



Town of Lexington

Recreation Committee

Frederick DeAngelis, Chairman
Lisah Rhodes, Vice Chair
Lisa O'Brien
Francesca Pfrommer
Christian Boutwell

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Recreation Committee Minutes of Meeting November 23, 2020

A virtual meeting of the Recreation Committee was held on Monday, November 23, 2020 at 5:00pm through the Zoom platform.

Members Present: Rick DeAngelis, Lisah Rhodes, Christian Boutwell, Lisa O'Brien, and Francesca Pfrommer

Staff Present: Melissa Battite, Director of Recreation and Community Programs, Peter Coleman, Assistant Director of Recreation, Christine Dean, Community Center Director, Chris Filadoro, DPW Superintendent of Public Grounds, Katharine Labrecque, Management Fellow, and Melinda Spencer, Administrative Manager

Others Present: Sandy Beebee (Capital Expenditures Committee liaison), Ellen Cameron (Council on Aging liaison), Eileen Jay (School Committee liaison), Kathryn Johnson (7 Cutler Farm Road, Lexington), Susan London (7 Carville Avenue, Lexington), Cynthia Pfeiffer (298 Marrett Road, Lexington), Diane Pursley (21 Turning Mill Road, Lexington), and Beth Randall (41 Woodcliffe Road, Lexington)

1. October 13, 2020 Minutes

Lisah Rhodes moved and Francesca Pfrommer seconded the approval of the minutes from the October 13th meeting. **The Recreation Committee voted 5-0 to approve the October 13 minutes.**

2. Public Comment

During this portion of the meeting, four residents expressed their interest in the Town acquiring the Boston Sports Club property on Bedford Street. Diane Pursley, 21 Turning Mill Road, voiced her support for the Recreation Committee and Town to pursue use of the Boston Sports Club, which ceased its operations in October. The club has both indoor and outdoor swimming pool along with many indoor recreation opportunities and Ms. Pursley added that there is a huge need for indoor recreation spaces in town. Susan London, 7 Carville Avenue, stated that many Lexington families are driving great distances to take their children to a pool and it would be good to explore this possibility and keep these resources available to the Town. Cynthia Pfeiffer, 298 Marrett Road, added that the COVID-19 pandemic is making it harder to access indoor pools as the public pool at the Hanscom Air Force Base is currently closed. Kathryn Johnson, 7 Cutler Farm Road, supported the comments made by Ms. London, and Ms. Pfeiffer and expressed her desire for there to be more access to swimming. Christian Boutwell acknowledged that the lack of an indoor swimming pool and indoor recreation spaces is a known deficit in Town based on the key findings from the Community Needs Assessment. Mr. Boutwell added that it will be challenging as the owner of the property has indicated his initial interest is to redevelop the site into a commercial property.

3. Update – Path to RECOVERY – Restoration of Services

Melissa Battite, Director of Recreation and Community Programs, reviewed the updated version of the Path to RECOVERY – Restoration of Services and a copy is attached to the meeting minutes. Phase E is set to run from early October through January 1, 2021. The Community Center is listed under the open to the public section during Phase E as limited curbside services, organized outdoor programs, and 1:1 appointments have been allowed this fall, staffing increased to 50% in person/50% remote in early October, and Town events such as the election, flu clinics, and police assessments have been held at the Community Center this fall. The public restrooms at the Center Recreation Complex, Lincoln Park, and the Community Center (for program participants) also opened this fall.

Phase F is tentatively scheduled to last from January 1-March 27, 2021, which covers the duration of the winter program session. The Community Center will remain closed on nights and weekends through March 27th. While the athletic fields are typically closed in the winter, Ms. Battite indicated that having a hybrid Fall 2 season from February 22-April 25, 2021 continues to be discussed with the Lexington Public Schools administration.

Members of the Committee expressed their appreciation for the work that went into developing this document and praised the appearance and formatting of the revised version. Lisa O'Brien asked if the Committee needed to do anything to help facilitate the approval of indoor program space at the Lexington Public Schools this winter. Ms. Battite reiterated that the Department's use must be consistent with how the spaces are being used by physical education classes and LHS Athletics and thought it would be beneficial for the Committee to share their support for the community to participate in healthy activities this winter with the School Committee. Eileen Jay, liaison from the School Committee, communicated that the Massachusetts Interscholastic Athletic Association (MIAA) is allowing many modified winter sports and school districts are in the decision-making process now. Ms. Jay added that whatever the school system determines as allowable, Recreation will be able to do those activities. Members of the Committee were in favor of submitting a memo to the School Committee and after a brief discussion, Francesca Pfrommer made the following motion: *"The Recreation Committee moves to have Christian Boutwell, with the assistance of Rick DeAngelis and/or Lisah Rhodes, draft a letter to the Lexington Public Schools administration outlining the Recreation Committee's support for Recreation and Community Programs-sponsored classes and activities to be held at the Lexington Public Schools facilities this winter. All programs will adhere to and must be deemed safe by the COVID-19 guidelines and will be consistent with how the schools are using these spaces (gymnasiums, classrooms)."* Christian Boutwell seconded the motion. **The Recreation Committee voted 5-0 to approve this motion.** This was followed by Rick DeAngelis, Chairman of the Recreation Committee, making the following motion: "The Recreation Committee moves to approve the modifications to the Path to RECOVERY as presented this evening." Lisah O'Brien seconded the motion. **The Recreation Committee voted 5-0 to approve this motion.**

4. Community Needs Assessment – Discussion & Next Steps

Christine Dean, Community Center Director, and Katharine Labrecque, Management Fellow, provided a summary of the recently completed Community Needs Assessment (CNA) and indicated that the next steps would involve creating a road map for how to implement the CNA. Ms. Dean referenced the LexRecNeeds webpage and reviewed the project timeline (February-October 2020). The key recommendations are broken down into seven (7) categories: Programming, Facilities, Maintenance, Community Marketing, System Funding, Park Classifications, and Business Planning. Melissa Battite stated that a needs assessment has a shelf life and staff and the Committee need to start acting on it and moving it forward. Ms. Battite added that cost recovery will be important, especially given the financial status of the Enterprise Fund.

Through the conversation, three buckets were prioritized: Financial/Business, Programming, and Facilities. It was determined that a working group would be developed for each of the three buckets and the working groups would report back to the Committee throughout the course of the upcoming year. These are the working groups that the members were assigned to:

- Financial/Business – Rick DeAngelis, Francesca Pfrommer, and Melissa Battite
- Programming – Lisa O’Brien and Christine Dean
- Facilities – Christian Boutwell, Lisah Rhodes, and Peter Coleman

Each working group will meet once in December as an introduction and to determine what its mission will be and then meet again January.

5. 5-Year Capital: FY22 – FY26 Priorities

Peter Coleman, Assistant Director of Recreation, reviewed the Recreation FY2022-FY2026 5-Year Capital Plan that the Committee approved at its October meeting and the summary sheet is attached to the meeting minutes. Mr. Coleman indicated the exercise the Committee needed to complete was to rank the twelve (12) project categories based on their priority, with 1 as the top priority and 12 as the lowest priority.

After a lengthy discussion, the Committee reached a consensus and Rick DeAngelis made the following motion: *“The Recreation Committee moves to approve the prioritization of the Recreation FY2022-FY2026 5-Year Capital Plan as outlined below:*

1. DPF-22-4: Center Recreation Complex Bathrooms/Maintenance Building Renovation
2. Rec-CPA-6: Community Center Mansion Sidewalk & Patio
3. 6201: Pine Meadows Improvements
4. 6203: Pine Meadows Equipment
5. Rec-CPA-2: Park Improvements – Athletic Fields
6. Rec-CPA-1: Park and Playground Improvements
7. Rec-22-1: Pine Meadows Clubhouse Renovation
8. Rec-22-3: Community Center Expansion
9. Rec-22-2: Lincoln Park Field Improvements
10. Rec-CPA-3: Park Improvements – Hard Court Resurfacing
11. Rec-22-4: Town Pool Water Heater Replacement
12. Rec-CPA-5: Cricket Field Construction”

Lisah O’Brien seconded the motion. **The Recreation Committee voted 5-0 to approve this motion.**

6. Community Preservation – Conservation Report, Lisah Rhodes

Lisah Rhodes, liaison to the Community Preservation Committee (CPC), shared a copy of the Recreation Community Preservation Plan and a copy of the plan is attached to the meeting minutes. The four identified buckets that CPA funding can go towards are open space, community housing, historic resources, and recreation. The CPC recommended that a section of the plan be edited, but members of the Committee believed it was premature to change one of the buckets, so the decision was made to keep the plan as it was.

7. Outdoor Lighting Policy

Melissa Battite reviewed the Outdoor Recreation Area Lighting Policy and a copy of the policy is attached to the meeting minutes. Ms. Battite also mentioned the possibility of having a pilot program for the lights at the Center Track as residents have been inquiring about turning the lights on due to the reduced hours of daylight. After a brief discussion, Francesca Pfrommer made the following motion: *“The Recreation Committee moves to approve the Outdoor*

Recreation Area Lighting Policy and pilot the lights at the Center Track between now and January 31, 2021 as determined by the Recreation and Community Programs Department staff.”
Rick DeAngelis seconded the motion. **The Recreation Committee voted 5-0 to approve this motion.**

The November 2020 Recreation & Community Programs Report and the November 2020 Liaison Reports are attached to the meeting minutes.

The next virtual meeting of the Recreation Committee is scheduled to take place on Wednesday, December 16th at 7:00pm through the Zoom platform.

The November 23rd, 2020 meeting of the Recreation Committee adjourned at 7:52pm.

Respectfully submitted,

Peter Coleman
Assistant Director of Recreation

The following documents distributed at the meeting are attached:

- **Path to RECOVERY: Restoration of Services**
- **FY2022-FY2026 Recreation 5-Year Capital Plan Summary Sheet**
- **Community Preservation Plan – Reservation**
- **Outdoor Recreation Area Lighting Policy**
- **November 2020 Recreation & Community Programs Report**
- **November 2020 Liaison Reports**



Town of Lexington
Recreation & Community Programs

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Town of Lexington Athletic Field and Court Use Policy

The Recreation and Community Programs Department (the "Department"), through authority granted by the Town of Lexington ("the Town"), hereby adopts the following policy concerning the use of the Town's athletic fields and courts. Although the Town fields and courts are in the public domain and thus may be used without a permit or reservation on a casual, drop-in basis, a permit or reservation issued by the Department is required for any and all organized use, and in all cases the bearer of such a permit or reservation is granted exclusive use of the field or court as indicated by the permit or reservation. Of note, any regular meeting of a group of individuals is considered organized use under this policy and requires a permit or reservation as described below.

Rules and Regulations for Town of Lexington Athletic Fields and Courts

- Organized and/or regular use of Town fields and courts shall require a permit or reservation issued by the Department;
- Permitting and reservation of fields and courts is dependent on multiple factors including but not limited to availability, scheduled maintenance and/or renovation, field/court conditions, and safety (user and public). *Note: a field or court may not be available for permitting or reservation for any of the aforementioned or other reasons despite appearing to be "open" and available;
- Fields and courts are open from dawn to dusk unless specifically permitted or reserved for use with outdoor lighting;
- Overnight use of fields and courts is prohibited;
- The placement of storage containers or other objects, including portable bathrooms, is prohibited without prior, written approval of the Town;
- The use of drones or similar electronic and/or remote-controlled devices is prohibited without prior, written approval by the Town;

- The use of alcohol, tobacco, and/or controlled substances on fields and courts and in their immediate vicinity is prohibited;
- The hanging of signs, banners, etc. is prohibited without prior, written approval from the Recreation Committee and the Department;
- The driving or parking of vehicles on fields or courts is prohibited;
- The use of foul, vulgar, and/or abusive language is prohibited;
- Discriminatory acts and/or language toward anyone on the basis of race, ethnicity, religion, or gender is prohibited;
- Reallocation or “subletting” of a permitted or reserved field or court by the permit/reservation holder for any reason is prohibited. Permitted or reserved fields or courts that will go unused by the permit/reservation holder should be yielded back to the Department;
- Permitted or reserved fields or courts may not be used for public demonstration;
- Permitted or reserved fields or courts may not be used for fundraising activities including but not limited to no goods may be sold, entry fee charged, or collections taken without the prior, written approval of the Town;
- The permit/reservation holder must provide to the Department written documentation that a CORI background check has been performed as required by Massachusetts General Law on all adults including but not limited to volunteers, staff, and vendors for activities involving children under the age of 18;
- A certificate of insurance must be submitted from the organization/applicant. The general liability coverage must be for a minimum of \$1,000,000 and the Town must be named as additionally insured.
- An associated roster from the organization or league must be submitted to authenticate the residency requirement for their proper tier. A copy of participant’s driver’s license or other form of identification may be required.
- The permit/reservation holder is responsible for ensuring that the field or court is clean and there is no litter or garbage left after use;
- The permit/reservation holder is responsible for any damage to the field or court or the immediate vicinity that occurs during their permitted day/time;
- The permit/reservation holder will honor any field or court closures as made by the Department, DPW, the Department of Health, or any other Department or Board of the Town of Lexington;
- A valid permit/reservation must be in the possession of the user of the permitted field or court at the time of use and must be produced upon request of any official or employee of the Town including but not limited to staff of the, DPW, DPF, or Police Department. Failure to do so may result in expulsion from the field or court, revocation of the permit, or other action as determined necessary by the Town;
- Field or court use by Lexington Public Schools (LPS) athletics or other events take priority and overrides a permit/reservation previously issued by the Department;

- The submission of an application for a permit/reservation for an athletic field or court constitutes agreement by the applicant to read, understand, and comply with all rules and policies of the Town as described herein and elsewhere including but not limited to the Regulations of Parks and Recreation Facilities;
- The individual named on the permit or reservation shall be held ultimately responsible for the actions of all users and for the condition of the field or court. If at any time a dangerous or unsafe condition is found or the conduct of participant(s) is deemed dangerous or inappropriate, the Director of Recreation and Community Programs Department, or their duly appointed representative, reserves the right to immediately discontinue all activities and/or dismiss any participant(s) from the site in the interest of public safety with no further recourse by the permit/reservation holder;
- The Town fields and courts will be closed and their use prohibited if conditions are deemed unsafe for either the users or for public health and safety as determined by this policy or otherwise by the Department, by the Town of Lexington, by the Commonwealth of Massachusetts, or by the federal government.
- Violation of the rules as indicated in this Athletic Field and Court Use Policy or of other Town rules and policies shall be grounds for immediate revocation of the permit/reservation. No refund will be provided, and future applications/reservations may be denied;

Athletic Fields

- The following fields require a field use permit as described herein;
- The Department and/or the Town reserve the right to close athletic fields, including for the weekend, in advance of, during, or after inclement weather or other conditions that are deemed to put participants or the fields at potential risk. Such closures will be communicated to permit holders and posted on the department website in a timely manner;
- The use of athletic fields, turf or natural grass, is prohibited under the following conditions whether the field is officially closed or not:
 - If there is visible standing water on the field;
 - If the ground is soft, water-logged, or releases water when stepped on;
 - If the footing is unstable, slippery or otherwise unsure;
 - If there is visible lightning or within 30 minutes of the last audible thunder;
 - If there is snow covering the field;
- Removal of snow from any field is prohibited;
- Dogs are prohibited from all athletic fields;
- Staking, driving, or otherwise penetrating anything into a synthetic turf field is prohibited;

- Goals or other equipment ancillary to the use of fields may be made available by the Department in which case the permit holder:
 - Assumes all risk for the use of such equipment;
 - Shall be responsible for any loss or damage of such equipment;
 - Shall be responsible for returning such equipment to the designated storage location;
 - Shall be responsible for any damage to fields caused by the use or transport of such equipment;
- Field preparation including but not limited to mowing and lining is not included in the permit fee and may not be conducted by the user without the prior, written approval of the Department and/or DPW;
- Applicants for an athletic field permit must request and complete an application as provided by the Department;
- Permits are issued on a seasonal basis with seasons being defined as Spring (March to June), Summer (June to August), Fall (August to November), and Winter (November to March), subject to change due to weather, field condition, and other variables;
- Seasonal permitting occurs according to the following schedule, subject to change (*Note - it is the responsibility of the applicant to confirm all due dates):

Season	Applications open	Due Date	Processed
Spring	December	January 5th	late February
Summer	March	April 15th	late May
Fall	May	July 2nd	early August
Winter	not typically permitted	n/a	n/a

- Permit applications received after the due date will only be considered if there is unallocated field or court space;
- Permits are issued in one-hour increments unless otherwise indicated;
- The use of lighted fields, where available, carries an additional fee;
- The field usage fees are as follows and must be paid before a valid permit will be issued (unless otherwise communicated by);
- The season start dates indicated on approved permits are approximate only as they are dependent on weather and playable field or court conditions as determined by the Department and/or the DPW;.
- Approval of permits for applications competing for the same field and time will be determined on the basis of the traditional season of the sport per Massachusetts Interscholastic Athletic Association (MIAA) policy, applicant priority tier (described below), and prior permitting history;
- The priority tiering for field use permit applicants is as follows:
 - Tier 1 (Town organizations):
 - Recreation and Community Programs Department

- Lexington Public Schools (LPS), including but not limited to high school athletic event (game or practice), middle school athletic event (game or practice), physical education classes, and other LPS special events
- Tier 2 (Lexington-based with minimum of 95% Lexington resident participants*):
 - Lexington-based organization, e.g., youth sports organizations, whose field or court users will comprise at least 95% Lexington residents
 - Lexington residents seeking permit for a single, one-time event, e.g., birthday party, pick-up game, at which at least 95% of attendees will be Lexington residents
- Tier 3 (Lexington-based with greater than 60% Lexington resident participants*):
 - Lexington-based organization or team that participates in a regional league with Lexington residents comprising at least 60% of official roster, for example MAPLE and Summer District Select
 - Seasonal permit for organized pick-up games, adult leagues, etc. at which at least 60% of participants are Lexington residents
- Tier 4 (Lexington-based with less than 60% Lexington resident participants*):
 - Lexington-based organization (business, private or charter school), league, or team with less than 60% of participants are Lexington residents
- Tier 5
 - Private clinics, camps, tournaments or other special uses shall not be eligible for a permit for athletic field or court use unless sponsored by the Recreation and Community Programs Department, the Lexington Public Schools, or on a case-by-case basis, a recognized Lexington-based organization

*Note: rosters must be submitted and may be verified for Lexington residency

- A credit may be issued at the discretion of the Department if a permit holder cannot use a field due to inclement weather or other conditions provided the permit holder communicates the cancelation in a timely manner including by 3:30 pm on the day of cancelation for lighted fields and on the first business day following a cancelation made outside of regular department office hours;
- The field permit holder is ultimately responsible for any damage caused to a field, including as the result of use under inclement weather or other adverse conditions regardless of official closure or not, and will be held liable for the costs of field repairs as

solely determined by the Recreation and Community Programs Department and/or the Department of Public Works.

Tennis and Pickleball Courts

- The following tennis and pickleball courts require a reservation as described herein:
- Courts are to be used for tennis or pickleball only – all other uses are prohibited, including but not limited to street hockey, roller skating/blading, bicycle riding, and skateboarding;
- Courts may be reserved at www.playlocal.com;
- Courts are available for hourly reservations seven days per week from 8:00 am to 8:00 pm (8:00 am to 9:00 pm for four lighted courts at the Gallagher Courts);
- A court may be reserved for a maximum of one hour per person per day;
- Court reservations may be made up to two weeks in advance;
- Court reservations must be made at least one hour prior to use;
- Court reservation fees;
- Court reservation fees may be refunded. To submit a refund request, please contact PlayLocal at support@playlocal.com within a day of the scheduled reservation.
- The use of Town courts for the scheduling of, coordinating of, or provision of paid, private lessons of any kind is prohibited.

Basketball Courts

- Courts are to be used for basketball only – all other uses are prohibited, including but not limited to street hockey, roller skating/blading, bicycle riding, and skateboarding;
- Basketball courts are available for reservation seven days per week from 8:00 am to dusk (or 9:30 pm for two lighted courts);
- Courts must be reserved two days prior to use;
- Reservation of the courts for tournaments or other large events may, at the discretion of the Recreation and Community Programs Department, require hiring the Lexington Police Department for a police detail during the event and hiring the Department of Public Works for clean-up after the event;
- Court reservation fees will follow the same fee as the athletic playing field as listed on the fee schedule.
- In the event of inclement weather and/or court closure, the reservation will be rescheduled, or a credit given.

Definitions:

- Town of Lexington – The Town
- Recreation and Community Programs Department – The Department
- Single Use Permit Requests: for a one time pre-reserved use of an Outdoor Recreation Facility and will be on a first-come basis. Tier categories and fees apply to single use requests
- Reoccurring Permit Request: Pre-Scheduled, on or in a series of same or different times, days, weeks or months and or participation within a particular season/timeframe
- Organized: Group of people who have formally chosen to come together
- Leagues: A Lexington-based league must consist of a minimum of 4 teams to be classified as a league. The Tiers shall be referenced for non-Lexington based leagues
- MIAA: Massachusetts Interscholastic Athletic Association
- LBO: Lexington Based Organization
- DPW: Department of Public Works
- DPF: Department of Public Facilities
- LPS: Lexington Public Schools
- CORI: Criminal Offender Record Inquiry

Amended 12/18/09; Updated 2/17/14, 12/12/19, 12/13/19;
Recreation Committee Voted 10/13/20

Conservation Capital Planning Priorities FY22-FY26

FY 22

- 7 Year Open Space and Recreation Plan Update (FY 22 CPA Request - See Attached CIP Project Form)
- Complete FY 20 and FY 21 CPA Projects
 - Daisy Wilson Meadow (FY 21 CPA \$)
 - Parker Meadow Construction (FY 21 CPA \$)
 - Willards Woods ADA design and engineering (FY 20 CPA)
 - Wright Farm Site Access and Parking Conceptual Planning (FY 21)

FY23

- West Farm Meadow Preservation (FY 23 CPA Request - See attached CIP Project form)
- Willard's Woods Land Management Site and Trail Improvements (FY 23 CPA Request- See attached CIP Project Form)

FY24

- Wright Farm Placeholder (FY 24 CPA Request)
- Cotton Farm/Community Center Connector Eastern Universal Accessible Trail Segment Resource Area Delineation and Topographical Survey
- Willards Woods Meadow Preservation (Complete per FY 18 CPA \$ in conjunction with completion of Land Management Site and Trail Improvements)

FY25

- Cotton Farm/Community Center Connector Eastern Universal Accessible Trail Segment design and engineering (FY 25 CPA or Potential Environmental Bond Bill \$)
- Idylwilde Meadow Preservation (FY 25 CPA Request)

FY 26

- Cotton Farm/Community Center Connector Eastern Universal Accessible Trail Segment Construction (FY 26 CPA Request or Potential Environmental Bond Bill \$)

Other Conservation/GCG Trail and/or Boardwalk Development Non-capital Projects:

1. Lower Vine Brook Trail from Utica Street entrance
2. Meagherville Muddy Angle Boardwalk
3. Cataldo Reservation Boardwalk
4. Bowman School wet and muddy trailhead entrance to Dunback Meadow

Other Conservation Non-Capital Projects:

Willard's Woods Wayfinding Signage
Dunback Meadow Old Garden Site Restoration



Department of Public Facilities

FY2022-26 Capital Project Summary

ID#	Project Name	FY2022	FY2023	FY2024	FY2025	FY2026	Funding Source
DPF-22-1	Lexington Police Station Rebuild	\$ —	\$25,651,792	\$ —	\$ —	\$ —	Bonding, State Aid
DPF-22-2	LHS Feasibility Study	\$ 1,825,000	\$ —	\$ —	TBD	\$ —	Cash Capital, Bonding, State Aid
DPF-22-3	LHS Science Classroom Space Mining	\$ —	\$ 200,000	\$ —	\$ —	\$ —	Cash Capital, Bonding
DPF-22-4	Center Recreation Complex Bathrooms & Maintenance Building Renovation	\$ 915,000	\$ —	\$ —	\$ —	\$ —	Cash Capital, Bonding
DPF-22-5	Space Needs for School Year 2021-22 Placeholder	\$ 600,000	\$ —	\$ —	\$ —	\$ —	Cash Capital, Bonding
DPF-22-6	HVAC improvements to meet ACH Placeholder	\$ 900,000	\$ —	\$ —	\$ —	\$ —	Cash Capital, Bonding
Total Facilities Capital Projects		\$ 4,240,000	\$25,851,792	\$ —	\$ —	\$ —	



Town of Lexington - FY2022-26 Capital Improvement Project

Project Name: Center Recreation Complex Bathrooms & Maintenance Building Renovation **Date:** 9/4/19

Project ID: DPF-22-4 **Department:** Department of Public Facilities **Revised:** 10/9/20

Submitted by: Melissa Battite/Mike Cronin **Phone:** (781) 698-4801 **Email:** mbattite@lexingtonma.gov

Description of Project:

The Recreation Committee is requesting \$915,000 in FY2022 for the construction phase of the renovation of the Center Recreation Complex bathrooms and DPW maintenance building, which is located on Park Drive. A minor renovation of the bathrooms was completed in 2011. Due to the extensive amount of use that the bathrooms receive and the poor condition that they are currently in, the building is in need of a complete renovation. The project will include renovating the men's and women's bathrooms, repairs to the plumbing system and installation of all new fixtures (toilets, sinks, drinking fountain), installation of new and improved lighting, and replacement of the existing roof as well as improvements to the maintenance building. DPW stores equipment and supplies in the building so staff are able to maintain the various athletic fields and facilities located at the Center Recreation Complex. This section of the building is beyond its useful life and the renovation will drastically improve the current conditions.

Funding for the design and engineering costs was appropriated in FY2021. The design and engineering phase will provide the Town with a detailed list of recommended upgrades and repairs needed, thus allowing the Town to plan and budget the upgrades and repairs in a responsible, effective manner.

Justification/Benefit:

The Center Recreation Complex is the crown jewel of the Town's Recreation infrastructure. The complex consists of two senior baseball fields, one softball field, one Little League field, a football stadium, one multi-purpose field, a track, the Gallagher Tennis Courts, the Center Playground, a skate park, two basketball courts, and the Irving H. Mabee Town Pool Complex. The complex is heavily used during the spring, summer, and fall. It serves as a home for the Lexington High School baseball, cross country, football, soccer, softball, tennis, and track teams. The complex also hosts many Recreation and Community Programs Department-sponsored camps and clinics during the summer months and is used by multiple Lexington-based youth sports organizations (Lexington United Soccer Club, Lexington Little League, Lexington Babe Ruth, and Lexington-Bedford Hanscom Pop Warner Football). Each year, the athletic fields are permitted for over 13,000 hours of use, which represents more than 25% of the total hours permitted by the department and the tennis courts are permitted for approximately 4,500 hours of use (excluding school use).

While facilities at the complex such as the Town Pool Complex and the Center Track and Field have received upgrades and improvements in recent years, the bathrooms have not received significant upgrades in many years and the conditions reflect that. In Spring 2019, considerable plumbing repairs were needed which resulted in the bathrooms being closed for 3-4 weeks. Given the extensive use that the complex receives in the spring, this was a major inconvenience. Additionally, the department has received complaints about the lack of exterior lighting at the building and how it presents a safety concern for users as well as the overall poor conditions of the facility. Between the current functionality (or lack thereof) of the bathrooms and the safety concerns that presently exist, it is our belief that this renovation needs to be completed now to ensure that the Center Recreation Complex continues to be welcoming to the Lexington community.

Impact if Not Completed:

If immediate needs are not identified and addressed, the condition of the bathrooms at the Center Recreation Complex will continue to deteriorate, which could reduce the number of sports organizations, community members, and tennis players that use the complex, thus decreasing revenues.

Timeframe:

2020-2022

Replacement Frequency:

20 years

Basis for Cost Projections: Cost estimate provided in August 2019 based on similar projects.**Stakeholders:** Residents, Lexington Public Schools, Youth and Adult Leagues, Recreation & Community Programs, DPW, Non-Residents.**Operating Budget Impact:** Maintenance and repairs to the bathrooms has become an annual occurrence which impacts the operating budget.**Funding Source:** Cash Capital, Bonding**Prior Authorizations:**

Town Meeting	Description	Authorized	Expended*	Encumbered*	Remaining*	Returned
2020/16B	Center Recreation Complex Bathroom Design	\$ 100,000	\$ —	\$ —	\$ 100,000	\$ —
	Totals	\$ 100,000	\$ —	\$ —	\$ 100,000	\$ —

Data current as of October 2, 2020.*Funding Request:**

	FY2022	FY2023	FY2024	FY2025	FY2026
Site Acquisition					
Design/Engineer					
Project Management	\$ 20,000				
Construction	\$ 835,000				
Equipment					
Contingency	\$ 60,000				
Totals	\$ 915,000	\$ —	\$ —	\$ —	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Recreation & Community Programs FY2022-26 Capital Summary

ID#	Program Name	FY2022	FY2023	FY2024	FY2025	FY2026	Funding Source
6201	Pine Meadows Improvements	\$ 25,000	\$ 65,000	\$ —	\$ 100,000	\$ —	Recreation
6203	Pine Meadows Equipment	\$ 62,000	\$ —	\$ 95,000	\$ —	\$ 75,000	Recreation
Total Recreation Enterprise Capital Programs		\$ 87,000	\$ 65,000	\$ 95,000	\$ 100,000	\$ 75,000	

ID#	Project Name	FY2022	FY2023	FY2024	FY2025	FY2026	Funding Source
Rec-22-1	Pine Meadows Clubhouse Renovation	\$ 110,000	\$ —	\$ —	\$ —	\$ 1,435,000	Cash Capital, Bonding
Rec-22-2	Lincoln Park Field Improvements	\$ —	\$ —	\$ —	\$ 1,200,000	\$ 1,248,000	Cash Capital, Bonding, CPA, Private, Other
Rec-22-3	Community Center Campus Expansion	\$ —	\$ 305,000	\$ 265,700	\$29,700,000	\$ —	Cash Capital, Bonding, CPA, Excluded Debt, Private, Other
Rec-22-4	Town Pool Hot Water Heater Replacement	\$ —	\$ 26,000	\$ —	\$ —	\$ —	Cash Capital
Total Recreation Capital Projects		\$ 110,000	\$ 331,000	\$ 265,700	\$30,900,000	\$ 2,683,000	

ID#	CPA Project Name	FY2022	FY2023	FY2024	FY2025	FY2026	Funding Source
Rec-CPA-1	Park and Playground Improvements	\$ 170,000	\$ 125,000	\$ 95,000	\$ 750,000	\$ 750,000	CPA
Rec-CPA-2	Park Improvements - Athletic Fields	\$ 155,000	\$ 210,000	\$ 220,000	\$ 480,000	\$ —	CPA
Rec-CPA-3	Park Improvements - Hard Court Resurfacing	\$ —	\$ 1,950,000	\$ —	\$ —	\$ —	CPA
Rec-CPA-4	Outdoor Pickleball Court Construction	\$ —	\$ —	\$ —	\$ —	\$ —	Request Removed
Rec-CPA-5	Cricket Field Construction	\$ —	\$ —	\$ —	\$ —	\$ 200,000	CPA
Rec-CPA-6	Community Center Mansion Sidewalk & Patio	\$ —	\$ —	\$ —	\$ —	\$ —	CPA
Rec-22-2	Lincoln Park Field Improvements	\$ —	\$ —	\$ —	\$ 425,000	\$ 442,000	Cash Capital, Bonding, CPA, Private, Other
Total Recreation CPA Projects		\$ 325,000	\$ 2,285,000	\$ 315,000	\$ 1,655,000	\$ 1,392,000	

Town of Lexington, Massachusetts



Fiscal Year 2022

Recreation & Community Programs Enterprise Capital Program Submission



Recreation & Community Programs
FY2022-26 Enterprise Capital Program Summary

ID#	Program Name	FY2022	FY2023	FY2024	FY2025	FY2026	Funding Source
6201	Pine Meadows Improvements	\$ 25,000	\$ 65,000	\$ —	\$ 100,000	\$ —	Recreation
6203	Pine Meadows Equipment	\$ 62,000	\$ —	\$ 95,000	\$ —	\$ 75,000	Recreation
Total Recreation Enterprise Capital Programs		\$ 87,000	\$ 65,000	\$ 95,000	\$ 100,000	\$ 75,000	



Town of Lexington - FY2022-26 Capital Program Investment

Program Name: Pine Meadows Improvements

Date: 8/30/05

Program ID: 6201 **Department:** Recreation & Community Programs

Revised: 10/9/20

Submitted by: Melissa Battite

Phone: (781) 698-4801

Email: mbattite@lexingtonma.gov

Description of Capital Program:

In FY2022, the Recreation Committee requests \$25,000 from the Recreation Enterprise Fund for the design and engineering costs associated with the drainage improvement project on the 1st and 2nd fairways, which is scheduled to be completed in FY2025. The design and engineering work will ensure that the department has an accurate cost estimate for when the construction phase is implemented in FY2025.

Goals of Capital Program:

Pine Meadows is a valuable open space and recreational resource for the Town of Lexington. It is used year round by residents to play golf, cross-country ski, sled and walk. Improvements are necessary to provide quality playing conditions. This will ensure an enjoyable golfing experience resulting in more play and revenue for the Town.

Impact if Not Maintained:

The drainage along the 1st and 2nd fairways continues to deteriorate. This has been identified through bi-annual inspections with the United States Golf Association (USGA) and was first cited back in 2011.

If the drainage improvement project is not undertaken, the conditions will worsen, which could result in a reduced number of rounds played, and will continue to decrease the ability to maintain these areas. Significant costs have been incurred in the past attempting to minimize the issue and correct the problems.

Major Spending over Past 5 Years:

The green on the 4th hole was reconstructed in FY2017. In FY2020, the bunkers on the 6th and 7th green were reconstructed, the bunker on the 5th hole was converted to a grass hollow, the forward tee on the 6th hole was rebuilt, drainage work on the 7th hole was completed, the cart paths on the 1st hole by the green to the 2nd tee and from the parking lot to the 5th tee were reconstructed, the cart path by the 4th green was relocated and the cart path on the 6th and 7th holes were repaired and extended. A total of \$140,000 was appropriated for both of these projects.

Work Currently Underway:

Two proposed FY21 capital improvement projects at Pine Meadows were indefinitely postponed due to the diminished retained earnings balance in the Recreation Enterprise Fund as a result COVID-19 pandemic.

Planned Spending for Next 5 Years:

FY2023: \$65,000 - Install new fairway bunkers on the 2nd and 7th holes, install a greenside bunker at the 8th hole, reconstruct the bunker on the 9th green and expand the tee at the 9th hole, and reconstruct the middle tee on the 8th hole.

FY2025: \$100,000 - Complete the drainage improvements on the 1st and 2nd fairways. The design and engineering phase of this project will be completed in FY2022.

Basis for Cost Projections:

The cost is based on an estimate provided by a golf course architect in August 2020.

Stakeholders: Residents, Non-Residents, DPW, Recreation & Community Programs, Lexington High Golf Team, Minuteman High School, and the Conservation Commission

Operating Budget Impact:

A reduction in revenue if the fairways, greens, and tee boxes are not playable.

Funding Source: Recreation

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2016/9	\$ 65,000	\$ 64,677	\$ —	\$ —	\$ 323
2019/15A	\$ 75,000	\$ 69,859	\$ —	\$ —	\$ 5,141
Totals	\$ 140,000	\$ 134,536	\$ —	\$ —	\$ 5,464

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Design/Engineer	\$ 25,000	\$ 5,000		\$ 10,000	
Construction		\$ 55,000		\$ 80,000	
Equipment					
Contingency		\$ 5,000		\$ 10,000	
Totals	\$ 25,000	\$ 65,000	\$ —	\$ 100,000	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2022-26 Capital Program Investment

Program Name: Pine Meadows Equipment

Date: 8/08/11

Program ID: 6203 **Department:** Recreation & Community Programs

Revised: 10/9/20

Submitted by: Melissa Battite

Phone: (781) 698-4801

Email: mbattite@lexingtonma.gov

Description of Capital Program:

The Recreation Committee requests \$62,000 in FY2022 from the Recreation Enterprise Fund to purchase a Toro Fairway mower replacing the 2012 Jacobson fairway mower. The life expectancy of a fairway mower is 10 years.

Goals of Capital Program:

The past and future success at Pine Meadows can be attributed to the ongoing investment in golf course infrastructure and equipment to maintain the 88 acres of property. Sufficient equipment is needed to properly maintain the golf course on a daily basis and also to provide superior playing conditions on a consistent basis throughout the year. The fairway is the section of the course where golfers spend the majority of their time and they are mowed regularly throughout the golf season. The new mower will replace an existing mower that was acquired in 2012. The new mower has improved technology and specifications that will improve the quality of cut compared to the mower currently in use.

Each day, the course is open for play from dawn to dusk. The golf course is staffed so that the greens, tees, and fairways can be cut with minimal disruption of play while providing outstanding playing conditions. The quality of cut and height of cut from mowers ensures that golfers will be able to quickly locate their ball and be able to hit a satisfactory shot resulting in an improved pace of play. An improved pace of play and superior playing conditions ensures an enjoyable golfing experience resulting in more play and revenue to the Town.

The overall aesthetic quality of a golf course is very important to its ultimate financial success. The good maintenance of a golf course requires equipment that operates efficiently, effectively, and safely and the new fairway mower will help maintain the quality of the turf.

Impact if Not Maintained:

If the turf and fairways are not maintained properly, it will affect the quality of play and the Town will lose customers, thus reducing revenue. In addition to the financial loss, employee safety issues arise if machinery is operated beyond its reasonable life span.

Major Spending over Past 5 Years:

In FY2018, a new Toro Triplex mower for the greens and an Excel Hustler Trim mower were purchased. In FY2019, a new Toro Triplex mower for the tees and fringe, a Smithco Super Bunker Rake, and a Lely Spreader were purchased. A total of \$115,000 was appropriated for this new equipment.

Work Currently Underway:

Two proposed FY21 capital improvement projects at Pine Meadows were indefinitely postponed due to the diminished retained earnings balance in the Recreation Enterprise Fund as a result COVID-19 pandemic.

Planned Spending for Next 5 Years:

FY2024: \$95,000 - Purchase a new Turfco Top Dresser replacing the 2001 Turfco Top Dresser and a Toro Groundsmaster 4500D Rough Mower replacing a 2015 Toro Groundsmaster 4500D Rough Mower. The life expectancy of a top dresser is 15 years and 8 years for a rough mower.

FY2026: \$75,000 - Purchase a new Toro Triplex greens mower replacing the 2009 Jacobsen mower, a buffalo blower replacing the 2007 buffalo blower, and a Toro Workman utility vehicle replacing the 2006 Toro Workman

utility vehicle. The life expectancies of a greens mower and buffalo blower are both 10 years and 13 years for a utility vehicle.

Basis for Cost Projections:

August 2020 cost estimate.

Stakeholders: Residents, Non-Resident Golfers, Recreation & Community Programs, Lexington Public Schools Golf Team, Minuteman Tech High School Golf Team

Operating Budget Impact:

Reduce repair costs.

Funding Source: Recreation

Prior Authorizations:

Town Meeting	Authorized	Expended	Encumbered	Remaining	Returned
2017/11	\$ 55,000	\$ 51,812	\$ —	\$ —	\$ 3,188
2018/15	\$ 60,000	\$ 60,000	\$ —	\$ —	\$ —
2020	IP'd	\$ —	\$ —	\$ —	\$ —
Totals	\$ 115,000	\$ 111,812	\$ —	\$ —	\$ 3,188

**Data current as of October 2, 2020.*

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Design/Engineer					
Construction					
Equipment	\$ 62,000		\$ 95,000		\$ 75,000
Contingency					
Totals	\$ 62,000	\$ —	\$ 95,000	\$ —	\$ 75,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —

Town of Lexington, Massachusetts



Fiscal Year 2022

Recreation & Community Programs Capital Project Submissions



Recreation & Community Programs FY2022-26 Capital Project Summary

ID#	Project Name	FY2022	FY2023	FY2024	FY2025	FY2026	Funding Source
Rec-22-1	Pine Meadows Clubhouse Renovation	\$ 110,000	\$ —	\$ —	\$ —	\$ 1,435,000	Cash Capital, Bonding
Rec-22-2	Lincoln Park Field Improvements	\$ —	\$ —	\$ —	\$ 1,200,000	\$ 1,248,000	Cash Capital, Bonding, CPA, Private, Other
Rec-22-3	Community Center Campus Expansion	\$ —	\$ 305,000	\$ 265,700	\$29,700,000	\$ —	Cash Capital, Bonding, CPA, Excluded Debt, Private, Other
Rec-22-4	Town Pool Hot Water Heater Replacement	\$ —	\$ 26,000	\$ —	\$ —	\$ —	Cash Capital
Total Recreation Capital Projects		\$ 110,000	\$ 331,000	\$ 265,700	\$30,900,000	\$ 2,683,000	



Town of Lexington - FY2022-26 Capital Improvement Project

Project Name: Pine Meadows Clubhouse Renovation

Date: 8/15/17

Project ID: Rec-22-1 **Department:** Recreation & Community Programs

Revised: 10/9/20

Submitted by: Melissa Battite

Phone: (781) 698-4801

Email: mbattite@lexingtonma.gov

Description of Project:

The Recreation Committee is requesting \$110,000 in FY2022 for the design and engineering costs associated with a renovation of the clubhouse at the Pine Meadows Golf Club. This request was initially submitted in FY2021, but was indefinitely postponed as a result of the COVID-19 pandemic.

The clubhouse was constructed prior to the Town's acquisition of the course in 1988 and due to its current condition, the building is in need of a complete renovation. The project will include renovating the men's and women's bathrooms as well as the main concourse area, repairs to the plumbing system and installation of all new fixtures (toilets, sinks, drinking fountain), new windows, and replacement of the existing roof. Additionally, in its current condition, the clubhouse is not ADA-compliant. This project will address the accessibility issues in the clubhouse that were cited in the 2017 ADA Compliance Study, which was identified as the #2 priority by the Commission on Disability. Going forward, Pine Meadows will become compliant with ADA and a facility that is welcoming to people of all ages and abilities. The Pine Meadows Golf Club is a crown jewel of the Town's Recreation infrastructure and this renovation will support the continued, successful operation of the course for the next generation.

Following the design and engineering phase for this project, construction is scheduled to take place in FY2026.

Justification/Benefit:

The Pine Meadows Golf Club is a recreation facility that is open during the spring, summer, and fall. The course averages approximately 33,000-35,000 rounds played each year and generates approximately \$800,000 in revenue each season. While the facility continues to operate safely, the clubhouse was built prior to the Town's acquisition of the golf course in 1988 and no significant renovations have taken place over the past 30 years and is currently not in compliance with ADA. The design and engineering phase will provide the Town with a detailed list of recommended upgrades and repairs needed, thus allowing the Town to plan and budget the upgrades and repairs effectively and responsibly.

Impact if Not Completed:

If immediate needs are not identified and addressed, the condition of the Pine Meadows clubhouse will continue to deteriorate, which will impact the Town's ability to attract golfers of all ages and abilities in addition to decreased revenues.

Timeframe:

2021-2026

Replacement Frequency:

30 years

Basis for Cost Projections: Cost estimate provided in October 2020 based on similar projects. Annual inflation of 4% has been added to the construction phase of the project.

Stakeholders: Residents, Non-Residents, Recreation & Community Programs, DPW, Lexington Public Schools

Operating Budget Impact: Maintenance and repairs to the clubhouse has become an annual occurrence which impacts the operating budget.

Funding Source: Cash Capital, Bonding

Prior Authorizations: None.

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Site Acquisition					
Design/Engineer	\$ 110,000				
Project Management				\$ 25,000	
Construction				\$ 1,310,000	
Equipment					
Contingency				\$ 100,000	
Totals	\$ 110,000	\$ —	\$ —	\$ —	\$ 1,435,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2022-26 Capital Improvement Project

Project Name: Lincoln Park Field Improvements

Date: 8/28/19

Project ID: Rec-22-2 **Department:** Recreation & Community Programs

Revised: 10/9/20

Submitted by: Chris Filadoro

Phone: (781) 274-8355

Email: cfiladoro@lexingtonma.gov

Description of Project:

The Recreation Committee requests \$1,200,000 in FY2025 to replace the synthetic turf field at Lincoln #1 and work in the vicinity of the field (signage) and \$1,248,000 in FY2026 to replace the synthetic turf field at Lincoln #2 and work in the vicinity of the field (signage). The Lincoln Park fields see excessive use and timely replacement is critical to provide safe and playable fields for youth and adult sports organizations, the community at large, and the Lexington Public Schools. The requests in FY2025 and FY2026 represent the first two phases of a three-phase capital improvement program to address safety and playability at Lincoln Park. The turf replacement at Lincoln #3 is scheduled for FY2027.

The synthetic turf field at Lincoln #1 and #2 will be removed, partially recycled, and replaced with a similar synthetic turf and infill to provide a safer and more uniform surface. The pad underneath the synthetic turf will also need to be completely replaced. The drainage will be inspected and repaired (if necessary) and the subsurface will be laser-graded prior to the synthetic turf installation. The project also includes replacement of the wooden anchors and edging around the perimeter of the field and rehabilitation of the walkways and guardrails at the site.

In 2003, Lincoln Park was renovated to include the installation of three synthetic turf fields. The synthetic turf at Lincoln #1 and #2 was last replaced in 2015 and included a 10-year warranty. The turf at both fields will need to be replaced based on the life expectancies of the fields and due to the excessive amount of use that the fields receive.

Justification/Benefit:

Lincoln Park was reconstructed back in 2003 and the synthetic turf playing fields have been a valuable asset to the community. Safety for all participants is a top priority and maintaining and improving upon the safety of the fields is a major benefit to all users. The Town of Lexington athletic fields are heavily used by the community and the synthetic turf allows for increased use during most weather conditions without damage to the turf.

Impact if Not Completed:

The impact of not approving this request will be a continuing deterioration of the synthetic fields which may lead to an unsafe playing surface and game cancellations and the facility closing. This would impact the Lexington Public Schools, youth and adult leagues, and residents.

Timeframe:

2024-2027

Replacement Frequency:

10 years

Basis for Cost Projections: Cost projections are based on similar past projects and information provided by vendors and architects in September 2020. The synthetic turf, pad, and infill are not part of the CPA request.

Stakeholders: Residents, Non-Residents, Lexington Public Schools, Youth and Adult Organizations, DPW, Recreation & Community Programs

Operating Budget Impact: DPW staff hours, equipment, and materials costs should decrease with improved field conditions that will require routine maintenance and not emergency repairs.

Funding Source: Cash Capital, Bonding, CPA, Private, Other

Prior Authorizations:

Town Meeting	Description	Authorized	Expended	Returned
2013/8H	Lincoln Park Field Improvements	\$ 565,000	\$ 564,999	\$ 1
2014/8H	Lincoln Park Field Improvements	\$ 620,000	\$ 616,521	\$ 3,479
2015/8M	Lincoln Park Field Improvements	\$ 650,000	\$ 649,968	\$ 32
	Totals	\$ 1,835,000	\$ 1,831,488	\$ 3,512

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Site Acquisition					
Design/Engineer				\$ 75,000	\$ 75,000
Project Management					
Construction				\$ 1,025,000	\$ 1,073,000
Equipment					
Contingency				\$ 100,000	\$ 100,000
Totals	\$ —	\$ —	\$ —	\$ 1,200,000	\$ 1,248,000
CPA Amount	\$ —	\$ —	\$ —	\$ 425,000	\$ 442,000



Town of Lexington - FY2022-26 Capital Improvement Project

Project Name: Community Center Campus Expansion

Date: 8/15/17

Project ID: Rec-22-3 **Department:** Recreation & Community Programs

Revised: 10/7/20

Submitted by: Melissa Battite

Phone: (781) 698-4801

Email: mbattite@lexingtonma.gov

Description of Project:

The Recreation Committee is requesting \$305,000 in FY2023 for the schematic design associated with the expansion of the Lexington Community Center campus. This is the first phase of a proposed three-phased project. The Community Center opened its doors to the public on July 6, 2015 and during the first three years of operation, the response from the community has exceeded expectations as approximately 8,000-10,000 people come to the Community Center each month. With the support for and interest in the Community Center being so favorable, the current level of programming is at capacity for many of the service areas. The Town's acquisition of the Pelham Road property presented a unique opportunity to implement the Phase II expansion, which was initially planned for 5-10 years after the Community Center opening. The schematic design phase will utilize the campus site plans that DiNisco Design prepared in 2017-2018. The expansion will enable the Department to increase the current recreational program offerings and build on the strong foundation that has been established at the Community Center.

The schematic design phase will determine the most appropriate location for the Community Center expansion and will identify the various features and amenities to be incorporated into the expansion. The findings of the Recreation Community Needs Assessment clearly demonstrate that there is need for more publicly accessible and multifunctional indoor recreation space and the schematic design will help determine which services and facilities are included in the expansion. This may include (but is not limited to) such features as a regulation-size gymnasium, fitness/wellness areas, large multi-purpose program rooms, and locker rooms. The use of these amenities would provide the ability to offer programs and services during school time hours. Currently, the department is limited by the public school calendar and hours. This unique opportunity allows the Town to be prepared for the changing demographics in a way that thoughtfully anticipates the needs of the community. With this expansion, the Community Center will be able to offer dynamic, versatile recreational programming for people of all ages and abilities.

Justification/Benefit:

The Community Center is a heavily used recreation facility throughout the year as it averages approximately 8,000-10,000 people each month. Completing the expansion will allow for the further development, expansion, and refinement of the program offerings and will help ensure that the department has a positive influence on the preschool, youth, teenage, adult, and senior populations of Lexington for many years to come.

Impact if Not Completed:

Program offerings on weekdays during the school year will be limited as the department does not have access to school gymnasiums and cafeterias during this time. Additionally, programs at the Community Center that are currently at capacity will not have the ability to expand to allow more participants into the program.

Timeframe:

Following the schematic design phase of this project, the second phase (design development and construction estimate) is scheduled for FY2024 and the third phase (bid documents, construction administration, and construction) is scheduled for FY2025.

Replacement Frequency:

30 years

Basis for Cost Projections: Cost projections provided in August 2017 based on similar projects. Annual inflation of 4% has been added to each of the three phases.

Stakeholders: Residents, Non-Residents, Recreation & Community Programs, Human Services, Council on Aging, Youth and Adult Sports Organizations, Lexington Public Schools

Operating Budget Impact: Once the Community Center campus expansion is completed, additional staff will be needed to monitor and supervise participants and the building. This will lead to an increase in the Department's regular and/or seasonal wages.

Funding Source: Cash Capital, Bonding, CPA, Excluded Debt, Private, Other

Prior Authorizations: None.

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Site Acquisition					
Design/Engineer		\$ 305,000	\$ 265,700		
Project Management					
Construction				\$ 27,000,000	
Equipment					
Contingency				\$ 2,700,000	
Totals	\$ —	\$ 305,000	\$ 265,700	\$ 29,700,000	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2022-26 Capital Improvement Project

Project Name: Town Pool Hot Water Heater Replacement

Date: 10/5/20

Project ID: Rec-22-4 **Department:** Recreation & Community Programs

Revised: 10/9/20

Submitted by: Peter Coleman

Phone: (781) 698-4803

Email: pcoleman@lexingtonma.gov

Description of Project:

The Recreation Committee requests \$26,000 in FY2023 to replace the hot water heater at the Irving H. Mabee Town Pool Complex. This request includes materials and labor costs associated with the plumbing and electrical work that will be required to dispose of the existing hot water heater and install a new hot water heater at the facility.

Justification/Benefit:

The Irving H. Mabee Town Pool Complex is a popular and highly utilized recreation facility during the summer. While the facility continues to operate safely, the current hot water heater was installed back in 2013 and it has a life cycle of 10 years. The hot water heater provides warm water to the sinks and showers in the women's and men's locker rooms and the family bathroom as well as to the outdoor showers on the pool deck. Providing hot water to these areas is a requirement of the Massachusetts Department of Public Health code for public swimming pools, so the hot water heater must be replaced to ensure successful operation of the facility moving forward.

Impact if Not Completed:

If the hot water heater is not replaced and it fails during the summer, the Town Pool may be closed for an extended period of time during the peak season, which would negatively impact pool users and significantly decrease revenue.

Timeframe:

Fall 2022

Replacement Frequency:

10 years

Basis for Cost Projections: Cost projections are based on similar past projects and a cost estimate was provided by the Facilities Department in September 2020.

Stakeholders: Residents, Non-Residents, Recreation & Community Programs, DPW, Facilities Department, Health Department, Lexington Public Schools

Operating Budget Impact: Failure to replace the hot water heater will result in higher repair costs to keep the current unit operational.

Funding Source: Cash Capital

Prior Authorizations: None.

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Site Acquisition					
Design/Engineer					
Project Management					
Construction		\$ 5,000			
Equipment		\$ 18,000			
Contingency		\$ 3,000			
Totals	\$ —	\$ 26,000	\$ —	\$ —	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —

Town of Lexington, Massachusetts



Fiscal Year 2022

Recreation & Community Programs CPA Project Submissions



Recreation & Community Programs FY2022-26 CPA Project Summary

ID#	CPA Project Name	FY2022	FY2023	FY2024	FY2025	FY2026	Funding Source
Rec-CPA-1	Park and Playground Improvements	\$ 170,000	\$ 125,000	\$ 95,000	\$ 750,000	\$ 750,000	CPA
Rec-CPA-2	Park Improvements - Athletic Fields	\$ 155,000	\$ 210,000	\$ 220,000	\$ 480,000	\$ —	CPA
Rec-CPA-3	Park Improvements - Hard Court Resurfacing	\$ —	\$ 1,950,000	\$ —	\$ —	\$ —	CPA
Rec-CPA-4	Outdoor Pickleball Court Construction	\$ —	\$ —	\$ —	\$ —	\$ —	Request Removed
Rec-CPA-5	Cricket Field Construction	\$ —	\$ —	\$ —	\$ —	\$ 200,000	CPA
Rec-CPA-6	Community Center Mansion Sidewalk & Patio	\$ —	\$ —	\$ —	\$ —	\$ —	CPA
Rec-CPA-7	New Recreation CPA Project - EDIT ME!!!	\$ —	\$ —	\$ —	\$ —	\$ —	CPA
Rec-22-2	Lincoln Park Field Improvements	\$ —	\$ —	\$ —	\$ 425,000	\$ 442,000	Cash Capital, Bonding, CPA, Private, Other
Total Recreation CPA Projects		\$ 325,000	\$ 2,285,000	\$ 315,000	\$ 1,655,000	\$ 1,392,000	



Town of Lexington - FY2022-26 CPA Project

Program Name: Park and Playground Improvements

Date: 8/30/05

Program ID: Rec-CPA-1 **Department:** Recreation & Community Programs

Revised: 10/9/20

Submitted by: Peter Coleman

Phone: (781) 698-4803

Email: pcoleman@lexingtonma.gov

Description of Capital Program:

The Recreation Committee requests \$170,000 in FY2022 to update and replace the playground equipment and safety surfacing, install fencing around the playground, signage, park benches, trash receptacle, and a bike rack at the neighborhood park on South Rindge Avenue. Additionally, based on the recommendations in the 2017 ADA Compliance Study, the walkway leading to the playground will also be renovated to meet the minimum width regulations and have a running slope of less than 5% and an accessible path leading to the Arlington Reservoir Trail and a connection to the basketball courts will also be installed.

Goals of Capital Program:

Through the Community Needs Assessment, the playgrounds have been classified as either neighborhood or community parks and they are used frequently by the children of Lexington. The existing play equipment at the various parks is outdated and needs to be replaced. The playground equipment at Rindge Park was last replaced in 2005.

The proposed playground improvements will renovate and rehabilitate existing safety surfacing and equipment so that all sites will be in compliance with the Consumer Product Safety Commission (CPSC), American Society for Testing and Materials (ASTM) and the American with Disabilities Act (ADA).

Impact if Not Maintained:

Based on the playground audits and the site assessments from the Community Needs Assessment, both completed in 2020, the current playground equipment, use zones, and surfacing do not comply with CPSC, ASTM or ADA standards. As the equipment continues to age and deteriorate, more frequent inspections, repairs and equipment removal will be needed to ensure that the users are safe. This is neither cost effective nor efficient.

Major Spending over Past 5 Years:

In FY2016, the playground equipment and safety surfacing at Marvin Park was replaced. In FY2017, the safety fencing at the Center Recreation Complex along Worthen Road and at Muzzey Field was replaced. In FY2018, new swings were installed at Munroe Park, Franklin Park, and at the Center Recreation Complex. A total of \$203,000 was appropriated for these three projects.

Work Currently Underway:

Funding was appropriated in FY2021 (\$95,000) to update and replace the playground equipment at Sutherland Park. Additionally, at the recommendation of the ADA Compliance Study, the surfacing tiles at the entrance of the playground are being reset, an accessible route to the dugouts at the baseball field is being created, and an accessible path is being extended from the existing asphalt path to the water fountain near the entrance of the park.

Planned Spending for Next 5 Years:

FY2023: \$125,000 - Update and replace the playground equipment and safety surfacing and install fencing around the playground, signage, park benches, and a bike rack at Kinneens Park (the playground equipment at this neighborhood park was last replaced in 2004).

FY2024: \$95,000 - Update and replace the playground equipment and safety surfacing and install signage and a bike rack at the Justin Street Park (the playground equipment at this neighborhood park was last replaced in 2003). Additionally, based on the recommendations in the ADA Compliance Study, an accessible route will be installed between the accessible parking area and the playground.

FY2025: \$750,000 - Update and replace the playground equipment and rehabilitate the rubber poured-in-place safety surfacing at Lincoln Park. The Lincoln Park Playground is one of two community playgrounds in Lexington. The new playground will provide universal access to all play components and elements so the playground will be welcoming and accessible to individuals of all ages and abilities. The playground equipment was last replaced in 2003 and the safety surfacing was last rehabilitated in 2013.

FY2026: \$750,000 - Update and replace the playground equipment and install safety surfacing at the Center Playground at the Center Recreation Complex. The Center Playground is one of two community playgrounds in Lexington. The new playground will feature poured-in-place safety surfacing (as compared to the engineered wood fiber that is there currently) and will provide universal access to all play components and elements so the playground will be welcoming and accessible to individuals of all ages and abilities. The playground equipment was last replaced in 2006.

Basis for Cost Projections:

The cost projections are based on similar renovation projects and an updated cost estimate provided in September 2020.

Stakeholders: Lexington Residents

Operating Budget Impact:

The playground equipment will need to be removed if it is deemed unsafe.

Funding Source: CPA

Prior Authorizations:

Town Meeting	Description	Authorized	Expended	Encumbered	Remaining	Returned
2013/8f	Park and Playground Improvements	\$ 147,500	\$ 140,110	\$ —	\$ —	\$ 7,390
2014/8i	Park and Playground Improvements	\$ 65,000	\$ 64,828	\$ —	\$ —	\$ 172
2015/8i	Park and Playground Improvements	\$ 68,000	\$ 68,000	\$ —	\$ —	\$ —
2016/8n	Park and Playground Improvements	\$ 75,000	\$ 54,934	\$ 9,908	\$ 10,158	\$ —
2017/10n	Park and Playground Improvements	\$ 60,000	\$ 59,932	\$ —	\$ —	\$ 68
2020/10i	Park and Playground Improvements	\$ 95,000	\$ —	\$ —	\$ 95,000	\$ —
Totals		\$ 510,500	\$ 387,804	\$ 9,908	\$ 105,158	\$ 7,630

**Data current as of October 2, 2020.*

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Design/Engineer	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000
Construction	\$ 85,000	\$ 55,000	\$ 50,000	\$ 460,000	\$ 460,000
Equipment	\$ 65,000	\$ 50,000	\$ 30,000	\$ 250,000	\$ 250,000
Contingency	\$ 10,000	\$ 10,000	\$ 5,000	\$ 20,000	\$ 20,000
Totals	\$ 170,000	\$ 125,000	\$ 95,000	\$ 750,000	\$ 750,000
CPA Amount	\$ 170,000	\$ 125,000	\$ 95,000	\$ 750,000	\$ 750,000



Town of Lexington - FY2022-26 CPA Project

Program Name: Park Improvements - Athletic Fields

Date: 9/15/06

Program ID: Rec-CPA-2 **Department:** Recreation & Community Programs

Revised: 10/7/20

Submitted by: Chris Filadoro

Phone: (781) 274-8355

Email: cfiladoro@lexingtonma.gov

Description of Capital Program:

The Recreation Committee requests \$155,000 in FY2022 to renovate the Muzzey Field. The renovation will include irrigation upgrades, laser grading, and the installation of new natural grass. Two accessible paths, one on each side of the field, will also be installed as part of this renovation.

The Town of Lexington athletic fields see excessive use and timely renovations and updates are critical to provide safe and playable fields for all user groups. The athletic fields are used by the Residents, Non-Residents, Lexington Public Schools, Youth and Adult League programs, Recreation & Community Programs and by youth & adult organizations and neighborhood families evenings and weekends. Proposed future renovations will include natural turf, drainage, new irrigation systems (where applicable), and site amenities (benches, backstops, etc.).

Goals of Capital Program:

Safety for all participants is the major concern and improving upon the safety of the fields is the major benefit to all users. The Town of Lexington athletic fields are constantly used by recreation, school, youth, and adult groups. They are in need of major repairs that cannot be completed within the operating budget. There are safety issues with faulty backstops, uneven turf, uneven infield areas, and drainage. This is an ongoing multi-year capital program to address safety and playability concerns and to provide adequate and safe field conditions for neighborhood families, recreation, and school programs. The benefit would be to renovate the fields to a condition where they will be safe, playable, and more easily maintained.

Impact if Not Maintained:

The Public Works Department oversees the maintenance of the school and Town athletic facilities. The impact of not approving this request is a continuing deterioration of the fields which may lead to injuries and cancellation of games. This will impact the School teams, youth leagues, adult leagues, and Recreation programs and affect the quality of life in Lexington.

Major Spending over Past 5 Years:

In FY2016, the softball field at Lincoln Park was renovated. In FY2017, the multi-purpose field at Adams Park was renovated. In FY2018, irrigation upgrades were made at 14 athletic fields throughout town (Center, Lincoln, Clarke, Diamond, Estabrook, Garfield, and Harrington). In FY2020, the athletic fields at the Diamond Middle School were renovated. A total of \$765,000 was appropriated for these four projects.

Work Currently Underway:

Funding was appropriated in FY2021 (\$370,000) to renovate the Harrington School Field, including excavating the infield areas, laser grading, and new in-ground irrigation systems at the Harrington, Bowman, and Franklin. Additionally, based on the recommendations in the 2017 ADA Compliance Study, at Harrington, the gravel driveway from Lowell Street into the site is being paved to allow for the provision of additional accessible parking and a formal entrance. A route from the school drive to the softball and baseball team areas is also being created and the team areas are being renovated to provide more appropriate wheelchair space, which would make them accessible.

Planned Spending for Next 5 Years:

FY2023: \$210,000 - Fiske Field renovation will include installation of an irrigation system, laser grading, new natural grass, and the installation of new backstops, fencing, and signage. Additionally, based on the recommendations in the 2017 ADA Compliance Study, additional walks will be installed to provide accessibility to

the various ball field team areas and these walks should be extended beyond the team areas to provide general access to the shared outfields in the center of the site.

FY2024: \$220,000 - Bridge Field renovation will include irrigation upgrades, laser grading, new natural grass, and the installation of new backstops, signage, and park benches. Additionally, based on the recommendations in the ADA Compliance Study, the route to the fields from the sidewalk that runs along the school's entrance driveway will be formalized to become compliant with accessibility regulations. The routes between the two softball field and the playground will also be formalized to provide universal access throughout the site.

FY2025: \$480,000 - Bowman Field renovation will include a complete reconstruction with the installation of a new natural grass Little League field, new irrigation system, new backstops, signage, and park benches. Additionally, the trail that leads to the the abutting Dunback Meadow conservation area will be restored, and based on the recommendations in the ADA Compliance Study, the end curb that runs parallel to the dugouts will be cut back to allow access to the ballfield from the parking lot and an accessible path will be installed from the dugout on the parking lot side of the field behind the backstop to provide access to the dugout closest to the playground.

Basis for Cost Projections:

Cost projections are based on similar past projects and information provided by vendors and architects in September 2020.

Stakeholders: Residents, Non-Residents, Lexington Public Schools, Youth and Adult League programs, DPW, Recreation & Community Programs

Operating Budget Impact:

DPW staff hours, equipment and materials costs should decrease with improved field conditions that will require routine maintenance and not emergency repairs.

Funding Source: CPA

Prior Authorizations:

Town Meeting	Description	Authorized	Expended	Encumbered	Remaining	Returned
2013/8g	Park Improvements - Athletic Fields	\$ 65,000	\$ 58,486	\$ —	\$ —	\$ 6,514
2014/8j	Park Improvements - Athletic Fields	\$ 100,000	\$ 99,820	\$ —	\$ —	\$ 180
2015/8j	Park Improvements - Athletic Fields	\$ 85,000	\$ 81,041	\$ —	\$ —	\$ 3,959
2016/8m	Park Improvements - Athletic Fields	\$ 120,000	\$ 119,707	\$ —	\$ —	\$ 293
2017/10l	Park Improvements - Athletic Fields	\$ 125,000	\$ 104,046	\$ —	\$ —	\$ 20,954
2019/14i	Park Improvements - Athletic Fields	\$ 435,000	\$ 281,100	\$ 72,070	\$ 81,830	\$ —
2020/10j	Park Improvements - Athletic Fields	\$ 370,000	\$ —	\$ —	\$ 370,000	\$ —
Totals		\$ 1,300,000	\$ 744,200	\$ 72,070	\$ 451,830	\$ 31,900

**Data current as of October 2, 2020.*

Funding Request:

	FY2022		FY2023		FY2024		FY2025		FY2026
Design/Engineer	\$	10,000	\$	15,000	\$	15,000	\$	25,000	
Construction	\$	135,000	\$	155,000	\$	165,000	\$	405,000	
Equipment	\$	—	\$	25,000	\$	25,000	\$	25,000	
Contingency	\$	10,000	\$	15,000	\$	15,000	\$	25,000	
Totals	\$	155,000	\$	210,000	\$	220,000	\$	480,000	\$ —
CPA Amount	\$	155,000	\$	210,000	\$	220,000	\$	480,000	\$ —



Town of Lexington - FY2022-26 CPA Project

Program Name: Park Improvements - Hard Court Resurfacing

Date: 8/13/07

Program ID: Rec-CPA-3 **Department:** Recreation & Community Programs

Revised: 10/9/20

Submitted by: Peter Coleman

Phone: (781) 698-4803

Email: pcoleman@lexingtonma.gov

Description of Capital Program:

The hard court resurfacing program includes resurfacing, painting, and striping the hard court surfaces at Recreation facilities. These facilities include neighborhood Basketball Courts, Center Track and Courts at the Center Recreation Complex, Clarke Middle School, Adams, and Valley.

Goals of Capital Program:

Over the past 20 years, the Town has supported and invested in an upgrading of the Town's recreation infrastructure. The hard court resurfacing program is a program for hard surface athletic facilities which include basketball, tennis, track and the skate park. The program will include resurfacing and painting the hard court surfaces and installing new posts, backboards, nets and rims at Recreation facilities. It is important to maintain these valuable assets in the community to ensure their usability and the safety of the users. It is important to maintain the Town's recreation infrastructure.

Impact if Not Maintained:

The impact of not approving the request is a deterioration of the athletic facilities and unsafe conditions for the residents in the community.

Major Spending over Past 5 Years:

In FY2016, the basketball courts at Marvin Park and Sutherland Park were resurfaced. In FY2017, the basketball courts at Kinneens Park and Rindge Park were resurfaced. In FY2020, the basketball and tennis courts at Adams Park were resurfaced. A total of \$231,000 was appropriated for these three projects.

Work Currently Underway:

Funding was appropriated in FY2021 (\$100,000) to resurface, paint, and restripe the Valley Tennis Courts and install a bike rack. Additionally, at the recommendation of the 2017 ADA Compliance Study, the parking area will be paved. The existing overgrown stone dust path will also be paved to reduce the need for maintenance and the areas at and around the bench and trash receptacle will be maintained as well. The Valley Tennis Courts were last resurfaced in 2008.

Planned Spending for Next 5 Years:

FY2023: \$1,950,000 - Center Basketball Courts and Gallagher Tennis Courts - resurface, paint, and restripe the basketball courts, along with the installation of park benches and a shade structure, and a complete reconstruction of the tennis courts, which would include removal of the existing courts, installing, painting, and striping the new courts for tennis and pickleball, installing new tennis nets, posts, and practice backboards, providing access to the courts, and the installation of new chain link fencing, gates, signage, and a bike rack. The Center Basketball Courts were last resurfaced in 2008. The current Gallagher Tennis Courts were constructed in 2000 and these courts have been resurfaced twice since then. Due to the extensive use that they receive, a complete reconstruction will be needed.

Basis for Cost Projections:

The cost estimate is based on similar past projects and cost estimates provided in September 2020.

Stakeholders: Neighborhood Families and Residents, Lexington Public Schools, Recreation & Community Programs, DPW, Youth and Adult Sports Programs.

Operating Budget Impact:

Failure to maintain the infrastructure will result in higher repair costs and/or complete reconstruction.

Funding Source: CPA

Prior Authorizations:

Town Meeting	Description	Authorized	Expended	Encumbered	Remaining	Returned
2014/8k	Park Improvements - Hard Court Resurfacing	\$ 85,000	\$ 85,000	\$ —	\$ —	\$ —
2015/8l	Park Improvements - Hard Court Resurfacing	\$ 55,000	\$ 54,999	\$ —	\$ —	\$ 1
2016/8k	Park Improvements - Hard Court Resurfacing	\$ 61,000	\$ 59,959	\$ —	\$ —	\$ 1,041
2019/14h	Park Improvements - Hard Court Resurfacing	\$ 70,000	\$ 54,818	\$ 1,739	\$ 13,442	\$ —
2020/10h	Park Improvements - Hard Court Resurfacing	\$ 100,000	\$ —	\$ —	\$ 100,000	\$ —
Totals		\$ 371,000	\$ 254,776	\$ 1,739	\$ 113,442	\$ 1,042

**Data current as of October 2, 2020.*

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Design/Engineer	\$	100,000			
Construction	\$	1,455,000			
Equipment	\$	200,000			
Contingency	\$	195,000			
Totals	\$ —	\$ 1,950,000	\$ —	\$ —	\$ —
CPA Amount	\$ —	\$ 1,950,000	\$ —	\$ —	\$ —



Town of Lexington - FY2022-26 CPA Project

Project Name: Outdoor Pickleball Court Construction

Date: 8/11/16

Project ID: Rec-CPA-4 **Department:** Recreation & Community Programs

Revised: 10/7/20

Submitted by: Peter Coleman

Phone: (781) 698-4803

Email: pcoleman@lexingtonma.gov

Description of Project:

****Due to the hard court resurfacing projects in recent years (Clarke and Adams), combined with the upcoming project at Valley in FY21 and the proposed project at Gallagher in FY23, the recommendation is to remove this request from the 5-Year Capital Plan.****

The Recreation Committee is requesting \$100,000 in FY2024 to construct two permanent outdoor pickleball courts. This project would include the construction of two new pickleball courts as well as fencing around the perimeter of the courts. This is serving as a placeholder as the site for the pickleball courts is unknown at this time.

Justification/Benefit:

Pickleball, which is a combination of table tennis, badminton, and tennis, is the fastest growing sport in the country. Pickleball can be played by people of all ages and has quite a following in Lexington. The Recreation and Community Programs Department currently offers an indoor pickleball program during the school year and the program is at maximum capacity with an extensive waitlist each session. Over the past two years, 12 tennis courts have also been lined for pickleball (6 at Clarke, 2 at Adams, and 4 at Gallagher), making these courts dual-purpose. As of now, there are no stand-alone outdoor pickleball courts in Lexington. The Recreation Committee is charged with pursuing new, up-and-coming recreational activities for the residents of Lexington and the construction of the outdoor pickleball courts would further enable the department to expand its pickleball offerings to the community during the spring, summer, and fall seasons.

Impact if Not Completed:

If this project is not undertaken, residents will not have access to any outdoor pickleball-only courts in Lexington and the Recreation and Community Programs Department's pickleball offerings will be dependent on the availability of school gymnasiums, which can be limited due to the numerous other activities that are held at these facilities.

Timeframe:

2024

Replacement Frequency:

10 years

Basis for Cost Projections: The cost estimate is based on similar past projects and information from vendors and architects.

Stakeholders: Residents, Non-Residents, Recreation & Community Programs, DPW

Operating Budget Impact: The impact that this project will have on the operating budget is unknown at this time since the location of the courts is still to be determined.

Funding Source: Request Removed

Prior Authorizations: None.

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Site Acquisition					
Design/Engineer					
Project Management					
Construction					
Equipment					
Contingency					
Totals	\$ —	\$ —	\$ —	\$ —	\$ —
CPA Amount	\$ —	\$ —	\$ —	\$ —	\$ —



Town of Lexington - FY2022-26 CPA Project

Project Name: Cricket Field Construction

Date: 8/11/16

Project ID: Rec-CPA-5 **Department:** Recreation & Community Programs

Revised: 10/7/20

Submitted by: Peter Coleman/Chris Filadoro **Phone:** 781-698-4803 **Email:** pcoleman@lexingtonma.gov

Description of Project:

The Recreation Committee is requesting \$200,000 in FY2026 to build a cricket field. This project would include the construction of a new cricket field. The site for the cricket field is unknown at this time and will depend on whether the project involves the conversion of an existing athletic field to a cricket field or if it will be the creation and construction of a brand new cricket field. This request was introduced in the plan three years ago and as of September 2020, a location has not yet been identified. In the meantime, staff continue to work with the various cricket advocates in an attempt to come up with a field that is appropriately sized for practices and matches for the short-term.

Justification/Benefit:

Played throughout the world, the sport of cricket is gaining in popularity in the United States. Locally, the United Cricket League (UCL) was created in 2013 and offers cricket opportunities to the youth of Lexington. The dimensions and specifications required for a cricket field are unique. The required dimensions for the batting area, referred to as the "pitch," are 66 feet in length by 10 feet in width and this area needs to be a hard, firm surface, such as compacted clay. Another unique feature is that the ball can be hit in any direction. As a result, the entire field should have a radius of 180 feet, which makes for an extensive playing area. Currently, cricket is played on natural grass multi-purpose athletic fields in Lexington, which are the most heavily used athletic fields in town.

Constructing a field specific for cricket use would not only promote the game of cricket, but it would also help to reduce the amount of maintenance needed on the existing multi-purpose athletic fields. The Recreation Committee is charged with pursuing new, up-and-coming recreational activities for the residents of Lexington and the construction of a cricket field would enable cricket organizations to expand their programs and offerings within the community.

Impact if Not Completed:

The impact of not approving this request is that cricket would continue to be played on the multi-purpose athletic fields, which are the most heavily used athletic fields in town. This means that the cricket opportunities available to the community would be limited. Additionally, the overuse of the multi-purpose athletic fields would result in the continued deterioration of these fields, which could cause injuries and game cancellations.

Timeframe:

2026

Replacement Frequency:

15 years

Basis for Cost Projections: The cost estimate is based on similar past projects and information from vendors and architects.

Stakeholders: Residents, Non-Residents, United Cricket League, Adult Cricket Organizations, Recreation & Community Programs, DPW

Operating Budget Impact: The impact that this project will have on the operating budget is unknown at this time since the location of the field is still to be determined. However, by designating a field specifically for cricket use, DPW staff hours, equipment, and materials should decrease as a result of this project.

Funding Source: CPA

Prior Authorizations: None.

Funding Request:

	FY2022	FY2023	FY2024	FY2025	FY2026
Site Acquisition					
Design/Engineer					\$ 20,000
Project Management					
Construction					\$ 164,000
Equipment					
Contingency					\$ 16,000
Totals	\$ —	\$ —	\$ —	\$ —	\$ 200,000
CPA Amount	\$ —	\$ —	\$ —	\$ —	200,000



Town of Lexington - FY2022-26 CPA Project

Project Name: Community Center Mansion Sidewalk & Patio

Date: 10/6/20

Project ID: Rec-CPA-6 **Department:** Recreation & Community Programs

Revised: 10/8/20

Submitted by: Christine Dean

Phone: (781) 698-4802

Email: cdean@lexingtonma.gov

Description of Project:

The Recreation Committee is requesting \$— in FY2022 to install a sidewalk and patio along the mansion side of the Community Center. This area currently has a walkway made of bluestone material that is cracked, uneven, and not accessible. When the building was purchased and renovated for opening in July 2015, the walkway was identified as a future project that would need to be addressed. Just as the interior of the building has experienced programmatic success and community engagement, the outdoor space should be maximized as well.

Justification/Benefit:

The Community Center is a heavily used recreation facility throughout the year as it averages approximately 8,000-10,000 people each month. This heavy use may not have been anticipated at the time of opening, however, the building has proven to be a valuable asset to the community. Room use is often booked to capacity, by both internal program use as well as community group reservations. However, the Community Center grounds provide an expanse of potential programming and group use space. The existing walkway, linking the sidewalk and parking lot to the Marrett Road/mansion side of the building, is not accessible. Although a beautiful complement to the historical value of the property, the bluestone walkway is aged, uneven, and cracked. The bluestone continues on to a courtyard, overlooking the expansive lawn. This area, if accessible, could provide a seating area for group gatherings, festivities, public speaking engagements and social meet ups. As was identified in the 2020 Community Needs Assessment, residents have expressed a strong desire for outdoor recreational activities and increased trail connections. This accessible pathway would accomplish a complete link from the parking lot, around the perimeter of the building, and connect in the rear where the newly established raised sensory garden beds were installed.

Impact if Not Completed:

If not completed, use of the outdoor space adjacent to the mansion will continue to be restricted to those who do not have mobility concerns. The Community Center's mission is "to enhance the quality of life for all Lexington residents by creating a warm, welcoming and inclusive environment." To be truly inclusive, the outdoor spaces should be also be accessible to all.

Timeframe:

2022

Replacement Frequency:

Basis for Cost Projections: Cost estimate based on similar past projects was received in October 2020.

Stakeholders: Residents, Non-Residents, Recreation & Community Programs, Human Services, DPW, Facilities Department.

Operating Budget Impact: This project will have no impact on the Operating Budget.

Funding Source: CPA

Prior Authorizations: None.

Funding Request:

	FY2022		FY2023		FY2024		FY2025		FY2026	
Site Acquisition										
Design/Engineer										
Project Management										
Construction										
Equipment										
Contingency										
Totals	\$	—	\$	—	\$	—	\$	—	\$	—
CPA Amount	\$	—	\$	—	\$	—	\$	—	\$	—



Town of Lexington Recreation Committee

Frederick DeAngelis, Chairman
Lisah Rhodes, Vice Chair
Lisa O'Brien
Francesca Pfrommer
Christian Boutwell

Tel: (781) 698-4800
Fax: (781) 861-2747
recreationcmte@lexingtonma.gov

Recreation Committee October 2020 Liaison Reports

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Select Board: respectfully submitted, Suzie Barry

The Appropriation Committee and Select Board support the request for FY21 funding support towards the Recreation Enterprise Fund.

Council On Aging: respectfully submitted, Ellen Cameron

We are continuing to work on the Age Friendly report and issues. Parking is being evaluated. We are now working on contacting retailers and restaurants about making things more assessable for seniors, especially those at risk with the pandemic.



*Town of Lexington*  
**Recreation and Community Programs**

Melissa Battite, CPRP  
Director of Recreation and Community Programs

Tel: 781-698-4800  
Fax: 781-861-2747

**Recreation & Community Programs**  
**October 2020 Report**

**News & Updates:**

- Registration for the Remote Enrichment Learning Program opened on 10.9.2020. As of 10.13.2020, there are nine children registered for the program.
- The School Committee has denied requests for the use of two gym spaces, Fiske & Diamond, to offer evening adult activities this fall. This impacts the department's ability to offer health & wellness opportunities to adults during the evening hours when access to parks and open spaces are limited due to weather and daylight savings. This will be revisited in November. This also will reflect a loss of revenue to the Recreation Enterprise Fund.
- The Town Manager has created a Working Group tasked to review three funds; Capital Stabilization, OPEB's and the Recreation Enterprise Fund. One member of the Recreation Committee has been asked to join this Working Group during the Enterprise Fund discussions.
- Staff submitted the department's FY2020 annual report in late September and is attached here. While operations were significantly impacted by the COVID-19 pandemic, here are some key performance measurements from FY2020:
  - 103,400 total participants and attendance (Community Center – 45,164; Pine Meadows – 31,431; Recreation Division – 26,454; and Virtual – 351)
  - 901 programs offered (Recreation Division – 574; Community Center – 300; and Virtual – 27)
  - 181 programs were cancelled as a result of COVID-19
  - 27,392 permitted hours on athletic fields
  - 12,963 permitted hours on tennis/pickleball courts
  - 261 part-time employees
  - 311 volunteers, approximately 5,300 volunteer hours

**Fall 2020**

- Fall programs have been running smoothly so far. Below is a breakdown of the fall offerings:

[www.lexingtonma.gov/recreation](http://www.lexingtonma.gov/recreation)  
[recdept@lexingtonma.gov](mailto:recdept@lexingtonma.gov)

39 MARRETT ROAD, LEXINGTON, MA 02421 (office)  
1625 MASSACHUSETTS AVENUE, LEXINGTON, MASSACHUSETTS 02420 (mail)

- In Person Programs – 45 programs, 551 participants
- Virtual Programs – 19 programs, 385 participants
- Some of the more popular programs include:
  - NFL FLAG Football League – 180 participants
  - Archery – 44 participants
  - Adaptive Basketball – 12 participants w/ wait list
  - Pump It Up Basketball – 44 participants
  - Semi-Private Tennis Lessons – 28 participants
  - Friday Afternoon Tennis Clinic – 20 participants
  - Outdoor Pickleball – 13 participants
- The Battle Green Tennis League completed its 2020 season on Thursday, October 1<sup>st</sup>. In total, there were 85 members in the league this year.

#### **Budget & Capital:**

- Operating Budget:
  - Staff are currently working on developing the department's FY2022 operating budget.
- FY2020 Capital:
  - A contractor began making repairs to the dugouts and backstop fencing at Center #1 during the week of October 5<sup>th</sup> and work is ongoing.
  - As part of the field improvements at Diamond, the accessible walkways will be installed in the coming weeks.
  - The final presentation of the Community Needs Assessment was delivered via zoom on September 30. With the report and findings complete, it is time to start implementing the recommendations into future program delivery and facility design.
- FY2021 Capital:
  - A letter about the upcoming athletic facility lighting upgrade project at the Center Recreation Complex will be sent out to the abutters within the next week. This project will include upgrades to the lights at the Center Basketball Courts and Town Pool and the installation of lights on all ten of the Gallagher Tennis Courts.
  - Staff are finalizing the recommendation for the playground replacement at Sutherland Park. It is anticipated that this project will begin later this fall and last through early spring 2021.

#### **LexRec Reopen**

- Since the last meeting, the public restrooms at the Lincoln Park and Center Recreation Complex have opened with limited hours. Additional modifications to team sports and golf have also been made. The Community Center remains closed at this time, staff continue to work on reopening plans.

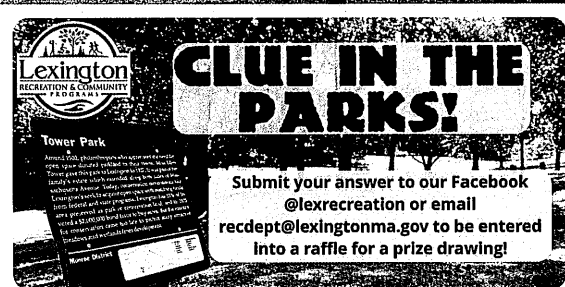
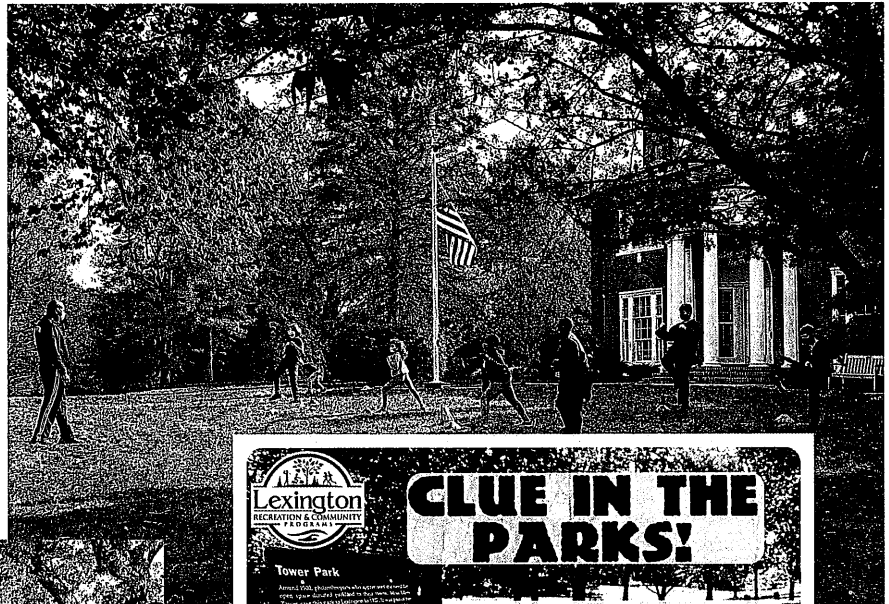
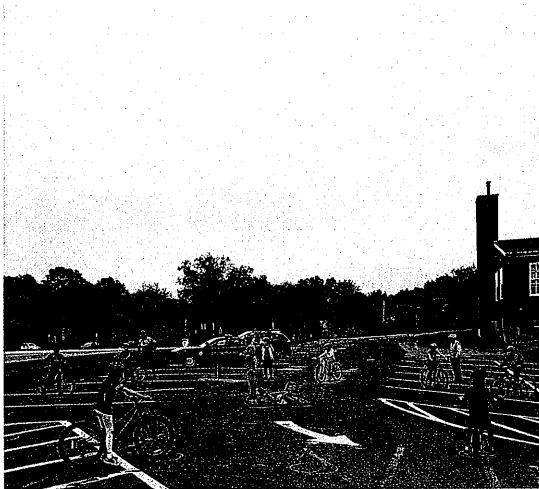
#### **Parks, Fields, & Playgrounds Report**

- The Irving H. Mabee Town Pool Complex has been winterized for the season. The four pools were winterized during the week of September 14<sup>th</sup> and the sinks, showers, and toilets in the bathhouse were winterized during the week of September 28<sup>th</sup>.

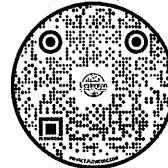
#### **Community Center**

- Archery session 2 started October 8<sup>th</sup> maxed out with 11 kids.

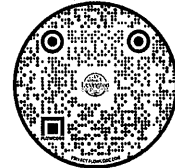
- Bike Smart ran on September 26<sup>th</sup> with a max of 10 kids and three volunteers from the Lexington Bicycle Advisory Committee and office Alex from the Lexington Police Department. (Picture attached)
- Combined Martial Arts started up on September 18<sup>th</sup> and has nine children participating. (Picture Attached)
- Wicked Cool 4 Kids Lego Engineering Concepts started up on September 25<sup>th</sup> and maxed out with eight children registered. (Picture attached)
- Kate DeAngelis and Thomas Romano worked together to make a "Clue in the Parks" scavenger hunt where town members have to walk around specific parks in town to find clues. (Flyer attached)
- Additional weights and workout equipment have been sold for curbside pickup allowing additional resources for exercising at home.
- A series of 12 fitness videos have been broadcasted by Lexmedia for residents to access at home. These videos are also available for on demand viewing. This program, a part of Forever Fit, has been made possible due to the generous support of the Dana Home Foundation.
- The Department has been awarded \$13,500 from the Dana Home Foundation to continue the Forever Fit program again this year.



ACROSS LEX MAP



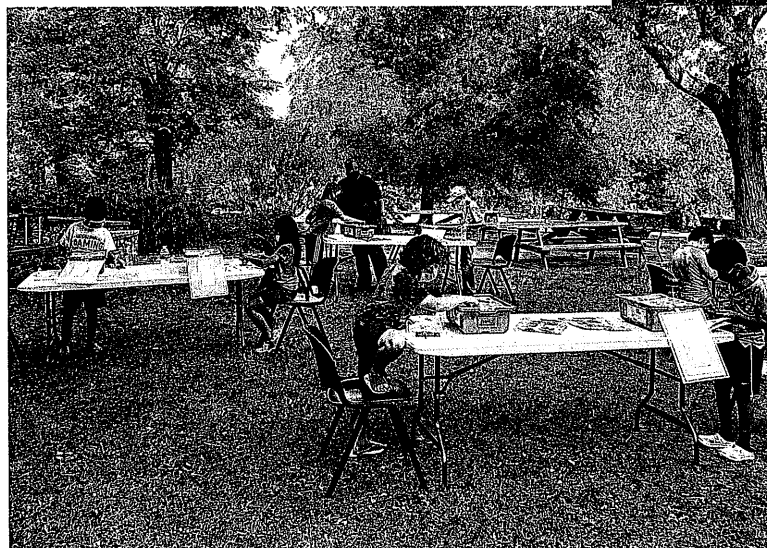
DETECTIVE SHEET



We've been notified that there is a murderer loose in Lexington! You are members of an Elite 'Homicide Detective Unit'. Be prepared to find the clues spread throughout our parks and trails.

- Lincoln Park Trail #31 on ACROSS Map,
- Parker Meadow Trail near #19 & #20 on the ACROSS Map
- The trails connected to Clarke Middle School near #37 on the ACROSS Map

This mystery will keep you and your family on edge until the very end. Laminated clues will be placed on the walking path at the trails above in plan site, make sure to download and print your detective sheet so you can solve the crime! Leave the clues where they are so other people can participate. Only once you have collected all the evidence will you be able to successfully name where the crime took place, the weapon used, and the MURDERER!



## LEXINGTON RECREATION & COMMUNITY PROGRAMS DEPARTMENT

### Recreation and Community Programs

| Personnel | FY18  | FY19  | FY20  |
|-----------|-------|-------|-------|
| Full Time | 11.34 | 11.68 | 11.68 |
| Part Time | 301   | 294   | 261   |

#### **ROLE:**

To provide year-round, quality and affordable programs and services through a wide variety of passive and active recreation, wellness and leisure opportunities to meet the needs of the community.

**APPOINTED** by the Town Manager, Melissa Battite, CPRP, Director of Recreation and Community Programs. January 2017.

The Recreation and Community Programs Department provides seasonal and year round, affordable, quality programs at well maintained facilities meeting the needs of the community. Access to community programs and resources offers participants affordable opportunities for a wide variety of passive and active recreation, wellness and leisure activities while promoting social, emotional, cognitive well-being and wellness for our residents of all ages and abilities. The Department operates as an Enterprise where program and facility fees cover the direct cost of operations. There are four divisions within the department; Recreation, Community Center, Administrative and the Pine Meadows Golf Club. With the addition of the management of the Community Center in 2015, tax levy funds support 3 FTE's of the Center who are paid through the Recreation Enterprise Fund. The Recreation & Community Programs Department operating budget may increase or decrease year to year to meet changes in enrollment and facility use demands. The Director of Recreation & Community Programs, through the Recreation Committee, sets fees with the approval of the Select Board. The Department operating budget supports staff that manage and deliver programs along with the supplies needed to operate those programs. Revenue generated through the Recreation Enterprise helps to fund Capital Improvement Projects and financially supports other Town services including those provided by the Department of Public Works to the aquatic facilities, tennis courts and golf course. In FY2020, the Department contributed \$269,681 to cover the cost of recreation employee benefits and indirect services provided to Recreation & Community Programs by other town departments.



# LEXINGTON RECREATION & COMMUNITY PROGRAMS DEPARTMENT

## Highlights

### 103,400 Total Participants and Attendance

- **Recreation Division: 26,454**
  - 4,896 in School-Year youth and adult programs and leagues
  - 3,444 in Summer programs and leagues
  - 18,114 Aquatics facilities attendance
- **Community Center Division: 45,164**
  - 3,177 youth and adult programs and workshops
  - 41,987 drop-in, meetings, special events, and discussion groups
- **Pine Meadows Golf Division: 31,431 rounds played**
- **Virtual: 351 participants**

### Programs and Services

Programs offered (in person - July 2019-March 2020, virtual - March-June 2020): **901**

- Recreation Division: 574
- Community Center: 300
- Virtual: 27

Programs cancelled as a result of COVID-19: **181**

- Recreation Division: 98
- Community Center: 83

Athletic Field Permits: **27,392** permitted hours

Tennis/Pickleball Courts: **12,963** permitted hours

- Resident – 7,882
- Recreation – 1,474
- Leagues – 604
- Public Schools and MIAA – 3,003

Aquatics (Pool & Old Reservoir)

- **1,095.75** hours of operations

Volunteers: **311 volunteers** (5,290 hours equivalent to approximately \$68K at minimum wage)

## LEXINGTON RECREATION & COMMUNITY PROGRAMS DEPARTMENT

### **Capital Projects Updates:**

- FY19 CPA/Tax Levy Project – Center Track and Field Construction. The project began in June 2019 and the facility reopened in July 2020.
- FY19 CPA Project – Old Reservoir Bathhouse Renovation (design & engineering phase). The design and engineering phase was completed in January 2019. The bids received for construction all came in over budget. Public Facilities and Recreation are planning to rebid during the winter of 2020 and anticipates construction to occur during the 2021 calendar year.
- FY19 Capital Project (Enterprise) Community Needs Assessment – Funding approved at Town Meeting to secure consulting services to conduct a needs assessment. Scope of service included a demographic and trends analysis, focus group interviews, a statistically valid survey, facility and program assessments, and level of services standards. The final report is expected in September 2020.
- FY20 Capital Project (Enterprise) – Pine Meadows Improvements. The bunkers on the 6<sup>th</sup> and 7<sup>th</sup> green were reconstructed, the bunker on the 5<sup>th</sup> hole was converted to a grass hollow, the forward tee on the 6<sup>th</sup> hole was rebuilt, drainage work on the 7<sup>th</sup> hole was completed, the cart paths on the 1<sup>st</sup> hole by the green to the 2<sup>nd</sup> tee and from the parking lot to the 5<sup>th</sup> tee were reconstructed, the cart path by the 4<sup>th</sup> green was relocated and the cart path on the 6<sup>th</sup> and 7<sup>th</sup> holes were repaired and extended. These improvements began in September 2019 and were completed in April 2020.

### **Therapeutic Recreation**

- The Certified Therapeutic Recreation Specialist is a member of the Lexington Children's Place site council which meets monthly.
- Collaborated with Clarke Middle School DLP program to host a Drums Alive program and Community Center tour.
- Implemented Handle with Care, a verbal and physical de-escalation program with the Youth and Family Program Coordinator.
- Partnered with Lexington Human Services to offer Drums Alive to seniors.
- Conducted outreach within the community to establish relationships and partnerships.
- Offered Team Verge Winter Indoor Track at the LHS Field House in Winter 2020.

### **Partnerships:**

- **Community Partnerships:**
  - LexMedia
    - Promotional video highlighting summer youth programming during COVID-19.
    - Summer youth video production programs at the LCC and LexMedia studio.
  - LHS SADD Club & Human Services
    - Annual Haunted House offering tours of the Haunted Mansion, crafts, pumpkin painting and treats.

## LEXINGTON RECREATION & COMMUNITY PROGRAMS DEPARTMENT

- Lexington Rotary, Lexington Police Department, Lexington Fire Department, The Russian School, Human Services and Recreation and Community Programs
  - Annual End of the Summer Party at the Community Center. The event attracted over 200 residents. Activities included a food truck, DJ, prizes, Police and Fire vehicles, face painters, moon bounces and an outdoor movie.
- Lexington Education Foundation & Pine Meadows Golf Course
  - LEF 1<sup>st</sup> Golf Event was held at Pine Meadows in the Fall of 2019 raising several thousands of dollars for the organization.
- Lexington Police, LPS, and the Bicycle Advisory Committee
  - Seventh Annual Bike Smart Safety Program
- Community Stakeholders
  - Annual Open House in January with over 200 people from the community attending to gather information and resources for summer youth activities, employment and volunteering opportunities.
- Job Skill Development and Volunteer Placement Programs
  - Weekly placement for three students from Cotting School
  - Weekly placement for three students from Nashoba Learning Group
- Lexington Field and Garden Club
  - Seasonal volunteer work days
  - Maintenance of the sensory garden beds
- Raising a Reader
  - 10 week course offered for free through grants and donations. The program is run through Raising a Reader out of Woburn, MA. Their goal is to provide early enrichment for families in need. A total of 10 families participated.

### **New Initiatives and Services:**

- **Virtual Programming**
  - Remaining funds from the Dana Home Foundation Grant was allocated to subsidizing virtual fitness class for ages 60+ in order to continue workout routines at home.
  - Virtual Family Feud – held a local tournament that branched into a nationwide tournament where Lexington was the host town. A tournament was also held for Town employees.
  - Virtual Color the Curve event – a nationwide virtual event where people would log their outdoor activities to score points to later have a special shirt and color packets shipped to their houses. Participants from MA, NH, OR, and WI took part with 40 people in total.
- **Programming**
  - Archery Tag – middle school early release trips. 90 students joined us over two trips to their facility and everyone had a blast.

## LEXINGTON RECREATION & COMMUNITY PROGRAMS DEPARTMENT

- Drop-In Pickleball – offered on Saturday mornings at the Diamond Middle School in Winter 2020.

### **Grants & Funding:**

A total of \$23,690 was received in grant funding serving 4 families and a total of 66 individual registrations.

- Dana Home Foundation - \$17,250.00
  - Funding to offer Forever Fit, a cardio and weight training program that combines group classes with personal training to Lexington residents age 60 and up. This results-proven program was funded for a fourth straight year.
- Furnstahl Wellness Fund – \$4,440.00
  - Managed by the FCOA, these funds were used to offer virtual fitness classes at no cost to seniors.
- USTA – \$2,000
  - USTA Facility Recovery Grant – this grant was used to offset qualified tennis-related expenses to support the reopening of the Town tennis courts as a result of the COVID-19 pandemic. The grant was applied towards tennis balls and teaching equipment, cleaning/sanitizing efforts, and signage that is displayed at the courts.
- Financial Aid Awarded - \$3,627.60
  - Approximately \$2,820 supported summer camps/sports clinics/tennis/Community Center programs, and out of school time programming through Fund for Lexington support.
  - Approximately \$642.60 supported 60+ fitness classes through the Dana Home Foundation
  - Approximately \$165 supported varied programs and activities through the Recreation Enterprise Fund

### **Recreation Division:**

- Continued to offer a variety of programs and clinics throughout the summer and school year for youth and adults.
- Ongoing success of Smart Start Basketball, Youth Basketball Clinics and In-Town Basketball Leagues, High School Basketball League, Summer Basketball League, NFL FLAG Football League, Ski and Snowboard programs at Nashoba Valley, American Red Cross Swim Lessons, Minuteman Summer Sports Clinics, Youth and Adult Tennis Lessons, BUDA Ultimate Frisbee Clinics, Youth and Teen Rock Climbing, Adult Badminton, Men's Pick-Up Basketball, and Women's Fitness Boot Camp.
- Increased participation in the Battle Green Tennis League, Pump It Up Basketball, Youth and Adult Volleyball, Adult Pickleball, and Morning and Evening Drop-In Gym programs at the LHS Field House (prior to the COVID-19 shutdown).
- Second year implementing the USTA Net Generation tennis curriculum for youth summer tennis lessons.

## LEXINGTON RECREATION & COMMUNITY PROGRAMS DEPARTMENT

### **Community Center Division:**

- Operating 73 hours per week.
- Year-round program offerings, including adult and 60+ wellness activities, a variety of enrichment classes and clinics, family fun activities, school vacation programs and special events.
- Popular early release opportunities for Middle School students – trips to Kimball Farm, Nashoba Valley Tubing, and Archery Tag.
- Drop in activities such as crafts, painting, collage art, needle work, BINGO, discussion groups, billiards, ping pong and work out equipment.
- Meeting space for boards, committees, civic groups, school meetings and community forums.
- Raised sensory garden beds for visitors to enjoy.
- A total of \$3,402.50 generated in fee-based reservations.

### **Pine Meadows Golf Club**

- 339 Golf League participants (2 youth leagues and 15 adult leagues)
- 27 Golf ID cards issued

### **Administrative Division**

- The Administrative Division has put a large focus on our paperless initiative. In FY20, several past practices of filing have been moved to an electronic filing platform. In addition, e-signature and virtual processes have been implemented.
- In March 2020, staff moved to remoted work due to the COVID-19 shutdown.
- A new Recreation software company was chosen after a thorough vetting processes. The Administrative Division, along with all staff are working for an early Winter 2021 implementation date.

### **Miscellaneous**

- Online registrations represented 32% of total transactions and accounted for \$840,916 of the total \$937,113 program revenue in FY2020 (89%) or 7,570 of 23,545 total registrations.
- Alpha Sports provided weekly practice plans for 26 coaches for our in-town youth basketball leagues.
- Facilitated 4 Tournaments (Global Premier Soccer Tournament, Soccer Resort, Cradle 4 A Cause, and Senior Night In-Town Basketball League Game) in FY20.
- Private Run Camps: Coordinated the use of the Clarke Middle School, Diamond Middle School, and Lincoln Park fields for 8 privately run camps/clinics (Lexington United Soccer Club, Blue Cheetah Lacrosse Camp, Nike Lacrosse Camp, and Nike Field Hockey Camp).
- Took part in a virtual camp fair in June that was run through the Chamber of Commerce to help the new virtual programs over the summer.

## LEXINGTON RECREATION & COMMUNITY PROGRAMS DEPARTMENT

- Participated in a Teen summer expo at Lexington High School in January to showcase upcoming programs and volunteer/job opportunities that Lexington has to offer.
- Eagle Scout Jacob Milendorf donated two picnic tables to the Community Center for outdoor use.
- Eagle Scout Jordan Gibson made two picnic tables for outdoor use at the Community Center.

# **Recreation Committee**

## **Role:**

Responsible for the planning and administration of public parks, playgrounds, athletic fields and recreational facilities in the Town. It is charged with administering, expanding, and promoting recreation, leisure activities, play, sports, physical fitness, and education for all citizens.

## **Appointed by the Town Manager:** Recreation Committee

Chair Rick DeAngelis, Vice-Chair Lisah Rhodes, Lisa O'Brien, Christian Boutwell, and Francesca Pfrommer.

Liaisons: Suzie Barry (Select Board), Deepika Sawhney & Eileen Jay (School Committee), Sandy Beebee (CEC), Ellen Cameron & Julie Ann Shapiro (COA).

Sub-Committee: Lincoln Park.

## **HIGHLIGHTS:**

- Expanded Adaptive and Inclusion Services for residents of all abilities, including an expansion of the CTRS presence.
- Continued to include recommendations from the *2017 Recreation Facilities and ADA Compliance Study* into the Capital planning process.
- Completed the following Capital Projects: Athletic Facility Lighting (CPA), Center Track and Field Reconstruction (CPA/Levy), Pine Meadows pathways and trees (Rec Enterprise).
- Implemented the Community Needs Assessment process for future fiscal and operational planning for the Town.
- Transitioned to virtual programming and service delivery for the community to access health and wellness opportunities safely from their homes during the pandemic.







*Town of Lexington*  
**Recreation and Community Programs**

Melissa Battite, CPRP  
Director of Recreation and Community Programs

Tel: 781-698-4800  
Fax: 781-861-2747

**Path to REcovery**  
**Restoration of Services**

**INTRODUCTION**

The Recreation and Community Programs Department remains closed to the public due to the Covid-19 pandemic and resulting State of Emergency declared by Governor Charlie Baker. The closure includes the cancellation of the entire spring session of indoor and outdoor programs, services and facilities. Discontinuing access to health and wellness, organized and drop-in activities, athletic leagues in addition to public use of playgrounds, tennis and basketball courts and fields has significantly impacted the community. The spring season typically includes preparations for summer including thousands of registrations, onboarding hundreds of staff and volunteers in addition to the traditional seasonal opening of the Town Pool. Virtual services continue and the Pine Meadows Golf Club has reopened with reduced services, following safety [guidelines](#).

The Recreation and Community Programs Department has operated as an Enterprise Fund since 1991. Programs are self-supported by setting user fees to cover all expenses. The Director of Recreation and Community Programs, through the Recreation Committee, sets fees with the approval of the Select Board.

The Recreation and Community Programs Department operating budget supports staff that manages and delivers recreation programs, services and facilities along with the supplies needed to operate and deliver services. Surplus revenues generated through the Enterprise helps fund Capital Improvement Projects and financially supports the professional staff to administer the department in addition to the In Direct costs associated with support from Town Services such as those provided directly by the Department of Public Works and various town departments.

The cancellations of programs, services and facility closures has devastated the Recreation Enterprise Fund. The loss of this revenue stream is forecasted to total over \$1M. The Retained Earnings balance of the Enterprise Fund is approximately \$670K and will be completely absorbed by this revenue loss and will likely require support from the Tax Levy for FY20. Thoughtful, creative and fiscally sound decisions will be necessary for building a financial recovery plan for FY21 and beyond for financial viability.

Staff is developing plans for how programs, services and facilities may be feasible as restrictions are lifted. As services resume, we will adopt a phased approach where the health, safety and well-being of our staff, volunteers and patrons guides us towards full restoration of services. A measured approach and adhering to the [guidelines](#) is necessary to ensure forward progress and to prevent further closures. Services will be addressed holistically as well as site/service specific based on the local decisions and ability to meet [guidelines](#) received from the CDC, NRPA, Public Health leaders and local authorities. It is important to note that the Town of Lexington is developing phases for Reopening Lexington, which may not mirror that of other cities and towns.

[www.lexingtonma.gov/recreation](http://www.lexingtonma.gov/recreation)  
[recdept@lexingtonma.gov](mailto:recdept@lexingtonma.gov)

The core services will be addressed by categories including Golf, Programs/Camps/Clinics, Aquatics, Parks, Athletics and the Community Center, each of which will have an individual plan towards the restoration of services.

This document will evolve as information changes and as the town resumes staff capacity in early June and the estimated dates and phases may change at any time. The Service Categories and Definition of Terms along with links to the [guidelines](#) can be found at the end of this document.

## **Path to REcovery**

### **Phase A: Early to mid-June\* Staff begin to return to the building with rotating schedules**

- Closed to the public
  - Community Center
  - Town Pool
  - Athletics – Individual Sports & Activities - Contact
  - Athletics – Team Sports & Activities: Contact
  - Athletics – Team Sports & Activities – Non-Contact
  - Programs/Camps/Clinics
  - Playgrounds
  - Skatepark
  - Gaga Pit – Center Recreation Complex
  - Public Restrooms, Water Fountains, Grills
  - Athletic Fields
- Open to the public – following [guidelines](#)
  - Pine Meadows Golf Club
  - Capital projects
  - Virtual services
  - Parks and Trails - Open dawn to dusk without athletic lighting
  - Athletics – Individual Sports & Activities – Non-Contact

### **Phase B: Mid-June to early July\* (approximately 3 weeks after previous phase)**

- Closed to the public
  - Community Center– limited curbside services are allowed
  - Town Pool
  - Athletics – Individual Sports & Activities - Contact
  - Programs/Camps/Clinics
  - Public Restrooms, Water Fountains, Grills, Special Events, including picnic rentals or special use permitting
- Open to the public – following [guidelines](#)
  - Pine Meadows Golf Course
  - Capital projects
  - Virtual services
  - Playgrounds
  - Skatepark
  - Parks and Trails - Open dawn to dusk
    - All equipment such as goals will remain locked unless used during permitted use. Bounce backs and or individual use equipment may remain unlocked.
    - Permit holder or participants are not required to be residents
    - Use of athletic lighting is allowed
  - Athletics – Individual Sports & Activities - Non-contact
  - Athletics – Team Sports & Activities: Contact; no games or scrimmages
  - Athletics – Team Sports & Activities – Non-Contact; no games or scrimmages
  - All equipment such as goals will remain locked unless used during permitted use. Bounce backs and or individual use equipment may remain unlocked.



**Phase C: early July to mid-August\* (approximately 3 weeks after previous phase)**

- Closed to the public
  - Community Center – limited curbside services are allowed
  - Town Pool
  - Athletics – Individual Sports & Activities - Contact
  - Gaga Pit – Center Recreation Complex
  - Public Restrooms, Water Fountains, Grills, Special Events, including picnic rentals or special use permitting
- Open to the public – following [guidelines](#)
  - Pine Meadows Golf Club
  - Capital projects
  - Virtual services
  - Playgrounds
  - Skatepark
  - Parks and Trails - Open dawn to dusk
    - All equipment such as goals will remain locked unless used during permitted use. Bounce backs and or individual use equipment may remain unlocked.
    - Permit holder or participants are not required to be residents
    - Use of athletic lighting is allowed
  - Athletics – Individual Sports & Activities - Non-contact
  - Athletics – Team Sports & Activities: Contact
  - Athletics – Team Sports & Activities – Non-Contact
  - Community Center w/limited hours & access
  - Athletic Fields
  - Programs/Camps/Clinics (if space allows)

**Phase D: mid-August – October 1\* (approximately 3 weeks after previous phase)**

- Closed to the public
  - Community Center– limited curbside services are allowed
  - Town Pool
  - Athletics – Individual Sports & Activities - Contact
  - Gaga Pit – Center Recreation Complex
  - Public Restrooms, Water Fountains, Grills, Special Events, including picnic rentals or special use permitting
- Open to the public – following both [guidelines](#) and local [guidelines](#)
  - Pine Meadows Golf Club
  - Capital projects
  - Virtual services
  - Playgrounds
  - Skatepark
  - Parks and Trails - Open dawn to dusk
    - All equipment such as goals will remain locked unless used during permitted use and within season. Bounce backs and or individual use equipment may remain unlocked.
    - Permit holder or participants are not required to be residents
    - Use of athletic lighting is allowed
  - Athletics – Individual Sports & Activities - Non-contact
  - Athletics – Team Sports & Activities: Contact
  - Athletics – Team Sports & Activities – Non-Contact

- Community Center w/limited hours & access
- Athletic Fields
- Programs/Camps/Clinics

**Phase E: early October – January 1, 2021\* (approximately 3 weeks after previous phase)**

- Closed to the public
  - Town Pool
  - Athletics – Individual Sports & Activities – Contact
  - Indoor & Outdoor Water Fountains
  - Grills, Special Events, including picnic rentals or special use permitting
- Open to the public – following state guidelines and local guidelines
  - Pine Meadows Golf Club
  - Capital projects
  - Virtual services
  - Playgrounds
  - Skatepark
  - Gaga Pit – Center Recreation Complex
  - Parks and Trails - Open dawn to dusk
    - Permit holder or participants are not required to be residents
    - Use of athletic lighting is allowed
  - Athletics – Individual Sports & Activities - Non-contact
  - Athletics – Team Sports & Activities: Contact
  - Athletics – Team Sports & Activities – Non-Contact
  - Community Center
    - limited curbside services are allowed
    - Organized outdoor programs and activities (pre-registration required)
      - w/restroom access
    - 1:1 by appointment continues
    - Staffing increased to 50% in person, M-F 8am – 6pm on/about week of October 5th
    - Town Wide Events (Elections, Flu Clinics)
  - Athletic Fields
  - Public Restrooms
    - Center Recreation, Lincoln Park, Community Center (based on outdoor programs)
  - Programs/Camps/Clinics

**Phase F: January 1, 2021 – March 27, 2021**

- Closed to the public
  - Town Pool
  - Pine Meadows Golf Club \*seasonal closure/not Covid related
  - Athletics – Individual Sports & Activities – Contact
  - Indoor & Outdoor Water Fountains
  - Grills, Special Events, including picnic rentals or special use permitting
- Open to the public – following state guidelines and local guidelines
  - Capital projects
  - Virtual services
  - Playgrounds
  - Skatepark
  - Gaga Pit – Center Recreation Complex
  - Parks and Trails - Open dawn to dusk

- Permit holder or participants are not required to be residents
  - Use of athletic lighting is allowed
- Athletics – Individual Sports & Activities - Non-contact
- Athletics – Team Sports & Activities: Contact
- Athletics – Team Sports & Activities – Non-Contact
- Community Center
  - limited curbside services are allowed
  - Organized outdoor programs and activities (pre-registration required)
    - w/restroom access
  - 1:1 by appointment continues
  - Staffing increased to 50% in person, M-F 8am – 6pm on Town Wide Events (Elections, Flu Clinics)
  - The Community Center will remain closed nights and weekends through March 27, 2021
- Athletic Fields – typically not permits during this time; hybrid seasons continue to be discussed w/LPS
- Public Restrooms
  - Center Recreation, Lincoln Park, Community Center (based on outdoor programs)
- Programs/Camps/Clinics

\*dates and timing of the phases will be based upon the action of the Commonwealth and or the appropriate authorities

## **LexRec – Definitions of Terms**

**Aquatics** – swimming activities provided at the Town Pool (Old Reservoir closed for construction)

**Athletic Fields** – playing areas that are designed in order for specific sports to be played such as baseball, softball, lacrosse, field hockey, track & field, soccer using natural grass or synthetic surfacing.

**Athletics** – activities as defined in the guidelines for Urban Recreation and Youth Programming activities during the duration of Governor Baker’s Phase I plan

- **Athletics – Individual Sports & Activities – Contact** – Sports/Activities that require more than 1 individual and require physical contact to compete. Examples: Wrestling, Mixed Martial Arts, 1-1 sport specific skill drills (soccer, basketball, etc)
- **Athletics – Individual Sports & Activities - Non-contact**- activities that require less than 10 people to participate, but do not require individuals to be closer than 6 feet together to be able to engage in the activity or sport. Examples: Tennis (singles), Golf, running, Pickleball (singles), Skateboarding, Kite Flying, Fishing, Yoga, Tai Chi, Meditation, Low Impact Fitness Courses, Self-guided Fitness courses, hiking, walking, solo birding, trail running.
- **Athletics – Team Sports & Activities: Contact** – Traditional team sports that require multiple individuals and close proximity as part of the competition. Examples: Soccer, basketball, football, baseball, softball, hockey, lacrosse, rugby, field hockey
- **Athletics – Team Sports & Activities – Non-Contact**- Sports and activities that require multiple individuals to be in close proximity to participate, even though they may not be competing against each other. Example: Baseball, softball, team biking, swimming, handball, volleyball

**Golf** – 9 hole municipal golf course open 7 days a week.



**Guideline-** a directive, limitation and or restriction received from the Massachusetts Reopening Task Force, regarding a specific service, facility or experience.

**Capital projects-** fiscal FY20 and FY21 funded capital improvements that may be active or become active during the phases.

**Community Center-** multi generational facility that provides indoor and outdoor space to participate in formal and informal enrichment opportunities.

**Hard Court Surfaces** – playing areas that are designed in order for specific sports to be played, such as tennis, pickleball, basketball and skate parks

**Parks-** a parcel of open space on public land that may include active and or passive opportunities for individual or group activities; typically comprised a variety of amenities including playgrounds, athletic fields, public restrooms, trails, track, etc.

**Permit** – preapproved permission and access for use of a specific location for a predetermined amount of time for a specific use. Can be for one time use or multi use at multi locations and times

**Phase-** a period of time with no set start or end date with defined guidelines that may or may not be permitted based on national, regional or local authority.

**Playgrounds-** a permanent structure within a park that is comprised of climbing apparatus, slides and or swings designed for children ages 5 – 12 years olds

**Programs/Camps/Clinics-** organized activities that require preregistration and staff support

**Trails-** formal or informal walkways creating connectivity within a park or park system

**Virtual programs** – organized activities and resources that can take place via the internet

## **LexRec - Service Categories Recommendations**

- 1) **Golf** – Currently open and will continue to follow [guidelines](#) throughout phases and 2020 season.
- 2) **Aquatics** – recommendation to keep the pool closed to the public for the 2020 season.
- 3) **Programs/Camps/Clinics** – recommendation to offer a limited number of programs. This will be determined based on licensing capacity with the Board of Health, access to adequate space at the schools and Community Center and financial resources to fund the programs.
- 4) **Parks** – recommendation for parks to remain open with limited access; implement the phases following appropriate [guidelines](#) and ability to comply.
- 5) **Athletics** – recommendation for organized use to be permitted with organizations ability to follow the [guidelines](#) through the phases and 2020 season. This includes (Individual Sports & Activities – Contact; Individual Sports & Activities – Non-Contact; Team Sports & Activities: Contact; Team Sports & Activities – Non-Contact
- 6) **Community Center** – recommendation to offer limited hours, 8am – 4pm, Monday – Friday through October 1, 2020 with limited access; implement the phases following appropriate [guidelines](#) and ability to comply. A separate reopening plan is being developed in collaboration with the Human Services Department and the Library.

## **Resources**

- Massachusetts Reopening Task Force – Four Phase Approach  
<https://www.mass.gov/info-details/reopening-four-phase-approach>
- Outdoor Recreation Task Force Guidelines  
<https://www.mass.gov/doc/outdoor-recreation-task-force-presentation-5-18-20/download>
- Executive Office of Energy and Environmental Affairs  
<https://www.mass.gov/doc/parks-open-space-and-outdoor-education-best-practices-5-18-20/download>
- National Recreation and Park Association  
<https://www.nrpa.org/about-national-recreation-and-park-association/press-room/NRPA-statement-on-using-parks-and-open-space-while-maintaining-social-distancing/>
- Field Guide for Camps on Implementation of CDC Guidance  
<https://www.publicgardens.org/resources/field-guide-camps-implementation-cdc-guidance>

**edits 9.24.20**

Last version voted 7.1.2020 Recreation Committee

Last version voted 6.17.2020 Recreation Committee

Last version voted 6.2.2020 Recreation Committee

Last version voted 11.23.2020 Recreation Committee



## Peter Coleman

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**From:** Peter Coleman  
**Sent:** Tuesday, November 24, 2020 10:11 AM  
**To:** Jennifer K. Hewitt  
**Cc:** Melissa Battite; Christine Dean; Melinda Spencer; Peter Coleman  
**Subject:** Prioritization of Recreation Capital

Hi Jennifer,

During its meeting last night, the Recreation Committee set the following prioritization for the Recreation FY20220-FY2026 5-Year Capital Plan:

1. DPF-22-4: Center Recreation Complex Bathrooms/Maintenance Building Renovation
2. Rec-CPA-6: Community Center Mansion Sidewalk & Patio
3. 6201: Pine Meadows Improvements
4. 6203: Pine Meadows Equipment
5. Rec-CPA-2: Park Improvements – Athletic Fields
6. Rec-CPA-1: Park and Playground Improvements
7. Rec-22-1: Pine Meadows Clubhouse Renovation
8. Rec-22-3: Community Center Expansion
9. Rec-22-2: Lincoln Park Field Improvements
10. Rec-CPA-3: Park Improvements – Hard Court Resurfacing
11. Rec-22-4: Town Pool Water Heater Replacement
12. Rec-CPA-5: Cricket Field Construction

Please feel free to contact me if you have any questions.

Thanks,  
Peter

**[We are moving Softwares, create an account now!](#)**

**Peter Coleman, CPRP, CPSI, CYSA | Assistant Director of Recreation**

Town of Lexington | Recreation and Community Programs

**A:** 39 Marrett Road | Lexington, MA 02421

**P:** (781) 698-4803 | **F:** (781) 861-2747



When writing or responding, please be aware that the Massachusetts Secretary of State has determined that most email is a public record and, therefore may not be kept confidential.



## Recreation & Community Programs FY2022-26 Capital Summary

| Priority | ID#  | Program Name                                        | FY2022    | FY2023    | FY2024    | FY2025     | FY2026    | Funding Source |
|----------|------|-----------------------------------------------------|-----------|-----------|-----------|------------|-----------|----------------|
| 3        | 6201 | Pine Meadows Improvements                           | \$ 25,000 | \$ 65,000 | \$ —      | \$ 100,000 | \$ —      | Recreation     |
| 4        | 6203 | Pine Meadows Equipment                              | \$ 62,000 | \$ —      | \$ 95,000 | \$ —       | \$ 75,000 | Recreation     |
|          |      | <b>Total Recreation Enterprise Capital Programs</b> | \$ 87,000 | \$ 65,000 | \$ 95,000 | \$ 100,000 | \$ 75,000 |                |

|    | ID#      | Project Name                             | FY2022     | FY2023     | FY2024     | FY2025       | FY2026       | Funding Source                                            |
|----|----------|------------------------------------------|------------|------------|------------|--------------|--------------|-----------------------------------------------------------|
| 7  | Rec-22-1 | Pine Meadows Clubhouse Renovation        | \$ 110,000 | \$ —       | \$ —       | \$ —         | \$ 1,435,000 | Cash Capital, Bonding                                     |
| 9  | Rec-22-2 | Lincoln Park Field Improvements          | \$ —       | \$ —       | \$ —       | \$ 775,000   | \$ 806,000   | Cash Capital, Bonding, CPA, Private, Other                |
| 8  | Rec-22-3 | Community Center Campus Expansion        | \$ —       | \$ 305,000 | \$ 265,700 | \$29,700,000 | \$ —         | Cash Capital, Bonding, CPA, Excluded Debt, Private, Other |
| 11 | Rec-22-4 | Town Pool Water Heater Replacement       | \$ —       | \$ 26,000  | \$ —       | \$ —         | \$ —         | Cash Capital                                              |
|    |          | <b>Total Recreation Capital Projects</b> | \$ 110,000 | \$ 331,000 | \$ 265,700 | \$30,475,000 | \$ 2,241,000 |                                                           |

|    | ID#       | CPA Project Name                                   | FY2022     | FY2023       | FY2024     | FY2025       | FY2026       | Funding Source                             |
|----|-----------|----------------------------------------------------|------------|--------------|------------|--------------|--------------|--------------------------------------------|
| 6  | Rec-CPA-1 | Park and Playground Improvements                   | \$ 170,000 | \$ 125,000   | \$ 95,000  | \$ 750,000   | \$ 750,000   | CPA                                        |
| 5  | Rec-CPA-2 | Park Improvements - Athletic Fields                | \$ 155,000 | \$ 210,000   | \$ 220,000 | \$ 480,000   | \$ —         | CPA                                        |
| 10 | Rec-CPA-3 | Park Improvements - Hard Court Resurfacing         | \$ —       | \$ 1,950,000 | \$ —       | \$ —         | \$ —         | CPA                                        |
| X  | Rec-CPA-4 | Outdoor Pickleball Court Construction              | \$ —       | \$ —         | \$ —       | \$ —         | \$ —         | Request Removed                            |
| 12 | Rec-CPA-5 | Cricket Field Construction                         | \$ —       | \$ —         | \$ —       | \$ —         | \$ 200,000   | CPA                                        |
| 2  | Rec-CPA-6 | Community Center Mansion Sidewalk & Patio          | \$ 110,000 | \$ —         | \$ —       | \$ —         | \$ —         | CPA                                        |
|    | Rec-22-2  | Lincoln Park Field Improvements                    | \$ —       | \$ —         | \$ —       | \$ 425,000   | \$ 442,000   | Cash Capital, Bonding, CPA, Private, Other |
|    |           | <b>Total Recreation CPA Projects</b>               | \$ 435,000 | \$ 2,285,000 | \$ 315,000 | \$ 1,655,000 | \$ 1,392,000 |                                            |
| 1  | DPF-22-4  | Center Recreation Complex Bathrooms/Plaintiff Bldg | \$ 915,000 |              |            |              |              | Cash capital, bonding                      |



***Town of Lexington  
Community Preservation Plan  
Recreation***

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## **BACKGROUND**

The Recreation Committee's goal is to provide a wide range of quality programs and facilities for the broad spectrum of Lexington residents. The Recreation and Community Programs Department, supported by the Town Manager-appointed 5-member Recreation Committee, administers and promotes recreation and wellness programs in the Town and manages the Lexington Community Center, neighborhood parks and playgrounds, athletic fields and other recreational facilities – including tennis and basketball courts, Center Recreation Complex, Pine Meadows Golf Club, and the public swimming facilities at the Irving H. Mabee Town Pool Complex and Old Reservoir.

## **CURRENT RESOURCES**

- The Recreation and Community Programs Department manages approximately 439 acres of parks and recreation land. A most important recreational resource for Lexington is the Pine Meadows Golf Club, which is one of the main revenue sources for funding capital improvements through the Recreation Enterprise Fund. Regular course improvements and upgrades to the facility have made Pine Meadows a popular destination for local golfers, thus helping to ensure the financial strength of the Enterprise Fund and its role in supporting Department programs. Other important recreational resources include: the Irving H. Mabee Town Pool Complex, Old Reservoir, tennis courts, Center Recreation Complex, bikeways, walking trails, the skate park, outdoor basketball courts, multi-use athletic fields, the Community Center campus, and neighborhood parks and playgrounds.

## **NEEDS AND GOALS**

The need for rehabilitation of recreation facilities, especially athletic playing fields, has increased as activities have grown to include younger participants and senior adults, gender equality and special needs issues, longer and multiple seasons, and a greater number and variety of new sports and activities.

General recreation goals include:

- Preserve, rehabilitate, restore or add new recreational uses of and access to Lexington's natural and recreational resources;
- Preserve, rehabilitate, restore and/or protect existing recreational facilities such as: the Irving H. Mabee Town Pool Complex, Old Reservoir, Pine Meadows Golf Club, Community Center campus, tennis and basketball courts, Center Recreation Complex,

bikeways, walking trails, the skate park, outdoor basketball courts, multi-use athletic fields and neighborhood parks and playgrounds;

- Acquire land for active and passive recreation, including playing fields; consideration should be given to recreational uses whenever the Town looks to acquire additional open space;
- Provide integration of recreational activities, such as the CPA-supported West Lexington Greenway for bicycles and walkers, with other Town Departments, such as the Conservation Department;
- Provide high quality, year round, accessible balance of recreation and leisure activities (active and passive, structured and unstructured, indoor and outdoor) for residents of Lexington; and
- Collaborate with Town Departments in continuous planning and implementing recreation and leisure opportunities for residents of all ages and abilities at the Community Center.

## **RECOMMENDATIONS**

- Acquire and create additional athletic fields to meet the increasing needs of the community.
- Acquire and create new active recreational resources, including playing fields and playgrounds, with special attention to universal access, as well as adult/senior and toddler recreational needs.
- Increase recreational access/use of open spaces and natural resources (where appropriate), including areas for hiking, bicycling, cross-country skiing, and fishing.
- Preserve, protect, and improve Lexington's recreational infrastructure through rehabilitation and restoration of existing recreation facilities as outlined in the Recreation 5-Year Capital Plan, the Open Space and Recreation Plan, the 2014-2016 Recreation Strategic Plan, and the 2017 Recreation Facilities and ADA Compliance Study.
- Take preservation, rehabilitation, and restoration measures to extend the life and use of existing recreational facilities, such as neighborhood parks and playgrounds, tennis courts, as well as larger projects including the Center Recreation Complex, Irving H. Mabee Town Pool Complex, Old Reservoir, Pine Meadows Golf Club, and Community Center campus.





## *Town of Lexington*

### Recreation and Community Programs

Melissa Battite, CPRP  
Director of Recreation and Community Programs

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### **Town of Lexington**

#### **Outdoor Recreation Area Lighting Policy**

November 2020

By vote of the Town of Lexington Recreation Committee, the following Outdoor Recreation Area Lighting Policy, which shall apply to all recreation areas in the Town of Lexington, is adopted:

- Lighting of outdoor recreation areas for the purpose of engaging in recreation activities, including hard court surfaces and natural and synthetic athletic playing surfaces, such as basketball, tennis and volleyball, and field activities such as football, soccer, lacrosse, baseball, softball and Frisbee shall only be permitted at the Center Recreation Complex Area and Lincoln Park. Center Recreation Complex is permitted through 10:30pm, providing a 15 minute exit of park times until 10:45pm. Lincoln Park is permitted through 8:30pm, providing a 15 minute exit of park times to 8:45pm. The walking lights at the Center Track may be approved, at the discretion of the Director of Recreation & Community Programs or designee, to provide the Center Track Lights during early morning or evening hours based on community need, want and seasonal basis.
- Permanent lights, currently installed at the Center Recreation Complex and Lincoln Park shall only be operated upon issuance, at its sole discretion, of a Permanent Lighting Permit by the Lexington Recreation & Community Programs Department; The Track Lighting will operate as a drop in activity with set hours based on daylight savings and use.
- Temporary lights shall only be permitted at Outdoor Recreation Facilities location(s) as the Recreation Committee may, from time to time, allow and then only after issuance, at its sole discretion, of a Temporary Lighting Permit by the Lexington Recreation & Community Programs Department under the following minimum conditions:
  - A valid certificate of insurance naming the Town of Lexington as a Named Additional Insured, with up to \$1M in accordance with the permit policy such limits of liability and in such form as the Lexington Town Manager;
  - A plan showing the requested locations, dates and hours for use
  - Only temporary lights which are powered by a zero-emissions power source shall be permitted;
  - Permitted to operate up to 30 minutes prior to sunset and after 10:30pm unless a special request is made to the Department. No permanent or temporary lights shall be operated before thirty minutes prior to sunset or after 10:30 PM unless a special request is made to the Select Board.
- Permit fees will follow the Permit Policy and tiers for appropriate fees for the right to use permanent or temporary lights and recovery costs of current to operate permanent lights shall be paid to the Lexington Recreation & Community Programs Department at the time of issuance of the lighting permit(s) and in such amount as the Lexington Recreation Department may, from time to time, recommend and the Recreation Committee may approve. [Fee structure](#)

Last updated 10/2008  
Recreation Committee Voted 11/23/2020



*Town of Lexington*  
**Recreation and Community Programs**

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Director of Recreation and Community Programs

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**Recreation & Community Programs**  
**November 2020 Report**

**News & Updates:**

- Winter program registration opens on Monday, December 7<sup>th</sup>. A mini session has been added with 7 Adult fitness (zoom) classes with registration opening on December 1<sup>st</sup>. Staff have been very creative in coming up with new and/or modified program options that will be offered this season with limited indoor space and considerations for weather with outdoor activities. Here is a link to the Winter Guide: [https://issuu.com/lexrecreation/docs/winter\\_2021\\_brochure](https://issuu.com/lexrecreation/docs/winter_2021_brochure) The guide will not be printed or mailed to homes this session and will continue to market through electronic marketing methods.
- New software – When the winter program registration begins, the Department will launch its new registration software, MyRec. Staff have been working tirelessly over the past several months in preparation of this, setting up the winter programs and fields/facilities within the system. The department has also hosted a handful of trainings for the community, reviewing such things as how to create an account and register for a program using the new system.
- Staff from Recreation and Community Programs and Human Services gave the annual presentation to Citizens Academy on Thursday, October 29<sup>th</sup>.
- The LexREConnect enrichment learning program was cancelled due to low enrollment.
- The Fletcher Park Ice Rink will not be opening this winter due to the COVID-19 pandemic.

**Fall 2020**

- All in all, programs have run relatively smoothly this fall. In fact, due to popular demand, add-on mini sessions for Pump It Up Basketball and Archery were offered during the month of November and an additional 52 participants registered for these programs.

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1625 MASSACHUSETTS AVENUE, LEXINGTON, MASSACHUSETTS 02420 (mail)



- LexFUN! hosted a Halloween family story walk at Lincoln Park during the week of October 25<sup>th</sup>-31<sup>st</sup>. The feedback from the community was positive and LexFUN! indicated that they had a very favorable turnout for this event.
- As a result of a few cancellations due to inclement weather, the NFL FLAG Football League is now scheduled to end on Sunday, December 6th

### **Winter 2020-2021**

- Nashoba Valley notified organizations in early November that due to the pandemic, recreation department/school group programs will not be offered this winter due to the pandemic.
- Staff have remained engaged with administration from the Lexington Public Schools and the Facilities Department regarding access to the school buildings to offer programs during the winter months. All requests continue to be pending at this time.

### **Therapeutic Recreation**

- Let's Kick It! the adaptive soccer program has ended after 6 weeks. The program had a total of six participants enrolled and each week progress and more interactions was experienced by the individuals.
- Continuing collaborations with The Cotting School, Riversedge and LABBB
  - Cotting School – Working with a vocational class on tasks to assist the Recreation department (social media, creating printable games, CC slide show)
  - Riversedge – Planning a peer buddy program collaboration
  - LABBB – Working with a class on interview skills with members of the Community Center, Planning an intergenerational social club with LABBB and Human Services
- A Youth, Teen and Young Adult Inclusion Forum is scheduled for December 3<sup>rd</sup> and will be cohosted with SEPAC/SEPTA.

### **Budget & Capital:**

- Operating Budget:
  - The revenue and expenses for FY2021 continue to be consistent with what the modified projections were, thanks in large part to business at Pine Meadows being so strong.
  - Staff will be presenting the department's FY2022 operating budget to the Select Board on Tuesday, December 8<sup>th</sup>. The FY2022 is still being finalized while the work for a potential new funding model for FY23 and beyond continues to be discussed as part of the Town Manager's Financial Working Group.
  - Staff are currently reviewing the user and participant fees for the various cost centers and any proposed changes for FY2022 will be presented to the Recreation Committee at its December meeting.
- FY2020 Capital:
  - The accessible walkways at Diamond are scheduled to be installed the week of November 23<sup>rd</sup>.
  - Staff have met with the Facilities Department about modifying the scope of the bathhouse renovation at the Old Reservoir and the next meeting with the architect is scheduled for later this month.

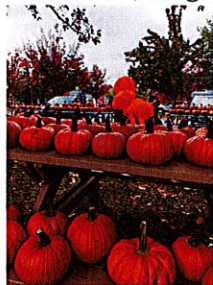
- FY2021 Capital:
  - The bid opening for the athletic facility lighting upgrade project at the Center Recreation Complex was held on Tuesday, November 17<sup>th</sup>. One of the bids came in within the project budget, so the contract is currently being awarded and it is anticipated that work will begin the week of December 14<sup>th</sup>.
  - O'Brien & Sons for the playground replacement at Sutherland Park. The new playground equipment will be manufactured by Landscape Structures and it is anticipated that it will be installed in early Spring 2021.
- Future Capital:
  - Staff presented the Recreation FY2022-FY2026 5-Year Capital Plan to the Community Preservation Committee (CPC) on Thursday, November 5<sup>th</sup> and to the Capital Expenditures Committee (CEC) On Thursday, November 19<sup>th</sup>.

#### **Parks, Fields, & Playgrounds Report**

- Tennis/Pickleball Courts – the tennis/pickleball courts have been a great sport and opportunity and activity that residents have participated regularly and extensively throughout the 2020 season. The last day that the courts were permitted for use was Sunday, November 22<sup>nd</sup>. The courts will still be available on a first-come, first-served basis, as weather allows. Nets will remain up at the Clarke courts through the winter and at the Gallagher courts until the Center lighting project begins in mid-December.
- Canopies at Adams/Waldorf – the Waldorf School installed a handful of canopies at Adams Park in an attempt to elongate the amount of time students are able to learn outside. The canopies do not interfere with the athletic field or basketball and tennis courts located behind the school.
- Dugouts – the repairs to the dugouts and backstop at Center #1 were completed in late October. Dugouts remain closed for use during the pandemic.

#### **Community Center**

- One-on-one appointments have been approved to take place in Town buildings, including the Community Center.
- The new, and long-awaited, entrance sign for the Community Center at Marrett Road is anticipated to be installed this month.
- Due to popular demand, an additional session of Archery has been added for weeks in November and December
- On October 23, Tony Serio from Human Services and Thomas Romano delivered over 200 pumpkins and decorating kits as part of a FREE curbside grab and go event.
- We teamed up with the Chamber of Commerce to help advertise their door decorating competition where the winner received a \$25 gift card to a local Lexington business.







## *Town of Lexington* Recreation Committee

Frederick DeAngelis, Chairman  
Lisah Rhodes, Vice Chair  
Lisa O'Brien  
Francesca Pfrommer  
Christian Boutwell

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### **Recreation Committee November 2020 Liaison Reports**

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Select Board: respectfully submitted, Suzie Barry

. The Select Board has been busy with Fall Special Town Meeting and looks forward to the upcoming FY22 Budget Presentations & Discussions with the Municipal Departments.

Council On Aging: respectfully submitted, Ellen Cameron

We are in the process of working on Senior parking plan in town. Also contacting all retailers and working with retailers association on shopping and dinning for Seniors with the pandemic/ regarding Sr hours, discounts, curbside or delivery etc

#### Lincoln Park SubCommittee

1. We held a combined meeting on 11/10/2020 with Melissa Battite, Dave Pinnsonneault and two members each of the LPSC and RC to discuss how to best collaborate and communicate given current activities and future plans within Lincoln Park  
Scoreboard Installation: final walk-thru for on 11/16/2020 included LYL, LPSC member, RC member and Melissa Battite; Lincoln #1 and #2 placement as discussed at 9/23/20 meeting. Adjustment to Lincoln #3 scoreboard placement: to now be placed in triangular grass region between fields Lincoln #2 and softball field. This was due to a few factors, one of which being access required by installer. We discussed LPSC providing plantings around the base to help with aesthetics.
2. The Shen Cai Memorial Bench was installed in mid November. The bench has been placed on the path leading to the Granite Forest (from the bike path). LPSC, RC and Melissa Interest, Director of Human Services are working together to prepare a press release on bench dedication and domestic violence resources available to the community.











CEC

CPC

SC

No updates this month