authorize the Select Board to acquire by purchase, donation, eminent domain or otherwise, certain real property shown as “Proposed Land To Be Given to Town” on the plan prepared by Colin Smith Architecture, Inc. dated 1-22-2020 on file with the Town Clerk, being a portion of property conveyed to the Lexington Peace Center LLC by deed date July 3, 2019 recorded with the Middlesex South Registry of Deeds in Book 72969, Page 456 on such other terms and conditions as the Select Board may determine.

**ARTICLE 31: AMEND GENERAL BYLAWS-  
DEMOLITION DELAY (Citizen Article)**

**MOTION:** That this article be indefinitely postponed.

**ARTICLE 32: EXTEND HANCOCK-CLARK  
HISTORIC DISTRICT (Citizen Article)**

**MOTION:** That this article be indefinitely postponed.

*CONSENT AGENDA Adopted – by the necessary two-thirds on a vote of 185 in favor, 0 opposed.*

**The second session of 2020 Annual Town Meeting: June 3, 2020**

Moderator Deborah Brown called the second session of 2020 Annual Town Meeting to order at 7:38 p.m., Wednesday, June 3, 2020 via remote participation. The Moderator highlighted parliamentary procedures and called for the taking of attendance. A quorum of 186 members was present.

**ARTICLE 25: PURCHASE OF LAND/  
EMINENT DOMAIN**

**MOTION:** That the Town authorize the Select Board to acquire for municipal, parking, and other purposes by purchase, donation, eminent domain or otherwise, certain real property shown as Assessor’s Parcel 96, May 48 and as shown on the plan entitled “Land in Lexington Mass., Boston and Maine Railroad to Anthony R. Cataldo, dated March 1959, Plan R13.2-9-18” recorded with the Middlesex South Registry of Deeds in Plan number 409 of 1959 on such other terms and conditions as the Select Board may determine and that to meet this appropriation \$177,000 be appropriated from the Parking Meter Fund unreserved balance.

*Article 25 Adopted – by the necessary two-thirds on a vote of 187 in favor, 1 opposed.*

**ARTICLE 16: APPROPRIATE FOR PUBLIC  
FACILITIES CAPITAL PROJECTS**

**MOTION:** That the following amounts be appropriated for the following capital improvements to public facilities and that each amount be raised as indicated:

a) Police Outdoor/Indoor Firing Range - \$125,000 for schematic design for a firing range at Hartwell Ave, and that to meet this appropriation \$125,000 be appropriated from the General Fund unreserved balance; provided that any appropriation hereunder shall be subject to and contingent upon receipt of the Criminal Justice Training Council grant or other grant and the development of a business plan accepted by the Select Board;

*Article 16(a) Adopted – 123 in favor, 65 opposed.*

*See Reconsideration of Article 16(a) on June 8, 2021.*

**ARTICLE 16: APPROPRIATE FOR PUBLIC  
FACILITIES CAPITAL PROJECTS**

**MOTION:** That the following amounts be appropriated for the following capital improvements to public facilities and that each amount be raised as indicated:

*(continued on next page)*



## ANNUAL TOWN MEETING MINUTES (continued)

k) Westview Cemetery Facility Construction - \$3,290,000 be appropriated for the construction of a new administration and maintenance building located at the Westview Cemetery, including the costs of demolition, architectural and engineering services, original equipment, furnishings, landscaping, paving, and other site improvements incidental or related to such construction, and that to meet this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow \$3,290,000 under M.G.L. Chapter 44, Section 7, or any other enabling authority. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

*Article 16(k) Adopted – 157 in favor, 19 opposed.*

### The third session of 2020 Annual Town Meeting: June 4, 2020

Moderator Deborah Brown called the third session of 2020 Annual Town Meeting to order at 7:45 p.m., Thursday, June 4, 2020 via remote participation. The Moderator highlighted parliamentary procedures and called for the taking of attendance. A quorum of 182 members was present.

#### ARTICLE 10: APPROPRIATE THE FY2021 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET AND CPA PROJECTS

**MOTION:** 10(m)

That the Town hear and act on the report of the Community Preservation Committee on the FY2021 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, take the following actions:

(1) That \$75,000 be appropriated for LEXHAB – 116 Vine Street Design Funds, and to meet this appropriation \$75,000 be appropriated from the Community Housing Reserve of the Community Preservation Fund; and

(2) That \$25,000 be appropriated for LEXHAB – Hosmer House Feasibility of Reuse at 116 Vine Street Study, and to meet this appropriation \$25,000 be appropriated from the Historic Resources Reserve of the Community Preservation Fund;

*Article 10(m)(1) Adopted – 163 in favor, 18 opposed.*

*Article 10(m)(2) NOT Adopted – 43 in favor, 137 oppose.*

#### ARTICLE 19: ESTABLISH, DISSOLVE AND APPROPRIATE TO AND FROM SPECIFIED STABILIZATION FUNDS

**MOTION:**

b) That \$111,922 be appropriated to the Affordable Housing Capital Stabilization Fund, and to meet this appropriation \$111,922 be appropriated from the Affordable Housing Special Revenue Fund, and further, that in accordance with M.G.L. Chapter 40, Section 5B paragraph four, that any payments made to the Town by Symmes Lifecare, Inc. d/b/a Brookhaven at Lexington for the purpose of affordable housing be deposited into said Affordable Housing Capital Stabilization Fund; and

c) That \$111,000 be appropriated from the Affordable Housing Capital Stabilization Fund to fund renovations and capital improvement projects at properties in the Town's affordable housing inventory that are managed by the Lexington Housing Assistance Board, Inc. ("LexHab").

#### AMENDMENT TO ARTICLE 19(B):

**MOTION:** That the [main] motion be amended by adding at the end the following resolution:

- Whereas the Town of Lexington is determined to maintain diversity in its housing by increasing its stock of affordable housing units; and
- Whereas the Town of Lexington's affordable housing stock, as counted in the Subsidized Housing Inventory, is 1,331 units; and
- Whereas the Town of Lexington's Subsidized Housing Inventory is 11.14% of the total number of housing units, which is above the 10% affordable housing ratio that allows local zoning controls to govern new 40B developments; and
- Whereas 181 units of Lexington's current Subsidized Housing Inventory are not perpetually protected subsidized units, and could be removed from the SHI count at a future date; and
- Whereas in order to continue to add to the Town's affordable housing stock and not risk falling below the 10% 40B threshold, residential developments that require rezoning due to higher density than allowed by right are required to produce at least 10% of their units as affordable housing units; and
- Whereas Brookhaven sought rezoning at 960-990 Waltham St under Article 44 of the 2017 Annual Town Meeting, to develop a net increase of 42 units in such a higher density residential development; and

*(continued on next page)*



**ANNUAL TOWN MEETING MINUTES (continued)**

- Whereas Brookhaven determined that they could not create any affordable housing units as part of this development; and
- Whereas Brookhaven agreed to meet their obligation to create affordable housing by making \$1,536,369 of Affordable Housing Mitigation Payments to the Town, which when paid over 15 years those payments including interest will total \$2,081,631; and
- Whereas the Town of Lexington created the Affordable Housing Capital Stabilization Fund to receive both this money and other money from future developments signing affordable housing mitigation agreements with the Town; and
- Whereas the Affordable Housing Capital Stabilization Fund was created with the purpose of funding affordable/community housing construction, renovation, and associated land acquisitions or easements, allowing this Stabilization Fund to serve multiple affordable housing related purposes; and
- Whereas the specific intent and purpose for the Brookhaven Affordable Housing Mitigation payments conveyed to the 2017 Annual Town Meeting, based on the presentations and discussions, was to provide the Town of Lexington a means to meet the Brookhaven affordable housing obligation; and
- Whereas the creation of these units is critical to the continued diversity in Lexington's housing stock;

Therefore it is the will of Town Meeting that all Affordable Housing Mitigation payments made by Brookhaven under Article 44 of the 2017 Annual Town Meeting be used exclusively for the creation of new affordable housing units.

Amendment to Article 19(b) Adopted – 97 in favor, 71 opposed.

*Article 19(b) as amended Adopted – 159 in favor, 12 opposed.*

*Article 19(c) Adopted – 128 in favor, 36 opposed.*

**The fourth session of 2020 Annual Town Meeting: June 8, 2020**

Moderator Deborah Brown called the fourth session of 2020 Annual Town Meeting to order at

7:35 p.m., Monday, June 8, 2020 via remote participation. A quorum of 186 members was present.

**ARTICLE 10: APPROPRIATE THE FY2021 COMMUNITY PRESERVATION**

COMMITTEE OPERATING BUDGET AND CPA PROJECTS

**MOTION:** That the Town hear and act on the report of the Community Preservation Committee on the FY2021 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, take the following actions:

k) That \$551,026 be appropriated for Parker Meadow Accessible Trail Construction, and to meet this appropriation \$551,026 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund.

*Article 10(k) Adopted – 188 in favor, zero opposed.*

Upcoming two Consent Agendas. These included Citizen's Articles, 8,11,24,28,29,33 and 34, which would be referred back to the Select Board, and Zoning and General Bylaw Articles 35-41, 43, and 44-46, which would be referred back to the Planning Board. The articles would be taken up at the Fall Special Town Meeting. Thanks were expressed to board members and citizen sponsor's for their patience in postponing deliberation.

**CONSENT AGENDA****REFER BACK TO THE SELECT BOARD:****ARTICLE 8: SHORT TERM RENTAL IMPACT FEE**

**MOTION:** That this Article be referred back to the Select Board.

**ARTICLE 11: APPROPRIATE FOR RECREATION CAPITAL PROJECTS**

**MOTION:** That this Article be referred back to the Select Board.

**ARTICLE 24: REDUCE LEGAL EXPENSES**

**MOTION:** That this Article be referred back to the Select Board.

*(continued on next page)*

**ANNUAL TOWN MEETING MINUTES (continued)****ARTICLE 28: AMEND GENERAL BYLAWS – NOISE CONTROL (Citizen’s Petition)**

MOTION: That this Article be referred back to the Select Board.

**ARTICLE 29: DECLARE CLIMATE EMERGENCY (Citizen’s Petition)**

MOTION: That this Article be referred back to the Select Board.

**ARTICLE 33: AMEND GENERAL BYLAW RUNNING BAMBOO CONTROL (Citizen’s Petition)**

MOTION: That this Article be referred back to the Select Board.

**ARTICLE 34: AUTHORIZE SPECIAL LEGISLATION – DEVELOPMENT SURCHARGE FOR COMMUNITY HOUSING (Citizen’s Petition)**

MOTION: That this Article be referred back to the Select Board.

**REFER BACK TO THE PLANNING BOARD:****ARTICLE 35: AMEND ZONING BYLAW – DISTANCE FROM BASEMENT, SLAB, OR CRAWL SPACE AND GROUNDWATER**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 36: AMEND ZONING BYLAW - SHORT TERM RENTALS**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 37: AMEND ZONING BYLAW – SITE PLAN REVIEW**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 38: AMEND ZONING BYLAW – FINANCIAL SERVICES**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 39: AMEND ZONING BYLAW – SOLAR ENERGY SYSTEMS**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 40: AMEND ZONING BYLAW – WIRELESS COMMUNICATION FACILITIES**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 41: AMEND ZONING BYLAW – TECHNICAL CORRECTIONS**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 43: AMEND ZONING BYLAW – HARTWELL AVENUE AREA (Citizen’s Petition)**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 44: AMEND ZONING BYLAW – BEDFORD STREET NEAR HARTWELL AVENUE (Citizen’s Petition)**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 45: AMEND ZONING BYLAW – FRONT YARD, TRANSITION, AND SCREENING AREAS (Citizen’s Petition)**

MOTION: That this Article be referred back to the Planning Board.

**ARTICLE 46: AMEND ZONING BYLAW – GROSS FLOOR AREA (Citizen’s Petition)**

MOTION: That this Article be referred back to the Planning Board.

*Two Consent agendas Adopted – 185 in favor, zero opposed.*

**NOTICE OF RECONSIDERATION OF ARTICLE 16(A)****ARTICLE 16: APPROPRIATE FOR PUBLIC FACILITIES CAPITAL PROJECTS**

MOTION: That the following amounts be appropriated for the following capital improvements to public facilities and that each amount be raised as indicated:

a) Police Outdoor/Indoor Firing Range - \$125,000 for schematic design for a firing range at Hartwell Ave, and that to meet this appropriation \$125,000 be appropriated from the General Fund unreserved balance; provided that any appropriation hereunder shall be subject to and contingent upon receipt of the Criminal Justice Training Council grant or other grant and the development of a business plan accepted by the Select Board;

*Indefinite Postponement of Article 16(a) Adopted – 177 in favor, 5 opposed.*

**9:10 p.m. Douglas Lucente, Chair, Select Board, moved to dissolve Annual Town Meeting. Motion Adopted.**

## SENATORS AND REPRESENTATIVES

### SENATORS IN CONGRESS—Statewide

#### **Edward J. Markey (D) (term 2014-2020)**

255 Dirksen Senate Office Bldg., Washington D.C. 20510  
Phone: 202-224-2742  
975 JFK Fed. Bldg.  
15 New Sudbury Street, Boston, MA 02203  
Phone: 617-565-8519

#### **Elizabeth A. Warren (D) (term 2018-2024)**

309 Hart Senate Office Bldg., Washington D.C. 20510  
Phone: 202-224-4543  
2400 JFK Federal Bldg.  
15 New Sudbury Street Boston, MA 02203  
Phone: 617-565-3170

### REPRESENTATIVE IN CONGRESS— Fifth District

#### **Katherine Clark (D) (term 2018-2020)**

2448 Rayburn Office Building  
Washington, DC 20515  
Phone: 202-225-2836  
157 Pleasant Street, Malden, MA 02148  
Phone: 617-354-0292

### GOVERNOR/LIEUTENANT GOVERNOR

#### **Charlie Baker/Karyn Polito (R) (term 2018-2022)**

Massachusetts State House, 24 Beacon Street  
Office of the Governor/Office of the Lt. Governor  
Room 280, Boston, MA 02133  
Phone: 617-725-4005

### ATTORNEY GENERAL

#### **Maura Healey (D) (term 2018-2022)**

One Ashburton Place, 20th floor, Boston, MA 02108  
Phone: 617-727-2200 [www.mass.gov](http://www.mass.gov)

### SECRETARY OF STATE

#### **William Francis Galvin (D) (term 2018-2022)**

One Ashburton Place, Rm 1611, Boston, MA 02108  
Phone: 617-727-7030 Fax: 617-742-4528  
Email: [cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

### TREASURER

#### **Deborah B. Goldberg (D) (term 2018-2022)**

Massachusetts State House, Rm 227, Boston, MA 02133  
Phone: 617-367-6900

### SENATOR IN GENERAL COURT—

Fourth Middlesex District (PR. 1,2,4-7)

#### **Cindy F. Friedman (D) (term 2018-2022)**

Massachusetts State House, Room 208  
24 Beacon Street, Boston, MA 02133  
Phone: 617-722-1432  
Email: [Cindy.Freidman@masenate.com](mailto:Cindy.Freidman@masenate.com)

### SENATOR IN GENERAL COURT— Third Middlesex District (PR. 3,8,9)

#### **Michael J. Barrett (D) (term 2018-2022)**

Massachusetts State House, Rm 109D  
24 Beacon Street, Boston, MA 02133  
Phone: 617-722-1572 Fax: 617-626-0898  
Email: [mike.barrett@masenate.gov](mailto:mike.barrett@masenate.gov)

### REPRESENTATIVE IN GENERAL COURT— Fifteenth Middlesex District

#### **Michelle L. Ciccolo (D) (term 2018-2020)**

Massachusetts State House, Rm 473F  
24 Beacon Street, Boston, MA 02133  
Phone: 617-722-2210  
Email: [michelle.ciccolo@mahouse.gov](mailto:michelle.ciccolo@mahouse.gov)

### GOVERNOR'S COUNCIL— Third District

#### **Marilyn Petitto Devaney (D) (term 2018-2020)**

98 Westminster Avenue, Watertown, MA 02472  
Phone: 617-725-4015 ext.3 Fax: 617-727-6610  
Email: [marilyn.p.devaney@mass.gov](mailto:marilyn.p.devaney@mass.gov)

### STATE AUDITOR

#### **Suzanne M. Bump (D) (term 2018-2022)**

Massachusetts State House, Room 230  
Boston, MA 02133  
Phone: 617-727-2075 Fax: 617-727-3014  
Email: [auditor@sao.state.ma.us](mailto:auditor@sao.state.ma.us)

### DISTRICT ATTORNEY— MIDDLESEX COUNTY

#### **Marian T. Ryan (D) (term 2018-2022)**

Middlesex District Attorney's Office  
15 Commonwealth Avenue, Woburn, MA 01801  
Phone: 781-897-8300 Fax: 781-897-8301

### CLERK OF COURTS— MIDDLESEX COUNTY

#### **Michael A. Sullivan (D) (term 2018-2024)**

200 Trade Center, 2nd Floor, Woburn, MA 01801  
Phone: 781-939-2700  
Email: [middlesex.clerksoffice@jud.state.ma.us](mailto:middlesex.clerksoffice@jud.state.ma.us)

### REGISTER OF DEEDS— MIDDLESEX SOUTHERN DISTRICT

#### **Maria C. Curtatone (term 2018-2024)**

208 Cambridge St., PO Box 68, Cambridge, MA 02141  
Phone: 617-679-6300 Fax: 617-577-1289  
Email: [middlesexsouth@sec.state.ma.us](mailto:middlesexsouth@sec.state.ma.us)

### SHERIFF— MIDDLESEX COUNTY

#### **Peter J. Koutoujian (term 2016-2022)**

400 Mystic Avenue, 4th Floor, Medford, MA 02155  
Phone: 781-960-2800

### REGISTER OF PROBATE— MIDDLESEX COUNTY

#### **Tara E. DeCristofaro (term 2014-2020)**

208 Cambridge St., Cambridge, MA 02141  
Phone: 617-768-5800 Fax: 617-225-0781  
Email: [middlesexprobate@jud.state.ma.us](mailto:middlesexprobate@jud.state.ma.us)

## ELECTED TOWN OFFICIALS

SELECT BOARD (5 members—3 year terms)			
Douglas M. Lucente	17 Vine Brook Rd.	2023	652-8799
Suzanne E. Barry, Chair	159 Burlington St.	2022	862-5853
Jill I. Hai	6 Highland Ave.	2021	862-3776
Joseph N. Pato	900 Massachusetts Ave.	2022	674-0141
Mark Sandeen	10 Brent Rd.	2023	863-8784
MODERATOR (1 year term)			
Deborah J. Brown	47 Robinson Rd.	2021	861-8311
SCHOOL COMMITTEE (5 members—3 year terms)			
Scott A. Bokun	15 Middleby Rd.	2022	860-9791
Sara Cuthbertson	541 Bedford St.	2023	843-513-7467
Eileen S. Jay	191 Waltham St.	2022	860-0698
Kathleen M. Lenihan	60 Bloomfield St.	2021	863-0023
Deepika Sawhney	6 Porter Ln.	2021	640-5870
PLANNING BOARD (5 members—3 year terms)			
Richard L. Canale, Vice Chair	29 Shade St.	2021	861-0287
Robert K. Creech	2 Grimes Rd.	2023	674-2481
Charles Hornig	75 Reed St.	2023	862-1112
Ginna Johnson	23 Ridge Rd.	2021	863-2961
Robert D. Peters	43 Fifer Ln.	2022	652-8537
LEXINGTON HOUSING AUTHORITY (4 elected members/1 appointed member—5 year term)			
Richard F. Perry	40 Clark St.	2025	861-6347
Nicholas Santosuosso	2 Washington St.	2021	863-1040
Melinda M. Walker, Vice Chair	14 Larchmont Ln.	2024	863-2024
Weidong Wang, Chair	59 Reed St.	2022	863-5790
(5th position, State appointed - vacant)			

## MODERATOR

**ROLE:** To preside over Town Meeting and appoint members of the Appropriation Committee, Capital Expenditures Committee, and the Cary Lecture Series Committee.

**ELECTED** by the voters at large for a 1-year term: Deborah Brown.

### HIGHLIGHTS:

- Presided over an annual and three special Town Meetings - all held remotely due to the COVID-19 pandemic. Lexington made history as the first Massachusetts community to hold an exclusively remote Town Meeting, using Zoom and web-based voting and queuing technology.
- Conducted a 2-hour workshop for new Town Meeting members with the Town Meeting Members Association. Town Counsel, Town Manager, Town Clerk and chairs of major boards and committees explained their roles and helped clarify financial and planning terms and concepts, legal issues and parliamentary procedures.
- Advised citizens on the protocol regarding participation at Town Meeting.

- Nominated Barry Orenstein to serve as Deputy Moderator.

- Appointed new and returning members to the Appropriation Committee, the Capital Expenditures Committee, and the Cary Lecture Series Committee.

- Continued to serve on the Board of Directors of the Massachusetts Moderators Association.

- Served as Moderator for Clarke Middle School's 8th Grade Mock Town Meeting. Deputy Moderator Barry Orenstein served as Moderator for Diamond Middle School's 8th Grade Mock Town Meeting.



Deborah Brown (Town Moderator)

## TOWN MEETING MEMBERS ASSOCIATION (TMMA)

**ROLE:** To inform town meeting members in advance on all warrant articles, meeting procedures, and matters of town governance; to act as an interface between town meeting and the municipal government, the select board, the school committee, and other town boards and committees; to represent the members of town meeting when the town meeting is not in session; to improve town meeting procedures and processes; and to assist in governing Lexington when requested or it is deemed necessary.

**MEMBERSHIP:** All town meeting members are automatically members of TMMA. The town moderator, the select board, the town clerk, and state legislators living in Lexington are at-large members. The TMMA has an executive committee which usually meets the second Wednesday of each month except July, August, and months when town meeting is in session. Monthly meetings are open to all members and to the public. Precinct officers, together with the TMMA officers, make up the TMMA executive committee and serve for one year. Precinct officers are elected prior to TMMA's annual meeting (held immediately prior to the first TMMA information session following the town election.) There are nine precincts, each of which elects a precinct chair, vice-chair, and clerk. Immediately after the election of precinct officers, TMMA holds its annual meeting of the association to elect the TMMA board officers, which are chair, vice-chair, treasurer, clerk, webmaster, and email list moderator. The

executive committee may also appoint subcommittees, working groups, or task forces from among TMMA membership when appropriate for the purposes of the TMMA: an example was the electronic voting committee which produced a new method of voting for the 2014 annual town meeting.

### HIGHLIGHTS:

- Maintained the TMMA website, including executive committee minutes, various committee reports, and access to TMMA e-mail archives: <http://lexingtontmma.org>.
- Continued paper reduction initiative to reduce the number of print materials for town meeting.
- Collaborated with the town to increase the number of on-line town meeting materials that members can access on their mobile devices during town meeting.
- Compiled and published the TMMA Warrant Information Report book on all articles coming before the annual town meeting (ATM) and the fall special town meeting (STM). The TMMA Warrant Information Report familiarizes town meeting members with the articles so that they can better understand the issues.
- Sponsored warrant information sessions before the ATM and STM to familiarize members with the warrant articles, and give article proponents a chance to present their materials and receive feedback.
- Maintained a TMMA member email group (with message archives accessible to the public at <http://groups.google.com/group/lextmma>) to provide a forum for informal discussions among TMMA members around town issues.
- Maintained generic email addresses for all TMMA members to simplify the process of constituents contacting town meeting members.
- Presented information about town meeting and the TMMA to newly elected town meeting members and to those enrolled in the Lexington Citizens Academy.
- Held a first "TMMA Connect" event, an interactive discussion about town meeting members' role in town government and the community.
- Worked closely with town staff, town moderator, and the select board to help plan and execute the virtual 2020 annual and special town meetings, due to the pandemic.

### 2020 Executive Committee Officers

Chair:	Ben Moroze
Vice-Chair:	Marc Saint Louis
Treasurer:	Vineeta Kumar
Clerk:	Brielle Meade
Email List Moderator:	Vicki Blier
Webmaster:	Bob Avallone

Precinct Number	Precinct Chair	Precinct Vice-Chair	Precinct Clerk
1	Valerie Overton	Hongbin Luo	Larry Freeman
2	Avram Baskin	Mark Manasas	Ingrid Klimoff
3	Vineeta Kumar	David Kaufman	Steve Heinrich
4	Ruth Thomas	Lawrence Chan	Nyles Barnert
5	Andy Friedlich	Anil Ahuja	Steve Kaufman
6	Vinita Verma	Bridger McGaw	Innessa Manning
7	Tina McBride	Ben Moroze	Samita Mandelia
8	Yu Wu	Jim Osten	Betty Gau
9	Tom Shiple	Victoria Buckley	Suzanne Lau



## TOWN MEETING MEMBERS ASSOCIATION (continued)

### TOWN MEETING MEMBERS

#### AT LARGE

Barrett, Michael J.	7 Augustus Rd
Pato, Joseph N.	900 Massachusetts Av
Lucente, Douglas M.	17 Vine Brook Rd
Barry, Suzanne E.	159 Burlington St
Ciccolo, Michelle	50 Shade St
Sandeen, Mark	10 Brent Rd
Hai, Jill I.	6 Highland Ave
Brown, Deborah J.	47 Robinson Rd
<b>PRECINCT 1</b>	<i>Expiration 2021</i>
Sandhya Beebee	10 Page Rd
Jean Cole	23 Whipple Rd
Robert Cunha	10 Stevens Rd
Carol Sampson	8 Brandon St
Mary Ann Stewart	24 Rawson Ave
Yingjie Wei	14 Albemarle Ave
Judith Zabin	1 Page Rd
	<i>Expiration 2022</i>
Larry Freeman	218 Lowell St
Brian Heffernan	223 Lowell St
Hongbin Luo	1 Cherry St
Eric Michelson	45 Circle Rd
Valerie Overton	25 Emerson Gdns
Barry Sampson	8 Brandon St
Lucy Wall	2 Cherry St
	<i>Expiration 2023</i>
John Bartenstein	46 Sanderson Rd
Noah Michelson	45 Circle Rd
Margaret Muckenhoupt	19 Whipple Rd
Jayanthi Rangan	6 Sanderson Rd
John Rossi	40 Arcola St
Bella Tsvetkova	42 Lowell St
Albert Zabin	1 Page Rd

#### PRECINCT 2

	<i>Expiration 2020</i>
Marian Cohen	8 Plymouth Rd
Jason Denoncourt	18 Lawrence Ln
Peter Lee	770 Waltham St
Michael O'Sullivan	12 Aerial St
Margaret Ouellette	23 Tucker Ave
Syed Rizvi	237 Worthen Rd East
Kenneth Shine	7 Ellis St
	<i>Expiration 2022</i>
Matthew Cohen	29 Tower Rd
Matthew Daggett	11 White Pine Ln
Kathryn Fields	9 Lexington Ave
Rita Goldberg	10 Independence Ave
Ajay Joseph	46 Golden Ave
Ricki Pappo	16 Blossomcrest Rd
Betsey Weiss	8 Dover Ln
	<i>Expiration 2023</i>
Avram Baskin	43 Carville Ave
Paul Lapointe	224 Follen Rd
Mark Manasas	6 Bennett Ave
Ingrid Klimoff	18 Bacon St
Barry Orenstein	132 Follen Rd
Juan Stella	5 Moon Hill Rd
Jonathan Suber	56 Taft Ave
<b>PRECINCT 3</b>	<i>Expiration 2021</i>
Shirley Frawley	68 Potter Pond
David Kaufman	1010 Waltham St
Letha Prestbo	470 Concord Ave
Robert Rotberg	14 Barberrry Rd
Michael Schanbacher	516 Concord Ave
Amit Srivastava	16 April Ln
Margaret Storch	330 Concord Ave
	<i>Expiration 2022</i>
Courtney Apgar	31 Barberrry Rd
Nancy Hubert	1010 Waltham St
Kevin Johnson	283 Concord Ave
Jeanne Krieger	44 Webster Rd
Michael Martignetti	37 Barberrry Rd
Glenn Parker	186 Spring St
Franklin Smith	7 Potter Pond

#### Expiration 2020

#### Expiration 2023

Cynthia Arens	7 Kitson Park Dr
Dan Fenn, Jr.	59 Potter Pond
Steven Heinrich	11 Potter Pond
Vineeta Kumar	14 Munroe Rd
Henry Lau	12448 Main Campus Dr
Rena Maliszewski	310 Concord Ave
Stanley Yap	30 April Ln
<b>PRECINCT 4</b>	<i>Expiration 2021</i>
Gloria Bloom	17 Loring Rd
Robert Cohen	10 Grassland St
Peter Enrich	35 Clarke St
Eileen Jay	191 Waltham St
Charles Lamb	55 Baskin Rd
Kathleen Lenihan	60 Bloomfield St
Claire Sheth	22 Vinebrook Rd
	<i>Expiration 2022</i>
Nyles Barnert	142 Worthen Rd
Lawrence Chan	10 Hilltop Ave
Thomas Griffiths	1364 Massachusetts Ave
Susan McLeish	33 Forest St
Lisa O'Brien	1454 Massachusetts Ave
Gerald Paul	43 Highland Ave
Sandra Shaw	51 Wachusett Dr
	<i>Expiration 2023</i>
Alessandro Alessandrini	32 Slocum Rd
Michael Boudett	39 Prospect Hill Rd
Norman Cohen	33 Forest St
Kathryn Colburn	49 Forest St
Katie Cutler	115 Kendall Rd
Nancy Shepard	2 Baskin Rd
Ruth Thomas	10 Parker St

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## TOWN MEETING MEMBERS ASSOCIATION (continued)

## TOWN MEETING MEMBERS (CONTINUED)

<b>PRECINCT 5</b>	<i>Expiration 2021</i>		<i>Expiration 2023</i>		<i>Expiration 2022</i>
Anil Ahuja	7 Leonard Rd	Christian Boutwell	20 Flintlock Rd	Margaret Enders	11 Kimball Rd
Robert Balaban	22 Leonard Rd	Jonathan Himmel	66 Hancock St	Betty Gau	64 Ward St
Aneesha Karody	38 Maple St	Morton Kahan	44 Hancock St	David Horton	68 Paul Revere Rd
Richard Neumeier	1 Doran Farm Ln	Rina Kodendera	93 Adams St	Alan Levine	54 Reed St
Rita Pandey	102 Maple St	Innessa Manning	46 York St	Melinda Walker	14 Larchmont Ln
Marc Saint Louis	5 Brookwood Rd	Bridger McGaw	89 Meriam St	Teresa Wright	35 Reed St
David Williams	1505 Massachusetts Ave	Dinesh Patel	22 Brent Rd	Yu Wu	15 Augustus Rd
	<i>Expiration 2022</i>	<b>PRECINCT 7</b>	<i>Expiration 2021</i>		<i>Expiration 2023</i>
Irene Dondley	22 Leonard Rd	Marsha Baker	46 Burlington St	Robert Avallone	21 Constitution Rd
Marilyn Fenollosa	10 Marshall Rd	Philip Hamilton	23 Fifer Ln	Elizabeth Barrentine	100 Bedford St
Andrew Friedlich	22 Young St	Stacey Hamilton	25 Robinson Rd	Lauren Black	143 Bedford St
Jerold Michelson	3 Clyde Pl	Ravish Kumar	7 Calvin St	Shailesh Chandra	10 Childs Rd
Melanie Thompson	360 Lowell St	Raul Marques-Pascual	4 John Benson Rd	Gang Chen	24 Bellflower St
M. Masha Traber	106 Maple St	Benjamin Moroze	5 Marvin St	Andrei Radulescu-Banu	86 Cedar St
John Zhao	10 Cooke Rd	Christine Southworth	65 Turning Mill Rd	Wendy Reasenber	16 Garfield St
	<i>Expiration 2023</i>		<i>Expiration 2022</i>	<b>PRECINCT 9</b>	<i>Expiration 2021</i>
Nancy Corcoran-Ronchetti	340 Lowell St	George Burnell	4 Eaton Rd	Hemaben Bhatt	8 Jean Rd
Judith Crocker	5 Currier Ct	Mary Burnell	4 Eaton Rd	Scott Bokun	15 Middleby Rd
Anthony Galatsis	7 Burroughs Rd	Patricia Costello	9 Preston Rd	Richard Canale	29 Shade St
Steven Kaufman	116 East Emerson Rd	Robert Creech	2 Grimes Rd	Mollie Garberg	16 Cary Ave
Pamela Lyons	51 Grant St	Mary Hamilton	23 Fifer Ln	Philip Jackson	50 Shade St
Lin Xu	117 Vine St	Vikas Kinger	13 Donald St	Thomas Shiple	18 Phinney Rd
Lily Yan	46 Courtyard Pl	Robert Peters	43 Fifer Ln	Justine Wirtanen	37 Fairbanks Rd
<b>PRECINCT 6</b>	<i>Expiration 2021</i>		<i>Expiration 2023</i>		<i>Expiration 2022</i>
Mark Andersen	2 Thoreau Rd	Sara Cuthbertson	541 Bedford St	Victoria Blier	41 Shade St
Bebe Fallick	4 Diehl Rd	Harry Forsdick	46 Burlington St	Rodney Cole	80 School St
Edmund Grant	27 Grove St	Pam Hoffman	4 Rangeway	Margaret Coppe	12 Barrymeade Dr
Brian Kelley	44 Grant St	Samita Mandelia	59 Harding Rd	Thomas Fenn	15 Shade St
Stephen McKenna II	9 Hancock St	Tina McBride	45 Turning Mill Rd	Christina Murray	66 School St
Deepika Sawhney	6 Porter Ln	Umesh Shelat	34 James St	Dilip Patel	14 Wilson Rd
Vinita Verma	3 Graham Rd	Taylor Singh	80 Burlington St	Janet Perry	16 Ellison Rd
	<i>Expiration 2022</i>	<b>PRECINCT 8</b>	<i>Expiration 2021</i>		<i>Expiration 2023</i>
Sara Bothwell Allen	158 Burlington St	Lin Jensen	133 Reed St	Alice Adler	10 Nickerson Rd
Margaret Counts-Klebe	8 Hancock Ave	Lisa Mazerall	8 Park St	Victoria Buckley	18 Bates Rd
Andrea Fribush	61 East St	Brielle Meade	17 Manning St	Jeanne Canale	29 Shade St
Frederic Johnson	4 Stetson St	James Osten	8 Revere St	Suzanne Lau	18 Phinney Rd
Trisha Kennealy	4 Brent Rd	Sanjay Padaki	46 Ward St	Hank Manz	14 Ellison Rd
Dawn McKenna	9 Hancock St	Jessie Steigerwald	143 Cedar St	Wendy Manz	14 Ellison Rd
Deborah Strod	10 Thoreau Rd	Weidong Wang	59 Reed St	Lisah Rhodes	482 Marrett Rd

## CARY MEMORIAL LIBRARY

Personnel	FY19	FY20
Full Time	27	26
Part Time	22	24*

\* An upcoming retirement in FY20 temporarily split a full-time position into two part-time positions, resulting in a temporary change in the staffing count.

**ROLE:** The Cary Library’s Mission is to ignite curiosity, engage minds, and connect our community. The Cary Memorial Library Board of Trustees is the governing body of the Library. As specified by an 1868 gift from Maria Hastings Cary, the Library Board is comprised of the Town’s Select Board, School Committee members, and the community’s “settled clergy.”

**APPOINTED BY** the Trustees: Koren Stenbridge (Director). Each year, the Full Board elects a five-member Executive Board from its membership. Members of the FY20 Executive Board included: Joseph Pato (Chair), Howard Jaffe (Vice-Chair), Suzie Barry, Claire Feingold Thoryn, Eileen Jay.

### Administration

Up through February, use of the Library was on pace to exceed the previous year’s numbers in virtually every category. The Library hosted a wonderful community art installation on the Idea Wall and began conversations with families about a possible Children’s Room Renovation Project (ChiRP!). On March 13th, like businesses and organizations everywhere, the library closed suddenly due to the pandemic. When it became clear the building might be closed for an extended period, library staff mastered Zoom and Facebook Live, transitioning all programs into the virtual world. Librarians purchased more digital content to meet the soaring demand from the community. In June, staff returned to the building and launched Cary Out curbside service, to get materials back into patron’s hands. Cary Library suspended overdue fines. Staff developed new workflows to prepare for a changing model of library services including handling a backlog of requests for materials and quarantining returned items. Throughout this time, the community has been wonderfully supportive of the library, actively using every available service.

### Adult Services

Reference provided virtual reference services during the library’s closure, answering over 6,000 email questions. Staff launched “What’s Next?”, a personalized reading recommendation service. A longtime dream was realized this year with the digitization of the Lexington Minuteman microfilm. Researchers anywhere can search full-page scans of early Lexington newspapers, making this unique historical resource widely available for the first time. Books in Hebrew were added to the World Language Collection.

Adult programming expanded and diversified, leading to a 32% increase in the number of programs and a 20% increase in program attendance over FY19. Staff discovered that virtual programming allowed an even farther reach into the community. Staff were inspired by the skills community members shared in weekly gardening, cooking and self-care programs. Collaboration with local organizations, including the Senior Center, the Historical Society, the Human Rights Committee, the schools and Town departments was much appreciated.

### Youth Services

The summer theme “Launch Your Imagination” kicked off with the Museum of Science’s Traveling Planetarium and included a variety of programs celebrating creativity and the arts. Annual events included the popular summer Truck Day with vehicles from the Town’s Departments of Public Works, Police and Fire. This year’s reading program shifted to Summer Learning, incorporating elements of art, science, math, music, and encouraging children to explore, learn and grow. To ensure access for all, the library introduced take-home Learning Kits with the necessary supplies to complete Summer Learning Challenges.

Prior to the closure, staff offered 319 programs, serving 12,634 participants and conducted 44 outreach visits to the Lexington Elementary Schools. In response to the challenge of COVID-19, staff quickly shifted gears and began providing virtual story times and other programming, offering 91 virtual programs serving 2,518 participants as well as posting 20 different offline activity challenges for families to complete independently. Staff were creative in rethinking programs such as the large annual Fairy Tale Ball and provided a series of smaller weekly virtual events to replace an annual favorite.

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## CARY MEMORIAL LIBRARY (continued)



Bibliographic Services Manager, Jen Webb, on the phone with a Cary Out curbside customer.



New logo by Amanda McClaine & Kevin Grocki, Cary Library staff

### Teen Services

A revised Summer Learning program was available in Teen Services, reaching 802 teens, triple last year's number. Teen Services added three more teen book clubs this year, as well as exciting authors' events, Dungeons and Dragons game nights, book/movie discussion evenings and employment workshops. In December, the Library collaborated with Guard Up and the Library Foundation to offer an after-hours, immersive live action role playing game for 95 teens. "Night at the Library" involved actors portraying fictional authors and characters coming to life to haunt the library until teens banished them back into the books.

During the Library's closure, the Teen Library Leadership Council moved from meeting monthly to weekly, and developed a collection of resources for teens during the shutdown. Teen book club meetings also increased, with clubs gathering virtually every other week instead of monthly. It was clear that teens needed to connect, and the teen staff worked diligently to support them. In total, 474 teens participated in 54 virtual programs during the spring. Overall, 2,147 teens participated in 190 teen programs during FY20. The teen program at Cary continues to grow, with the goal of connecting more and more teens to the library and to each other.

### Friends of Cary Memorial Library

Over 100 volunteers, coordinated through the Friends of Cary Memorial Library and the Teen Services Department, logged more than 2,500 hours this year. Those hours, coupled with money raised from book sales and dues, made it possible for the Library to offer the Summer Learning program, the Museum Pass lending program and the See-it-Now and Read-it-Now collections.

### Cary Memorial Library Foundation

The Cary Library Foundation offered two successful Library After Dark events in Fall 2019. On September 21, 2019, the Foundation partnered with the Lexington Symphony to offer "The Winds of Autumn," featuring the Symphony's woodwind quartet. On November 2, the Foundation partnered with the Chinese Americans of Lexington to offer "Celebrate Seasons, Celebrate Life," which demonstrated the many ways that the Chinese people guide their daily life through a year with twenty-four solar periods. Both events were great successes, with over 150 people attending the September event and 220 people attending the November one. The Foundation also debuted its new user-friendly website [caryllibraryfoundation.org](http://caryllibraryfoundation.org), and completed a migration to a cloud-based donor database system.

Despite the extraordinary challenges relating to COVID-19, the Foundation enjoyed a successful fundraising year. It raised over \$200,000 from its Town-wide appeal which is used to fund additions to the collection, programs and innovative technology. It also received \$43,000 in donations to designated Endowment funds. The Foundation enjoyed the support of 28 volunteers donating 1,300 hours to accomplish these achievements.

## FINANCE

### Assessor

Personnel	FY19	FY20
Full Time	6	6
Part Time	0	0

**ROLE:** The Assessing Office's primary function is to assess full and fair market values—in accordance with Massachusetts General Laws and regulations—of all real and personal property in Lexington to equitably allocate Lexington's annual tax levy among Lexington taxpayers, and to evaluate any applications for abatement of such property tax. Other significant duties include: administration of motor vehicle excise tax abatement, and determination of taxpayer eligibility for statutory exemption from (or deferral of) property taxes (including the Community Preservation Act surcharge).

**APPOINTED** by Town Manager: Gregory Johnson (Chairman), Edmund Grant (Member), and Casimir Groblewski (Member). The Director of Assessing is Robert Lent.

#### HIGHLIGHTS:

- Reviewed and adjusted all real and personal property in Lexington on a "mass appraisal" basis to recognize changes and conditions in the market during the year of sales analysis (calendar 2018), as required by the Massachusetts Department of Revenue (MA DOR). The resulting assessed values and the underlying methodologies used to determine such values were reviewed and approved by MA DOR in December 2019. Per MA DOR, FY 2020 was a "Recertification" year for the Town of Lexington.
- In our statistical review for the annual classification study, the single-family dwelling average assessment in Lexington in FY 2020 was \$1,106,526, a 5.32% increase from \$1,050,585 in FY 2019. Residential properties overall (as a class) in Lexington increased in assessed value by 5.58% over FY 2019.
- The "C/I/P" properties overall (as a class) in Lexington increased in value, up by 6.41% over FY 2019 with the following approximated breakout: Commercial: +8%, Industrial: +2%, and Personal: +10%.
- In FY 2020, developer King St. Properties, worked steadily to construct 75 Hayden Ave, a life-science condominium in a growing campus-style setting. A certificate of occupancy for this building is expected to be issued during FY 2021.

### Assessor Categories for FY20

Property Description (State Use Code)	No. of Parcels/ Accounts	Taxable Value
Single-Family Dwellings (101)	9,048	\$10,011,844,000
Residential Condominiums (102)	1,059	\$662,972,312
Misc. Residential (103, 109, Other)	36	\$49,523,000
Two-Family Houses (104)	157	\$141,722,000
Three-Family Houses (105)	11	\$9,925,000
Multiple-Units/Apartments (111-125)	13	\$226,297,000
Resid Vacant Land (130,131,132, & 106)	537	\$47,964,000
Commercial Property (300-393)	423	\$773,994,000
Industrial Property (400-452) [* less TIF]	44	\$436,413,405
Agricultural Land—Chap 61A (700)	0	\$0
Recreational Land—Chap 61B (800)	9	\$1,813,000
Mixed Use [Resid + Comm] (012-043)	15	\$18,991,000
Exempt Properties (900)	Not Counted	Not Counted
<b>Total Taxable (all Real Properties)</b>	<b>11,352</b>	<b>\$12,381,458,717</b>

#### PERSONAL PROPERTY TAXABLE ENTITIES

(Use Codes: 500-552) Note: as of FY 2016, Lex. Select Board voted to render as "not subject to tax" any Personal Property accounts where tax-able PP components are valued at less than or "under" \$1,200.00 per year ("U-Value").

745 T-axable; 114 U-Value; 68 E-xempt;

18 N-ull; 945 overall

\$216,899,380

FY 2019 Tax Class	Levy ~%	FY 2020 Valuation	Tax Rates/K	Tax Levy (Rounded)
Residential	88.2%	\$11,160,005,132	\$14.05	\$156,798,070
Commercial	6.2%	\$785,040,180	\$27.22	\$21,368,790
Industrial	3.7%	\$468,794,000	\$27.22	\$12,760,570
TIF Reduction	-0.2%	-27,051,595		-736,340
Subtotal	98.3%	\$12,440,890,907		\$191,663,770
Personal Property	1.7%	\$216,889,380	\$27.22	\$5,904,000
<b>Total</b>	<b>100%</b>	<b>\$12,657,790,287</b>		<b>\$197,567,770</b>

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**FINANCE (continued)****Comptroller**

Personnel	FY19	FY20
Full Time	6	6
Part Time	0.4	0.4

**ROLE:** To oversee all financial operations of the Town, which includes the assessing of property, collecting all accounts receivable, paying all accounts payable, procurement, investing town funds, maintaining accounting records, preparing financial statements, managing the annual audit, administering the retirement system, and supporting the Appropriation Committee.

**APPOINTED** by the Select Board: Town Comptroller, Carolyn J. Kosnoff; by the Town Manager: Town Accountant, Krista L. Murphy.

**HIGHLIGHTS:**

- In February 2020 the Town issued \$8.315 million in bonds for 10 years at a true interest cost (TIC) of 0.94%. The \$8.315 million represents the net par value after applying a premium of \$1.35 million to reduce the size of the borrowing on the day of the sale. The bond issue funded various capital improvements of which \$2.0 million was for reconstruction of the Visitor's Center, \$1.0 million was for the construction of Lexington Children's Place, and the remainder was for various municipal, school, and technology purposes.
- In February 2020 the Town also issued \$5.268 million of bond anticipation notes with a premium of \$37,720 paid to the Town. This issuance included the roll-over of \$4.72 million in notes from February 2019 for acquiring land at 171-173 Bedford Street and at Pelham Road. The Town expects to pay the remaining principal of these notes during the next two years.
- In June 2020 the Town issued \$18.010 million in bonds for 15 years at a true interest cost (TIC) of 1.32%. The \$18.010 million represents the net par value after applying a premium of \$2.485 million to reduce the size of the borrowing on the day of the sale. The bond issue funded various capital improvements that are exempt from the limits of proposition 2 1/2, including \$10.50 million for construction of Hastings Elementary school, \$3.46 million for Construction of the Fire Headquarters, and \$1.4 million for construction of Lexington Children's Place.
- In June 2020 the Town also issued \$5.856 million of bond anticipation notes with a premium of \$46,262 paid to the Town. The issuance funded various capital improvements including reconstruction of the Center Track and Field, sidewalk and signalization projects, water and sewer improvements, and procuring capital equipment and technology.

**Treasurer/Collector**

Personnel	FY19	FY20
Full Time	4	4
Part Time	1	1

**ROLE:** To perform the duties of Treasurer and Collector as outlined in Massachusetts General Laws (M.G.L.), Chapter 41. As Treasurer, is responsible for the receipt and disbursement of all town funds as well as the management of investment policies and debt. As Collector, issues and collects all real estate, motor vehicle, personal property, and water/sewer bills as assessed.

**APPOINTED** by the Town Manager: Arnold Lovering, January 2008.

**HIGHLIGHTS:**

Tax collection:

- Real estate tax collections totaled \$188,474,538 including collections of prior year's taxes. Accounts with outstanding balances were put into tax title or entered into payment plans.
- Personal property tax collections totaled \$5,790,183.
- Motor vehicle excise tax collections totaled \$5,383,364. These bills were based on information provided by the Registry of Motor Vehicles. Overdue accounts were committed to the Deputy Collector, who under M.G.L., marked these accounts for license and registration non-renewal.
- Water/sewer collections totaled \$22,018,614.

Investment income for all town accounts including the Other Post-Employment Benefits Trust Fund was \$2,903,036 of which \$1,297,265 was credited to the General Fund. All investments are made according to M.G.L. When investing the Town's money, safety, liquidity, and yield are considered in that order.

## FIRE AND RESCUE

Personnel	FY19	FY20
Full Time	65	65
Part Time	1	1

**ROLE:** To protect lives and property of the citizens of, and visitors to Lexington from emergencies involving fire, explosions, medical issues, hazardous materials incidents and other environmental causes, whether naturally occurring or man-made. This mission is accomplished through professional emergency response and hazard mitigation; comprehensive code enforcement and effective public education.

**APPOINTED** by the Town Manager: Derek S. Sencabaugh (Chief of Department, Emergency Management Director), March 2019.

### HIGHLIGHTS:

- Continued the construction of the new Fire Department Headquarters with an anticipated completion date of October 2020
- Responded to 4022 calls for emergency assistance, with medical emergencies accounting for 2340 or 58.18% of all emergency calls.

### SIGNIFICANT INCIDENTS DURING FY20

09/18/2019	6 Jefferson Dr.	2 Alarm House Fire
03/18/2020	5 Sunset Ridge	2 Alarm House Fire
03/26/2020	1403 Mass Ave	Basement Fire
04/25/2020	15 Carville Ave	House Fire
03/06/2020	Town wide	COVID-19 Pandemic starts

### Fire Prevention Program

- The Fire Prevention Division issues permits and performs inspections in accordance with the Massachusetts general Laws and the Fire Prevention Regulations. These requirements are continuously revised for changes made by the Commonwealth. They affect things such as sprinklers, fire alarms, oil burners, blasting, welding, schools, health care facilities, and many aspects of new construction. COVID-19 restrictions added a new level of inspections that require frequent coordination between Fire, Police, Inspectional Services, Schools and Health Departments.
- There were 780 permits issued for the professional installation of equipment, 875 inspections and re-inspections of educational or healthcare facilities, and inspections of new or re-sale homes. There were 400 plans reviewed for new or renovation construction. In total, 2055 inspections were performed by the Lexington Fire Department.

- The department continues to support fire and safety education programs in schools, through the senior center, and at the fire stations. With a generous grant from the Dana Home foundation, the department was able to install over 50 Knox Box key holders. The department continued to partner with the Human Services department on numerous senior citizen programs within our community and provide life safety devices to seniors who cannot afford to have them installed in their homes.

### Training

- The department continued to maintain a high standard of training, with topics including medical emergencies, vehicle extrication, firefighting and a vast list of other topics.
- The department continued conducting joint training with the Police Department for Active Shooter and Hostile events. This training involved members of the Fire Department wearing ballistic gear performing rapid triage and treatment of potentially seriously injured patients. Training is conducted on a weekly basis with emphasis on fundamentals of apparatus operation, hose line techniques, search and rescue, ladder drills, advanced medical skills and new equipment familiarization.
- New hires were put through an intense 2-week training program which has been a great benefit to our members in preparing them for the Massachusetts Fire Academy.
- The department officers continued to focus on fire prevention and professional development.
- The department added an exothermic torch to cache of rescue tools and all members participated in the training to become proficient in its use.
- The department conducted 6,224 hours of training this FY20.

### Emergency Medical Services

- The department provides advanced life support (ALS) paramedics to the community and staffs two ambulances, so it can provide a rapid and high quality of care to the citizens. The department continues to rely on its mutual aid partners for backup ambulances.
- The department continues to improve its service by providing state of the art equipment and training in the latest techniques. The department continues to receive high marks during our annual ambulance review by OEMS. The Department was taxed heavily with the COVID-19 out-break, the strain on personnel and personal protective equipment shortfalls were felt for months. To date three firefighters contracted and recovered from COVID-19.

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**FIRE AND RESCUE (continued)**

**Emergency Management**

- The Fire Chief serves as the Town’s Emergency Manager Director. Any man-made or natural disaster may trigger enactment of the Town-wide “Emergency Plan”, where the Town Manager is in overall charge of the event, advised by the Emergency Manager.
- Tracking expenses for state and federal reimbursement for incidents is a critical function of Emergency Management. This was put into action with the COVID-19 Pandemic
- The Town utilizes “Code Red” as the emergency notification program to contact all Lexington households by phone, cell phone, e-mail, etc. Complete notification takes approximately 20 minutes. Residents should be sure that they are enrolled in the “Code Red” emergency system (available on the Town’s web site).

**Personnel**

- In FY20 Captain Timothy Flaherty was promoted to Assistant Fire Chief of Fire Prevention, Lieu-tenant Guy Monaco was promoted to Captain, and Firefighter Adam Hubbard was promoted to Lieutenant in July.
- The Department added Cameron Rawsley, Trevor Nash, David Caggiano, Daniel Sullivan, and Lance Garden.
- Matthew Happel and Reid Warnock resigned from the department.

**HUMAN SERVICES**

Personnel	FY19	FY20
Full Time	7	7
Part Time	4	4

**ROLE:** The Human Services Department serves Lexington residents across the lifespan. The Department provides information and resources, support, and educational programs/ services that are focused on enrichment, socialization, and overall mind/body health. The Human Services Department also assists residents in regards to basic needs, such as housing, food, and financial issues. The Department is made of up four divisions: Senior Services, Veterans Services, Youth & Family Services, and Transportation Services. The Human Services Department partners with other Town departments, Lexington Public Schools, community groups, and agencies to provide programs and services to residents. Services are delivered in a professional, confidential, and caring manner that respects the dignity of all.

**APPOINTED** by the Town Manager: Melissa Interest, Director of Human Services.

**HIGHLIGHTS:**

- While fiscal year 2020 was an entire year full of engagement and activities with Lexington residents and community partners, the global pandemic created by the novel coronavirus (COVID-19) and the ensuing closure of Town offices and businesses took center stage beginning in March 2020. The Human Services Department, not unlike many other departments, was forced to reimagine how to conduct business remotely, with the focus on connecting with socially



Human Services Staff

- isolated residents, providing information and resources to those in need, and continuing to provide engaging programs virtually to offer support, education, and self-care.
- Developed the responsibilities of the new Outreach Coordinator position, and subsequently began developing stronger relationships with community providers, as well as cultural, community, and affinity groups, in order to reach more residents in need of resources or services.
- Continued the work of Lexington Mental Health Task Force, a partnership between Lexington Municipal and Public School Staff.
- Completed the Age Friendly Needs Assessment in partnership with the UMASS Boston’s Gerontology Institute and began working on actions based on the recommendations.

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## HUMAN SERVICES (continued)

- Added the community of Carlisle to the Veterans Services District.
- Created and led the Inner West Regional Coordinating Council to further regional transportation service planning and coordination efforts.
- Moved programming to be completely virtual, as a result of the COVID-19 shutdown in March, with very successful results, including more caregivers attending virtual caregiver support groups and new participants attending newly virtual offerings.
- Connected with a number of organizations and providers in Lexington providing needed support and resources to residents. Developed a weekly virtual meeting, due to pandemic restrictions, for providers to connect and share current problems and needs creating much stronger connections across Lexington that will continue beyond the pandemic. Participants were often able to offer support or resolutions to identified needs.
- Conducted an all virtual Mental Health Month in May, coordinated by the Outreach Coordinator.
- Provided robust financial assistance to a number of Lexington families in need as a result of the pandemic. Received generous funding from Takeda Pharmaceuticals and the Fund for Lexington through individual donors.
- Outreached to all Lexington households to make them aware of services through the Human Services department as well as other community resources.

### Veterans Services

- This year marked the seventh year of providing Veterans Services to Lexington residents as part of a district with the Town of Bedford. In an effort to expand services to another neighboring community, the district added the Town of Carlisle in March 2020. The mission of the Lexington-Bedford-Carlisle Veterans' Services' District is to support veterans and their families in need of service and provide information and access to services for which they are eligible under the law. The district has a full-time Director and part-time Veterans Services Officer (VSO).
- Over the last year, the Lexington office has continued to see a steady flow of local veterans in need of assistance. The most commonly sought services include Chapter 115 financial assistance, support with service connected disabilities, pensions and healthcare coordination benefits offered through the Department of Veterans Affairs.
- Following the closure of Town Buildings due to COVID-19, the district provided services remotely. The District Director and Bedford VSO remained available via cellphone and

email during normal business hours to ensure residents continued to receive the benefits they were entitled to. The District Director and VSO engaged in weekly conference calls with Massachusetts Department of Veterans Services to monitor all the Veterans' Services updates on the State level. The increase in unemployment rates directly impacted the need for Chapter 115 financial assistance and the district assisted eligible veterans and dependents with applying for unemployment assistance and/or Chapter 115.

- Veterans Services continued its partnership with the Lexington Town Celebrations Committee and the Bedford Patriotic Holiday Committee to honor the local Veterans during Memorial Day, Veterans Day, and the annual Veterans' Breakfast. This included placing over 2300 American Flags on the graves of Veterans buried in Lexington cemeteries in honor of Memorial Day and hosting approximately 200 attendees for the annual Lexington Veterans Day Breakfast. Due to social distancing requirements, a virtual Memorial Day Ceremony was broadcast on LexMedia in lieu of the traditional, in-person events.

### Senior Services

- Completed the Age Friendly Needs Assessment. The University of Massachusetts Gerontology Institute presented the results of the survey to the Select Board and the community in Fall 2019. Three major takeaways from the survey included; the need for better communication in regards to town events, services and resources, a feeling of social isolation due to the lack of connection with new neighbors and the loss of family and friends who move away due to rising taxes and/or the need to downsize, and the need for more resources specific to home modifications, affordable services and vendors, and affordable housing to help seniors continue to age in Lexington.
- Continued steady participation rates across all the programs including support groups, drop-in discussion groups, OWLL classes, special lunches, Economic and Finance series, and a variety of one-off programs. Even through COVID the overall participation rates stayed steady as many existing participants continued to engage in virtual programs. New participants also joined virtual offerings. Continued to collaborate with other Town departments to address and mitigate the needs of at-risk seniors in our community.
- Continued partnership with Minuteman Senior Services to provide nutritious, hot lunches daily through the Community Center's Lex Cafe which served 4,560 residents and/or through home delivery of Meals on Wheels which delivered 13,086.

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## HUMAN SERVICES (continued)

- Collaborated with Lexington High School's Outreach Club to provide assistance to seniors in learning how to use Zoom on their devices, which was very well received. From the start of COVID in March to the end of June there has been a 20% increase in Zoom users, with the biggest Zoom class consisting of 86 participants. Due to the increase in communications and programs shifting to online platforms due to the pandemic, there has been a 5% increase in the number of individuals opting to go green and register for the online newsletter versus receiving a hard copy in the mail.



Senior Drums Alive Program, September 12, 2019

## Youth and Family Services

- Provided needs assessment and emergency financial assistance to families in need. Provided Holiday program assistance to over 200 Lexington residents and families. Provided subsidized Lexpress transportation passes for eligible residents and assisted residents with food insecurity to access the Lexington Interfaith Food Pantry and other resources. Assisted residents with applications for fuel assistance and other subsidy programs.
- Continued to provide case management and supportive services to Lexington residents and families through confidential consultative meetings, counseling, resource referrals, crisis stabilization, and collaboration with counseling staff through Lexington Public Schools.
- Participated in the Student Health Advisory Committee (SHAC) and the Substance Abuse Task Force in partnership with LPS. Co-sponsored a presentation and discussion led by Dr. Vaughn Rees about vaping and e-cigarettes at Cary Memorial Hall. Collaborated with the Students Against Destructive Decisions (SADD) club through the annual Peer Leadership Conference, N.O.T. smoking cessation training/anti-vaping campaign, mock crash, and "Hidden in Plain Sight" mock teen bedroom.

- Partnered with the Recreation & Community Programs Department to assist residents in applying for recreation scholarship opportunities.
- Hosted a bi-weekly drop-in group for Lexington students at the Teen Center in Cary Memorial Library. Facilitated educational workshops and information and referral services as needed.
- Facilitated Question, Persuade, Refer (QPR) trainings for Lexington community members and staff. Trained approximately 250 staff and community members.
- Partnered with community organizations to offer the "Teens, Tweens, & Quarantines" workshop and "I'm Not A Racist...Am I" documentary and panel discussion.
- Collaborated with Lexington Public Schools, Town staff, Police, Fire, and DPH via the Mental Health Task Force funded by the CHNA 15 grant. Led the Intervention subcommittee, comprised of community representatives and stakeholders aiming to increase awareness of William James INTERFACE Mental Health Referral Service and to reduce barriers to accessing intervention-based services in the Lexington Community.
- Hosted monthly Community Crisis Intervention Team (CCIT) meetings, which is a collaboration of staff from LPS, Police, Fire, and Health. The purpose of CCIT is to share information and problem solve around any emerging or ongoing crisis situations within the Lexington Community.
- Contributed monthly educational articles featured in the 'Family Matters' column of the Colonial Times.



Teen Group 2019



## HUMAN SERVICES (continued)

### Transportation Services

- Furthered efforts focused on the results of the Tri-Town Transit Study, including a Peer Review of the study and planning related to the study recommendations.
- Brought forward a review of the Transportation Demand Management (TDM) policy. The work is ongoing in FY21.
- Instituted monthly Senior Charlie Card events due to the popularity of such events
- Partnered with the MBTA to bring the MBTA Youth Pass to Lexington available via application through our office
- Expanded Bike Walk N’ Bus Week to be a full month of events in May (postponed due to COVID).
- Developed and led the Inner West Regional Coordinating Council to further regional transportation service planning and coordination efforts.
- Provided substantial input for the Boston MPO “Operating a Successful Community Shuttle” guide.
- Participated in the new Transit Working Group of the Boston MPO.
- Continued Travel Training programs for both MBTA and Lexpress for seniors and people with disabilities.
- Facilitated multiple Transportation Options Open Houses for people of all ages and abilities to understand an array of options, including how to use bus bike racks, incorporating ACROSS Lexington trails into their planning, understanding the MBTA, Alewife Shuttle, and Lexpress.

- Worked with the Transportation Advisory Committee to incorporate feedback from transit study, prior studies and residents to redesign the Lexpress bus routes and schedules.
- Secured funding for essential rides due to COVID and provided replacement rides for FISH (medical rides) due to COVID.

### Outreach

- Conducted a Town-wide Domestic Violence Awareness Month campaign which included; posting flyers in town building, high school and business bathroom stalls; providing a presentation by Lisa Goodman, Ph.D, a Boston College research psychologist with experience working with survivors of intimate-partner violence; and hosting a lunch and learn event for staff and community providers on the Legal Aspects of Domestic Violence presented by the Wilmer Hale Legal Services Center at Harvard University.
- Facilitated monthly Caregiver Support Group and transitioned to virtual meetings when the pandemic started.
- Planned and participated in MLK Day activities for seniors i.e. Brookhaven event and In- Home Help for Seniors.
- Coordinated Mental Health Awareness (MHA) Week and MHA Month activities, which included a viewing of the “Lift the Mask” documentary and panel discussion, and a social media campaign, and video that highlighted the support for mental health screenings from members of the Select Board, School Committee, Town leadership and Town staff.



Seniors working in the “Fix it Shop”



Morning Exercise Class

## INFORMATION TECHNOLOGY

Personnel	FY19	FY20
Full Time	10	10
Part Time	0	0

**ROLE:** To provide stable and secure core Town information technology systems and services to manage and support high quality, cost-effective IT operations and resources to municipal departments.

**APPOINTED** by the Town Manager: Tom Case (Chief Information Officer), Dorinda Goodman (Director of Information Technology), David Bordenca (Network Administrator), Tim Goncalves (Systems and Applications Administrator), Julie Krakauer (Business Analyst/Project Manager), Victor Gorospe (Project Manager), Judith Baldasaro (GIS/Database Administrator), Kathryn Santos (Webmaster), Kevin Grocki (Webmaster), Christopher Tran (Desktop Support Technician)

### HIGHLIGHTS:

- Priorities during this year emphasized enhanced management of technology related projects, assessing current systems, and strengthening of support systems, to better assess, coordinate, and meet organizational technology needs. Priorities were, however, shifted by a number of unplanned emergencies. In Feb 2020, a water line broke above one of the Town's primary datacenters, resulting in a near total loss of the infrastructure. In March 2020, the COVID pandemic complicated recovery efforts for the datacenter and presented new challenges to ensure continuance of Town business and services.
- The Information Technology department supports, maintains and manages townwide business-related technology. IT maintains the systems, networks and services supporting all municipal departments. The department supports townwide core services including the financial system (MUNIS), time keeping (NovaTime), document management (Laserfiche), electronic permitting (ViewPoint Cloud), facilities maintenance and management technology, emergency management web sites and services and VoIP telephone systems. IT maintains the infrastructure and security of the network core and co-manages the townwide area network for municipal and school departments. The department manages municipal technology purchases and performs the installations and maintenance of Town IT equipment and services. Information Technology staff also provide support and training for end-users.

- Recruited for the Director of Innovation and Technology position.
- Recruited for and began onboarding for the Administrative Assistant position.
- Staffed and on-boarded new Data Analyst Intern.
- Provided technical support and system installations for the new Fire Station Headquarters during construction.
- Provided technical support and system installations for the new Visitors Center.
- Assisted with the new Visitor Center opening and movement of staff offices.
- Trained and supported Town Meeting Members for first Online Town Meeting.
- Initiated the recovery and redesign of the datacenter after datacenter loss due to water pipe break, Feb 2020.
- Enabled technology moves during water damage repairs in other departments.
- Transitioned Town staff to remote work and provided ongoing support during the pandemic.
- Supported hybrid work technology changes and needs.
- Progressed in the townwide network redesign and reprogramming.
- Supported the chart of accounts (COA) redesign in MUNIS.
- Initiated new MUNIS module adoption human resources (HR) and employee self-service (ESS).
- Expanded ViewPoint Cloud permitting.
- Implemented new IT systems, including backup, remote support, asset tracking and ticketing.
- Supported implementation of new Town technology policies.
- Guided the Recreation Department in the selection of new Recreation Management software.
- Selected a digital signature solution and began implementation.
- Selected and implemented an enterprise Point of Sale system.
- Implemented new technology, software and processes to support paperless processes.

# LAND USE, HEALTH, AND DEVELOPMENT

## Building and Zoning

Personnel	FY19	FY20
Full Time	6	6
Part Time	2	2

**ROLE:** To enforce the State Building Code, Uniform State Plumbing and Gas Code, State Mechanical Code, State Electrical Code, Architectural Access Board Regulations, and Lexington Zoning Bylaws. This involves plan review, permit issuance, and inspection of all building, electrical, plumbing, gas and mechanical construction in the Town, including new structures, additions, alterations, and repairs. Responsible for enforcing the State Architectural Access Board regulations involving handicapped accessibility to buildings and issues regarding such requirements. The Sealer of Weights & Measures determines the accuracy of all weights and measuring devices in commercial and public use within the Town. At the present time the Town contracts this service from the state.

**APPOINTED** by the Town Manager: Alix Berube (Inspector of Wires), Bruce Dempsey (Assistant Building Commissioner), Jennifer Gingras (Zoning Administrator), Jim Kelly (Building Commissioner), Tom Kennedy (Building Inspector), James Kennedy (Plumbing/Gas Inspector), Tony Rose and Larry Sweet (Alternate Plumbing/Gas Inspector), Les Stucka (Alternate Building Inspector), and Joe McElhinney (Alternate Inspector of Wires).

**HIGHLIGHTS:**

- Donald (Duke) Laconte began his career at the Lexington Building Department as the Plumbing/Gas Inspector 18 years ago and retired fall 2019. Duke’s commitment and service to all residents in Lexington was exceptional and will be missed.
- On March 1, 2020, the Town appointed James Kennedy to the position of Plumbing/Gas Inspector. Jim has over 37 years of experience in his field and is a highly respected inspector in the building community.
- Issued a total of 4,548 permits, conducted 7,205 Inspections and collected over \$2.6 million in fees.
- Completed construction of the \$4 million Visitors Center which recently opened to the public and is a beautiful new building that welcomes visitors from all over the world!

- Received the certificate of occupancy on February 19, 2020 for the new 100,000 square foot, \$53 million Hastings School on Crosby Street. The Town Building Inspectors conducted over a hundred inspections to ensure the facility would open on schedule and be in compliance with all state and local codes. The old school was razed to make way for the new parking lots and solar canopies in front of the new school.
- Conducted numerous building, electrical and plumbing inspections of the new \$14.2 million, 25,828 square foot, state-of-the-art Lexington Fire Station Headquarters Building at 45 Bedford Street to ensure that the Town will have a successful, strong, safe and efficient fire station for decades to come.
- Began construction of a new assisted living community, Waterstone at Lexington, at 55 Watertown Street on a parcel formerly a part of the Belmont Country Club (\$529,570 permit fee received). The project consists of approximately 216,000 square feet of assisted and independent living apartments, associated common areas, and a 45,000 square foot, below-grade parking garage. The independent living building contains 116 apartments and the assisted living building contains 40 apartments.
- Continued demolition of existing houses, also known as tear-downs, and construction of new larger houses on scattered sites continue. Issued permits to demolish 74 existing houses and 100 permits to construct new single-family dwellings. Issued 127 permits for roof mounted photovoltaic systems.

**PERMITS**

Building Permits Issued	1366
Fees Collected	\$2,144,214.20
Electrical Permits Issued	1217
Fees Collected	\$304,609.44
Mechanical/Sheet Metal Permits Issued	294
Fees Collected	\$147,491
Plumbing Permits Issued	902
Fees Collected	\$67,267.00
Gas Permits Issued	769
Fees Collected	\$26,316.00

## LAND USE, HEALTH, AND DEVELOPMENT (continued)

### Conservation Office and Conservation Commission

Personnel	FY19	FY20
Full Time	2	2
Part Time	1	1

**ROLE:** To administer and enforce the Massachusetts Wetlands Protection Act (M.G.L. Ch. 131, s.40) and the Wetland Protection Code of the Town of Lexington (Chapter 130; formerly Lexington General Bylaw Article XXXII); to promote and protect natural resources; to protect watersheds, waterways, and wetlands; to acquire and manage open land for passive recreation and natural habitat; and to provide corridors for wildlife. The Commission's responsibilities include performing site visits; holding hearings and meetings with applicants, abutters, property managers, and committees; issuing permits; managing conservation land; and educating the public about conservation land and natural resources.

**APPOINTED** by the Town Manager with the approval of the Select Board for overlapping 3-year terms: Philip Hamilton (Chair), David Langseth (Vice Chair), Duke Bitsko, Alex Dohan, Kevin Beuttell, Ruth Ladd, and Holly Samuels, who was appointed in December 2019 to fill the unexpired vacancy resulting from Richard Wolk's resignation. Associate Commissioners: David Williams and Charlie Wyman, Land Acquisition; Susan Solomon, Tree Bylaw Committee (all former commissioners). Staff: Karen Mullins (Conservation Director), Conservation Stewardship Program Coordinator is vacant as of March 27, 2020 upon the resignation of Jordan McCarron, Adam Green (part-time Land Use Ranger), and seasonal interns

#### HIGHLIGHTS:

- Reviewed and acted on 48 Notices of Intent, of which 38 Orders of Conditions were prepared and issued; two Abbreviated Notices of Resource Area Delineation, of which two Orders of Resource Area Delineation were issued; 32 Requests for Determinations, of which 31 Negative Determinations of Applicability with Conditions were issued; 13 Amendments to Orders of Conditions were heard and issued, five Extensions to Order of Conditions were issued, 49 Certificates of Compliance (including Partial) were reviewed and issued, 22 insignificant plan changes were reviewed and approved, four Emergency Certificates were issued and nine Enforcement Orders/Violations were acted upon. Held 220 public hearings/meetings during 24 regularly scheduled Conservation Commission meetings and performed over 820 on-site inspections and monitoring for these and all other on-going projects.
- Continued to explore and draft proposed amendments to Section 5(5) Buffer Zone Performance Standard Rules for future public hearing and adoption.
- Adopted two new Subcommittee charges and appointed members: the Wright Farm Advisory Subcommittee and the 5-year Goals and Priority Setting Subcommittee. The Wright Farm Subcommittee was established to consider options for educational development at Wright Farm for consideration and approval by the Conservation Commission. The 5-year Goals and Priority Setting Subcommittee was established to review and consider goals and priorities for FY21 through FY26 in regards to Conservation Land Management and Stewardship and make Project Priority Recommendations for FY21 through FY26 to the Conservation Commission for approval.
- Acquired two parcels of land in October 2019 using appropriated FY20 Community Preservation Act funds; expanding permanently protected open space conservation land in town by over 5.3 acres. The parcels included a 4.8 acre parcel of land off Sherburne Rd (Map 32, Lot 135); expanding the Upper Vine Brook - Cotton Farm Conservation Area for public enjoyment and for permanent protection of streams, sensitive vernal pools, wetland areas and associated upland buffer zones and a .51 acre parcel of land off Kendall Road (Map 32, Lot 114) for permanent protection of streams, wetland and floodplain areas and upland buffer zone. Administered/Reviewed/Accepted two Declaration of Restrictive Covenants, Liberty Ridge off Grove Street and Winding Road and Penny Lane off Cedar Street, and one Conservation Restriction off Watertown Street.
- Managed approximately 1,400 acres of conservation land and approximately 60 miles of conservation trails with the help of three seasonal land management staff during the summer of 2019 (and with the help of only one seasonal staff in summer of 2020 due to the COVID-19 pandemic), a part-time Conservation Land Use Ranger, the Department of Public Works, consultants, and more than 1,000 hours of volunteer help from the Lexington Conservation Stewards, corporate volunteer groups, including Thermo Fisher Scientific's Bedford Office, local religious organizations, Boy and Girl Scouts, and Lexington and Minuteman Technical High School students. Work in FY20 included completion of the following conservation area projects: Parker Meadow Site design for universally accessible parking and trail improvements by Kyle Zick Landscape Architecture utilizing FY15 CPA funding; Hayden Woods Trail Improvements utilizing state Recreational Trails Program Grant funds; Willard's Woods Land Management and Universally Accessible Trail Planning utilizing FY20 CPA funds; Conservation

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## LAND USE, HEALTH, AND DEVELOPMENT (continued)

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Areas Boardwalk Inventory and Long Term Maintenance Plan to assess boardwalk conditions in order to develop a maintenance and replacement plan for prioritizing and budgeting; West Farm Hypena opulenta biological control via partnership with URI to manage highly invasive black swallow-wort. The Conservation Division continued work on the following on-going projects: Propagation of rare wildflower species at Joyce Miller's Meadow in partnership with Zoo New England and the Massachusetts Natural Heritage and Endangered Species Program with the summer of 2019 seeing the first blooms of New England Blazing Star at the site; scenic vista improvements at Daisy Wilson Meadow and West Farm Conservation Areas; first phase of restoration of the abandoned community gardens via removal of debris by hand within the wetlands at Dunback Meadow; invasive plant management for black swallow-wort, garlic mustard, Japanese knotweed, and Asiatic bittersweet at all conservation areas; long-term invasive plant management and habitat restoration program at Cataldo Reservation under the lead of Conservation Commissioner and Steward Holly Samuels; management of apple orchard at Cotton Farm. Administered, with support from Volunteer Garden Coordinators Allie Lawlor and Marion Krupka, community gardening program at Idylwilde Conservation Area for 111 gardeners. Coordinated volunteer Steward Directors Group to provide leadership for care of conservation land. Managed two agricultural licenses (for Waltham Street Farms and Hayden Woods), one apiary permit for vegetable production and bee keeping on conservation land, and one goat grazing permit for land management and meadow preservation purposes at Chiesa Farm and other conservation areas.

- Planned for third Spring Celebration at Wright Farm in April 2020, which was canceled due to COVID-19 pandemic. In addition, continued to implement long-term orchard management plan for the Cotton Farm orchard under the lead of Conservation Stewards Jeff Howry and Bob Hausslein. Produced and distributed Trail Guide to Lexington's Conservation Land, 2020 Public Open & Recreation Space Map, and Lexington Alive field guide, and Conservation Stewards brochure. Provided information on conservation projects and initiatives to the public through conservation website, monthly e-Newsletter for the Lexington Conservation Stewards distributed to more than 260 Lexington residents, community e-mail listservs, and publicity in the Lexington Minuteman and Colonial Times.
- Supported Greenways Corridor Committee on Conservation Commission prioritized projects for ACROSS Lexington or other related projects on conservation land. Supported nine Eagle Scout projects on conservation land, comprised of compost bins, fire pits, picnic tables, trailhead kiosks, boardwalks and signage. Supported Citizens for Lexington Conservation in the preparation and filing of baseline documentation and conservation restriction paperwork for CPA funded conservation acquisitions. Continued long-term deer browse monitoring project at Cranberry Hill Conservation Area in partnership with Minuteman Technical High School and Harvard Forest.



## LAND USE, HEALTH, AND DEVELOPMENT (continued)

Conservation Land Inventory: Summary 1964 - 2020						
	Year(s)Voted/Given	Acres	Total Cost	Fed. Reimb.	State Reimb.	Net Cost to Town
Total Land Acquisition		1397.6	14,589,786	335,406	1,699,031	12,325,349
Cataldo Reservation	'74'84*	5.4	6,150	----	----	6,150
Great Meadow Expansion	'74'82	1.9	3,857	----	----	3,857
Lillian Road at Munroe Brook	'92	1.1	transfer	----	----	----
Orchard Crossing	'88'89#	8.5	gift	----	----	----
Whipple Hill	'63'66-7'74'77**94#'95#	121.0	142,489	47,487	35,020	59,982
Bowman Park Expansion	'75	1.2	18,000	----	9,000	9,000
Daisy Wilson	'78	8.0	75,995	----	37,997	37,998
Dunback Meadow	'65-6'72'77-8-9'80-1*#	170.5	374,147	87,100	87,050	199,997
Liberty Heights	'74*	5.5	9,596	----	4,618	4,978
West Farm	'66'76'77'85*	12.8	323,000	----	12,100	310,900
Brookhaven	'89#	3.3	gift	----	----	----
Concord Avenue Area	'71'79#'94#	30.7	102,890	----	49,534	53,356
Hayden Woods	69'77-8'81**03	79.2	157,598	68,304	38,540	45,754
Juniper Hill	'70'72'74#	28.4	120,413	----	56,872	63,541
Metropolitan State Hospital	'73#	6.2	gift	----	----	----
Philbrook Terrace	'89#	2.0	gift	----	----	----
Waltham Line	'77*	12.0	transfer	----	----	----
Waltham Street Farms	'72'76-7*#	41.5	300,450	----	154,225	146,225
Upper Vine Brook-Cotton Farm	11	4.2	3,800,000		500,000	3,300,000
Upper Vine Brook	72'75-6'95**03**19	54.0	346,443	----	55,803	65,640
Lower Vine Brook/ Pinard Woods	68-9'75'78-9'81'85**#09'18#	116.6	2,431,235	42,069	147,200	2,241,966
Munroe Brook Pond	'85#	3.1	gift	----	----	----
Pheasant Brook Estates I	'85'89#	4.6	gift	----	----	----
Pheasant Brook Estates II	'90#	29.7	gift	----	----	----
Shaker Glen	'73	16.8	85,636	----	41,143	44,493
Tower Park Expansion	'87	2.3	180,000	----	----	180,000
Chiesa Farm	'76'85	23.1	1,592,500	----	46,125	1,546,375
Hammer Hill	'79	0.9	gift	----	----	----
Parker Meadow	'76'79'80	17.7	237,000	----	60,000	177,000
Willard's Woods Expansion	64'66'67'79**95**02#	104.2	116,786	32,906	17,997	65,883
Woodland Bird Sanctuary	'89#	7.2	gift	----	----	----
Burlington Strip	'71'77*	8.6	106,097	----	----	106,097
Paint Mine	'75'77*	35.5	8,811	----	2,000	6,811
Simonds Brook North	'70'76-7'82#	57.7	291,736	38,526	131,600	121,610
Simonds Brook South	'68'70'79	20.7	49,028	19,014	12,006	18,008
Turning Mill Pond	77'78'85#17#	12.6	5,000	----	----	5,000
Turning Mill Road	'89#	4.4	gift	----	----	----
Hastings Sanctuary	'71	1.7	6,000	----	----	6,000

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## LAND USE, HEALTH, AND DEVELOPMENT (continued)

### Conservation Land Inventory: Summary 1964 - 2020 (continued)

	Year(s)Voted/Given	Acres	Total Cost	Fed. Reimb.	State Reimb.	Net Cost to Town
Meagherville/Pine Meadow	66'77*#95*09	99.4	70,000	----	----	70,000
Meagherville Lots	'91#93#94#	0.5	gift	----	----	----
Poor Farm	'83*	10.7	transfer	----	----	----
Valley Road	'82*	3.2	transfer	----	----	----
128 Greenbelt	'78*	11.7	transfer	----	----	----
Bates Road	'91*	9.3	transfer	----	----	----
Cranberry Hill	'77	24.6	73,929	----	15,201	58,728
Fiske Hill	'78'84*	10.2	transfer	----	----	----
Idylwilde	'75	9.4	200,000	----	100,000	100,000
Katahdin Woods	77'80'89#09	37.5	255,000	----	85,000	170,000
Tophet Swamp	'81*	25.5	transfer	----	----	----
Sutherland Woods	'95*	24.9	transfer	----	----	----
Brown Homestead	'95*	6.0	trade	----	----	----
Joyce Miller's Meadow (n/f Augusta Land)	'96	8.0	150,000	----	----	150,000
Hennessy's Field	99*	10.0	transfer	----	----	----
Hartwell Avenue	03#	4.1	gift	----	----	----
Myrna Road	03#	0.8	gift	----	----	----
North Street	05*	24.4	transfer	----	----	----
Wright Farm	13	12.6	2,950,000	----	----	2,950,000

\* All/part Town-owned transfer

# All/part gift

Another 150 acres are protected by restrictions and easements given to the Town by residents. The largest are: Munroe Brook, 65.7 acres; Tophet Swamp/Kiln Brook, 34.3 acres; Potter's Pond, 15.1 acres; Bertucci's 50 Hill Street, 12.1 acres, and Vine Brook, 9 acres. The others are as small as 0.1 acre. Boston Edison Company licenses 26.4 acres.

## Economic Development

Personnel	FY20	FY21
Full Time	3	3
Part Time	6	6
Seasonal	20*	20*

\* Visitor Center Staff, Battle Green Guides, Liberty Ride Guides

**ROLE:** The Economic Development Office (EDO) works to improve the local commercial environment, enhance Center vitality, and support the visitor-based economy. The EDO, as a division of the Land Use, Health, and Development Department, works to advance the economic goals outlined by the Select Board and the Town Manager. The EDO works on land use and transportation initiatives to create long-term commercial viability as well as supporting businesses one-on-one as they work through the permitting process or other issues. In addition, the EDO supports the visitor-based economy through programs and operations through the Visitors

Center, Liberty Ride Trolley Tour, and Battle Green Guide program.

**STAFF:** Melisa Tintocalis (Economic Development Director June-December), Sandhya Iyer (Economic Development Director May-June); Casey Hagerty (Economic Development Coordinator); Katie Johnson (Visitors Center Manager); Ariel Chin (Assistant Visitors Center Manager); Gerry Marrocco (Liberty Ride Coordinator)

### HIGHLIGHTS:

- Advanced the Hartwell Ave Zoning Initiative. Staff worked with a zoning consultant to develop new land use policies intended to encourage redevelopment, create a sense of place, and increase commercial investment in the Town's largest commercial corridor. Staff met with all of the property owners and stakeholders in the project area to learn what they would like to see in a zoning proposal. In September, staff and consultants gave a presentation to property owners and state officials to review the project and vision.

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## LAND USE, HEALTH, AND DEVELOPMENT (continued)

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- Initiated a Center Retail Strategy. Staff was awarded a grant through the Massachusetts Downtown Initiative to conduct an analysis of existing retail conditions and collect input from users of the Center in order to identify actions to keep the Center vibrant today and into the future. In the upcoming year, staff plans to prioritize and implement the recommendations.
- Initiated a Tourism Marketing Strategy. Secured a marketing consultant for the first time to review existing destination marketing efforts, identify new opportunities, and create a marketing roadmap to increase tourism in Lexington, which helps to support local businesses.
- Supported the New Visitors Center. Secured a consultant to create an interactive digital exhibit for the new Visitors Center. Worked with the Department of Public Facilities to finalize details for the new building. The Visitors Center was finished in April 2020.
- Traveled to Antony, France in September 2019 as part of the official delegation to Lexington's Sister City.
- Organized on site, monthly meetings with local businesses. Economic Development Staff and the Town Manager attended these meetings to learn more about the business and to create a personal connection between the Town and the business.
- Continued to issue a monthly Economic Development e-newsletter to share economic development news in Lexington and promote happenings around Town.
- Posted regular content on social media (Twitter @businessLex) to facilitate engagement and share highlights and relevant information.
- In March, the focus of the Economic Development Office switched gears due to COVID-19. The interim goal of the office became to help local businesses navigate the unprecedented times that came as a result of the pandemic. The list below highlights some of the initiatives that the Economic Development Office took on:
  - Applied to the MassDOT Shared Streets Grant and the CDBG Microenterprise Grant. If awarded, these grants would allow the Town to expand the sidewalks using jersey barriers to allow for additional space for safe walking and outdoor dining and provide funding to Lexington businesses with under five employees.
  - Created (in collaboration with the Retailers Association and the Chamber of Commerce) universal signage for businesses in Town that highlighted what the businesses are expected to do to keep customers safe and provide guidelines for customers entering the establishment
  - Purchased floor stickers for local businesses in order to help businesses comply with the social distancing regulations required in the Massachusetts State reopening plan. The stickers indicate to customers where they should be standing to comply with proper social distancing. Twenty businesses requested stickers.
  - Proposed relaxation of signage rules. In March, the Town Manager agreed to relax the signage rules for businesses in Lexington. Sandwich boards and other types of signage that are not typically permitted were allowed to help customers better understand which businesses were open.
  - Worked with the Department of Public works to create public seating areas in Grain Mill Alley and the Parklet on Mass Ave as in years past. These areas create safe spaces for people to enjoy their take out food and explore the Center.
  - Sent out frequent newsletter updates to local businesses informing them of free classes and webinars that were being offered about the CARES Act, PPP Loans, marketing during pandemic, and more.
  - Created a list of restaurants that were open for takeout and delivery. The list was updated as more shops and services became available. The list of open businesses is now available as a google map.
  - Reached out to those businesses that were deemed to be essential to let them know that they could continue to operate when the Governor closed non-essential businesses in March. This included biopharma companies and bike shops.
  - Streamlined the permitting process for outdoor businesses. In May, the Town Manager agreed to waive the typical fees for outdoor dining. Staff worked quickly to create an online application for outdoor dining permits and simplified the approval process. Nine outdoor dining permits were issued. The Town also issued three permits for hair salons to operate outdoors. Permits were also issued to allow retail shops to set up outdoors.
  - Worked with the Recreation Department to change their regulations to allow private businesses to operate on Town Land managed by the Recreation Department. This allowed fitness studios in Lexington to offer outdoor classes and services.

## LAND USE, HEALTH, AND DEVELOPMENT (continued)

### Board of Health

Personnel	FY19	FY20
Full Time	2	2
Part Time	1	1

**ROLE:** To protect and promote the health of residents and those who work in or visit the Town; to develop and implement effective health policies, regulations, and programs that prevent disease and ensure the wellbeing of the community.

**APPOINTED** by the Town Manager: Wendy Heiger-Bernays, PhD (Chair); Burt Perlmutter, MD; Susan Wolf-Fordham, JD MPA; David S. Geller, MD; John Jay Flynn; Casey Mellin (Public Health Staff: Interim Co-Director); Alicia McCartin (Health Agent); and David Neylon, RN (Public Health Nurse and Co-Director).

#### HIGHLIGHTS:

#### Environmental Health

- 2020 has been a historic and challenging year dealing with the COVID-19 Pandemic which hit the Commonwealth particularly hard in the spring of 2020. After pausing in the spring, the department continued to permit and inspect establishments. However, many normal activities were reduced to redirect the Staff's efforts into COVID-19 responsibilities. Some routine work was offset with the reduced economic activity which reduced the number of operating food establishments, public and semi-public pools, and seasonal recreation camps.
- Staffed one Household Medical Waste collections event and six Household Hazardous Waste events. Health Division employees worked with the Department of Public Works with these efforts helping to protect groundwater and the environment. As a result of these programs, a significant amount of materials were prevented from entering the curbside rubbish and garbage collections. These collection events were put on hold during the spring and were resumed in late summer and fall. The kiosks for medical waste and sharps at Town Hall were reopened in October.
- Participated in an integrated mosquito management program directed at reducing the mammal biting mosquito population and reducing the risk of West Nile Virus (WNV) and Eastern Equine Encephalitis (EEE). Some activities include the treatment of over 4200 catch basins and 183 acres of prime mosquito habitat. In addition, mosquito survey collections were submitted to the Massachusetts Department of Public Health to be tested for WNV and EEE.

- Resumed inspections and permitting of the approximately 150 food establishments in Lexington. Permitted and inspected all open public and semi-public pools and recreation camps including the summer programs offered by the Recreation Department. Followed up on all housing and nuisance complaints as well as COVID-19 related complaints.

#### Community Health and Emergency Preparedness

- Community Health and Emergency Planning have been taken to a new level of importance with the COVID-19 Pandemic. A significant amount of time and resources was used for activities such as tracking and tracing residents with or exposed to COVID-19, keeping up-to-date with constantly changing guidelines, advising residents and businesses, and coordinating with other town departments. The department, along with the Town Manager's Office, created and continued to update the COVID-19 web pages on the Town's website including frequent updates on "Town News".
- Vaccinated over 500 individuals for seasonal influenza at three different flu clinics. This year the department held two "drive thru" clinics at the DPW on Bedford Street which were the first ever of this type in Lexington and were successful. Another clinic was held at the Human Services Department for residents 75 and older. The "drive-thru" clinics provided valuable experience for future larger events that will most likely involve residents being vaccinated in their cars. The department also continued to administer flu shots to homebound residents including those in group homes.
- The Lexington Office of Public Health, in collaboration with the Lexington Human Services and Lexington Public Schools, continued their work on the Community Health Network Area 15 (CHNA 15) grant awarded in 2019. This grant enables the Lexington Office of Public Health to cooperatively plan and create a municipal task force to address mental health and wellness services. This work continued to represent an exciting new way of collaborating and bringing best practices and a coordinated focus to the work of the Town and Schools.
- Created and will finalize an Emergency Dispensing Site (EDS) plan for Cary Hall at 1625 Massachusetts Avenue. The department continued to work with the Massachusetts Public Health Emergency Preparedness Region 4a and the local Medical Reserve Corps (MRC) to review and update municipal activities regarding large-scale vaccination events and regional responses to the COVID-19 Pandemic.

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## LAND USE, HEALTH, AND DEVELOPMENT (continued)

The department participated in Emergency Operations Center (EOC) operations to monitor extreme weather conditions in preparation for setting up an emergency shelter or information center. Influenza clinics were used to engage Lexington MRC volunteers and provide valuable experience for future planning. The department continued to work with the Police and Fire Department, DPW, and Town Management in various planning activities.

### Planning

Personnel	FY19	FY20
Full Time	4	4

**ROLE:** The Planning Board is responsible for short and long-term planning initiatives relative to land use and development and permit review. Responsibilities also include preparation and implementation of the Comprehensive Plan and other current planning initiatives, administration of the subdivision control law, administration of site plan review, review and evaluation of special permit applications, planning and preparation of zoning initiatives and amendments for Town Meeting, conducting the required public hearing process for citizen rezoning proposals and review and evaluation of unaccepted street adequacy determinations.

The Planning Office supports the Planning Board, the Assistant Town Manager for LUHD, the Town Manager and other Town departments and committees, supplying technical analysis for permitting activities, economic, demographic, and development trends in Lexington and the region. The Planning Office also responds to requests for help and information from citizens and other parties.

**ELECTED** by Lexington citizens at the Annual Town Elections for three (3) year terms: Bob Creech (Chair - term expires 2023), Bob Peters (Vice-Chair – term expires 2022), Ginna Johnson (Clerk – term expires 2021), Richard Canale (term expires 2021), Charles Hornig (term expires 2023) and Michael Leon (Associate Member).

**APPOINTED** by the Town Manager with approval of the Planning Board for the Planning Director: Amanda Loomis (Planning Director), Sheila Page (Assistant Planning Director), Molly Belanger (Planner) and Lori Kaufman (Department Assistant).

### HIGHLIGHTS:

- Planning Board continued working with staff and the Comprehensive Plan Advisory Committee (CPAC) on efforts to update the Town's Comprehensive Plan.
- The CPAC, a Subcommittee of the Planning Board, comprises a diverse group of residents representing various Lexington neighborhoods and voting precincts, reflecting a range of age, gender and ethnicity of Lexington's population.
- The Planning Board is in the process of defining a moderate income housing policy.

### 2019 Special Town Meeting Articles

The following articles were approved by 2019 Special Town Meetings (STM):

- 186 Bedford Street Planned Development District (PD-4) - 13 Affordable housing units achieved
- 7 Hartwell Avenue rezone from CD-1 to the CSX - similar to Marrett Road (CN to CSX) in 2018

### 2020 Annual Town Meeting Articles

Annual Town Meeting (ATM) 2020 was postponed until June and was conducted through an electronic meeting platform due to the COVID-19 pandemic. Due to the complexities of setting up Remote Meeting capabilities, all Articles, except Article 42, were delayed from ATM2020 to the upcoming Special Town Meeting (STM) 2020.

### Annual Town Meeting 2020 - Landowner/Citizen Articles

- Article 42 – 1040/1050 Waltham Street, Approved at ATM2020 - Created a Planned Development District (PD-5). A new lab building and parking garage with rooftop solar panels will be constructed.
- Article 16 – Hartwell Avenue Area - Proposes to change several dimensional controls in the Hartwell Ave area and amends the zoning map by amending the CM (Commercial Manufacturing) and the GC (Government Civic) District Boundaries.
- Article 17 – Bedford Street near Hartwell Avenue - Proposed zoning map changes the zoning of 475 Bedford Street to be consistent with other commercial properties on Hartwell Avenue and across Bedford Street.
- Article 18 – Front, Yard Transition, and Screening Areas - Proposed zoning amendment treat streetscape consistently within each zoning district.

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## LAND USE, HEALTH, AND DEVELOPMENT (continued)

### Special Town Meeting - Planning Board Articles

- Article 9 – Distance from Basement, Slab or Crawl Space and Groundwater - Purpose is to require mitigation when a foundation is poured closer than 24 inches from groundwater (Estimated Seasonal High Groundwater Table (ESHGWT)). This will avoid future flooding for both the new homeowner and for abutting neighbors.
- Article 10 – Short term rentals - Zoning Bylaw proposes to provide for the orderly operation of short-term rentals within the Town's residential neighborhoods. Currently, the Town has no regulations in place to deal with and manage Short Term Rentals (STR).
- Article 11 – Site Plan Review - Purpose is to allow relatively small additions and up to 8 parking spaces to commercial properties without a Site Plan Review.
- Article 12 – Financial Services - Proposed amendment to the Lexington Zoning Bylaw would explicitly require a special permit for an automated teller machine (ATM) as a principal use in a center storefront. Additionally, the Article further clarifies the definitions and Use Table.
- Article 13 – Solar Energy Systems - As proposed, would simplify the permitting process for Solar Energy Systems for both commercial and residential properties. Solar Energy Systems is an opportunity to promote alternative energy for both commercial and residential properties within Lexington.
- Article 14 – Wireless Communication Facilities - Would streamline the review process for WCFs, reassign the permit reviewing authority from the Zoning Board of Appeals (ZBA) to the Building Commissioner and cause Lexington's regulations for Wireless Communications Facilities (WCF) to comply with mandatory Federal Communication Communications (FCC) regulations.

### Development Administration

#### Approval Not Required Plan Endorsements

- 56 Blossomcrest Road
- 21 Hastings Road
- 1 Bennington Road
- 4 Bennington Road
- 99 East Street
- 53 Hancock Street
- 9-11 Pelham Road

### Planned Development Districts

- 1040/1050 Waltham Street (PD-5). Approved at ATM 2020 - lab building and parking garage with solar canopy, under review in FY20, permitted in FY21

### Conventional Subdivisions

- 497 Concord Avenue, application withdrawn and land purchased by The Cotting School
- 109 Reed Street

### Site Sensitive Development

- 53 Hancock Street, under review in FY20, permitted in FY21
- 147 Shade Street, Approved

### Balanced Housing Development

- 840 Emerson Gardens Road, Approved - one moderate income housing unit

### Determination of Adequacy of Grade and Construction

- 10 Rangeway
- 12 Myrna Road

### Site Plan Review (SPR) – all were Approved

- 453 Concord Avenue, The Cotting School, Approved limited SPR, initial appeal resolved
- Minuteman Tech athletic fields, Approved limited SPR
- 55/56 Watertown Street / Waterstone and Bridges - Senior and Memory Care facilities, Approved

### Special Permit

- 91 Hartwell Avenue - new lab building and parking garage with rooftop solar canopy, under review in FY20, permitted in FY21

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## LAND USE, HEALTH, AND DEVELOPMENT (continued)

### Transportation Safety Group

**ROLE:** The Transportation Safety Group (TSG) was established in October 2014, when the Board of Select Board voted to dissolve the Traffic Safety Advisory Committee (TSAC), and replace it with a Town Manager appointed working group. TSG helps the Select Board administer the various traffic calming and safety policies and make recommendations to the Select Board. The group meets monthly to review and act on inquiries or requests relative to traffic, transit, pedestrian, bicycle, and parking safety. In addition, the group is responsible for evaluating new sidewalk and crosswalk requests. Much of the town transportation/safety improvements originate from resident requests. Residents may submit a transportation safety request at: [www.lexingtonma.gov/transportation-safety-group/pages/transportation-safety-requests](http://www.lexingtonma.gov/transportation-safety-group/pages/transportation-safety-requests)

**APPOINTED** by the Town Manager: TSG consists of staff from Planning, Engineering, Police, Schools, and Transportation Services as well as liaisons from Safe Routes to School, Commission on Disability, and the Bicycle Advisory Committee.

#### HIGHLIGHTS:

- In FY20, TSG received and evaluated over 40 requests from residents ranging from improved roadway signage, traffic calming measures, parking restrictions, and intersection improvements. TSG judiciously made decisions and recommendations using the guidance of federal and state standards.
- Worked with Police Department to review traffic issues during Hastings construction.
- Worked with the staff to help Select Board resolve difficult Public Shade Tree safety issue on Concord Avenue.
- Recommended stop signs at the intersections of Bow Street and Rawson Avenue; Minola and Highland Roads; and Holmes and Thoreau Roads.
- Recommended parking prohibitions on certain sections on Massachusetts Avenue near Hillside and Taft Avenues.
- Completed study and recommended a Safety Speed Zone for Lexington Center.
- Worked with several Town Divisions and Offices to investigate MassDOT's Shared Streets opportunities.

### Regulatory Support

**ROLE:** Regulatory Support provides administrative support to the Building, Health, and Conservation Departments and to the Land Use, Health, and Development boards and commissions, including the Zoning Board of Appeals, Historic Districts Commission, Historical Commission, Conservation Commission, and Board of Health, and coordinates their daily operations. The staff, com-posed of an Assistant Town Manager, Office Manager, and four Department Assistants schedules and coordinates hearings, sets agendas, processes electronic applications and permits, maintains files, circulates petitions among Town boards and officials, prepares meeting notices, agendas, minutes and certificates of appropriateness, determines and notifies abutters, assists at flu clinics and hazardous waste collections, communicates with the public, attends meetings, performs payroll and accounts payable functions, makes daily deposits, and files all final documentation.

**APPOINTED** by the Town Manager: Carol Kowalski (Assistant Town Manager); Sharon Coffey (Department Assistant); Katie Luczai (Department Assistant); Francis Dagle (Department Assistant); Andrea Vinci (Department Assistant); Lorraine Garrett-Welch (Office Manager).

#### HIGHLIGHTS:

For highlights, please see Building/Zoning, Conservation Commission, Board of Health, Board of Appeals, Historical Commission, and Historic Districts Commission.

# MINUTEMAN HIGH SCHOOL

Minuteman is an award-winning regional career and technical high school and continuing education institution that integrates robust academic and technical learning. As an accredited member of the New England Association of Schools & Colleges (NEASC), Minuteman challenges all students to aspire to their full potential, accelerate their learning, and achieve success in the 21st-century global community. Located in Lexington in a new state-of-the-art facility, Minuteman's member towns for 2019-20 are Acton, Arlington, Belmont, Bolton, Concord, Dover, Lancaster, Lexington, Needham, and Stow.

## Grand Opening of the New Minuteman Regional Vocational Technical High School

The Grand Opening and Ribbon Cutting Ceremony of the new Minuteman High School took place on October 4, 2019, launching a new chapter in college and career academy-style learning for students in a state-of-the-art building.

The opening of the facility, on the Minuteman campus at 758 Marrett Road in Lexington, was the culmination of a momentous effort over a decade. The architecturally stunning and practical building is designed to foster collaboration in a safe and secure environment and to serve as a showplace for exceptional technical and academic learning for decades to come.

"We have built a school that lets us dream big and be brave," Superintendent-Director Dr. Edward A. Bouquillon said during the ceremony. "We have built a school that unites the disciplines and promotes our commitment to deep integration of academics and high-quality career and technical education."

As an accredited member of the New England Association of Schools & Colleges (NEASC), Minuteman inspires all students to attain their full potential, accelerate their learning, and become purposeful citizens in the global community.

## Total Enrollment Exceeds Design Enrollment

As word spread that Minuteman High School produces successful college and career results for students and helps fill skills gaps, the number of students applying to Minuteman increased tremendously.

The new school building, designed for 628 students, hosts 634 students for the 2020-21 year as of October 2020. Enrollment in member towns has increased since FY17; 467 current students, 74%, reside in member towns, including Lexington, an increase from 337 in FY17. The number of students from Lexington has increased from 52 in FY18 to 71 in FY21.

Minuteman Technical Institute, the 10-month-long evening program for adults seeking certifications in trades such as advanced manufacturing, automotive, electrical, and metal fabrication/welding, and others, experienced an enrollment increase from 25 to 43 students over the past two years.

## A Historic Year for Minuteman

During a statewide school closure from March to June 2020 due to the coronavirus pandemic, faculty developed methods to conduct impactful curriculum instruction using online resources as they and students conquered technological and pedagogical hurdles.

## Class of 2020 Drive-Thru Graduation

The decision to leave schools closed through June was particularly difficult for seniors. With a strong desire to celebrate and honor the Class of 2020 for their accomplishments and perseverance, Minuteman held a "drive-through" graduation on its campus on June 5. Students and families watched the ceremony on a livestream on their smartphones, and students drove one by one to the front of the building to receive diplomas. The unique set-up received considerable news coverage (Boston Globe, PBS News Hour, NBC10 Boston, WBZ-TV, Wicked Local) and was hailed by students and parents as a creative way to safely hold an in-person send-off.

## Class of 2020 Achievements

Minuteman High School's Class of 2020 graduates were accepted to more than 70 colleges and universities, including Champlain College, Lesley University, Worcester Polytechnic Institute, University of Massachusetts, University of Southern Maine, Keene State College, Stonehill College, Savannah College of Art and Design. Numerous students are planning to enter careers in their respective trades, working in the fields of electrical, automotive, and plant science, while some are entering the military. Nearly all students who sought certifications in their respective fields received them prior to graduation, including various certifications from Occupational Safety and Health Administration (OSHA) in hazardous materials removal, biotechnology, plant science, and health care. The graduating class included 14 students from Lexington.

## Athletic Fields Project

In June 2020, the Minuteman School Committee unanimously approved a proposal to build a three-field outdoor athletic facility on the Minuteman campus for \$5.9 million. The plan includes a multi-sport synthetic turf field, synthetic turf softball field, and synthetic turn baseball field. Additional amenities include scoreboards, fencing and safety netting, and portable bleachers.

The approved project was revised from an initial proposal several months prior in light of constraints imposed by the COVID-19 pandemic. The athletic fields mark the final chapter of the Minuteman construction project, a process that began in 2012 and received significant funding from the Massachusetts School Building Authority (MSBA).

## POLICE

Personnel	FY19	FY20
Full Time		
Police	50	50
Dispatch	9	9
Parking Meter Maintenance	1	1
Civilian	5	5
Part Time		
Crossing Guards	17	17
Parking Lot Attendants	9	8
Cadets	5	5
Animal Control	1	1

**APPOINTED** by the Town Manager: Mark J. Corr (Chief of Police since 2009).

The COVID-19 Pandemic significantly impacted Lexington Police operations. The Police station remained open to the public during the pandemic. Stay at home orders impacted the community and changed routines, crime patterns, traffic incidents and other routine calls for service. Officer interaction was limited at service calls, precautions were taken to avoid exposure to the virus and remote forums were used for training and community interactions.

Since March 2020, there was a significant decline in routine calls for service and motor vehicle crashes. Proactive traffic and parking enforcement were limited to address hazardous violations only. Calls for mental health and domestic disturbances increased moderately. When personal protective equipment (PPE) was difficult to acquire, generous donations of equipment from the community were extremely helpful.

### Promotions and Personnel Changes

- January 2020, John Secatore, Eric LeBlanc, Michael McGloin and Elizabeth Brady were hired as Police Officers and successfully completed the Methuen Police Academy.
- December 2019, Andrew Gale and James Barry III were hired as Police Officers. Andrew is a graduate of the Worcester Police Academy and James is a graduate of the Methuen Police Academy.
- November 2019, Christopher Ducharme was hired as a Police Officer. Christopher was a lateral transfer with 5 years' experience from the MBTA Police Department.
- October 2019, Michael Frongillo and Lexington resident Christopher Hughes were hired as the newest cadets.



Courtesy of Lexington Police Dept.

Swearing in of 4 new Lexington Police Officers: (L-R) Officer John Secatore, Officer Michael McGloin, Officer Eric LeBlanc, Officer Elizabeth Brady

- August 2019, David Bresnihan was promoted to the position of Sergeant.
- August 2019, Pamela Cvitkovich was hired as the newest Public Safety Dispatcher.

### Noteworthy Investigations

- July 2019, Lexington officers and detectives investigated an overnight break in to a jewelry store. As a result of evidence found at the scene, a suspect was identified and court action is pending.
- July 2019, officers responded to a business to investigate forged checks. One person was arrested and charged with three counts of passing forged checks and giving a false name to police officers. The subject was additionally found to have 12 outstanding arrest warrants for similar crimes.
- August 2019, officers responded to a 'shots fired' call in the parking lot of a closed business at approximately 0130 hours and located a subject who claimed he had been shot. The investigation found evidence that a firearm had been discharged in the area and resulted in two subjects being arrested. One was charged with Armed Robbery, Attempt to Murder and Assault and Battery with a Dangerous Weapon. The second was charged with Assault and Battery with a Dangerous Weapon, Assault and Battery and Conspiracy to commit a Felony.
- February 2020, officers investigated and arrested a person attempting to steal four pair of high-end sunglasses valued at over \$1,200.00.

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## POLICE (continued)

### FY20 Grant Funding

- The Department was awarded a Support and Incentive Grant for \$102,205. Due to the size of the community, \$25,000 of that amount is associated with the communications center being able to receive wireless, direct 911 calls. The Department was also awarded \$11,440 for personnel training and expenses.
- The Department was awarded a \$14,000 grant from the Executive Office of Public Safety and Security, Office of Grants and Research, Highway Safety Division (EOPSS/OGR/HSD). The grant provides federal funding for eligible municipal police departments within the Commonwealth of Massachusetts to provide high-visibility traffic enforcement and traffic safety equipment. The grant provides funding to participate in six traffic enforcement campaign periods in the fiscal year. The mobilizations focus on traffic enforcement of motor vehicle laws, including but not limited to, impaired and distracted driving, speeding, aggressive driving and occupant protections.

### Programs and Initiatives/Goals and Objectives

- In October 2019, the Town offered the first non-Civil service, entry level police officer exam. With over 200 candidates taking the test, seven excellent officer recruits were hired.
- The Department's Facebook® page (Lexington MA. Police Department) has over 2,200 likes, 2,435 people following the page and it continues to grow with timely information added daily or weekly.
- The Department's Twitter® (@LexingtonPolice) account has 3,250 followers. Twitter provides a platform to get information out quickly which can be retweeted by followers and distributed to thousands of users within minutes.
- The Youth Academy was cancelled this year due to the ongoing COVID-19 pandemic. Previously the Youth Academy offered two-week summer sessions and a February vacation program intended to introduce students to an overview of policing. The programs are free and include field trips to the court, correctional facilities, Park Services and other sites.
- The Explorer Program currently has 25 youth officers. Police Explorers meet monthly to learn about police service and criminal justice. Due to COVID-19, meetings are currently being held outdoors. Explorers are committed to participating in town events such as marching in the Patriots' Day parade and holding an annual Toys for Tots drive. The program continues to grow and expand.
- The Department continues to be committed to the Child Passenger Safety Program with three fully trained officers. The program was temporarily suspended due to the pandemic, but technicians have continued to answer questions via email or phone to assist new parents with safe installation.
- With community input, the new police station design is near completion. The design is intended to meet the Department's needs for the foreseeable future, complement the architectural design of the Cary Memorial building and add green space to Fletcher Park.

### Complaints and Calls for Service

Motor Vehicle Crashes	724
Animal Control	289
Alarms Residential/Commercial	1,251
B&E mv, trailer, truck	14
Burglary/B&E (Includes attempts)	12
Fire Department Assists	2,131
All Assists 312	
Missing Person(s)	17
General Disturbance/Disputes	115
Domestic Disputes	125
Building/Person Check	3,186
Suspicious Activity	113
Park Lock and Walk/Directed Patrols	1,554
Total Calls for Service	13,749

### Motor Vehicle Citations Issued

Warnings	1058
Civil Infractions	909
Criminal Complaints	118
Arrests	17
Total	13749

### High Accident Locations (10 or more accidents)

Bedford Street @ Harrington Road	10
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### Fines Generated by Traffic Enforcement

Civil Motor Vehicle Fines Collected (FY20)	\$97,442
Parking Violations (tickets) Issued	2,733
Meter Revenue Collected	\$301,598
Parking Fines Collected	\$49,360

### Prosecution Summary

Arrest without warrant	49
Arrest warrant only	21
Criminal Summons/Hearings	166
Non-Criminal Marijuana Issued**	0
By Law Violation	0
Protective Custody**	6
Medical-Section 12	43

\*\*Not prosecuted/non-criminal



## PUBLIC FACILITIES

Personnel	FY19	FY20
Full Time	84	84
Part Time	1	1

**ROLE:** The Department of Public Facilities (DPF) is responsible for the coordination and care of all town-owned buildings inclusive of those under the control of the Select Board, Town Manager, Library Trustees, and School Committee. The DPF is charged with managing the efficient operation and maintenance of town buildings, preserving building and equipment assets, and planning and implementing capital improvements. These objectives are accomplished by establishing appropriate services in support of building users, implementing preventive maintenance programs that result in reliable facility operation, and managing a 5-year facility capital plan through collaboration with the Permanent Building Committee (PBC) and other town committees.

### DPF Administration

#### HIGHLIGHTS:

- The Growth and Development Program continued to improve communication among DPF employees and develop strategies to strengthen workplace relationships and teamwork. Manny Cabral and Christopher Bouchard facilitated OSHA-10 and AHERA (Asbestos Hazard Emergency Response Act) certification training for DPF employees. The operations team worked on updating all cleaning procedures and practices to meet the demands of the COVID 19 pandemic. The maintenance group explored better ways to procure materials, allocate work orders, and provide easier access to project information through smart technology; technicians are now directly sent information on building ventilation equipment and its operation.
- Worked on the negotiations and procurement of a 3.2 MW photovoltaic solar rooftop and canopies project, and also oversaw roof top solar production for FY2020, which has produced an annual offset in utility expenses of \$140,000.
- Implemented energy conservation projects with grant funds awarded through the Massachusetts Department of Energy Resources Green Communities Division. These projects included LED lighting upgrades at the Harrington and Fiske Elementary Schools as well as building envelope/weatherization projects at Harrington, Bowman, and Bridge Elementary Schools. The weatherization/building envelope projects included new door weather stripping and insulation in areas that were found to be deficient. Additional weatherization/building envelope projects, not included in the grant, were completed at Lexington High School, the Central Administration Building, and Fiske Elementary School. These projects have many benefits

including reduction in fuel consumption, reduced utility costs, and improved occupant comfort.

- Continued coordination of the Rental Program for community use of town and school buildings including Battin Hall. The Rental Program supports the community's recreation, educational, entertainment, and cultural events.
- Developed and produced the first 20-year capital plan for all public buildings. This comprehensive report will be instrumental in long term facility planning and will also inform the finance department for planning purposes.

### DPF Operations

#### HIGHLIGHTS:

- Continued to clean, maintain, service, and repair the building infrastructure and equipment in both school and municipal buildings. The Operations Division has continued to implement preventive maintenance programs to reduce emergency and reactive work orders, resulting in a continuing decrease of reactive work orders. As the building inventory of square footage continues to grow from additions and new construction, the need for maintenance, service, and repair grows in a corresponding manner.
- Completed 5,546 work orders, once again up from the previous year. The increasing volume of work orders is driven by two factors: additional building stock and staff capability. The Operations Division continues to increase its capacity to perform service and repairs utilizing in-house technicians. The volume of work orders completed by in-house staff has increased as staff continue to grow their capabilities to complete complicated work through training and experience.
- DPF technicians completed tasks previously performed by outside vendors, resulting in cost savings on labor and material realized by DPF and also by Recreation, Information Technology, and Public Works Departments. This is one example of DPF's mission to be a cooperative partner to all town departments.
- Oversaw various building related projects in addition to day-to-day building maintenance and repair.

#### School Site work

- Continued to maintain and repair the school parking lots and sidewalks. In FY2020 large sections of deteriorating concrete sidewalks were demolished and replaced at the Fiske Elementary School. This work also included repaving both parking lots and access roads.
- Replaced the front rotary at the Lexington Public Schools Central Administration Building.

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## PUBLIC FACILITIES (continued)

- Repainted all elementary and middle school parking lots and access roads as part of the school parking lot line striping program. This program re-established traffic patterns and parking spaces for safe operation of schools.

### Painting

- Refreshed a significant number of classrooms, hallways, and office spaces with new paint, which was enabled by the closing of school and town buildings starting in March of 2020.

### Playgrounds

- Completed Fiske and Harrington Elementary School playground improvements. This included the addition of pour-in-place surfacing and enhancements for American with Disabilities Act (ADA) compliance.
- Conducted a larger project at the Bridge Elementary School utilizing Community Preservation Act (CPA) funds. The entire playground was replaced, including the play structures. New pour-in-place surfacing was installed allowing the entire playground to be ADA compliant.

### Capital Flooring

- Replaced the hallway flooring at Harrington Elementary School through funding by the capital flooring program. The new flooring is a wax-less luxury vinyl tile, which requires less maintenance and eliminates the need for using harsher floor stripping agents.
- Replaced the Clarke Middle School library carpet as part of the annual flooring program and resurfaced the Clarke gymnasium.
- Replaced the Lexington High School field house indoor track using funding from the 2019 Annual Town Meeting.
- At the Town Office Building, replaced over 85% of the office carpeting because it was worn out.

### Building Envelope

- Completed the exterior restoration of the Fiske School with Building Envelope funds. The restoration included removing 25% of the main entrance exterior brick and fascia blocks, caulking and weather taping front entrance skylights, and removal of miscellaneous cracked blocks along with poor mortar joints throughout the complex. Additionally, broken and cracked brick were replaced, and brick was repointed and sealed. In phase two, brick and concrete block was replaced, repointed, and sealed throughout the entire building.
- Performed a major overhaul of the rotunda entrance of the mansion at the Lexington Community Center. Brick and mortar walls were repaired to original condition as well as the staircase down to the lower level parking.

### Mechanical and Electrical System Upgrades

- As part of the mechanical and electrical system upgrade program, replaced the chiller at the Community Center, which was at the end of its life cycle. The new chiller provides more reliable cooling to the building.
- Replaced rooftop air handling units that serve the libraries with energy recovery ventilation units at Bridge and Bowman Elementary Schools.
- In conjunction with the School Department, continued with a phased plan to install water bottle filling stations at all of the school buildings in support of various environmentally sustainable practices in school buildings. By the end of FY2020, each school building had at least one water bottle filling station.

## DPF Project Management

### HIGHLIGHTS:

- Continued to support the Maria Hastings Elementary School construction project. Building construction was substantially completed on schedule with students and staff moving into the new building upon return from the February school vacation week. Demolition of the former school building then began and continued through the late winter and into spring. Then the new playing fields and parking lots were constructed. Punch list and commissioning on the building construction also continued over the summer. Site work is expected to be completed in the fall of 2020.
- The project team worked with the PBC and Sustainable Lexington for the new police station project to be located at its current site. Funding for appropriate design, engineering, and architectural services through construction documents was approved at the 2018 Annual Town Meeting (Article 14) in the amount of \$1,862,622. This project has incorporated the updated Integrated Design Policy. A completed schematic design phase was presented to the Select Board and is temporarily on hold.
- With Tecton Architects, supported construction of the new fire station throughout the year, which was funded through Special Town Meeting 2017. The fire station is being built by G&R Construction and a fall 2020 completion is expected.
- Supported the Lexington Children's Place project construction, which began with a groundbreaking ceremony on September 28th, 2018, achieved substantial completion in August of 2019, and was ready for the new school year and occupancy by students and staff. Punch list and landscaping have continued through end of spring and summer of 2020.
- Supported the Visitors Center project, which had its groundbreaking ceremony on May 23, 2019. The project achieved substantial completion on July 6th, 2020.

## PUBLIC WORKS

Personnel	FY19	FY20
Full Time	72	73
Part Time	6	6
Seasonal	7	7

### DPW Administration

Personnel	FY19	FY20
Full Time	6	6
Part Time	1	1

**ROLE:** To manage personnel and monitor all divisions within DPW; monitor the annual budget; provide outreach to the community; supervise numerous projects; competitively bid contracts for public works services, including disposal of solid waste, recycling, and special collections for state-banned hazardous products; and manage the Hartwell Avenue Compost Facility (HACF), snow plowing, and street lighting.

**APPOINTED** by the Town Manager: David Pinsonneault CSFM, CPRP, CPWP-M (Director) appointed in March 2016.

### HIGHLIGHTS:

- Lexington Department of Public Works was the 90th agency in the country to be accredited by the American Public Works Association (APWA). Currently, there are nearly 185 agencies that are accredited in the United States. To maintain this status, reaccreditation takes place every four years and staff works throughout the year updating policies.
- The Director is an active member of the New England Chapter of Public Works and the New England Sports Turf Managers Association. He also holds sports field and park and recreation professional certifications and participates on various boards and committees regionally and nationally. The Department hosted its first “virtual” DPW Day in May due to the COVID-19 pandemic as social distancing was put in place throughout the Commonwealth. The staff participated in the Annual Citizens’ Academy. Both DPW Director and Manager of Operations maintain a Public Works Professional Management and Supervisor Certification (CPWP-M & CPWP-S) respectively. These certifications are issued to individuals in the public works field who have the knowledge and experience to manage organizations within a public works department.



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Lexington Department of Public Works

**PUBLIC WORKS (continued)**

- The Manager of Operations sits on the Regional Cache Committee for the Northeast Homeland Security Regional Advisory Council (NERAC) which developed the regional cache program in 2007 to provide communities with critical emergency resources that are too expensive to procure for individual municipalities, but necessary to keep their citizens safe. Lexington is part of the 85 north-east Massachusetts communities of NERAC and the three Regional Cache Sites are located in Beverly, Framingham, and Lexington. In FY20 several message boards, generators, and light towers were requested and rented out to local communities.
- Provided management and administrative support for the regional Household Hazardous Products (HHP) facility, including maintenance of the facility, accounting, and analysis of statistics for the eight member towns.
- Public Works staff worked to assist residents and other town departments. The DPW receives many calls, emails, and walk-in requests for public records, service, and emergencies.
- Provided support to various town committees; including the Lexington Center, Tree, Recreation, Noise Advisory, Permanent Building, Appropriations Committee, Water/Sewer Abatement Board, Transportation Safety Group, CEC, Selectboard, Minuteman HHP committees and Sustainable Lexington. Much of the year, support was provided via Zoom meetings due to social distancing rules.

**Engineering Division**

Personnel	FY19	FY20
Full Time	8	8
Part Time	1	1

**ROLE:** To provide design, construction, and management services and capital planning to the DPW, other departments, boards, committees, and the public.

**APPOINTED** by the Town Manager: John Livsey (Town Engineer) appointed in January 2009.

**HIGHLIGHTS:**

- Selected to be the sole recipient of the 2020 James B. Sorenson national award for excellence in Pavement preservation and Pavement management.
- Continued water quality sampling in an aggressive effort to identify illicit discharges and remove them from the system. Illicit discharges have been detected and removed including the most recent removals on Munroe Road and Massachusetts Avenue. This is part of an overall goal to improve water quality in Lexington. The University of Massachusetts at Lowell civil engineering students (the “Stream Team”) volunteered with the Engineering Division and made significant contributions to the water quality improvement.

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Engineering Division - Awarded the Prestigious James B. Sorenson National Award for Excellence in Pavement Preservation-gs.jpg



## PUBLIC WORKS (continued)

- Continued the implementation of the roadway management program, including updated roadway condition inspections, managed in an asset management software called PeopleGIS. This allows for tablet based online street inventory and inspection forms, which are being used in inspection of roadway conditions. Street inspection reports are reflected immediately and are being used in real-time for decision-making.
- Continued to play a key role in the improvements to the Town's Geographical Information System. Similarly, the Division is using PeopleGIS's PeopleForms and MapsOnline website for other asset management including water, sewer, and stormwater. MapsOnline provides an online platform for the town's database management and plays a key role in an improved Geographical Information System.
- Performed traffic signal installations and improvements in various locations.
- Continued the Inflow and Infiltration investigation and removal program.
- Worked on the replacement of pump stations at Marshall and Constitution Road including back-up generators.
- Continued the water main replacement program.
- Kept assessors and utility overlay maps updated.
- Implemented and evaluated the installation of temporary protected bicycle lanes along Massachusetts Avenue between Pleasant Street and the Arlington Town Line.
- Continued to design infrastructure improvements and manage construction projects, including but not limited to the following highlighted projects

### **Contract 18-75 (multi-year contract) \$2,330,000**

#### *Roadway Improvements*

*Contractor: Lazaro Paving*

The 2019 work for this project was substantially completed in November and included approximately four miles of roadway repaving and reconstruction. This project included Saddle Club Road, Bowser Road, Brookwood Road, Todd Road, Fairfield Road, Oak Park Circle, Vaille Avenue, Centre Street, Ash Street, Hilltop Avenue, Farmcrest Road, and Whitman Circle, McKeever Drive, and Royal Circle. A portion of the Bikepath was overlaid from Seasons Four to Fottler Avenue.

### **Contract 20-01 \$1,450,000**

#### *Lexington Preservation Treatments of Various Roads*

*Contractor: Indus Inc dba Sealcoating Inc. of Braintree, MA*

This was a new contract that was put out to bid. Three different treatments were applied this year to the roads depending on the condition of the road being treated. Fog seal is a preservation treatment that uses a light application of diluted asphalt emulsion to seal the asphalt. It is only applied to roads with little to no distresses and acts to slow the road degradation. It can add up to three years of life to a road. It was applied to 21 roads covering a total of 4.5 miles of roadway this year. The second treatment used this year was a microsurface treatment. Microsurface is a mixture of aggregate, latex, asphalt emulsion, water, and cement. It is used on roads that are showing up to moderate distresses. It provides a new wearing surface and seals and protects the existing asphalt. Before applying this treatment, patching is done to restore any areas of asphalt that are failing. It can add up to seven years of life to a road. It was applied to 35 roads totaling 7.6 miles. The final treatment used was a cape seal. A cape seal actually consists of two treatments, a chip seal and a microsurface. It consists of a thick layer of asphalt emulsion embedding small uniform stones covered over with a denser microsurface layer. It is used on roads that show moderate distresses and provides a sealed, waterproof surface that can fill cracks, restore skid resistance, and prevent further raveling. Patching is also done before this treatment to correct any areas with severe distresses. It can add up to nine years of life. It was used on five roads totaling 1.9 miles. The last item on this contract was crack sealing which is used on all roads getting the previous treatments as well as a number of other roads to prevent further asphalt deterioration by applying a hot rubberized polymer to seal the cracks. It can add up to two years of life to a road. It was applied to 63 roads totaling 15 miles.

### **Contract 20-39 \$1,500,000.**

#### *Sanitary Sewer Rehabilitation and I/I Removal*

*Contractor: Kenyon Pipeline Inspection, LLC*

This sanitary sewer rehab project focused on Sewer Basins 01, 06, 07, 08 with some work in 02, 04, 05, 11, 13, and 14. This project was completed in September 2020 and included the following: Six excavation repairs, heavy cleaning & TV inspection of as much as 27,870 l.f. of sewer; cleaning & inspection of 14,259 l.f. of sewer; testing of 1,465 joints & sealing of 732 joints; cementitious lining of 1,443 v.f. of manholes; grouting and patching of 32 manholes; installing seven manhole frames & covers; installing 100 l.f. of cured-in-place short liners; installing 15,770 l.f. of manhole to manhole cured-in-place pipe; installing ten lateral liners; and inspection, testing, and sealing of 44 service connections.

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**PUBLIC WORKS (continued)****Contract 19-67 \$1,100,000***Pelham and Elliot Road sewer replacement**Contractor: Ventresca, Inc.*

The replacement of the sewer line on Pelham Road and Elliot Road was completed in the late fall of 2019. The purpose is to eliminate historical clogging problems, eliminate from the own's regular flushing list and to ensure a gravity sewer connection to the new Lexington Children's Place building.

**Contract 19-68 \$1,000,000***Marshall and Constitution Road Wastewater pumping station improvements**Contractor: Defelice*

The replacement of the Constitution and Marshall Road pump stations were completed in the summer of 2020. This includes a full replacement including wetwell, pumps, controls, and the addition of an emergency generator.

**Contract 19-69 \$1,500,000***Water Distribution Improvements**Contractor: Five Oaks*

Replacement of 2,700 linear feet of water main in Hartwell Avenue was under construction in 2019 and was completed in the fall of 2019.

**Contract 20-44 \$1,089,000***2020 Water System Capital Improvements**Contractor: J. D'Amico Inc.*

Replacement of 4,300 linear feet of water main in Eldred Street, Peacock Farm Road and Baker Avenue, and White Pine Lane is currently under construction and has an expected completion time in the late fall of 2020.

**Contract 19-21 \$400,000***Bedford Midblock and MCA Pedestrian Improvement**Contractor: J. Tropeano, Inc.*

Pedestrian improvement project included concrete and HMA sidewalk, handicap ramp and crossing improvements, installation of HAWK and RRFB pedestrian crossing signals, and other improvements at Bedford Street crossing near Eldred Street, and on Massachusetts Avenue adjacent to the Munroe Center for the Arts. Work began in spring of 2019 with substantial completion in the fall of 2019.

**Contract 19-37 (multi-year contract) \$120,000***Pavement Markings**Contractor: Markings, Inc.*

Pavement markings contractor to maintain existing line striping and remark newly paved roadways. Contract also includes installing bicycle accommodations such as sharrows, bike lanes, and remarking the Minuteman Bikeway.

**Contract 20-28 \$135,000***Munroe Road and Other Drainage Improvements**Contractor: Insite Contracting, Inc.*

Drain improvement project included installing catch basins, drain manholes, drain pipes, and rock swales to address localized flooding and erosion concerns on Munroe Road, Tyler Road, and Paul Revere Road.

**Contract 20-27 \$349,475.00***Community Center Sidewalk Improvements**Contractor: Bautista Masonry Corp.*

Sidewalk installation connecting the existing sidewalk on Marrett Road (2A), and existing sidewalk at the Lexington Community Center, along the shared driveway with the Scottish Rites Museum. Work also included relocating a section of the existing brick masonry wall at the driveway entrance, solar bollard lighting, slope grading, handicap ramp crossings, and landscaping.

**Culverts and Storm Drainage**

Phase I Valleyfield plans have been completed, however, due to complications with the easements, Phase I construction will be rescheduled to after completion of Phase II. The Phase II work involves redesigning the culvert crossing underneath Waltham Street and cleaning along Clematis Brook. This Phase is currently under design with construction slated to start in spring 2021. Other areas under evaluation and design include the Oxbow/ Constitution neighborhood which may go to construction in spring 2021. A town-wide Culvert Assessment was completed that involved mapping, inspecting, and assessing every culvert in Lexington. The data will be reviewed for development of a Culvert Asset Management Plan in the winter of 2020.

**Contract 20-40 \$1,231,320.92***Traffic Signal and Intersection Improvements at Massachusetts Avenue at Worthen Road**Contractor: I. W. Harding Construction Co., Inc.*

Began reconstruction of the intersection and traffic signal system at the Massachusetts Avenue at Worthen Road intersection. The improvements include geometrical modifications to enhance pedestrian safety and accessibility, bicycle accommodations, and stormwater treatment. The construction began in spring 2020 and is expected to be completed in spring 2021.

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**PUBLIC WORKS (continued)**

**Hartwell Avenue Phase 1 Design**

*Proposed Traffic Signal and Bridge Reconstruction*

*Contractor: Stantec Consulting Services Inc.*

Continued the design effort to replace the bridge carrying Hartwell Avenue over Kiln Brook and install a traffic signal system at the intersection of Hartwell Avenue at Maguire Road. With the Hartwell Avenue Initiative and 25% Design project pending approval, Hartwell Avenue Phase 1 has been put on hold until the design is vetted for conformance with the anticipated full build-out of the corridor.

**Pelham Road Design**

*Proposed Roadway Reconstruction*

*Contractor: WorldTech Engineering, LLC*

Completed the design and environmental permitting effort to reconstruct Pelham Road. The design includes reclamation of the roadway, proposed sidewalk on the south side of the road, and enhancements to the stormwater system. The design also includes improvements to Massachusetts Avenue consisting of addition of a road diet (reduction in overall pavement width), a right turn lane into Pelham Road, extension of bike lanes and sidewalk to the west project limit. Construction is anticipated to start in late summer 2020.

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Issued 275 Trench permits.

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Issued 128 Driveway permits.

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Issued 108 Water permits

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Issued 117 Sewer permits.

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Issued 4 Drain permits.

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Issued 4 Right of Way obstruction permits.

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Issued 177 ROW excavation permits.

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Environmental Services - Hartwell Ave

**Environmental Services**

Personnel	FY19	FY20
Full Time	4	4
Part Time	1	1

**ROLE:** To manage environmental service programs, including contracted curbside refuse collection and disposal, curbside recycling collection of mixed paper, plastic, glass and metal containers, yard waste, appliances, and drop-off of corrugated cardboard. Manage operations of the Minuteman Household Hazardous Products Regional Facility (MHHP); special collections of medical waste, cathode ray tubes (CRTs) and other electronics. Manage operations at the Lexington Composting Facility (LCF), including the processing and collection of leaves, yard waste, brush, tree waste, wood chips, and other organic materials from contractors, residents, and municipal curbside materials. Oversee the provision of composting-related services completed by private contractors; administer the contractor permit program for yard waste and brush; and develop and implement marketing program regarding the sale of various compost/loam products.

**APPOINTED** by the Town Manager: Robert Beaudoin (Superintendent) appointed in September 2001.

**HIGHLIGHTS:**

- In FY20 E.L. Harvey and Sons began their second year of a 5-year, refuse and recycling collection contract. E.L. Harvey and Sons were awarded this contract in April 2018.
- Residents and all town buildings and public schools generated 8,387 tons of solid waste in FY20 at the Wheelabrator Technologies Inc. (WTI) Waste-to-Energy Facility in North Andover. Trash generation increased slightly in FY20 compared with FY19, resulting in 19 additional tons. The Town's 5-year contract with Wheelabrator ended June 2020. In FY20 the tip-fee was \$69.54. The Town entered into a 5-year extension with WTI starting in FY21 that will run to June, 30, 2025. The tip fee increased by 12% to \$78 per ton in the first year, with an annual CPI of 3%. The reason for this price increase is primarily due to reducing in-state disposal capacity.
- Town of Lexington recycled 3,851 tons of glass, metal, plastics, mixed paper, and cardboard through the curbside and drop-off collection programs In FY20. Recycling tonnage decreased by 6 tons compared with 3,857 tons recycled in FY19.

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## PUBLIC WORKS (continued)

- Collected syringes, needles and other related medical products at four drop-off collections for Lexington residents which were diverted from trash disposal. This program is offered primarily through the Health Department with assistance from the Department of Public Works.
- Continued the curbside pick-up of TVs, computer monitors and other miscellaneous electronics by E.L. Harvey and Sons. In FY20, a total of nearly 45,000 pounds of electronic waste were collected from Lexington residents and municipal departments. Since 2000, Lexington has diverted more than 2.8 million pounds (1,400 tons) of CRTs and electronic waste from trash disposal.
- Clean Harbors Environmental Services will complete a final extension option for the collection and disposal services contract for the Minuteman Household Hazardous Product's (MHHP) Regional Facility in March, 2021. The Minuteman HHP Committee consists of representatives from Health, or Public Works Departments, from Lexington and seven surrounding communities. The MHHP Committee manage eight annual collections at the Hartwell Avenue site.
- Processed approximately 50,000 cubic yards of yard waste-leaves, brush, grass clippings and wood chips delivered to the Lexington Compost Facility in 2020. The rich composted material continued to be available for residential use, for sale to contractors, and for use in public grounds. In FY20, the yard waste permit and punch card programs for contractors generated \$188,523 in revenue. Other revenues generated included the following:
- Marketed a variety of loam compost and new products such as leaf and bark mulch to local landscape companies, resulting in revenues of \$494,000 deposited into Town's Compost Revolving Account.
- All compost facility activity in FY20 generated over \$682,000, in revenue while personal services and operational expenses totaled \$607,537 (not including capital improvement expenditures). Since 2003, \$7.5 million in revenues from the sale of loam, compost and yard waste disposal has been generated to fund personal services, operational and capital expenses at the Lexington Compost Facility.

### Highway Division

Personnel	FY19	FY20
Full Time	13	13
Part Time	1	1

**ROLE:** The Highway Division maintains the Town's accepted streets (137 miles), sidewalks, drainage infrastructure, brooks, street signs, traffic signs and signals, and manages Snow Removal Operations.

**APPOINTED** by the Town Manager: Erik Gitschier (Superintendent) appointed in November 2016.

#### HIGHLIGHTS:

- Placed just under 607 tons of asphalt to maintain roads, sidewalks, and asphalt curbing.
- Oversaw contractor who rebuilt over 15,653 linear feet of concrete and asphalt sidewalk.
- Repaired and rebuilt more than 201 vertical feet of catch basins and drain manholes in the storm drain system.
- Oversaw the cleaning of 4,370 catch basins by contractor.
- Swept 141 road miles using two Town-owned sweepers.
- Oversaw line striping of roadways in the spring by a contractor.
- Performed line striping of crosswalks and STOP lines, town-wide.
- Maintained 2,450 traffic control signs and 500 parking meter posts and footings.
- Maintained ten traffic control signals and 11 additional flashing signals.

### Snow Removal Operations

**ROLE:** Executes all snowplowing and sanding operations with DPW staff and supplementing with private contractors. The Town utilizes 36 pieces of Town-owned equipment, including eight sanders, and 38 pieces of hired plowing equipment with operators

#### HIGHLIGHTS:

- Lexington experienced 21 snow and ice events for a total accumulation of 26.4 inches during winter 2019-2020. Five storms required full plowing operations by town staff and hired contractors. 3,455 tons of salt were used to treat the streets, parking lots, and sidewalks during the 21 events.

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## PUBLIC WORKS (continued)

- Staff continued training on using the brine tank and machines used to pre-treat roadways in advance of storms. The Town also upgraded the brine system with blending capabilities, further enhancing its liquid technology and used about 109,325 gallons of product. The blended brine increases the residual product on the road, reducing the overall quantity of material used

### Road Machinery Division

Personnel	FY19	FY20
Full Time	5	5
Part Time	1	1

**ROLE:** Maintain all DPW vehicles in a ready, active status. DPW equipment consists of 160 vehicles ranging from sedans, pickups, and dump trucks to off-road construction equipment, including backhoes, front-end loaders, lawn mowers, and landscaping maintenance equipment.

#### HIGHLIGHTS:

- Upgraded diagnostic tools and database software, enhancing repair efficiency.
- Evaluated and prioritized each vehicle during the ongoing preventive maintenance program for the annual replacement survey.

### Public Grounds

The Park, Forestry, and Cemetery Divisions and the Street Light Maintenance Program are consolidated under the supervision of the Public Grounds Superintendent.

### Park Division

Personnel	FY19	FY20
Full Time	15	16

**ROLE:** To maintain and care for more than 600 acres of Town, school, and recreation lands. Areas maintained include athletic fields, public grounds, playgrounds, tennis and basketball courts, trails, rights-of-way, bike paths, and pool and reservoir complexes. To assist the Conservation Commission, the Recreation, School and Facilities departments, youth groups and various other committees with special requests, projects and special Town events throughout the year.

**APPOINTED** by the Town Manager: Christopher Filadoro (Superintendent) was appointed in May 2011.

#### HIGHLIGHTS:

- Performed limited day-to-day and seasonal maintenance at the pool complex due to COVID-19; transported supplies and equipment for departments and user groups; performed seasonal maintenance at the Old Reservoir and the Skateboard Park, landscape improvements and cleanups at various town sites and playground inspections; repaired playground deficiencies and basketball and tennis nets. Installed and removed parklet on Massachusetts Avenue.
- This year was unique due to the strict limitations on athletics due to COVID-19 restrictions during the spring, summer, and fall seasons. Parks performed the following activities: roadside mowing; limited daily ball field maintenance and synthetic field maintenance at Lincoln Park during the playing seasons due to COVID-19; drainage improvements on turf areas, and site amenity repairs of various playfields; core aerated, over seeded, top dressed, fertilized, and added soil amendment products to help increase turf quality of the athletic fields per the turf maintenance program; did not perform any athletic field layout for school, youth, adult, and recreation programs this year until September due to COVID-19. Coordinated the turf maintenance program; emptied public space recycling/trash barrels; installed new benches and repaired benches; painted, repaired, installed, and constructed picnic tables, and trash receptacles. Maintained the Minuteman Bikeway. Performed the following: trash pickup at designated sites; mowing; maintained site amenities, except drinking fountains due to COVID-19, and irrigation systems. Performed maintenance at the Town's basketball and tennis courts; rough-cut mowing at conservation areas and roadsides; limited maintenance on traffic islands in coordination with the Lexington Field and Garden Club. Assisted the Recreation Department with various capital projects; maintained planting beds and shrubs; assisted with the Teak Bench Program; performed other service requests from Town departments, boards, commissions, and the general public.

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**PUBLIC WORKS (continued)**

**Forestry Division**

Personnel	FY19	FY20
Full Time	5	5
Seasonal	2	2

**ROLE:** To care for and preserve all woody plant vegetation in parks, along streets, and in all public properties, with the highest priority given to emergencies to provide support to cemetery operations as needed; to maintain trees and shrub plantings in parks, playgrounds, cemeteries, traffic islands, public right-of-ways, conservation land, recreation land, and school property; to maintain 3,529 streetlight bulbs; and to assist other departments and groups with aerial-lift services.

**HIGHLIGHTS:**

**General Tree Care:**

- Due to COVID-19, there were restrictions that reduced bandwidth this spring and summer. Staff responded to more than 350 requests for service and pruned trees at the cemeteries, schools, conservation, recreation and public grounds areas, and other locations within the public right-of-ways. Removed bittersweet vine from several park and athletic field areas, cleared foliage obstructing street-lights, signs, and intersections to improve visibility. Cleared downed trees and limbs after storms. Cut back encroaching trees and shrubs along the Minuteman Bike Path and other Town right-of-ways. Watered trees as resources permitted; treated 20 trees for pests and disease control of hemlock wooly adelgid, winter moth, and Emerald Ash Borer; pruned 170 trees to remove hazards and improve health, structure, shape, and aesthetics. Removed 60 dead, diseased, damaged or otherwise hazardous trees, the majority of which were Elm, Ash, and Maple trees. Ground 18 stumps, added loam to grade, and seeded the sites. Assisted with the planting of 73 new trees on public land. Initiated the Off Berm Planting Program. Trees were funded through the Lexington Tree Fund account, private funding sources, and the program budget. The trees were planted by Town Staff and outside contractors. Assisted the Tree Committee with the maintenance of the tree nursery.
- Treated for bees and wasps, as needed, at various locations.
- Staff attended further training workshops on identification of the Asian long-horned beetle and the Emerald Ash Borer, aerial bucket training, and chainsaw safety.

**Administration:**

- Provided oversight of the Tree Bylaw, of which 1,471 sites were reviewed since October 2001. A total of 1,383 trees were approved for removal, and a total of 9,182 trees were replanted or mitigated. Staff attended various educational workshops.
- Lexington received the 2020 Tree City USA Award for the 31st consecutive year in the program.
- Assisted with coordination of the Tree Inventory Project.

**Other Projects:**

- Inspected and replaced bulbs and sensors on Town-owned streetlights.
- Installed and removed holiday lighting in the Town center; repaired overhead traffic lights; installed and removed voting banners; assisted with the Virtual Arbor Day ceremony at the Lexington Children’s Place; provided on-going assistance to the Cemetery and Park Divisions; and assisted other town departments with aerial-lift services.

**Cemetery Division**

Personnel	FY19	FY20
Full Time	4	4
Seasonal	2	2

**ROLE:** To operate and maintain 34 acres of grounds and all buildings and equipment for four cemeteries: Westview, Munroe, Robbins, and Colonial. To serve the bereaved in a professional manner.

**HIGHLIGHTS:**

- Prepared and assisted in preparing cemeteries for special events including installing flags. Performed spring and fall maintenance.
- Operated and maintained the irrigation system at Westview Cemetery. Coordinated with the contractor for turf maintenance services, including fertilizing, and integrated pest management at Westview Cemetery.
- Continued planning for the next phase of the grave marker repair and renovation work at Colonial Cemetery, Munroe Cemetery, and Robbins Cemetery. The Community Preservation Committee (CPC) funded this project.
- Handled 121 interments and 55 cremations in Westview Cemetery, one interment in Munroe Cemetery, Dug and backfilled graves, set stones, loamed and seeded graves, removed trash, repaired benches and fences, maintained landscape, signs, and buildings.

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## PUBLIC WORKS (continued)

- Sold 55 graves at Westview Cemetery, with the revenue split between the Town (45%) and the Perpetual Care Trust Fund (55%); 67 foundations for flush markers were approved and set. Seven markers were removed and replaced.
- Sold 69 grave boxes and 38 burial vaults (94% of the total installed). Six burial vaults were purchased from and installed by outside vendors for an inspection fee.
- Revolving Fund expense for burial containers totaled \$27,440 while revenue was \$44,705.
- Collected total revenue, including Cemetery Preparation Fees of \$346,180 (\$58,654 deposited in the Perpetual Care Trust Fund).
- Prepared for the construction of new building at Westview Cemetery

### Street Light Maintenance Program

**ROLE:** To proactively maintain a cost-effective lighting system that enhances public safety along Lexington roadways for vehicles and pedestrians, while considering all characteristics of light-source quality..

#### HIGHLIGHTS:

- Maintained 3,529 streetlights since March 2000. Forestry Division employees inspect and change photo-sensors and light bulbs. Service calls are scheduled on an overtime basis as weather permits. Calls are processed in the order they are received or are prioritized according to safety concerns. If the repair requires more technical expertise involving wiring or replacement of fixtures, an electrical contractor is dispatched to resolve the problem.
- Received reports of 237 outages, of which Town staff inspected 237; Town staff repaired 78 lights and the electrical contractor repaired 159 lights. The response time for Town staff inspection and repair of lights is within 10 to 15 days. If the repair requires electrical work, the contractor response time could be an additional 10 to 15 days.
- The Town converted 3,175 streetlights to LED's; this was completed June 2020. The remaining lights are being evaluated.
- Residents are encouraged to report outages on the dedicated Streetlight Outage Line at 781-274-8388. Please give name, contact information, address of outage, type of issue, and pole number.

## Water/Sewer Divisions

Personnel	FY19	FY20
Full Time	14	14
Part Time	1	1
Seasonal	1	1

**ROLE:** To serve the needs and concerns of Lexington customers, sustain quality drinking water, and provide for the safe and proper discharge of wastewater by maintaining the Town's complete water and sewer infrastructure and implementing various service programs.

**APPOINTED** by the Town Manager: David Pavlik (Superintendent) was appointed in September 2020, Ralph Pecora retired as of November, 2019.

The water infrastructure consists of 154 miles of main, two water storage tanks with total capacity of 3.1 million gallons, 1,500 fire hydrants, 3,400 street and hydrant control valves, and approximately 10,500 residential service line control valves located on property lines. Four main transmission lines from the Massachusetts Water Resources Authority (MWRA) serve Lexington: a 16-inch main on Summer Street, a 16-inch main on Massachusetts Avenue in East Lexington, a 12-inch main on Watertown Street, and a 24-inch main on Concord Avenue. The MWRA supplies Lexington with approximately 2 billion gallons of water annually.

The sewer system has 120 miles of main, 34 miles of trunk-line main, and ten pump stations, including the main pump station at Route 128 and Bedford Street, and 4,800 manholes. The Town also pays the MWRA to treat and dispose of the Town's sewage.

The division is divided into four sections: Water Distribution, Meter Reading and Billing, Sewer Maintenance, and Water Sewer Construction. Employees are cross-trained to perform all divisional functions and also participate in snow removal operations.

### Water Distribution

The Water Distribution section responds to service calls from residents, repairs curb and water control boxes, reads and installs water meters, obtains water samples, performs hydrant maintenance, updates and maintains the water control valve locations, oversees the cross-connection control program, investigates all water billing complaints, marks out services for contractors and utility companies, and assists the Engineering and other DPW divisions.

Water is tested weekly for coliform and other bacterial organisms at nine sampling locations for a total of 36 samples; one sample for FY2020 tested positive for coliform. Public Works followed protocol in place and the second sample was

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## PUBLIC WORKS (continued)

negative (June 2020). Sampling is also done annually at selected locations to test for lead and copper; Lexington passed the last eight test period results for these metals. The department will continue to excavate those services that are suspected of having a problem, whether due to missing information on the Water Service Card or the time frame in which they were built.

The Town conducted a comprehensive correlation leak detection survey on the water distribution system of the Town. This survey was performed on approximately 154 miles of the distribution system to reduce unaccounted for water by identifying hidden and surfaced leaks. Through this survey, ten leaks were discovered thus identifying losses of 241,920 gallons per day or 88.300 million gallons per year.

### Meter Reading and Billing

The Meter Reading and Billing section is responsible for reading water meters and managing the billing system. Victoria Walsh (Utility Billing Manager, appointed February 2020), under supervision of the Superintendent, oversees the billing process and handles problems and complaints about adjustments due to estimated water bills. Since 2005, there has been an 80% reduction in adjustments. The installation of new electronic read meters has contributed to more accurate billing. Work continues in this area to eliminate estimated reads through the Automatic Meter Reading system that was approved at the 2020 Annual Town Meeting. The project has started and will continue through 2021.

### Sewer Maintenance

The Sewer Maintenance section maintains the sewer system, implements the main flushing program, and manages the pump station maintenance program to ensure the safe and proper discharge of wastewater. Staff also identifies any electrical problems with relay or pressure switches.

### Water Sewer Construction

The water Sewer Construction division oversees the replacement of hydrants, sewer mains and services, and repairs water and sewer system leaks.

Employees attended training seminars on water system operations, MWRA procedures for drinking water sampling, hydrant maintenance, and courses relating to the state certification exams. Two employees are state-certified Drinking Water Facility Operators; two are Grade 3.

### HIGHLIGHTS:

- Repaired or replaced 12 fire hydrants as part of an ongoing program that will continue until all hydrants have been evaluated and addressed. This year was particularly challenging due to the restrictions put on staff by COVID-19 during the spring and summer of 2020, explaining the reduced number of hydrants repaired or replaced.
- A program to assess and upgrade all the sewer pump stations began in 2008. All ten sewer pumping stations had an evaluation and capital improvement plan report done by Wright-Pierce. Assisted the Engineering Division with the road-resurfacing project by providing mark-outs, materials, and emergency service. Assisted Engineering with the Water System Replacement Program.
- Responded to emergency water and sewer repairs day and night, keeping service interruptions to a minimum.

### Repair and Replacements

Water main breaks repaired	6
Water service leaks repaired	2
Hydrants repaired	1
Hydrants replaced	11
Service control valves repaired	27
Street control valves repaired	7
Sewer services replaced	1
Sewer services camera televised	25
Sewer main blockages repaired	14
Sewer service blockages repaired	4
Sewer manholes repaired	18
Sewer mains flushed and cleaned (feet)	113,228
Outdoor watering meters (made the change)	131
Water meters (made the change)	146
Water services	8
Sewer services	8

## RECREATION AND COMMUNITY PROGRAMS

Personnel	FY19	FY20
Full Time	11.68	11.68
Part Time	294	261

**ROLE:** To provide year-round, quality and affordable programs and services through a wide variety of passive and active recreation, wellness and leisure opportunities to meet the needs of the community.

**APPOINTED** by the Town Manager: Melissa Battite (CPRP, Director of Recreation and Community Programs.)

The Recreation and Community Programs Department provides seasonal and year-round, quality programs at well-maintained facilities that meet the needs of the community. Access to community programs and resources offers affordable opportunities for a wide variety of passive and active recreation, wellness and leisure activities while promoting social, emotional and cognitive well-being for residents of all ages and abilities. The Department operates as an Enterprise where program and facility fees cover the direct cost of operations. There are four divisions within the department; Recreation, Community Center, Administrative and the Pine Meadows Golf Club. With the addition of the management of the Community Center in 2015, tax levy funds support 3 FTE's of the Center who are paid through the Recreation Enterprise Fund. The Recreation and Community Programs Department operating budget may increase or decrease from year to year to meet changes in enrollment and facility use demands. The Director of Recreation and Community Programs, through the Recreation Committee, sets fees with the approval of the Select Board. The Department operating budget supports staff that manage and deliver programs along with the supplies needed to operate those programs. Revenue generated through the Recreation Enterprise helps to fund Capital Improvement Projects and financially supports other Town services, including those provided by the Department of Public Works to the aquatic facilities, tennis courts and golf course. In FY20, the Department contributed \$269,681 to cover the cost of recreation employee benefits and indirect services provided to Recreation and Community Programs by other Town departments

### HIGHLIGHTS

- 103,400 Total Participants and Attendance
- Recreation Division: 26,454
- 4,896 in school-year youth and adult programs and leagues
- 3,444 in summer programs and leagues
- 18,114 aquatics facilities attendance
- Community Center Division: 45,164

- 3,177 youth and adult programs and workshops
- 41,987 drop-in, meetings, special events and discussion groups
- Pine Meadows Golf Division: 31,431 rounds played
- Virtual: 351 participants

### Programs and Services

- Offered 901 in person (July 2019-March 2020) and virtual (March-June 2020) programs to residents
- 574 Recreation Division
- 300 Community Center
- 27 virtual
- Cancelled 181 programs as a result of COVID-19 (Recreation Division – 98, Community Center – 83)
- 27,392 permitted hours on athletic fields
- 12,963 permitted hours on Tennis/Pickleball Courts (Resident – 7,882, Recreation – 1,474, Leagues – 604, Public Schools and MIAA – 3,003)
- 1,095.75 hours of aquatic operations (pool and old reservoir)
- 311 volunteers (5,290 hours equivalent to approximately \$68K at minimum wage)

### Capital Projects Updates

- FY19 CPA/Tax Levy Project – Center Track and Field Construction. The project began in June 2019 and the facility reopened in July 2020.
- FY19 CPA Project – Old Reservoir Bathhouse Renovation (design & engineering phase). The design and engineering phase was completed in January 2019. All bids received for construction came in over budget. Public Facilities and Recreation are planning to rebid during the winter of 2020 and anticipate construction to occur during the 2021 calendar year.
- FY19 Capital Project (Enterprise) Community Needs Assessment – Funding approved at Town Meeting to secure consulting services to conduct a needs assessment. Scope of service included a demographic and trends analysis, focus group interviews, a statistically valid survey, facility and program assessments and level of services standards. The final report is expected in September 2020.

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## RECREATION AND COMMUNITY PROGRAMS (continued)

- FY20 Capital Project (Enterprise) – Pine Meadows Improvements. The bunkers on the 6th and 7th green were reconstructed, the bunker on the 5th hole was converted to a grass hollow, the forward tee on the 6th hole was rebuilt, drainage work on the 7th hole was completed, the cart paths on the 1st hole by the green to the 2nd tee and from the parking lot to the 5th tee were reconstructed, the cart path by the 4th green was relocated and the cart path on the 6th and 7th holes were repaired and extended. These improvements began in September 2019 and were completed in April 2020

### Therapeutic Recreation

- The Certified Therapeutic Recreation Specialist is a member of the Lexington Children's Place site council which meets monthly.
- Collaborated with Clarke Middle School DLP program to host a Drums Alive program and Community Center tour.
- Implemented Handle with Care, a verbal and physical de-escalation program with the Youth and Family Program Coordinator.
- Partnered with Lexington Human Services to offer Drums Alive to seniors.
- Conducted outreach within the community to establish relationships and partnerships.
- Offered Team Verge Winter Indoor Track at the LHS Field House in Winter 2020

### Community Partnerships

- LexMedia provided a promotional video highlighting summer youth programming during COVID-19 and summer youth video production programs at the LCC and LexMedia studio.
- LHS SADD Club & Human Services hosted the Annual Haunted House offering tours of the Haunted Mansion, crafts, pumpkin painting and treats.
- Lexington Rotary, Lexington Police Department, Lexington Fire Department, The Russian School, Human Services and Recreation and Community Programs provided the Annual End of the Summer Party at the Community Center. The event attracted over 200 residents. Activities included a food truck, DJ, prizes, Police and Fire vehicles, face painters, moon bounces and an outdoor movie.
- Lexington Education Foundation and Pine Meadows Golf Course hosted LEF's 1st Golf Event held at Pine Meadows in the Fall of 2019 raising several thousand dollars for the organization.

- Lexington Police, LPS, and the Bicycle Advisory Committee hosted the Seventh Annual Bike Smart Safety Program.
- Community Stakeholders hosted the Annual Open House in January with over 200 people from the community attending to gather information and resources for summer youth activities, employment and volunteering opportunities.
- Job Skill Development and Volunteer Placement Programs provided weekly placement for three students from Cotting School and three students from Nashoba Learning Group.
- Lexington Field and Garden Club hosted seasonal volunteer work days and maintenance of the sensory garden beds.
- Raising a Reader out of Woburn provided a 10-week course offered for free through grants and donations. The program goal is to provide early enrichment for families in need. A total of 10 families participated.

### New Initiatives and Services

#### Virtual Programming

- Allocated remaining funds from the Dana Home Foundation Grant to subsidize virtual fitness classes for ages 60+ to continue workout routines at home.
- Held a local Virtual Family Feud tournament that branched into a nationwide tournament where Lexington was the host town. A tournament was also held for Town employees.
- Hosted a nationwide virtual event, Virtual Color the Curve, where participants logged outdoor activities, received points and were rewarded with a special shirt and color packets. There were 40 participants from MA, NH, OR and WI.

#### Programming

- Offered archery tag middle school early release trips. 90 students participated and enjoyed the two trips.
- Offered drop-in pickleball on Saturday mornings at the Diamond Middle School.

### Grants & Funding:

- Received \$23,690 in grant funding, serving 4 families and 66 individual registrations.
- Received \$17,250 from Dana Home Foundation which provided funding for Forever Fit, a cardio and weight training program that combines group classes with personal training to Lexington residents age 60 and up. This results-proven program was funded for a fourth straight year.

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## RECREATION AND COMMUNITY PROGRAMS (continued)

- Received \$4,440 from the Furnstahl Wellness Fund which provided funding, managed by the FCOA, for virtual fitness classes at no cost to seniors.
- Received a \$2,000 USTA Facility Recovery Grant which offset qualified tennis-related expenses to support the reopening of the Town tennis courts as a result of the COVID-19 pandemic. The grant was applied towards tennis balls and teaching equipment, cleaning/sanitizing efforts and signage displayed at the courts.
- Awarded \$3,627.60 in financial aid: \$2,820 from the Fund for Lexington supported summer camps/sports clinics/tennis/Community Center programs and out of school time programming; \$642.60 through the Dana Home Foundation supported 60+ fitness classes; and \$165 through the Recreation Enterprise Fund supported varied programs and activities
- Provided popular early release opportunities for Middle School students, including trips to Kimball Farm, Nashoba Valley Tubing and Archery Tag.
- Offered drop-in activities such as crafts, painting, collage art, needle work, BINGO, discussion groups, billiards, ping pong as well as work out equipment.
- Provided meeting space for boards, committees, civic groups, school meetings and community forums.
- Raised sensory garden beds for visitors to enjoy.
- Generated \$3,402.50 in fee-based reservations.

### Pine Meadows Golf Course

- 339 Golf League participants (2 youth leagues and 15 adult leagues).
- Issued 27 Golf ID cards.

### Recreation Division

- Continued to offer a variety of programs and clinics throughout the summer and school year for youth and adults.
- Experienced ongoing success of Smart Start Basketball, Youth Basketball Clinics and In-Town Basketball Leagues, High School Basketball League, Summer Basketball League, NFL FLAG Football League, Ski and Snowboard programs at Nashoba Valley, American Red Cross Swim Lessons, Minuteman Summer Sports Clinics, Youth and Adult Tennis Lessons, BUDA Ultimate Frisbee Clinics, Youth and Teen Rock Climbing, Adult Badminton, Men's Pick-Up Basketball and Women's Fitness Boot Camp.
- Increased participation in the Battle Green Tennis League, Pump It Up Basketball, Youth and Adult Volleyball, Adult Pickleball and Morning and Evening Drop-In Gym programs at the LHS Field House (prior to the COVID-19 shutdown).
- Implemented the second year of the USTA Net Generation tennis curriculum for youth summer tennis lessons.

### Community Center Division:

- Operated 73 hours per week.
- Offered year-round programs, including adult and 60+ wellness activities, a variety of enrichment classes and clinics, family fun activities, school vacation programs and special events.

### Miscellaneous

- Online registrations represented 32% of transactions and accounted for \$840,916 of \$937,113 program revenue (89%) or 7,570 of 23,545 total registrations.
- Provided weekly practice plans through Alpha Sports for 26 coaches for the in-town youth basketball leagues.
- Facilitated 4 Tournaments (Global Premier Soccer Tournament, Soccer Resort, Cradle 4 A Cause and Senior Night In-Town Basketball League Game).
- Coordinated the use of the Clarke Middle School, Diamond Middle School and Lincoln Park fields for 8 privately run camps/clinics (Lexington United Soccer Club, Blue Cheetah Lacrosse Camp, Nike Lacrosse Camp and Nike Field Hockey Camp).
- Took part in a virtual camp fair in June run through the Chamber of Commerce to help the new virtual programs over the summer.
- Participated in a Teen summer expo at Lexington High School in January to showcase upcoming programs and volunteer/job opportunities offered in Lexington.
- Eagle Scout Jacob Milendorf donated two picnic tables to the Community Center for outdoor use.
- Eagle Scout Jordan Gibson made two picnic tables for outdoor use at the Community Center.



## RETIREMENT BOARD

**ROLE:** To oversee, guide, monitor, and enforce the Massachusetts Pension Laws governing the Town's retirement system; to invest the system's assets prudently for the purpose of providing the benefits guaranteed to the public employees qualifying under the plan.

**ELECTED** by the members of the Retirement System: Robert Cunha (Chair) three-year term expires in 2023, Joseph Foley term expires in 2020.

**APPOINTED** by the Select Board: Fred Weiss to a 3-year term ending in 2021. By the Retirement Board: Alan Fields to a 3-year term ending in the year 2021. Carol Kosnoff, the Assistant Town Manager for Finance, is the ex-officio member named by the Select Board

### HIGHLIGHTS:

- The system consists of a combination of 458 retirees, one non-contributory retiree, 762 active and 318 inactive members.
- In 2019, 19 town employees retired, 26 members withdrew, 38 members transferred to another system, 36 members transferred In, 125 new members were added; (38 new Municipal employees and 87 new School employees), and 18 retirees died. Currently there are 27 disability retirements.
- The Retirement Board can grant a cost of living adjustment (COLA) up to 3% on the first \$14,000 in a year when the Consumer Price Index is less than 3%. The Board granted a 3% cost of living increase effective July 1, 2020.
- As fiduciaries, the Board carefully established an asset-allocation policy using a mixture of stocks, bonds, international funds and cash equivalents. With the assistance of the Board's investment consultant, Meketa Investment Group, the asset-allocation policy is reviewed monthly, and necessary adjustments are made. The success of the investment program will continue to be determined by the extent of our portfolio diversification among and within asset classes as well as our skill in hiring and our diligence in monitoring strong investment managers. The Board is committed to long-term investment strategies, asset allocations, and diversification of investments. The Public Employees Retirement Administration Commission, which has oversight over all the Massachusetts Public Pension Systems, has published the latest funding ratios of the pension's funds. The report shows our system to have the seventh highest funded ratio of any city/town in the Commonwealth. Our system has unequivocally met the challenges rising from the challenging market marked by extreme volatility, heightened geopolitical tensions, and deteriorating global economic conditions. This year underscores the fact that the state of the capital markets performance fluctuates and is Influenced by many diverse factors.
- The Board continued to broaden the system's asset allocation and asset strategies. Our portfolio is made up of the following investments: Matthews International Fund, which is the largest dedicated Asia-only specialist in the United States; The Loomis Credit Asset Fund, which has a broad mandate to capture opportunities in numerous credit sectors such as bonds, loans and securitized assets; Monroe Capital Senior Secured Direct Loan (unleveraged) and Angelo Gordon Direct Lending Fund III rounds out our Fixed Income Assets; The Wellington Trust Company manages two funds: The Opportunistic Fund, which is part of our global tactical asset allocation, and the Wellington Enduring Asset Fund, an infrastructure fund. Our Domestic Equity Assets funds are the Fidelity Contrafund, managed by Fidelity Institutional Retirement Services Company, and Rumbline Russell 1000 Pooled Index Trust, these funds invest in an all-cap equity strategy; Acadian International All Cap Fund, Driehaus Emerging Markets Growth rounds out our international Equity Assets. The remainder of our portfolio includes the PRIT Hedge Fund which is our Absolute Return Asset manager and the PRIT Core Real Estate Fund, which is a value-added closed-end real estate strategy. This fund will invest a portfolio of primarily office properties in a limited set of markets. These two funds are managed by the State Pension Reserve Investment Trust. Golub Cap Partners and White Oak Summit Fund are Direct Lending Funds and Kayne Anderson Rudnick is a Small - Midcap Equity Fund. Peoples' United Bank handles the Board's Institutional Custodian Bank.
- The Board engaged the services of Sherman Actuarial Services to perform an actuarial valuation of the Retirement System in 2020. This full valuation is prepared every two years pursuant to Chapter 32 of the General Laws of Massachusetts, based on the acceptance of Section 22D. Actuarial assumptions and methods are designed to produce stable program costs. The Board currently has adopted a funding schedule which amortizes the unfunded liability before 2024 with an investment assumption of 7.50%. The board will review the new actuarial valuation and determine a funding schedule which will be submitted to the Public Employee Retirement Commission to receive their approval. The last actuarial valuation found the system to be funded at 88.2%. While it is important that future taxpayers are not expected to bear a greater burden than the current taxpayers, it is equally important that current taxpayers are not asked to build a legacy for future taxpayers. The board takes great pride in having balanced the need to ensure that the liabilities are addressed with the fact the towns resources must meet a variety of needs.
- The net market value of the plan as of December 31, 2019, totaled \$185 million and as of June 30, 2020 the net value of the plan totaled \$176.2 million.

## SCHOOL COMMITTEE

**ROLE:** To hire, supervise, and evaluate the Superintendent of Schools; to develop school policies; to approve the schools' operating and capital budgets; to advocate for school concerns to other Town officials, boards, and the community; to act as a liaison between the School Department and the community; to govern Lexington Public Schools (LPS) in areas not governed by State or Federal law.

**ELECTED:** Eileen Jay (Chair March 2018 to June 2020), Kathleen Lenihan (Chair June 2020), Kathryn Colburn (through March 2019), Deepika Sawhney, Scott Bokun, Sara Cuthbertson (elected March 2020), Sara Mei (Student Representative).

The School Committee worked closely with superintendent, Dr. Julie Hackett, to address a number of issues, including School Master Capital Planning, work on diversity, equity and inclusion, a redistricting plan, and a complete reinvention of how students were educated during the COVID-19 pandemic.

### Superintendent

Two major initiatives led by Dr. Hackett were a completed elementary and middle school redistricting plan and the switch to all remote schooling in March 2020 due to the COVID-19 pandemic.

### Policy Updates

The Policy Subcommittee completed work on a revised Homework Policy that was adopted by the School Committee in October 2019. Work continued on a new approval process for long-distance and international field trips but was interrupted by the pandemic.

### Operating Budget

The overall FY2020 operating budget for the Lexington Public Schools was \$114,054,319. In FY2021, the School Department is operating within a level service budget, due to financial pressures caused by continued student enrollment increases at the secondary level.

### Capital Investments

Construction on a new Lexington Children's Place (LCP) preschool was completed and students were welcomed for the start of the 2019 school year. Hastings Elementary School was completed and occupied by students and staff beginning February 2020.

The School Master Planning Advisory Committee, with a charge of developing a school capital master plan for the next five to 10 years, continued its work. A final report will be presented to the School Committee in FY2021.

In March 2019, the School Committee and Superintendent Hackett submitted a Statement of Interest to the Massachusetts School Building Authority (MSBA) requesting state support for the capital improvement of Lexington High School. The project was not approved by the MSBA, but an SOI was resubmitted in April 2020.

### Liaison to Community and Advocate for the Lexington Public Schools

School Committee members serve as liaisons to more than 20 other groups, including the Select Board, Finance Committees, town committees, and community groups organized to support Lexington's public schools. Members appreciate the deep commitment so many individuals and organizations have made to support both students and staff, ranging from the site-based school councils to parent-teacher associations (PTAs) and parent-teacher organizations (PTOs), and the Lexington Education Foundation.

The School Committee is grateful for the contributions of many community groups to the district's work on diversity, equity, and inclusion in FY2019, including the Human Rights Committee, the Association of Black Citizens of Lexington, LexPride, Special Education Parent Advisory Council (SEPAC), and others. The School Committee and Superintendent look forward to continued collaboration with the community on diversity, equity, inclusion, and other important issues affecting Lexington's students.

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**SCHOOL COMMITTEE (continued)****Lexington Public School Enrollment**

	Principal	2019-2020 Actual	2020-2021 Projected	2020-201 Actual
Lexington Children's Place - Pre-Kindergarten, built 2019	Elizabeth Billings-Fouhy	68		57
<b>Elementary Schools</b>				
Bowman, 9 Phillip Road, built 1967	Jennifer Corduck	531		470
Bridge, 55 Middleby Road, built 1966	Margaret Colella	525		400
Estabrook, 117 Grove Stree, built 2014	Lisa Riendeau	574		523
Fiske, 55 Adams, built 2007	Brian Baker	481		388
Harrington, 328 Lowell Street, built 2005	Jackie Daley	471		447
Hastings, 7 Crodby Road, built 2020	Louise Lipsitz	437		566
Total elementary students, grades K-5		3,019	3,011±70	2,794
<b>Middle Schools</b>				
Clarke, 17 Stedman Road, built 1972	Dane Depres	926		881
Diamond, 99 Hancock Street, built 1957	Jennifer Turner	902		915
Total middle school students, grades 6-8		1,828	1,874±50	1,796
<b>High School</b>				
Lexington High School, 251 Waltham Street, built 1950	Andrew Stephens	2,275	2,295±40	2,286
<b>TOTAL STUDENT ENROLLMENT, PK-12</b>		<b>7,190</b>		<b>6,933</b>

## SUPERINTENDENT OF SCHOOLS

**ROLE:** As Chief Executive Officer of Lexington's ten public schools, the Superintendent of Schools provides educational leadership through budget preparation, program development, and supervision of all academic, special education, and extracurricular programs for children in grades PreK-12. The Superintendent of Schools reports to an elected School Committee, enforces the policies and goals of this Committee, and upholds the laws and requirements determined by the federal government and the State of Massachusetts. The Superintendent of Schools also works in cooperation with other communities to oversee collaborative programs for students with identified learning disabilities.

**APPOINTED BY** the School Committee: Dr. Julie Hackett has served as Superintendent of Schools since July 1, 2018.

### Curriculum and Instruction

In 2006, the Lexington Public Schools launched an annual curriculum review process, focusing on one or more major program areas per year. The purpose of these reviews is to ensure both vertical and horizontal alignment of the district's curricula, ensuring that the curriculum is current with state and national standards, yet uniquely Lexington's. Curriculum development is ongoing recursive work led by curriculum leaders each year and shaped by the following tenets

**Flexible timing and duration of reviews.** One size does not fit all, and this is especially true of curriculum reviews. Some curriculum areas need more time for their reviews, especially if much time has passed since the last review, or if significant changes have been made in relevant standards or practices. Other content areas simply need to address minor changes that have occurred in their field without undertaking a full review. Some curricular work is best done on consecutive days, and other work must be embedded in the day-to-day pedagogical practices, as new units or instructional strategies are implemented. Not all subject areas need to follow exactly the same process at exactly the same pace. An overall structure is provided to ensure all essential needs are considered and that all reviews result in a high-quality curriculum for students; however, the route to the end product will not be identical for every subject area.

**Curriculum audits to begin each cycle.** As the first step of any new review, a group will audit the current curriculum for the following: bias/equity in materials, instructional practices, and scheduling; how the materials may contribute to widening or narrowing of achievement gaps; comparison with current research, trends, and external standards; data analysis of relevant data for the department; and targeted planning for next steps the following summer. The first core value in the LPS Strategic Plan is "We all belong." As noted in our vision, "We are inclusive of all people, and we embrace and serve one

another. We are dedicated to working toward mutual understanding of all cultures, backgrounds, identities, ideas, beliefs, learning styles, and abilities that are different from our own. In our community, we all bring unique skills, perspectives, and experiences. We create a safe and supportive learning environment when we work to ensure that everyone is honored and respected." One way of acting on this vision is to design inclusive processes in curriculum development, among others. Many voices contribute to curriculum audits including staff from special education, English Language Learners, and the METCO program. These audits are designed to illuminate needs, gaps, and strengths before the full review process begins in an effort to help customize the work of the full review.

**Flexible model of sharing/discussing/participating.** Having full participation in the process is essential, but having all staff participate in the process during the school day is not practical nor best for student learning as it can lead to significant lost teacher time in the classroom. To be able to have everyone participate and hear all voices while not drawing away from instructional time for students, a flexible process that combines summer work with all staff, a smaller representative group for working committees, and coordinating agendas across departments, grade level meetings and other professional development time throughout the year was used to get the work done in an inclusive, efficient, and effective manner.

**Coordination with professional learning.** Curriculum reviews often lead to implementing new content, new instructional strategies, or both. During a review, professional learning is often necessary in terms of becoming acquainted with new standards. An infusion of new ideas and new ways of thinking about a content area and pedagogical practices happens when staff engage in visits to other school systems and attend conferences to learn best practices to support the complex learning needs of all students. Part of the planning for each year of the process includes recommended professional learning needs. Those recommendations are incorporated into district professional learning plans, and they inform the district's annual budget planning process.

Each curriculum review is part of a four-step multi-year cycle process: (1) audit; (2) research and review; (3) development; and (4) implementation; however, the work, by its very nature, is never complete. Efforts related to identifying professional learning needs, necessary refinements and revisions, and required curricular and instructional supports and resources is ongoing. Significant structured time is provided throughout the year, and especially during the summer months, so teachers can continue to refine and adjust the curriculum to best meet the needs of students.

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## SUPERINTENDENT OF SCHOOLS (continued)

**Spring 2020 Modifications.** Due to the worldwide pandemic, the Spring of 2020 led to an emergency school closure which began in mid-March and continued through the end of the school year. The ongoing work of the curriculum office was put on pause while adjusting to new needs to support the teaching and learning in preschool through grade 12 for students, staff, and families. In addition to delivering highly modified instruction during this three-month period and supporting the social-emotional needs of students, planning began for the following school year in terms of prioritizing standards; rethinking resources, instruction, and assessment; planning and implementing new processes to meet new needs; and investigating new instructional delivery methods that would be effective in both live and remote learning environments. Significant professional learning opportunities were required in order to accomplish this.

### Professional Learning

The Lexington Public School system remains deeply committed to offering all employees professional learning opportunities to improve their knowledge and skills. A sustained and focused professional learning program for all staff improves the quality of learning in the classroom and outcomes in the workplace. A district-wide Professional Learning Committee led by the Director of Professional Learning, using data and input from staff and administrators, develops and organizes a strong, in-depth series of optional, after-school course offerings throughout the academic year. These professional development offerings were once again coordinated across specific themes—diversity, equity, and inclusion; social-emotional learning; and project-based learning. The professional learning experiences were differentiated to maximize learning for everyone from novices to those more experienced in the work. The goal with this differentiation is to build the capacity of the staff to address systemic racism, as well as to maintain common areas of focus, such as how to engage all learners.

There was a continued commitment to supporting a large number of administrators and faculty members to participate in out-of-district opportunities with educational experts and colleagues from around the country. As a result, LPS staff members were able to bring back what they learned to their respective schools and the district at large.

LPS faculty and staff understand the power of collaborative teaching and learning and consistently seek opportunities to learn from, and share with, one another. In November each year, the Office of Curriculum, Instruction, and Professional Learning proudly holds its annual Lexington Learns Together (LLT) event, an innovative all-day event that provides a unique structure in which LPS colleagues share ideas, research, best practices, questions, and their passion for their subject areas with one another. Each year the format is adjusted slightly to take into consideration current needs and initiatives. In 2019,

the LLT event included a student panel for the first time. With an audience including all staff and administrators, these students shared stories and experiences around diversity, equity, and inclusion and responded to questions. Much was learned from listening to the students' experiences and perspectives, and the event highlighted the LPS commitment to encouraging and including student voices in all that is done

### Facilities

The Facilities team continued to support the Maria Hastings Elementary School Construction project. Walsh Brothers Construction managers oversaw the construction process in conjunction with Dore & Whittier Project managers and DiNisco Design Architects. Over the past year, building construction was completed, and students and staff successfully moved into the new Hastings school following the February 2020 school vacation. Site work is expected to continue through the summer of 2020.

Construction of the new Lexington Children's Place was completed over the summer of 2019 in time for the opening of school in late August of 2019. Exterior site work continued until the winter months forced a delay in the work until the Spring of 2020, and the site work is now complete.

The capital flooring program funded the replacement of hallway flooring at the Fiske Elementary School. The new flooring is a no-wax linoleum vinyl tile, which requires less maintenance and eliminates the need for using harsher floor stripping agents. The Clarke Middle School had two flooring projects take place: the first project was the full replacement of the library carpet, and the second project was more substantial. The DPF team hired an outside vendor to resurface the polyurethane gymnasium flooring which had failed and had become a safety concern.

The Lexington High School Field House indoor track was replaced with a new Mondo brand competition track with funding from the 2019 Annual Town Meeting.

The Bridge Elementary School playground was completely replaced using Community Preservation Committee (CPC) funds. Several playground repairs and improvements were made, including adding pour-in-place (PIP) ADA surfacing at Fiske and Harrington Elementary Schools.

As part of the School Paving and Sidewalks capital program, significant sections of sidewalks were replaced at the Fiske Elementary School, and both parking lots and access roads were repaved. Additionally, the LPS Central Administration Building front rotary was replaced.

In March, all school buildings were closed due to the COVID-19 pandemic. An unexpected benefit of the school closings was the opportunity to get a jump on summer project work. Since there were no students or teaching staff in the buildings, the custodial staff used the time to complete var-

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## SUPERINTENDENT OF SCHOOLS (continued)

ious painting and parking lot line striping projects at every school building.

As the final phase of the LHS security improvements, the LHS door access system was integrated to the master clock/bell/intercom system. This allowed the administration to direct traffic through a small number of doors, improving overall security for the students.

At Bridge and Bowman Elementary Schools, rooftop air handling units that serve the libraries were replaced with energy recovery ventilation units (ERU's). This improvement provided both library spaces with air conditioning for the first time.

The Department of Public Facilities continues to make necessary repairs to the high school mechanical systems through the operating budget, so the building can continue to operate. In FY20, four large domestic hot water storage tanks were at the end of their useful life and beginning to fail. As part of the regular maintenance program, these units were replaced.

The DPF once again was awarded grant funding through the Massachusetts Department of Energy Resources Green Communities program to implement energy conservation projects. These projects included LED lighting upgrades at the Harrington and Fiske Elementary Schools, as well as building envelope and weatherization projects at Harrington, Bowman, and Bridge Elementary Schools. The weatherization and building envelope projects included new door weather stripping and insulation in areas that were found to be deficient. Additional weatherization and building envelope projects were funded outside of the grant for the Central Administration Building, Lexington High School, and Fiske Elementary School. These projects have many benefits, including a reduction in fuel consumption, reduced utility costs, and improved occupant comfort.

As part of supporting various environmentally sustainable practices in the school buildings, the DPF and the Lexington Public Schools continued with the phased plan to install water bottle filling stations at the school buildings. By the end of the FY20, each school building had at least one water bottle filling station.

Shawn Newell, Assistant Director of Public Facilities, worked on the procurement and negotiations of photovoltaic solar rooftop and canopies installation projects. The DPF worked on a 20-year Facility Condition Assessment that will inform a rolling 20-year capital plan. The development of this report is useful for many reasons. It will allow the financial planners time to smooth any spikes to taxpayers caused by a large number of simultaneous projects, it allows the Town the opportunity to better plan for the purchasing of similar systems over a number of buildings, and it informs the Master Plan for the building stock. highlighted the LPS commitment to encouraging and including student voices in all that is done.

## Technology

The Technology Department supported the aforementioned school construction projects, including the Maria Hastings School and the Lexington Children's Place. Both sites opened with technology that was fully functional for staff and students, and Digital Learning Coaches (DLCs) were prepared to support educators as they entered into new teaching spaces with updated technology, such as Epson Short Throw projectors, new iPads, and new Chromebooks. Networks and infrastructure at both schools were installed and ready for the opening of each school.

The Lexington Public Schools' Technology Department supports all district technology needs and is committed to ensuring staff and students have appropriate, reliable access to hardware, communication tools, software applications, and the Internet. During FY20, the district continued its work with 1:1 computing, providing devices to all students in grade 3, grade 9, and grade 12. These efforts finalized the 1:1 computing initiative in grades 3 through 12. Additionally, the district increased access to iPads for students in grades K-2, doubling the number of iPads in classrooms to ten devices per class, providing more access to a variety of learning tools to better meet the needs of students. A 1:1 computing environment has helped teachers provide equitable opportunities for students across the district to learn and create with technology. The district continued using 1:1 devices in its administration of the web-based version of the AIMSweb reading assessment for all the elementary schools. Lastly, with the spring school closures in March of 2020, the district provided devices to all families who requested or needed one. Wifi connectivity was offered to all families who had a need as well. Due to heavy demands for devices in the spring, the Technology Department increased the number of Wifi devices it has on loan in anticipation of increased needs for the Fall of 2020.

As part of the support offered on the technical side of 1:1 computing and in digitally enhanced learning environments, district employed field technicians supported teaching and learning by providing in-house repair to devices and making sure that students and teachers had equipment that operated at the highest possible levels. In addition to the technical support, instructional support by Digital Literacy Coaches at all levels continued to provide coaching for teachers and students related to the integration of technology in all areas of the curriculum, using G-Suite tools for items such as Google Classroom, blended learning, and working across digital platforms with a continued focus on personalized learning. Digital Literacy Coaches continue to work across elementary schools to promote "Hour of Code" to introduce students to computer science. DLCs also partner with school counselors and librarians to promote a consistent approach to Digital Citizenship, a particularly critical skill at this time given the new demands for remote learning necessitated by the pandemic.

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## SUPERINTENDENT OF SCHOOLS (continued)

The LPS Technology Department worked with a vendor (Second Life Mac) to recycle expired technology, such as Macintosh desktop computers, laptops, and iPads, that had surpassed their useful life. As a result of this recycling, Second Life Mac paid the Town of Lexington approximately \$100,000 to buy back old devices. These funds were returned to the Town, along with unexpended capital funds from previous years. The Technology Department plans to continue the relationship with Second Life Mac and anticipates recycling devices in the upcoming school year. To encouraging and including student voices in all that is done.

### Lexington Community Education

**ROLE:** To offer lifelong learning to all by providing practical, creative, and enjoyable educational and enrichment opportunities at a reasonable cost. Classes for adults and children are offered in the fall, winter, and spring. During the summer, LCE offers the Lexplorations summer program for children. During the COVID-19 pandemic, all LCE offerings will continue to take place online or outside and in accordance with the most current social distancing guidelines established by the Lexington Public Schools. LCE is a self-sustaining, integral part of the Lexington Public Schools.

**STAFF:** Craig Hall (Director); Andrea Paquette (Manager of Programming); Amy Sullivan (Registrar); Deniele Pozz (Accounts Payable).

#### HIGHLIGHTS:

- Transitioned large and complex spring, summer Lexplorations, and autumn semesters to a remote learning platform.
- Transitioned driver education and the individual music lesson program to a remote learning platform.

- Supported the work of the Lexington Destination Imagination program by handling registrations and administration.
- Provided reliable student/customer service through an extremely challenging period of cancellations and refunds caused by COVID-19.
- Virtually welcomed renowned teachers, speakers, artists, and thinkers including Taylor Mali, Amanda Bosh, Matthew Fox, Brice Kapel, Lewis Porter, and Edward Espe Brown.
- Provided life-long learning and connection opportunities for students of all ages through a challenging historical period.
- Broadened the reach of student registration with a number of participants registering for classes and events from across the country, while maintaining the focus on the greater Lexington learning community.

### Student Achievement Indicators

The district's prekindergarten, elementary, middle and high schools are high-performing schools with dedicated staff who offer to all students an array of challenging academic opportunities, including rich experiences in the Arts, as well as extra- and co-curricular opportunities. This past year, Harrington Elementary School was the third school in the district to be named a National Blue Ribbon School of Excellence by the United States Department of Education, joining Bridge Elementary School and Clarke Middle School. The following table outlines achievement indicators for Lexington High School that are updated annually:

LEXINGTON HIGH SCHOOL: 2019–2020 SCHOOL YEAR

Size of Class	558	National Merit Scholarship Program	
<b>Total Postsecondary Education</b>	<b>94.9%</b>	2019 Winners	6
4-year college	87.4%	2019 Finalists	16
2-year college	2.0%	2019 Semi-Finalists	27
Non-U.S. college	4.4%	2019 National Advanced Placement Scholars	57
Prep and other schools	1.1%	<b>2019 Advanced Placement Exams</b>	
Gap Year	2.6%	Total Grades Reported	1,830
Military	0.9%	Number of Students	903
Employed	1.0%	Number of Subjects	21
Undecided	.6%	National AP Scholars	57
<b>Mean SAT Scores —Total</b>	<b>1,345</b>	AP Scholars with Distinction	208
Critical Reading/Writing	657	AP Scholars with Honor	81
Math	688	AP Scholars	124

## TOWN COUNSEL

The Town counsel's report is divided into three sections as required by the Town's bylaws: 1.) all actions by or against the Town that were pending on July 1, 2019, 2.) all actions brought by or against the Town during FY2020, and 3.) all actions settled or disposed of during FY2020. The report does not include tax title proceedings initiated by the Town for FY2020.

### All Actions by or Against the Town That Were Pending on July 1, 2019.

- Britton v. Division of Administrative Law Appeals (DALA), Suffolk Superior Court 1884-CV-02080. This case is a pro se appeal of a DALA decision regarding veterans' benefits. DALA affirmed the decision of the Lexington-Bedford Veterans' Services Officer to terminate veterans' benefits when the applicant refused to provide documents substantiating his claimed need for benefits. An appeal was brought in July 2018. The Town's motion to dismiss town defendants has been allowed, and a motion to reconsider has been denied. The Superior Court dismissed the remainder of the case for lack of prosecution; however, the petitioner has moved to vacate the judgment.
- Coulter v. Evelyn and Papia, Concord District Court 1947-AC-000223; 1947-AC-000224. An application for a criminal complaint was made alleging civil rights and other violations against individual Lexington police officers, among others, arising out of events taking place when the plaintiff stayed in a hotel in Lexington. The case was filed in February 2019. After a show cause hearing, the clerk-magistrate denied the application on May 8, 2019. Coulter filed a motion for redetermination on June 17, 2019 with the Woburn District Court, which was denied on August 5, 2019. Coulter's August 27, 2019 appeal to the Supreme Judicial Court to compel a decision by the Woburn District Court was denied as moot on September 23, 2019.
- Coulter v. Jamsan Hotel Management Inc. et al. 2019-P-0951. An appeal of a civil case arising out of the same hotel stay as Coulter v. Evelyn and Papia discussed above was entered into Appeals Court on June 25, 2019. The Appeals Court entered an order affirming the denying of the appellant's motions to amend the findings and for change of venue. The plaintiff requested transfer to District Court from Middlesex Superior Court on June 18, 2020. Coulter moved for reconsideration and was denied on June 26, 2020.
- DiMambro v. Town of Lexington Public Schools, Concord District Court 1847-CV-000445. The case was filed in November 2018 regarding a dispute over owed wages. The case was settled on July 12, 2019.
- Mirabella v. Town of Lexington, Middlesex Superior Court 1981-CV-01838. A tort claim for interference with advantageous relations was filed against the Police Department by a former employee. The complaint was filed in June 2019. There was a voluntary dismissal filed by the plaintiff on February 6, 2020 to dismiss without prejudice and without costs.
- Stevenson, Trustee of the 4 Hampton Road Realty Trust v. Lexington Board of Appeals, Land Court MISC 18-000215. The case is an appeal from the Zoning Board of Appeals' denial of a request for enforcement regarding the applicability of the agricultural use exemption in G.L. c.40A, § 3. The case was filed in April 2018. The trial was anticipated in fall 2020.
- In reference to the Maria Badaracco Trust, Middlesex Probate Court MI17P5894PO. The case was regarding a trust citation. A petition was filed in November 2017 with the Town of Lexington named as a party of interest, but the case has no effect on the Town's interest in trust property. The case continues between private parties.
- Warren v. Lexington Zoning Board of Appeals, Middlesex Superior Court 1981-CV-00562. An appeal from the Zoning Board of Appeals' denial of a neighbor's appeal of the issuance of a building permit. A complaint was filed in February 2019. The case was settled and dismissed on July 1, 2020.

### All Actions Brought By or Against the Town During FY2020

- Goodman v. Lexington Planning Board et al., Middlesex Superior Court 2081-CV-00121. A zoning appeal was filed on January 13, 2020. A joint stipulation of dismissal was filed on July 30, 2020.
- Mirabella v. Town of Lexington, D. Mass. 1:19-cv-12439. A tort claim for interference with advantageous relations was filed against the Police Department by a former employee. A complaint was filed in the United States District Court of Massachusetts on December 2, 2019. Discovery is ongoing.
- Wang v. Planning Board, Middlesex Superior Court, 1981-CV-02295. A zoning appeal was filed on August 6, 2019, seeking annulment of a special permit granted to Barons Custom Homes for property at 17 Fairland Street. Discovery is complete. Cross motions for a summary judgment were filed the week of September 14, 2020.

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## TOWN COUNSEL (continued)

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### All Actions Settled or Disposed of During FY2020

- Coulter v. Evelyn and Papia, Concord District Court 1947-AC-000223; 1947-AC-000224. An application for a criminal complaint was made alleging civil rights and other violations against individual Lexington police officers, among others, arising out of events taking place when the plaintiff stayed in a hotel in Lexington. The case was filed in February 2019. After a show cause hearing, the clerk-magistrate denied the application on May 8, 2019. Coulter filed a motion for redetermination on June 17, 2019 with the Woburn District Court, which was denied on August 5, 2019. Coulter's August 27, 2019 appeal to the Supreme Judicial Court to compel a decision by the Woburn District Court was denied as moot on September 23, 2019.
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- Mirabella v. Town of Lexington, Middlesex Superior Court 1981-CV-01838. A tort claim for interference with advantageous relations was filed against the Police Department by a former employee. The complaint was filed in June 2019. There was a voluntary dismissal filed by the plaintiff on February 6, 2020 to dismiss without prejudice and without costs.
- Warren v. Lexington Zoning Board of Appeals, Middlesex Superior Court 1981-CV-00562. An appeal from the Zoning Board of Appeals' denial of a neighbor's appeal of the issuance of a building permit. A complaint was filed in February 2019. The case was settled and dismissed July 1, 2020.



## 20/20 VISION COMMITTEE

**ROLE:** To identify a shared vision for Lexington's future and communicate that vision to municipal decision makers. The Committee seeks to engage the community to think about Lexington's long-term future, identify and assess opportunities and challenges that may shape the town's future, make recommendations to the Select Board, Planning Board, and School Committee and report progress on topics studied. The Committee meets monthly to discuss relevant community trends and establishes subcommittees and task forces as needed.

**APPOINTED** by the Select Board for 3-year terms: Margaret Coppe, Andrew Dixon, Peter Enrich, Bhumi Khasnabish, Dan Krupka, Peter Lee, Joe Pato, Carroll Ann Bottino, Bob Peters, Kathleen Lenihan, Mark Manasas, Alan Wrigley, and Fernando Quezada. Staff: Katharine Labrecque, Town Manager's Office.

### HIGHLIGHTS:

- Contributed to goal-setting exercise of the Lexington Select Board, reiterating the disposition of the 20/20 Vision Committee to contribute to discussions of long-range issues affecting Lexington.
- Drafted by the subcommittee, Enhancing Communication in Lexington Committee (ECiL), its report on methods to improve resident / municipal communications and expects to present its findings to the Select Board in September 2021.
- Organized a Futures Panel, featuring talks on the economic factors likely to affect Lexington, future educational technology and smart towns of the future. The event, held on April 2, 2020, was conducted via Zoom and was broadcasted by LexMedia.
- Supported the Town Manager in the formation of a technical working group to plan another town-wide survey in 2022.

## AD HOC CREMATORY STUDY COMMITTEE (AD HOC CSC)

**ROLE:** The Ad Hoc Crematory Study Committee was established to examine public health, public safety, public works, operational, financial and quality of life issues associated with locating a crematory at Westview Cemetery and meeting the needs of deceased Lexington residents and their families.

**APPOINTED** by the Select Board: Suzie Barry (Select Board, Non-Voting Chair), Narain Battia (Community Member), George Burnell (Economic Development Advisory Committee), Judith Crocker (Town Meeting Member), John

Flynn (Board of Health), Msgr. Paul Garrity (Lexington Interfaith Clergy Association), Sara Iverson (Community Member), Bridger McGaw (Town Meeting Member). Liaisons: Davis Pinsonneault (DPW Director), Carolyn Kosnoff (Assistant Town Manager for Finance), Sanjay Padaki (Appropriation Committee), Sandy Beebee (Capital Expenditures Committee).

### HIGHLIGHTS:

- Finished the list of outstanding work items, drafted and finalized the report over the course of five months.
- Presented the final report to the Select Board on November 12, 2019 with a recommendation of "With a deep sensitivity to the delicate nature of the Committee's charge, the Committee voted 5-1 (with one member absent) NOT to support building a crematory at this time"; the Select Board voted 5-0 to accept the final report.
- Reported on their final report under Article 1 – Reports of Boards and Committees to Special Town Meeting on November 12, 2019; the report was accepted unanimously.
- The Ad Hoc Crematory Study Committee was dissolved by the Select Board on December 2, 2019, as the work was concluded and the final report had been presented and accepted by the Select Board.

## ANTONY WORKING GROUP

**ROLE:** Promoting, creating and nurturing relationships between the citizens of Lexington and Antony, France, as well as supporting municipal best practice sharing and school exchanges, facilitate tourism, economic development, and cooperation.

**MEMBERS:** Kerry Brandin, Kitty Galaitis, Tony Galaitis, Christina Gamota, George Gamota, Sandy Gasbarro, Fred Johnson, Dawn McKenna, Marie-Tristan Rago. The Antony Sister City relationship was formed in the 1980s and is man-

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Antony and Lexington delegations standing at Place de Lexington, Antony, France September 2019. In front of the monument from left to right are Town Manager Jim Malloy, Doug Lucente Select Board Chair, Antony Mayor Jean-Yves Sénant and Jill Hai, Select Board Vice Chair.

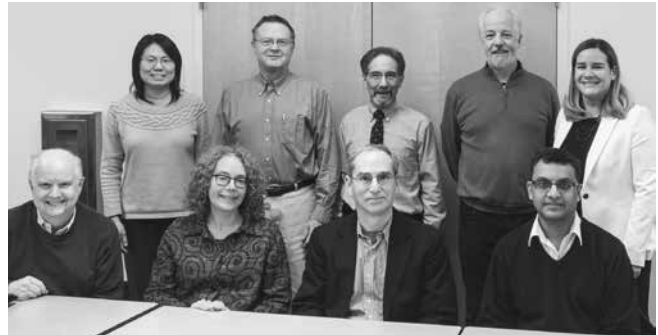


*Antony Working Group (continued)*

aged by the Tourism Committee. The Lexington Minute Men, Tourism Committee members, and other residents remain actively involved.

### HIGHLIGHTS:

- At the invitation of Antony Mayor Jean-Yves Sénant, a delegation of Lexington Town officials, Minute Men and Lexington residents visited Lexington Sister City, Antony, France to coincide with Antony's 33rd "Foire aux Fromages et aux Vins" Festival September 13-15, 2019. Select Board Vice-Chair Jill Hai and resident Tony Galaisis, coordinated the trip. Ms. Hai, Select Board Chair Doug Lucente, Town Manager Jim Malloy, Superintendent Julie Hackett, Assistant Town Manager Carolyn Kosnoff, Human Services Director Melissa Interest, Public Facilities Director Michael Cronin, Economic Development Director Melisa Tintocalis, ED Coordinator Casey Hagerty, Visitors Center Manager Katie Johnson, and former Town Clerk Donna Hooper all traveled to Antony at their own expense. During a business meeting held with equivalent staff from Antony, they shared municipal challenges and opportunities, particularly around tourism, housing, transportation, with John Bartenstein and others translating. They also toured several municipal facilities. In addition to attending the Festival, the group visited Place de Lexington in Antony, watched a parade by the Lexington Minute Men and participated in a wreath laying at the American cemetery in Normandy. At the Foire gala dinner, the Town presented Mayor Sénant with a flag that had flown over the Battle Green on July 14th to honor French national holiday Bastille Day. One of the Minute Men also donated his full uniform to Antony which the Mayor promptly modeled! Antony values this Sister City relationship and believes it is important. The towns intend to find ways to connect regularly through video conferencing and more frequent visits.
- Antony Working Group met for a social recap of the visit, to discuss ways to build on the Antony relationship, review remaining work to be done to complete Antony Park, and brainstorm design ideas for the central art component. A possible invitation for Antony Officials to visit Lexington was also discussed. The pandemic has delayed these efforts.
- Antony Park was substantially completed by the Department of Public Works. The DPW had hoped to complete the punch list items this Spring but the pandemic impacted their ability to do so. The central flower bed around the circle will be completed once the design is installed in the center stones. Special thanks to resident Charlie Ronchetti for building the seat wall and stonework with the available funds.
- Facebook page: [www.facebook.com/LexingtonAntony](http://www.facebook.com/LexingtonAntony)
- Subscribe to be Informed of related events at: <http://goo.gl/bV26Tm>



Appropriation Committee: Seated (L-R): John Bartenstein, Meg Muckenhaupt, Alan M. Levine, Sanjay Padaki; Standing (L-R) Lily Manhua Yan, Albert ("Nick") Nichols, Eric Michelson, Glenn P. Parker, Carolyn J. Kosnoff.

## APPROPRIATION COMMITTEE

**ROLE:** To serve as the fiscal advisory body to Town Meeting and the Town. The Committee makes recommendations on the prudent management of the financial affairs of the Town and evaluates and supports the Town's current and long-range financial planning processes. Prior to each Annual Town Meeting, the Committee publishes a review of the annual budget adopted by the Select Board, along with other warrant articles related to the finances of the Town including capital expenditures and matters of fiscal policy. The committee also publishes a review prior to each Special Town Meeting with the same scope. No motion carrying an expenditure or appropriation of money may be acted upon by the Town Meeting until the Appropriation Committee has made a report thereon.

**APPOINTED** by the Moderator for overlapping 3-year terms as of July 1, 2019: Glenn Parker (Chair) Sanjay Padaki (Vice Chair), Alan Levine (Secretary), John Bartenstein, Eric Michelson, Albert Nichols, Lily Manhua Yan, and Carolyn Kosnoff, Assistant Town Manager for Finance/Town Comptroller, *ex-officio*

Richard Neumeier resigned from the Committee at the end of June 2019, having served for three 3-year terms. Meg Muckenhaupt was appointed to the Committee on September 6, 2019, bringing the committee membership to eight with one vacancy.

### HIGHLIGHTS:

- Published the following written reports during the 2020 fiscal year:
  - Report to the 2019 Special Town Meeting #1 (November 5, 2019)
  - Report to the 2020 Annual Town Meeting (March 25, 2020)

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*Appropriation Committee (continued)*

- Transitioned to hosting and participating in all public meetings remotely via video conferencing in accordance with the Governor's *Order Suspending Certain Provisions of the Open Meeting Law* on March 12, 2020. This executive order also affected the Committee's participation in Annual and Special Town Meetings.
- Agreed to work with Town staff to publish a consensus 5-year financial forecast for the Town, rather than developing the Committee's own forecast separately from the Town staff
- Continued to participate in the Town Manager's Financial Guidelines Working Group. Goal is to update guidelines and expectations used in the creation of the Town's annual budgets, in particular the use of Free Cash and appropriations to and from various Town stabilization funds and the Post Employment Insurance Liability trust fund.
- Acted as liaisons to Town boards and committees, including a School Master Planning Committee tasked to address the infrastructure needs of the Lexington Public Schools, particularly Lexington High School, in view of the significant increase in student enrollment at all levels over the last five to ten years.
- Participated in budget summit meetings with the Town Manager and other boards and committees to understand the projected revenues and expenses of the Town, and to evaluate the budget proposed by the Town Manager, and later presented to Town Meeting, for Fiscal Year 2021.

The Committee appreciates the professional work of the Town's municipal and school staffs, whose support is vital to this Committee's mission, and in particular our Recording Secretary, Sara Arnold.

The Committee's reports and minutes from Committee meetings are archived by the Town Clerk's Office and can be found under Public Records on the Town website.

## BICYCLE ADVISORY COMMITTEE

**ROLE:** The Committee advises the Select Board on all matters relating to bicycle routes and general bicycle policy to serve the best interests of the Town of Lexington, its citizens, and neighboring communities affected by these facilities. Nine members are interested citizens and four liaison members are representatives of town boards and departments.

**APPOINTED** by the Select Board for three-year terms: Peggy Enders (Chair), Kevin Falcone (Chair), Matthias Beebe, George Gagliardi, Betty Gau, Bob Hausslein, Omar Khudari, Lou Savarino, Mike Tabaczynski. Liaisons: Richard Canale (Planning), Paul Callahan (Police), Joe Pato (Select Board), Ruixi Yuan (Recreation).

### HIGHLIGHTS:

- Urged the Select Board to set goals for a more bikeable Lexington by developing a Bicycle Transportation Plan as part of the Comprehensive Plan; developing safer and effective roadway accommodations; including a regular allowance for bicycle promotion and safety in the town budget; requesting the Town Manager's office to appoint a staff member as Bicycle Liaison to coordinate projects across the Town.
- Participated in meetings and provided liaisons to the Transportation Safety Group and the Center Streetscape working group, and took part in discussions related to the East Mass Avenue corridor project, and various DPW work on bikeways and streets around the Town.
- Discussed issues with the Select Board concerning dock-less bike share, electric bikes, bikeway safety, and worked to build on the Toole Report concerning bikeway signage, concentrating on bikeway safety and courtesies.
- Transitioned Chairs after many years of Peggy Enders' tireless work on bike advocacy.
- Lost valued member Bob Dangel.
- Wished member Jennifer Melot the best.
- Welcomed new members Matthias Beebe and Betty Gau.
- In conjunction with the Friends of Lexington Bikeways, the Committee:
  - Hired a contractor, paid through donations, to plow the Lexington section of the Minuteman Bikeway.
  - Staffed bike corrals on "bike to market days" at the Farmers Market.
  - Worked with Lou Savarino, Lexington Recreation, and the Police on Bike Safety events.
  - Look forward to working with the Town again on future Bike Walk 'n Bus Weeks and Discovery Days

## CAPITAL EXPENDITURES COMMITTEE

**ROLE:** To review all town capital matters and to make recommendations for the prudent management of the Town's capital financial matters, including all matters related to funding under the Community Preservation Act (CPA). To receive and review from town entities a list of all capital expenditures that may be required within the next 5-year period; to consider the relative need, timing, and cost of those projects, the adequacy thereof, and the effect the expenditures might have on the financial position of the Town; and to make recommendations on capital spending to the departments and offices, other boards and committees, and to Town Meeting. This includes receiving from the Town's Community Preservation Committee (CPC) information on all appropriations it intends to recommend to Town Meeting and to make independent recommendations about them.

**APPOINTED** by the Moderator to overlapping 3-year terms: Charles Lamb (Chair), David Kanter (Vice-Chair and Clerk), Rod Cole, Wendy Manz, Sandy Beebee, and Frank Smith..

### HIGHLIGHTS:

The committee reviewed and made recommendations to Town Meeting and town departments, boards and committees on appropriations for a wide range of capital expenditures involving public works, public facilities, public safety, recreation, and school facility and non-facility requirements through a Special Town Meeting and the Annual Town Meeting. Of special note are:

- Townwide: Battle Green Preservation and Improvement, Street and Sidewalk Improvements, Westview Cemetery Facility Construction, design of Bedford Street/Hartwell Avenue/Wood Street Transportation Improvement; and deposits and withdrawals from the Capital Stabilization Fund.
- Schools: Capital Technology Project.
- CPA: Multiple projects and its Administrative Budget recommended by the CPC.
- Capital Stewardship and Planning for the Future: This Committee focused on addressing the Town's extensive infrastructure which requires continuing capital projects to provide safe conditions and quality service, meet current operating needs, enhance productivity, improve efficiency, and extend infrastructure's useful life. Continuing concerns include town buildings that need major updates or replacements, roadways and sidewalks, the water-and-wastewater infrastructure, recreational spaces and facilities, and replacement of vehicles (other than cars) and other heavy equipment. Additional needs include enhancement of the Town's information technology equipment and network, installation of traffic-mitigation measures, creation of

more community (affordable) housing, and preservation of conservation/open-space, including connectivity projects (e.g., Greenways Corridor). This Committee also urged attending to the condition and future use of currently unused assets (the Stone Building, Hammond A. Hosmer House, Carriage House at the Community Center, and the Muzzy High Condominium Unit).

## CARY LECTURE SERIES

**ROLE:** by the Moderator: Bob Russman-Halperin (Chair), Rita Goldberg, Monica Galizzi, Maggie Pax, Kevin Oye

**APPOINTED** by the Moderator: Bob Russman-Halperin (Chair), Rita Goldberg, Monica Galizzi, Maggie Pax, Kevin Oye.

### HIGHLIGHTS:

- In the 2019-2020 season, the committee will present the following programs:

Date	Name	Title
10/19/19	Ian Condry	The What, Why and How of Japanese Anime
12/4/19	Meagan O'Sullivan	The Art of Foreign Policy
3/21/20	Meredith Goldstein	Can't Help Myself: Lessons & Confessions from a Modern Columnist (postponed to May 2020)
4/25/20	Catherine Sanderson	The Science of Happiness (postponed to Oct. 2020)

- In the 2020-2021 season, the committee will present the following programs:

Date	Name	Title
10/3/20	Catherine Sanderson	Merely Bystanders: The Psychology of Courage and Inaction
11/7/20	Kathryn Lasky	World Building: Explorations in Writing Books for Children
3/20/21	Chad Williams	The Black Lives Matter Protests of 2020: An Early History
4/?/21	Paul Farmer	The Color of COVID: Reflections on Pandemics Past and Present

The committee's website [www.carylectureseries.org](http://www.carylectureseries.org) provides a central source of information about the lectures.

- The aim of the committee continues to be to bring to Lexington a range of educational and cultural experiences, which might not otherwise be available. The Committee welcomes suggestions for future programming.

## COMMISSION ON DISABILITY

**ROLE:** To ensure that people with disabilities are fully integrated into all aspects of the Town and can participate seamlessly without barriers. The Commission makes recommendations concerning the implementation of the Americans with Disabilities Act (ADA) within the Town. Members review and recommend policies as they affect those with disabilities, and provide information, guidance, and technical assistance.

**APPOINTED** by the Town Manager: Victoria Buckley (Chairperson); Susan Cusack, Shaun Grady, Julie Miller, Michael Martignetti, Leonard Morse-Fortier, Janet Perry, and Francine Stieglitz..

Selectman Liaison: Joseph Pato. Staff Support: James Kelly (Building Commissioner); Kelly Axtell (Assistant Town Manager). Committee Liaisons: Bonne Teitleman, COA; Rod Cole, CEC; Georgia Swann, HRC.

### HIGHLIGHTS:

#### Program Development

- Worked with Human Rights Committee, LPS and Superintendent Julie Hackett on addressing disparate school suspensions in Lexington of students who are African-American and/or have disabilities.
- Provided recommendations to Town departments about appropriate sidewalk materials, curb cuts, conservation trail projects, web site accessibility and transportation.
- Presented two special youth awards: Lillian Ellmore, 2019 Miss Amazing Teen Queen; Joshua Yaar, Youth Ambassador for the Tourette Association of America.
- Participated in Select Board's annual goal-setting, recommending that the Board aim for the inclusive principles of universal design in programming, the built environment, and the digital world; promote "visitability" standards and integrate the best practices relative to urban design.
- Consulted on the Ad Hoc Special Permit Residential Development Zoning By-law Committee; contributed to the HDC charter; and consulted with Nadie Rice, Town Clerk, about voting privacy issues.
- Defined the Commission's challenges for the future year: 1) to continue disability advocacy concerning the rights of citizens with disabilities in order to ensure full inclusion in town events, programs, and projects, 2) to promote universal design principles for construction projects, 3) to continue to review newly proposed private and municipal buildings, 4) to design an action plan to expand outreach efforts

#### Technical Support

- Consulted with Koren Stembridge, Cary Library Director, concerning accessibility.
- Advocated for the AAB to recruit candidate with disability as new director.
- Worked with the Recreation Department to identify how to promote inclusion.
- Advised Cristina Burwell on the Munroe Center accessibility issues.
- Advocated for the Parker Meadow Accessibility Trail approved/funded by TM.
- Advanced disability rights in transportation through discussions regarding Lexpress or some other forms of transportation to replace it.
- Supported the mixed use project at 186 Bedford St. which is ADA compliant and has four affordable apartments.

#### Compliance / Oversight

- Reviewed plans with Colin Smith concerning 34 Lowell Street, LexHAB, Farm View.
- Provided assistance to Brookhaven concerning variance.

## COMMUNICATIONS ADVISORY COMMITTEE

**ROLE:** To advise the Select Board on all aspects of wired and wireless communication and data services to and within the Town; to serve as ombudsman for town users of such services; to represent the Town in negotiations and relationships with providers of those services; to monitor and evaluate compliance of the Lexington Public, Education, and Government Access Corporation; to oversee any network which includes municipal and/or school buildings; to help set town regulations and review applications to the Town for wired and wireless communications and data services; and to advise the Select Board and other town officials on managing the Town's growing information handling needs and supporting networks.

**APPOINTED** by the Select Board for three year terms: Kenneth Pogran (Chairperson, Wireless Services), Robert Avallone (Access Provider Oversight), David Becker (Cable Provider License Negotiations, PEG Financial Review), David Buczkowski (Cable Provider License Negotiations), Smita Desai (Access Provider Oversight), Dorinda Goodman (Director, Town Information Technology), Nicholas Lauriat (Cable Provider License Negotiations, Wireless Application

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*Communications Advisory Committee (continued)*

Review), Benjamin Moroze (Wireless Services, Wireless Application Review), P.K. Shiu (Wireless Services), Ramin Taraz (Wireless Services) and Rita Vachani (Access Provider Oversight, PEG Financial Review). The Committee's Select Board liaison is Mark Sandeen.

### HIGHLIGHTS:

#### Public, Education, and Government (PEG) Access Provider Oversight

- Monitored LexMedia's performance with respect to the contract with the Town. Reviewed and approved quarterly and annual reports and provided feedback.
- Analyzed PEG funding in light of overall industry trends regarding: decreasing numbers of cable television subscribers, recent Federal Communications Commission (FCC) decisions regarding treatment of service provider "in-kind contributions", anticipated revenues from the Town's three cable television providers, and LexMedia's planned capital and operating expenditures.
- Worked with Town staff, Select Board, and LexMedia to draft, negotiate, and finalize a new six-year PEG Access Grant Agreement contract with LexMedia. The new contract provides for three two-year terms, with the opportunity to revise LexMedia's operating and capital budgets for each term to reflect anticipated service provider PEG revenues and Town funding. Presented an interim up-date to the Select Board in March, and the final contract in June.

#### Cable Provider Interactions

- Continued the three-year license renewal process with Verizon, in anticipation of expiration of the current Verizon FiOS cable television license in October 2021.

#### Wireless Services

- Continued discussions regarding improvement of wireless communications services in Lexington, including the potential impacts on the Town of anticipated "5G" services.
- Worked with members of the Planning Board to review and comment on proposed changes to sections of the zoning bylaw pertaining to wireless sites, in order to bring requirements and processes in line with recent FCC mandates.
- Reviewed one wireless provider cell site application for compliance with FCC requirements.

#### Complaints

- Worked with the appropriate service providers to address and resolve one broadband Internet service issue that affected multiple Lexington residents, and one resident installation-charge billing issue.

## COMMUNITY PRESERVATION COMMITTEE

**ROLE:** To review Community Preservation Act (CPA) project applications for open space, affordable housing, historic resources and recreation funding, and recommend eligible and worthy projects to Town Meeting.

**APPOINTED** by the Select Board and various boards and committees, in accordance with the CPA, for 2-year terms: Marilyn Fenollosa (Chair, Historical Commission), Charles Hornig (Vice-Chair, Planning Board), David Horton (at-large, appointed by the Select Board), Jeanne Krieger (at-large, appointed by the Select Board), David Langseth (Conservation Commission), Joe Pato (at-large, appointed by the Select Board), Robert Pressman (Housing Partnership), and Lisah Rhodes (Recreation Committee), Melinda Walker (Lexington Housing Authority).

**OVERVIEW:** The CPC met regularly from October 2019 through March 2020 to review projects for presentation to the 2020 Annual Town Meeting. The Committee evaluated project applications submitted by Town Departments, non-profit organizations and others and submitted its funding recommendations to the Town Meeting.

CPA funding comes from an annual property tax surcharge of 3%, adopted by Town Meeting in 2005 and accepted by Lexington voters in 2006. This local surcharge is matched with State funds collected as part of the deeds excise tax and has previously been supplemented with State budget surplus funds. Lexington initially received 100% of State matching funds in 2007 (\$2,556,362) but has seen that match decline as additional communities adopt CPA and join the funding pool. In 2019, the Town received a 24.80% match equaling \$1,219,950. As of November 2019, the Town had received over \$16 million in State matching funds, representing a significant portion of over \$78 million in CPA projects approved by Town Meeting voters through FY 2021. (2020 state reimbursement figures have yet to be received.)

*(continued on next page)*



The CPC Committee: Zoom screen shot: First (top) row left to right- Charles Hornig, Lisah Rhodes, Melinda Walker, Gina Federico; Second row left to right- Marilyn Fenollosa, David Langseth, Joe Pato, Jeanne Krieger; Third (Bottom) row left to right- David Horton, Bob Pressman



Community Preservation Committee (continued)

**HIGHLIGHTS:**

- Recommended 12 applications for CPA funding to the 2020 Spring Annual Town Meeting with approval:
  - Archives and Records Management/Records Conservation & Preservation (\$20,000)
  - Restoration of Margaret, Lady Lexington Painting (\$9,000)
  - Battle Green Master Plan-Phase 3 (\$317,044)
  - Daisy Wilson Meadow Preservation (\$22,425)
  - Wright Farm Site Access Planning and Design (\$69,000)
  - Athletic Facility Lighting (\$450,000)
  - Park Improvements- Hard Court Resurfacing- Valley Tennis Courts (\$100,000)
  - Park and Playground Improvements- Sutherland Park (\$95,000)
  - Park Improvements- Athletic Fields- Harrington, Bowman and Franklin Fields (\$370,000)
  - Parker Meadow Accessible Trail Construction (\$551,026)
  - Lexington Housing Authority- Greeley Village Community Center Preservation (\$130,000)
  - LexHAB- 116 Vine Street Design Funds (\$75,000)
- CPA debt service payments totaling \$3,968,594 were also approved by Annual Town Meeting, breaking down as follows:
  - Wright Farm Acquisition (\$351,050)
  - Community Center Acquisition (\$880,100)
  - Cary Memorial Building Upgrades (\$786,000)
  - Center Track Project (\$1,951,444)
- Received approval from Annual Town Meeting for CPC's customary Administrative Budget of \$150,000.
- Updated and maintained the CPC website.
- Updated the CPA Needs Assessment Report (the guiding document for CPC review of proposals) and held a public hearing to receive comments on December 12, 2019.
- Compiled and published reports for submission to Annual Town Meeting.
- Completed state-mandated reporting of all projects approved by Town Meeting during the previous fiscal year.
- Monitored over 50 ongoing CPA projects.

**COUNCIL FOR THE ARTS**

**ROLE:** To promote and support arts initiatives that enhance the cultural vitality of the Lexington community, providing greater awareness of opportunities around town to explore, participate, and attend artistic initiatives. In partnership with the Massachusetts Cultural Council, the Council for the Arts awards grants to support individual artists, musicians, performers, as well as arts and cultural organizations. The grant process includes soliciting and evaluating applications, distributing funds, and ensuring funds are properly used.

**APPOINTED** by the Select Board to 3-year terms: Stephen Poltorzycki (Co-Chair), Jillian Tung (Co-Chair), Hema Gandhi (Treasurer), Shalini Kakar, Melissa Talal, Doug Urban. Liaisons: Jill Hai (Select Board).

**HIGHLIGHTS**

- Managed the Lexington Council for the Arts 2019-2020 grants process, including solicitation of proposals, selection of recipients, and distribution and oversight of awards.
- Supported highly strategic or culturally diverse activities with 50% matching funds by the Town.
- Worked with artists to support modifications to programming in compliance with social distancing and other requirements related to the COVID-19 pandemic.
- Initiated and oversaw “Go Out Doors - Lexington,” a public art exhibit featuring the installation of uniquely painted doors along the Minuteman Bikeway between the Visitor’s Center and Hancock Street. Inspired by the En Plein Air exhibition on New York City’s High Line, the “Go Out Doors” project aims to encourage reconnection to nature during these unprecedented times of COVID-19 isolation, at-home schooling, and telecommuting.
- Recruited new committee members.

**COUNCIL ON AGING**

**ROLE:** As an advisory board, the role and function of the Council on Aging (COA) Board is to assist and partner with the Human Services/Senior Services Department staff in developing and evaluating programs, services and activities that support and nurture the interests and needs of Lexington’s older adults. The COA Board communicates the views of the community to the staff and Town Manager, assesses trends, and advocates for the unmet needs of older adults and their families.

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*Council on Aging (continued)*

**APPOINTED** by the Town Manager: Betty Borghesani (Co-chair), Julie Ann Shapiro (Co-chair), Ellen Cameron (Vice-chair), Bonnie Teitleman (Recording secretary), Camille Goodwin, Gerry Howell, Richard McDonough, John Zhao, Sandra Shaw, Sudhir Jain, Jyotsna Kakullavarapu. Suzie Barry (Select Board Liaison).

#### HIGHLIGHTS:

- Participated in town-level goal setting workshop during summer of 2019
- Participated in a Program Advisory Community Center stakeholder's meeting to review and make recommendation for use of the Community Center in February, 2020.
- Received the results of the Age Friendly Community Needs Assessment from Jan Mutchler and Sue Berger from UMass Boston in October, 2019. Presented report to general community in November, 2019. Established a COA subgroup to review the report and make recommendation for action items and timelines and establish priorities. Resulting report approved by the entire COA and presented to the Select Board via ZOOM in June, 2020
- Began work on a Senior Parking Initiative which will allow for free senior parking at designated areas
- In efforts to keep seniors informed on pertinent topics, guest speakers Pat Costello and Vicki Blier discussed the real estate Tax Deferment and Circuit Breaker programs which permit limited income seniors with either tax abatements or delayed payment.
- Participated in a Dementia Friend training program given by Carla Koehl from Artis Senior Living.
- Collaborated with the Transportation Advisory Committee (TAC) to monitor options for senior transportation and attended TAC meetings.
- Collaborated with the Friends of the Council on Aging to ensure funding of key programming that includes LexConnect Taxi rides, reduced class and trip fees and promoting the Older, Wiser, Lifelong Learning program.
- Supported the Bright Ideas program that awards grants for new initiatives for seniors.
- Supported the Senior Services staff in their commendable and timely transferal of many programs and individual services to virtual meetings during the on-going pandemic.
- No COA Board meeting was held in April, but regular monthly meetings resumed via zoom in May.

- Participation in senior services and programs continued to increase during the fifth year of senior programs being integrated into the Lexington Community Center until the growing numbers of COVID cases in Massachusetts resulted in a general shut-down of services in early March.

## DESIGN ADVISORY COMMITTEE

**ROLE:** The role of the Design Advisory Committee is to provide the Town with design guidance on primarily Town-funded projects or Town buildings, signs and various public facilities. The committee is also charged with making recommendations to enhance the attractiveness of Town lands, parks, recreation areas, conservation areas and other public spaces. In addition, the committee may be asked to review and comment on proposals by private sector businesses and individuals where the Town's interest is involved. The committee's recommendations are made to the Select Board and the Zoning Board of Appeals.

**APPOINTED** by the Select Board for 1-year terms: Timothy Lee (Chair), Brigitte Steines, Steven Vincent, Caroline Fitzgerald, Ian Adamson, Uma Ramanathan and Christopher Johns. Bruce Creager (Associate Member), Robert Creech (Planning Board Liaison), Suzie Barry (Select Board Liaison)

#### HIGHLIGHTS:

- Remained actively involved in the design for the Center Streetscape as a member of the 'working group.' As community representatives, this group worked directly with the Town and their consultants to help guide the development of the final design plans for the project.
- Worked in conjunction with the Permanent Building Committee to review the design for the new Police Headquarters.
- Reviewed and provided design guidance and recommendations to the Zoning Board of Appeals for business signs as well as various types of wireless communications facilities.
- Several members retired or moved on to other endeavors. Thanks go to Bahig Kaldas, Alenka Slezak and Dick Friedson for their many years of dedicated service to the Committee and the Town of Lexington. Welcome to new members – James 'Ian' Adamson, Umayal "Uma" Ramanathan and Christopher Johns.
- Long-time member, John Frey, passed away after retiring from the Committee and public service in 2019. John was an influential voice on various Town committees and his presence and voice in the Lexington community will be greatly missed.

## ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

**ROLE:** To promote balanced, long-term economic development, to expand the tax base to support town programs and services, and to recommend how to increase the amount of commercial property so that the commercial taxes can constitute a greater percentage of the overall tax base

**APPOINTED** by the Select Board for 3-year term: John McWeeney (Chair); Narain Bhatia (Vice-Chair); George Burnell, Frederick DeAngelis, Tom Dusel, David Pronchick, Lawrence Smith, Sigmar Tullman, Charlie Minasian, Charles Hornig (Planning Board Liaison); Jill Hai and Mark Sandeen (Select Board Liaisons); and Sandhya Iyer and Casey Hagerty (Economic Development Office).

### HIGHLIGHTS:

Recommended strategies and worked with staff to support a healthy balance of commercial development in the Town:

- Welcomed both Fujifilm and Thermo Fisher Scientific to Lexington. Fujifilm moved their North American Medical Systems Headquarters to 81 Hartwell Ave. Fujifilm is a leader in international photography equipment and medical imaging technology. This location will be the first time that the company's various healthcare groups will be in one building. Thermo Fisher Scientific completed a \$90 million renovation at 45 Hartwell Ave. The 50,000 square foot building will house over 250 employees who will support the development, testing and manufacture of viral vectors, which are critical to advancing new life-saving gene and cell therapies globally.
- Worked with staff and consultants to host a series of stakeholder meetings with property owners and business owners in the Hartwell Ave area to learn what they would like to see on Hartwell Ave. The meetings culminated with a large event at the Hangar at 113-115 Hartwell Ave, where initial zoning and design guidelines were revealed. The Secretary of Housing and Economic Development, Mike Kennealy, and the Deputy Secretary, Tim McGourthy, attended this meeting and provided feedback.
- Voted to support the request for 25% design funding for the Bedford Street, Hartwell Ave, Wood Street Transportation Improvement Project at the Special Town Meeting in Fall 2019.
- Voted to support the rezoning project at 1050 Waltham Street at Annual Town Meeting in Spring 2020.
- Reviewed and edited the Economic Development Baseline Report that was completed by staff in November of 2019.

## FENCE VIEWERS

**ROLE:** To arbitrate fencing disputes, in accordance with Massachusetts General Laws, Chapter 49, Sections 1-21.

**APPOINTED** by the Select Board: David Buczkowski (Chair and Secretary) and Hank Manz

### HIGHLIGHTS:

- It was a busier year for the Fence Viewers than FY 2019; requests for Fence Viewer involvement totaled three with a carryover from a FY 2018 complaint.
- East Lexington matter first reported In FY 2018 report and again In FY 2019 report continues in litigation with your humble Fence Viewer being copied on numerous emails and asked to opine.
- Complaint received in May, from Bedford-Burlington corner of Lexington involving removal of fence by abutting neighbor of complainant. Numerous emails and phone calls exchanged with both parties with a site view proposed but not held by fiscal year end due to Chair riding out pandemic in a remote part of Northern New England and temporary unavailability of other Fence Viewer
- A unique matter was presented in June, via a concerned citizen on Lexington-Belmont town line regarding historic stone town boundary line that may have been altered by developer's contractor working in area. Lexington Conservation Commission also involved, as was Planning Board. Fortunately, no perambulations required.
- Contact made in July by a resident in the general downtown area whose view of oncoming traffic was now obscured by a newly installed fence. After researching the matter, we suggested that the resident contact the developer, as fence appeared to meet town regulations. Not hearing further from the resident or the developer, matter is considered closed.
- After an almost 20-year run as Fence Viewer, the Chair and Secretary is hanging up his measuring tape. This will be his last report for now. Thank you for allowing him to serve the Town in this capacity. It is time for someone else to have fun.

## FUND FOR LEXINGTON

**ROLE:** To raise funds from Lexington residents to assist Lexington residents in need, to support beautification projects, and to seed innovative projects for community betterment.

**APPOINTED** by the Select Board: Douglas Lucente (Chair), Suzanne Barry, Rev. Paul Shupe, Alan Fields, Edmund Grant, Alan Wrigley, and Norman Cohen.

### HIGHLIGHTS:

- Received more than \$66,000 in donations from 281 residents and organizations in FY2020. \$42,000 were earmarked to assist resident needs due to impacts of Coronavirus from March to September 2020.
- Aided residents with utility, fuel and rent bills that exceeded their resources and replenished the Human Services Emergency Fund to enable the Town's Human Services Department to assist residents who need help with necessities.
- Provided grocery store gift certificates to the Human Services Department for distribution to those in need.
- Joined with the Rotary Club to distribute gift cards for winter clothing for children in Town during the holiday season.
- Funded subsidized passes for low-income Lexpress riders.
- Funded scholarships for children of low-income families to participate in Town sponsored summer and school year recreation programs.
- Began using UniPay as a mechanism to accept online donations.
- Funded flower barrels in Lexington Center and for Massachusetts Avenue in East Lexington.

## GREENWAY CORRIDORS COMMITTEE

**ROLE:** The Greenway Corridors Committee (GCC) is charged with identifying, actively planning and recommending the implementation of pedestrian, bicycle and other greenway corridors linking Town Conservation, Recreation and other open space parcels and establishing links to regional trail systems and open space in neighboring communities.

**APPOINTED** by the Select Board: Keith Ohmart (Chair), Malcolm Crawford, Alex Dohan (Acting Conservation Commission liaison), Peggy Enders, Eileen Entin, Don Grant, Robert Haussein, Susan Kenyon, Mike Tabaczynski, Charles Hornig (Planning Board liaison), Mark Sandeen (Select Board Liaison).

### HIGHLIGHTS:

- Installed Route K connecting West Farm, Liberty Heights and Sutherland Woods.
- Installed Route M connecting Dunback Meadow and Hayden Woods.
- Completed just under 40 route miles to date of approximately 50+ miles planned.
- Launched the ACROSS Lexington Challenge, in collaboration with Lexington resident Gil Benghiat, which awards a certificate of completion to individuals who walk every route in the ACROSS Lexington system.
- Updated and reprinted the 2020 edition of the ACROSS Lexington brochure and distributed it to brochure holders along the entire ACROSS Lexington route system.
- Continued the planning process, including obtaining formal permission from various Town boards and committees, for proposed Route N connecting Wright Farm, Paint Mine, Simonds Brook Conservation properties and the Burlington Landlocked Forest.
- Supervised construction by Eagle Scouts of 100 feet of a planned 175-foot boardwalk on ACROSS Route H on Bridge School property. Work is currently suspended due to COVID-19 restrictions.

## HANSCOM AREA TOWNS COMMITTEES (HATS)

**ROLE:** To bring together representatives of the towns of Bedford, Concord, Lexington and Lincoln to consider matters of common regional concern. These include, but are not limited to, issues arising out of the operation of Hanscom Airfield and the Hanscom Air Force Base.

**APPOINTED** by the Select Board to represent Lexington: Suzie Barry (Selectman), Robert Peters (Planning Board) and Margaret Coppe. The HATS Chair rotates annually among the four towns. Lincoln chaired HATS until June 2020 at which time Bedford took on Chair responsibilities.

### HIGHLIGHTS:

- Received an update from the Massachusetts Department of Transportation on projects in the HATS communities from representatives of the MASS DOT District 4 office in September 2019. BJ Dunn, Superintendent of Minuteman National Historic Park attended in October 2019 and Colonel Chad Ellsworth, Commander, 66th Air Base Group, Hanscom Air Force Base attended in November 2019.

- Received an update from Liz Rust of the Regional Housing Services Office on housing issues in the four HATS towns in January 2020.
- Learned an overview of Massport’s operations by Lisa Wieland, CEO of the Massachusetts Port Authority (Massport) in February 2020.
- Received a presentation from Brian Farless, Superintendent and Doug Bidlack, Entomologist of Eastern Middlesex Mosquito Control in June 2020 and HATS met remotely due to the COVID-19 pandemic. HATS did not meet from March 2020 to May 2020.

## HISTORICAL COMMISSION

**ROLE:** To preserve and protect historically and architecturally significant buildings and sites in Lexington. To advise the Building Inspector about issuing demolition permits for significant buildings. To support efforts to nominate buildings for the National Register of Historic Places maintained by the Secretary of the Interior.

**APPOINTED** by Town Manager for 3-year terms: Marilyn Fenollosa (Chair), Sam Doran, Wendall Kalsow, David Kelland, Diane Pursley. Alternates: Susan Bennett, Katie Flynn, Robert Rotberg.

### HIGHLIGHTS:

- Maintained Historical Commission’s webpage providing public access to Town-wide Comprehensive Cultural Resources Survey, which includes scanned inventory forms, period histories, architectural surveys, National Register listings, building styles and other architectural and historical information ([www.historicsurvey.lexingtonma.gov](http://www.historicsurvey.lexingtonma.gov)). Website also outlines demolition delay process and provides links to important historic preservation organizations and resources.
- Researched history and architecture of several houses for which demolition applications had been presented.
- Reviewed 26 applications for public hearings for demolition permits and/or removal from Inventory. Five demolition applications determined to constitute preferably preserved buildings and made subject to demolition delay of maximum of 12 months. Seventeen other applications for partial or total demolition ultimately permitted, due to condition of property, lack of potential purchaser, minor nature of demolition or lapse of 12-month period. One property deemed not preferably preserved and removed from inventory.

- Added one Building Form (81 Pleasant St) and Area (Area BA, the Pleasant Brook Neighborhood, containing 34 properties)
- Received training on and began using Building Department’s online process for receiving and processing demolition requests. All supporting documentation online and accessible by Commissioners.
- Applied for and received a \$15,000 MHC Survey and Planning Grant in FY19. Grant matched by Town of Lexington. Objective of project is to prepare and/or correct property forms representing Lexington’s earliest European cultural heritage (17th and 18th centuries). Project kicked off in FY20 with hiring of preservation consultant and will be completed in FY21.
- Reviewed projects requesting funding under Community Preservation Act (CPA) and provided recommendations to Town Meeting. Provided input to Community Preservation Committee’s annual Needs Assessment report. Approved town records and “Margaret, Lady Lexington” portrait as Historic Resources for purposes of Act.
- Participated in design and review process for changes to Massachusetts Avenue on Center Streetscape Ad Hoc Committee.
- Participated as Full and Alternate members on Turning Mill Neighborhood Conservation District Commission and Pierce/Lockwood Neighborhood Conservation District Commission.
- Participated on Historic Districts Commission Ad Hoc 40C Study Committee to review existing governing legislation and draft possible amendments.
- Participated on Hosmer House/Fletcher Park Committee to determine possible future uses of historic house and land.
- Provided ongoing technical guidance in response to resident inquiries.



## HISTORIC DISTRICTS COMMISSION

**ROLE:** To promote the educational, cultural, economic and general welfare of the public through the preservation and protection of historic buildings, places and districts through the development of appropriate settings for such buildings, places and districts and through the maintenance of such buildings, places and districts as landmarks of historic interest.

**APPOINTED** by the Select Board for overlapping 5-year terms: Anne Eccles (Chair), two members nominated by the Lexington Historical Society, one member nominated by the Arts and Crafts Society, Inc., one member nominated by the Trustees of the Cary Memorial Library, and one member selected at large by the Select Board. The same entities nominated associate commissioners.

### HIGHLIGHTS:

- Held 34 hearings: 21 Formal, ten Continued, three Informal.
- Issued 26 Certificates of Appropriateness, zero denials, one withdrawn.
- Participated in the Select Board's working group for the Center Streetscape.
- Consulted on design and siting issues for renovation of the Lexington Police Station and Fletcher Park development.
- Consulted on the new location for the Hosmer House, including a protective deed restriction for the building.
- Continued consulting on the Lexington Fire Station project during construction.
- Issued a Certificate of Appropriateness for the Center Streetscape renovation.
- Continued to consult on the design and signage issues for the East Lexington roadway improvement project.
- Passed two changes to the Chapter 447 Enabling Legislation through Town Meeting.
- Consulted on design and siting issues for relocated National Grid vaults in the Battle Green District.
- Issued Certificates of Appropriateness for refinement of the new construction at 1106 Massachusetts Avenue.

## HOUSING AUTHORITY

**ROLE:** To provide safe, stable, quality affordable housing for low and moderate income persons and to deliver these services with integrity and mutual accountability; and to create living environments that serve as catalysts for the transformation from dependency to self-sufficiency.

**MEMBERS:** Nicholas Santosuosso (Chair), Richard Perry, Melinda Walker, Weidong Wang, Mark McCullough (Governor Appointee), Caileen Foley (Executive Director)

### HIGHLIGHTS:

- Administered 340 units of State and Federal affordable and low-income housing for elderly, families and disabled individuals, 68 Section 8 Housing Choice Vouchers and 4 MRVP project-based vouchers.
- Continued to maintain a 100% occupancy rate for all housing units.
- Completed \$500k renovation project at Pine Grove Village, Judges Road, a collaboration of CPA funds, HOME funds, and MassHousing grants.
- Awarded \$3.9m to complete renovation and modernization of kitchens and bathrooms at Vynebrooke Village, 48 units of elderly State Aided Public Housing.
- Awarded \$25,000 in Technical Assistance from Massachusetts Housing Partnership to study any vacant land use.
- Awarded CPA grant of \$130k to supplement DHCD funding for Greeley Village Handicap Ramp and Porch renovations.
- Completed capital improvement projects include: roofing at scattered sites, interior renovation project at Pine Grove Village, beginning feasibility study for bathroom modernization at Vynebrooke Village, carpet replacement at Vynebrooke Village, bathroom and kitchen upgrades in family housing, ramp and porch replacement at Greeley Village.
- Upcoming capital improvement projects include: kitchen expansion at one of our DMH locations, window replacement at scattered sites, continued porch and landscaping updates.
- Processed applications from the statewide Centralized Section 8 Housing Choice Voucher waiting list, enabling applicants an opportunity to receive vouchers from other communities.
- Worked with the Lexington Planning Department, LexHAB and the Lexington Housing Partnership to promote the development of more affordable housing in Lexington.

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- LHA has been able to weather the impact of COVID on administration, maintenance and tenant life. Communication with residents is ongoing, cleaning and sanitizing of all common areas and high touch points continues and we utilize all resources at our disposal to keep staff and residents safe.
- Information and applications can be found at [www.lexingtonhousing.org](http://www.lexingtonhousing.org).

## HOUSING PARTNERSHIP BOARD

**ROLE:** To promote and support affordable housing activities and to recommend appropriate actions to the Select Board and the Planning Board. The Partnership seeks to increase public awareness about the need for affordable housing and supports land use regulations that will encourage the development of affordable housing.

**APPOINTED** by the Select Board for 3-year terms: Jeri Foutter (Chair), Betsey Weiss (Vice-Chair) Harriet Cohen (Secretary) with Mary Haskell, Paul Linton, Robert Pressman, Melanie Thompson, Melinda Walker (LHA Designee), Nancy Corcoran-Ronchetti, Mark Sandeen (Select Board Liaison), Robert Peters (Planning Board Liaison), Wendy Manz (Capital Expenditures Committee Liaison), Richard McDonough (Council on Aging Liaison), and William Kennedy (LexHAB Liaison).

### HIGHLIGHTS:

- Met in Joint Session with the Select Board where Mark Racicot, Director, Land Use Division, Metropolitan Area Planning Council, presented the 40R Smart Growth Zoning Program and provided background for future Lexington 40R projects.



Housing Partnership Board (2019): Standing L-R: Mary Haskell, Robert Pressman, Betsey Weiss, Vice Chair and Mark Sandeen, Select Board Liaison; Seated L-R: Melinda Walker and Jeri Foutter, Chair

- Met in Joint Session with the Select Board, Ms. Rust from RHSO and Nordblom Development. Discussed and reviewed Ms. Rust’s 40B Presentation and background on the proposed 840 Emerson Gardens project. Discussed and reviewed Nordblom Development’s conceptual proposal for 120-130 “age-targeted” rental units at the 840 Emerson Gardens site.
- Discussed and reviewed Joseph Ciampa’s (Beacon Point Development) presentation on “186 Bedford Street, Mixed Use Development, PD-4 District Presentation”. Supported this proposal because it provides 4 affordable units and 9 additional small units.
- Developed and mailed a postcard mailing in support of Article #7 on 186 Bedford Street for Special Fall Town Meeting - Tuesday, November 12th vote. Followed postcard mailing with emails and phone calls to Town Meeting Members.
- Developed and sent a letter to the Select Board regarding HPB’s non-support of Needham Select Board’s request to join them in protesting proposed legislation that changes the requirement for two thirds vote of Town Meeting to approve rezoning changes to a simple majority.
- Developed and mailed a letter supporting Baker Act to Promote Housing Choices to State Legislature. Called and emailed key state legislators regarding the HPB’s support of the Governor Baker’s Housing Choice Act.
- Maintained a website ([www.lexingtonhousingpartnership.org](http://www.lexingtonhousingpartnership.org)). Website serves as a resource for individuals and families seeking affordable housing.

## HUMAN RIGHTS COMMITTEE

**ROLE:** To carry out its mission, related to core values through public advocacy, sponsoring educational programs, helping town departments and other organizations address conflict through consultation and mediation with involved parties, and reporting civil rights violations to appropriate government agencies. The committee may assist in planning responses to groups, internal or external to the Town, which advocate actions antithetical to core values.

**APPOINTED** by the Board of Selectman and Town Manager to serve three-year staggered terms: Monami Roy (Chair), Tanya Gisolfi-McCready (Vice Chair), Georgia Swann (Clerk), Fuang-Ying Huang, Jeffrey Toronto, Cleveand Coats, James E. Barry, Jr. (Lexington Police), Scott Bokun (Lexington School Representative), Melissa Interest (Town Senior Staff).

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*Human Right Committee (continued)*

Lexington Human Rights Committee Members, September 2020

**HIGHLIGHTS:**

- Introduced new annual event -- No Hate November. This year's topic was The Impact of Hate with a panel discussion featuring speakers discussing their personal experiences with anti-Semitism, transphobia, ableism, Islamophobia, and racism. Also worked with Human Services to highlight mental health supports and LPS to highlight school initiatives. We also had a screening of the family-friendly movie Wonder and kindness theme throughout the month.
- Continued annual MLK Day Community Conversation on Race with topic: The Importance of Talking About Race at Home which was attended by well over 200 people and streamed by LexMedia. The speakers were Dean Jamele Adams, Dr. Elana Wolkoff and Dr. Stefani Shore. Youth also participated at tables and shared candidly their perspectives and in some cases personal experiences on racism.
- Continued annual celebration of Race Amity Day which is celebrated across the Commonwealth of Massachusetts on the second Sunday of June. Town Celebrations Committee joined as a co-sponsor, adding this to their list of annual celebrations. Despite the pandemic, there was robust participation and attendance at the virtual event.
- Co-sponsored Pride in Lexington with LexPride which included Lexington's first-ever Pride Car Parade.

**INITIATIVES**

- Worked with Select Board liaison to suggest changes to bylaws, review and suggest DEI initiatives.
- Worked with the LPS and LPD to streamline process in investigating and appropriately responding to acts of bigotry, hatred, intolerance and disrespect.
- Worked with LPD on supporting cultural group concerns on hate incidents and community outreach.

- Continued to work with LPS on the issues of DEI, discipline disparity, bullying and information sharing processes.
- Increased community outreach with communications throughout the year as well as personal communication with community groups including cultural groups, LICA, town committees and departments

**FUTURE INITIATIVES**

- Continue and expand its educational and outreach activities so that more people know of our charge
- Facilitate conversations that grow awareness of Human Rights issues in Town.
- Train committee members, town personnel, interested residents and town business owners to appropriately respond to acts of bigotry, hatred, intolerance and disrespect.

**HUMAN SERVICES COMMITTEE**

**ROLE:** Human Services Committee is advisory to Select Board. Committee recommends human service policies, goals, and priorities and advocates for needed social service programs and services in Lexington.

**APPOINTED** by the Select Board: Lea Gardner Elkin and Gail Fields (Co-Chairs), Pam Joshi, Martha Kurland, Leslie Zales, Doug Lucente, (Select Board liaison), Betty Borghesani, (COA Board liaison), Anthony Serio, (Youth and Family Services Director), Melissa Interest (Human Services Director)

**HIGHLIGHTS:**

- Reviewed charge and structure of committee.
- Presented two changes to Select Board for approval : Number of members reduced from 8 to 5, meetings quarterly unless otherwise noted. Changes approved.
- Worked on forming connections with other community groups and reviewed implementation of Interface Referral service .
- Suspended meetings through September due to COVID 19.

**GOALS FOR 2020-2021:**

- Work with Town Boards and committees to insure all segments of Town's populations' human service needs being met, especially during time of pandemic.

## LEXINGTON CENTER COMMITTEE

**ROLE:** To advise the Select Board and business community on managing change in the Center in order to ensure long-term viability, while preserving historical significance and the integrity of adjacent neighborhoods.

**APPOINTED** by Select Board: Jerold Michelson (Chair), Frederic Johnson and Howard Levin (Vice-Chairs), Michael Boudett, Richard Brown, Katherine Huang, Jeffrey Lyon, Pamela Lyons, Pamela Shadley, Peter Siy, David Tabeling, Innessa Manning. Liaisons: Frank Smith (Capital Expenditures Committee), Bob Creech (Planning Board), and Jill Hai (Select Board). Staff: Melisa Tintocalis (Economic Development Director), Casey Hagerty (Economic Development Coordinator).

### HIGHLIGHTS:

- Engaged in discussions on activating Lexington Center through attracting businesses, adjusting zoning regulations, and influencing programming in Lexington Center to create a welcoming business community.
- Worked with the Planning Board to bring Article 6 to STM '19 which prohibits principal use Automatic Teller Machines in the CB district. Although this article passed, the committee is concerned that the CD district within Lexington Center has outdated zoning rules while the CB zoning has been updated to reflect current and future needs of the community.
- Continued to work with the Economic Development Department on economic conditions of Lexington Center. Reviewed Retail Strategies Report prepared by Fine Point Associates.
- Supported funding and implementation of the Center Streetscape based on the ad-hoc committee's recommendations at ATM '19.
- Continued to communicate with DPW regarding needs of Center for upkeep and cleanliness, ensuring effective use of resources.
- Reviewed Bike Share data to aid in planning for next contract option.
- Supported the 8th year implementation of the Parklett at the same location as the prior year for the summer of 2020 and the 4th summer of street furniture and Edison lights at Grain Mill Alley. Due to COVID-19 restrictions, street furniture was limited to accommodate social distancing.

- Worked with David Williams to plant and maintain the flower barrels in the Center.
- Continued to encourage citizens to support Lexington's businesses in order to maintain a vital town center. As the State ordered shutdown of non-essential businesses began on March 23, 2020, the committee recommended that Town regulations remain flexible to accommodate the needs of businesses to re-open when allowed.

## LEXINGTON HOUSING ASSISTANCE BOARD (LEXHAB)

**ROLE:** To expand the Town's inventory of affordable rental housing for low and moderate income families, with preference when possible, to those who work and live in Lexington. The Lexington Housing Assistance Board (LexHAB) also administers the condominium resale restrictions in place at Muzzey condominiums and elsewhere, and consults with town boards when affordable units are to be provided by higher density private or municipal housing developments.

**APPOINTED** by the Select Board for 3-year overlapping terms: Robert Burbidge (Chair), Lester Savage (Vice-Chair), William Kennedy, William Hays, Gerald Howell, Martha Wood, Robert Phelan, Donna Leary, and Henry Liu. Liaisons: Suzie Barry (Select Board). LexHAB administrative team: Pearlene Varjabedian (Housing Manager) and Karen Iverson (Financial Manager).

### HIGHLIGHTS:

- LexHAB's inventory of affordable units consists of scattered site, single units and duplexes, condominium units, and family-style homes. Operating expenses are covered by rents and are not funded under the town's operating budget. LexHAB acquires or develops affordable housing

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The recently completed Farmview Housing.



LEXHAB (continued)

units in concert with the Lexington Housing Partnership and the Housing Authority to maintain a minimum of 10% affordable housing in Lexington based on the total number of housing units. The development of units is funded by LexHAB and the Community Preservation Act (CPA) funds approved by Town Meeting. Two developments are currently under construction that will increase the inventory by 7 units to a total of 78.

- LexHAB also develops affordable housing on land designated by the Town for that purpose. These projects include accessible units and net-zero energy construction. The developments include Farmview, a 20,000 square foot parcel carved out of the Busa Farm acquisition, which will include a total of six units to be completed by the end of 2020. The units include extensive conservation measures and solar power that will achieve near zero energy use. There are four two-bedroom and two one-bedroom units. Two units are fully accessible. Farmview was the first project for which LexHAB was required to follow public bidding laws resulting in significant cost increases. However, modular house construction was utilized, which mitigated these additional costs.
- A second development consists of a single family farmhouse at the former Wright Farm on Grove Street. It will also be completed by the end of 2020. Minuteman Technical Regional High School students contributed significant labor and construction expertise to the project. LexHAB and Minuteman Tech continue to work together whenever possible.
- LexHAB requested and received Town Meeting approval of CPA funding in June. \$75,000 was approved for a preliminary architectural design that will establish an appropriate scheme for affordable housing on the Vine Street site.

## NOISE ADVISORY COMMITTEE

**ROLE:** To advise the Select Board on issues related to the noise by-law. The Committee: (a) annually reviews the noise by-law and regulatory process, suggests updates or amendments and, if required, proposes appropriations so that the noise by-law and regulations can be effectively implemented; (b) works closely with other Town committees, town departments, neighborhoods dealing with noise related problems, and the Hanscom Field Towns (HATS) Environmental Subcommittee; (c) reviews recorded complaints and the filed complaint forms concerning disturbing noise on a quarterly basis, and reports areas of concern to the Select Board. Noise Advisory Committee members should be from the various geographic areas of the community. The Select Board, Planning Board, Board of Health, HATS Environmental Subcommittee and the Chamber of Commerce, will have liaisons to the Committee.



Noise Advisory Committee: Mark Sandeen, April Wang, Holly Sweet, Dan Koretz, Lee Minardi, Mark McConnell; Backrow: Minuteman (not an active committee member); Not pictured: Nick Afshartous.

**APPOINTED** by the Select Board: Daniel Koretz (resident and Chair), Nick Afshartous (resident), Mark McConnell (resident), Lee Minardi (resident), Steward Smith (resident), April Wang (resident), David Pinsonneault (DPW Liaison), Mark Sandeen (Select Board Liaison)

### HIGHLIGHTS:

- Explored the issue of bothersome noise from construction projects at the request of members of the Select Board. The committee's survey of many Massachusetts towns showed that Lexington's control of construction noise was among the most lax.
- Adapted provisions in the by-laws of other towns, and proposed to limit the hours of general construction work and to further limit the use of rock-breaking equipment. This proposal was enacted by Town Meeting in April 2020.
- Allocated time to the construction noise proposal and extended the work on the proposal to mitigate noise, air pollution, and habitat damage from the use of gas-powered lawn-care equipment, especially gas-powered blowers, described in our 2019 report. The committee delayed its planned submission of a warrant article. The committee has refined the proposal noted in the 2019 report and has accumulated additional information on health and environmental effects. The committee is now engaged in efforts to inform residents and other stakeholders and expects to bring a warrant article to Town Meeting in the spring of 2021.
- Initiated an effort to streamline the reporting and administrative handling of noise complaints, which currently can be directed to at least four town departments.



## PERMANENT BUILDING COMMITTEE

**ROLE:** In collaboration with the Department of Public Facilities, the Permanent Building Committee provides ongoing expertise to manage the scope, cost, and schedule for the design and construction of selected capital building projects, including hiring of design professionals, obtaining construction bids, entering into contracts for design and construction, shepherding the integrated design process, and overseeing the construction and commissioning phase..

**APPOINTED** by the Town Manager for 3-year overlapping terms: Jonathan Himmel (Co-Chair), Richard Perry (Co-Chair), Celis Brisbin, Phillip Coleman, Charles Favazzo, Peter Johnson, and Carl Oldenburg. Project specific liaisons: Peter Kelley and Joel Berman (for the Visitors Center), Curt Barrentine and Andrew Clarke (for the Maria Hastings Elementary School), Robert Cunha and Joseph Sirkovich (for the fire station), Teresa Wilson (for the Lexington Children's Place) and Hank Manz (for the Lexington Community Center).

### HIGHLIGHTS:

- The Clarke and Diamond Middle Schools project was completed and closed out December 2019. Total funding for the project was \$66,615,000 and the final cost was \$62,536,173.
- The Maria Hastings Elementary School project design proceeded with the Massachusetts School Building Authority oversight and funding. DiNisco Design Inc. is the Architect of Record, Walsh Brothers is the builder, and Dore & Whittier Management Partners is the Owner's Project Manager. Walsh Brothers commenced their onsite activity June 2018 and finished the new school as scheduled for February 2020 occupancy. The new building roof was delivered "solar ready" as was the parking lot. The school was occupied briefly until the COVID-19 pandemic resulted in the school's closure. Demolition of the old Hastings School and the balance of the sitework commenced following the opening of the new school.
- The Lexington Children's Place was designed by DiNisco Design Inc. and constructed by CTA Construction. Construction work was finished in time for occupancy in late August 2019. The completed building project roof is "solar ready" as is the parking lot. Total funding for the project was \$15,079,342 and the final cost is projected to be \$14,650,000.
- The permanent fire station was designed by Tecton Architects and is being built by G&R Construction. Although the building was scheduled to be completed by April 2020, hazardous material issues caused delays at the start of the project, which impacted its completion by some months. When the construction of the new building is complete, 173 Bedford Street will be vacated and then can be selectively renovated as the Lexington Police Department's temporary home.
- The Lexington Visitors Center was designed by Mills Whitaker and built by L.D. Russo Inc. Construction started immediately after Patriots' Day 2019, and was on target for occupancy on Patriots' Day 2020. Completion of the project lingered a bit after Patriots' Day partly due to the COVID-19 pandemic.
- The new police station design continued. The architects were encouraged to develop a design that preserved the 2 existing façades facing the town office building and Massachusetts Avenue, but this proved too costly. Tecton Architects then created a schematic design at the current police station site without being hampered with retaining the existing façades. Additionally, the police station project has had two unique challenges: 1. It is within the historic district zone and is 1 of 3 closely associated buildings; the Historic Districts Commission provided helpful, informal insight about the massing and façades as the schematic design was being created. 2. Although many aspects of the Integrated Design Process were conducted on a prior project, the police station project is the first to be designed following the recent approval of the Integrated Design Policy. The Permanent Building Committee, Department of Public Works, Sustainable Lexington, the Design Advisory Committee, and The Green Engineer (under direct contract with the Town) worked with Tecton and their team navigating the various requirements of the Integrated Design Process.

## RECREATION COMMITTEE

**ROLE:** To plan and administer public parks, playgrounds, athletic fields and recreational facilities in the Town. It is charged with administering, expanding, and promoting recreation, leisure activities, play, sports, physical fitness, and education for all citizens.

**APPOINTED** by the Town Manager: Rick DeAngelis (Chair), Lisah Rhodes (Vice-Chair), Lisa O'Brien, Christian Boutwell, and Francesca Pfrommer. Liaisons: Suzie Barry (Select Board), Deepika Sawhney & Eileen Jay (School Committee), Sandy Beebee (CEC), Ellen Cameron & Julie Ann Shapiro (COA). Sub-Committee: Lincoln Park.

### HIGHLIGHTS:

- Expanded Adaptive and Inclusion Services for residents of all abilities, including an expansion of the CTRS presence.
- Continued to include recommendations from the 2017 Recreation Facilities and ADA Compliance Study into the capital planning process.
- Completed the following Capital Projects: Athletic Facility Lighting (CPA), Center Track and Field Reconstruction (CPA/Levy), Pine Meadows pathways and tees (Rec Enterprise).
- Implemented the Community Needs Assessment process for future fiscal and operational planning for the Town.
- Transitioned to virtual programming and service delivery for the community to access health and wellness opportunities safely from their homes during the pandemic.



Recreation Committee: Top Left to Right: Francesca Pfrommer (Member), Melissa Battite (Director of Recreation & Community Programs), Lisa O'Brien (Member), Rick DeAngelis (Chair); 2nd Row Left to Right: Christine Dean (Community Center Director), Peter Coleman (Asst. Director of Recreation), Eileen Jay (Liaison to School Committee), Christian Boutwell (Member); 3rd Row Left to Right: Suzie Barry (Liaison to Select Board), Lisah Rhodes (Vice Chair), Chris Filadoro (Supt. Of Public Grounds), Sandy Beebee (Liaison to Capital Expenditures)

## REGIONAL PLANNING AGENCIES

### Metropolitan Area Planning Council (MAPC)

**ROLE:** As the regional planning agency representing 101 communities in the metropolitan Boston area, including Lexington, to serve as a forum for state and local officials to address regional issues. Council members collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, regional growth, and the environment. MAPC is one of the 22 members of the Boston Metropolitan Planning Organization (MPO), which carries out the federally-mandated transportation planning process for the region. MAPC is also the federally-designated economic development district for the region, responsible for creating an annual economic development plan. The Council provides technical assistance and professional resources in land use, the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy, and interlocal partnerships which strengthen the efficient and effective operation of local governments.

**APPOINTED** by the Select Board as MAPC Lexington Representative for a 3-year term (2018 – 2021): Richard Canale; Appointed as the Alternate MAPC Lexington Representative for a 3-year term (2018 – 2021): Sheila Page

### HIGHLIGHTS:

- Supported regional housing services, including the WestMetro Home Consortium and MetroWest Collaborative Development.
- Provided Lexington with planning data and analyses, including population, employment, and household forecasts.
- Continued MetroCommon 2050, *Greater Boston's next regional plan*.

### MAPC Minuteman Advisory Group on Interlocal Coordination (MAGIC)

**ROLE:** As one of MAPC's eight subregions, to discuss and work on issues of interlocal concern. Lexington is in the Minuteman Advisory Group on Interlocal Coordination (MAGIC) subregion. Other MAGIC towns are: Acton, Bedford, Bolton, Boxborough, Carlisle, Concord, Hudson, Lincoln, Littleton, Maynard, Stow, and Sudbury. MAGIC participates in the Boston Metropolitan Planning Organization through its membership on the Regional Transportation Advisory Council.

**APPOINTED** by the Select Board as MAGIC Representative: Jill Hai; Appointed by the Planning Board as MAGIC Representative: Charles Hornig

Regional Planning Agencies (continued)

**Boston Metropolitan Planning Organization (MPO)**

The Town of Lexington, represented by its Select Board Chair Doug Lucente, continued serving its elected 3-year term (2017-2020) representing the 73 MPO towns within the 101 city and town organization.

**ROLE:** The Boston Region Metropolitan Planning Organization (MPO) is responsible for conducting the federally required metropolitan transportation-planning process for the Boston metropolitan area. The MPO develops a vision for the region and then decides how to allocate federal and some state transportation funds to programs and projects – roadway, transit, bicycle, and pedestrian – that support that vision. The Boston MPO is responsible for producing three key certification documents: Regional Transportation Plan (RTP), Transportation Improvement Program (TIP), and Unified Planning Work Program (UPWP).

**APPOINTED** by the Select Board as Lexington’s Designee: Sheila Page and Richard Canale

**HIGHLIGHTS:**

- The MPO moved the Hartwell|Bedford|Wood Transportation Long Range Transportation Plan project from 2021 – 2025 to the 2030 – 2034 timeframe.

**Boston MPO: Regional Transportation Advisory Council**

**ROLE:** To provide public policy advice to the Boston MPO members on regional transportation issues and specific MPO actions. The Council is composed of 60 representatives from cities and towns, MAPC subregions, professional transportation and planning associations, advocacy and advisory groups, transportation providers, and various state and regional agencies. Lexington is an ex-officio non-voting member.

**HIGHLIGHT:**

- Lexington maintains a voice in transportation planning and project selection through the Regional Transportation Advisory Council as an ex-officio non-voting member. Richard Canale and Sheila Page represent the Town.

**Battle Road Scenic Byway Committee**

**ROLE:** To oversee and implement the Battle Road Scenic Byway Corridor Management Plan. The Committee consists of five voting member entities: the towns of Arlington, Lexington, Lincoln, and Concord and the Minute Man National Historical Park.

**MEMBERS:** three representatives designated by the local elected officials of each of the four communities and a representative from the Minute Man National Historical Park..

**APPOINTED** in 2019 for a 3-year term by the Select Board as Lexington’s Representatives to the Battle Road Scenic Byway Committee: Richard Canale (Elected Committee Vice-Chair), Sheila Page, and Jeanne Krieger.

Select Board Liaison: Jill Hai

**HIGHLIGHTS:**

- Developed the BRSB Web site [www.battleroadbyway.org](http://www.battleroadbyway.org) through a contract with Selbert Perkins Design.
- Applied for Federal Highway Administration designation as a federally designated All-America Road under the Federal Highway Scenic Byway program.
- Fostered inter-town and state stakeholder communications.

**SCHOLARSHIP AND EDUCATION FUND COMMITTEE**

**ROLE:** To oversee the distribution of funds, which are collected bi-annually through the tax bill solicitation, to the Lexington Scholarship Fund and the Lexington Education Foundation, per donor request.

**APPOINTED** by the Select Board: David Williams (Chair) with Thomas Fenn from the Lexington Scholarship Committee, Raquel Leder and Kimberly McCormick from the Lexington Education Foundation, and Dr. Julie Hackett from the Lexington School Department.

**HIGHLIGHTS:**

63 donations were received and allocated as follows:

- \$3,106 in donations was designated and distributed to the Lexington Scholarship Fund.
- \$3,087 to the Lexington Education Foundation.

**SUSTAINABLE LEXINGTON COMMITTEE**

**ROLE:** To advise the Select Board on proposals that affect Lexington’s sustainability and resilience and to recommend, develop, and monitor programs designed to enhance Lexington’s long-term sustainability and resilience in response to environmental, resource, and energy challenges. The Committee focuses its efforts on Town, residential, and commercial assets, programs and activities.

**APPOINTED** by the Select Board for a 3-year term: Dan Voss (Chairperson), Todd Rhodes (Vice-Chair), Cynthia Arens, Celis Brisbin, Paul Chernick, Archana Dayalu, Marcia Gens, Rick Reibstein, Charlie Wyman, and Joe Pato (Select Board Liaison).

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Sustainable Lexington Committee (continued)

### HIGHLIGHTS:

- Worked to implement elements of the Sustainable Action Plan and the Getting to Net Zero Emissions Plan. As part of that process, the committee has assigned responsibilities for each of the ten sectors to a small team of committee members that is tasked with reaching out to other stakeholders and prioritizing initiatives.
- Supported the Town Manager in his efforts to hire a Town Sustainability Director and have been working with the Director since her arrival in May 2020.
- Worked with the Permanent Building Committee to apply the Integrated Building Policy to the Hastings Elementary School and the planned Police Station. The policy establishes the planned performance of the buildings early in the design process so that the building's energy efficiency, solar energy generation, and indoor air quality are considered along with the building's programmatic needs.
- Supported Department of Facilities' efforts to expand on the Town's rooftop solar program by planning the implementation of solar canopies and battery storage in school parking lots. The expansion of the Town's solar infrastructure will increase the Town's electricity generating capacity.
- Worked with Town departments to encourage residents to participate in home composting and curbside compost pickup (Black Earth Compost), recycling rights and reducing waste to minimize the volume of solid waste generated.
- Encouraged residents to take advantage of Mass Save programs to improve the comfort and energy efficiency of their homes and to save money on home improvements.
- Encouraged Town departments and residents to replace fossil-fuel powered equipment with electric equipment to reduce emissions, noise, and improve health. These efforts include the purchase of electric lawncare equipment by the DPW to care for Town property.



Sustainable Lexington Committee Meeting: Front Row (L-R) Mary Hutton, Ricki Pappo, Archana Dayalu; Second Row (L-R) Daniel Voss, Stella Carr, Mark Sandeen, Celis Brisbin; Third Row (L-R) Rick Reibstein, Joe Pato, Paul Chernick, Marcia Gens; Back Row (L-R) Cynthia Arens, Todd Rhodes, Charlie Wyman, J Rhodin

## TAX DEFERRAL AND EXEMPTION STUDY COMMITTEE

**ROLE:** To review and recommend to the Select Board options for the deferral or exemption of local property taxes under existing state law, or by home rule petition for a special act of the state legislature, that might enhance or make accessible the property tax relief currently available to elderly, low-income, disabled or otherwise deserving residents.

**APPOINTED** By the Select Board: Co-Chairs Vicki Blier and Patricia Costello, Richard Bair, Jane Current, Pam Joshi. Board Liaison, Joe Pato. Appropriations Committee Liaison, John Bartenstein. Staff Liaison, Carolyn Kosnoff.

### HIGHLIGHTS:

- Created an insert promoting Lexington's Senior Property Tax Deferral program to include with first quarter real estate tax bills, posters displayed in prominent public locations and distributed with sample newsletter announcements to all local religious institutions, and article published in the January-February and March-April issues of "Sage," the senior newsletter.
- Approved 42 property tax deferrals for FY2020 with the income limit at \$75,000 and an interest rate of 2.55%.
- Continued to research and participate in discussions with Town officials to maintain eligibility standards for the Town's deferral program that are fiscally prudent and beneficial to property owners. Spring 2020 Town Meeting approved Select Board's motion to raise the income limit to \$90,000 and to petition the Legislature for special legislation to allow interest on property tax deferrals granted by the Town to accrue at the rate provided at the time of deferral for up to one year after the death of beneficiary and subsequently at the state mandated 16%.
- Assisted the Assessor's Office in updating the *Property Tax Relief Programs* brochure with current information about the Massachusetts Circuit Breaker tax credit and applicable Federal Reserve interest rate for deferrals.
- Joined with the Property Tax Relief Committee of the Massachusetts Council on Aging to follow property tax exemptions and deferral legislation and programs offered by other communities.



## TOURISM COMMITTEE

**ROLE:** To create economic opportunities through tourism and foster an environment where the Town, attractions, organizations, and businesses collaborate to enhance the visitor experience.

**APPOINTED** by the Select Board: Dawn McKenna (Chair), Marsha Baker, Kerry Brandin, Margaret Coppe, Bebe Fallick, Jon Himmel, Trisha Pérez Kennealy, Erica McAvoy, Wim Nijenberg. Liaisons: Jill Hai (Selectman), Fred Johnson (Lexington Center Committee). Staff: Casey Hagerty (Economic Development Coordinator).

### HIGHLIGHTS:

To begin the year, the Tourism Committee established goals for FY2020 and achieved significant progress on these goals as described below.

- Leveraged the economic impact from the visitor-based economy by developing a fully integrated “Linger in Lexington” marketing and communications plan. Consultant Chris Pappas, (Open the Door) was hired to interview regional tourism leaders, local businesses and community leaders, and staff, and prepare a tourism marketing plan. The Tourism Committee provided additional input, then voted to accept the plan as a template for future marketing decisions.
- Recommended a staffing structure to support operations. A 5-year review of town visitor services led the Committee to recommend to the Town Manager an updated staffing structure, consolidating all operations under a single Tourism Director.
- Planned a grand opening for the new Visitors Center, which was unable to be held because of the COVID-19 pandemic; it is hoped that a celebration will take place in April 2021.
- Planned to partner with local organizations to apply for Arts Cultural District status. This program was put on hold by the state and the Committee looks forward to the announcement of new guidelines.
- Planned for the expected visitor interest in the 250th anniversary of the Battle of Lexington in 2025. Bebe Fallick will be the Committee’s liaison to the committee that will be established by the Select Board for the 250th anniversary of the Battle of Lexington.

The Committee worked to ensure exhibits in the Visitors Center would align with the project plans, including:

- Developed content for the lower level that showcased Lexington’s non-revolutionary history and a map showing Lexington in relation to Boston and beyond.



The Tourism Committee members are shown here standing in front of their favorite spot in the new Visitors Center. Top row from left to right: Bebe Fallick, Kerry Brandin, Trisha Kennealy; Middle Row: Dawn McKenna, Chairman, Wim Nijenberg; Bottom row: Margaret Coppe, Vice Chairman, Sandhya Iyer, Economic Development Officer, Casey Hagerty, Economic Development Coordinator, Katie Johnson, Visitors Center Manager, and Marsha Baker; Missing: Jon Himmel.

- Participated in hiring an audio-visual consultant who developed two self-serve touch screens displaying information on the Town’s offerings, annual celebrations, other places in Massachusetts to visit, and fun facts and facts on Lexington’s 300-plus year history.
- Assisted to establish a temporary donor recognition display. Private donations can be made on-line at: [www.tourlexington.us](http://www.tourlexington.us) or dropped off at the Visitors Center. For questions about donating email: [info@tourlexington.us](mailto:info@tourlexington.us).

Other Committee activities included:

- Finalized and approved the interpretive rails that will be placed on the Battle Green and at the base of Belfry Hill.
- Supported other town celebrations, such as the 75th Anniversary of the end of World War II.
- Obtained a Freedom’s Way National Heritage area grant to translate tour materials into Chinese with the future goal of making tours available in different languages.

The majority of tourism funding comes from visitors through their spending on the Liberty Ride and in the Visitors Center. While the financial impact from the pandemic in FY2020 was limited, staff are continuing to monitor the effects going forward.

The Committee welcomed Sandhya Iyer as the new Economic Development Director and Ariel Chin as the new Visitors Center Assistant Manager.





Town Celebrations Committee  
 Standing: Sondra Lucente, Karen Gaughan, Carol Flynn, Glen Bassett, Paul Jenkins, Kim Coburn & Sue Stering  
 Seated: Sandy Podgorski, Linda Dixon, Lorain Marquis, Geetha Padaki, Suzanne Caton

## TOWN CELEBRATIONS COMMITTEE

**ROLE:** To plan and carry out proper observances of Patriots' Day, Memorial Day, Veterans Day and all such holidays and special events as the Select Board may designate.

**APPOINTED** by the Select Board for overlapping 3-year terms: June Baer (Chair), Kimberly Coburn, Linda Dixon, Karen Gaughan, Cerise Jalelian, Sondra Lucente, Lorain Marquis, Julie Miller, William Mix, Geetha Padaki and Sandra Podgorski Subcommittee 1 year term: Glen Bassett, Suzanne Caton, Steve Cole, Wei Ding, Mary Hutton, Gresh Lattimore, Wayne Miller, Rita Pandey, Ashley Rooney, Sue Stering, & Samuel Zales. Honorary Members: Henry Murphy and Robert Tracy, VSO: Gina Rada, Select Board Liaison: Jill Hai

### HIGHLIGHTS:

- **Veterans' Breakfast Saturday, November 2, 2019**

The Committee along with The Lexington-Bedford Veterans' Services Office and The Rotary Club of Lexington sponsored Veterans' Breakfast on Saturday, November 2, 2019 in Kielty Hall at Saint Bridget Church. Pancake breakfast, catered by Neillio's of Lexington served to all Veterans. Coffee served by IAL (Indian Americans of Lexington). Over 200 Veterans and guests attended. Guest speaker was George Gamota, chair of the WWI and WWII Committees. A slide show along with military music and door prizes was provided for the veterans. A good time was had by all.

- **Veterans Day Monday, November 11, 2019**

Opening Ceremonies at Cary Hall consisted of presentation of carnations to the veterans by the Girl Scouts, introduction of distinguished guests, procession of the Lexington Minutemen, and procession of Lexington Youth Groups. A

moment of silence and tolling of the ship's bell of the USS Lexington CV-2 marked the eleventh hour. The Lexington Police Department Honor Guard posted the Colors and the National Anthem was played by the Lexington High School Band under the direction of Justin Aramanti. Reverend Andrew Goldhor, Assistant Rector, Church of our Redeemer gave the Invocation and Benediction. Douglas Lucente presented greetings from the Select Board. Colonel Mark Wilson, US Air Force Reserves presented greetings from Hanscom Air Force Base. Key Note speaker was Edith Flynn, Professor of Criminal Justice Emerita, Northeastern University. A Patriotic Medley played by Lexington High School Musicians: Marilyn Swinger, Michelle Wu, Elina Zang, Andrew Lu, Nora Lavins.

- **Patriots' Day, Monday, April 20, 2020**

All Patriot's Day activities were canceled due to COVID-19.

- **Memorial Day, Monday, May 25, 2020**

Due to COVID-19, usual activities were canceled. The committee did develop and produce a 20 minute video commemorating Lexington Veterans from all wars that was televised on LexMedia and LexMedia YouTube channel.

## TOWN REPORT COMMITTEE

**ROLE:** To compile, edit, and prepare reports and photographs for the Lexington Annual Report prior to the March Town Meeting. The annual report contains summaries of the activities of town departments, boards and committees, as well as basic statistical, financial, electoral, and historic data for the year.

**APPOINTED** by the Select Board for a 1-year term: Nancy Cowen (Coordinator), Victoria Sax (Layout Designer), David Tabelaing (Photographer), with Gloria Amirault, Janice Litwin, Varsha Ramanathan, and Susan Myerow (Editors).

### HIGHLIGHTS:

- Collected, edited, and prepared an estimated 75 reports, with additional sub-reports, and tables for the FY19 annual report including photographs of people and events.
- 600 copies of this report were printed by the LPS Print Center and were made available for town residents in the library, community center, town hall, as well as the offices of the Town Manager, Town Clerk, and Select Board. In addition, the FY19 Annual Report was made available to Town Meeting members prior to the Town Meeting in March 2020.
- A digital copy of this report was placed in the public records section of the town website.

## TRANSPORTATION ADVISORY COMMITTEE

**ROLE:** To help maintain and enhance public transit options in Lexington, and advise the Select Board and other town boards and committees on issues that concern alternatives to single-occupancy vehicle travel. The Transportation Advisory Committee (TAC) works closely with Lexington's Transportation Manager, Susan Barrett, on issues and projects related to Lexpress and other transportation options and policies.

**APPOINTED** by the Select Board for 3-year overlapping terms: Hank Manz (Co-Chair), Sally Castleman (Co-Chair), Sara Arnold, Elaine Dratch, Pamela Lyons, Vinita Verma. Liaisons: Bob Creech (Planning Board), Sudhir Jain (Council on Aging), Mark Sandeen (Select Board).

### HIGHLIGHTS:

- Worked with the Transportation Manager to design new Lexpress routes, schedules, and fares for FY2021 in response to current ridership patterns, requests, and survey/study results.
- Furthered discussions on improving regional transportation connectivity and on integrating all Lexington transportation resources to enhance mobility and mode shift.
- Reviewed public comments on a range of transportation issues, as well as an age-friendly transportation plan presented by the Center on Aging liaison.
- Supported creation of dedicated bus lanes in the corridor to Alewife Station.
- Provided input on Lexington's Transportation Demand Management (TDM) policy and specific TDM recommendations for the 1050 Waltham Street project.
- Supported the Transportation Manager in Lexington's Bike Walk N' Bus Week events and the Transportation Options Open House.
- Participated in Back-to-School night events.
- Worked with the Transportation Manager to respond appropriately to the COVID-19 pandemic; suspended regular Lexpress service while still accommodating transit-dependent front-line workers, and provided residents with rides to medical appointments when FISH discontinued service due to COVID-19.

## TRANSPORTATION SAFETY GROUP

**ROLE:** The Transportation Safety Group (TSG) was established in October 2014, when the Select Board voted to dissolve the Traffic Safety Advisory Committee (TSAC), and replace it with a Town Manager appointed working group. TSG helps the Select Board administer the various traffic calming and safety policies and make recommendations to the Select Board. The group meets monthly to review and act on inquiries or requests relative to traffic, transit, pedestrian, bicycle, and parking safety. In addition, the group is responsible for evaluating new sidewalk and crosswalk requests. Much of the town transportation/safety improvements originate from resident requests. Residents may submit a transportation safety request at: [www.lexingtonma.gov/transportation-safety-group/pages/transportation-safety-requests](http://www.lexingtonma.gov/transportation-safety-group/pages/transportation-safety-requests)

**APPOINTED** by the Town Manager: TSG consists of staff from Planning, Engineering, Police, Schools, and Transportation Services as well as liaisons from Safe Routes to School, Commission on Disability, and the Bicycle Advisory Committee.

### HIGHLIGHTS:

- In FY20, TSG received and evaluated over 40 requests from residents ranging from improved roadway signage, traffic calming measures, parking restrictions, and intersection improvements. TSG judiciously made decisions and recommendations using the guidance of federal and state standards.
- Worked with Police Department to review traffic issues during Hastings construction.
- Worked with the staff to help Select Board resolve difficult Public Shade Tree safety issue on Concord Avenue.
- Recommended stop signs at the intersections of Bow Street and Rawson Avenue; Minola and Highland Roads; and Holmes and Thoreau Roads.
- Recommended parking prohibitions on certain sections on Massachusetts Avenue near Hillside and Taft Avenues.
- Completed study and recommended a Safety Speed Zone for Lexington Center.
- Worked with several Town Divisions and Offices to investigate MassDOT's Shared Streets opportunities.

## TREE COMMITTEE

**ROLE:** In concert with the Tree Warden, to promote planting, preservation, and protection of public shade trees and certain trees on private property in the town of Lexington and to develop regulations and manuals for the care of the Town’s trees for approval and promulgation by the Select Board.

**APPOINTED** by the Select Board: Gerald Paul (Chair), Gloria Bloom, Mark Connor, Patricia Moyer, Anne Senning, Nancy Sofen, and James Wood. Liaisons: Mark Sandeen (Select Board), Ginna Johnson (Planning Board), and Christopher Filadoro (Lexington Tree Warden).

**HIGHLIGHTS:**

- Approved the tree selection in the proposed Center Streetscape landscape plan.
- In collaboration with the Department of Public Works, completed the Lexington Tree Committee Recommendations for Tree Planting. This document promotes a set of best practices for the Town tree-planting program and for the monitoring, maintenance, and reporting of trees planted under the program.
- Responded to concerns from members of the Select Board, regarding the planting of only males for some tree species, by requesting additional information from the Center Streetscape group. Male tree species can have negative health effects due to their high level of pollen production.
- Provided the following recommendation concerning the possible removal of a town-owned tree. “The Lexington Tree Committee recommends consideration of all possible options that will allow the 42-inch oak tree at 497 Concord Avenue to remain and recommends due diligence in protecting the tree during construction if the tree is to be



Tree Committee: Seated (L-R) Patricia Moyer, Nancy Sofen, Gloria Bloom. Standing (L-R) Mark Sandeen (Select Board Liaison), Christopher Filadoro (Tree Warden), Gerry Paul (Chair). Not pictured: Mark Conner, Anne Senning, James Wood.

saved. If, ultimately, approval is given for the removal of the tree, we recommend that the appraised value of the tree be paid to the Town for deposit in the Lexington Tree Fund for allowing removal of the tree. The fair market value of \$39,850 has been determined by the attached tree appraisal dated June 1, 2020 by Matthew Foti, a certified arborist and appraiser using an industry standard method.”

- Provided input to a Massachusetts Municipal Vulnerability Preparedness grant submitted by the Department of Public Works for a Tree Canopy Survey of Lexington. The grant request was not funded in the FY2020 budget.
- Continued work on the fourth edition of the Lexington Tree Management Manual.

## TRUSTEES OF PUBLIC TRUSTS

**ROLE:** To administer, invest and disburse the funds of 135 trusts, plus three cemetery funds and two library funds bequeathed or donated to the town for specific public purposes. Since 1910, the Trustees purpose has been to encourage and facilitate, giving locally by Lexington citizens. We help donors with their giving to-day and enable their generosity to continue after their lifetimes, supporting causes they care about and solving concerns we can’t now imagine. In this, the 110th year of the Trustees, we celebrate all that has and will be accomplished by the foresight and generosity of the donors.

**APPOINTED** by the Select Board: Alan Fields (Chair), David Williams, Susan McClements. Due to the growth of the endowment, the Trustees established an investment sub-committee to support our oversight: Patrick Morin, Adrian Jackson.

**HIGHLIGHTS:**

- The total market value of the 135 trusts, three cemetery funds and the two library funds as of June 30, 2020 was \$15,166,564.
- Trustees distributed a total of \$416,799 to the following specific areas of need::

• All Purpose	\$ 71,506
• Beautification/Civic Improvement	\$ 46,386
• Celebration	\$ 0
• Conservation	\$ 13,822
• Human Services	\$ 9,300
• Recognition	\$ 4,200
• Scholarship	\$ 141,012
• Perpetual Care	\$ 91,083
• Library	\$ 39,968

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Trustees of Public Trusts (continued)

- These trusts represent the love the donors and individuals being honored have for Lexington and its citizens and their wish to contribute to the Town’s betterment. Knowing that a trust is in perpetuity, that gifts will be used locally and are tax deductible, is most satisfying to donors.
- The Trustees of Public Trusts make giving easy and attractive, and make it easy to be philanthropic. Any person or organization may create a named trust with a minimum gift of \$10,000. Additions may also be made to any existing trust at any time. The Trustees can accept a wide variety of assets and can accommodate a donor’s financial and estate planning objectives. Establishing a fund in the Trust is a simple, quick and economical procedure. The Trustees take care of all the necessary paperwork at no cost.
- A brief description of each trust and a financial statement follow. “Principal Balance” refers to the original gift and additions plus realized capital gains. “Income Balance” refers to unspent interest and dividends. Disbursements are the money disbursed in fiscal year 2020.

**Cary Memorial Library Funds**

**Cary Memorial Library Unrestricted Fund**—Established 2007. The income to be used to purchase books and other material for the library’s collection.

Disbursements .....	\$ 26,000
Principal balance .....	\$ 1,279,087
Income balance.....	\$ 40,742

**Cary Memorial Library Restricted Fund**—Established 2007. The income to be used to purchase books and other material in accord with the terms of the named funds which comprise this fund.

Disbursements .....	\$ 13,968
Principal balance .....	\$ 790,813
Income balance.....	\$ 33,621

**All Purpose Funds**

**Alan S. Fields Community Enrichment Fund**—Established 2019. To be used to fund, from time to time, projects or initiatives that the Trustees, in their sole discretion, deem appropriate and beneficial to the Town of Lexington.

Principal balance .....	\$ 59,500
Income balance.....	\$ 2,305

**Fund for Lexington**—Established 1995. The income to be used in three areas: assisting those in need, beautification, and providing seed money for innovative ideas and projects. Donations can be earmarked for any of the three areas.

Disbursements .....	\$ 60,506
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Principal balance .....	\$ 270,238
Income balance.....	\$ 36,443

**Genesis Community Fund**—Established 1998, Three-quarters of the income will be used for scholarships and human services.

Disbursements .....	\$ 10,000
Principal balance.....	\$ 105,638
Income balance.....	\$ 659

**George L. Gilmore Fund**—Established 1950. The income to be used as the Trustees may from time to time vote; and if at any time special use arises to which in the opinion of the Select Board the principal of said fund may be applied, then it may be applied upon the vote of the Town Meeting.

Disbursements .....	\$ 1,000
Principal balance .....	\$ 119,704
Income balance.....	\$ 12,244

**Civic Improvement/Beautification Funds**

**Rick Abrams ACROSS Lexington Fund**—Established 2013. Three-quarters of the income may be used for improvements to the ACROSS Lexington System.

Principal balance .....	\$ 52,374
Income balance.....	\$ 3,599

**Battle Green Flag Pole Maintenance Fund**—Established 2007. The income to provide for the perpetual care of the flag pole located in the center of the Battle Green Common of Lexington.

Principal balance .....	\$ 36,260
Income balance.....	\$ 4,104

**Geneva M. Brown Fund**—Established 1947. The income is to be used for improving and beautifying the common and triangular parcel of land in front of the Masonic Temple.

Principal balance .....	\$ 29,480
Income balance.....	\$ 2,712

**Jack and Betty Eddison Blossom Fund**—Established 1993. Three-quarters of the annual net income to be used to help preserve the character and green spaces of Lexington and its Bikeway, through maintenance, new projects, and the planting of flowers and trees

Principal balance .....	\$ 102,560
Income balance.....	\$ 5,659

**Frederick L. Emery Fund**—Established 1936. The income is to be used by the Lexington Field and Garden Club for the

(continued on next page)



*Trustees of Public Trusts (continued)*

work of grading, grassing, and keeping in order grass borders lying between sidewalks or foot-paths and the driveways on public streets; and in otherwise beautifying the public streets, ways, and places in said Town, preference be given to said objects in order stated.

Disbursements .....	\$ 240
Principal balance .....	\$ 12,725
Income balance.....	\$ 436

**Orin W. Fiske-Battle Green Fund**—Established 1899. The income is to be used for the maintenance of the Lexington Battle Green or the monuments erected thereon.

Principal balance .....	\$ 2,650
Income balance.....	\$ 110

**Hayes Fountain Fund**—Established 1895. The income is to be used for the perpetual care of the fountain and grounds immediately around it.

Principal balance .....	\$ 7,919
Income balance.....	\$ 329

**Richard and Jeanne Kirk Fund**—Established 2000. Up to three-quarters of the net income earned and if necessary the principal each year may be used for the maintenance, support and improvement of the Theresa and Roberta Lee Fitness/Nature Path.

Disbursements .....	\$ 40,701
Principal balance .....	\$ 656,091
Income balance.....	\$ 7,698

**Teresa and Roberta Lee Fitness Nature Path**—Established 1990. The income, and, if necessary, the principal, are to be used by the Town of Lexington Recreation Committee through the Lincoln Park Committee for the work of grading, planting, beautifying, and maintaining the Teresa and Roberta Lee Fitness Nature Path.

Disbursements .....	\$ 5,445
Principal balance .....	\$ 99,313
Income balance.....	\$ 1,271

**Lexington Community Playground Fund**—Established 1991. The income is to be used by the Lexington Recreation Committee for the work of repairing and maintaining the Lexington Community Playground.

Principal balance .....	\$ 17,494
Income balance.....	\$ 1,485

**Lexington Symphony/Trustees of Public Trusts Centennial Fund**—Established 2010 by the Trustees of Public Trusts in concert with the Lexington Symphony to celebrate the 100th anniversary of the Trustees of Public Trusts. Three-quarters of the annual income may be paid

to the Lexington Symphony for general operating expenses, musician and staff compensation, facilities rental, marketing and developmental expenses.

Principal balance .....	\$ 38,622
Income balance.....	\$ 3,050

**Everet M. Mulliken Fund**—Established 1948. The income is to be used under the supervision of the proper town authorities, for the care of Hastings Park.

Principal balance .....	\$ 63,884
Income balance.....	\$ 5,257

**Edith C. Redman Trust**—Established 1928. The income only is to be used and applied for the care and maintenance of the Lexington Common; known as the “Battle Green.”

Principal balance.....	\$ 4,681
Income balance.....	\$ 194

**George O. Smith Fund**—Established 1903. The income is to be expended by the Field and Garden Club in setting out and keeping in order shade and ornamental trees and shrubs on the streets and highways in Lexington, or the beautifying of unsightly places in the highways.

Principal balance .....	\$ 6,561
Income balance.....	\$ 271

**George W. Taylor Flag Fund**—Established 1931. The income is to be used for the care, preservation, and re-placement of the flagpole on the Battle Green, or for the purchase of new flags; any balance of income is to be used for the care of Lexington Common.

Principal balance .....	\$ 11,017
Income balance.....	\$ 456

**George W. Taylor Tree Fund**—Established 1931. The income is to be used for the care, purchase and preservation of trees for the adornment of the Town.

Principal balance .....	\$ 20,348
Income balance.....	\$ 1,995

**Albert Ball Tenney Memorial Fund**—Established 1950. The income is to be used to provide nightly illumination of the Lexington Minute Man statue.

Principal balance .....	\$ 36,235
Income balance.....	\$ 2,912

**William Tower Memorial Park Fund**—Established 1913. The income is to be applied by the Town for the care, maintenance, and improvements of Tower Park.

Principal balance .....	\$ 173,387
Income balance.....	\$ 13,711

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Trustees of Public Trusts (continued)

### Celebration Funds

**American Legion Celebrations Fund**—Established 1982. Three-quarters of the annual net income is to be used towards defraying the town’s cost for the Patriot’s Day, Memorial Day, and Veterans’ Day celebrations.

Principal balance ..... \$ 22,944  
Income balance ..... \$ 1,482

**Leroy S. Brown Fund**—Established 1940. The income is to be used towards defraying the expense of an appropriate and dignified celebration of the anniversary of the Battle of Lexington.

Principal balance ..... \$ 25,903  
Income balance ..... \$ 1,692

### Conservation Funds

**Chiesa Farm Conservation Land Trust Fund**—Established 2000. Three-quarters of the net annual income may be spent for plantings, signage, maintenance projects, and land acquisition of abutting land, to help preserve the character of the Chiesa farm conservation area.

Disbursements ..... \$ 1,918  
Principal balance ..... \$ 147,830  
Income balance ..... \$ 7,588

**Dunback Meadow Conservation Fund**—Established 2000. Three-quarters of the net income may be used to help preserve the character of the Dunback Meadow conservation area.

Principal balance ..... \$ 10,097  
Income balance ..... \$ 892

**Angela/Jere Frick Conservation Land Fund**—Established 2012. Three-quarters of the annual net income to be used by the Conservation Commission for planting, signage, maintenance or any other project that focuses on the care and enhancement of conservation land.

Principal balance ..... \$ 16,360  
Income balance ..... \$ 1,192

**Gordon/Souza Juniper Hill Fund**—Established 1993. Three-quarters of the annual net income shall be used to help preserve the character of Juniper Hill Conservation Land; such income may be spent for plantings, signs, maintenance projects, and land acquisition.

Principal balance ..... \$ 73,997  
Income balance ..... \$ 5,044

**Hayden Woods Conservation Fund**—Established 1998. Three-quarters of the annual net income shall be used to help preserve the character of the Hayden Woods conservation land; such income may be used for plantings, signs, maintenance projects and land acquisitions.

Principal balance ..... \$ 94,999  
Income balance ..... \$ 5,870

**Lexington Nature Trust Fund**—Established 1992. The income and, if necessary, the principal, are to be used by the Town of Lexington Conservation Commission for the acquisition, promotion, management and maintenance of its properties.

Disbursements ..... \$ 11,904  
Principal balance ..... \$ 113,926  
Income balance ..... \$ 14,814

**David G. & Joyce Miller Conservation Trust**—Established 2004. Up to three-quarters of the net income earned shall be used, when requested by the Conservation Commission, for the promotion, beautification and management of the Joyce Miller Meadow.

Principal balance ..... \$ 17,146  
Income balance ..... \$ 1,450

**Willards Woods Conservation Fund**—Established 2000. Three-quarters of the income may be used for plantings, signage, maintenance projects and land acquisition costs for the Willards Woods conservation area.

Principal balance ..... \$ 13,657  
Income balance ..... \$ 1,090

### Human Services Funds

**Artis Benevolent Fund**—Established 2019. To assist residents at the Artis Senior Living Facility who may need financial assistance.

Principal balance ..... \$ 50,039  
Income balance ..... \$ 1,731

**Beals Fund**—Established 1891. The income is to be expended for the benefit of worthy, indigent, American-born men and women over 60 years of age.

Principal balance ..... \$ 13,154  
Income balance ..... \$ 1,249

**Bridge Charitable Fund**—Established 1880. The income is to be annually distributed among the deserving poor of Lexington without distinction of sex or religion.

Principal balance ..... \$ 61,150  
Income balance ..... \$ 2,597

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*Trustees of Public Trusts (continued)*

**Friends of the Lexington Council on Aging, Inc.—** Established 1992. The income when requested, shall be used to provide programs and services to benefit older adults in Lexington. Principal may also be used for capital improvements to the Senior Center.

Disbursements .....	\$ 8,000
Principal balance .....	\$ 345,898
Income balance .....	\$ 10,510

**Jonas Gammell Trust—** Established 1873. The income is to be used by the Board of Public Welfare and by two women Appointed annually for the purpose by the Select Board in purchasing such luxuries or delicacies for the town poor, wherever located, as are not usually furnished them, and shall tend to promote their health and comfort.

Principal balance .....	\$ 3,288
Income balance .....	\$ 138

**Jack and Sally Gardner Fund—** Established 2000. Up to three-quarters of the annual income may be used to support activities endorsed by the Friends of the Council on Aging.

Principal balance .....	\$ 48,806
Income balance .....	\$ 2,640

**Elizabeth Bridge Gerry Fund—** Established 1885. The income is to be distributed to the deserving poor of Lexington without distinction of sex or religion.

Principal balance .....	\$ 10,915
Income balance .....	\$ 810

**Harriet R. Gilmore Fund—** Established 1892. The income is to be used for the benefit of poor people in Lexington.

Principal balance .....	\$ 6,047
Income balance .....	\$ 250

**Lexington Human Services Fund—** Established 1990 to be funded by transfers from other funds administered by the Trustees as well as private contributions, to provide funds for the Lexington Human Services Committee in its mission to help individuals in need.

Disbursements .....	\$ 1,300
Principal balance .....	\$ 24,708
Income balance .....	\$ 395

**Recognition Funds**

**Matt Allen Memorial Fund—** Established 1944 and reestablished 2004 to be used by the Athletic Dept. of Lexington High School for annual awards to boys and girls who have shown unusual faithfulness, effort and sportsmanship in each of five major sports and also for a tablet to be kept in the school as a record of these awards.

Disbursements .....	\$ 500
Principal balance .....	\$ 13,184
Income balance .....	\$ 403

**Jessica Bussgang Rosenbloom Skating Prize—** Established 2018. The prize is available to a Lexington High School student who is a member of the U.S. Figure Skating Association and is engaged in competitive figure skating.

Disbursements .....	\$ 750
Principal balance .....	\$ 9,994
Income balance .....	\$ 76

**Ellalou Dimmock Prize for Vocal Excellence Fund—** Established 1997 by The Lexington Council for the Arts. The award recognizes a LHS student, selected by the LHS music faculty, who demonstrates promising vocal ability and/or promotes vocal musical performance in the community.

Principal balance .....	\$ 9,090
Income balance .....	\$ 470

**Dan H. Fenn, Jr. Minuteman Fund—** Established 1998. Three-quarters of the annual net income is to be used to fund a grant or award to an individual or group pursuing the study of colonial history, primarily Lexington.

Disbursements .....	\$ 750
Principal balance .....	\$ 23,765
Income balance .....	\$ 819

**Charles E. Ferguson Youth Recognition Award Fund—** Established 1997 to fund monetary awards to the LHS students receiving the Lexington Youth Award at each Patriot's Day celebration. The recipients are select-ed by the Youth Commission. The fund was established with moneys left to the town by Charles E. Ferguson, Town Moderator from 1949-1969.

Principal balance .....	\$ 22,374
Income balance .....	\$ 853

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*Trustees of Public Trusts (continued)*

**The Michael Fiveash Prize**—Established 2014. Three quarters of the annual income shall be transferred to principal. From time to time income may be used to fund a “prize” for either a LHS Teacher or a senior LHS student evidencing Michael’s passion for the classical world.

Principal balance.....	\$ 19,927
Income balance.....	\$ 1,280

**Paul Foley Leadership Fund**—Established 1990. This award is made periodically to a member of the administration, faculty, staff, or a volunteer in the Lexington Public School System to recognize and reward his/her outstanding leadership in facilitating a team approach to meeting the educational needs of students, individually or as a group.

Principal balance.....	\$ 9,549
Income balance.....	\$ 264

**Alice Hinkle-Prince Estabrook Award Fund**—Established 2004 to place and maintain a physical memorial honoring Prince Estabrook, the African- American soldier and slave who fought as a Patriot on the Battle Green and to fund periodically the Alice Hinkle-Prince Estabrook Award.

Principal balance.....	\$ 14,783
Income balance.....	\$ 609

**Lexington Education Foundation Fund**—Established 1989 to promote sound, innovative approaches to enhance excellence in education by funding projects in areas of creative program development, innovative materials, and instructional resource.

Principal balance.....	\$ 29,636
Income balance.....	\$ 5,496

**Lexington High School Music Endowment Fund**—Established 2006. 75% of the income will be distributed by FOLMADS to the LHS Music Dept. to be used at the discretion of the faculty to benefit the students.

Disbursements.....	\$ 2,200
Principal balance.....	\$ 105,354
Income balance.....	\$ 3,309

**Millennium Arts Fund**—Established 2000. Three-quarters of the net income shall be paid from time to time to Organizations or Individuals related to the Arts in Lexington, Appropriateness of each grant shall be made by The Trustees of Public Trust.

Principal balance.....	\$ 13,896
Income balance.....	\$ 1,591

**Jacquelyn R. Smith Memorial Internship Fund**—Established 1993. Three-quarters of the annual net income is to be used to help professionals gain valuable work experience and explore career options within local government.

Principal balance.....	\$ 192,650
Income balance.....	\$ 10,370

**S. Lawrence Whipple History Fund**—Established 1996 by his many friends in honor of “Larry” Whipple. The prize will be awarded to a Lexington resident currently attending a public or private secondary school or college who has demonstrated a genuine affinity for this community and has made a significant contribution to a better understanding of Lexington’s past.

Principal balance.....	\$ 28,438
Income balance.....	\$ 1,595

**Carl F. Valente and Maureen G. Valente Public Service Fund**—Established 2019 to be used for paid intern-ships of up to 1 year or to support graduate academic programs for Lexington residents in Public Administration.

Principal balance.....	\$ 13,621
Income balance.....	\$ 5,510

**Scholarship Funds**

**Brian Adley Scholarship Fund**—Established 2019. Three-quarters of the annual net income to be awarded to a Lexington High School senior who was employed during the school year and held a leadership position (sports, academic, or other extracurricular).

Disbursements.....	\$ 500
Principal balance.....	\$ 25,167
Income balance.....	\$ 99

**Sangwook Ahn Memorial Scholarship Fund**—Established 1998. Three-quarters of the annual net income is to be awarded to a Lexington High School senior whose life encompasses a joyful display of zest, a respect for all, a striving for excellence, and service towards others.

Disbursements.....	\$ 1,000
Principal balance.....	\$ 36,867
Income balance.....	\$ 28

**Charles D. Aker Family Memorial Scholarship Fund**—Established 1998. Three-quarters of the annual net income to be awarded to a Lexington High School senior who must have held a responsible position on a sports team (other than a player) for at least two years.

Principal balance.....	\$ 10,562
Income balance.....	\$ 337

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Trustees of Public Trusts (continued)

**Quinn Amsler Memorial Scholarship Fund**—Established 2016. To fund a scholarship for a graduate of LHS or MMRVTS who is financially challenged, impacted by cancer, a medical condition or mental disability.

Disbursements ..... \$ 300  
Principal balance ..... \$ 51,805  
Income balance..... \$ 1,346

**Bass DiDomenico Scholarship Fund**—Established 2002. An award is to be made each year to a graduate of LHS who plans to major in music or music education.

Disbursements ..... \$ 3,000  
Principal balance ..... \$ 43,788  
Income balance..... \$ 303

**Bathon Family Scholarship Fund**—Established 2006. Three-quarters of the annual income is to be used to fund a scholarship(s) to a Lexington resident who graduates from LHS, Minuteman Tech or Lexington Christian Academy. Recipients must have strong technical skills and attend Villanova Univ. or a post-secondary school in the N.E. states.

Principal balance ..... \$ 8,424  
Income balance..... \$ 348

**Hallie C. Blake Fund**—Established 1920. The income is to be used annually in cash prizes, for example a scholarship to two seniors (a boy and a girl) of Lexington High School, who by example and influence have shown the highest qualities of leadership, conduct, and character and who possess, in the largest measure, the good will of the student body.

Principal balance ..... \$ 11,392  
Income balance..... \$ 368

**B O L T**—Established 2000. Three-quarters of the annual income is to fund scholarships for graduating LHS students who have been on either the boys or girls the track teams.

Principal balance ..... \$ 8,742  
Income balance..... \$ 661

**Anne E. Borghesani Memorial Prize**—Established 1990. Three-quarters of the annual net income is to be awarded to a woman in the senior class of Lexington High School who has demonstrated a commitment to the community.

Principal balance ..... \$ 122,099  
Income balance..... \$ 4,441

**Evelyn T. Brega Foreign Studies Scholarship Fund**—Established 2017. To award a student of LHS who is intending to pursue an education in international studies or foreign language and culture.

Principal balance ..... \$ 10,194  
Income balance..... \$ 728

**Pauline Briggs Memorial Scholarship Fund**—Established 2004. Three-quarters of the income may be used to fund a need-based scholarship to graduates of Minuteman Regional High School.

Principal balance ..... \$ 45,325  
Income balance..... \$ 1,855

**James Cataldo Scholarship Fund**—Established 2005. Three-quarters of the income may be used to fund need-based scholarships to children of a Lexington Town Employee who have graduated from either Lexington High School or Minuteman Regional High School.

Principal balance ..... \$ 14,395  
Income balance..... \$ 460

**Robert and Edith Cataldo Family Scholarship Fund in Memory of Jerie Cataldo DeAngelis**—Established 2004. Up to three-quarters of the set income shall fund scholarships for a graduate of Lexington High School who demonstrates financial need and is committed to teaching, esp. those with learning disabilities.

Disbursements ..... \$ 1,500  
Principal balance ..... \$ 53,247  
Income balance..... \$ 161

**Robert Parker Clapp Fund**—Established 1936. Income is to provide two prizes for pupils of Lexington High School, one for excellence in speaking and the other for excellence in composition, or for scholarships.

Principal balance ..... \$ 3,568  
Income balance..... \$ 147

**Bettie Clarke Scholarship Fund**—Established 1993. Three-quarters of the annual net income to be awarded to a Lexington senior at Lexington High School or Minuteman Regional High School, who joyously, intelligently and creatively participates in community public service, and has demonstrated a respect for all points of view.

Disbursements ..... \$ 1,000  
Principal balance ..... \$ 26,053  
Income balance..... \$ 155

**Norman P. Cohen Scholarship Fund**—Established 2002. Three-quarters of the annual net income is to be awarded to a Lexington resident who is a graduate of either Lexington High School or Minuteman Regional High School and has shown evidence of financial need.

Disbursements ..... \$ 100  
Principal balance ..... \$ 15,492  
Income balance..... \$ 493

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Trustees of Public Trusts (continued)

**Miller D Chandler Crocker Family Scholarship**—Established 1973. Three-quarters of the annual net income is to be awarded to a Lexington High School senior, preferably one who graduated from Bridge School, has financial need, loves family, and is involved in community and school activities.

Principal balance ..... \$ 10,816  
Income balance ..... \$ 345

**Nan and Ray Culler Scholarship Fund**—Established 1998. Three-quarters of the annual net income is to be awarded to graduates of Lexington High School who are residents of Lexington at the time of their graduation.

Disbursements ..... \$ 2,050  
Principal balance ..... \$ 84,801  
Income balance ..... \$ 639

**Dailey Farm Scholarship Fund**—Established 2017. To fund scholarships to graduates of LHS or MMRVTC (preferably) for students who are financially challenged, are planning to further his or her education in the trades or agriculture, is the child of a town employee and might attend UMASS at Stockbridge or the Peterson school.

Principal balance ..... \$ 26,449  
Income balance ..... \$ 844

**Scott Davidson Family Scholarship Fund**—Established 2008. Three-quarters of the annual net income is to be awarded to a graduate of LHS who plans to attend a post-secondary accredited school/college; who had a keen curiosity about science, history or music and who has made a positive contribution to his or her community, family and friends.

Principal Balance ..... \$ 11,670  
Income balance ..... \$ 379

**The Dean/Hughsted Scholarship Fund**—Established 2012 to fund scholarships for graduates with financial need, who are planning to further their education at an accredited junior or community college; a college or university.

Principal balance ..... \$ 12,292  
Income balance ..... \$ 392

**June Denk Fund**—Established 1994. Three-quarters of the annual net income is to be used to award a scholarship and book selected by the Principal of Lexington High School to a graduating senior who either volunteered in the Student Library or made extensive use of the Student Library.

Disbursements ..... \$ 2,000  
Principal balance ..... \$ 75,340  
Income balance ..... \$ 412

**Earl and Elsie Dooks Scholarship Fund**—Established 2000. Three-quarters of the income shall fund a scholar-ship(s) to a Lexington High School graduate who is planning to study and enter the field of teaching.

Disbursements ..... \$ 1,000  
Principal balance ..... \$ 21,904  
Income balance ..... \$ 692

**Mickey Finn Scholarship Fund**—Established 1996 by the family and friends of Mickey Finn who was a President of the Lexington Little League, a coach, and mentor of many Lexington youth. The scholarship is to be awarded to a graduating senior who participated in Lexington Little League or Girls' Softball.

Principal balance ..... \$ 14,627  
Income balance ..... \$ 470

**William P. and Wilma "Billie" Q. Fitzgerald Scholarship Fund**—Established 1998 To be awarded to a Lexington High School senior who has shown positive growth in his or her athletic abilities and is recognized as a good person.

Disbursements ..... \$ 900  
Principal balance ..... \$ 31,825  
Income balance ..... \$ 119

**Charles E. French Medal Fund**—Established 1905. The income is to be used annually to purchase silver medals (or a scholarship) to be distributed to pupils in the senior high school for the best scholarship.

Principal balance ..... \$ 10,166  
Income balance ..... \$ 422

**Robin S. Glabe Scholarship Fund**—Established 2014. Three quarters of the annual Net Income to fund scholarships for graduate of Lexington High School to further their education at an accredited junior or Community college, a college or university. Financial need should be considered.

Principal balance ..... \$ 13,414  
Income balance ..... \$ 430

**Nancy Gordon Memorial Scholarship Fund**—Established 2002. Three-quarters of the annual net income shall be awarded to a graduate of either Lexington High School or Minuteman Regional High School who demonstrates financial need and is going to pursue a degree in education.

Principal balance ..... \$ 9,634  
Income balance ..... \$ 397

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*Trustees of Public Trusts (continued)*

**Mary P. Grace Scholarship Fund**—Established 1998. Three-quarters of the annual net income is to fund scholarships.

Principal balance ..... \$ 16,906  
 Income balance ..... \$ 542

**Harrington Memorial Fund**—To be used by the School Committee of Lexington to provide scholarships for needy children.

Disbursements ..... \$ 2,500  
 Principal balance ..... \$ 86,839  
 Income balance ..... \$ 279

**Heritage Scholarship Fund**—Established 1999. Three-quarters of the annual net income is to be awarded to a Lexington High School graduate(s) who is a resident of Lexington, has demonstrated financial need and has done his or her work conscientiously while not necessarily being in the top ten percent of the class.

Disbursements ..... \$ 10,000  
 Principal balance ..... \$ 321,374  
 Income balance ..... \$ 1,067

**Jacqueline Toye Hoiriis Scholarship Fund**—Established 2001. Three-quarters of the annual net income is to be awarded annually to a Lexington High School or Minuteman Regional High School graduate, who is a resident of Lexington, has been a member of the Haydenette Precision Skating Team, and has been accepted at a college or university.

Principal balance ..... \$ 13,947  
 Income balance ..... \$ 450

**Richard Isenberg Scholarship Fund**—Established 1986. Three-quarters of the annual net income is to be awarded annually to a member of the junior or senior class of Lexington High School who has demonstrated excellence in sports writing.

Disbursements ..... \$ 1,000  
 Principal balance ..... \$ 38,033  
 Income balance ..... \$ 219

**George E. Jansen Scholarship Fund**—Established 2005. Three-quarters of the income may be used to fund need-based scholarships to graduate of Minuteman Regional High School.

Principal balance ..... \$ 10,123  
 Income balance ..... \$ 420

**Gladys & Arthur Katz Scholarship**—Established 2005. Three-quarters of the income may be used to fund need-based scholarships to a graduate of Lexington High School or Minuteman Regional High School.

Disbursements ..... \$ 400  
 Principal balance ..... \$ 17,388  
 Income balance ..... \$ 111

**LHS Class of 1938**—Established 1998. Three-quarters of the annual net income is to be awarded annually to two seniors of LHS, (a boy and a girl) with financial need who have shown high quality of leadership and character.

Principal balance ..... \$ 13,501  
 Income balance ..... \$ 431

**LHS Class of 1953/June Wilson Kennedy Fund**—Established 2000. Beginning in 2003 three-quarters of the annual net income shall be awarded to a student who has demonstrated financial need and worked conscientiously and to the best of his or her ability without necessarily achieving a high level of academic standing.

Disbursements ..... \$ 4,000  
 Principal balance ..... \$ 159,515  
 Income balance ..... \$ 1,109

**Lexington High School Class of 1954/Lawrence G. Movsessian Memorial Scholarship Fund**—Established 2000. Up to three-quarters of the income shall fund need-based scholarships to graduates of Lexington High School.

Disbursements ..... \$ 1,200  
 Principal balance ..... \$ 33,622  
 Income balance ..... \$ 52

**Lexington High School Class of 1976 Fund**—Established 2006. Three-quarters of the income shall fund a scholarship to a graduate of LHS who contributed to the well-being of the town or who served in a leader-ship role.

Principal balance ..... \$ 12,707  
 Income balance ..... \$ 1,444

**Lexington High School Class of 1996 Scholarship Fund**—Established 1996. Three-quarters of the income may be used to fund need-based scholarships to graduates of Lexington High School.

Principal balance ..... \$ 9,297  
 Income balance ..... \$ 384

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Trustees of Public Trusts (continued)

**Lexington Outlook Club/Bessie and Gabriel Baker Scholarship Fund**—Established 1989. Three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to college.

Disbursements ..... \$ 500  
Principal balance ..... \$ 21,417  
Income balance ..... \$ 183

**Lexington Outlook Club Scholarship Fund**—Established 1902. Three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to college.

Disbursements ..... \$ 1,000  
Principal balance ..... \$ 37,833  
Income balance ..... \$ 209

**Lexington Outlook Club/Maxine Francis Warnecke Scholarship Fund**—Established 1986. Three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to junior college or college, who need financial assistance, and who have made a commitment to pursue a career in medicine or science.

Principal balance ..... \$ 315,112  
Income balance ..... \$ 10,119

**Lexington Scholarship Fund**—Established 1956 to give financial awards to deserving Lexington students to be applied to the cost of their post-secondary undergraduate education.

Disbursements ..... \$ 51,421  
Principal balance ..... \$ 287,813  
Income balance ..... \$ 121,785

**Lexington Police Children’s Scholarship Fund**—Established 2000. Three-quarters of the income is to fund scholarship(s) for children of currently active Lexington Police officers.

Principal balance ..... \$ 11,866  
Income balance ..... \$ 2,084

**Lexington Police Scholarship Fund**—Established 2000. Three-quarters of the income may be used to fund need based scholarship(s) to a graduate(s) of Lexington High School, preferably those planning to enter the field of law enforcement.

Principal balance ..... \$ 14,694  
Income balance ..... \$ 1,134

**Christine Martin Scholarship Fund**—Established 1999. Three-quarters of the annual net income is to be awarded to a senior at Lexington High School who plans to pursue a career working with children and has a history of volunteer work and/or has been active in the fight to prevent drinking and driving.

Disbursements ..... \$ 1,000  
Principal balance ..... \$ 31,501  
Income balance ..... \$ 234

**Carolyn M. McCabe Memorial Scholarship Fund**—Established 1986. Three-quarters of the annual net income is to be awarded to a woman in the senior class of Lexington High School who was a varsity athlete and who demonstrated aspects of Carolyn’s character, i.e. good sportsmanship, inspired competition, spirit and fun. Nominations must be made by a teammate or coach.

Disbursements ..... \$ 1,000  
Principal balance ..... \$ 101,065  
Income balance ..... \$ 4,515

**Arlene and Claire McDonough Memorial Scholarship Fund**—Established 2010 to be awarded to a graduate of Lexington High School planning to go into the field of education and has evidenced financial need.

Disbursements ..... \$ 1,000  
Principal balance ..... \$ 33,941  
Income balance ..... \$ 87

**Robert & Mary McNamara Family Scholarship Fund in Memory of Edward Joseph McNamara, Jr.**—Established 2004. Three-quarters of the income may be used to fund need based scholarships to a graduate of Lexington High School who was a member of the football team and a resident of Lexington.

Principal balance ..... \$ 14,729  
Income balance ..... \$ 427

**Leo P. McSweeney Scholarship Fund**—Established 2004 to fund scholarships to a graduate of LHS, who must be a current resident of Lexington and have demonstrated community involvement and preferably is a direct descendent of an elected Town official, preferably a Selectman. Up to three quarters of the annual net income may be spent.

Disbursements ..... \$ 261  
Principal balance ..... \$ 12,006  
Income balance ..... \$ 384

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Trustees of Public Trusts (continued)

**Srinivasu Meka Scholarship Fund**—Established 1996 by the family and friends of Srinivasu Meka, a member of the LHS Class of 1991 who died in 1994. The recipient must have at least a 3.0 average, have been involved in student council or sports, and is planning to attend a 4-year college or university.

Disbursements .....	\$ 950
Principal balance .....	\$ 36,480
Income balance.....	\$ 254

**Richard “Dick” Michelson Scholarship Fund**—Established 2018 by the family to honor Richard Michelson. Awarded to a student of Lexington High School or Minuteman Regional High School, who has demonstrated a respect for Lexington as a “community”.

Disbursements .....	\$ 430
Principal balance .....	\$ 19,857
Income balance.....	\$ 639

**Dominic and Assunta MODOONO Family Scholarship Fund**—Established 2000. Up to three-quarters of the income earned shall fund scholarship(s) on a need-based basis to graduate(s) of Lexington High School or Minuteman Regional High School. Recipients should have selflessly, enthusiastically, and creatively served their school and community.

Disbursements .....	\$ 25,000
Principal balance .....	\$ 932,267
Income balance.....	\$ 5,264

**William Stetler Nichols Fund**—Established 2015. Three quarters of the annual net income to be awarded to a graduate of Lexington High School with financial need who has a knowledge and passion for literature and drama.

Principal balance .....	\$ 14,230
Income balance.....	\$ 445

**James H. Nolan, Jr. Scholarship Fund**—Established 2011 to be awarded to a female graduate of Lexington High School.

Principal balance .....	\$ 10,746
Income balance.....	\$ 343

**Amanda Payson Scholarship Fund**—Established 1933. Three-quarters of the annual net income shall be awarded to female graduates of LHS who demonstrates financial need.

Disbursements .....	\$ 10,000
Principal balance .....	\$ 410,690
Income balance.....	\$ 3,129

**Virginia M. Powers Scholarship Fund**—Established 1995. Three-quarters of the annual net income is to be awarded to a woman student with financial need who evidences a seriousness of purpose, a clear sense of responsibility, coupled with humility and respect for others.

Principal balance .....	\$ 20,775
Income balance.....	\$ 663

**Elsa W. Regestein Award Fund**—Established 1933 by Marcia Dane. The income to be used for awards to a member of the senior class of the Lexington High School who has done school work conscientiously and creditably and who, in the judgment of the faculty, deserves public commendation for carrying on at the same time, either in or out of school, a worthwhile activity or employment which has not been given other recognition.

Principal balance .....	\$ 10,858
Income balance.....	\$ 591

**Merion Ritter Scholarship Fund**—Established 2016 by the family of Merion Ritter. Three-quarters of the income to be used to fund a scholarship to be awarded to a graduate of LHS or Minuteman Regional High School, who is or is planning to study Science/preferably Environmental Science. Preference will be given to a student attending or planning to attend Boston College or Connecticut College.

Principal balance .....	\$ 11,023
Income balance.....	\$ 356

**Morton L. Salter Scholarship Fund**—Established 2000. Three-quarters of the income shall fund need-based scholarships.

Disbursements .....	\$ 5,000
Principal balance .....	\$ 202,062
Income balance.....	\$ 1,549

**Dorothea Schmidt-Penta Memorial Scholarship Fund**—Established 1980. Three-quarters of the income to be awarded to a Lexington High School senior planning to enter the field of health service.

Principal balance .....	\$ 10,873
Income balance.....	\$ 385

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Trustees of Public Trusts (continued)

**Mary and August Schumacher Fund**—Established 1988. Three-quarters of the income is to be used annually to fund two scholarships, of equal value, to seniors at Lexington High School who have been accepted to an accredited college, have worked diligently on academic studies while perhaps not being in the top ten percent of the class, and who have a need for funds to obtain a college education.

Principal balance ..... \$ 148,426  
Income balance ..... \$ 4,690

**Paul A. Serbin Scholarship Fund**—Established 1982 to be awarded to a graduate of Lexington High School who is an all-around scholar, a definite achiever, well-rounded, worked to earn money for college and could be called “an unsung hero”.

Principal balance ..... \$ 42,503  
Income balance ..... \$ 1,352

**Foster Sherburne and Tenney Sherburne Fund**—Established 1956. The net income from said fund is to be awarded annually to assist in the education of deserving young men or women living in Lexington.

Principal balance ..... \$ 46,697  
Income balance ..... \$ 1,561

**Shire Scholarship Fund**—Established 2009. Three-quarters of the income shall fund a scholarship to be given to a graduate of Lexington High School or Minuteman Regional Technical School. Recipient must be a resident of Lexington, and be a major in or planning to major in one of the Life Sciences.

Principal balance ..... \$ 22,722  
Income balance ..... \$ 625

**George O. Smith Scholarship Fund**—Established 1905 to be used for “furnishing of a technical education to graduates of the high school in Lexington, who were born in that town.” The scholarship has been modified to those whose parents were living in Lexington at time of birth and fields of study broadened to engineering, physical science or related fields.

Disbursements ..... \$ 10,000  
Principal balance ..... \$ 503,062  
Income balance ..... \$ 6,147

**Emily and Frank Smiddy Scholarship Fund**—Established 2019. To fund need based scholarships for students graduating from Lexington High School or Minuteman Tech, intending to study in STEM (Science, Technology, Engineering and Math).

Principal balance ..... \$ 9,454  
Income balance ..... \$ 94

**Howard A. and Elaine L. Smith Scholarship Fund** - Established 2017. Three quarters of the income to be awarded to a graduate of Lexington High School or Minuteman Technical High School who has shown financial need, the skills and initiative to merit higher education which may be college or a technical school.

Principal balance ..... \$ 10,171  
Income balance ..... \$ 422

**Mary Sorenson Memorial Fund**—Established 1969. Three-quarters of the annual net income to be awarded to graduating seniors in need of financial assistance.

Principal balance ..... \$ 11,415  
Income balance ..... \$ 359

**J. Stavenhagen Family Scholarship Fund**—Established 2000. Up to three-quarters of the income earned shall fund need based scholarship(s) to student(s) who have worked conscientiously to the best of their ability without necessarily achieving high academic standing.

Principal balance ..... \$ 18,620  
Income balance ..... \$ 600

**Ellen A. Stone Fund**—Established 1890. The accrued interest to be paid to the school committee who are to employ it in aiding needy and deserving young women of Lexington in obtaining a higher education.

Principal balance ..... \$ 11,265  
Income balance ..... \$ 360

**Steven Teitelbaum Memorial Scholarship Fund**—Established 2000. Three-quarters of the annual net income to be awarded to a male senior, graduating from LHS planning to attend a two or four year college or university, and planning to participate in post High School athletics. Recipient must have been a member of varsity athletic teams in at least two different sports, one of which must have been football or hockey.

Principal balance ..... \$ 41,969  
Income balance ..... \$ 3,695

**Richard S. Townsend Scholarship Fund**—Established 1997 to fund scholarships for male graduates of Lexington High School who have financial needs.

Principal balance ..... \$ 9,230  
Income balance ..... \$ 381

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Trustees of Public Trusts (continued)

**Michael Wagner Education Fund**—Established 1999. Three-quarters of the annual net income shall be awarded to a student at Lexington High School who has done much to promote the art of technology in the classroom, or has aided others in the system to effectively utilize computer technology.  
Principal balance ..... \$ 13,443  
Income balance ..... \$ 432

**Charles Lyman Weld Fund**—Established 1946. The entire fund, both principal and income are available up-on a vote of the town, for educational purposes, a chapel at Westview Cemetery, or scholarships.  
Principal balance ..... \$ 18,372  
Income balance ..... \$ 599

**Edward & Virginia Williams Scholarship Fund**—Established 2002. Up to three-quarters of the income earned shall fund need based scholarship to students who have worked diligently and demonstrated excel-lent community involvement and/or service.  
Principal balance ..... \$ 89,116  
Income balance ..... \$ 2,457

**Alan B. Wilson Memorial Scholarship Fund**—Established 2008. Three-quarters of the annual net income is to be used to award a scholarship to a graduate of Lexington High School or Minuteman Regional Vocational Technical School. Recipient must be a resident of Lexington, must demonstrate financial need and may attend a one or two year technical program school.  
Principal balance ..... \$ 86,888  
Income balance ..... \$ 2,718

**Edwin B. Worthen Family Scholarship Fund**—Established 2010. Shall be awarded to a graduate(s) of Lexington High School who must evidence financial need, have demonstrated an interest in Lexington History by performing community service work for the Lexington Historical Society or for the town for at least two years.  
Disbursements ..... \$ 2,000  
Principal balance ..... \$ 66,263  
Income balance ..... \$ 121

**Sevag Yazijian Memorial Scholarship Fund**—Established 1995. Three-quarters of the annual net income is to be awarded to a Lexington High School senior planning to become a physician, who has demonstrated consistent academic improvement, possessed aspects of Sevag’s easy-going personality, is dedicated to family, friends and community, evidences a desire to see others happy, and shows pride in an ethnic heritage.  
Principal balance ..... \$ 11,696  
Income balance ..... \$ 392

**Cemetery Funds**

**Monroe Cemetery Fund**—Income is to be used in the maintenance of Monroe Cemetery.

Disbursements ..... \$ 10,213  
Principal balance ..... \$ 412,356  
Income balance ..... \$ 4,390

**Westview Cemetery Perpetual Care Fund**—Income is to be used in the maintenance of Westview Cemetery.

Disbursements ..... \$ 80,871  
Principal balance ..... \$ 3,314,555  
Income balance ..... \$ 34,913

**Charles E. French Colonial Cemetery Fund**—Established 1905. The annual income to be devoted to the care of the older part of the cemetery in which repose the remains of Rev. John Hancock and wife.

Principal balance ..... \$ 29,980  
Income balance ..... \$ 2,955

**WATER & SEWER ABATEMENT BOARD**

**ROLE:** To review applications from ratepayers for abatement or adjustment of water/sewer charges due to disputes, leaks or errors and make recommendations to the Select Board on abatements to be granted.

**APPOINTED** by the Select Board for staggered 3-year terms: Loren Wood (Chair), Jim Osten and William Ribich.

**YOUTH COMMISSION**

**ROLE:** Plan, promote and participate in community service and educational activities for and with Lexington’s youth and teens; serve as youth leaders and role models for the community; communicate current issues to town officials; take action in community projects that enhance the quality of life in the Lexington community; provide an opportunity for teens to serve as positive role models in the community; and develop leadership skills for our future community leaders.

**MEMBERS: APPOINTED** by the Town Manager: Debbie Hankins (Chair). Shannon DeGuglielmo, Karen Duperey, James Athens and Joseph Hankins (Adult Advisors). School Resource Officer: Detective Kristina Hankins. Appointed by Lexington Youth Committee (LYC) Chair: Anthony Mabardy (President), Katie Devine (Vice President), Alessia Cairra (Secretary), Annabel Cincotta, Matthew Favazzo, Madelyn Lucente, Regina Tashjian (Team Captains), Andrew Lawrence, Hobie Swan (Social Media/PR). Peyton Campbell,



Ava Barrentine, Neeka Pirooz, Camelia Atassi, Issabell Barrett, Kennice Brennan, Marina Chen, Avery Cutler, Charles Mabardy, Myles Cutler, Mehr Khurana, Rebecca Wilkinson, Summer Spencer, Max DiCerbo, Oliver DiCerbo, Ipek Kendrcioglu, Sophia Lupin, Carolyn Lane, Jack Maloney, Elena Sabin, Marilyn Singer, Skylar Spencer, Sandy Roman, Emily Rosenthal, Ella Thomas, Serena Caira, Shea Freda, Ella Lucente

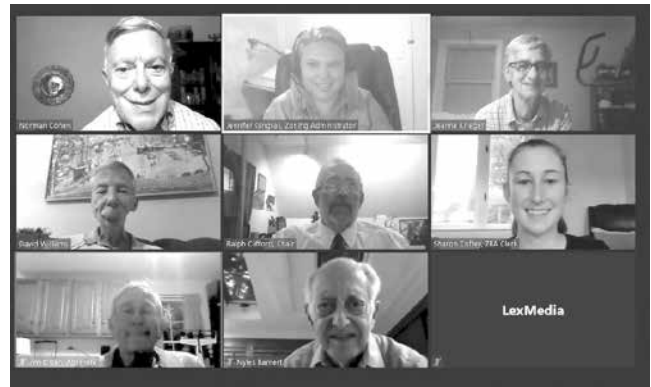
**HIGHLIGHTS:**

- Cared for the LYC Island located at the end of Park Drive, planted flowers, performed spring and fall cleanup.
- Washed cars (Belmont Car Wash) for funds donated to Lexington Food Pantry.
- Worked with Rotary Club to deliver Thanksgiving turkey dinners to families in need.
- Held December holiday fundraiser for children of need in Lexington through Youth Services.
- Worked in the “Giving Factory” creating children’s clothing outfit packages for specific age groups and gender. (Cradles to Crayons donated sleepwear)
- Served Valentine holiday dinners to seniors at the Community Center.
- Helped decorate Lexington center’s retail stores for Halloween Trick or Treat Program.
- Distributed 8000 US flags along the parade route for Patriots Day Parade.
- Coordinated the Outstanding Youth Award.

**ZONING BOARD OF APPEALS**

**ROLE:** In accordance with MGL Chapters 40A, 40B, and 41 and by the Zoning Bylaw, CH 135 of the Codes of the Town of Lexington, the Board has the authority to:

- Hear and decide applications when designated as the Special Permit Granting Authority.
- Grant, upon appeal or petition, with respect to particular land or structures or to an existing building thereon, a variance.
- Hear and decide appeals taken by any person aggrieved by their inability to obtain a permit or enforcement action from any administrative officer under the provision of MGL c. 40A §§ 8 and 15.
- Hear and decide comprehensive permits for low- or moderate-income housing by a public agency of limited dividend or nonprofit corporation, as set forth in MGL c. 40B, §§ 20 to 23.



Zoning Board of Appeals

**APPOINTED** by the Select Board: five members for 5-year terms and five associate members for a 1-year term. The current members are: Ralph D. Clifford (Chair); Jeanne K. Krieger (Vice-Chair); David G. Williams, Clerk; Norman P. Cohen; and Nyles N. Barnert. The current associate members are: William P. Kennedy, Hank Manz, James A. Osten, Edward McCarthy and Beth Masterman. The Board of Appeals is staffed by Jennifer Gingras (Zoning Administrator); and Sharon Coffey (Administrative Clerk).

This year, the Select Board appointed Nyles N. Barnert as a full member of the Board. Mr. Williams will end his 10-year term as a full member of the Board this September. The Board thanks Mr. Williams for his service.

**HIGHLIGHTS:**

- Heard 57 applications for zoning relief between July 1, 2019 and June 30, 2020.
- Reviewed 14 variance requests, of which 7 were approved and 7 were withdrawn without prejudice.
- Reviewed 51 special permit requests, of which 38 were approved, 1 was denied, and 12 were withdrawn without prejudice.
- Received one appeal of a Zoning Administrator’s decision, which was withdrawn.

## Comptroller Schedule of Appropriations June 30, 2020

	Account	Revised Budget	Expended	Encumbrances	Expended	Balance
<b>Education</b>	School					
	Personal Services & Expenses	\$113,553,757	\$106,824,505	\$2,784,657	\$109,609,162	\$3,944,595
	Minuteman	\$2,470,131	\$2,470,131	\$-	\$2,470,131	\$-
Sub-Total Education		\$116,023,888	\$109,294,636	\$2,784,657	\$112,079,293	\$3,944,595
<b>Shared Expenses</b>	Contributory Retirement	\$6,405,326	\$6,334,436	\$-	\$6,334,436	\$70,890
	Noncontributory Retirement	\$15,487	\$15,487	\$-	\$15,487	\$-
	State Assessment & Charges	\$908,737	\$937,092	\$-	\$937,092	\$(28,355)
	Employee Benefits	\$28,999,664	\$27,079,216	\$-	\$27,079,216	\$1,920,448
	Unemployment	\$200,000	\$53,601	\$146,399	\$200,000	\$-
	Workers Compensation *	\$1,280,097	\$1,280,097	\$-	\$1,280,097	\$-
	Property and Liability Insurance	\$31,659	\$35,090	\$-	\$35,090	\$(3,431)
	Property and Liability Insurance	\$850,645	\$769,666	\$-	\$769,666	\$80,979
	Uninsured Losses*	\$1,564,382	\$790,173	\$183,701	\$973,874	\$590,507
Sub-Total Employee Benefits		\$40,255,996	\$37,294,858	\$330,101	\$37,624,958	\$2,631,038
<b>Debt Service</b>	Principal	\$16,443,697	\$16,452,311	\$-	\$16,452,311	\$(8,614)
	Interest	\$9,853,984	\$9,556,878	\$-	\$9,556,878	\$297,106
	Issuance Costs	\$-	\$-	\$-	\$-	\$-
	Interest Short Term	\$-	\$-	\$-	\$-	\$-
Sub-Total Debt Service		\$26,297,681	\$26,009,189	\$-	\$26,009,189	\$288,492
<b>Reserve Fund</b>	Expenses	\$900,000	\$-	\$-	\$-	\$900,000
Sub-Total Reserve		\$900,000	\$-	\$-	\$-	\$900,000
<b>Public Facilities</b>	Personal Services - School	\$2,453,486	\$1,890,483	\$365,535	\$2,256,018	\$197,468
	Personal Services - Town	\$587,953	\$511,250	\$-	\$511,250	\$76,703
	Personal Services - Admin	\$1,092,198	\$1,097,059	\$-	\$1,097,059	\$(4,861)
	Expenses - School	\$5,799,768	\$5,404,649	\$278,107	\$5,682,756	\$117,012
	Expenses - Town	\$1,624,051	\$1,214,913	\$261,790	\$1,476,703	\$147,348
	Expenses - Admin	\$104,202	\$13,274	\$58,354	\$71,628	\$32,574
	Expenses - Solar	\$398,788	\$385,512	\$-	\$385,512	\$13,277
Sub-Total Public Facilities		\$12,060,446	\$10,517,139	\$963,787	\$11,480,926	\$579,520
<b>Public Works</b>	DPW Administration					
	Personal Services	\$608,222	\$622,963	\$-	\$622,963	\$(14,741)
	Expenses	\$39,975	\$32,340	\$502	\$32,842	\$7,133
	Engineering					
	Personal Services	\$790,515	\$789,617	\$-	\$789,617	\$898
	Expenses	\$134,600	\$105,535	\$20,089	\$125,624	\$8,976
	Street Lighting					
	Personal Services	\$10,624	\$876	\$-	\$876	\$9,748
	Expenses	\$246,721	\$215,838	\$20,510	\$236,348	\$10,372
	Highway					
	Personal Services	\$821,156	\$802,671	\$-	\$802,671	\$18,485
	Expenses	\$566,773	\$402,409	\$4,504	\$406,913	\$159,860
	Road Machinery					
	Personal Services	\$253,450	\$270,915	\$-	\$270,915	\$(17,465)
	Expenses	\$504,780	\$400,850	\$59,643	\$460,493	\$44,287
	Snow Removal					
	Personal Services	\$274,026	\$274,275	\$-	\$274,275	\$(249)
	Expenses	\$1,152,407	\$700,188	\$-	\$700,188	\$452,219
	Parks					
	Personal Services	\$945,766	\$890,253	\$-	\$890,253	\$55,513
	Expenses	\$360,488	\$295,542	\$75,819	\$371,360	\$(10,873)

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## Comptroller Schedule of Appropriations (continued from previous page)

	Account	Revised Budget	Expended	Encumbrances	Expended	Balance
	Forestry					
	Personal Services	\$287,166	\$265,322	\$-	\$265,322	\$21,844
	Expenses	\$142,054	\$129,423	\$14,333	\$143,756	\$(1,701)
	Cemetery					
	Personal Services	\$249,775	\$248,355	\$-	\$248,355	\$1,420
	Expenses	\$67,765	\$43,538	\$7,829	\$51,366	\$16,399
	Refuse Collection					
	Expenses	\$993,376	\$847,627	\$77,056	\$924,683	\$68,693
	Refuse Disposal					
	Expenses	\$633,911	\$592,324	\$50,806	\$643,130	\$(9,219)
	Recycling					
	Expenses	\$1,269,215	\$1,090,485	\$122,564	\$1,213,049	\$56,166
	<b>Sub-Total Public Works</b>	<b>\$10,352,765</b>	<b>\$9,021,344</b>	<b>\$453,655</b>	<b>\$9,474,999</b>	<b>\$877,766</b>
<b>Law Enforcement</b>	Police					
	Personal Services	\$6,178,766	\$6,102,984	\$-	\$6,102,984	\$75,782
	Expenses	\$790,897	\$763,079	\$24,036	\$787,115	\$3,783
	Dispatch					
	Personal Services	\$674,616	\$650,574	\$-	\$650,574	\$24,042
	Expenses	\$51,063	\$41,345	\$7,203	\$48,548	\$2,515
	Dog Officer					
	Expenses	\$65,755	\$64,227	\$1,585	\$65,812	\$(57)
	<b>Sub-Total Police</b>	<b>\$7,761,097</b>	<b>\$7,622,208</b>	<b>\$32,824</b>	<b>\$7,655,032</b>	<b>\$106,065</b>
<b>Fire &amp; Rescue</b>	Personal Services	\$6,656,174	\$6,645,325	\$-	\$6,645,325	\$10,849
	Expenses	\$643,059	\$592,382	\$12,624	\$605,006	\$38,054
	<b>Sub-Total Fire</b>	<b>\$7,299,233</b>	<b>\$7,237,707</b>	<b>\$12,624</b>	<b>\$7,250,331</b>	<b>\$48,903</b>
<b>Library</b>	Personal Services	\$2,337,652	\$2,265,546	\$-	\$2,265,546	\$72,106
	Expenses	\$511,297	\$455,731	\$15,189	\$470,920	\$40,377
	<b>Sub-Total Library</b>	<b>\$2,848,949</b>	<b>\$2,721,277</b>	<b>\$15,189</b>	<b>\$2,736,466</b>	<b>\$112,483</b>
<b>Humans Services</b>	Youth & Family Services					
	Personal Services	\$151,813	\$153,647	\$-	\$153,647	\$(1,834)
	Expenses	\$33,900	\$5,918	\$-	\$5,918	\$27,982
	Admin & Outreach					
	Personal Services	\$194,780	\$182,848	\$-	\$182,848	\$11,932
	Expenses	\$41,400	\$12,052	\$-	\$12,052	\$29,348
	Comm Service/Seniors					
	Personal Services	\$169,891	\$142,811	\$-	\$142,811	\$27,080
	Expenses	\$22,500	\$13,434	\$-	\$13,434	\$9,066
	Veterans Services					
	Personal Services	\$65,317	\$60,401	\$-	\$60,401	\$4,916
	Expenses	\$84,647	\$25,009	\$138	\$25,147	\$59,500
	Transport Services					
	Personal Services	\$99,526	\$92,258	\$-	\$92,258	\$7,268
	Expenses	\$595,162	\$447,403	\$106,742	\$554,145	\$41,017
	<b>Sub-Total Human Services</b>	<b>\$1,458,936</b>	<b>\$1,135,782</b>	<b>\$106,880</b>	<b>\$1,242,662</b>	<b>\$216,274</b>

(continued on next page)

## Comptroller Schedule of Appropriations (continued from previous page)

	Account	Revised Budget	Expended	Encumbrances	Expended	Balance
<b>Land Use, Health and Development</b>	Building & Zoning Officer					
	Personal Services	\$545,235	\$582,335	\$-	\$582,335	\$(37,100)
	Expenses	\$76,240	\$13,855	\$13,500	\$27,355	\$48,885
	Regulatory Support					
	Personal Services	\$464,534	\$415,527	\$-	\$415,527	\$49,007
	Expenses	\$48,582	\$13,369	\$800	\$14,169	\$34,413
	Conservation Commission					
	Personal Services	\$223,097	\$192,861	\$-	\$192,861	\$30,236
	Expenses	\$39,460	\$16,678	\$5,035	\$21,713	\$17,747
	Board of Health					
	Personal Services	\$246,617	\$207,852	\$-	\$207,852	\$38,765
	Expenses	\$73,142	\$44,903	\$-	\$44,903	\$28,239
	Sub-Total Land Use	\$1,716,907	\$1,487,379	\$19,335	\$1,506,714	\$210,193
<b>Planning Board</b>	Personal Services	\$332,446	\$291,624	\$-	\$291,624	\$40,822
	Expenses	\$77,383	\$31,396	\$-	\$31,396	\$45,987
	Sub-Total Planning	\$409,829	\$323,020	\$-	\$323,020	\$86,808
<b>Economic Development</b>	Economic Development Officer					
	Personal Services	\$199,068	\$138,845	\$-	\$138,845	\$60,223
	Expenses	\$234,349	\$184,936	\$2,028	\$186,964	\$47,385
	Sub-Total Economic Development	\$433,417	\$323,781	\$2,028	\$325,808	\$107,608
<b>Selectmen Board</b>	Select Board's Office					
	Personal Services	\$126,144	\$118,280	\$-	\$118,280	\$7,864
	Expenses	\$106,218	\$96,236	\$30,963	\$127,199	\$(20,981)
	Law					
	Legal Fees	\$372,033	\$215,292	\$26,325	\$241,617	\$130,416
	Town Reports					
	Expenses	\$8,688	\$11,004	\$-	\$11,004	\$(2,316)
	Sub-Total Select Board	\$613,083	\$440,813	\$57,287	\$498,100	\$114,983
<b>Town Manager</b>	Organizational Dr. & Admin.					
	Personal Services	\$591,234	\$562,703	\$-	\$562,703	\$28,531
	Expenses	\$130,053	\$61,118	\$16,000	\$77,118	\$52,935
	Human Resources					
	Personal Services	\$147,750	\$151,842	\$-	\$151,842	\$(4,092)
	Expenses	\$118,185	\$51,932	\$36,000	\$87,932	\$30,253
	Salary Adjustments *					
	Salary Adjustments	\$477,222	\$477,222	\$-	\$477,222	\$-
	Sub-Total Town Manager	\$1,464,444	\$1,304,816	\$52,000	\$1,356,816	\$107,627
<b>Town Committees</b>	Financial Committee's					
	Personal Services	\$6,630	\$3,954	\$-	\$3,954	\$2,676
	Expenses	\$1,500	\$345	\$-	\$345	\$1,155
	Misc Boards & Commissions					
	Expenses	\$11,888	\$103	\$-	\$103	\$11,785
	Public Celebration					
	Expenses	\$42,281	\$5,700	\$-	\$5,700	\$36,581
	Sub-Total Committees	\$62,299	\$10,102	\$-	\$10,102	\$52,197

(continued on next page)

## Comptroller Schedule of Appropriations (continued from previous page)

	Account	Revised Budget	Expended	Encumbrances	Expended	Balance
<b>Finance</b>	Comptroller					
	Personal Services	\$545,704	\$553,716	\$-	\$553,716	\$(8,012)
	Expenses	\$131,250	\$76,257	\$2,413	\$78,670	\$52,580
	Comptroller					
	Current Year PO's Closed	\$404,413	\$-	\$(404,413)	\$(404,413)	\$808,827
	Treasurer/Collector					
	Personal Services	\$323,403	\$331,670	\$-	\$331,670	\$(8,267)
	Expenses	\$101,517	\$78,861	\$2,700	\$81,561	\$19,956
	Assessor					
	Personal Services	\$470,876	\$442,748	\$-	\$442,748	\$28,128
	Expenses	\$266,957	\$170,561	\$38,932	\$209,493	\$57,464
Sub-Total Finance		\$2,244,120	\$1,653,812	\$(360,369)	\$1,293,444	\$950,676
<b>Town Clerk</b>	Town Clerk Administration					
	Personal Services	\$315,584	\$316,540	\$-	\$316,540	\$(956)
	Expenses	\$17,633	\$12,882	\$3,120	\$16,002	\$1,632
	Registration					
	Personal Services	\$825	\$825	\$-	\$825	\$-
	Expenses	\$17,900	\$12,611	\$6,693	\$19,303	\$(1,403)
	Elections					
	Personal Services	\$50,000	\$44,098	\$-	\$44,098	\$5,902
	Expenses	\$72,666	\$42,748	\$6,044	\$48,792	\$23,874
	Records Management					
	Personal Services	\$31,711	\$29,994	\$-	\$29,994	\$1,717
	Expenses	\$17,555	\$6,850	\$2,675	\$9,525	\$8,030
Sub-Total Town Clerk		\$523,874	\$466,547	\$18,531	\$485,079	\$38,795
<b>Management Information System</b>	M.I.S Administration					
	Personal Services	\$893,490	\$860,292	\$-	\$860,292	\$33,198
	Expenses	\$1,661,179	\$901,707	\$173,841	\$1,075,548	\$585,630
Sub-Total M.I.S		\$2,554,669	\$1,761,999	\$173,841	\$1,935,840	\$618,829
Sub-Total PEG Access		\$614,294	\$466,643	\$144,834	\$611,477	\$2,817
Total General Fund		\$235,895,927	\$219,093,052	\$4,807,204	\$223,900,257	\$11,995,670

\*Continuing balance accounts and Revised Budget include prior year carry forward amounts but exclude transfers to other funds.



## Enterprise Funds

Account	Revised Budget	Expended	Encumbrances	Expended	Balance
<b>Sewer Fund</b>					
Operating Budget					
Personal Services	\$355,614	\$226,162	\$-	\$226,162	\$129,452
Expenses	\$432,950	\$213,686	\$71,095	\$284,781	\$148,169
MWRA	\$7,851,947	\$7,837,139	\$-	\$7,837,139	\$14,808
Debt Service	\$1,278,322	\$1,200,863	\$-	\$1,200,863	\$77,459
<b>Total Sewer Operating</b>	<b>\$9,918,833</b>	<b>\$9,477,851</b>	<b>\$71,095</b>	<b>\$9,548,945</b>	<b>\$369,888</b>
<b>Water Fund</b>					
Operating Budget					
Personal Services	\$785,010	\$660,929	\$-	\$660,929	\$124,082
Expenses	\$508,875	\$342,478	\$77,958	\$420,436	\$88,439
MWRA	\$7,413,364	\$7,413,364	\$-	\$7,413,364	\$-
Debt Service	\$1,277,412	\$1,192,000	\$-	\$1,192,000	\$85,412
<b>Total Water Operating</b>	<b>\$9,984,661</b>	<b>\$9,608,770</b>	<b>\$77,958</b>	<b>\$9,686,729</b>	<b>\$297,932</b>
<b>Recreation Fund</b>					
Operating Budget					
Community Center PS	\$449,059	\$399,860	\$-	\$399,860	\$49,199
Community Center Expenses	\$218,900	\$165,340	\$-	\$165,340	\$53,560
Personal Services	\$1,022,624	\$846,515	\$-	\$846,515	\$176,109
Expenses	\$712,245	\$434,763	\$3,776	\$438,539	\$273,706
Pine Meadows Expense	\$550,750	\$444,270	\$-	\$444,270	\$106,480
<b>Total Recreation Operating</b>	<b>\$2,953,578</b>	<b>\$2,290,747</b>	<b>\$3,776</b>	<b>\$2,294,523</b>	<b>\$659,055</b>

\*NOTE: The above amounts include carry forward activity but exclude transfers to other funds.

## Debt Service Summary

	FY21	FY22	FY23-49
<b>Non-Exempt Debt Service</b>			
Library	\$447,800	\$286,000	\$-
Community Preservation	\$2,017,150	\$1,949,550	\$4,336,700
General Government	\$322,408	\$283,718	\$237,222
Public Safety	\$193,000	\$180,500	\$657,000
School	\$827,534	\$450,934	\$308,700
Public Facilities-School	\$1,601,884	\$1,373,796	\$2,927,943
Public Facilities-Municipal	\$151,673	\$690,939	\$4,529,200
Public Works	\$2,617,740	\$2,964,198	\$7,465,492
<b>Subtotal: Non-Exempt Debt Service</b>	<b>\$8,179,188</b>	<b>\$8,179,635</b>	<b>\$20,462,257</b>
<b>Exempt Debt Service</b>	<b>\$15,467,625</b>	<b>\$16,747,436</b>	<b>\$199,337,753</b>
<b>Enterprise Fund Debt Service</b>			
Water	\$1,139,850	\$874,696	\$2,694,484
Sewer	\$1,140,676	\$1,263,264	\$4,913,508
Recreation	\$-	\$-	\$-
<b>Subtotal: Enterprise Fund Debt Service</b>	<b>\$2,280,525</b>	<b>\$2,137,960</b>	<b>\$7,607,991</b>
<b>Totals</b>	<b>\$25,927,338</b>	<b>\$27,065,030</b>	<b>\$227,408,002</b>

## Revenues/Expenditures and Fund Balances: June 30, 2020

	General	Governmental Special Revenue	Community Preservation	Capital Projects	Fiduciary Expendable Trust	Combined Totals Memorandum Only 2020
<b>Revenues:</b>						
Property Taxes	194,795,639	-	5,170,558	-	-	199,966,197
Intergovernmental	16,561,861	7,568,689	1,229,000	11,428,028	38,337	36,825,915
Motor Vehicle & Other Excise Tax	6,886,753	-	-	-	-	6,886,753
Departmental Fees & Charges	3,769,912	15,938,143	-	-	250,657	19,958,712
Investment Income	1,297,265	35,236	73,014	-	1,789,518	3,195,033
Special Assessments	19,781	-	-	-	-	19,781
Payments in Lieu of Tax	666,153	-	-	-	-	666,153
Penalties & Interest	654,312	-	7,100	-	-	661,412
Licenses & Permits	3,021,668	-	-	-	-	3,021,668
Fines & Forfeits	151,087	-	-	-	-	151,087
<b>Total Revenues</b>	<b>\$227,824,430</b>	<b>\$23,542,068</b>	<b>\$6,479,672</b>	<b>\$11,428,028</b>	<b>\$2,078,512</b>	<b>\$271,352,710</b>
<b>Expenditures:</b>						
General Government	11,180,888	1,045,823	7,309,420	5,575,673	319,695	25,431,499
Public Safety	15,947,120	2,298,619	-	395,078	-	18,640,817
Education	118,403,369	11,688,788	-	48,203,672	-	178,295,829
Public Works	7,757,450	1,051,447	-	12,033,224	91,083	20,933,204
Health & Human Services	1,398,726	483,086	-	-	9,300	1,891,112
Culture & Recreation	3,957,618	99,520	-	88,105	3,150	4,148,393
State & County Assessments	937,092	549,736	-	-	-	1,486,828
Debt Service	26,009,189	217,303	3,059,691	-	-	29,286,183
Pension	6,349,923	-	-	-	-	6,349,923
Insurance	28,870,497	27,577,163	-	-	-	56,447,660
<b>Total Expenditures</b>	<b>\$220,811,872</b>	<b>\$45,011,485</b>	<b>\$10,369,111</b>	<b>\$66,295,752</b>	<b>\$423,228</b>	<b>\$342,911,448</b>
<b>Excess (Deficiency) of Rev over Exp</b>	<b>\$7,012,558</b>	<b>(\$21,469,417)</b>	<b>(\$3,889,439)</b>	<b>(\$54,867,724)</b>	<b>\$1,655,284</b>	<b>(\$71,558,738)</b>
Other Financing Sources (Uses):						
Proceeds of Bonds/BANS	-	-	952,526	32,555,178	-	33,507,704
Repayment of Bonds/BANS	-	-	-	-	-	-
Transfer from Reserve for Abatements	-	-	-	-	-	-
Transfer from other Funds	11,317,327	25,669,205	8,146,995	10,448,429	5,233,939	60,815,895
Transfer to other Funds	(13,591,906)	(3,864,070)	(8,046,995)	(753,611)	(5,742,057)	(31,998,639)
<b>Total Other (Uses)</b>	<b>(\$2,274,579)</b>	<b>\$21,805,135</b>	<b>\$1,052,526</b>	<b>\$42,249,996</b>	<b>(\$508,118)</b>	<b>\$62,324,960</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$4,737,979</b>	<b>\$335,718</b>	<b>(\$2,836,913)</b>	<b>(\$12,617,728)</b>	<b>\$1,147,166</b>	<b>(\$9,233,778)</b>
<b>Fund Balance, Beg. of Year</b>	<b>\$36,721,905</b>	<b>\$15,812,426</b>	<b>\$10,339,176</b>	<b>\$34,738,275</b>	<b>\$56,314,381</b>	<b>\$153,926,163</b>
<b>Fund Balance, End of Year</b>	<b>\$41,459,885</b>	<b>\$16,148,144</b>	<b>\$7,502,263</b>	<b>\$22,120,547</b>	<b>\$57,461,547</b>	<b>\$144,692,386</b>

\*Capital Projects now includes Enterprise Fund Capital Projects.

## Revenues/Expenditures and Fund Balances: Special Revenue 6.30.20

	Balance June 30, 2019	Transfers/ Adjustments	Revenues	Expenditures	Balance June 30, 2020
School Lunch	\$1,371,910	\$-	\$2,415,095	\$2,549,674	\$1,237,332
<b>School Lunch Total</b>	<b>\$1,371,910</b>	<b>\$-</b>	<b>\$2,415,095</b>	<b>\$2,549,674</b>	<b>\$1,237,332</b>
<b>Town Special Revenue</b>					
LEGACY TOWN FUNDS	\$1,333,022	\$-	\$52,263	\$1,102,091	\$283,194
PARKING RECEIPTS RESERVED	\$1,154,246	\$-	\$448,312	\$425,750	\$1,176,808
SALE OF CEMETERY LOTS	\$649,687	\$-	\$45,749	\$64,380	\$631,056
PEG TV RECEIPTS RESERVED	\$1,363,316	\$-	\$633,781	\$638,918	\$1,358,179
TRANS NETWORK RRFA	\$16,504	\$-	\$20,889	\$-	\$37,394
INS. REIMB > \$150K RECEIPT RESV	\$119,981	\$-	\$371,871	\$-	\$491,851
SALE OF REAL ESTATE - REC	\$12,690	\$-	\$-	\$-	\$12,690
VISITORS CENTER	\$(6,660)	\$-	\$39,309	\$44,335	\$(11,686)
LIBERTY RIDE-REVOLVING	\$9,516	\$-	\$125,800	\$139,510	\$(4,195)
BLDG RENTAL REVOLVING	\$355,861	\$-	\$484,523	\$435,506	\$404,878
DPW TREE REVOLVING	\$89,874	\$-	\$86,450	\$887	\$175,437
DPW COMPOST REVOLVING	\$745,092	\$-	\$673,846	\$820,573	\$598,365
BURIAL CONTAINERS REVOLVING	\$244,518	\$-	\$44,705	\$27,440	\$261,783
M.M. HAZARDOUS PRODUCTS	\$33,657	\$-	\$153,800	\$128,034	\$59,424
REGIONAL CACHE - HARTWELL AVE	\$24,507	\$-	\$10,659	\$10,550	\$24,616
HEALTH PROGRAMS REVOLVING	\$94,640	\$-	\$22,654	\$44,819	\$72,475
SENIOR SERVICE REVOLVING	\$46,958	\$-	\$33,638	\$38,157	\$42,438
INS. REIMB < 150K REV	\$155,144	\$-	\$59,593	\$-	\$214,737
FIREFIGHTER EXAM	\$12,697	\$-	\$-	\$185	\$12,512
HUMAN SERVICES TAXI PROGRAM	\$22,947	\$-	\$25,529	\$19,099	\$29,377
RRFA BOND/BAN PREMIUMS	\$-	\$-	\$113,437	\$-	\$113,437
OFF DUTY DETAIL-POLICE	\$(405,175)	\$-	\$1,595,855	\$1,542,615	\$(351,935)
OFF DUTY DETAIL-FIRE	\$31,683	\$-	\$76,877	\$69,141	\$39,420
OFF DUTY DETAIL-DPW	\$17,697	\$-	\$41,993	\$43,352	\$16,338
HAZMAT MATL REIMB FUND	\$14,379	\$-	\$14,919	\$14,919	\$14,379
END OF WW1 COMMEMORATION	\$595	\$-	\$-	\$595	\$-
TDM \$	\$612,249	\$-	\$-	\$612,249	\$-
LEX ANTONY SISTER CITY	\$17,100	\$-	\$161	\$12,051	\$5,210
TOWN CELEBRATIONS GIFT	\$56,383	\$-	\$1,422	\$-	\$57,805
MLK COMMEMORATION FUNDS	\$2,987	\$-	\$4,259	\$1,364	\$5,882
COMMUNITY CTR GIFT ACCT	\$38,668	\$-	\$2,885	\$16,044	\$25,509
LEXINGTON CENTER BENCHES	\$9,268	\$-	\$6,000	\$5,676	\$9,593
GRANITE FOREST PROJECT	\$5,721	\$-	\$-	\$5,588	\$132.26
NGRID COMM INITIATIVE GRANT	\$23,164	\$-	\$-	\$9,955	\$13,209
HARTWELL AVE TRAFFIC S	\$234	\$-	\$284,766	\$280,000	\$5,000
LEXINGTON CTR COMMITTEE GIFTS	\$2,013	\$-	\$-	\$-	\$2,013
DFCU GIFT ACCOUNT	\$623	\$-	\$5,000	\$5,372	\$251
FIRE DEPT GIFTS	\$24,677	\$-	\$5,500	\$5,200	\$24,977
LEXPRESS GIFTS	\$12,478	\$-	\$1,826	\$1,085	\$13,219
BOH - OUTSIDE CONSULTANT ACCT	\$11,047	\$-	\$5,100	\$9,300	\$6,847
CHNA 15 MENTAL HEALTH	\$8,838	\$-	\$10,986	\$5,303	\$14,521
CHA HMCC	\$2,723	\$-	\$-	\$-	\$2,723
HUMAN SERVICES FRIENDS	\$10,158	\$-	\$11,738	\$7,396	\$14,500
C.O.A. GIFT FUND	\$37,094	\$-	\$8,000	\$18,457	\$26,638
SENIOR OUTREACH SVC GRANT	\$2,000	\$-	\$14,625	\$10,907	\$5,718
RECREATION GIFT ACCOUNT	\$55,172	\$-	\$(5,829)	\$2,130	\$47,213
H.A.T.S.	\$2,481	\$-	\$-	\$-	\$2,481

(continued on next page)

## Revenues/Expenditures and Fund Balances (continued from previous page)

	Balance June 30, 2019	Transfers/ Adjustments	Revenues	Expenditures	Balance June 30, 2020
HRA BENEFITS	\$899,073	\$-	\$2,503,971	\$1,138,204	\$2,264,840
HARBELL BETTERMENT	\$22,646	\$-	\$4,151	\$16,000	\$10,797
LIFE SAFETY DEV GRANT	\$3,647	\$-	\$-	\$-	\$3,647
HEALTH INSURANCE HOLDING	\$628,923	\$-	\$27,537,228	\$27,577,163	\$588,988
CENTER IMPROVEMENT DISTRI	\$1,526	\$-	\$-	\$1,526	\$-
MINUTEMAN ATH CONSULTANTS	\$(1,045)	\$-	\$5,038	\$-	\$3,992.5900
SELECT BOARD GIFT FUND	\$85,000	\$-	\$-	\$17,985	\$67,015
INN@ HASTINGS PARK	\$10,000	\$-	\$-	\$-	\$10,000
STORMWATER PEER REVIEW	\$13,214	\$-	\$(4,781)	\$-	\$8,433
TMOD HARTWELL	\$4,766	\$-	\$-	\$4,766	\$-
FLEX SPENDING ADM FEES	\$-	\$-	\$1,495	\$20,774	\$(19,279)
PUBLIC HEALTH NURSE	\$2,670	\$-	\$34,571	\$36,867	\$374
RETIREMENT ADMINISTRATOR	\$-	\$-	\$155,788	\$156,772	\$(984)
VSO SPLIT W/ BEDFORD	\$250	\$-	\$58,294	\$57,814	\$729
FIRE HEARING OFFICER	\$-	\$-	\$1,666	\$1,666	\$-
FIREARMS RECORDKEEPING	\$5,712	\$-	\$9,538	\$8,450	\$6,800
SHIRE/ECONOMIC DEVELOPMENT	\$145,142	\$-	\$-	\$-	\$145,142
CONSERVATION DONATIONS	\$(477)	\$-	\$477	\$259	\$(259)
COMM ENDOWMENT OF LEX	\$12	\$-	\$-	\$-	\$12
DESIGN INTERSECTION WOBURN	\$25,000	\$-	\$-	\$-	\$25,000
MITIGATION PARK WOBURN	\$25,000	\$-	\$-	\$-	\$25,000
LEX KNOX HOME BOX	\$18,300	\$-	\$-	\$17,697	\$603
LEXHAB GIFT ACCOUNT	\$-	\$-	\$283,978	\$223,377	\$60,601
MUNROE CENTER WINDOW GRANT	\$-	\$-	\$276,000	\$-	\$276,000
HARTWELL PEER REVIEW	\$-	\$-	\$19,600	\$12,300	\$7,300
HUMAN SERVICES EMERGENCY FUND	\$-	\$-	\$293,643	\$48,505	\$245,138
91 HARTWELL PEER REVIEW	\$-	\$-	\$7,861	\$3,240	\$4,621
SELECT BOARD MISC PROJECT	\$-	\$-	\$9,323	\$-	\$9,323
WILLIARD WOODS GIFT FUND	\$-	\$-	\$33,706	\$-	\$33,706
SENIOR SAFE GRANT	\$2,848	\$-	\$2,730	\$3,519	\$2,059
GREEN COMMUNITIES GRANT	\$2,001	\$-	\$135,564	\$137,565	\$-
TRAFFIC ENFORCEMENT GRANT	\$(400)	\$-	\$2,023	\$1,623	\$-
STATE 911 SUPPORT GRANT	\$(6,840)	\$-	\$109,045	\$102,205	\$-
EMERGENCY MGMT PERF GRANT	\$0	\$-	\$-	\$0	\$-
EFFIC & REGION GRANT	\$31,238	\$-	\$-	\$11,942	\$19,296
COMPOST RDP GRANT	\$8,111	\$-	\$19,800	\$10,000	\$17,911
MBTA GRANT	\$324	\$-	\$54,080	\$54,404	\$-
DEA FORMULA GRANT	\$4,574	\$-	\$94,762	\$94,281	\$5,055
STATE AID TO LIBRARIES	\$120,134	\$-	\$52,990	\$38,877	\$134,247
YOUTH SVC - PARENTING ED	\$2,060	\$-	\$-	\$-	\$2,060
STATE 911 TRAINING GRANT	\$-	\$-	\$4,677	\$4,677	\$-
SAFE GRANT	\$5,454	\$-	\$5,663	\$7,808	\$3,309
HAYDENWOOD TRAIL GRANT	\$(2,596)	\$-	\$2,596	\$-	\$-
MVP GRANT	\$9,843	\$-	\$5,000	\$9,843	\$5,000
HARTWELL ZONING GRANT	\$796	\$-	\$-	\$-	\$796
META 7 GRANT	\$(9,654)	\$-	\$2,000	\$-	\$(7,654)
EMERGENCY MGMT PERFORM GR	\$-	\$-	\$8,500	\$8,500	\$-
MMP STATE GRANT	\$-	\$-	\$33,333	\$65,400	\$(32,067)
DFS STATE GRANT	\$-	\$-	\$7,181	\$7,181	\$-
COVID 19 STATE GRANT	\$-	\$-	\$25,926	\$18,284	\$7,642
FIRE WASHER EXTRACTOR GRANT	\$-	\$-	\$-	\$6,449	\$(6,449)

(continued on next page)

## Revenues/Expenditures and Fund Balances (continued from previous page)

	Balance June 30, 2019	Transfers/ Adjustments	Revenues	Expenditures	Balance June 30, 2020
COVID CARES ACT	\$-	\$-	\$-	\$218,807	\$(218,807)
COVID FEMA	\$-	\$-	\$-	\$289,601	\$(289,601)
COVID TAXI & HACKNEY GRANT	\$-	\$-	\$-	\$6,465	\$(6,465)
<b>Town Special Revenue Total</b>	<b>\$9,129,708</b>	<b>\$-</b>	<b>\$37,330,307</b>	<b>\$37,059,729</b>	<b>\$9,400,286</b>
<b>School Special Revenue</b>					
LEGACY SCHOOL FUNDS	\$1,071	\$-	\$-	\$-	\$1,071
LOST BOOKS - REVOLVING	\$24,001	\$-	\$876	\$-	\$24,877
ATHLETICS - REVOLVING	\$88,217	\$-	\$356,081	\$428,944	\$15,354
EARLY CHILDHOOD - REVOLVING	\$292,070	\$-	\$195,836	\$408,563	\$79,342
COLLEGE TESTING - REVOLVING	\$236,707	\$-	\$217,205	\$177,199	\$276,713
ESTABROOK MORNING CLUB REVOLV	\$21,646	\$-	\$10,492	\$7,547	\$24,590
PERFORMING ARTS REVOLVING	\$15,870	\$-	\$27,101	\$18,270	\$24,701
WORLD LANGUAGE WKBK-REVOLVING	\$15	\$-	\$-	\$-	\$15
ADULT EDUCATION REVOLV	\$277,149	\$-	\$670,201	\$1,045,697	\$(98,347)
TRANSPORTATION REVOLV	\$489,666	\$-	\$846,026	\$870,666	\$465,025
BOWMAN LIBRARY GIFT ACCOUNT	\$759	\$-	\$1,292	\$-	\$2,051
SCHOOL GIFT ACCOUNT	\$17,567	\$-	\$9,137	\$4,125	\$22,580
HARRINGTON SCHOOL GIFT ACCOUNT	\$1,101	\$-	\$428	\$29	\$1,500
BRIDGE SCHOOL GIFT ACCOUNT	\$8,252	\$-	\$326	\$49	\$8,529
DIAMOND SCHOOL GIFT ACCOUNT	\$2,609	\$-	\$6,675	\$188	\$9,095
FISKE SCHOOL GIFT ACCOUNT	\$48,080	\$-	\$779	\$41,851	\$7,007
CASIT ITALIAN LANG GIFT ACCT	\$3,168	\$-	\$-	\$-	\$3,168
ATHLETIC GIFT ACCOUNT	\$-	\$-	\$1,174	\$-	\$1,174
HASTINGS GIFT ACCOUNT	\$20,477	\$-	\$219	\$3,555	\$17,141
V BURNS (UNIT D) MEMORIAL FUND	\$1,022	\$-	\$-	\$-	\$1,022
ESTABROOK GIFT ACCOUNT	\$2,510	\$-	\$306	\$159	\$2,657
CLARKE SCHOOL GIFT ACCOUNT	\$2,065	\$-	\$303	\$-	\$2,369
TAPPLY WRITING PROJECT	\$10	\$-	\$-	\$-	\$10
ASIA SOCIETY PARTNERSHIP	\$17,211	\$-	\$-	\$1,915	\$15,296
SCIENCE GIFT ACCOUNT	\$9,710	\$-	\$-	\$250	\$9,460
ALPHA GIFT	\$3,603	\$-	\$-	\$580	\$3,023
MST GIFT ACCOUNT	\$125	\$-	\$-	\$-	\$125
LHS CHINESE EXCHANGE GIFT	\$6,250	\$-	\$150	\$-	\$6,400
SUPERINTENDENT HLTH	\$25,000	\$-	\$-	\$18,190	\$6,810
BOSTON UNIV BOWMAN	\$1,437	\$-	\$-	\$-	\$1,437
LEGACY FUND 250	\$(6,388)	\$-	\$-	\$-	\$(6,388)
CIRCUIT BREAKER	\$3,537,979	\$-	\$4,182,793	\$3,044,812	\$4,675,960
METCO	\$5,367	\$-	\$1,610,076	\$1,419,453	\$195,990
ENHANCED SCHOOL HEALTH	\$72	\$-	\$-	\$-	\$72
COMPREHENSIVE SCHOOL HEALTH	\$-	\$-	\$100,000	\$29,488	\$70,512
TITLE IIA	\$1,441	\$-	\$50,798	\$84,165	\$(31,926)
TITLE III	\$1,187	\$-	\$46,817	\$65,518	\$(17,514)
SPED 94-142 IDEA	\$56,895	\$-	\$868,511	\$1,110,235	\$(184,829)
SPED PROGRAM IMPROV GRANT	\$-	\$-	\$200	\$1,500	\$(1,300)
EARLY CHILDHOOD SPED	\$(213)	\$-	\$19,278	\$38,948	\$(19,883)
TITLE 1	\$2,137	\$-	\$99,213	\$179,692	\$(78,342)
TITLE IV	\$-	\$-	\$9,424	\$9,280	\$144
<b>School Special Revenue Total</b>	<b>\$5,215,842</b>	<b>\$-</b>	<b>\$9,331,716</b>	<b>\$9,010,867</b>	<b>\$5,536,692</b>

(continued on next page)



## Revenues/Expenditures and Fund Balances (continued from previous page)

	Balance June 30, 2019	Transfers/ Adjustments	Revenues	Expenditures	Balance June 30, 2020
<b>Lexington Education Foundation</b>					
LEF GRANTS FY17	\$24,039	\$-	\$-	\$-	\$24,039
LEF GRANTS FY18	\$20,996	\$-	\$-	\$-	\$20,996
LEF GRANTS FY19	\$7,971	\$-	\$-	\$400	\$7,571
LEF GRANTS FY20	\$-	\$-	\$146,867	\$78,348	\$68,518
BOWMAN COMMUNITY GRANT	\$5,115	\$-	\$5,250	\$7,633	\$2,732
BRIDGE COMMUNITY GRANT	\$5,247	\$-	\$5,250	\$6,222	\$4,276
ESTABROOK COMMUNITY GRANT	\$2,300	\$-	\$5,250	\$-	\$7,550
FISKE COMMUNITY GRANT	\$3,389	\$-	\$5,250	\$-	\$8,639
HARRINGTON COMMUNITY GRANT	\$5,300	\$-	\$5,250	\$9,936	\$614
HASTINGS COMMUNITY GRANT	\$4,284	\$-	\$5,250	\$3,999	\$5,536
CLARKE COMMUNITY GRANT	\$5,100	\$-	\$7,500	\$600	\$12,000
DIAMOND COMMUNITY GRANT	\$355	\$-	\$7,500	\$6,850	\$1,005
LHS COMMUNITY GRANT	\$9,869	\$-	\$11,250	\$14,260	\$6,859
EARLY CHILDHOOD COMM GRANT	\$1,000	\$-	\$2,500	\$-	\$3,500
Lexington Education Foundation Totals	\$94,965	\$-	\$207,117	\$128,247	\$173,834
<b>Special Revenue Fund Total</b>	<b>\$15,812,426</b>	<b>\$-</b>	<b>\$49,284,235</b>	<b>\$48,748,517</b>	<b>\$16,348,144</b>

\*State and Federal Grants may be funded on a reimbursement basis, and therefore may reflect a negative year-end balance due to timing of grant revenue.

## **VOLUNTEER OPPORTUNITIES IN THE TOWN**

Join an appointed Board or Committee or run for Town Meeting or an elected Board. Citizen participation in local government is a strong tradition in Lexington. The issues and challenges faced by our local government, and their impact on people's lives in the community, are important and complex.

There are numerous opportunities to participate in Town affairs, to help shape policy, to work with interesting people, and to assist in the growth and prosperity of the Town. We hope you will share your skills and knowledge with us by volunteering for the Town.

The volunteer boards and committees in Lexington are vital to the running of our town. They provide a rich source of knowledge and expertise, expand the town's ability to research issues and best practices, and enhance the communication between residents and town staff and elected officials.

We're always looking for volunteers, both to put on our list of potential volunteers for future vacancies, as well as to fill vacancies as they occur. Most committee members are appointed for a term, which usually lasts between 1 and 3 years. Ad hoc committees have a specific goal, and disband after that goal is reached.

More information is available on the Town website at:  
[www.lexingtonma.gov/select-board/pages/volunteer-opportunities-town](http://www.lexingtonma.gov/select-board/pages/volunteer-opportunities-town)

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## ON THE COVER



### **Lexington Fire Headquarters:**

The new Lexington Fire Headquarters is a 25,800 square foot, two-story firehouse located at 45 Bedford Street. It houses modern training facilities and is the new location of the Lexington Emergency Operations Center (EOC). The facility has a solar thermal hot water system, an all-electric variable refrigerant flow (VRF) heating system and was built solar-ready in compliance with the Lexington Sustainable Building Policy. The building has been scored LEED Silver or better.



### **Center Track Complex:**

The new and improved Center Track Complex officially opened in July of 2020. The project includes a new synthetic field with a six lane oval and an eight lane straightaway track surface. A new pilot program allows for the community to enjoy the Center Track for walking/running on most weeknights with the assistance of the brand new athletic lights.



### **Lexington Visitors Center:**

The newly-built Lexington Visitors Center, located at 1875 Massachusetts Avenue, was completed on May 27, 2020 and opened to the public on July 13, 2020. The Visitors Center has a variety of offerings such as providing information to residents and visitors, Battle Green Tours, a diorama of the Battle of Lexington, a gift shop filled with unique gifts and souvenirs, public restrooms and is the starting location for the Liberty Ride. The Visitors Center building is also the new location for the Town's Economic Development Office. Visitors Center webpage: [www.tourlexington.us/](http://www.tourlexington.us/)



TOWN OF LEXINGTON

1625 Massachusetts Avenue

Lexington, MA 02420

781-862-0500

[lexingtonma.gov](http://lexingtonma.gov)



Clockwise from top left: the new Lexington Fire Headquarters was completed on October 10, 2020; the Turnout Gear Locker Room holds all of the protective gear for the 40 firefighters assigned to the station (this is a self-contained climate-controlled room, built to prevent contamination to the rest of the station); the new Fire Apparatus Bays have been installed with exhaust removal equipment and a second floor training mezzanine in the rear; the Memorial Room houses the Town's first motorized fire engine — a 1911 American LaFrance.

## TOWN OF LEXINGTON

1625 Massachusetts Avenue, Lexington, MA 02420 • 781-862-0500 • [lexingtonma.gov](http://lexingtonma.gov)