An aerial photograph of a town street intersection. The street is paved with asphalt and has white lane markings and yellow double lines. Several cars are visible on the road. On the left side of the street, there is a landscaped area with young trees, benches, and a bicycle rack. Buildings of various styles line the street, including a prominent red brick building with a corner storefront. The sky is clear and blue. A vertical blue bar is on the right side of the image.

# TOWN OF LEXINGTON

Massachusetts

2023

ANNUAL  
REPORT

## TOWN GOVERNMENT

Select Board.....	3
Town Manager.....	8
Town Clerk/Board of Registrars.....	12
Annual Town Primary Election (Sept. 6).....	14
Annual State Election (Nov. 8).....	20
Annual Town Election (March 6).....	24
Tie Runoffs.....	29
Special Town Meeting (Nov. 1).....	30
2023 Annual Town Meeting:	
Abbreviated Minutes.....	47
Senators and Representatives.....	109
Elected Town Officials.....	110
Moderator.....	110
Town Meeting Members Association (TMMA).....	111
Cary Memorial Library.....	114
Finance.....	115
Assessor.....	115
Comptroller.....	117
Treasurer Collector.....	117
Fire and Rescue.....	118
Human Services.....	120
Senior Services.....	120
Transportation Services.....	121
Veterans Services.....	122
Youth and Family Services.....	122
Innovation and Technology.....	123
Land Use, Health, and Development.....	124
Board of Health/Office of Public Health.....	124
Building and Zoning.....	126
Conservation Office and Conservation Commission.....	127
Economic Development.....	132
Planning Board.....	133
Transportation Safety Group.....	134
Regulatory Support.....	135
Minuteman Regional High School.....	136
Police.....	138
Public Facilities.....	141
Public Works.....	144
Engineering Division.....	145
Environmental Services.....	147
Highway, Equipment and Drains Division.....	148
Public Grounds (Parks/Forestry/Cemetery).....	149
Street Light Maintenance Program.....	151
Water/Sewer Divisions.....	151
Recreation and Community Programs.....	153
Retirement Board.....	158
School Committee.....	159
Superintendent of Schools.....	160
Town Counsel.....	165

## TOWN COMMITTEES

Affordable Housing Trust.....	167
Antony Working Group.....	167
Appropriation Committee.....	167
Bicycle Advisory Committee.....	168
Capital Expenditures Committee.....	169
Cary Lecture Series.....	170
Commission on Disability.....	171
Communications Advisory Committee.....	172
Community Preservation Committee.....	172
Council for the Arts.....	173
Council on Aging.....	174
Design Advisory Committee.....	175
Economic Development Advisory Committee.....	175
Fence Viewers.....	176
Fund for Lexington.....	176
Greenways Corridor Committee.....	176
Hanscom Area Towns Committees (HATS).....	177
Historical Commission.....	177
Historic Districts Commission.....	178
Housing Authority.....	179
Housing Partnership Board.....	180
Human Rights Committee.....	180
Lexington Center Committee.....	181
Lexington Housing Assistance Board (LexHAB).....	182
Monuments and Memorials Committee.....	182

Permanent Building Committee.....	183
Recreation Committee.....	184
Regional Planning Agencies.....	184
Scholarship and Education Fund Committee.....	186
Semiquincentennial Commission.....	186
Sustainable Lexington Committee.....	186
Tax Deferral and Exemption Study Committee.....	187
Tourism Committee.....	188
Town Celebrations Committee.....	188
Town Report Committee.....	189
Transportation Advisory Committee.....	190
Tree Committee.....	191
Trustees of Public Trusts.....	192
Vision for Lexington Committee.....	205
Water and Sewer Abatement Board.....	206
Youth Commission.....	206
Zoning Board of Appeals.....	207

## APPENDIX – FINANCIAL DATA

Comptroller Schedule of Appropriations.....	208
Enterprise Funds.....	211
Debt Service Summary.....	211
Revenues/Expenditures and Fund Balances.....	212
Index.....	218

### TOWN REPORT COMMITTEE

**Chair:** Victoria Sax

**Editorial Staff:**

Gloria Amirault  
Susan Myerow  
Varsha Ramanathan  
Karyn Zhao

**Printer:**

Lexington Public Schools Print Center

500 copies printed

Also available at  
[records.lexingtonma.gov/weblink](https://records.lexingtonma.gov/weblink)

**Cover Photo Courtesy of:** BETA, Boston, MA

**Interior Photos:** Committee Chairs unless otherwise indicated

*Each year, volunteers get the unique opportunity to learn about their Town through their work on this report. We hope those who peruse this report also discover something new and interesting about Lexington. Many thanks to the hardworking team listed here, and the committee members and town staff who contributed to this report.*

*This report, including narratives, covers the fiscal year July 1, 2022, to June 30, 2023. Unless otherwise noted, financial data reports the total dollars expended in the fiscal year (FY) that began July 1, 2022, and ended June 30, 2023.*



## MESSAGE OF THE SELECT BOARD

Massachusetts law requires that the Select Board, prior to the Annual Town Meeting, issue an Annual Report for use by the residents of the Town. The 2023 annual Town Report presented here provides, among other things, financial data relating to the Town for the fiscal year 2023 that covers the period July 1, 2022 through June 30, 2023. In addition, the report contains highlights of the accomplishments of the many departments, boards, committees, and commissions that are responsible for the governance of Lexington.

This Annual Town Report is just one of several ways by which citizens may be informed of what is going on in the Town. The Town's website at [lexingtonma.gov](https://lexingtonma.gov) provides links to many other resources including the websites for the schools and the Town Meeting Members Association. From our town website, you can also find all budget documents as they are generated, and the minutes of all committee meetings which provide valuable insight into the departments and committees. Meetings of the three elected boards (Select Board, School Committee, and Planning Board) are covered by LexMedia, our Public, Educational, and Governmental (PEG) access provider, and broadcast by all three of the Town's cable television providers. LexMedia covers other town meetings and events as well. For more up to the minute information, residents can register for CodeRED — the Town's emergency notification system — for texts, emails, and automated phone calls about closings, detours, or emergencies. Residents can sign up for the Townwide news email, or periodic emails and e-newsletters from specific departments and boards/committees. Residents can also follow the Town's social media accounts on Facebook and Twitter.

The Select Board acknowledges the leadership provided by Town Manager, James Malloy, his outstanding staff, and the dedicated town employees who manage the day-to-day operations of the Town and make Lexington a special place to live, work and visit. Of special note are the countless volunteer hours provided by the citizens who make up our many boards, committees, and commissions. The Select Board extends its continued thanks, appreciation, and admiration to the many residents whose work and civic engagement make it possible for Lexington to be a well-managed Town.

Joseph N. Pato

Suzanne E. Barry

Douglas M. Lucente

Jill I. Hai

Mark D. Sandeen

# LEXINGTON BY THE NUMBERS

Settled 1642,  
incorporated as Town of Lexington 1713

Latitude	42.26N
Longitude	71.13W
Area of Town Acres	10,650.42
Area of Town in Square Miles	16.64
Extreme Length in Miles	5.80
Extreme Width in Miles	4.85
Highest Elevation (feet above MSL)	374
Lowest Elevation (feet above MSL)	110



	FY22	FY23
Population	33,009	33,104
Public School Enrollment	6,790	6,837
Town-owned Conservation Land, Acres	1,403	1,403
Total Revenue Sources	\$287,857,621	\$306,486,991
Total Operating Expenses	\$285,076,338	\$229,266,133
Property Tax Bill for Home of Average Value (excludes CPA surcharge)	\$16,613	\$17,354
Typical Annual Residential Water/Sewer Bill (120 HCF per year)	\$1,939	\$2,022
Solid Waste Trash (tons) (curbside only)	8,957	8,089
Recycled Materials (tons)	3,537	3,460
Curbside Yard Waste (tons)	2,000	2,200
Food Waste diversion from Lex public schools, curbside services provided to Residents by Black Earth, and LexSORT drop-off program (tons)	400	780
Home of Average Value (single-family home)	\$1,204,000	\$1,335,000
Home of Median Value (single-family home)	\$1,078,000	\$1,217,000
Single-family homes sold	359	374
Single-family homes demolished	74	66
Permits issued for new single-family homes	85	75
Town of Lexington Moody's Credit Rating	Aaa	Aaa

## Town of Lexington

1625 Massachusetts Avenue, Lexington, MA 02420 • 781-862-0500 • [lexingtonma.gov](http://lexingtonma.gov)

## SELECT BOARD

Five members, elected by the voters at-large to overlapping 3-year terms: Jill I. Hai, Chair, Douglas M. Lucente, Vice-Chair, Joseph N. Pato, Suzanne E. Barry, and Mark D. Sandeen. In March 2023, Mr. Lucente and Mr. Sandeen were re-elected to 3-year terms. At their annual re-organization after the conclusion of Town Meeting in May, the Board appointed Mr. Pato Chair and Ms. Barry Vice-Chair.

During FY2023, Lexington continued its transition to a post-pandemic environment. The State of Emergency in the Commonwealth expired, but new legislation extended a number of powers such as the ability to hold hybrid meetings which has increased public participation broadly. Nonetheless, much activity is returning to pre-pandemic engagement. The completion of the Center Streetscape project has enticed more people into the Center with additional outdoor seating and gathering spots – while simultaneously patrons are increasingly returning to indoor dining at local restaurants.

Ridership on Lexpress declined during the pandemic. In response, the Select Board approved a new \$20 unlimited ride pass program for FY2024 to make it more appealing for riders to return to the service. In addition, the Board created an ad-hoc committee to make recommendations on how to improve public transportation in Lexington.

Financially, the Town remains in a strong position but increases in inflation portend challenging budget cycles in the years ahead. Planning for a new or renovated Lexington High School continues, and it remains likely to be the largest capital project undertaken in Lexington with an expected total cost of \$350-\$500 million. Fortunately, the Massachusetts School Building Authority (MSBA) has invited Lexington into the capital pipeline, and we estimate the state will fund about 25%



March 8, 2023, Police Station Topping Off Ceremony. From left to right: Select Board Members Doug Lucente, Joe Pato, Jill Hai, Suzie Barry, Mark Sandeen, and Town Manager Jim Malloy.

of total costs. FY2023 ended with the MSBA poised to select the firm to serve as the Owner’s Project Manager and then the remainder of the architecture design team. FY2024 will initiate the Feasibility Study in which the MSBA and Lexington stakeholders will determine if a new high school is warranted or if renovation or a combination of new and renovated spaces is the best path forward.

### Select Board Priorities for American Rescue Plan Act (ARPA) Spending

The American Rescue Plan Act of 2021 (ARPA) was passed by the federal government to support communities across the country in responding to and recovering from the COVID-19 pandemic. Federal funds from ARPA are intended to address the negative health and economic impacts caused by the pandemic. The \$9,903,381 allocation for Lexington, which is distributed through the Massachusetts Department of Revenue, is based on the town population.

ARPA funding must be obligated by the end of 2024 and fully expended by the end of 2026. The federal government has outlined the primary objectives for the use of these funds as outlined in the 2022 annual Town Report and also specifically noted uses of funds that are NOT eligible.

The Select Board set priorities for ARPA spending in the following areas that are consistent with federal guidelines and address the immediate needs of our residents and businesses: housing, food insecurity, public health and safety and economic stimulus and resiliency for our community.

During FY2023, the Select Board has approved using \$4,004,980 in ARPA funds in the following areas:

- Public Health & Safety: \$1,170,171 (\$4,000 Technology Improvements for Recreation Inclusion Program, \$19,936 Basketball Hoops at Center Basketball Courts; \$40,000 Fire Department and Emergency Management Respirator Protection; \$43,600 Electronic Sign Boards for Communications; \$58,000 Emery Park Bus Shelter; \$80,188 Fire Department Wages; \$93,876 Fire Department ATV Ambulance; \$100,991 Fire Department Pumper Overage; \$329,580 Lead & Copper Service Line Inventory, Planning & Replacement; \$400,000 Fire Department Ambulance)
- Affordable Housing: \$1,025,000 (\$400,000 LexHAB to purchase a house; \$625,000 LexHAB to purchase 93 Woburn Street)
- Economic Development: \$1,482,200 (\$7,200 bike racks for East Lexington; \$75,000 for Parklet in Lexington Center; \$400,000 for East Lexington Bike Path Landscape Improvements; \$500,000 Additional Small Business Assistance; \$500,000 250th Event Planning and Implementation)

*(continued on next page)*

**SELECT BOARD (continued)**

- Human Services: \$15,000 William James Interface Referral Service
- Town Meeting Technology Enhancements: \$20,000 Town Meeting Tablets
- Other: \$292,609 (\$26,609 Human Resources Staffing; \$50,000 Internal Equity Audit; \$216,000 Curbside Composting Trial)

The cumulative funding allocations as of 6/30/23 are:

Area	Amount Allocated	% of Allocation
Economic Stimulus & Resiliency	\$4,041,200	51.2%
Food Insecurity	\$50,000	0.6%
Housing	\$1,500,000	19.0%
Pandemic	\$627,609	8.0%
Public Health & Safety	\$1,675,234	21.2%

The Select Board will continue to prioritize addressing the urgent needs of the community and will work with the Town Manager to determine how the remainder of the Town's ARPA funds should be allocated.

**Fiscal Resiliency including Capital Stabilization Funding Framework**

Lexington remains on a path of financial stability and growth with the Select Board committed to fiscal stewardship to safeguard the Town's financial health and vitality. Adding elements of discipline to the community's financial planning, the Board aims to continue to avoid the need for Proposition 2½ operating budget overrides.

In a collaborative effort with the Appropriation Committee, the Capital Expenditures Committee, and the School Committee, the Town sustained the Capital Stabilization Funding Framework developed in 2021. This strategic initiative is aimed at supporting large-scale capital projects, such as the forthcoming construction of Lexington High School, which is estimated to cost between \$350 to \$500 million.

The framework is built on the principle of financial sustainability. It directs incremental property tax revenue from new commercial developments, specifically those approved through the Preliminary Site Development and Use Plan (PSDUP) or zoning changes, into the Capital Stabilization Fund (CSF). For FY2024 alone, over \$1.7 million has been earmarked from this new tax levy growth toward the CSF. Using this mechanism helps to build up capital reserves, thereby providing a balanced financial outlook for the Town.

While the CSF serves multiple purposes, its primary aim is to mitigate the debt service associated with future capital projects. In addition, the CSF complements other specialized funds like the Special Education Stabilization Fund, forming a robust financial safety net. The Town has been diligent in maintaining high reserves while also responsibly funding pension and Other Post-Employment Benefits (OPEB) liabilities.

Using a multi-year financial model and long-term capital and fiscal planning allows for a more systematic approach to allocating resources. Operating surpluses from departments have been strategically directed towards capital projects rather than operational expenses, reinforcing the Town's commitment to long-term financial planning without compromising the quality of public services.

As a significant validation of these efforts, Moody's Investors Service has awarded the Town an 'Aaa stable' rating. This highlights the Town's fiscal prudence and translates to lower interest rates for capital projects and borrowing. The rating further underscores the effectiveness of the Town's capital stabilization initiatives, prudent management, and strong financial reserves.

Through a well-coordinated, systematic approach, the Town is well-equipped to safeguard against unforeseen challenges, allocate funds for vital capital projects, and maintain a high standard of public services.

**Economic Development and Commercial Growth**

In the past fiscal year, the Select Board has been diligently working on initiatives to stimulate economic development and commercial expansion within the Town. Among the key strategies is the formation of strong partnerships with local business associations. This collaborative approach has allowed the Board to understand unique challenges faced by local businesses, such as the need for changes in outdoor dining fees. In response, the Select Board streamlined fees, fostering an environment more conducive to business growth.

To maintain transparent and constructive communication with business stakeholders, the Town has instituted Quarterly Roundtable discussions. These meetings involve key town representatives, including the Town Manager, two Select Board Members, the Assistant Town Manager for Development, and Economic Development staff. Business owners from various parts of the town, including the Center and East Lexington, participate in these discussions to provide direct feedback on the Town's initiatives.

A cornerstone of these economic strategies has been the Battle Green Streetscape project. Aimed at enhancing pedes-

*(continued on next page)*

**SELECT BOARD (continued)**

trian and traffic safety, this initiative also serves to support existing businesses in the Town. Complementing this, zoning changes have been introduced via the MBTA Zoning initiative. The Town is also planning to hire a consultant for a community charette focused on revitalizing the downtown area.

Welcoming new businesses has been another focus of the Board. This year saw the addition of several new establishments, including restaurants, a pop-up shop, and Life Science Labs. These new businesses not only diversify the local economy but also add to the Town's tax revenue.

Cultural and recreational activities have not been overlooked in the Town's development strategy. Lexington has received the designation of a state cultural district, with the aim of boosting tourism and offering diverse programming. This comes just in time as the Town prepares for the 250th anniversary of the historic Battle of Lexington in 2025. This cultural district, which spans Massachusetts Avenue from Hastings Park to Pleasant Street, is poised to become a focal point for both cultural and economic growth.

Financial investments have also been strategically employed to stimulate growth. Among these are the Senior Parking Pass Program, which offers free parking to residents aged 65 or older, and the allocation of ARPA funds for arts and culture events. Additionally, ARPA funds have been deployed to improve connectivity between East Lexington businesses and the Minuteman Bikeway.

Finally, in line with its goals, the Select Board aims to achieve a harmonious balance between economic growth and community values. Objectives include providing access to a diverse mix of businesses and fostering quality job opportunities across various industries. Furthermore, the Board is committed to a balanced tax policy that benefits both residents and businesses. Through these multifaceted initiatives, Lexington is striving for a future that is economically robust and inclusively sustainable.

**Housing Initiatives and Updates**

**Affordable Housing Trust**

One of the Select Board's goals is to further a Livable Lexington including by "actively seeking development of affordable and accessible housing". In FY22 the Select Board created the Affordable Housing Trust Study Committee. Based on the work of that committee, Town Meeting adopted a motion creating an Affordable Housing Trust (AHT) via Article 12 of STM 22-3. The Select Board appointed the initial five members of the AHT in February 2023. At Annual Town Meeting 2023 (Articles 7 and 10n), Town Meeting

approved the pre-funding of the AHT using stabilization funds designated for affordable housing and Community Preservation Act funds. This pre-funding allows the AHT to operate nimbly in the market, independent of Town Meeting timing. The AHT was officially established upon receipt of the Attorney General's approval and began its operations on February 28, 2023.

**Zoning Initiatives**

The Select Board's Special Permit Residential Development Zoning Bylaw Amendment Ad Hoc Committee (SPRD) completed five years of work by proposing the new "Special Residential Developments" (SRD) bylaw at the Annual Town Meeting. Adopted by a vote of 146-22-10, SRD contains two possible development paths - a new zoning option "Compact Neighborhood Development" (CND) with limits on both individual units and average unit size in each development and an amended Site Sensitive Development option, strengthening site protections. All developments under SRD now require inclusionary housing, either by onsite affordable units or, in the case of six or fewer units in a development, by payments to the Affordable Housing Trust. Both paths are also governed by site plan review, rather than special permit. The new bylaw requires the Planning Board to promulgate regulations, which among other things will include valuation for the payments in lieu of unit production.

State law adopted in 2021 requires all communities served by, or adjacent to communities served by, the MBTA to adopt zoning which permits by-right multi-family housing under specific conditions. The Planning Board brought Article 34 to Annual Town Meeting 2023 to fulfill these obligations and further the goals of the Town's 2022 Comprehensive Plan. Article 34 created Village Overlay, Multi-family Overlay, and Village High-Rise Overlay districts, with inclusionary housing requirements for any development of eight or more units. Lexington was widely recognized as the first community to fulfill this state obligation.

**Lexington Housing Assistance Board (LexHAB)**

Special Town Meeting 2022-3 overwhelmingly approved Article 14, seeking a Home Rule Petition to amend the enabling legislation which created LexHAB in 1983, to make it an independent non-profit entity. Upon approval, LexHAB will become a 501c3 organization, able to use a combination of state, federal and private funding sources to acquire or develop affordable housing. This will mean the ability to create affordable housing more efficiently and cost effectively.

*(continued on next page)*

## SELECT BOARD (continued)

### Infrastructure Development

#### Center Streetscape and Battle Green Streetscape Projects

The Center Streetscape project broke ground in the spring of 2021 with the goals of improving pedestrian safety, accommodating bicycle traffic, making sidewalks and crosswalks more accessible and safer for people with disabilities, and renewal of the mid-century modern landscape. The project was substantially complete in the fall of 2022 with final project completion occurring in the spring of 2023.

The Battle Green Streetscape construction started in 2023 with the goals of pedestrian and bicycle safety, vehicular safety, and improved connectivity and accessibility. The project includes construction of a roundabout to be located at the Harrington Road/Bedford Street/Hancock Street intersection. 2022 Annual Town Meeting approved \$4,975,000 in funding for the Battle Green Streetscape Improvements. The Battle Green Streetscape project is expected to be completed by fall 2024 in anticipation of the 2025 Town Celebration.



The Battle Green Streetscape project is expected to be completed by fall 2024 in anticipation of the 2025 Town Celebration.

#### Municipal and School Buildings

The Board continues to address the issues of maintaining and improving our municipal and school building infrastructure.

The Westview Cemetery Building replacement project was approved at 2020 Annual Town Meeting with an appropriation of \$3,290,000. The initial Westview Cemetery construction bids came in higher than the appropriated amount. As a result, Special Town Meeting 2021-1 approved additional construction funding of \$770,000. The second round of construction bids came in within the updated project budget. The

Westview Cemetery Building construction work started in April 2022 and is expected to be complete by September 2023.

The Lexington Police Station building project is in the construction phase. Special Town Meeting 2022-1 approved an appropriation of \$32,400,000 for the design and construction of a new Police Station building to be located at 1575 Massachusetts Avenue. On June 6, 2022, in a Special Town election, Lexington voters approved a Proposition 2½ debt exclusion for the borrowing for the Police Station Project. In August 2022, construction bids came in lower than the appropriated amount. Construction began in September 2022 and is expected to be complete by June 2024.

Town Meeting 2023 approved an appropriation of \$3,400,000 for the design and construction of a solar and energy storage system to be installed in the parking area adjacent to Fletcher Field and the Minuteman Bikeway. This solar canopy and battery storage system complements the solar panels on the new building's roof to come close to a Net Zero building consistent with the Town's Net Zero goals. Town staff plan to have the solar and energy storage project constructed at the same time as the Police Station to maximize efficiencies with the site contractor.

The Lexington Police Department has moved their operations to the temporary Police Station facility located at 173 Bedford Street until construction of the new Police Station building is complete.

The Hosmer House was moved from its location at 1557 Massachusetts Avenue to allow for construction of the new Lexington Police Station. The Historic District Commission approved the relocation of the Hosmer House.

The Select Board and School Committee authorized the installation of 2.6 MW of solar energy systems at Lexington Children's Place, Hastings, Harrington, Bridge and Bowman Elementary Schools, and Diamond and Clarke Middle Schools. Final interconnection approval from the utility has been received. The solar installations will enable Hastings School and Lexington Children's Place to be Net Zero schools. When combined with the Town's previous solar installations, they will generate approximately 64% of the Town's municipal and school electricity.

2020 Annual Town Meeting approved \$100,000 in design funds for the Center Recreation Bathroom complex. At the 2021 Annual Town Meeting, the Select Board recommended indefinite postponement of a warrant article requesting \$915,000 in construction funding. 2022 Annual Town Meeting approved \$680,000 in construction funds appropriated from the Community Preservation Fund. Construction of the Center Recreation Bathroom complex is expected to be completed by October 2023.

*(continued on next page)*

## SELECT BOARD (continued)

The Old Reservoir Bathhouse renovation project was approved at 2019 Annual Town Meeting with an appropriation of \$610,000. The bathhouse construction bids came in higher than expected and over the appropriated amount. Town staff was in the redesign and rebidding stage for this project as of June 2023. Town staff expect to have proposals for this project by October 2023.

### Bedford Street/Hartwell Avenue Complete Streets 25% Design

Traffic issues in the Hartwell Avenue corridor are one of the key concerns cited by residents and business owners. 2019 Special Town Meeting appropriated \$1.5 million for the 25% design of the Bedford Street/Hartwell Avenue/Wood Street Corridor. The Town formed a 25% design working group in November 2020, and hired an engineering and planning firm in January 2021 to develop 25% design level plans for complete streets reconstruction that addresses safety, traffic flow and pedestrian, bicycle, transit, and alternative modes of transportation.

The Town's consultant has substantially completed the data collection task, the environmental permitting task, and the land use & development build out analysis.

The Town's consultant has identified that the roadway capacity will begin to be exceeded at approximately 60% of the "likely" redevelopment as properties within the project area are redeveloped to current zoning limits. Based on input from the Select Board, the consultant has revised the build out and traffic analysis to include future residential development. In addition, town staff and the consultant have expanded the study limits to include the I-95 northbound half of the interchange.

The project is expected to culminate in a formal Massachusetts Department of Transportation public hearing targeted for FY24.

### Diversity, Equity and Inclusion

The Select Board continues to place a high priority on meeting our goal to be a visionary and sustainable community that values and respects all people, history, and community assets. During FY24 the Town hired a new Chief Equity Officer and continued efforts to expand the applicant pool for town staff positions. Community engagement includes a relaunching of the Strategic Equity Advisory Team for connection with our diverse community and reestablishing the quarterly Coffee with the Police Chief to foster better understanding and communication between the community and the Police Department.

### Town Meeting Use of Virtual Technology

The COVID-19 pandemic introduced the need for virtual meetings for public safety. As the pandemic eases and the declared public emergency has come to an end, virtual technology remains an important addition for public meetings allowing more members of the public to participate in the public process. The legislature, however, has not yet acted on Lexington's home-rule petition to permanently allow hybrid or fully-remote public meetings, but it has extended emergency legislation allowing these meetings for another two years. In addition, the revised legislation explicitly allows hybrid representative town meetings to be held.

Anticipating positive legislative action, Lexington invested ARPA funds to acquire handheld tablets to be used for voting and managing speaking order during debate at Town Meeting. These devices use the same software previously used for fully remote meetings and were successfully used for a fully in-person 2023 Annual Town Meeting. With the recent legislative authorization, Lexington anticipates holding future Town Meetings using a hybrid format where Town Meeting Members present at Battin Hall will use the tablets while remote attendees will use their personal devices.

# TOWN MANAGER

Personnel	FY22	FY23
Full Time	11	11
Part Time	3	3

**ROLE:** As the Chief Executive Officer of the Town, established in the Select Board-Town Manager Act, the Town Manager administers the policies and procedures of the Select Board, enforces bylaws and actions passed by Town Meeting, proposes the operating and capital budgets, and manages the daily operations of all town departments. The Town Manager’s Office also includes the Human Resources Office.

**APPOINTED** by the Select Board, James Malloy has served as the Town Manager since October 2018.

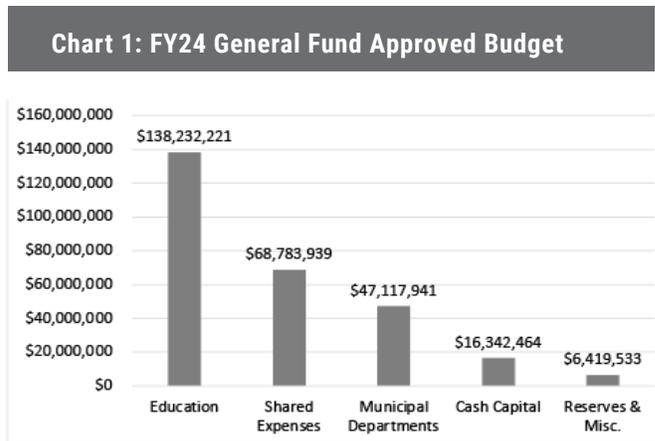
## Form of Government

The current Town Manager/Select Board/Town Meeting form of government dates back to a 1968 Act of the State legislature based on a plan developed by the Town Structure of Government Committee. Lexington had previously operated under a Select Board/Executive Secretary plan. The Select Board/Town Manager Act brought major realignment of responsibilities including changes in methods of appointment, closer supervision of administrative functions, and centralized control of purchasing. In 2019, the Town submitted a home rule petition to change the term Selectmen to the more gender-neutral Select Board which was approved by the Legislature and signed by the Governor.

## Budget

The FY24 budget process continued the collaborative effort among the Select Board, School Committee, Appropriation and Capital Expenditures Committee, and municipal staff. Three budget summit sessions resulted in consensus on a balanced budget for Town Meeting consideration that addressed many pressing needs. The FY24 General Fund Budget totals \$276,896,098, an increase of \$12,450,546 or 4.7% over the adopted FY23 budget. Chart 1 shows the breakdown of expenditures by use for several capital debt exclusion projects focused primarily on public safety and school improvements. To support these projects, the Select Board recommended, and Town Meeting adopted, the creation of a Capital Stabilization Fund. This reserve fund had a balance of \$26,784,070 as of June 30, 2023. Table 1 shows the amounts voted into and out of that

(continued on next page)



	FY20	FY21	FY22	FY23	FY24
Beginning Balance	\$27,727,713	\$25,229,254	\$20,674,058	\$21,730,961	\$26,784,070
Amount into Capital Projects Stabilization Fund	\$2,269,456	\$0 <sup>(1)</sup>	\$3,787,974	\$5,517,826	\$1,733,137
Revised Balance	\$30,429,254	\$25,274,058	\$24,462,032	\$27,584,070	\$28,517,207
Exempt Debt Service Tax Relief	\$(5,200,000)	\$(4,600,000)	\$(2,800,000)	\$(800,000)	\$(500,000)
Other School and Municipal Capital Projects	\$0	\$0	\$0	\$0	\$0
Interest Income	\$432,085	\$44,804	\$68,929	\$335,283	---
Closing Balance	\$25,229,254	\$20,674,058	\$21,730,961	\$26,784,070	\$28,017,207

<sup>1</sup> In light of the global pandemic and corresponding fiscal downturn in spring 2020, the transfer into the Capital Stabilization Fund was deferred to preserve fiscal options for the Town.

**TOWN MANAGER (continued)**

fund since FY20. The amounts appropriated for Exempt Debt Service Tax Relief and Other School and Municipal Capital Projects help to alleviate the residential tax burden.

Free Cash as of July 1, 2022 was certified at \$17,119,159 which was appropriated for a variety of purposes, including to support the FY24 capital budget and deposits into reserve funds such as the Capital Stabilization Fund and OPEB. A higher amount of free cash was left unallocated in FY21 and FY22 compared to prior years, which preserved fiscal flexibility for the Town during the global pandemic and corresponding fiscal downturn. Table 2 shows the 4-year history of the certification and uses of free cash.

While the free cash appropriation into other Post-Employment Benefits (OPEB) Trust Fund was withheld in FY21, Town Meeting appropriated \$750,000 from the tax levy (Article 17) to help fund the liability for retiree health care costs. The balance as of July 1, 2023, in the OPEB Trust Fund is \$27,825,878.

**Highlights**

- The Town Manager continues to receive positive feedback on the Town’s communications efforts. The Town’s website continues to receive nearly 2,000 unique visitors per day, peaking at just under 18,000 webpage visitors on Patriots’ Day. The subscriber list for the Link to Lexington and Town News & Alerts newsletters grew by 17% and 8% over the previous fiscal year, respectively, with an engagement rate over 70%.
- The Town Manager’s Office has worked with many departments in Town by providing training and support to establish and grow their own social media accounts and digital newsletters.
- The continued practice of reaching out to residents who are not, or choose not to be, digitally connected can be seen through the Town’s efforts to use CodeRED reverse 911 phone calls, postcard mailers, and physical signage around Lexington. CodeRED now has over 22,000 subscribers.

*(continued on next page)*

<b>TABLE 2: Uses of Free Cash (FY2018-FY2021)</b>				
Fiscal Year Certified	FY2019	FY2020	FY2021	FY2022
Amount Certified	\$12,716,777	\$17,338,059	\$16,384,329	\$17,119,159
Fiscal Year Appropriated	FY2021	FY2022	FY2023	FY2024
In support of operating budget	\$2,200,000	\$2,669,859	\$700,000	---
Cash Capital	\$4,900,531	\$4,900,531	\$10,052,983	\$12,529,438
Capital Stabilization Fund	---	\$3,217,674	\$3,085,296	---
Retire Note for Land Purchases – Debt Service	\$2,403,450	\$2,320,274	---	---
Set-Aside for Unanticipated Current FY Needs	\$200,000	\$200,000	\$200,000	\$200,000
Other Post-Employment Benefits (OPEB) <sup>2</sup>	---	\$1,129,721	\$1,179,721	\$1,739,721
Pension Fund	---	\$400,000	\$400,000	\$400,000
Warrant Articles	---	---	\$20,570	---
<b>Total Appropriated Free Cash</b>	<b>\$9,703,981</b>	<b>\$14,838,059</b>	<b>\$15,638,570</b>	<b>\$16,119,159</b>
Unallocated	\$3,012,796	\$2,500,000	\$745,759	\$1,000,000

<sup>2</sup> The OPEB funding above does not reflect appropriations of \$750,000 in FY2018, FY2019, FY2020, FY2021 and FY2022 from the tax levy. In addition, the Water & Sewer Enterprise funds contributed \$13,174 to OPEB in FY2018 and FY2019, and \$5,765 in FY2020 and FY2022.

## TOWN MANAGER (continued)

- In November 2022, the Town hired a new Chief Equity Officer to champion the Town's diversity, equity, and inclusion (DEI) efforts and identify opportunities for building equity and inclusivity into town policies, programs, services, and initiatives.
- The Chief Equity Officer secured grant funding to conduct a comprehensive internal equity audit for the purpose of identifying and understanding the organizational practices, barriers, and culture in relation to furthering Diversity, Equity, and Inclusion.
- The Town has established DEI goals to increase employment diversity and support department initiatives while improving data collection and transparency. The Town looks to bridge municipal and community equity work and has strengthened relationships across municipalities through its participation in the Massachusetts Municipal DEI Coalition and assisting with the development of the 2022 DEI Guide.
- At the 2023 Annual Town Meeting, the Municipal Opt-In Specialized Building Code was adopted to hold new construction projects to higher energy efficiency and clean energy standards; and amendments were approved on the Town's Fossil Fuel Free Bylaw in anticipation of applying to the Commonwealth's pilot program to restrict the use of fossil fuels in new construction and major renovation projects.
- Numerous sustainability projects were launched, including the Lexington HeatSmart Program to provide free consultations and resources for residents interested in installing home heat pumps, the Building Energy Use Disclosure Program to monitor large-scale buildings' annual energy and water usage, and a compost pilot program to provide 2,000 Lexington residents with free curbside compost pick-up.
- The Town Manager's Office has worked with financial leadership to develop a capital stabilization framework that provides a sustainable funding source through new development bonding schedules that will minimize single-year tax increases and debt service costs related to the high school building project tying economic development to the high school project to minimize or eliminate the impact on the residential tax burden.
- Working with the Senior Management Team and the Land Use, Health & Development Department (LUHD), the Town Manager initiated the reorganization of the Health Division into a Department of Public Health, transforming LUHD into the Land Use, Housing & Development Department.

- The Lexington Police Department (LPD) has completed the implementation of 30 of the 32 policy change recommendations provided by Lexington's Town Counsel (Anderson & Kreiger LLP) report on police policies. The LPD is poised to complete the implementation of the final two policies recommended from the Town Counsel report upon receiving necessary guidance from the Commonwealth and best practices sanctioned by the Massachusetts Peace Officer Standards and Training (POST) Commission. LPD is constantly reviewing department policy to ensure that they are adhering to the evolving requirements of the Massachusetts Police Accreditation Commission (MPAC) and POST.

## Human Resources

The Human Resources Department spent time in FY2023 bargaining with the Town's unions. The Town currently has settled agreements with the Local 1703 Building Custodians through FY2024, the Police Superiors Association through FY2025, the AFSCME Local 1703 Public Works through FY2024, the Lexington Police Association through FY2026, the AFSCME Public Safety Dispatchers through FY2026, the SEIU Local 888 School Crossing Guards through FY2025, the Lexington Municipal Employees' Association through FY2025, the Lexington Municipal Management Association through FY2025, and the IAFF Local 1491 Firefighters through FY2025. The Town is currently bargaining with the Cary Memorial Library Staff Association for a successor collective bargaining agreement.

Other accomplishments of the Human Resources Department in FY2023 include:

- Coordinated the Town's annual open enrollment which included significant changes to the Town's health plan offerings through the Group Insurance Commission (GIC). As a result of these changes as well as the normal open enrollment movement, over 900 changes were made to active and retired employees' health, dental, and life insurance coverage in addition to over 120 pay period changes for current school employees.
- Completed recruitments and onboarding for approximately 155 position vacancies throughout the Town. Completed benefits enrollment for approximately 163 new school department employees as well as benefits off-boarding for approximately 147 school department resignations.
- Coordinated promotional assessment center vendor selection process for lieutenant and captain positions for the Fire Department. This assessment center will take place in FY2024.

*(continued on next page)*

## TOWN MANAGER (continued)

### Organizational Initiatives

The Town's Senior Management Team (SMT) continues to maintain the organization's collaborative culture to keep municipal programs and services functioning effectively. Organizational goals are established on an annual basis. Accomplishments and project updates include:

- Continuing long-term planning for physical development, including the interrelated areas of land use, transportation, economic development, housing, open space and recreation, natural resources, historic resources, and public facilities.
- Expanding public communication to develop a comprehensive and coordinated plan for communicating with and engaging the community.
- Promoting a culture of shared technology applications and practices, governed by sound organizational policies and procedures and oriented toward meeting both specific and general needs.
- Evaluating new revenue sources to support the budget, particularly the capital budget. This included the review of stormwater management and sidewalk betterments as options for new revenue sources.
- Identifying best practices and safety protocols in coordination with building teams to recognize the specific physical needs of each building and office, and developing consistent, regular, and ongoing training for staff.
- Aligning protocols and establishing a communication policy as a collaborative effort to address mental health needs with municipal and school staff. This goal has been part of an ongoing conversation to improve and expand mental health services in Lexington.
- Providing regular training and coaching opportunities for employees, and continuing to develop young professionals, including middle managers, to prepare for greater responsibility.
- Continuing to create and expand new opportunities for property owners to attract future tenants and employees to ensure the viability of Hartwell Ave commercial district and to encourage commercial development that could help ease residential tax burden.
- Developing new financial guidelines to plan for specific, large capital projects that enable the Town to consistently stabilize the tax levy.
- Advancing capital projects that include significant investment in green infrastructure and sustainable building design to further support the Town's 25-year goal to reduce fossil fuels and greenhouse gas emissions from the Town's residential, commercial, and municipal buildings. To further advance these efforts, the Town approved funding for its first Sustainability Director in 2019.
- Promoting a culture that celebrates diversity, equity, and inclusion through active and intentional engagement with the community, and by reviewing all Town policies and procedures, including hiring processes and board and committee membership and appointments, in order to ensure there are no hidden, exclusive or unfair practices.
- Advancing capital projects that include significant investment in green infrastructure and sustainable building design to further support the Town's 25-year goal to reduce fossil fuels and greenhouse gas emissions from the Town's residential, commercial, and municipal buildings. To further advance these efforts, the Town approved funding for its first Sustainability Director in 2019.
- Promoting a culture that celebrates diversity, equity, and inclusion through active and intentional engagement with the community, and by reviewing all town policies and procedures, including hiring processes and board and committee membership and appointments, in order to ensure there are no hidden, exclusive or unfair practices.

# TOWN CLERK/BOARD OF REGISTRARS

Personnel	FY22	FY23
Full Time	3	3
Part Time	3	3

**TOWN CLERK:** Appointed by the Town Manager: Mary de Alderete (Town Clerk). Town Clerk Staff: Dianne Sperber (Assistant Town Clerk), Lisa Maguire (Administrative Assistant), Kelley Cutone-Clair and Gina Carme (Municipal Clerks), Lee Yates (Archivist/Records Manager).

**ROLE:** To act as the Town’s chief elections officer, recording officer, registrar of vital statistics, public records officer and licensing officer, and to maintain records of adopted municipal codes, bylaws, oaths of office, resignations, and appointments. The town clerk’s office responds to inquiries from the public and serves as a central information point for the Town.

**BOARD OF REGISTRARS:** Appointed for a 3-year term by the Select Board: Gordon Jones, Chair (Democrat, exp. 2026); Judith Moore (Democrat, exp. 2025) Mark Vitunic (Republican, exp. 2024); and Town Clerk, Mary de Alderete.

**HIGHLIGHTS:**

**Town Clerk's Office**

- Oversaw the completion of the 2023 Annual Town Census which updated Lexington’s population counts.
- Worked with the Community Preservation Committee to bring an Article to Town Meeting which appropriated \$35,000 of Community Preservation Act funds for conservation and preservation of Lexington’s historic documents.



From L to R: Lisa Maguire, Gina Carme, Mary de Alderete, Dianne Sperber, Lee Yates, Kelley Cutone-Clair

- Published the Annual List of Residents with confirmed voter registration counts.
- Compiled annual supplement for Code of Lexington, updating bylaw changes adopted at various Town Meetings and Select Board Meetings.
- Processed and retained all appointment notifications for town employees and Board and Committee members.
- Converted material from in-house database to an updated board/committee application including all necessary steps for the transition in partnership with the IT Department.
- Developed various electronic forms for both public and internal use.

*(continued on next page)*

STATISTICS	7/1/22-6/30/23	7/1/21-6/30/22	7/1/20-6/30/21	7/1/19-6/30/20
Population	33,104	33,009	30,772	31,338
Vital Statistics				
Births	144	160	217	162
Marriages	93	79	45	56
Deaths	312	255	288	377
Licenses				
Dog	2544	2551	2475	2016
Raffle	12	12	3	7
Business Certificates (DBA)	224	202	234	210
Flammable	33	37	28	25

## TOWN CLERK/BOARD OF REGISTRARS (continued)

---

- Migrated to a more seamless use of ViewPoint software in collaboration with the Planning/Zoning departments and the IT Department.
- Installed a self-use terminal on the counter for easier public transactions.
- Collaborated with IT to install a 24/7 monitor in the front and back lobby of the Town Office Building to broadcast upcoming public meetings and information.
- Ensured State Laws regarding Ethics/Open Meeting/Public Records were in compliance.
- Updated the Ethics database and training in conjunction with the new software provided by the state.
- Fulfilled numerous Public Records Request.
- Increased use of document retention repository for administrative use and public access.
- Continued to migrate the Town's historic documents to public repository.
- Town Clerk and Archivist/Records Manager worked on Electronic Document Management Policy with IT Department.
- The Archivist created digital records of over 59,000 vital records cards for electronic storage and use.
- Updated Board of Appeals files from 1927-1997 for categorization, and working with the Archivist, prepared the files for historical archive storage and retention.
- Led an overview of the Clerk's Office for the "Citizens Academy."
- Town maps and plans were labeled and cataloged for archival storage.
- Worked with School Administrations to hold the first "dog tag" election in the elementary schools with 788 students participating.

### Elections

- Successfully navigated the new regulations mandated by the VOTES Act.
- Oversaw Early Voting sessions for the September 6, 2022 and November 8, 2022 elections.
- State Primary Election, September 6, 2022; 22,768 registered voters; 29% turnout.
- State Election, November 8, 2022. 22,924 registered voters, 64% turnout.
- Annual Town Election, March 6, 2023. 22,696 registered voters, 27.1% turnout.
- Registrars forwarded recommendations to the Select Board for annual Election Officer appointment and 177 Election Officers were appointed.

### Town Meetings

- Special Town Meeting 2022-3 convened on November 1, 2022, held via virtual Town Meeting platform and in person in Battin Hall, Cary Memorial Building.
- Annual Town Meeting 2023 convened on March 20, 2023, held entirely in person in Battin Hall, Cary Memorial Building.

# ANNUAL TOWN PRIMARY ELECTION: SEPTEMBER 6, 2022

In pursuance of the foregoing warrant, the legal voters of the Town of Lexington met in their respective voting places in said Town of Lexington on Tuesday, September 6, 2022 at 7:00 a.m.

The following facilities were designated as the voting places for the various precincts: Precinct One, School Administration Building; Precinct Two, Bowman School; Precinct Three, Lexington Community Center; Precinct Four, Cary Memorial Building; Precinct Five, School Administration Building; Precinct Six, Cary Memorial Building; Precinct Seven, Lexington Community Center; Precinct Eight, Samuel Hadley Public Services Building; Precinct Nine, Lexington Community Center.

The Election Officers of the various precincts were assigned for duty at the Precincts. The Election Officers were assigned for duty as follows:

**PRECINCT 1:** Warden: Susan Rockwell [U]; Clerk: Cristina Burwell [U] and Michael Sperber [U]; Inspectors: Christine Collins [D], Susan England Perullo [D], Edward Foley [U], Louise Nolan [U], Pamela Peifer [D], Lorraine Setterlund [U], Ann Strong [D].

**PRECINCT 2:** Warden: Rebecca Fagan Gorospe [U]; Clerk: Brian Cutler [D]; Inspectors: Andrew Bennet [U], Arline Burns [U], Ellen Cohn [D], Anne Fiedler [D], Lucile Parker [U], Stephen Perkins [U], Jyoti Rao [D], Janice Chung [U].

**PRECINCT 3:** Warden: Duncan Todd [U]; Clerk: Ethel Salonen [D]; Inspectors: Sandra Shaw [D], Michael Spence [U], Elaine Torsiello [R], Virginia Weinberger [U], Dorothy Zaborowski Tutko [U].

**PRECINCT 4:** Warden: Linda Dixon [U]; Clerk: June Baer [U]; Inspectors: Richard Comings [D], Kathleen Head [U], Evangeline Puopolo [U], Thomas Shiple [U], Emmy Suhl [D], Becky Wilhoite [U].

**PRECINCT 5:** Warden: Irene Dondley [D]; Clerk: Robert Balaban [D]; Inspectors: Ellen Cameron [D], Lisa Diamont [D], Yang Gao [U], Anne O'Neill [U], Maureen Rynn [U], Stephen Tauber [D].

**PRECINCT 6:** Warden: Ann Webster [U]; Clerk: Jodia Finnagan [U]; Inspectors: Charles Freeman [R], Margaret Freeman [U], Donald Lund [R], E. Ashley Rooney [U].

**PRECINCT 7:** Warden: Mabel Amar [D]; Clerk: Daniel Friedlander [D]; Inspectors: Marsha Baker [D], Suzanne Caton [D], Patricia Costello [U], Elizabeth Golovchenko [U], James Skerry [U], Cheryle West [R].

**PRECINCT 8:** Warden: Julie Sibert [U]; Clerk: Rita Clark [R]; Inspectors: Guy Backlund [D], Robert Enders [D], Lorain Marquis [U], Shannon Nielsen [U], Margaret Quinn [D], Christin Worcester [D].

**PRECINCT 9:** Warden: Shirley Ament-Bergey [D]; Clerk: Michael Fenollosa [D]; Inspectors: Lindsley Boiney [D], Constance Cooper [D], Marilyn Fenollosa [D], Joan Small [U].

*The Election Officers were sworn to the faithful performance of their duties. The polls were declared open in each precinct at seven o'clock A.M. and remained open until eight o'clock P.M., at which time, after due notice, the polls were declared closed.*

The total number of registered voters in each precinct eligible to vote as of August 27, 2022 was as follows:

PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
2,369	2,559	2,152	2,586	2,578	2,648	2,587	2,565	2,652	22,696

Recap sheets were delivered to the Town Clerk at the Town Office Building. 29% of the registered voters cast their vote. The Town Clerk canvassed the results and those are listed on the next pages:

*(continued on next page)*

## ANNUAL TOWN PRIMARY ELECTION: SEPTEMBER 6, 2022 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
REGISTERED VOTERS	2384	2541	2197	2606	2579	2648	2591	2590	2632	22768
MACHINE COUNT - FINAL (INCLUDES ADVANCE PROCESSED)	633	768	634	812	676	806	721	680	768	6498
PROVISIONAL VOTERS	0	0	0	0	0	0	0	0	0	0
TOTAL VOTED	633	768	634	812	676	806	721	680	768	6498
										29%
TOTAL # REGISTERED VOTERS	2384	2541	2197	2606	2579	2648	2591	2590	2632	22768
Registered Democrat	869	971	799	990	877	852	820	871	889	7938
Registered Republican	138	122	119	121	176	185	141	140	137	1279
Registered Unenrolled	1364	1430	1272	1476	1510	1597	1615	1564	1588	13416
Other	13	18	7	19	16	14	15	15	18	135
<b>DEMOCRATIC</b>										
	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>GOVERNOR (DEM)</b>										
SONIA ROSA CHANG-DIAZ	37	45	42	63	53	54	57	42	37	430
MAURA HEALEY	512	621	513	630	521	609	562	526	615	5109
Total number of write-ins	0	1	0	0	0	0	0	0	0	1
Times Blank Voted	8	13	7	11	7	12	5	11	1	75
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>LIEUTENANT GOVERNOR (DEM)</b>										
KIMBERLEY DRISCOLL	246	293	185	286	262	272	273	215	285	2317
TAMI GOUVEIA	135	136	189	144	94	158	149	155	145	1305
ERIC P. LESSER	124	188	136	185	168	171	153	164	183	1472
Total number of write-ins	0	0	0	0	1	0	0	0	0	1
Times Blank Voted	52	63	52	89	56	74	49	45	40	520
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>ATTORNEY GENERAL (DEM)</b>										
ANDREA JOY CAMPBELL	310	437	257	425	321	394	326	337	377	3184
SHANNON ERIKA LISS-RIORDAN	159	145	112	145	128	141	160	133	147	1270
QUENTIN PALFREY	70	71	175	94	107	105	102	81	101	906
Total number of write-ins	0	0	0	0	1	0	0	0	0	1
Times Blank Voted	18	27	18	40	24	35	36	28	28	254
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>SECRETARY OF STATE (DEM)</b>										
WILLIAM FRANCIS GALVIN	386	436	332	436	416	446	448	354	454	3708
TANISHA M. SULLIVAN	164	229	213	232	146	198	161	208	183	1734
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	7	15	17	36	19	31	15	17	16	173
Total Ballots	557	680	562	704	581	675	624	579	653	5615

(continued on next page)

## ANNUAL TOWN PRIMARY ELECTION: SEPTEMBER 6, 2022 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>TREASURER (DEM)</b>										
DEBORAH B. GOLDBERG	447	543	461	551	474	540	503	482	555	4556
Total number of write-ins	1	0	1	0	1	0	1	1	1	6
Times Blank Voted	109	137	100	153	106	135	120	96	97	1053
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>AUDITOR (DEM)</b>										
CHRISTOPHER S. DEMPSEY	265	370	347	394	284	342	337	303	339	2981
DIANA DiZOGGIO	215	229	150	209	234	242	209	200	250	1938
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	77	81	65	101	63	91	78	76	64	696
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>REPRESENTATIVE IN CONGRESS (5TH DISTRICT - DEM)</b>										
KATHERINE M. CLARK	493	588	506	627	509	589	543	518	591	4964
Total number of write-ins	1	2	0	0	1	1	0	0	0	5
Times Blank Voted	63	90	56	77	71	85	81	61	62	646
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>COUNCILLOR (3RD DISTRICT - DEM)</b>										
MARILYN M. PETITTO DEVANEY	208	231	170	221	230	216	230	216	252	1974
MARA DOLAN	241	330	323	343	243	346	287	268	316	2697
Total number of write-ins	0	0	0	0	1	0	0	0	0	1
Times Blank Voted	108	119	69	140	107	113	107	95	85	943
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>SENATOR IN GENERAL COURT (4TH MIDDLESEX - DEM)</b>										
CINDY F. FRIEDMAN	463	551	0	576	484	555	516	0	0	3145
Total number of write-ins	0	0	0	0	1	0	0	0	0	1
Times Blank Voted	94	129	0	128	96	120	108	0	0	675
Total Ballots	557	680	0	704	581	675	624	0	0	3821
<b>SENATOR IN GENERAL COURT (3RD MIDDLESEX - DEM)</b>										
MICHAEL J. BARRETT	0	0	482	0	0	0	0	503	568	1553
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	0	0	80	0	0	0	0	76	85	241
Total Ballots	0	0	562	0	0	0	0	579	653	1794
<b>REPRESENTATIVE IN GENERAL COURT (15TH MIDDLESEX - DEM)</b>										
MICHELLE CICCOLO	477	578	482	601	497	0	537	513	592	4277
Total number of write-ins	2	0	0	0	0	0	0	0	0	2
Times Blank Voted	78	102	80	103	84	0	87	66	61	661
Total Ballots	557	680	562	704	581	0	624	579	653	4940

(continued on next page)

## ANNUAL TOWN PRIMARY ELECTION: SEPTEMBER 6, 2022 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>REPRESENTATIVE IN GENERAL COURT (21ST MIDDLESEX - DEM)</b>										
KENNETH I. GORDON	0	0	0	0	0	457	0	0	0	457
TIMOTHY SULLIVAN	0	0	0	0	0	163	0	0	0	163
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	0	0	0	0	0	55	0	0	0	55
Total Ballots	0	0	0	0	0	675	0	0	0	675
<b>DISTRICT ATTORNEY (NORTHERN DISTRICT - DEM)</b>										
MARIAN T. RYAN	455	532	448	547	474	535	504	472	548	4515
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	102	148	114	157	107	140	120	107	105	1100
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>SHERIFF (MIDDLESEX COUNTY - DEM)</b>										
PETER J. KOUTOUJIAN	421	514	439	510	456	498	473	453	535	4299
Total number of write-ins	0	0	3	0	0	0	0	0	0	3
Times Blank Voted	136	166	120	194	125	177	151	126	118	1313
Total Ballots	557	680	562	704	581	675	624	579	653	5615
<b>REPUBLICAN</b>										
<b>GOVERNOR (REP)</b>										
GEOFF DIEHL	24	41	33	39	32	54	43	54	51	371
CHRIS DOUGHTY	52	45	38	66	61	75	53	47	63	500
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	0	2	1	3	2	2	1	0	1	12
Total Ballots	76	88	72	108	95	131	97	101	115	883
<b>LIEUTENANT GOVERNOR (REP)</b>										
LEAH V. ALEN	31	39	26	49	37	45	44	46	44	361
KATE CAMPANALE	40	36	40	43	44	70	45	45	55	418
Total number of write-ins	0	1	0	0	0	0	0	0	0	1
Times Blank Voted	5	12	6	16	14	16	8	10	16	103
Total Ballots	76	88	72	108	95	131	97	101	115	883
<b>ATTORNEY GENERAL (REP)</b>										
JAMES R. McMAHON, III	51	64	51	75	62	87	74	67	75	606
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	25	24	21	33	33	44	23	34	40	277
Total Ballots	76	88	72	108	95	131	97	101	115	883
<b>SECRETARY OF STATE (REP)</b>										
RAYLA CAMPBELL	49	60	50	70	60	83	70	64	72	578
Total number of write-ins	0	0	0	3	0	0	0	0	0	3
Times Blank Voted	27	28	22	35	35	48	27	37	43	302
Total Ballots	76	88	72	108	95	131	97	101	115	883

(continued on next page)

## ANNUAL TOWN PRIMARY ELECTION: SEPTEMBER 6, 2022 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>TREASURER (REP)</b>										
Total number of write-ins	1	0	4	4	0	0	0	0	1	10
Times Blank Voted	75	88	68	104	95	131	97	101	114	873
Total Ballots	76	88	72	108	95	131	97	101	115	883
<b>AUDITOR (REP)</b>										
ANTHONY AMORE	49	63	49	73	63	84	70	68	74	593
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	27	25	23	35	32	47	27	33	41	290
Total Ballots	76	88	72	108	95	131	97	101	115	883
<b>REPRESENTATIVE IN CONGRESS (5TH DISTRICT - REP)</b>										
CAROLINE COLARUSSO	50	62	50	69	62	84	71	72	69	589
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	26	26	22	39	33	47	26	29	46	294
Total Ballots	76	88	72	108	95	131	97	101	115	883
<b>COUNCILLOR (3RD DISTRICT - REP)</b>										
FREDERICK GLYNN	1	0	3	2	0	1	0	1	4	12
Total number of write-ins	0	0	3	3	0	0	0	0	2	8
Times Blank Voted	75	88	66	103	95	130	97	100	109	863
Total Ballots	76	88	72	108	95	131	97	101	115	883
<b>SENATOR IN GENERAL COURT (4TH MIDDLESEX - REP)</b>										
Total number of write-ins	0	0		0	0	0	0			0
Times Blank Voted	76	88		108	95	131	97			595
Total Ballots	76	88		108	95	131	97			595
<b>SENATOR IN GENERAL COURT (3RD MIDDLESEX - REP)</b>										
Total number of write-ins			0					0	3	3
Times Blank Voted			72					101	112	285
Total Ballots			72					101	115	288
<b>REPRESENTATIVE IN GENERAL COURT (15TH MIDDLESEX - REP)</b>										
Total number of write-ins	0	0	1	1	0		0	0	2	4
Times Blank Voted	76	88	71	107	95		97	101	113	748
Total Ballots	76	88	72	108	95		97	101	115	752
<b>REPRESENTATIVE IN GENERAL COURT (21ST MIDDLESEX - REP)</b>										
Total number of write-ins	0	0	0	0	0	0	0	0	0	0
Times Blank Voted	0	0	0	0	0	131	0	0	0	131
Total Ballots	0	0	0	0	0	131	0	0	0	131

(continued on next page)

**ANNUAL TOWN PRIMARY ELECTION: SEPTEMBER 6, 2022 (continued)**

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>DISTRICT ATTORNEY (NORTHERN DISTRICT - REP)</b>										
Total number of write-ins	0	0	1	3	0	0	0	0	0	4
Times Blank Voted	76	88	71	105	95	131	97	101	115	879
Total Ballots	76	88	72	108	95	131	97	101	115	883
<b>SHERIFF (MIDDLESEX COUNTY - REP)</b>										
Total number of write-ins	1	0	2	3	1	0	3	0	0	10
Times Blank Voted	75	88	70	105	94	131	94	101	115	873
Total Ballots	76	88	72	108	95	131	97	101	115	883

# ANNUAL STATE ELECTION: NOVEMBER 8, 2022

In pursuance of the foregoing warrant, the legal voters of the Town of Lexington met in their respective voting places in said Town of Lexington on Tuesday, November 8, 2022, at 7:00 a.m.

The following facilities were designated as the voting places for the various precincts: Precinct One, School Administration Building; Precinct Two, Bowman School; Precinct Three, Lexington Community Center; Precinct Four, Cary Memorial Building; Precinct Five, School Administration Building; Precinct Six, Cary Memorial Building; Precinct Seven, Lexington Community Center; Precinct Eight, Samuel Hadley Public Services Building; Precinct Nine, Lexington Community Center.

The Election Officers of the various precincts were assigned for duty at the Precincts. The Election Officers were assigned for duty as follows:

**PRECINCT 1:** Warden: Susan Rockwell [U]; Clerk: Cristina Burwell [U]; Inspectors: MariaPilar Cabrera [D], Susan England Perullo [D], Edward Foley [U], Sean McIntosh [D], Donald McIntosh [D], Pamela Peifer [D], Ann Strong [D].

**PRECINCT 2:** Warden: Rebecca Fagan Gorospe [U]; Clerk: Brian Cutler [D]; Inspectors: Lawrence Berkowitz [D], Arline Burns [U], Ellen Cohn [D], Anne Fiedler [D], Sonya Hagopian [U], Lucile Parker [U], Stephen Perkins [U], Jyoti Rao [D], Margaret Tracy [D], Dorothy Zaborowski Tutko [U].

**PRECINCT 3:** Warden: Duncan Todd [U]; Clerk: Anita Chanoux [U]; Inspectors: Janice Chung [U], Eleanor Cochrane Buck [U], Elizabeth Friedlander [D], Phyllis Jansen [U], Greta Peterson [U], Ruth Thomas [D], Elaine Torsiello [R], Cheryle West [R].

**PRECINCT 4:** Warden: Linda Dixon [U]; Clerk: June Baer [U]; Inspectors: Christine Collins [D], Richard Comings [D], Kathleen Head [U], Susan McLeish [U], Evangeline Puopolo [U], Sandra Shaw [D], Emmy Suhl [D].

**PRECINCT 5:** Warden: Irene Dondley [D]; Clerk: Michael Sperber [U], Inspectors: Robert Balaban [D]; Ellen Cameron [D], Lisa Diamont [D], Yang Gao [U], Maureen Rynn [U], Ethel Salonen [D], Lorraine Setterlund [U].

**PRECINCT 6:** Warden: Ann Webster [U]; Clerk: Janet Voit [D]; Inspectors: Jodia Finnagan [U], Charles Freeman [R], Margaret Freeman [U], Magdalena Himmel [U], Donald Lund [R], Grace Murphy [D], E. Ashley Rooney [U].

**PRECINCT 7:** Warden: Mabel Amar [D]; Clerk: Daniel Friedlander [D]; Inspectors: Marsha Baker [D], Mary Burnell [U], Suzanne Caton [D], Patricia Costello [U], Elizabeth Garland [D], Elizabeth Golovchenko [U], James Skerry [U], Michael Spence [U].

**PRECINCT 8:** Warden: Julie Sibert [U]; Clerk: Rita Clark [R]; Inspectors: Guy Backlund [D], Robert Enders [D], Laura Hussong [D], Lorain Marquis [U], Margaret Quinn [D], Kristin Simon [D], Julia Thompson [D], Christin Worcester [D].

**PRECINCT 9:** Warden: Shirley Ament-Bergey [D]; Clerk: Michael Fenollosa [D]; Inspectors: Ronna Casper [U], Constance Cooper [D], Marilyn Fenollosa [D], Debra Heaton [U], Arjun Sarathy [U], Thomas Shiple [U], Joan Small [U].

*The Election Officers were sworn to the faithful performance of their duties. The polls were declared open in each precinct at seven o'clock A.M. and remained open until eight o'clock P.M., at which time, after due notice, the polls were declared closed.*

The total number of registered voters in each precinct eligible to vote as of November 1, 2022 was as follows:

PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
2,407	2,561	2,218	2,609	2,598	2,674	2,601	2,610	2,646	22,924

Recap sheets were delivered to the Town Clerk at the Town Office Building. 64% of the registered voters cast their vote. The Town Clerk canvassed the results, and those are listed on the next pages:

*(continued on next page)*

**ANNUAL STATE ELECTION: NOVEMBER 8, 2022 (continued)**

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
Total Reg Voters	2407	2561	2218	2609	2598	2674	2601	2610	2646	22924
Total Votes	1528	1766	1368	1741	1615	1734	1697	1590	1722	14761
Percent (Total Votes/Total Voters)	63%	69%	62%	67%	62%	65%	65%	61%	65%	64%

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>GOVERNOR/LIEUTENANT GOVERNOR</b>										
DIEHL and ALLEN -- R	329	283	221	302	371	356	402	336	360	2960
HEALEY and DRISCOLL -- D	1162	1430	1125	1396	1196	1326	1257	1216	1311	11419
REEN and EVERETT -- L	19	22	11	16	32	22	24	18	27	191
ALL OTHERS	2	4	0	5	3	8	1	2	2	27
BLANK	16	27	11	22	13	22	13	18	22	164

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>ATTORNEY GENERAL</b>										
ANDREA JOY CAMPBELL	1152	1402	1100	1371	1166	1311	1250	1179	1294	11225
JAMES R. McMAHON, III	340	312	237	328	401	371	412	366	368	3135
ALL OTHERS	1	1	2	1	2	0	0	0	1	8
BLANK	35	51	29	41	46	52	35	45	59	393

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>SECRETARY OF STATE</b>										
WILLIAM FRANCIS GALVIN	1173	1459	1122	1398	1245	1363	1289	1233	1348	11630
RAYLA CAMPBELL	282	230	194	266	304	296	333	284	297	2486
JUAN SANCHEZ	44	50	24	31	33	39	40	39	37	337
ALL OTHERS	0	0	0	2	3	2	0	0	1	8
BLANK	29	27	28	44	30	34	35	34	39	300

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>TREASURER</b>										
DEBORAH B. GOLDBERG	1185	1457	1138	1405	1224	1351	1307	1238	1362	11667
CHRISTINA CRAWFORD	214	186	131	198	228	226	252	222	211	1868
ALL OTHERS	5	3	3	4	3	4	6	3	5	36
BLANK	124	120	96	134	160	153	132	127	144	1190

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>AUDITOR</b>										
ANTHONY AMORE	419	428	313	427	469	482	479	447	432	3896
DIANA DiZOGGIO	932	1154	910	1135	982	1051	1047	982	1116	9309
GLORIA A. CABALLERO-ROCA	56	45	28	34	24	28	42	39	33	329
DOMINIC GIANNONE, III	22	14	13	15	15	14	19	21	12	145
DANIEL RIEK	22	35	14	15	35	35	33	19	38	246
ALL OTHERS	0	0	2	5	1	2	0	2	0	12
BLANKS	77	90	88	110	89	122	77	80	91	824

(continued on next page)

## ANNUAL STATE ELECTION: NOVEMBER 8, 2022 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>REPRESENTATIVE IN CONGRESS (FIFTH DISTRICT)</b>										
KATHERINE M. CLARK	1165	1420	1116	1394	1197	1325	1265	1205	1327	11414
CAROLINE COLARUSSO	319	290	216	304	376	349	387	340	335	2916
ALL OTHERS	0	0	2	1	2	0	0	0	2	7
BLANKS	44	56	34	42	40	60	45	45	58	424
<b>COUNCILLOR (THIRD DISTRICT)</b>										
MARILYN M. PETITTO DEVANEY	1142	1330	1039	1303	1163	1247	1254	1199	1297	10974
MARA DOLAN	1	2	6	11	6	4	19	9	7	65
ALL OTHERS	21	22	13	16	29	22	6	26	27	182
BLANKS	364	412	310	411	417	461	418	356	391	3540
<b>SENATOR IN GENERAL COURT (FOURTH MIDDLESEX DISTRICT)</b>										
CINDY F. FRIEDMAN	1187	1412		1382	1213	1316	1316			7826
ALL OTHERS	18	13		14	25	17	19			106
BLANKS	323	341		345	377	401	362			2149
<b>SENATOR IN GENERAL COURT (THIRD MIDDLESEX DISTRICT)</b>										
MICHAEL J. BARRETT			1127					1251	1364	3742
ALL OTHERS			8					24	21	53
BLANKS			233					315	337	885
<b>REPRESENTATIVE IN GENERAL COURT (FIFTEENTH MIDDLESEX DISTRICT)</b>										
MICHELLE CICCULO	1214	1424	1125	1404	1233		1318	1263	1393	10374
ALL OTHERS	16	15	7	9	21		23	22	22	135
BLANKS	298	327	236	328	361		356	305	307	2518
<b>REPRESENTATIVE IN GENERAL COURT (TWENTY-FIRST MIDDLESEX DISTRICT)</b>										
KENNETH I. GORDON						1293				1293
ALL OTHERS						22				22
BLANKS						419				419
<b>DISTRICT ATTORNEY(NORTHERN DISTRICT)</b>										
MARIAN T. RYAN	1191	1415	1103	1365	1205	1303	1302	1227	1343	11454
ALL OTHERS	19	14	6	10	24	16	20	22	23	154
BLANKS	318	337	259	366	386	415	375	341	356	3153
<b>SHERIFF (MIDDLESEX COUNTY)</b>										
PETER J. KOUTOUJIAN	1190	1403	1100	1354	1210	1297	1282	1226	1337	11399
ALL OTHERS	17	14	7	11	24	16	20	17	22	148
BLANKS	321	349	261	376	381	421	395	347	363	3214

(continued on next page)

## ANNUAL STATE ELECTION: NOVEMBER 8, 2022 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>QUESTION 1 - Additional Tax on Income Over 1 Million Dollars</b>										
YES	844	993	823	921	822	798	875	842	880	7798
NO	619	711	488	745	738	870	758	684	765	6378
BLANKS	65	62	57	75	55	66	64	64	77	585
<b>QUESTION 2 - Regulation of Dental Insurance</b>										
YES	1131	1333	1063	1291	1185	1257	1252	1179	1277	10968
NO	302	321	211	348	351	393	360	329	346	2961
BLANKS	95	112	94	102	79	84	85	82	99	832
<b>QUESTION 3 - Expand Availability of Alcoholic Beverage Licenses</b>										
YES	702	858	642	858	720	829	821	758	794	6982
NO	700	769	584	744	785	786	757	702	785	6612
BLANKS	126	139	142	139	110	119	119	130	143	1167
<b>QUESTION 4 - Eligibility for Driver's Licenses</b>										
YES	1007	1261	982	1169	1049	1144	1095	1005	1143	9855
NO	447	442	330	484	501	515	538	511	507	4275
BLANKS	74	63	56	88	65	75	64	74	72	631

# ANNUAL TOWN ELECTION: MARCH 6, 2023

In pursuance of the foregoing warrant, the legal voters of the Town of Lexington met in their respective voting places in said Town of Lexington on Monday, March 6, 2023, at 7:00 a.m.

The following facilities were designated as the voting places for the various precincts: Precinct One, School Administration Building; Precinct Two, Bowman School; Precinct Three, Lexington Community Center; Precinct Four, Cary Memorial Building; Precinct Five, School Administration Building; Precinct Six, Cary Memorial Building; Precinct Seven, Lexington Community Center; Precinct Eight, Samuel Hadley Public Services Building; Precinct Nine, Lexington Community Center.

The Election Officers of the various precincts were assigned for duty at the Precincts. The Election Officers were assigned for duty as follows:

**PRECINCT 1:** Warden: Susan Rockwell [U]; Clerk: Cristina Burwell [U]; Inspectors: MariaPilar Cabrera [D], Susan England Perullo [D], Edward Foley [U], Sean McIntosh [D], Donald McIntosh [D], Pamela Peifer [D], Ann Strong [D].

**PRECINCT 2:** Warden: Rebecca Fagan Gorospe [U]; Clerk: Brian Cutler [D]; Inspectors: Lawrence Berkowitz [D], Arline Burns [U], Ellen Cohn [D], Anne Fiedler [D], Sonya Hagopian [U], Lucile Parker [U], Stephen Perkins [U], Jyoti Rao [D], Margaret Tracy [D], Dorothy Zaborowski Tutko [U].

**PRECINCT 3:** Warden: Duncan Todd [U]; Clerk: Anita Chanoux [U]; Inspectors: Janice Chung [U], Eleanor Cochrane Buck [U], Elizabeth Friedlander [D], Phyllis Jansen [U], Greta Peterson [U], Ruth Thomas [D], Elaine Torsiello [R], Cheryle West [R].

**PRECINCT 4:** Warden: Linda Dixon [U]; Clerk: June Baer [U]; Inspectors: Christine Collins [D], Richard Comings [D], Kathleen Head [U], Susan McLeish [U], Evangeline Puopolo [U], Sandra Shaw [D], Emmy Suhl [D].

**PRECINCT 5:** Warden: Irene Dondley [D]; Clerk: Michael Sperber [U], Inspectors: Robert Balaban [D]; Ellen Cameron [D], Lisa Diamont [D], Yang Gao [U], Maureen Rynn [U], Ethel Salonen [D], Lorraine Setterlund [U].

**PRECINCT 6:** Warden: Ann Webster [U]; Clerk: Janet Voit [D]; Inspectors: Jodia Finnagan [U], Charles Freeman [R], Margaret Freeman [U], Magdalena Himmel [U], Donald Lund [R], Grace Murphy [D], E. Ashley Rooney [U].

**PRECINCT 7:** Warden: Mabel Amar [D]; Clerk: Daniel Friedlander [D]; Inspectors: Marsha Baker [D], Mary Burnell [U], Suzanne Caton [D], Patricia Costello [U], Elizabeth Garland [D], Elizabeth Golovchenko [U], James Skerry [U], Michael Spence [U].

**PRECINCT 8:** Warden: Julie Sibert [U]; Clerk: Rita Clark [R]; Inspectors: Guy Backlund [D], Robert Enders [D], Laura Hussong [D], Lorain Marquis [U], Margaret Quinn [D], Kristin Simon [D], Julia Thompson [D], Christin Worcester [D].

**PRECINCT 9:** Warden: Shirley Ament-Bergey [D]; Clerk: Michael Fenollosa [D]; Inspectors: Ronna Casper [U], Constance Cooper [D], Marilyn Fenollosa [D], Debra Heaton [U], Arjun Sarathy [U], Thomas Shiple [U], Joan Small [U].

*The Election Officers were sworn to the faithful performance of their duties. The polls were declared open in each precinct at seven o'clock A.M. and remained open until eight o'clock P.M., at which time, after due notice, the polls were declared closed.*

The total number of registered voters in each precinct eligible to vote as of March 6, 2023 was as follows:

PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
2,387	2,565	2,203	2,577	2,570	2,663	2,571	2,550	2,650	22,736

Recap sheets were delivered to the Town Clerk at the Town Office Building. 9% of the registered voters cast their vote. The Town Clerk canvassed the results, and those are listed on the next pages:

*(continued on next page)*

## ANNUAL TOWN ELECTION: MARCH 6, 2023 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
TOTAL VOTERS	2387	2565	2203	2577	2570	2663	2571	2550	2650	22736
Total Votes	131	307	204	232	164	252	264	248	217	2019
Percent	5%	12%	9%	9%	6%	9%	10%	10%	8%	9%

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>SELECT BOARD (Vote for Not more than TWO for THREE Years)</b>										
DOUGLAS M. LUCENTE	96	237	130	182	125	200	182	195	180	1527
MARK SANDEEN	101	227	156	155	127	194	191	172	155	1478
LIN JENSEN	1	0	0	2	1	1	1	0	1	7
All Others	2	2	4	1	4	4	3	4	3	27
Blank Votes	62	148	118	124	71	105	151	125	95	999

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>MODERATOR (Vote for NOT more than ONE for ONE Year)</b>										
DEBORAH J. BROWN	107	239	149	179	130	198	203	192	177	1574
All Others	1	0	1	1	0	2	1	2	0	8
Blank Votes	23	68	54	52	34	52	60	54	40	437

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>School Committee (Vote for NOT more than ONE for THREE Years)</b>										
SARA CUTHBERTSON	98	223	133	159	115	185	189	176	164	1442
All Others	3	2	1	10	4	3	4	7	1	35
Blank Votes	30	82	70	63	45	64	71	65	52	542

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>PLANNING BOARD (Vote for NOT more than TWO for THREE Years)</b>										
ROBERT KEVIN CREECH	92	226	122	174	121	191	213	182	155	1476
CHARLES HORNIG	76	139	120	122	99	130	103	118	133	1040
LIN D. JENSEN	33	111	25	71	47	72	106	104	50	619
All Others	3	4	2	3	1	7	4	7	1	32
Blank Votes	58	136	139	94	60	104	102	85	95	873

(continued on next page)

**ANNUAL TOWN ELECTION: MARCH 6, 2023 (continued)**

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>TOWN MEETING MEMBERS --- PRECINCT 1 (Vote for NOT more than SEVEN) (Seven for Three Years)</b>										
NOAH S. MICHELSON	96									96
MARGARET MUCKENSHOUP	93									93
JOHN C. BARTENSTEIN	90									90
ALBERT P. ZABIN	88									88
JAMES C. LUKER	84									84
JOHN F. ROSSI	82									82
BELLA D. TSVETKOVA	76									76
JEFFREY PAUL FENNELLY	1									1
JOEL DAVID MOORE	1									1
All Others	1									1
Blank Votes	305									305

<b>TOWN MEETING MEMBERS --- PRECINCT 2 (Vote for NOT more than SEVEN) (Seven for Three Years)</b>										
CAROLYN M. GOLDSTEIN		205								205
SARAH S. DAGGETT		194								194
MARK ALLAN MANASAS		186								186
JONATHAN E. SUBER		186								186
LAURA SWAIN		182								182
JEFFREY C. HOWRY		155								155
AVRAM S. BASKIN		152								152
CHARLES HORNIG		119								119
MICHAEL C. COLN		1								1
LIAM ANDREW HEFFERMAN		1								1
LAURA C. LEWIS		1								1
ANDREW MCALEER		1								1
ANITA PARILLO SHINE		1								1
All Others		4								4
Blank Votes		761								761

<b>TOWN MEETING MEMBERS --- PRECINCT 3 (Vote for NOT more than EIGHT) (Seven for Three Years, One for One Year)</b>										
NORMAN P. COHEN			147							147
CYNTHIA E. ARENS			144							144
STEVEN P. HEINRICH			100							100
HENRY S. LAU			79							79
BRONTE M. ABRAHAM			76							76
ANDREW ZOLTAN JUHASZ			70							70
STANLEY YAP			69							69
DELANOT BASTIEN			67							67
MICHAEL MARTIGNETTI			13							13
All Others			2							2
Blank Votes			865							865

(continued on next page)

## ANNUAL TOWN ELECTION: MARCH 6, 2023 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>TOWN MEETING MEMBERS --- PRECINCT 4 (Vote for NOT more than SEVEN) (Seven for Three Years)</b>										
KATHRYN R. COLBURN				157						157
ALESSANDRO A. ALESSANDRINI				156						156
NANCY ANN SHEPARD				154						154
KATIE PONTY CUTLER				153						153
MICHAEL P. BOUDETT				146						146
HEATHER LYNN HARTSHORN				147						147
RUTH S. THOMAS				143						143
WENJIE HU				1						1
All Others				3						3
Blank Votes				564						564
<b>TOWN MEETING MEMBERS --- PRECINCT 5 (Vote for NOT more than SEVEN) (Seven for Three Years)</b>										
PAMELA B. LYONS					120					120
JUDITH A. CROCKER					118					118
NANCY CORCORAN-RONCHETTI					117					117
ANTHONY GRANT GALAITSIS					114					114
LIN XU					114					114
LILY MANHUA YAN					112					112
STEVEN B. KAUFMAN					110					110
ARCHANA DAYALU					1					1
WENDY ERNST					1					1
DAVID A. ERNST					1					1
EDWARD A. GANSHIRT					1					1
SIRARPI HEGHINIAN-WALZER					1					1
DANIEL M. KORETZ					1					1
MARTIN CH KULLGREN					1					1
RICHARD W. WAGNER					1					1
All Others					1					1
Blank Votes					334					334
<b>TOWN MEETING MEMBERS --- PRECINCT 6 (Vote for NOT more than SEVEN) (Seven for Three Years)</b>										
BRIDGER E. MCGAW						188				188
DINESH PATEL						187				187
JONATHAN ANDREW HIMMEL						181				181
INNESSA ANNE MANNING						174				174
THOMAS. C. BARRY						167				167
MORTON G. KAHAN						167				167
RYAN SAMUEL WISE						158				158
THEODORE DICKENSON						1				1
ANNE L. FENTON						1				1
ANGEL GARCIA-MANSO						1				1
JAMES EDWARD LENHART						1				1
ROBERT A. LIGHT						1				1
MIHRAN ARA YENIKOMSHIAN						1				1
All Others						7				7
Blank Votes						529				529

(continued on next page)

**ANNUAL TOWN ELECTION: MARCH 6, 2023 (continued)**

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>TOWN MEETING MEMBERS --- PRECINCT 7 (Vote for NOT more than SEVEN) (Seven for Three Years)</b>										
TINA M. McBRIDE							212			212
PAM HOFFMAN							186			186
SARA CUTHBERTSON							156			156
HARRY CLARKE FORSDICK							140			140
SAMITA A. MANDELIA							129			129
RAUL MARQUES-PASCUAL							118			118
UMESH SHELAT							100			100
BENJAMIN CHARLES LEES							100			100
DORIS WONG							27			27
MICHAEL DAVID BARG							2			2
EDNA C. LUTHER							2			2
JULIAN ELIOT BLAT							1			1
MARY RS HUTTON							1			1
All Others							7			7
Blank Votes							667			667

<b>TOWN MEETING MEMBERS --- PRECINCT 8 (Vote for NOT more than SEVEN) (Seven for Three Years)</b>										
ROBERT M. AVALLONE								181		181
GANG CHEN								175		175
LAUREN DEEMS BLACK								174		174
SHAILESH CHANDRA								172		172
ANDREI RADULESCU-BANU								164		164
THOMAS R. DIAZ								66		66
ROBIN L. LOVETT								35		35
JAN KAUTZ								30		30
GORDON STEWART								7		7
PATRICIA A. JENNESS								3		3
KAREN MAHONEY								3		3
RAE ANDRE								1		1
CURT J. BARRENTINE								1		1
RICHARD K. SCALISE, JR.								1		1
GUY SHECHTER								1		1
ADAM W. SMITH								1		1
REBECCA ANNE WEILER								1		1
All Others								15		15
Blank Votes								705		705

(continued on next page)

## ANNUAL TOWN ELECTION: MARCH 6, 2023 (continued)

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	PCT 6	PCT 7	PCT 8	PCT 9	TOTAL
<b>TOWN MEETING MEMBERS --- PRECINCT 9</b> (Vote for NOT more than EIGHT) (Seven for Three Years, One for Two Years)										
SUZANNE D. LAU									149	149
TODD O. BURGER									148	148
ALICE J. ADLER									142	142
SHIREEN AHMED									141	141
JEANNE P. CANALE									139	139
LISAH SUSAN SCHMIDT RHODES									139	139
MARK VALERIAN ANDERSEN									134	134
DIANA J. DONOVAN									134	134
ETHAN P. KICZEK									2	2
ALICIA M. MORRIS									2	2
EDWARD G. DENK									1	1
All Others									7	7
Blank Votes									598	598

## TIE RUNOFFS 2023

A vote by ballot of the Town Meeting Members in Precinct 7 was held on Monday, March 20, 2023 at 7:00 p.m., at the Cary Memorial Building, 1625 Massachusetts Avenue, to resolve a tie for the 7th seats of elected Town Meeting Members, Umesh Shelat and Benjamin Charles Lees, both having received 100 votes as write-in candidates in the in the March 6, 2023 Annual Election.

A quorum of at least 11 Precinct members was present. Precinct Chair, Stacey Hamilton and Clerk Mary Hamilton conducted the vote for the three-year seat by secret ballot and reported the results in writing to the Town Clerk, Mary de Alderete. The Chair declared the Results: Umesh Shelat – 11 votes. Benjamin Charles Lees – 8 votes. Mr. Shelat will serve the three year term, expiring in 2026.

A vote by ballot of the Town Meeting Members in Precinct 9 was held on Monday, March 20, 2023 at 7:00 p.m., at the Cary Memorial Building, 1625 Massachusetts Avenue, to resolve a tie between the 7th and 8th seats of elected Town Meeting Members, Mark Valerian Andersen and Diana J. Donovan, both having received 134 votes in the in the March 6, 2023 Annual Election.

A quorum of at least 11 Precinct members was present. Precinct Chair Scott Burson and Clerk Todd Burger conducted the vote for the three year seat by secret ballot and reported the results in writing to the Town Clerk, Mary de Alderete. The Chair declared the Results: Mark Valerian Andersen – 8 votes, Diana J. Donovan - 8 votes. Mr. Andersen will serve the three-year term, expiring in 2026; Ms. Donovan will serve the two-year term until the Annual Town Election in March of 2025.

A vote by ballot of the Town Meeting Members in Precinct 3 was held on Monday, April 24, 2023 at 7:00 p.m., at the Cary Memorial Building, 1625 Massachusetts Avenue, to resolve a tie to fill a vacancy due to resignation of an elected Town Meeting Member until March 2024. Ipek Ozer-Stillman was the only candidate.

A quorum of at least 11 Precinct members was present. Precinct Chair Ed Dolan and Clerk Cindy Arens conducted the vote for the one-year seat by secret ballot and reported the results in writing to the Town Clerk, Mary de Alderete. The Chair declared the Results: Ipek Ozer-Stillman – 12 votes. Ms. Ozer-Stillman will serve until March of 2024.

## SPECIAL TOWN MEETING: NOVEMBER 1, 2022

### November 1, 2022 Special Town Meeting #3

The 2022 Special Town Meeting #3 was held remotely as voted by order of the Select Board and request of the Moderator. The meeting was held remotely using a virtual platform that was developed by Select Board member Joseph Pato. Electronic voting was conducted via the platform, and results were reported on the Town's website as per usual practice. Town Meeting Members also participated from Battin Hall using the same voting platform.

Moderator Deborah Brown noted that it was 7:30 p.m., and she would be checking in with Tim Goncalvez, Director of Innovation and Technology, in Battin Hall to see if any Members were still checking in from that location. Mr. Goncalvez noted that they were set on that end, and the Moderator called the meeting to order.

7:31 p.m. Town Clerk, Mary de Alderete, read the Warrant for the Special Town Meeting #3 until waived. The Town Clerk then read the Constable's Return of Service.

7:33 p.m. The Moderator warmly welcomed all Town Meeting Members as well as members of town and school staff, boards and committees, along with residents and other visitors watching on cable tv or livestreaming on LexMedia.org. She noted that the remote meeting utilized virtual meeting technology, including Zoom and a web-based portal, and that participants were logged in from a variety of remote locations, including their homes, the Select Board Office, and for the first time, approximately two dozen Members in Battin Hall. The Moderator then explained how members of the public could provide statements for or against an Article either online, or by coming to the area in the balcony of Battin Hall reserved for the public. She then asked that Sean Dugan, Director of Communications, check the public microphone to ensure it was working properly. As everything was in order, she then recognized Mr. Goncalvez, Director of Innovation and Technology, who was managing the setup in Battin Hall, to offer a few comments on how logistics would work in that space and how to get in touch with technical support, if needed.

The Moderator noted that Deputy Moderator, Barry Orenstein, was also participating remotely from Battin Hall and would alert her to any issues that might arise.

7:37 p.m. The Moderator stated that she would now go over some points of parliamentary procedure, and asked that while she did so, Town Meeting Members register their attendance using the electronic voting system. At the conclusion of this procedure, she stated that a quorum had been reached (173) and asked Jill Hai for a Motion to approve Remote Technology.

7:43 p.m. Jill Hai, Select Board Chair, moved that the Town Meeting Members approve the use of Remote Technology during the Special Town Meeting 2022-3. The Moderator noted that this would be a voice vote and to raise an objection, if opposed. With only one objection (Dawn McKenna, Pct. 6) the *motion carries*.

7:45 p.m. The Moderator opened the Meeting under Article 1.

### ARTICLE 1: REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES

#### b. Reports of the Appropriation Committee

**MOTION:** Mr. Parker moves that the reports and addendum of the Appropriation Committee be received and placed on file. The Moderator noted that unless there were objections, she would consider this a voice vote. As there were no objections the *motion carries*.

Mr. Parker noted that the Appropriation Committee released its main report on October 25, and since that time the Town had substantially updated its new growth estimate, which would support an increased appropriation into the Capital Stabilization fund under Article 3. The Committee had approved a 2-page addendum that was now added in their report which included the updated appropriation as well as clarified a discussion on new growth revenue for FY2022 and corrected some minor errors, but it did not contain changes to the Committee's recommendations to Town Meeting. Mr. Parker noted that due to the tight schedule for Town Meeting, the Committee was unable to meet to vote until their meeting earlier this same evening, but the results were published on the website for Members to read before voting on Article 3.

#### c. Reports of the Capital Expenditures Committee

**MOTION:** Mr. Lamb moves that the reports and update of the Capital Expenditures Committee be received and placed on file. As there were no objections the *motion carries*.

Mr. Lamb noted that his comments were pretty identical to the Appropriation Committee in that the CEC had approved a report this evening, but it did not do anything with new growth as it was not in their purview.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

**f. Reports of the Planning Board**

**MOTION:** Mr. Peters moves that the reports of the Planning Board be received and placed on file. As there were no objections the *motion carries*.

Mr. Peters said that the Board adopted the Comprehensive Plan (also known as Lexington Next) at their September 28<sup>th</sup> meeting. He noted that while the Board considered the Plan to be a living document, the adoption represented the completion of a tremendous amount of work and many long hours from the Comprehensive Plan Advisory Committee, CPC, Planning staff, community members, stakeholders, and the Planning Board for producing the Plan and without the assistance of so many would not have been possible. Mr. Peters gave special thanks to the members of the CPAC, some of whom had been working on the Plan for five years, and the Co-Chairs, Sarah Felton and Chris Herbert. Mr. Peters then acknowledged Carol Kowalski, Assistant Town Manager for Development, and Planner Molly Belanger, who he noted had been involved in the Plan for a very long time. He also acknowledged Director of Planning, Abby McCabe, who had joined them in the spring to help drive the Plan over the finish line. He noted that the Plan was available on the town website and encouraged Town Meeting Members to review it.

7:50 p.m. The Moderator asked for a procedural motion to take up Articles 5, 10, 12, and 8.

Jill Hai moved to take up Articles 5, 10, 12, and 8. As there were no objections, the Moderator declared the Meeting open under Article 5.

**ARTICLE 5: APPROPRIATE FOR CENTER PLAYGROUND BATHROOMS AND MAINTENANCE BUILDING**

**MOTION:** Ms. Fenollosa moves that the Town hear and act on the supplemental report of the Community Preservation Committee on the FY2023 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, take the following actions:

That the Town make appropriations from the Community Preservation Fund and other sources as follows:

- a) That \$400,000 of supplemental funding be appropriated for the renovation of the Center Playground Bathrooms and Maintenance Building, and all incidental costs related thereto, to supplement the funding approved under Article 10e of the 2022 Annual Town Meeting, and that to meet this appropriation \$400,000 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund.

Mike Cronin, Director of Public Facilities, gave an overview of the history of the Article.

The Moderator asked that a Motion be made to receive the CPC report.

**a. Report of the Community Preservation Committee**

**MOTION:** Ms. Fenollosa moved that the report of the Community Preservation Committee be received and placed on file. As there were no objections the *motion carries*.

Marilyn Fenollosa, Chair of the Community Preservation Committee, noted their unanimous support of the Article.

Suzanne Barry, Select Board Member, stated the unanimous support of the Select Board.

Charles Lamb, Capital Expenditures Committee Chair, stated the unanimous support of the Capital Expenditures Committee.

Sanjay Padaki, Member of the Appropriations Committee, stated that the Appropriations Committee unanimously recommended approval of the Article.

7:56 p.m. The Moderator opened the floor for discussion and debate.

The LABBB Collaborative Program, 251 Waltham Street, submitted a statement of full support of the proposed renovation of the restrooms.

Members continued to debate the Article.

8:26 p.m. Philip Hamilton, Pct. 7, *called the question*.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Terminate Debate**

Adopted by a vote of:

Yes	No	Abstain
140	21	14

**MOTION CARRIES**

8:31 p.m. As Ms. Fenollosa had no final comments, the Moderator opened voting on Article 5.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Approve Article 5 - Appropriate for Center Playground Bathrooms**

Adopted by a vote of:

Yes	No	Abstain
157	6	11

**MOTION CARRIES**

8:34 p.m. The Moderator opened the Meeting on Article 10.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

**ARTICLE 10: APPROPRIATE FOR PUBLIC FACILITIES CAPITAL PROJECTS (TOWN POOL DOMESTIC HOT WATER HEATER)**

**MOTION:** Ms. Barry moves that \$60,000 be appropriated for the purchase and installation of a non-fossil fuel, solar-powered domestic water heater and associated components, at the Irving H. Mabee Town Pool Complex; including demolition of the existing system and all other costs incidental and related thereto, and that to meet this appropriation \$60,000 be raised in the tax levy.

Michael Cronin, Director of Public Facilities, gave an overview of the history of the Article.

Suzanne Barry, Select Board Member, stated the unanimous support of the Select Board for the Article.

Charles Lamb, Capital Expenditures Committee Chair, stated the unanimous support of the Capital Expenditures Committee.

Anil Ahuja, Member of the Appropriations Committee, stated that the Appropriations Committee unanimously recommended approval of the Article on a vote of 8-0.

8:39 p.m. The Moderator opened the floor for discussion and debate.

8:49 p.m. The Moderator opened voting on Article 10.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Approve Article 10 - Appropriate for Public Facilities Capital Projects (Town Pool Domestic Hot Water Heater)**

Adopted by a vote of:

Yes	No	Abstain
175	1	1

**MOTION CARRIES**

8:53 p.m. The Moderator opened the Meeting on Article 12 and noted that the most recent motion prior to this evening was from October 28, and she had been informed that there were a few scrivener's errors and would explain what had changed since the posting was on the website.

Mr. Sandeen, Select Board Member, asked that the screen show Section 132-6, section A that the word "home" had been omitted in the sentence "single family home" as well as the word "by" in "by the Assessors Office".

The Moderator noted that these changes had been incorporated to what was being shown on the screen in the updated version of the Motion.

**ARTICLE 12: CREATION OF HOUSING TRUST**

**MOTION:** Mr. Sandeen moves

1. That the Town establish a municipal affordable housing trust pursuant to Massachusetts General Laws Chapter 44, Section 55C; and
2. That the Code of the Town of Lexington be amended by adding a new Chapter 132, as follows

**Chapter 21**

**AFFORDABLE HOUSING TRUST BYLAW**

**§ 132-1. MUNICIPAL AFFORDABLE HOUSING TRUST**

There shall be in the Town of Lexington an Affordable Housing Trust created pursuant to the authority set forth in Massachusetts General Laws c. 44, § 55C and Article 12 of the 2022 Fall Special Town Meeting.

**§ 132-2. NAME of the TRUST**

The Trust shall be called the "Lexington Affordable Housing Trust" (the "Trust").

**§ 132-3. PURPOSE**

The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the Town of Lexington for the benefit of low and moderate income households and for the funding of community housing, as defined in G.L. c. 44B (the "Community Preservation Act").

**§ 132-4. TRUSTEES**

There shall be a Board of Trustees (the "Board"), which shall include no less than five and no more than nine Trustees, including one member of the Select Board, each of whom, to the extent possible, shall have a background or interest in affordable housing, including a resident with a low- or moderate-income, and who, together, shall have a background in finance, law, real estate or real estate development.

- c) A majority of the Board shall constitute a quorum.
- d) All Trustees shall be appointed by the Select Board.
- e) Trustees shall serve for a term of two (2) years, except that one less than a majority of the initial Trustee appointments shall be for a term of one (1) year. Trustees may be reappointed on terms to be determined by the Trust.
- f) Only persons who are residents of Lexington shall be appointed as a Trustee. Any Trustee who ceases to be a resident of Lexington shall cease to be a Trustee hereunder within three months thereafter and shall

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

promptly provide a written notification of change in residence to the Board and to the Town Clerk; provided, however that if a person fails to give such notice, their participation or vote on a matter shall not void the Board's decisions with respect to that matter.

- g) A Trustee may be removed by the Select Board for cause. Any Trustee may also resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk. Vacancies shall be filled by the Select Board for the remainder of an unexpired term.
- h) If any Trustee is absent from five (5) consecutive, regularly-scheduled meetings of the Trust or all meetings over any six (6) month period, except in the case of illness, such Trustee's position shall be deemed vacant and shall be filled with a new appointment as set forth above.
- i) The Trustees shall elect officers annually consisting of a Chair, Vice-Chair, and Clerk. The Trustees may establish subcommittees or ad hoc related committees to carry out the purpose of the Trust.
- j) A majority of Trustees then serving may exercise any or all of the powers of the Trustees hereunder and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate.
- k) No Trustee shall be liable for the acts, negligence, or defaults of any other Trustee or any employee, agent, or representative of the Trustees selected with reasonable care, not for errors in judgment, nor mistakes of law or facts made in good faith, nor in reliance in good faith on advice of counsel, nor any other acts or omissions in good faith.
- l) Neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the Town of Lexington.

**§ 132-5. MEETINGS OF THE TRUST**

- m) The Trust shall meet at least quarterly at such time and at such place as the Trustees shall determine.
- n) The Trust is a governmental body for purposes of G.L. c. 30A, §§ 18-25 (the "Open Meeting Law"). Notice of all meetings of the Trust shall be given in accordance with the provisions of the Open Meeting Law, as may be amended from time to time, including provisions regarding remote participation.
- o) The Clerk shall prepare minutes of meetings of the Trust and shall maintain records thereof. A quorum at any meeting shall be a simple majority of the Trustees then serving.

**§ 132-6. POWERS OF THE TRUSTEES**

- p) The powers of the Board, all of which shall be carried out in furtherance of the purposes set forth herein, shall include the following powers, except that the Board shall require prior approval of the Select Board to make purchases of real estate that exceed the average sale price of a single-family home in the Town of Lexington as determined annually by the Assessor's office.
- q) to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the Trust in connection with any bylaw or any general or special law or any other source, including money appropriated pursuant to G.L. c. 44B, provided, however, that any such money received from chapter 44B shall be used in accordance with the provisions of G.L. c. 44, § 55C(1);
- r) to purchase and retain real or personal property, including, without restriction, investments that yield a high rate of income or no income;
- s) to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Board deems advisable notwithstanding the length of any such lease or contract;

*(continued on next page)*

## SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)

- t) to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;
- u) to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary;
- v) to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;
- w) to apportion receipts and charges between income and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
- x) to participate in any reorganization, recapitalization, merger or similar transaction; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- y) to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;
- z) to carry property for accounting purposes other than acquisition date values;
- aa) to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge Trust assets as collateral, but any mortgage or pledge of assets as collateral greater than the extent of the Trust's assets requires approval by a two-thirds vote of an Annual or Special Town Meeting;
- bb) to make distributions or divisions of principal in kind;
- cc) to compromise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this Trust, to continue to hold the same for such period of time as the Board may deem appropriate;
- dd) to manage or improve real property; and to abandon any property which the Board determines not to be worth retaining;
- ee) to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate;
- ff) to extend the time for payment of any obligation to the Trust;
- gg) to make recommendations on proposals or Town Meeting warrant articles which affect housing;
- hh) to develop policy goals and statements to serve as guidelines for the Trust, subject to approval by the Select Board and consistent with the Town's housing goals and plans as may be adopted and amended by the Select Board from time to time;
- ii) to exercise such additional powers consistent with the provisions of this bylaw and G.L. c. 44, § 55C, as may be amended from time to time;
- jj) to compensate the Town for services provided to the Trust in connection with the Trust's activities, including but not limited to dedicated staff to Trustees, engineering support for project-specific activities, and other town services, as such services are requested by the Trustees to the Town Manager and authorized by the Town Manager or designee;
- kk) to establish criteria and qualifications for recipients and expenditures in accordance with the Trust's stated purposes;
- ll) to serve as a lottery and monitoring agent for affordable housing, and to accept compensation for providing such services into the Trust.
- mm) Notwithstanding any general or special law to the contrary, all moneys paid to the Trust in accordance with any town bylaw or regulation, or private contribution shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. General revenues appropriated into the Trust become Trust property, and to be expended these funds need not be further appropriated. All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Board within one year of the date they were appropriated into the Trust, remain Trust property.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)****§ 132-7. TREASURER AS CUSTODIAN OF FUNDS**

- a) The Town Treasurer shall be the custodian of the Trust's funds and shall maintain separate accounts and records for the Trust's funds.
- b) The Treasurer shall invest the funds in the manner authorized by G.L. c. 44, § 55 (Public Funds on Deposit; Limitations; Investments), § 55A (Liability of Depositor for Losses Due to Bankruptcy), and § 55B (Investment of Public Funds), as such laws may be amended or replaced.
- c) Any income or proceeds received from the investment of funds shall be credited to and become part of the Trust.
- d) Expenditures by the Trust shall be processed through the Town's payment warrant but shall be subject to the provisions of G.L. c. 44, § 55C. The Trust's approved annual budget, and any approved budget revisions, shall be submitted to the Select Board.
- e) As custodian, the Treasurer shall issue checks as directed by the Trustees. In accordance with G.L. c. 44, § 55C, the books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices for municipalities. Upon receipt of the audit by the Trustees, a copy shall be provided forthwith to the Select Board.
- f) The Trustees shall keep a record of its activities and at the close of every fiscal year, shall make a report thereof to the Select Board. The report shall include a description and source of funds received and expended and the type of affordable housing programs or properties assisted with the funding.

**§ 132-8. MISCELLANEOUS**

- a) The Trust is a public employer, and the members of the Board are public employees for purposes of G.L. c. 258.
- b) Trustees are designated as public agents for purposes of the constitution of the Commonwealth.
- c) The Trust shall be considered a municipal agency, and the Trustees shall be considered special municipal employees and shall be subject to the provisions of G.L. c. 268A.
- d) The Trust is exempt from G.L. c. 59 and c. 62, and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the Commonwealth or any political subdivision thereof.

- e) The Trust is a Board of the Town for purposes of procurement under G.L. c. 30B and c. 40 § 15A; but agreements and conveyances between the Trust and agencies, Boards, commissions, authorities, departments and public instrumentalities of the Town of Lexington shall be exempt from G.L. c. 30B.

**§132-9. RECORDINGS; AMENDMENTS**

The Trustees are authorized to record a Declaration of Trust and a Certificate of Trustees for the Trust with the Middlesex South District Registry of Deeds and the Registered Land Division of the Land Court Registration Office. The Declaration of Trust may be amended from time to time except as to those provisions specifically required under G.L. c. 44, § 55C, by an instrument in writing signed by all of the Trustees then serving and approved at a meeting called for that purpose, and approved by the Select Board provided that in each case, a certificate of amendment shall be recorded with the Middlesex South District Registry of Deeds and, if necessary, the Registered Land Division of the Land Court.

**§ 132-10. DURATION OF THE TRUST**

- a) The Trust shall continue so long as authorized under the Laws of the Commonwealth of Massachusetts. Notwithstanding the foregoing, the Trust may be terminated by a majority vote of the Town Meeting in accordance with G.L. c. 44, § 55C, provided that an instrument of termination together with a certified copy of the Town Meeting vote are duly recorded with the Middlesex South District Registry of Deeds and, if necessary, the Registered Land Division of the Land Court.
- b) Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust and the Trustees, the net assets of the Trust shall be transferred to the Town and held by the Select Board for affordable housing purposes. In making any such distribution, the Trustees may, subject to the approval of the Select Board, sell all or any portion of the Trust property and distribute the net proceeds thereof, or they may distribute any of the Trust's assets in kind. The powers of the Trustees shall continue until the affairs of the Trust are concluded.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

**§ 132-11. RECORD TO BE CONCLUSIVE, CERTIFICATE AS TO FACTS**

Every contract, deed, mortgage, lease and other instrument executed by a majority of the Trustees then serving as appears from instruments or certificates recorded with the Registry of Deeds and Registered Land Division of the Land Court to be Trustees hereunder shall be conclusive evidence in favor of any person relying thereon or claiming thereunder, that at the time of the delivery thereof this Trust was in full force and effect and that the execution and delivery of such instrument was duly authorized by the Trustees except that instruments of amendment pursuant to Section 9 and an instrument of termination pursuant to Section 10 hereof shall be conclusive only if it appears that the delegations, amendments or termination have been executed by all of the Trustees then serving. Any person dealing with the Trust property or the Trustees may rely on a certificate signed by any person appearing from instruments or certificates so recorded to be a Trustee hereunder as to the identity of the then current serving Trustees or as to the existence or non-existence of any fact or facts which constitute conditions precedent to acts by the Trustees or in any other manner germane to the affairs of the Trust.

Gretchen Reisig, Vice-Chair of the Affordable Housing Trust Study Committee, gave a presentation on the Article and noted the unanimous and enthusiastic support of the Committee for the Article.

Mark Sandeen, Select Board Member, noted that increasing the availability of affordable housing was an explicit strategic Select Board goal and stated the Select Board unanimously supported passage of the Article.

Charles Lamb, Capital Expenditures Committee Chair, stated that the Capital Expenditures Committee unanimously recommended approval of the Article.

Eric Michelson, Member of the Appropriations Committee, stated that the Appropriations Committee unanimously recommended approval of the Article.

Marilyn Fenollosa, Chair of the Community Preservation Committee, stated the unanimous support of the Article.

Robert Peters, Planning Board Member, stated that the Planning Board unanimously recommended approval of the Article.

9:04 p.m. The Moderator opened the floor for discussion and debate.

Robert Balaban, Pct. 5 questioned whether the Trust would have the ability to borrow money, and if so, why they would do so. Carolyn Kosnoff, Assistant Town Manager for Finance, stated that the Trust would have the ability to borrow funds, and expected that this would be a collateral transaction, similar to a mortgage and allow them to borrow to purchase property, which they would then gift/pass off to another entity, or pay for renovations, similar to what LexHAB had the ability to do presently.

Alan Levine, Pct. 8, noted that in the Motion, part b, it had a reference to a new Chapter 132, and directly underneath it was the wording “Chapter 21”.

Mina Makarios, Town Counsel, stated that this appeared to be a scrivener’s error as both chapters had been available, and this was part of an old version. He asked that 21 be changed to 132.

The Moderator noted that this would be changed on the Motion before them.

**The Motion was updated so that it read as follows:**

- a) That the Code of the Town of Lexington be amended by adding a new Chapter 132, as follows, and that the Town Clerk be permitted to make edits to the Bylaw so that its numbering conforms to the format for the Code:

**Chapter 21 Chapter 132**

**AFFORDABLE HOUSING TRUST BYLAW**

9:33 p.m. As Mr. Sandeen declined final comments, the Moderator opened voting on the corrected Article 12.

**Article 12 – Creation of Housing Trust**

Adopted, as edited for scrivener’s error, on a vote of:

Yes	No	Abstain
175	2	2

**MOTION CARRIES**

*(Approved by the Attorney General’s Office February 17, 2023, posted February 28, 2023)*

9:36 p.m. The Moderator opened the Meeting on Article 8.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

---

**ARTICLE 8: APPROPRIATE FOR 250<sup>th</sup> ANNIVERSARY OF THE BATTLE OF LEXINGTON CELEBRATION**

**MOTION:** Mr. Lucente moves that \$75,000 be appropriated for planning and promotion of the 250th Anniversary Celebration of the Battle of Lexington, including website development and maintenance, memberships, printing, marketing materials and other costs incidental or related thereto; and that to meet this appropriation \$75,000 be raised in the tax levy.

Steven Connors, Member of the Semiquincentennial Commission (Lex250) gave a presentation on the Article, which included website and promotional material expenses for the 2025 Celebration of the Battle of Lexington.

Doug Lucente, Select Board Vice-Chair, stated the Select Board unanimously supported passage of the Article.

Lily Yan, Member of the Appropriations Committee, stated that the Appropriations Committee unanimously recommended approval of the Article.

Marsha Baker, Representative for the Lexington Historical Society Board of Directors, stated the Board's unanimous vote in support of the Article.

9:48 p.m. Town Meeting Members discussed the Article, including the bidding process for vendors of the website and new domain name, as well as pointing out that ADA compliance, inclusivity, and diversity in the new website and activities for the 2025 Celebration were a high priority. It was also recommended that as many outstanding DPW projects as possible could be completed before the Celebration took place.

9:57 p.m. Margaret Coppe, Pct. 8, noted that the Tourism Committee was in support of the appropriation and stated that they looked forward to working with the Commission on the Celebration.

10:24 p.m. Mr. Lucente stated in his final comments regarding the Article that he encouraged everyone to get involved in the preparation for the Celebration, and then the Moderator opened voting on Article 8.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Approve Article 8 - Appropriate for 250<sup>th</sup> Anniversary of the Battle of Lexington Celebration**

Adopted by a vote of:

Yes	No	Abstain
165	3	8

**MOTION CARRIES**

10:29 p.m. The Moderator asked Jill Hai for a Motion to Adjourn.

Ms. Jill Hai, Select Board Chair, **Motioned to Adjourn** the Special Town Meeting #3 to 7:30 p.m. on Wednesday, November 2, 2022, such meeting to be held remotely. As there were no objections, the Moderator declared that Motion adopted and the Meeting adjourned.

**November 2, 2022: Adjourned Session of the 2022-3 Special Town Meeting**

Moderator Deborah Brown called the second session of 2022 Special Town Meeting #3 to order at 7:30 p.m. on Wednesday, November 2, 2022. The meeting was held remotely as voted by order of the Select Board and request of the Moderator

7:34 p.m. The Moderator noted that this was a remote meeting utilizing virtual meeting technology, including Zoom and a web-based portal, and that participants were logged in from a variety of remote locations, including their homes, the Select Board Meeting Room, and approximately 9-10 Members in Battin Hall. The Moderator explained how members of the public could provide statements for or against an Article either online, or by coming to the area in the balcony of Battin Hall reserved for the public. She then asked that Sean Dugan, Director of Communications, check the public microphone to ensure it was working properly. As everything was in order, she then recognized Mr. Goncalvez, Director of Innovation and Technology, who was managing the setup in Battin Hall to offer a few comments on how logistics would work in that space and how to get in touch with technical support, if needed.

The Moderator noted that Deputy Moderator Orenstein was at Battin Hall and would alert her if there seemed to be any problems. She then asked that all Members log in their attendance while she gave brief participation reminders. Upon completion of attendance, the Moderator stated that a quorum had been achieved (169). She reminded Meeting Members that there was a line for tech support and explained the location of the comments section on the website for members of the public to use.

7:37 p.m. The Moderator opened the meeting on Article 2.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

**ARTICLE 2: APPROPRIATE FOR PRIOR YEARS' UNPAID BILLS**

**MOTION:** Ms. Hai moves that this article be indefinitely postponed.

Ms. Hai, Chair of the Select Board stated that there were no comments from the Select Board on the Article.

Lily Yan, Appropriations Committee, stated that the Appropriations Committee unanimously recommended indefinite postponement of the Article.

The Moderator noted that she would ask if there were any objections to the Motion. As there were none, *motion carries unanimously.*

7:40 p.m. The Moderator opened the Meeting under Article 3.

**MOTION:** Mr. Pato moves

1. That \$100,000 be appropriated to the Transportation Demand Management/Public Transportation Stabilization Fund, and that to meet this appropriation \$100,000 be transferred from the Transportation Demand Management/Public Transportation Special Revenue Fund; and
  - b) That \$107,554 be appropriated to the Transportation Management Overlay District Stabilization Fund, and that to meet this appropriation \$107,554 be transferred from the Transportation Management Overlay District Special Revenue Fund; and
  - c) That \$250,000 be appropriated to the Ambulance Stabilization Fund, and that to meet this appropriation \$250,000 be transferred from the Ambulance Special Revenue Fund; and
  - d) That \$2,375,392 be appropriated to the Capital Stabilization Fund, and that to meet this appropriation \$2,375,392 be raised in the tax levy; and
  - e) That the remaining balance of \$494.05 in the Debt Service Stabilization Fund be appropriated to offset the FY2023 debt service of the bond dated February 1, 2003 issued for funding additions and renovations to the Lexington High School, Clarke Middle School and Diamond Middle School as refunded with bonds dated December 8, 2011 and maturing on December 8, 2023; and further, that subsequent to funding this final appropriation of \$494.05, the Debt Service Stabilization Fund be dissolved; and

- f) That \$4,479.48 be appropriated to the Affordable Housing Stabilization Fund, and that to meet this appropriation \$4,479.48 be transferred from the Community Impact Fee Special Revenue Fund; and further, that in accordance with M.G.L. Chapter 40, Section 5B paragraph four, that all future Community Impact Fees received from short-term rentals pursuant to M.G.L. Chapter 64G, Section 3D(a) and 3D(b) be deposited into the Affordable Housing Stabilization Fund.

Joe Pato, Select Board Member, noted the Select Board unanimously supported the passage of Article 3.

Charles Lamb, Chair of the Capital Expenditures Committee, stated that the Capital Expenditures Committee unanimously supported approval of sub-elements d, f, g, h, k, and m.

Alan Levine, Appropriations Committee Secretary, stated that the Appropriations Committee recommended approval of the Article by a vote of 8-0.

7:40 p.m. As there were no questions, the Moderator opened voting on Article 3 and noted that it required a 2/3 vote passage. Town Counsel Mina Makarios noted that the reason for 2/3 was for item “e” was “from stabilization.” Jill Hai also noted that during the reading of the Article, a number was inverted in Section “f,” but that the numbers in the Article, as written, were correct.

**Article 3 – Stabilization Funds**

Adopted on a vote of:

Yes	No	Abstain
172	0	3

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

7:42 p.m. The Moderator opened the Meeting under Article 4

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

**ARTICLE 4: AMEND FY2023 OPERATING, ENTERPRISE AND CPA BUDGETS**

**MOTION:** Jill Hai moves

- (a) That the following adjustment be made to the following line items for the FY2023 Operating budget as approved under Article 4 of the 2022 Annual Town Meeting:

Line Item	Program	From	To
2110	Contributory Retirement	\$8,159,250	\$9,219,250
2120	Non-Contributory Retirement	\$16,777	\$-
2430	Temporary Borrowing	\$1,050,046	\$762,975
2510	Reserve Fund	\$750,000	\$1,250,000
2600	Facilities (for energy expense)	\$12,669,307	\$13,069,307
8210-8220	Town Manager Personal Services	\$956,568	\$1,011,696
8210-8220	Town Manager Expenses	\$289,185	\$294,275
8400	Finance Expenses	\$498,835	\$508,835
8600	Innovation & Technology Personal Services	\$867,192	\$812,064
8600	Innovation & Technology Expenses	\$1,860,535	\$1,855,445

- (b) That the following adjustment be made to the following line item for the FY2023 budget to operate the Water Division of the Department of Public Works as approved under Article 5(a) of the 2022 Annual Town Meeting:

Program	From	To
Debt Service	\$1,224,746	\$1,195,180

- (c) That the following adjustment be made to the following line item for the FY2023 budget to operate the Wastewater Division of the Department of Public Works as approved under Article 5(b) of the 2022 Annual Town Meeting:

Program	From	To
Debt Service	\$1,595,417	\$1,561,470
MWRA Wastewater Assessment	\$8,499,573	\$8,432,792

- (d) That the following adjustment be made to the following line item for the FY2023 revolving fund spending authorization levels as approved under Article 9 of the 2022 Annual Town Meeting:

Program	From	To
DPW Compost Operations	\$867,000	\$923,100

Jill Hai, Select Board Chair, noted the unanimous support of the Select Board for passage of the Article.

Alan Levine, Appropriations Committee Secretary, stated that the Appropriations Committee recommended approval of the Article by a vote of 8-0.

7:51 p.m. As there were no questions, the Moderator opened voting on Article 4.

**Article 4 – Amend FY2023 Operating, Enterprise and CPA Budgets**

Adopted on a vote of:

Yes	No	Abstain
170	0	2

**MOTION CARRIES**

7:52 p.m. The Moderator opened the Meeting under Article 6.

**ARTICLE 6: APPROPRIATE FOR AUTHORIZED CAPITAL IMPROVEMENTS**

**MOTION:** Jill Hai moves that this article be indefinitely postponed.

7:53 p.m. Charles Lamb, Chair of the Capital Expenditures Committee, noted the Committee’s unanimous recommendation for indefinite postponement.

Alan Levine, Appropriations Committee Secretary, stated that the Appropriations Committee supported indefinite postponement of the Article.

Robert Cohen, Pct. 4, raised a **Point of Order** that he had voted on the prior Article, but the system hadn’t registered his vote. The Moderator asked if he had received feedback from the system when he voted. As he thought he had, it was noted that it would be researched.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

The Moderator asked if there were any objections to the Motion. As there were none, the *motion carries unanimously*.

Sanjay Padaki, Pct. 8, raised a **Point of Order** that on the prior Article, the recommendation of the Select Board hadn't been noted. The Moderator noted that as the Select Board offered the Motion, it was assumed that is what the Board recommended. Jill Hai, Chair of the Select Board, stated that the Select Board was unanimous in their recommendation to indefinitely postpone the Article and were the makers of the Motion.

7:57 p.m. The Moderator opened the Meeting under Article 7.

**ARTICLE 7: APPROPRIATE TO POST EMPLOYMENT INSURANCE LIABILITY FUND**

**MOTION:** Jill Hai moves that this article be indefinitely postponed.

Jill Hai, Chair of the Select Board, stated that the Select Board was unanimous in their recommendation to indefinitely postpone the Article.

Alan Levine, Appropriations Committee Secretary, stated that the Appropriations Committee supported indefinite postponement of the Article.

7:58 p.m. Tom Diaz, Pct. 3, asked for the reason for indefinite postponement. Carolyn Kosnoff, Assistant Town Manager for Finance, stated that when the FY23 operating budget was approved, they had already appropriated into post-employment insurance liability fund, although there was no requirement to do so. She further noted that if there was surplus, they would make a recommendation to put into the Fund but that surplus revenue in this case had been reallocated to other Articles include a few capital items and operating adjustments.

The Moderator asked if there were any objections to the Motion. As there were none, the *motion carries unanimously*.

8:00 p.m. The Moderator opened the Meeting under Article 9.

**ARTICLE 9: OPIOID SETTLEMENT**

**MOTION:** Mr. Lucente moves that the Town appropriate \$76,256.29 for the purpose of supplementing and strengthening resources available to Lexington communities and families for substance use disorder prevention, harm reduction, treatment, and recovery, to be spent under the direction of the Town Manager and with input from local stakeholders including people with lived experience of the opioid epidemic; and that to meet this appropriation, \$76,256.29 be appropriated from state funds allocated by the Commonwealth to the Town of Lexington from Statewide Opioid Settlements between the Massachusetts Attorney General and certain non-bankrupt opioid industry manufacturers and distributors.

Carolyn Kosnoff, Assistant Town Manager for Finance, gave a brief overview on the Article.

8:04 p.m. Doug Lucente, Member of the Select Board, stated that the Select Board unanimously supported passage of the Article.

Sanjay Padaki, Appropriations Committee Member, noted that the Appropriations Committee had voted 8-0 to recommend approval of the Article.

8:07 p.m. As there were no further questions, the Moderator opened voting on Article 9.

**Article 9 – Opioid Settlement**

Adopted on a vote of:

Yes	No	Abstain
175	1	2

**MOTION CARRIES**

8:10 p.m. The Moderator opened the Meeting under Article 11.

**ARTICLE 11: APPROPRIATE FOR CENTER STREETSCAPE SIDEWALK EXTENSION**

**MOTION:** Joe Pato, Select Board Member, moves that \$700,000 be appropriated for the rebuilding and repaving of sidewalks adjacent to the Center Streetscape, and other incidental costs or improvements related to such construction; and that to meet this appropriation \$700,000 be raised in the tax levy.

Joe Pato gave a presentation showing the sidewalks mentioned in the Article.

Joe Pato noted the unanimous support of the Select Board of the Article.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

---

Charles Lamb, Chair of the Capital Expenditures Committee, stated that the Capital Expenditures Committee unanimously recommended approval of the Article

Sean Osborne, Appropriations Committee Member, stated that the Appropriations Committee had voted 8-0 to unanimously recommend approval of the Article.

8:14 p.m. The Moderator opened discussion and debate on Article 11.

Jerold Michelson, Pct. 5, and Chair of the Lexington Center Committee noted the unanimous support of the Committee for the Article, and were appreciative that there had been foresight for the funds, and to keep the same crew together as they had done a great job.

Meeting Members to continue to discuss and debate the Article including transparency in funding, building materials, costs per square feet, and disruptions to businesses.

8:26 p.m. Bob Avallone, Pct. 8, raised a **Point of Order** that he had been promoted to Panelist in the system. The Moderator noted that this was a mistake and that he could ignore it.

8:36 p.m. Mr. Pato, Select Board Member, stated that although he did not have final comments on the Article, he wished to address a question regarding voting and that he had found that a vote by Mr. Cohen had been received by the server one second after voting was closed and that was why it hadn't been counted as the voting period had been terminated.

Mr. Pinsonneault stated that he wished to make a clarification regarding the \$1.6 million that would be brought forward for FY24. He clarified that this was for new sidewalks only and not for existing sidewalks.

8:37 p.m. The Moderator opened voting on Article 11.

**Article 11 – Appropriate for Center Streetscape Sidewalk Extension**

Adopted on a vote of:

Yes	No	Abstain
157	5	15

**MOTION CARRIES**

8:40 p.m. The Moderator opened the Meeting under Article 13.

**ARTICLE 13: TECHNICAL CORRECTION-GENERAL BYLAW (FOSSIL FUEL)**

**MOTION:** Mr. Sandeen moves that Town Meeting confirm the Select Board is authorized to apply to participate in the Department of Energy Resources' municipal fossil fuel-free demonstration project as established in Section 84 of Chapter 179 of the Acts of 2022, and further that the Select Board apply to the demonstration project with legislation previously approved by Town Meeting as Article 29 of the 2021 Annual Town Meeting on March 22, 2021, with technical corrections to the Bylaw passed thereunder in substantially the form below (~~struck-through~~ text to be removed and underlined text to be added):

**Chapter 106: REGULATING FOSSIL FUEL INFRASTRUCTURE IN BUILDINGS**

**106- 1 Purpose**

This Bylaw is adopted by the Town of Lexington to protect health, safety, and the natural environment and reduce air pollution and greenhouse gas emissions, which causes climate change, thereby threatening the Town and its inhabitants.

**106- 2 Definitions**

“Effective Date” shall mean ~~December 1, 2022, or six months~~ 90 days following the date by which the Town is authorized by the ~~Massachusetts General Court Department of Energy Resources~~ to regulate fossil fuel infrastructure, ~~whichever is later~~.

“New Building” shall mean a new building or new accessory building, as defined in the Lexington Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, associated with a building permit application filed on or after the Effective Date.

“On-Site Fossil Fuel Infrastructure” shall mean piping for coal, fuel gas, fuel oil, natural gas or other fuel hydrocarbons, including synthetic equivalents, or other fossil fuels that is in a building, in connection with a building, or otherwise within the property lines of a premises, extending from a supply tank or from the point of delivery behind a gas meter or the customer-side of a gas meter.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

“Major Renovation” shall mean a project associated with a valid building permit application filed on or after the Effective Date of this article that:

for existing structures regulated by the current edition of the International Residential Code as amended by 780 CMR 51: Massachusetts Residential Code, includes the reconfiguration of space and/or building systems, in which the Work Area, not including any added space, is more than 75% of the Gross Floor Area of the principal dwelling, as defined in the Lexington Zoning Bylaw, prior to the project; and

for existing structures regulated by the current edition of the International Building Code as amended by 780 CMR 34: Massachusetts Commercial Code, includes the reconfiguration of space and/or building systems, in which the Work Area, not including any added space, is more than 50% of the building floor area prior to the project, as defined by the Massachusetts Building Code.

“Work Area” shall mean the portions of a building affected by renovations for the reconfiguration of space or building systems, as shown in the drawings included with a building permit application. Areas consisting of only repairs, refinishing, or incidental work not associated with the renovations or reconfiguration for which a building permit is required are excluded from the Work Area.

**106- 3 Applicability**

This Chapter shall apply to all building permit applications for New Buildings and Major Renovations proposed to be located in whole or in part within the Town, except that this Chapter shall not apply to:

- A. utility service piping connecting the grid to a meter, or to a gas meter itself;
- B. piping required to:
  - i. fuel backup electrical generators, indoor or outdoor cooking appliances, indoor or outdoor fireplaces or fire features, or appliances for outdoor heating; or
  - ii. produce potable or domestic hot water from centralized hot water systems in commercial buildings with building floor areas of at least 10,000 square feet, provided that the Engineer of Record certifies that no commercially available electric hot water heater exists that could meet the required hot water demand for less than 150% of installation or operational costs, compared to a conventional fossil fuel hot water system;
- C. the extension or modification of heating systems via HVAC system modification, or modification of radiator, steam, or hot water piping, provided new fossil fuel piping is not installed;
- D. life science buildings, research laboratories for scientific or medical research, or to hospitals or medical offices regulated by the Massachusetts Department of Public Health as a healthcare facility; or
- E. repairs of any existing portions of a fuel piping system deemed unsafe or dangerous by the Plumbing and Gas Fitting Inspector.

**106- 4 Enforcement**

1. On and after the Effective Date, no building permit shall be issued by the Town for the construction of New Buildings or Major Renovations that include the installation of new On-Site Fossil Fuel Infrastructure subject to this Chapter.
2. The Town Manager, or their designee, shall publish and present an annual report to the Select Board quantifying the number and location of building permit applications for new and major renovation projects exceeding 50% of the original gross floor area of the principal dwelling; the number of new and major renovation projects requesting a waiver from this Chapter, the disposition of those waivers, the reasons for granting or denying those waivers and the square footage of each project for which a waiver is granted.
3. The Select Board may adopt additional requirements, exemption, and regulations to implement or enforce said new fossil fuel infrastructure restrictions in major construction, consistent with this Chapter.

**106- 5 Waivers**

- A. The Building Commissioner may grant a waiver from the requirements of this Chapter in the event that compliance with the provisions of this Chapter makes a project financially infeasible or impractical to implement. Compliance with this Chapter may be considered infeasible if, without limitation:
  - a. as a result of factors beyond the control of the proponent, the additional cost of the project over the long term, including any available subsidies, would make the project commercially unviable; or
  - b. technological or other factors would make the project unsuitable for its intended purpose.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

- B. Waivers from compliance with this Chapter may be subject to reasonable conditions. Where possible, waivers shall be issued for specific portions of a project that are financially infeasible or impractical to implement under the requirements of this Chapter, rather than entire projects.
- C. Waiver requests shall be supported by a detailed cost comparison, including available rebates and credits. A waiver request may be made at any time and may be based upon submission of conceptual plans.
- D. In considering a request for a waiver, the Building Commissioner may consider as a factor the requesting party’s status as a non-profit or government-sponsored affordable housing entity.
- E. The Building Commissioner’s decision with respect to the granting of a waiver, the scope thereof, and any conditions imposed by a waiver, shall be appealable to the Select Board, or its designee, within thirty (30) days in accordance with policies established by the Select Board.
- F. The Select Board shall, prior to the Effective Date issue, and may thereafter amend, guidance regarding the process for requesting and granting waivers, and describing reasonable conditions that may be placed on a waiver.

**106- 6 Appeals**

The Select Board, or its designee, shall hear appeals from decisions of the Building Commissioner under this Chapter.

**106- 7 Reporting**

The Select Board, or its designee, shall provide data and other information on the impacts of this Bylaw on emissions, building costs, operating costs, the number of building permits issued, and other information as required or requested by the Department of Energy Resources and the Secretary of Housing and Economic Development.

Maggie Peard, Sustainability and Resilience Officer, gave a Presentation on the Article, noting that it made minor technical corrections to be in line with state programs.

Mark Sandeen, Select Board Member, noted the unanimous support of the Select Board for passage of the Article.

8:47 p.m. The Moderator opened discussion and debate on Article 13.

8:53 p.m. As Mr. Sandeen had no final comments, the Moderator opened voting on Article 13

**Article 13 – Technical Correction – General Bylaw (Fossil Fuel)**

Adopted on a vote of:

Yes	No	Abstain
163	3	10

**MOTION CARRIES**

8:56 p.m. The Moderator opened the Meeting under Article 14.

**ARTICLE 14: LEXHAB REORGANIZATION**

**MOTION:** Jill Hai moves that the Select Board be authorized to petition the Massachusetts General Court to enact legislation in substantially the form below, and further that the Select Board be authorized to approve amendments to said legislation before its enactment by the General Court that are within the scope of the general objectives of this motion:

**AN ACT REORGANIZING THE LEXINGTON HOUSING ASSISTANCE BOARD, INC.**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1: Chapter 521 of the Acts of 1983 shall be repealed and replaced in its entirety with the following:

SECTION 1. There is hereby established an independent, nonprofit housing corporation to be known as the Lexington Housing Assistance Board, Inc. or “LexHAB”.

SECTION 2. LexHAB shall be governed by a board of directors referred to in this act as the board. The board shall consist of not less than five and not more than nine members. Each member of the board shall be a resident of the Town of Lexington at the time of initial appointment and shall serve for a three year term. Terms shall be staggered such that the term of no more than 40% of the board members shall expire in any one year. Appointments to the board shall be made annually on or before June 30 by the members of the Board then sitting, subject to confirmation by the Lexington Select Board. Members shall serve until their successors are appointed and qualified. Continuing members may act despite a vacancy or vacancies in said board and, for this purpose, shall be deemed to constitute a full board. A vacancy in the board, however occurring, may be filled by vote of the board for the remainder of the unexpired portion of the term. The members of the “Lexington Housing Assistance Board, Inc.” established pursuant to Chapter 521 of the Acts of 1983 in office as of the effective date of this Act shall constitute the board for purposes hereof for the remainder of their unexpired terms.

*(continued on next page)*

## SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)

SECTION 3. Members of the board shall not receive compensation for the performance of their duties under this act, but each member may be reimbursed by LexHAB for expenses incurred in the performance of the member's duties.

SECTION 4. The board shall exercise its powers and perform its duties for the purpose of investigating and implementing alternatives for the provision of and providing affordable housing for persons of low, moderate and middle income, and others whose needs may be identified from time to time, in the Town of Lexington. The powers and duties of the board shall be alternative and supplemental to, and not in limitation of, the powers and duties of the Lexington Housing Authority established pursuant to chapter one hundred and twenty-one B of the General Laws.

SECTION 5. Operation of LexHAB shall be independent of the Lexington Select Board and the Town Manager

SECTION 6. The board shall have the powers and privileges conferred by paragraphs (a) to (i), inclusive, and paragraph (k) of section nine of chapter one hundred and fifty-six B of the General Laws, and the following powers, provided that no such power shall be exercised in a manner inconsistent with this act or any general or special law, or to carry on any activity which is not in furtherance of the purposes set forth in this act:

- a) to adopt, amend and repeal by-laws for the regulation and conduct of its business including but not limited to the call and conduct of its meetings, the number of members which shall constitute a quorum and the mode of voting by proxy;
- b) to elect a chairperson and vice-chairperson, each of whom shall be members of said board, and a secretary and a treasurer, who need not be members of the board, and who may be the same person. The treasurer shall give bond for the faithful performance of their duties in form and amount approved and fixed by the board, the cost of which bond shall be paid from funds of the board. The chairperson and, in their absence, the vice-chairperson shall chair meetings of the board. The secretary shall be the custodian of all books, documents and papers filed with the board and of the minute book or journal of the board; to make and execute all contracts and all other instruments necessary or convenient for the exercise of its powers and functions;
- c) to acquire or lease, by purchase or otherwise, and to own, hold and use, on such terms and conditions and in such manner as it may deem proper, and to

exchange, grant options on, sell, transfer, convey, assign, lease, pledge, mortgage, encumber, grant liens on and security interests in, or otherwise dispose of, on such terms and conditions as it may deem proper, real, personal or mixed real and personal property or any interest, easements or rights in that property, and any assets or revenues of the board, as may be necessary or appropriate to carry out its purposes, it being understood that the board's right to acquire or sell town-owned real estate may also be subject to authorization by town meeting vote in accordance with other applicable laws;

- d) to enter into agreements or other transactions with the commonwealth, the Town of Lexington or any other political subdivision or public instrumentality thereof, the United States government or any federal, state or other governmental agency;
- e) to borrow money and to execute notes therefor, to hold mortgages, and to invest any funds held in reserve funds, or any funds not required for immediate disbursement in such investments as may be lawful for fiduciaries in the commonwealth. The board shall have no stock;
- f) to enter into contracts or agreements with, and to employ from time to time contractors, architects, engineers, consultants, attorneys, accountants, construction, financial and other experts, superintendents, managers and such other agents and employees as may be necessary in its judgment and to fix their compensation. Notwithstanding any general or special law to the contrary, the board shall be exempt from the provisions of chapters 30, 30B, and 149 of the general laws or as otherwise authorized by law;
- g) to receive and hold funds, including any funds that may from time to time be appropriated by the Town of Lexington in furtherance of the board's public purpose, pursuant to section nine hereof, property, labor and other things of value from any source, public or private, by gift, grant, bequest, loan or otherwise, either absolutely or in trust, and to expend or utilize the same on behalf of the board for any of its purposes or to act as an agent or conduit in administering or disbursing funds or financial or other aid from any source;
- h) to appear in its own behalf before boards, commissions, departments or other agencies of government, municipal, state or federal;

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

- i) to procure insurance against any loss in connection with the property or activities of said board, in such amounts, and from such insurers as it may deem necessary or desirable, and to indemnify its members or agents if and to the extent specified from time to time in the by-laws of said board and subject to and in the manner provided in section six of chapter one hundred and eighty of the General Laws;
- k) to formulate, carry out or monitor plans for projects involving the acquisition or operation of housing facilities of any kind or nature, and to construct, reconstruct, renovate, expand, extend, improve, repair, remodel, equip, furnish, maintain, manage and operate such facilities;
- (1) to fix and revise from time to time, and to charge and collect rates, fees, rentals and other charges and sales prices for or in connection with the use, occupancy or other disposition of any housing facility or other property or portion thereof under its ownership or control;
- m) to establish, impose, grant or amend, by deed, lease or any other means or method, and to hold the benefit of, monitor, exercise and enforce lawful restrictions on the rental, sale, resale, use or occupancy of housing facilities or other property under its ownership or control, or other facilities or property designated by the Select Board, or restrictions with respect to the income of owners, tenants or occupants of such housing facilities or other property, or options and rights of first refusal with respect to such facilities or property, and to waive, release or discharge any such rights or restrictions, but the foregoing shall not apply to any town-owned real estate or facilities except upon the vote of the town meeting or as otherwise allowed by law;
- n) to enter into, perform or monitor agreements or other transactions with contractors, developers, brokers or other real estate professionals or any other person relating to the providing of affordable housing for persons of low and moderate income in the Town;
- o) to establish policies and procedures for and to implement programs, and to do any and all things necessary or convenient to carry out its purposes and exercise the powers conferred by this act.

SECTION 7. The board may delegate to any committee or member of the board any action which the board is empowered to do or make. The board may be a partner in any business enterprise which the board would have power to conduct by itself.

SECTION 8. Notwithstanding the provisions of any general or special law to the contrary, the income, assets and activities of the board shall be exempt from all taxes and assessments and the board shall not be subject to any of the provisions of chapter sixty-three of the General Laws or to any taxes based upon or measured by property or income imposed by the commonwealth or by any political subdivision thereof. The board is authorized and empowered to enter into an agreement or agreements with the assessor of the Town of Lexington, with the approval of the Select Board, wherein said board shall undertake to make annual payments to the Town in lieu of taxes, in connection with any real property acquired and owned by the board, the amounts of such payments to be reasonable sums stipulated in such agreement or agreements or determined in accordance with a reasonable formula so stipulated.

SECTION 9. The Town of Lexington may appropriate other funds for the carrying out by said board of its purposes as set forth herein. Any appropriation therefor may be raised by the Town by taxation. At least annually, the board shall cause independent audits to be made of the books and records of the board. The board shall make an annual report of its activities and operations to the Select Board of the Town of Lexington.

SECTION 10. All personal and real assets and liabilities of the "Lexington Housing Assistance Board, Inc." established pursuant to Chapter 521 of the Acts of 1983 shall be deemed transferred to the board and title to all such property and all such rights shall vest in the board automatically without the need for further action or instrument.

SECTION 11. In the event that the board shall be dissolved in accordance with law at any time, all property and interests therein, assets and rights of said board existing at such time shall be transferred to the Town of Lexington, or to a qualified non-profit housing development corporation designated by the Town of Lexington, and title to all such property and all such rights shall vest in the Town of Lexington automatically without the need for further action or instrument, and the Town of Lexington shall, to the maximum extent permitted by law, and acting by and through its Select Board, assume, hold and exercise the powers and duties of said board set forth herein with respect to such property and rights so transferred to said Town.

*(continued on next page)*

**SPECIAL TOWN MEETING: NOVEMBER 1, 2022 (continued)**

---

SECTION 12. The provisions of this act are severable and if any of its provisions shall be held invalid in any circumstance, such invalidity shall not affect any other provisions or circumstances.

SECTION 2. This act shall take effect upon its passage.

Sarah Morrison, Executive Director of LexHAB gave a presentation on the Article reorganizing LexHAB.

Jill Hai, Select Board Chair, stated the unanimous support of the Select Board for the Article.

Charles Lamb, Capital Expenditures Committee Chair, stated the unanimous support of the Capital Expenditures Committee for the Article.

Eric Michelson, Member of the Appropriations Committee, stated the unanimous recommendation for approval from the Appropriations Committee.

Marilyn Fenollosa, Chair of the Community Preservation Committee, stated the unanimous support of the Community Preservation Committee for the Article.

Michael Schanbacher, Member of the Planning Board, stated that the Planning Board had voted 5-0 in favor of recommending passage of the Article.

9:11 p.m. The Moderator opened the floor for discussion and debate on Article 14.

9:50 p.m. As Jill Hai and Ms. Morrison did not have final comments, the Moderator opened voting on Article 14.

**Article 14 – LexHAB Reorganization**

Adopted on a vote of:

Yes	No	Abstain
164	5	8

**MOTION CARRIES**

The Moderator noted that all business for 2022-3 had been completed and asked for a motion to dissolve the Meeting.

9:54 p.m. Jill Hai, Select Board Chair, moved to dissolve Special Town Meeting 2022-3. As there were no objections, Motion Adopted.

A true copy (abbreviated).

Attest:

Mary de Alderete, Town Clerk

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES

---

### March 20, 2023 Annual Town Meeting

The 2023 Annual Town Meeting, held in the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue, commenced with the William Diamond Fife and Drum Corps leading the Lexington Minutemen to post the colors, followed by the playing of the National Anthem. Moderator, Deborah Brown, called the meeting to order at 7:36 p.m. A quorum in excess of 100 members was present (163).

Town Clerk, Mary de Alderete, read the Warrant for the Annual Town Meeting until waived. The Town Clerk read the Constable's Return of Service.

7:42 p.m. The Moderator called attention to the voting portal and asked members approve use of the voting system which would be recording votes on a tablet. Ms. Hai, Select Board Chair, moved that the Town Meeting Members approve the use of the hand-held technology during the Meetings. The Moderator noted that she would treat this as a voice vote, and asked if there were any objections to using the tablets. As there were none, the ***motion carries unanimously.***

7:43 p.m. A video tutorial explaining the use of the tablets and possible issues that might arise was presented to the members.

7:49 p.m. The Moderator opened the Portal to take attendance and noted that a quorum (160) had been reached. She then gave a brief overview of parliamentary procedure for use throughout the meeting.

7:57 p.m. The Moderator called the Meeting open under Article 2.

### ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES

a. Deputy Moderator

**MOTION:** Ms. Hai moves that Tom Diaz be approved as Deputy Moderator.

7:57 p.m. The Moderator noted that unless there were objections, she would consider this a voice vote. As there were no objections the ***motion carries unanimously.*** The Moderator thanked the members and Tom Diaz for agreeing to serve in this capacity. Tom Diaz was sworn to the faithful performance of his duties by the Town Clerk.

7:58 p.m. The Moderator called the Meeting open under Article 2.

### ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES

b. Report of the Committee on Cary Lectures

**MOTION:** Rita Goldberg moves that the report of the Committee on Cary Lectures be received and placed on file and the Committee discharged. Motion ***approved*** by unanimous voice vote.

Rita Goldberg, member of the Committee on Cary Lectures, presented information on upcoming Lectures and asked the members to consider attending them in person.

7:59 p.m. The Moderator called the Meeting open under Article 3.

### ARTICLE 3: APPOINTMENTS TO CARY LECTURE SERIES

**MOTION:** Ms. Hai moves that the Moderator appoint a committee of four to have the charge of the lectures under the wills of Eliza Cary Farnham and Suzanna E. Cary for the current year. Motion ***approved*** by unanimous voice vote.

Jill Hai, Select Board Chair, noted the unanimous support of the Select Board for the Article.

8:08 p.m. As there were no questions, the Moderator opened voting on Article 3.

Following remote electronic vote tallying, the Moderator declared that:

#### Motion to Approve Article 3 - Cary Lecture Series

Adopted by a vote of:

Yes	No	Abstain
159	2	1

#### MOTION CARRIES

The Moderator opened the Meeting under Article 2.

### ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES

k. Report of the Cary Library Trustees

**MOTION:** Ms. Barry moves that the report of the Cary Library Trustees be received and placed on file. Motion ***approved*** by unanimous voice vote.

*(continued on next page)*

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

Suzanne Barry, Select Board Member, gave a brief overview of the Cary Library Trustees Report which had information about planned renovations to the children's room of the library which had originally come to Town Meeting in 2019 under Article 20h.

8:11 p.m. The Moderator asked for a procedural motion to take up Articles 31 and 32.

Ms. Hai moved to take up Articles 31 and 32. Motion *approved* by unanimous voice vote.

The Moderator opened the Meeting under Article 31.

### ARTICLE 31: FAIR TRADE RESTRICTIONS-FUR PRODUCTS (Citizen Petition)

**MOTION:** That Chapter 9 of the Code of the Town of Lexington be amended by adding the following Section 9-8:

#### *Section 9-8. Trade in Fur Products.*

##### **A. Purpose and Findings.**

To protect the health and welfare of the inhabitants of the Town of Lexington, this ordinance will restrict trade in fur products in the Town. The Town finds that the fur production process is energy intensive and has a significant environmental impact, including air and water pollution.

The Town also finds that animals that are slaughtered for their fur endure tremendous suffering. The Town believes that eliminating the sale of fur products in the Town of Lexington will decrease the demand for these cruel and environmentally harmful products, and promote community health and well-being, as well as animal welfare, and, in turn, will foster a more humane environment and enhance the reputation of the Town.

##### **B. Definitions.**

The following words as used in this Section shall have the following meanings:

"Fur" means any animal skin or part thereof with hair, fleece, or fur fibers attached thereto, either in its raw or processed state.

"Fur product" means any article of clothing or covering for any part of the body, or any fashion accessory, including but not limited to handbags, shoes, slippers, hats, earmuffs, scarves, shawls, gloves, jewelry, keychains, toys or trinkets, and home accessories and décor, that is made in whole or part of fur. "Fur product" shall not include any of the following:

- a. An animal skin or part thereof that is to be converted into leather, or which in processing will have the hair, fleece, or fur fiber completely removed;
- b. Cowhide with the hair attached thereto;

- c. Deerskin with the hair attached thereto;
- d. Lambskin or sheepskin with the fleece attached thereto; or
- e. The pelt or skin of any animal that is preserved through taxidermy or for the purpose of taxidermy.

"Non-profit organization" means any corporation that is created for charitable, religious, philanthropic, educational, or similar purposes under state or federal law.

"Offer for sale" means to advertise or otherwise proffer a fur product for acceptance by another person or entity.

"Sell" means to exchange for consideration, barter, auction, trade, lease or otherwise transfer for consideration.

"Taxidermy" means the practice of preparing and preserving the skin of an animal that is deceased and stuffing and mounting it in lifelike form.

"Ultimate consumer" means an individual who buys a fur product for their own use, or for the use of another, but not for resale or trade.

"Used fur product" means a fur product that has been worn or used by an ultimate consumer.

##### **C. Prohibition of Sale of Fur Products.**

Notwithstanding any other provision of law, no person shall sell, offer for sale, display for sale, trade, or otherwise distribute for monetary or nonmonetary consideration a fur product in the Town of Lexington. For purposes of this Section, the sale of a fur product shall be deemed to occur in the Town of Lexington if:

- (1) The buyer takes physical possession of the fur product in the Town; or
- (2) The seller is located in the Town.

##### **D. Exemptions.**

This section shall not apply to the sale, offer for sale, display for sale, trade, or distribution of:

- (1) A used fur product by an individual (excluding a retail transaction), non-profit organization, or second-hand store, including a pawn shop;
- (2) A fur product required for use in the practice of a religion;
- (3) A fur product used for traditional tribal, cultural, or spiritual purposes by a member of a federally recognized or state recognized Native American tribe; or
- (4) A fur product where the activity is expressly authorized by federal or state law.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

**E. Enforcement.**

(1) Section 9-8 of this Bylaw shall be enforced by the Town Manager or their designee pursuant to G.L. c. 40, § 21D, according to the following schedule:

1<sup>st</sup> Offense: \$50

2<sup>nd</sup> Offense: \$100

3<sup>rd</sup> & Each Subsequent Offense: \$300

Each fur product and every day upon which any such violation shall occur shall constitute a separate offense.

(2) This Chapter may also be enforced through any other means available in law or equity. Nothing in this Chapter may be construed to alter or amend any other legal obligations applicable to the sale of fur, or any other entities, under any other law or regulation.

**F. Severability.**

The invalidity of any provision of this By-Law shall not invalidate any other section or provision thereof.

**G. Effective Date.**

This By-Law shall become effective upon satisfaction of the requirements for Attorney General approval and for posting or publication provided in M.G.L. c.40, § 32, and no earlier than 6 months after passage.

(1) That Section 1-6 of the Code of the Town of Lexington be amended by adding under Chapter 1-6 the following:

§ 9-8:

1<sup>st</sup> Offense: \$50

2<sup>nd</sup> Offense: \$100

3<sup>rd</sup> and Each Subsequent Offense: \$300

8:14 p.m. A presentation on Article 31 took place.

8:19 p.m. Doug Lucente, Select Board Vice-Chair, noted the unanimous support of the Select Board for the Article.

8:22 p.m. The Moderator called for a vote on Article 31.

8:24 p.m. David Kanter, Pct. 7, noted that the tablets seemed to not allow signup in any of the question or debate lines. The Moderator asked that he keep an eye on the process for the next article to see if it continued to happen.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Approve Article 31 - Fair Trade Restrictions – Fur Products (Citizen Petition)**

Adopted by a vote of:

Yes	No	Abstain
161	2	2

**MOTION CARRIES**

*(Approved by the Attorney General's Office August 2, 2023, posted August 7, 2023)*

8:24 p.m. The Moderator opened the Meeting under Article 32.

**ARTICLE 32: DUNBACK MEADOW SEWER EASEMENT (Citizen Petition)**

**MOTION:** Mr. Michelson moves that the Town authorize the Select Board, with the approval of the Conservation Commission, to grant permanent easements over portions of the Dunback Meadow Conservation Land to the owners of property bordering Bacon Street in order to allow connections to the town sewer system, with the exact locations to be determined by the Department of Public Works, the Conservation Commission, and the applicant at such time as the applicant requests approval of such connections, and authorize the Select Board to petition the General Court for an act to permit such easements over conservation land to the extent necessary.

Ms. Hai, Select Board Chair, noted the unanimous support of the Select Board for passage of the Article.

8:29 p.m. David Kanter, Pct. 7, noted that the tablets still would not allow signup in any of the question or debate lines.

8:29 p.m. The Moderator called a brief recess in order for the issue to be researched.

8:34 p.m. The Moderator explained that an update had taken place in the system over the weekend, and was the cause of the glitch. She pointed out which microphones would be used for yes, no, or questions.

8:35 p.m. The Moderator called the Meeting back to Order.

*(continued on next page)*

**ANNUAL TOWN MEETINGS (continued)**

8:46 p.m. Leonard Morse-Fortier, Pct. 7, moves the following Amendment to the Article:

That the Town authorize the Select Board, with the approval of the Conservation Commission, to grant permanent easements over portions of the Dunback Meadow Conservation Land to the owners of property bordering Bacon Street in order to allow connections for no more than two dwellings to the town sewer system, with the exact locations to be determined by the Department of Public Works, the Conservation Commission, and the applicant at such time as the applicant requests approval of such connections, and authorize the Select Board to petition the General Court for an act to permit such easements over conservation land to the extent necessary.

8:47 p.m. The Town Clerk noted the time in order to start the Amendment time allotted.

Mr. Hornig read a statement from his family stating that he and his family did not support the last minute amendment and that it was a troubling precedent. He noted that the Board of Health hoped to make the sewer available to all properties. He further noted that it seemed to be a personal attack as the sewer had never been limited for any properties.

Mark Sandeen, Select Board Member, noted that they were unanimously against the Amendment as written.

8:51 p.m. Mr. Morse-Fortier asked for clarification of why they had rejected the idea.

Mark Sandeen, Select Board Member, stated that while he couldn't speak for the whole Board, they had listened to comments from the proponent of the Article, and this is what they had voted.

8:54 p.m. Dawn McKenna, Pct. 6, stated that she was rising in opposition to the Amendment.

As there were no further questions or debate, the Moderator called for a vote on the Amendment

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Amend Article 32 - Motion to Amend Article 32 - Dunback Meadow Sewer Easement (Citizen Petition)**

Fails by a vote of:

Yes	No	Abstain
19	137	10

**MOTION TO AMEND FAILS**

8:54 p.m. Joseph Pato, Select Board Member, noted that the Portal queue was now working.

8:56 p.m. The Moderator stated that they were now back to the main article.

8:58 p.m. Martin Martignetti, Pct. 3, *called the question*. The Moderator called for two voice votes regarding terminating debate, but as the results could not be determined, she opened the portal to determine the outcome.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Terminate Debate**

Fails by a vote of:

Yes	No	Abstain
73	81	15

**MOTION TO TERMINATE DEBATE FAILS**

9:01 p.m. Town Meeting Members continued to debate the Article. Mr. Hornig showed a map referring to the two options going across his property to the sewer line.

9:14 p.m. Marsha Baker, Pct. 7, *called the question*. Motion to terminate debate *approved* by majority voice vote. Mr. Hornig made summary comments thanking the members for the consideration.

The Moderator opened voting on Article 32.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Approve Article 32 - Dunback Meadow Sewer Easement (Citizen Petition)**

Adopted by a vote of:

Yes	No	Abstain
141	19	9

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

The Moderator asked for a procedural motion to take up Article 26. Ms. Hai moved to take up Article 26. Motion *approved* by a unanimous voice vote.

*(continued on next page)*

**ANNUAL TOWN MEETINGS (continued)**

**ARTICLE 26: AMEND THE GENERAL BYLAWS – MUNICIPAL OPT-IN SPECIALIZED STRETCH ENERGY CODE**

**MOTION:**

Ms. Arens moves that the Town replace Chapter 115 of the Code of the Town of Lexington entitled “Stretch Energy Code” with the “Specialized Energy Code” pursuant to the entirety of the Code of Massachusetts Regulations (CMR) 22 and 23, including Appendices RC and CC, and future editions, amendments or modifications in substantially the form below:

**Chapter 115: SPECIALIZED ENERGY CODE**

**115-1: Purpose**

The purpose of the Specialized Energy Code at 225 CMR 22.00 and 23.00, including Appendices RC and CC, is to provide a more energy efficient and low greenhouse gas emissions alternative to the Stretch Energy Code or the baseline Massachusetts Energy Code, applicable to the relevant sections of the building code for both new construction and existing buildings.

**115-2: Definitions**

**Effective Date** – January 1, 2024.

**The International Energy Conservation Code (IECC)** is a building energy code created by the International Code Council. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards and published in state regulations as part of 780 CMR.

**The Specialized Energy Code** is codified by the entirety of 225 CMR 22 and 23 including Appendices RC and CC, and including the residential and commercial appendices added to the Massachusetts Stretch Energy Code. It is based on amendments to the respective net-zero appendices of the IECC to incorporate the energy efficiency of the Stretch Energy Code.

**The Stretch Energy Code** is codified by the combination of 225 CMR 22 and 23 not including Appendices RC and CC.

**115-3: Specialized Energy Code**

- A. The Specialized Energy Code is herein incorporated by reference and shall apply to residential and commercial buildings in the Town of Lexington after the effective date.

- B. Notwithstanding the foregoing, if the Town is accepted into the Department of Energy Resources Fossil Fuel-Free Demonstration Project, residential and commercial buildings in the Town shall, to the extent not otherwise exempt under any bylaws of the Town of Lexington, be subject to the Specialized Energy Code modified as follows:

- 1. Low-rise Residential Code (225 CMR 22 Appendix RC): Sections RC102 and RC101 “Zero Energy Pathway” and “Mixed Fuel Pathway” shall not be permitted for use for new construction, and major renovations shall not install any new combustion equipment.
- 2. Commercial and All Other (225 CMR 23 Appendix CC): Sections CC103 and CC105 “Zero Energy Pathway” and “Mixed-Fuel Pathway” shall not be permitted for new construction, and major renovations shall not install any new combustion equipment.

- C. The Specialized Code is enforceable by the Building Commissioner.

Maggie Peard, Sustainability and Resilience Officer for the Town of Lexington, presented information on the Article.

9:26 p.m. Joseph Pato, Select Board Member, stated that the Board was unanimous in their support of passage of the Article.

9:38 p.m. The Moderator opened voting on Article 26.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Amend Article 26 - The General Bylaws - Municipal Opt-In Specialized Stretch Energy Code**

Adopted by a vote of:

Yes	No	Abstain
1	3	4

**MOTION CARRIES**

*(Approved by the Attorney General’s Office August 2, 2023, posted August 7, 2023)*

9:40 p.m. Rita Goldberg stated that she wasn’t able to vote. The Moderator stated that in the future she could stand or hold up her hand if she were having an issue.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

9:41 p.m. Mina Makarious, Town Counsel, noted that Ms. Arens might wish to serve a Notice of Reconsideration due to the impact of the Article on the future Article 27. The Moderator noted that this would preserve options if they needed them later.

9:42 p.m. Cindy Arens, Pct. 3, served *Notice of Reconsideration* on Article 26.

9:42 p.m. The Moderator asked for a procedural motion to take up Article 28. Ms. Hai moved to take up Article 28. Motion *approved* by unanimous voice vote.

**ARTICLE 28: AMEND GENERAL BYLAWS - TREE BYLAW - INCREASE PROTECTED TREE LOOK-BACK PERIOD**

**MOTION:** Mr. Paul moves that the Town’s Tree Bylaw, Chapter 120.8.B.1 of the Code of the Town of Lexington, be amended as follows, where ~~struck through text~~ is to be removed and **bolded** text is to be added:

Additionally, if any protected trees were removed during the ~~12-36~~ months preceding the application for the building or demolition permit, a tree removal and mitigation proposal regarding the protected trees already removed shall be submitted to the Building Commissioner.

Mr. Paul presented information regarding the Article.

9:48 p.m. Joseph Pato, Select Board Member, stated that there were 3 members in favor of the Article and 2 awaiting Town Meeting discussion.

10:17 p.m. Sanjay Padaki, Pct. 8, *called the question. Motion to terminate debate approved by majority voice vote.*

10:18 p.m. The Moderator opened voting on Article 28.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Amend the General Bylaws Article 28 - Tree Bylaw – Increase Protected Tree Look-Back Period**

Adopted by a vote of:

Yes	No	Abstain
149	10	1

**MOTION CARRIES**

*(Approved by the Attorney General’s Office August 2, 2023, posted August 7, 2023)*

10:22 p.m. The Moderator asked for a Motion to Adjourn.

Ms. Hai, Select Board Chair, **Motioned to Adjourn** the Annual Town Meeting to 7:30 p.m. on Wednesday, March 22, 2023, such meeting to be held at the Margery Milne Battin Hall, Cary Memorial Building, 1605 Massachusetts Avenue. The Moderator declared that Motion was adopted by unanimous voice vote and the Meeting adjourned.

**March 22, 2023: Adjourned Session of the 2023 Annual Town Meeting**

Moderator Deborah Brown called the second session of 2023 Annual Town Meeting to order at 7:31 p.m. on Wednesday, March 22, 2023, at the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue, a quorum in excess of 100 members was present (165).

The Moderator explained seating and parliamentary procedure for the evening. She mentioned that the plan was to exclusively use the web portal. The Moderator gave notice of quorum at 7:35 p.m. and stated that she would leave the Portal open while more Members came into the Hall.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

i. Reports of the Superintendent of Minuteman Regional Vocational Technical High School

**MOTION:** Ms. Judy Crocker moves that the reports of the Superintendent of Schools be received and placed on file. Motion *approved* by unanimous voice vote.

Judy Crocker introduced Dr. Kathleen Dawson, Superintendent Director for the Minuteman Regional Vocational Technical High School.

Dr. Kathleen Dawson, Superintendent of the Minuteman Regional Vocational Technical High School presented information on budget requests and the school's priorities including addressing higher requests for enrollment. She noted that the shifts in enrollment affected the member towns' share.

7:50 p.m. The Moderator noted that Dr. Dawson would now be available to answer questions.

The Moderator thanked Dr. Dawson for the generosity of her time and welcomed her to Lexington.

8:11 p.m. The Moderator opened the Meeting under Article 2.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

j. Reports of the Planning Board

**MOTION:** Mr. Peters moves that the reports of the Planning Board be received and placed on file. Motion **approved** by unanimous voice vote.

Mr. Peters gave a brief presentation regarding recent items the Planning Board had and noted their work on various sections of the zoning regulations and overlays, along with goals for the coming year.

8:14 p.m. The Moderator asked for a procedural motion to take up Articles 36, 37, 38, and 39. Mr. Lucente moved to take up Articles 36, 37, 38 and 39. Motion **approved** by unanimous voice.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

j. Reports of the Planning Board

**MOTION:** Mr. Peters moves that the reports of the Planning Board be received and placed on file. Motion **approved** by unanimous voice vote. (Article 36 Report)

**ARTICLE 36: AMEND ZONING BYLAW AND MAP CENTRAL BUSINESS DISTRICT**

**MOTION:** Mr. Peters moves that the Zoning Map be amended as follows, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington:

1. Amend the Zoning Map to rezone the following areas into the CB District:
  - a. Lots 5A, 79, and 80 on assessor’s map 49; and
  - b. All portions of the area bounded by Massachusetts Avenue, Meriam Street, the northern sideline of the Minuteman Commuter Bikeway, and Grant Street not currently located in the CB District except lot 11 on assessor’s map 49 (Emery Park).

Charles Horning, member of the Planning Board, presented information on the Article.

Mr. Hornig noted that the Planning Board unanimously recommended approval of the Article. He also noted that the work under Articles 36 and 34 were independent of each other and had different benefits for the Town.

Suzanne Barry, Select Board Member, stated that the Select Board unanimously supported passage of Article 36.

Jerry Michelson, Chair of the Lexington Center Committee, stated the unanimous support of the Lexington Center Committee.

Bridger McGaw, Vice-Chair of the Economic Development Advisory Committee (EDAC), said that no formal vote had been taken by the Committee due to a portion they did not support regarding the inclusion of Emery Park at the time and therefore took no position on the Article.

8:33 p.m. Town Meeting Members continued to debate and discuss the Article.

8:41 p.m. David Kanter, Pct. 7, **called the question**. Motion to terminate debate **approved** by majority voice vote.

8:42 p.m. The Moderator opened voting on Article 36.

**Motion to Amend Article 36 - Amend Zoning Bylaw and Map Central Business District**

Adopted by a vote of:

Yes	No	Abstain
144	22	5

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

*(Approved by the Attorney General’s Office August 2, 2023, posted August 7, 2023)*

8:44 p.m. The Moderator opened the Meeting under Article 2.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

j. Reports of the Planning Board

**MOTION:** Mr. Creech moves that the reports of the Planning Board be received and placed on file. Motion **approved** by unanimous voice vote. (Article 37 Report)

The Moderator opened the Meeting under Article 37.

**ARTICLE 37: AMEND ZONING BYLAW ACTION DEADLINE FOR MAJOR SITE PLAN REVIEW**

**MOTION:** Robert Creech, Planning Board Chair, moves that the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, be amended as follows, where ~~struck through~~ text is to be removed and underlined text is to be added, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington:

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

1. Amend §135-9.5.4.4 as follows:

- 4. The Planning Board or its designee shall review and act upon the site plan, requiring such conditions as necessary to satisfy the Review Standards and the Zoning Regulations, and notify the applicant of its decision. The decision shall be in writing and shall be rendered within 60 days (for a minor site plan review) and 150 days (for a major site plan review) from the date of submission of a complete application.

Mr. Creech presented information on the Article.

Robert Creech, Planning Board Chair, said that on February 15, 2023, after 3 public hearings, the Planning Board had voted 5-0 to unanimously recommended approval of the Article.

Mr. Pato, Select Board Member, stated that the Select Board had voted with 4 members in support and 1 awaiting discussion on the Article.

8:57 p.m. A member from the floor asked for the Moderator to poll the Select Board on the one member who had been waiting for a decision after debate. Select Board Member Doug Lucente noted that he had been concerned about the length of time changing from 60 to 150 days. Although he recognized longer was necessary, he felt that they had to balance ensuring that those who wanted to build developments found an acceptable and reasonable timeframe. He noted that after hearing debate he did appreciate the concerns, but would be voting “no”.

Mr. Creech and Ms. McCabe offered summary comments on the Article.

9:00 p.m. The Moderator opened voting on Article 37.

**Motion to Amend Article 37 - Amend Zoning Bylaw - Action Deadline for Major Site Plan Review**

Adopted by a vote of:

Yes	No	Abstain
157	9	3

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

*(Approved by the Attorney General’s Office August 2, 2023, posted August 7, 2023)*

9:02 p.m. The Moderator opened the Meeting under Article 2.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

j. Reports of the Planning Board

**MOTION:** Mr. Schanbacher moves that the reports of the Planning Board be received and placed on file. Motion **approved** by unanimous voice vote. (Article 38 Report)

**ARTICLE 38: AMEND ZONING BYLAW MINOR MODIFICATIONS TO APPROVED PERMITS**

Mr. Schanbacher moves that the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, be amended as follows, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington:

1) Add a new § 135-9.2.2.5 as follows:

- 5. To consider and approve minor modifications to an approved special permit, appeal, variance, or comprehensive permit. Minor modifications shall be limited to changes that do not have a material impact on the project permitted by the special permit, appeal, variance or comprehensive permit, and do not grant any zoning relief not originally requested or approved. Minor modifications shall be consistent with the Zoning Bylaw. Minor modifications may be authorized by a majority vote of the Board of Appeals. If the Board of Appeals in its review determines that a requested modification constitutes a major modification, it shall require the submission of an application for amendment requiring a new public hearing pursuant to M.G.L. c. 40A.

2) Add new § 135-9.4.7 as follows:

9.4.7 Modifications.

Any modification to an approved special permit requires prior approval from the Special Permit Granting Authority (SPGA). Certain requests may be considered as a minor modification, authorized by a majority vote of the SPGA. Minor modifications shall be limited to changes that do not have a material impact on the project permitted by the special permit, appeal variance or comprehensive permit, and do not grant any zoning relief not originally requested or approved. Minor modifications shall be consistent with the Zoning Bylaw. If the SPGA in its review determines that a requested modification constitutes a major modification, it shall require the submission of

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

an application for amendment requiring a new public hearing pursuant to M.G.L. c.40A.

9:04 p.m. Mr. Schanbacher presented information on the Article.

Michael Schanbacher, Planning Board Member, stated that the Planning Board unanimously recommended approval of the Article

Mark Sandeen, Select Board Member, noted that the Select Board unanimously supported passage of Article 38.

9:18 p.m. The Moderator opened voting on Article 38

**Motion to Amend Article 38 - Amend Zoning Bylaw - Minor Modifications to Approved Permits**

Adopted by a vote of:

Yes	No	Abstain
157	5	6

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

*(Approved by the Attorney General's Office August 2, 2023, posted August 7, 2023)*

9:19 p.m. The Moderator opened the Meeting under Article 2.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

j. Reports of the Planning Board

**MOTION:** Ms. Thompson moves that the reports of the Planning Board be received and placed on file. Motion **approved** by unanimous voice vote. (Article 39 Report)

9:19 p.m. The Moderator opened the Meeting under Article 39.

**ARTICLE 39: AMEND ZONING BYLAW TECHNICAL CORRECTIONS**

**MOTION:** Ms. Thompson moves that the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, be amended as follows, where ~~struck through~~ text is to be removed and underlined text is to be added, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington:

1. Amend § 135-9.5.5.3 as follows:

3. Open space, natural features, and the landscape, emphasizing the function of natural, aesthetic, social, and ~~reactional~~ recreational design;

2. Amend § 135-6.7.3.2 as follows:

2. An owner of the property on which the accessory apartment is to be created shall occupy one or the other of the dwelling units as a primary residence, except for temporary absences as provided herein. ~~For the purposes of this section, the "owner" shall be one or more individuals who constitute a family, who hold title directly or indirectly to the dwelling, and for whom the dwelling is the primary residence.~~

9:19 p.m. Ms. Thompson presented information on the Article.

Melanie Thompson, Planning Board Member and Clerk, stated that the Planning Board unanimously recommended approval of Article 39.

Doug Lucente, Select Board Vice-Chair, noted the unanimous support of the Select Board for Article 39.

As there were no questions on the floor, the Moderator opened voting on Article 39.

**Motion to Amend Article 39 - Amend Zoning Bylaw - Technical Corrections**

Adopted by a vote of:

Yes	No	Abstain
163	1	3

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

*(Approved by the Attorney General's Office August 2, 2023, posted August 7, 2023)*

9:23 p.m. The Moderator asked for a procedural motion to take up Article 29.

Mr. Lucente moved to take up Article 29. Motion **approved** by unanimous voice vote.

The Moderator opened the meeting on Article 29.

**ARTICLE 29: AMEND GENERAL BYLAWS - TREE BYLAW - CHANGES TO TREE COMMITTEE COMPOSITION**

**MOTION:** Mr. Paul moves that the Town's Tree Bylaw, Chapter 120.6.A of the Code of the Town of Lexington, be amended as follows as follows, ~~struck through~~ text is to be removed and **bolded** text is to be added:

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

The Town shall have a Tree Committee that consists of seven members **and two non-voting associate members** as appointed by the Select Board. **A quorum of the Tree committee shall consist of a majority of the voting members then in office.** For the first appointments **of full members**, three members will serve one-year terms; two members will serve two-year terms; and two members shall serve three-year terms. All members up for renewal **and associate members** will ~~then~~ serve three-year terms.

9:24 p.m. Mr. Paul presented information on the Article. Joseph Pato, Select Board Member, stated that the Select Board unanimously supported passage of the Article.

9:25 p.m. As there were no questions from the floor, the Moderator opened voting on Article 29.

**Motion to Amend Article 29 - Amend General Bylaws - Tree Bylaw – Changes to Tree Committee Composition**

Adopted by a vote of:

Yes	No	Abstain
162	0	3

**MOTION UNANIMOUSLY CARRIES**

*(Approved by the Attorney General’s Office August 2, 2023, posted August 7, 2023)*

9:28 p.m. The Moderator asked for a procedural motion to take up Article 25.

Mr. Lucente moved to take up Article 25. Motion **approved** by unanimous voice vote.

The Moderator opened the meeting on Article 25.

**ARTICLE 25: AMEND THE GENERAL BYLAWS - DEMOLITION DELAY**

**MOTION:** Mr. Rotberg moves that Section 19-3(3)(F)(3) (Buildings, Demolition of) of the Code of the Town of Lexington be amended by striking the figure “12” and substituting therefor the figure “21” ; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of the Town Lexington.

9:30 p.m. Robert Rotberg, Member of the Historical Commission, presented information on the Article, including noting that the Commission requested an affirmative vote from Town Meeting.

Suzie Barry, member of the Select Board noted that as of that evening, they had 2 in favor (Pato, Sandeen), and 3 members waiting, but as Jill Hai was not able to be present, only 2 members were present at that time.

9:32 p.m. Kathryn Roy, Pct. 4, asked whether Mr. Luker’s amendment to have multi-family housing was excluded from the 21 months. The Moderator asked whether she was considering a friendly amendment. Ms. Roy confirmed this. Mr. Rotberg stated that the Historical Commission voted to not favor the amendment for a number of reasons, and one that they were a preservation commission, not a social engineering commission, and secondly that it was not germane to what the Historical Commission does, and thirdly it might actually encourage the kind of development they want to avoid.

9:33 pm. Gerry Paul, Pct. 4, stated that first, he would speak as a member of the Tree Committee, and they were unanimously in support of this Article, not only because it would preserve the character of the Town, but also as it should reduce the number of teardown sites and number of lots that were clear cut. Mr. Paul said that speaking for himself, there were a couple of other benefits to the Article, one being that it would help maintain housing diversity.

9:43 p.m. Mr. Luker moved the following Amendment to Article 25.

**ARTICLE 25**

PROPOSED AMENDMENT: That the motion under Article 25 be amended as follows, underlined text to be inserted:

That Section 19-3(3)(F)(3)(Buildings, Demolition of) of the Code of the Town of Lexington be amended by striking the figure “12” and substituting therefor “21”, and adding the following at the end of this subsection: “provided that if the requested demolition permit is for a lot which has received site plan approval, a special permit or a building permit for the creation of Multifamily Housing or Inclusionary Dwelling Units as defined in Chapter 135-10.1, said period shall be reduced to 12 months.”; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Code of the Town Lexington.

Mr. Luker presented information on the Amendment.

Mr. Rotberg noted that the Historical Commission had voted 4 opposed and 1 abstention against the Amendment. He further noted that the Historical Commission had made it clear in its meeting that each member was totally supportive of Affordable Housing, but not in this way.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

Suzanne Barry, Select Board Member, stated that the Select Board had reviewed the Amendment at their meeting with 4 members present, and all were in support of the Amendment.

9:54 p.m. Town Meeting Members continued to discuss and debate the Article.

10:06 p.m. Mr. Luker offered final comments regarding the Amendment.

10:07 p.m. The Moderator opened voting on the Amendment.

**Motion to Amend Article 25 – Amend the General Bylaws – Demolition Delay**

Adopted by a vote of:

Yes	No	Abstain
98	51	7

**MOTION TO AMEND CARRIES**

10:09 p.m. The Moderator reminded the members that they would now return to the Article as Amended.

10:10 p.m. Mr. Rotberg stated that the Historical Commission was in favor of the Motion as Amended. The Moderator stated that the Select Board was as well.

10:11 p.m. Dawn McKenna, Pct. 6, called the question. Motion **approved** by majority voice vote.

The Moderator opened voting on Article 25, as Amended.

**Motion to Approve Article 25, as Amended**

Adopted by a vote of:

Yes	No	Abstain
119	36	6

**MOTION CARRIES**

*(Approved by the Attorney General’s Office August 2, 2023, posted August 7, 2023)*

10:15 p.m. The Moderator asked for a Motion to Adjourn.

Doug Lucente, Select Board Vice-Chair, **Motioned to Adjourn** the Annual Town Meeting to 7:30 p.m. on Monday, March 27, 2023, such meeting to be held at the Margery Milne Battin Hall, Cary Memorial Building, 1605 Massachusetts Avenue. The Moderator declared that Motion was adopted by unanimous voice vote and the Meeting adjourned.

**March 27, 2023: Adjourned Session of the 2023 Annual Town Meeting**

Moderator Deborah Brown called the third session of 2023 Annual Town Meeting to order at 7:31 p.m. on Monday, March 27, 2023, at the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue, a quorum in excess of 100 members was present (157).

The Moderator explained seating and parliamentary procedure for the evening as well as reminders for members of the public to sign up for opportunities to speak at the public microphone. She welcomed all visitors. The Moderator asked that those in the public area who were holding signs to turn them around so they weren’t showing, and reminded everyone that the plan was to exclusively use the web portal. The Moderator asked members to record their attendance on the device. Quorum announcement at 7:37 p.m.

Andy Freidlich, Pct. 5, offered brief remarks regarding the Black Cat Café finally being open. He thanked Erin Manz and Dawn McKenna for helping with setting it up.

The Moderator opened the Meeting under Article 2.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

c. Report of the Town Manager

**MOTION:** Ms. Hai moves that the report of the Town Manager be received and placed on file. Motion **approved** by unanimous voice vote.

James Malloy, Town Manager presented information on the Article including all buildings that had been completed and events that had taken place in Town and projects that had also happened. Mr. Malloy took the opportunity to introduce staff who had not been present at past Town Meetings since 2019 due to the COVID pandemic. The Moderator thanked all the staff and expressed the sincere appreciation of all present.

7:49 p.m. Mr. Malloy then presented information on the FY24. budget and an overview of the Select Board’s budget priorities and principles, including sustainability, solar canopies, maintaining public access television, pedestrian, bicycle and vehicle safety on Town roads, as well as fiscal stability and capital improvement planning.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

g. Report of the Select Board

**MOTION:** Ms. Hai moves that the report of the Select Board be received and placed on file. Motion *approved* by unanimous voice vote.

Jill Hai noted that in the interest of time, she wouldn't be reading the Report but recommended that meeting members take the time to do so.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

e. Reports of the Appropriation Committee

**MOTION:** Mr. Parker moves that the reports of the Appropriation Committee be received and placed on file. Motion *approved* by unanimous voice vote.

Mr. Parker noted that he had needed extra time to produce the Report and thanked the Moderator for allowing it.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

d. Report of the Superintendent of Schools

**MOTION:** Ms. Cuthbertson moves that the report of the Superintendent of Schools be received and placed on file. Motion *approved* by unanimous voice vote.

8:11 p.m. Dr. Hackett, Superintendent of Schools presented information on the FY24 Budget.

8:21 p.m. The Moderator opened the Meeting on the Consent Agenda. She noted that these were motions that had the unanimous support of the Select Board, Appropriation Committee (as appropriate), Capital Expenditures Committee (as appropriate), School Committee (as appropriate), Planning Board (as appropriate), and the Community Preservation Committee (as appropriate). She noted that "as appropriate" meant under their purview. The Moderator noted that these boards and committees had also unanimously approved these items' inclusion on a consent agenda that will be passed with a single vote, with no presentations at Town Meeting and no debate. She further stated, however, that she would allow questions, and that if 10 or more members wish

to remove an item from the Consent agenda for separate consideration, she would do so.

8:23 p.m. Robert Balaban asked if the School budget was a part of the Consent Agenda. The Moderator noted that it was not.

The Moderator read the titles of each of the Consent Motions and paused to allow members time to ask questions or request pulling it from the Agenda.

**CONSENT AGENDA**

**MOTION:** Ms. Hai moves that the Town hear and act on the report of the Community Preservation Committee on the FY2024 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, take the following actions:

That the Town reserve for appropriation the following amounts from estimated FY2024 receipts as recommended by the Community Preservation Committee:

1. \$807,500 for the acquisition, creation and preservation of open space, and the rehabilitation and restoration of open space acquired or created with Community Preservation Act (CPA) funds;
2. \$807,500 for the acquisition, preservation, rehabilitation and restoration of historic resources;
3. \$807,500 for the acquisition, creation, preservation and support of community housing, and the rehabilitation and restoration of community housing acquired or created with CPA funds; and
4. \$5,652,500 to the Unbudgeted Reserve.

d) That \$35,000 be appropriated for Archives and Records Management, and to meet this appropriation \$35,000 be appropriated from the Historic Resources Reserve of the Community Preservation Fund;

h) That \$300,000 be appropriated for Whipple Hill Trail Repair, Fire Access, and to meet this appropriation \$250,000 be appropriated from the Open Space Reserve and \$50,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;

j) That \$285,000 be appropriated for Park and Playground Improvements-Bridge School, and to meet this appropriation \$285,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;

k) That \$155,000 be appropriated for Park and Playground Improvements-Justin Park, and to meet this appropriation \$155,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;

*(continued on next page)*

2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

- l) That \$200,000 be appropriated for Public Grounds Irrigation Improvements, and to meet this appropriation \$80,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund and \$120,000 be appropriated from the General Fund unreserved fund balance;
- n) That \$1,500,000 be appropriated for Affordable Housing Trust Funding, and to meet this appropriation \$1,500,000 be appropriated from the Community Housing Reserve of the Community Preservation Fund;
- p) That \$345,125 be appropriated for LexHAB Rehabilitation/ Preservation and Installation of Solar Panels, and to meet this appropriation \$345,125 be appropriated from the Community Housing Reserve of the Community Preservation Fund;
- q) That \$1,788,900 be appropriated for CPA Debt Service and related costs, and to meet this appropriation \$309,750 be appropriated from the Open Space Reserve, \$771,750 be appropriated from the Historic Resources Reserve and \$707,400 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;
- r) That \$150,000 be appropriated for Administrative Expenses and all other necessary and proper expenses of the Community Preservation Committee for FY2024, and to meet this appropriation \$150,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund.

ARTICLE 11: APPROPRIATE FOR RECREATION CAPITAL PROJECTS

MOTION:

- a) That \$150,000 be appropriated for Pine Meadows Golf Course improvements, and all incidental costs related thereto; and that to meet this appropriation \$150,000 be appropriated from Recreation Enterprise Fund Retained Earnings;
- b) That \$124,000 be appropriated for Pine Meadows Golf Course equipment, and all incidental costs related thereto; and that to meet this appropriation \$124,000 be appropriated from Recreation Enterprise Fund Retained Earnings;
- c) That \$35,000 be appropriated for the replacement of the Pool Water Chemistry Automated Controllers at the Irving H. Mabee Town Pool Complex, and all incidental costs related thereto; and that to meet this \$35,000 be appropriated from the Recreation Enterprise Fund Retained Earnings.

ARTICLE 12: APPROPRIATE FOR MUNICIPAL CAPITAL PROJECTS AND EQUIPMENT

MOTION: That the following amounts be appropriated for the following municipal capital improvements and that each amount be appropriated as follows:

- c) Transportation Mitigation - \$87,685 for the Transportation Safety Group for certain traffic, pedestrian and bike safety improvements, including the design and construction of smaller scale safety related projects and education programs related to alternative transportation and bike safety, and all incidental costs related thereto, and that to meet this appropriation \$7,685 be appropriated from the Transportation Network Company Special Revenue Fund and \$80,000 be appropriated from the Traffic Mitigation Stabilization Fund;
- e) Townwide Culvert Replacement - \$390,000 for the repair and replacement of culverts, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; and all incidental costs related thereto; and that to meet this appropriation \$390,000 be appropriated from the General Fund unreserved fund balance;
- f) Equipment Replacement - \$1,755,000 for the cost of equipment for the Department of Public Works and all incidental costs related thereto, and that to meet this appropriation, \$1,755,000 be appropriated from the General Fund unreserved fund balance;
- g) Sidewalk Improvements - \$800,000 for rebuilding and repaving existing sidewalks, and all incidental costs related thereto, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; and that to meet this appropriation \$800,000 be appropriated from the General Fund unreserved fund balance JM Correction on Street in Brown Book
- h) Storm Drainage Improvements and National Pollutant Discharge Elimination System (NPDES) compliance - \$570,000 for constructing and reconstructing storm drains and all incidental costs related thereto, and that to meet this appropriation \$570,000 be appropriated from the General Fund unreserved fund balance;
- i) Comprehensive Watershed Stormwater Management - \$390,000 to fund watershed storm management projects and all incidental costs related thereto, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; and that to meet this appropriation, \$390,000 be appropriated from the General Fund unreserved fund balance;

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

- j) Street Improvements - \$2,688,312 for road reconstruction, repairs and resurfacing and all incidental costs related thereto, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor, and that to meet this appropriation \$2,688,312 be raised in the tax levy, and authorize the Town to accept and expend any additional funds provided or to be provided by The Commonwealth of Massachusetts through the Massachusetts Department of Transportation;
- k) Hydrant Replacement Program - \$150,000 for the replacement of fire hydrants and all incidental costs related thereto, and that to meet this appropriation \$75,000 be appropriated from Water Fund Retained Earnings and \$75,000 be appropriated from the General Fund unreserved fund balance;
- n) Network Core Equipment Replacement - \$980,000 to replace aging equipment at the core or head end of the Town network, and that to meet this appropriation \$980,000 be appropriated from the General Fund unreserved fund balance;
- o) Network Redundancy and Improvement Plan - \$988,094 to build a stand-alone fiber network for town computing and communications, and all the incidental costs thereto, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor, and that to meet this appropriation \$988,094 be appropriated from the General Fund unreserved fund balance; and
- q) Scanning - Electronic Document Management - \$110,000 to scan existing paper documents into the Town's document management systems, and that to meet this appropriation \$110,000 be appropriated from the General Fund unreserved fund balance.

**ARTICLE 14: APPROPRIATE FOR WASTEWATER SYSTEM IMPROVEMENTS**

**MOTION:** That the following be authorized, and that the following amounts be appropriated for the following capital improvements and that each amount be raised as indicated:

- a) the Select Board be authorized to install sanitary sewer mains and sewerage systems and replacements thereof, and pay all incidental costs related thereto, in such accepted or unaccepted streets or other land as the Select Board may determine, subject to the assessment of betterments or otherwise, in accordance with Chapter 504 of the Acts of 1897, as amended, or otherwise, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; to appropriate for such installation and land acquisition the

sum of \$1,040,404; and that to meet this appropriation, \$400,000 shall be raised through wastewater user fees, and \$640,404 be appropriated from Wastewater Fund Retained Earnings; and

- b) \$75,000 be appropriated for an evaluation of the Town's pump stations and for an update of the asset management plan to provide guidance for future pump station improvements, and all incidental costs related thereto, and to raise such amount \$75,000 be appropriated from Wastewater Fund Retained Earnings.

**ARTICLE 15: APPROPRIATE FOR SCHOOL CAPITAL PROJECTS AND EQUIPMENT**

**MOTION:** That \$1,465,488 be appropriated for maintaining and upgrading the Lexington Public School technology systems, including the acquisition of new equipment in connection therewith, and all incidental costs related thereto, and that to meet this appropriation \$1,465,488 be appropriated from the General Fund unreserved fund balance.

**ARTICLE 16: APPROPRIATE FOR PUBLIC FACILITIES CAPITAL PROJECTS**

**MOTION:** That the following amounts be appropriated for the following capital improvements to public facilities and that each amount be raised as follows:

- a) Public Facilities Bid Documents - \$125,000 for professional services to produce design development, construction documents, and bid administration services for capital projects and all incidental costs related thereto, and that to meet this appropriation \$125,000 be appropriated from the General Fund unreserved fund balance;
- b) Public Facilities Interior Finishes - \$407,200 for interior finishes in municipal and school buildings, and all incidental costs related thereto, and that to meet this appropriation \$407,200 be appropriated from the General Fund unreserved fund balance;
- c) Public Facilities Mechanical/Electrical/Plumbing Replacements - \$849,200 for replacement of HVAC, plumbing, electrical, and related components and systems that have exceeded their useful life, and all incidental costs related thereto, that to meet this appropriation \$849,200 be appropriated from the General Fund unreserved fund balance;
- d) School Paving and Sidewalks - \$265,000 for school paving and sidewalk improvement programs, including traffic safety improvements, and all incidental costs related thereto, and that to meet this appropriation \$265,000 be appropriated from the General Fund unreserved fund balance;

*(continued on next page)*

2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

- e) Municipal Building Envelopes and Associated Systems - \$225,029 for extraordinary repairs and modifications to municipal buildings and systems, and that to meet this appropriation \$225,029 be raised in the tax levy;
- f) School Building Envelopes and Associated Systems - \$1,457,684 for extraordinary repairs and modifications to school buildings and systems, and that to meet this appropriation \$1,457,684 be appropriated from the General Fund unreserved fund balance;

ARTICLE 18: RESCIND PRIOR BORROWING AUTHORIZATIONS

MOTION: That this article be indefinitely postponed.

ARTICLE 20: APPROPRIATE FOR PRIOR YEARS' UNPAID BILLS

MOTION: That this article be indefinitely postponed.

ARTICLE 22: APPROPRIATE FOR AUTHORIZED CAPITAL IMPROVEMENTS

MOTION: That this article be indefinitely postponed.

ARTICLE 24: SELECT BOARD TO ACCEPT EASEMENTS

MOTION: That, until July 1, 2024, the Select Board be authorized to acquire on behalf of the Town easements for the following purposes: roads, sidewalks, vehicular, bicycle or pedestrian access or passage, water, drainage and other utilities, where such easements are acquired at no cost to the Town; and are required pursuant to a land use permit, site plan review, or memorandum of understanding.

ARTICLE 30: HUMANE PET STORE BYLAW CORRECTION

MOTION: That the Town replace Chapter 9-7(C) of the Code of the Town of Lexington (Human Pet Store Bylaw) with the following:

- C. Enforcement and Severability
  - (1) Section 9-7 of this Bylaw shall be enforced by the Town Manager or the Town Manager's designee pursuant to G.L. c. 40, § 21D according to the following schedule:

- 1<sup>st</sup> Offense: \$50
- 2<sup>nd</sup> Offense: \$100
- 3<sup>rd</sup> and Each Subsequent Offense: \$300

b. Each unlawful sale or offer for sale shall constitute a separate violation.

- (2) This Chapter may also be enforced through any other means available in law or equity. Nothing in this Chapter may be construed to alter or amend any other legal obligations applicable to the sale of fur, or any other entities, under any other law or regulation.
- (3) The invalidity of any section or provision of this Chapter shall not invalidate any other section or provision thereof.

And further that, the Town amend Section 1-6 of the Code of the Town of Lexington by adding under Chapter 9 the following:

- § 9-7:
- 1<sup>st</sup> Offense: \$50
- 2<sup>nd</sup> Offense: \$100
- 3<sup>rd</sup> and Each Subsequent Offense: \$300

(Approved by the Attorney General's Office August 2, 2023, posted August 7, 2023)

ARTICLE 35: AMEND ZONING BYLAW SUPPLEMENTAL INCLUSIONARY HOUSING REQUIREMENTS

MOTION: The Planning Board recommends Town Meeting refer this article to the Planning Board.

8:36 p.m. The Moderator opened voting on the Consent Agenda.

Motion to Approve Consent Agenda (excepting Article 17)

Adopted by a vote of:

Yes	No	Abstain
167	0	1

MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS

Note to file - Alice Adler, Pct. 9, voted "yes" but system did not record, therefore the record was updated to reflect:

Yes	No	Abstain
168	0	1

MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS

8:40 p.m. The Moderator opened the meeting on Article 4.

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

**ARTICLE 4: APPROPRIATE FY2024 OPERATING BUDGET**

**MOTION:** Ms. Hai moves that the following amounts be appropriated for the ensuing fiscal year and raised in the tax levy or from general revenues of the Town, except where a transfer or other source is indicated, they shall be provided by such transfer or other source.

**Program 1000: Education**

Personal Services	\$112,791,507
Expenses	\$21,938,737
Total Line Item 1100, Lexington Public Schools	\$134,730,244
1200 Regional Schools	\$3,501,977

**Program 2000: Shared Expenses**

2110 Contributory Retirement	\$9,984,800
2130 Employee Benefits (Health/Dental/Life/Medicare)	\$34,937,635
2140 Unemployment	\$200,000
2150 Workers' Comp. (MGL Ch. 40, Sec. 13A&13C, Ch. 41, Sec. 111F)*	\$500,000
2210 Property & Liability Insurance	\$992,000
2220 Uninsured Losses (MGL Ch. 40, Sec. 13)*	\$200,000
2310 Solar Producer Payments	\$390,000

**2400 Debt Service**

2410 Payment on Funded Debt	\$4,840,333
2420 Interest on Funded Debt	\$1,210,458
2430 Temporary Borrowing	\$803,310
2510 Reserve Fund	\$750,000
2600 Facilities	\$13,975,403

**Program 3000: Public Works**

3100-3500 DPW Personal Services	\$5,014,681
3100-3500 DPW Expenses	\$7,702,828

**Program 4000: Public Safety**

4100 Law Enforcement Personal Services	\$7,868,662
4100 Law Enforcement Expenses	\$1,173,868
4200 Fire Personal Services	\$7,286,211
4200 Fire Expenses	\$815,860

**Program 5000: Culture & Recreation**

5100 Library Personal Services	\$2,696,650
5100 Library Expenses	\$689,170

**Program 6000: Human Services and Health**

6100-6200 Human Services Personal Services	\$748,917
6100-6200 Human Services Expenses	\$952,781
6500 Health Personal Services	\$426,513
6500 Health Expenses	\$100,800

**Program 7000: Land Use, Housing and Development**

7100-7400 Land Use, Housing and Development Personal Services	\$2,024,579
7100-7400 Land Use, Housing and Development Expenses	\$374,537

**Program 8000: General Government**

8110 Select Board Personal Services	\$150,784
8110 Select Board Expenses	\$136,338
8120 Legal	\$375,000
8130 Town Report	\$13,688
8140 PEG	\$658,517
8210-8220 Town Manager Personal Services	\$1,138,391
8210-8220 Town Manager Expenses	\$346,561
8230 Salary Transfer Account (MGL Ch.40, Sec 13D)*	\$725,300

and further that Line 8230 is to be transferred by the Select Board for contractual settlements within departments upon recommendation of the Town Manager

8310 Financial Committees	\$8,535
8320 Misc. Boards and Committees	\$10,500
8330 Town Celebrations Committee	\$47,173
8400 Finance Personal Services	\$1,623,147
8400 Finance Expenses	\$492,025
8500 Town Clerk Personal Services	\$487,985
8500 Town Clerk Expenses	\$109,375
8600 Innovation & Technology Personal Services	\$808,139
8600 Innovation & Technology Expenses	\$2,110,426

Jill Hai, Select Board Chair, stated that the Select Board was unanimously in support of the Article.

Sara Cuthbertson, Chair of the School Committee, stated that the School Committee was unanimously in support of the Article.

Alan Levine, Secretary and member of the Appropriation Committee, stated that the Appropriation Committee unanimously recommended approval of the Article.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

- 8:42 p.m. The Moderator stated that she would read program types and pause for questions or debate.
- 8:42 p.m. Taylor Singh, Pct. 6, requested that line 1100 be taken up separately. The Moderator said that she would pull out that line item for separate consideration.
- 8:43 p.m. Robert Balaban, Pct. 5, asked whether it was considered wise to budget and allocate when there was an outstanding labor contract under negotiation. Dr. Hackett, Superintendent of Schools, stated that yes it was wise to continue even though the contracts weren't settled as they were constantly in a state of contract negotiations and to delay wouldn't be prudent. Mr. Balaban said that he was still wondering how it would work if it was approved and negotiations reach a consensus and end up costing more. The Moderator suggested that this would be a better conversation when that portion of the budget was discussed.
- 8:44 p.m. Scott Burson, Pct. 9, asked if the budget could be passed without 1100 in it. The Moderator noted that it could be pulled out for separate consideration. Mr. Burson asked if Town Meeting had authority to do anything with line 1100. The Moderator said they could, but they couldn't dive into how the whole line item would be spent, but had the ability to suggest a larger or smaller number
- 8:45 p.m. Katherine Reynolds, Pct. 1, said that her question was regarding line 1200 and the contract negotiations and asked whether the teacher negotiations were related to the regional schools or just Lexington Public Schools. The Moderator stated that it was just Lexington Public Schools.
- 8:47 p.m. Sarah Daggett, Pct. 2, noted that the Budget stated in Section I, page 5, that there was an unallocated \$1 million and asked what it was for. Jim Malloy, Town Manager, stated that the funds were there in case of a reduction of state aide. Ms. Daggett asked if it funds such as this could be used for the school budget. Mr. Malloy said it could not as it was coming from free cash. Ms. Daggett followed up by asking what if others such as unanticipated funds weren't used. Mr. Malloy said that it would go into free cash in a subsequent year.
- 8:48 pm. Sanjay Padaki, Pct. 8, noted that he had a procedural question. He noted that if line 1100 changed up or down, whether the rest of Article 4 would have to be re-voted. The Moderator stated that the Finance Committee and Select Board had the ability to reconsider (reopen) an article

- without notice if it was to readjust the budget due to reconsideration.
- 8:49 p.m. Alessandro Alessandrini, Pct. 4, noted then when speaking about the Fair Share Act, which had just passed, what the percent of money coming to Lexington was. Mr. Malloy stated that they had not received a clear indication on what to expect.
- 8:50 p.m. Jodia Finnegan, Pct. 6, asked how much of the budget was devoted to diversity, equity, and inclusion (DEI). Mr. Malloy said that in the FY24 budget, approximately \$120-125,000, covered the Chief Equity Officer for salary and benefits and work that she does, including DEI training town-wide.
- 8:51 p.m. The Moderator opened voting on Article 4.

**Motion to Approve Article 4 except Line 1100 (Lexington Public Schools)**

Approved by a vote of:

Yes	No	Abstain
166	1	4

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

- 8:53 p.m. The Moderator opened the Meeting under Article 4, Line 1100 Lexington Public Schools.
- 9:13 p.m. Taylor Singh, Pct. 6, ***moves that the debate on line 1100 be postponed until all financial articles had been completed.*** The Moderator noted that this was a debatable motion and noted she would ask for the input from the relevant boards and committees but invited Ms. Singh to make some comments beforehand. Ms. Singh stated that it was imperative that another budget summit be held after all the financial articles had been voted on in order to sort out what funds were left unallocated in order to make some progress. She noted that it was critical to work in good faith to find some of funding that the teachers deserved. She said that doing nothing now would equate to more difficulties later and that the Town's values were being called into question. Ms. Singh stated that Lexington's municipal government was letting the Town employees know that they valued construction projects more than people and asked members to vote with her to postpone the vote on 1100.

*(continued on next page)*

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

- 9:17 p.m. The Moderator called a brief recess in order for the different groups to caucus for their recommendations.
- 9:32 p.m. The Moderator called the Meeting back to order.
- 9:33 p.m. Ms. Cuthbertson, Chair of the School Committee, stated that the School Committee was unanimously opposed. She stated that it was challenging to be an educator now and during the past few years. Through the advocacy of the School Committee and Administration, and in partnership with the finance committees, the Select Board, and the Town finance staff, they had moved from a starting point of 3.6% in the first summit to 5.2% throughout the final budget summit. She noted that a one time “boost” to the budget, as had been suggested, was not sustainable going forward when the one-time funds dry up. She stated that they had been unique in not needing to lay-off staff or educators and they wanted to continue that trend and have a financial plan that supported it. She stated that since Town votes on one budget and the funds had been allocated, it would be difficult to separate out the line items and believed they should proceed with line 1100 as planned.
- 9:34 SB Ms. Hai, Select Board Chair, stated that the Select Board was unanimously opposed to the Motion. She stated that the Select Board, along with all of Lexington, highly valued the educators and the education system and noted that the current allocation model allowed 70 cents of every dollar of revenue to be allocated to the School operations, but they did not allocate individually for items within that budget. She said that this budget now exceeded the original budget request by \$1.7 million dollars and the Select Board was confident that the Schools had budgeted appropriately and could cover their necessary expenses. Mr. Malloy stated that there were implications of delaying the budget. He noted that as Ms. Cuthbertson had mentioned, to change the budget at that time would require rewriting and rebalancing of the entire budget and probably would not be done for several months as it took a lot of time to put together. Mr. Malloy said that if the budget was not approved by July 1<sup>st</sup>, the the Town would essentially close down and no services could be provided, whether in the school or municipality and this would continue until an operating budget was voted. He encouraged Town Meeting Members to listen to the recommendations of the various Committees that had put in work on the budget.
- 9:38 pm. Glenn Parker, Appropriations Committee Chair, stated that the Appropriations Committee was unanimously opposed to the Motion.
- Charles Lamb, Chair of the Capital Expenditures Committee said that the Capital Expenditures Committee took a position on this as the capital stabilization fund was a portion of the discussion and that they were unanimously opposed to the Motion.
- Bob Balaban, Pct. 5, noted that he had supported the schools over 30 years and that he was very sad to see that given that the faculty and staff were under great strain and that the budget doesn’t meet their needs and would be voting in favor of the current Motion.
- 9:39 p.m. Steve Kaufman, Pct. 5, asked if the Town were to postpone and allocate additional funds to education programs, where would they come from. Mr. Malloy stated that they could be from several different areas, including the school area as that was one line item, or they could look at things such as whether they would still have curb sanitation, or provide some of the other services the Town provided. He noted that if they simply increased other revenues, then 74% would go to the school, and 26% to municipal departments, or the possibility of an override contingency. Mr. Kaufman stated that additional funding had been received from the governor, and asked whether it was allocated in the education budget, and if so, where. Mr. Malloy stated that they had allocated \$1.7 million over what their original request was. Mr. Kaufman asked for clarification on where it was allocated. The Moderator commented that the Town had no insight into this and asked Dr. Hackett to clarify. Dr. Hackett stated that they did not indicate where it was allocated due to the ongoing contract allocations.
- 9:44 p.m. Janet West, 12 Carriage Drive, noted that she lives and teaches in Lexington and that morale was low. She said that teachers go above and beyond and that salaries had slipped compared to peer districts. She asked Town Meeting Members to vote to table the current budget as proposed.
- 9:46 p.m. Mark Andersen, Pct. 9, asked how long the 74/26 split had been in place. Mr. Malloy stated that it changed slightly every year but had been in place for decades. Mr. Andersen said that it was his understanding that this was something that was

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

agreed on due to an override in the early 2000s and on the school side the largest costs were driven by school enrollment. He asked how fluctuations affected the budget. Dr. Hackett responded by saying that enrollment was one of the points that had been raised in the budget process and that compared to 2020 when they lost 356 students, 317 of these were elementary students and they had started seeing a rebound in numbers, but with an overall review they were down approximately 200 students overall. Mr. Andersen asked about Lexington's current compensation philosophy for teachers. Dr. Hackett said that the philosophy for compensation for teachers is that there should be competitive salaries and that they should be among the top in terms of compensation. She also mentioned that there was a process they had to honor and that the 3.6% increase was unacceptable, but they were now at 5.2%, which amounted to a lot of give and take on behalf of all the parties involved. She said that she believed there needed to be a larger community conversation and what the teachers were saying was important as the schools were very different since the pandemic. She also said there was a struggle as education had changed so significantly and when considering funding a budget with the same dollars as in the past that it somewhat defied logic, and a discussion would be best had after this as there were many complex issues and they could be better prepared for the 2025 budget summit cycle.

9:53 p.m. Meeting members continued to debate and discuss the proposed Motion.

10:01 p.m. David Kanter, Pct. 7, *called the question. Debate closed by majority voice vote.*

10:01 p.m. In summary, Taylor Singh encouraged Town Meeting Members to support the Motion.

The Moderator opened voting on the Motion.

**Motion to Postpone to Time Certain Lexington Public Schools Budget**

Fails by a vote of:

Yes	No	Abstain
59	100	11

**MOTION FAILS**

10:05 p.m. The Moderator noted that they were now back to the original budget line (1100).

10:16 p.m. Town Meeting Members continued to discuss and debate the Motion.

10:26 p.m. Bob Avallone, Pct. 8, *called the question. Debate closed by majority voice vote.*

Sara Cuthbertson offered closing remarks and said that she appreciated the collaboration they had had with various committees and the Select Board and hoped they could continue to be creative in finding revenue sources.

The Moderator opened voting on Article 4, Line 1100.

**Motion to Approve Article 4 Line 1100 (Appropriate FY2024 Lexington Public Schools)**

Approved by a vote of:

Yes	No	Abstain
124	23	21

**MOTION CARRIES**

10:29 p.m. Thomas Diaz, Pct. 8, served *Notice of Reconsideration* on Article 4.

10:30 p.m. The Moderator asked for a Motion to Adjourn.

Ms. Jill Hai, Select Board Chair, **Motioned to Adjourn** the Annual Town Meeting to 7:30 p.m. on Wednesday, March 29, 2023, such meeting to be held at the Margery Milne Battin Hall, Cary Memorial Building, 1605 Massachusetts Avenue. The Moderator declared that Motion was adopted by unanimous voice vote and the Meeting adjourned.

**MARCH 29, 2023: ADJOURNED SESSION OF THE 2023 ANNUAL TOWN MEETING**

Moderator Deborah Brown called the fourth session of 2023 Annual Town Meeting to order at 7:32 p.m. on Wednesday 29, 2023, at the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue, a quorum in excess of 100 members was present (157).

The Moderator explained seating and parliamentary procedure for the evening as well as guidelines for speaking at the Meeting, and explained how members of the public could participate. She asked that members log in their attendance via the electronic tables. Quorum announcement at 7:36 p.m.

7:35 p.m. The Moderator called the Meeting open under Article 2.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

f. Reports of the Capital Expenditures Committee

**MOTION:** Mr. Lamb moves that the reports of the Initial Report, Errata Sheet, and Corrected Report of the Capital Expenditures Committee be received and placed on file. Motion **approved** by unanimous voice vote.

Mr. Lamb stated that their initial published report incorrectly specified that the project costs for the Stone Building (Article 10a) were \$19 million, however this had been corrected in the subsequent errata to \$10.1 million.

7:37 p.m. The Moderator asked for a procedural motion to take up Article 10 for items that were not on the Consent Agenda.

Ms. Hai moved to take up items in Article 10 not already approved by the Consent Agenda. Motion **approved** by unanimous voice vote.

7:37 p.m. The Moderator called the Meeting open under Article 10 and reminded the members that this was for items not already approved by the Consent Agenda.

**ARTICLE 10: APPROPRIATE THE FY2024 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET AND CPA PROJECTS**

**MOTION:** Ms. Fenollosa moves that the Town hear and act on the report of the Community Preservation Committee on the FY2024 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, take the following actions:

That the Town reserve for appropriation the following amounts from estimated FY2024 receipts as recommended by the Community Preservation Committee:

7:37 p.m. The Moderator called the Meeting open under Article 2.

**ARTICLE 2: ELECTION OF DEPUTY MODERATOR AND REPORTS OF TOWN BOARDS, OFFICERS AND COMMITTEES**

h. Report of the Community Preservation Committee

**MOTION:** Ms. Fenollosa moves that the report of the Community Preservation Committee be received and placed on file. Motion **approved** by unanimous voice vote.

7:38 p.m. Marilyn Fenollosa, Chair of the Community Preservation Committee presented information on the Articles supported by the Community Preservation Committee. She noted that all Articles had been vetted by Town Counsel.

7:55 p.m. The Moderator stated that they would stop showing the presentation at Article 10-o if there was no objection, as the rest had been on the Consent Agenda. As there was no objection from members or Ms. Fenollosa, the Moderator noted that they would now take up the items that were not approved as part of the Consent Agenda. She stated that for each one, they would hear or view supporting presentations and would hear from relevant boards and committees. She proposed that they would take separate votes on 10-i, 10-a, and 10-b, and then hear 10-e and 10-f together and take one vote on both. Afterwards, they would hear the remainder (10-c, 10-g, 10-m, and 10-o) and take one vote on the four together. She noted that if there was someone wanted to vote separate on anything, the members could do so.

7:56 p.m. The Moderator called the Meeting open under Article 10-i.

**ARTICLE 10: APPROPRIATE THE FY2024 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET AND CPA PROJECTS**

That \$3,391,500 be appropriated for Lincoln Park Field Improvements including Lighting, and to meet this appropriation \$2,475,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund and \$216,500 be appropriated from the General Fund unreserved fund balance and \$700,000 be raised in the tax levy.

7:57 p.m. Christopher Boutwell, Vice-Chair of the Recreation Committee, presented information on the Article. He noted that artificial turf was not eligible for CPA funds, and it had been split between CPA and non-CPA funds. He then explained the costs associated with the construc-

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

tion of the improvements and stated that the Town was operating in a field deficit and this plan would help to provide future field use.

8:13 p.m. Mr. Bartenstein, Pct. 1, raised a **Point of Order** and mentioned that he would like to set Motion 10-c aside. The Moderator took note of this request.

8:14 p.m. Mr. Boutwell presented further information regarding challenges of grass fields in the context of core parameters. He noted grass fields would result in at least 30-50% reduction in overall field availability and explained the difficulty in having natural turf as well as expenses incurred by the Department of Public Works (DPW). He stated that the Recreation Committee was unanimously in support of passage of the Article.

8:18 p.m. Ms. Fenollosa, Chair of the Community Preservation Committee, noted the Community Preservation Committee had recommended the Article by a vote of 7-2.

Mark Sandeen, member of the Select Board, stated the Select Board had 3 members in support and 2 awaiting Town Meeting discussion.

Sara Cuthbertson, Chair of the School Committee, said that the School Committee had 4 members in favor and 1 awaiting Town Meeting discussion.

Dr. Jillian Tung, member of the Board of Health, read a statement from the Board of Health and noted that whenever possible, they preferred organic natural turf, but recognized that the choices were complex. If, after due consideration, it was deemed not feasible to use natural turf, they would recommend prioritizing synthetic products that minimize the presence of toxic chemicals, since not all synthetic options were equivalent.

Charles Lamb, Chair of the Capital Expenditures Committee, noted that the Capital Expenditures Committee unanimously recommended approval of the Article.

Sanjay Padaki, member of the Appropriation Committee, said that the Appropriation Committee unanimously recommended approval of the Article.

8:43 p.m. Jeanne Krieger, Pct. 3, **moves that, by adding the following: and further, only natural grass turf will be installed in the Lincoln Field improvements.**

Ms. Krieger introduced an Amendment to the Article and noted that she felt there was an alternative to artificial turf. She then said that, as a chemist, there were possible additives in plastic, possibly untested, and that they did not degrade over time and noted that toxic plastic could continue to leach into the environment.

Christian Boutwell, Recreation Committee Vice-Chair, stated that the Recreation Committee had unanimously voted against the Amendment 6-0.

Mark Sandeen, member of the Select Board, stated that the Select Board had 2 members in support and 3 opposed.

Sara Cuthbertson, Chair of the School Committee, said that the School Committee was unanimously opposed to the Amendment.

Charles Lamb, Chair of the Capital Expenditures Committee, noted that the Capital Expenditures Committee unanimously recommended disapproval.

Sanjay Padaki, Vice-Chair of the Appropriation Committee, said that the Appropriation Committee had voted unanimously 0-7 with 1 awaiting discussion to recommended disapproval of the Article.

The Moderator indicated, after speaking with Dr. Tung, that the Board of Health had not had an opportunity to weigh in on the Amendment.

9:12 p.m. Andrei Radulescu-Banu, Pct. 8, **called the question.** The Moderator noted that as there were only 3 minutes left in the debate time, she would keep it open.

9:13 p.m. Ryan Wise, Pct. 6, said that everyone who had children had to let them take risks they didn't love, and that there needed to be prioritization and balance, but mental health benefits and access to outdoor activities dwarfed any possible risk that they didn't yet understand about outcomes that might happen. He stated that they needed hours playing outside and on fields that can be used.

9:14 p.m. The Moderator noted that the time for debating the Amendment had expired.

Ms. Krieger said in her summary comments that they needed to make careful choices regarding whether they created a hazardous waste problem or worked together to create a natural, healthy, and sustainable future.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

The Moderator opened voting on the Amendment.

**Motion to Approve Krieger Amendment-Natural Grass Turf Requirement**

Fails by a vote of:

Yes	No	Abstain
35	123	13

**MOTION FAILS**

9:18 p.m. The Moderator noted that they were now back to the original Motion.

9:18 p.m. Sara Bothwell Allen, Pct. 6, said that she was on the Steering Committee of Lexington Living Landscapes and that they were concerned about the negative effect caused by artificial light at night, known as light pollution. She noted that the International Dark Sky Association provided standards for athletic fields, and they had been grateful that the proposed lighting system had been designed to meet them. She noted that the Association had a certification program, and asked if the Recreation Department would be willing to enroll in the certification program.

Scott Burson, Pct. 9, raised a **Point of Order**, asking about the timing. The Moderator noted that she had used her two minutes of allotted time.

9:24 p.m. Marsha Baker, Pct. 7, **called the question**. Motion to terminate debate **approved** by majority voice vote.

The Moderator opened voting on Article 10i.

**Motion to Approve Article 10i - Lincoln Park Field Improvements**

Adopted by a vote of:

Yes	No	Abstain
148	12	11

**MOTION CARRIES**

9:27 p.m. Tom Diaz, Pct. 8, served **Notice of Reconsideration** on 10i.

9:27 p.m. The Moderator called the Meeting open under Article 10a.

**ARTICLE 10: APPROPRIATE THE FY2024 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET AND CPA PROJECTS**

a) That \$400,000 be appropriated for the Stone Building Design and Unexpected Repairs, and to meet this appropriation \$400,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;

James Malloy, Town Manager, presented information on the Article.

Marilyn Fenollosa, Chair of the Community Preservation Committee, said that the Community Preservation Committee recommended approval of the Article by a vote of 8-1.

Mark Sandeen, member of the Select Board stated that the Select Board position on the Article was not an indication of support for any future projects, but for this initial design work they had voted 3 in support, 1 opposed, and 1 awaiting Town Meeting discussion.

Charles Lamb, Chair of the Capital Expenditures Committee stated that the Capital Expenditures Committee Report had noted that they had been unanimously against appropriation, but that had changed and they were now 5-1 against as one member had become convinced that viable tenants existed. Mr. Lamb stated that the entire committee was concerned about the overall project price, whether the program was a want or a need, that the project must and will follow integrated building design construction policy, and that they did not incur more CPA debt funding then necessary, and lack of prioritization.

Sanjay Padaki, Vice-Chair of the Appropriation Committee, noted that when the Appropriation Committee published their report they had voted 1-7 against. Mr. Padaki said that the majority of the Committee at that time had concerns about the timing of the funding request which went against established Town policy for major capital projects, and objected to the appropriation of design funds prior to identifying a suitable tenant. Recently, however, they had received information from Lexington Lyceum advocates, and based on that information, they had voted again, with 4 in favor and 4 against.

9:38 p.m. Avram Baskin, Pct. 2, said that the presentation had stated that a final use had not been determined nor was there an identified end user, yet almost all information he had seen showed it being used as a modern lyceum. He asked for confirmation that a final user had not been identified. Jim Malloy, Town Manager, confirmed Mr. Baskin's comments. Mr. Malloy stated that

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

the Town would be required to follow Chapter 30B and put out a request for proposal (RFP) for an end-user and they couldn't do that until the building was in a condition to be leased out. Mr. Baskin asked what would happen if funding was not approved. Mr. Malloy stated that the Town would continue to maintain it through facilities budget as it was now. Mr. Baskin asked if the final use would be up to the end user or whether the Town would determine it and then find a user. Mr. Malloy said the process was similar to that used with the Munroe Center, in which the criteria was decided, and then a committee would be set up to review and then the highest rated bid would be chosen.

9:42 p.m. Mark Manasas, Pct. 2, President of Lexington Lyceum Advocates, gave a brief mention of the historic names (Robbins/Stone) on rooms in the Hall. Mr. Manasas said that Eli Robbins was the builder of the Stone Building and was civic minded, and built the Lyceum Hall for his workers and the Town and his granddaughter, Ellen Stone, donated the building to the Town. He noted that past generations named the rooms in their honor due to the contributions they made to the Lexington community and that the Article wasn't about the building, but what it represented and that there would be more impact taking school children to Lyceum Hall to discuss issues such as the lyceum movement, abolition, suffrage, or transcendentalism rather than other places in Lexington.

9:57 p.m. Members continued to debate and discuss the Article.

10:13 p.m. Eric Michelson, Pct. 1, *called the question*. Motion to terminate debate **approved** by majority voice vote.

10:14 p.m. It was noted that the Select Board Member awaiting conversation was now a yes.

The Moderator opened voting on Article 10a.

**Motion to Approve Article 10a - Stone Building Design and Unexpected Repairs**

Adopted by a vote of:

Yes	No	Abstain
113	50	8

**MOTION CARRIES**

10:17 p.m. Tom Diaz, Pct. 8, served *Notice of Reconsideration* on Article 10a.

10:18 p.m. Jessie Steigerwald, Pct. 8, raised a **Point of Personal Privilege** to let members know that Friday would be the 310th birthday of Lexington and the anniversary of incorporation.

10:18 p.m. The Moderator asked for a Motion to Adjourn.

Ms. Jill Hai, Select Board Chair, **Motioned to Adjourn** the Annual Town Meeting to 7:30 p.m. on Monday, April 3, 2023, such meeting to be held at the Margery Milne Battin Hall, Cary Memorial Building, 1605 Massachusetts Avenue. The Moderator declared that Motion was adopted by unanimous voice vote and the Meeting adjourned.

**APRIL 3, 2023: ADJOURNED SESSION OF THE 2023 ANNUAL TOWN MEETING**

Moderator Deborah Brown called the fifth session of 2023 Annual Town Meeting to order at 7:32 p.m. on Monday, April 3, 2023, at the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue, a quorum in excess of 100 members was present (155).

The Moderator called for members to use their devices to take attendance. Quorum announcement at 7:37 p.m.

7:37 p.m. The Moderator asked for a procedural motion to take up Article 8.

Ms. Hai moved to take up Article 8. Motion **approved** by unanimous voice vote.

**ARTICLE 8: EVALUATION OF ARCHAEOLOGICAL RESOURCE POTENTIAL (Citizen Petition)**

**MOTION:** Mr. Howry moves that \$65,000 be appropriated to conduct a town-wide archaeological sensitivity survey to determine which areas may have potential for historic and prehistoric archaeological sites, resources and landscapes. This would include both an overall analysis of the historic (post-contact) and prehistoric (pre-contact) landscapes located throughout the Town as well as an analysis that would map the potential resource areas, provide recommendations on the appropriate methods for future investigation and recommend mitigation methods; and that to

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

meet this appropriation, \$65,000 be appropriated from free cash.

7:38 p.m. Mr. Howry presented information on the Article and the Archaeological Sensitivity Study in order to discuss future planning and preservation. He pointed out a 350-year old wall between Cambridge Farms and Watertown as well as possible sites that members were encouraged to visit.

7:49 p.m. Jill Hai, Select Board Chair, noted the unanimous opposition of the Select Board to the Article as there was no designated place in the budget and it might be better served by a grant.

Anil Ahuja, Appropriation Committee member, noted that the Appropriation Committee was not in favor of the Article, with a vote of 2 in favor and 6 opposed. He noted that 1 member who had abstained earlier, changed their vote, and was now in opposition.

8:01 p.m. Mr. Howry offered summary comments on the Article.

8:02 p.m. The Moderator opened voting on Article 8.

**Motion to Approve Article 8 Evaluation of Archaeological Resource Potential**

Fails by a vote of:

Yes	No	Abstain
43	99	20

**MOTION FAILS**

8:04 p.m. The Moderator stated that they would now be returning to the Community Preservation Committee projects that were not already taken up by the Meeting. She reminded members that Ms. Fenollosa had already made the Motion to bring them forward. She also noted that they would individually take up and vote on 10b, then hear 10e and 10f together, but would take individual votes on each, then take up 10c separately before e&f, and finally, hear 10g, 10m, and 10o and take one vote on those three together.

8:05 p.m. The Moderator called the Meeting open under Article 10b.

**ARTICLE 10: APPROPRIATE THE FY2024 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET AND CPA PROJECTS**

b) Ms. Fenollosa asked that \$6,635,191 be appropriated for Munroe Center for the Arts, and to meet this appropriation \$1,000,000 be appropriated from the Unbudgeted Reserve and \$3,635,191 be appropriated from the Undesignated Fund Balance of the Community Preservation Fund, and that the Treasurer, with the approval of the Select Board, is authorized to borrow \$2,000,000 under M.G.L. Chapter 44, Section 7, as amended or under M.G.L. Chapter 44B, as amended, or any other enabling authority;

Ms. Christina Burwell, Executive Director for the Munroe Center of the Arts, presented information on the Article.

Marilyn Fenollosa, Chair of the Community Preservation Committee, said that the Community Preservation Committee had voted in favor of the Article with a vote of 7-0 with 2 abstentions, one of whom, a Recreation Committee representative, was waiting for the Committee’s approval of changes to the part at the rear of the building. They had recently been informed that the Recreation Committee had voted unanimously in favor and accordingly the CPC member had changed their vote to now make the vote 8-0 with 1 abstention.

Mark Sandeen, Select Board Member, stated that the Select Board was unanimously in support of the passage of Article 10b.

Victoria Buckley, Chair of the Commission on Disability, noted the unanimous support of the Commission for the Article.

Charles Lamb, Chair of the Capital Expenditures Committee, said that the Capital Expenditures Committee had some concerns, as it was the largest building project with the largest appropriation from CPF funds. He noted that big ticket items were typically done in multiple phases, with one round for design and one for construction, while this appropriation was for a single phase. He also stated that the project had not been prioritized against future projects, that the Motion specified partial debt funding, and that the project had only reached the schematic design phase, which might mean unanticipated expenses in the future. He noted that countering these concerns were the assurances of the Town Manager and proponents that the project will follow the Town’s integrated building design construction policy which would give the Town oversight on much of the project. Mr. Lamb stated that the Capital Expenditures Committee had voted the unanimous approval of the article.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

Sanjay Padaki, Vice-Chair of the Appropriation Committee, stated that the Appropriation Committee had voted unanimously for approval of 10b, and that ADA compliance was necessary as a Town building, regardless of the tenant.

8:30 p.m. Amy Weinstock, Pct. 2, said that she was in support of the Article, and ***moved that debate be closed.*** The Moderator noted that since she had expressed her opinion, first, ***the motion was negated.***

8:30 p.m. Jerry Michelson, Pct. 5, ***called the question. Debate closed by majority voice vote.***

8:31 p.m. Ms. Burwell, offered summary comments on the Article and thanked the members for their attention.

8:32 p.m. The Moderator opened voting on Article 10b.

**Motion to Approve Article 10b Munroe Center for the Arts**

Adopted by a vote of:

Yes	No	Abstain
165	3	3

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

8:33 p.m. The Moderator called the Meeting open under Article 10c.

**ARTICLE 10: APPROPRIATE THE FY2024 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET AND CPA PROJECTS**

**MOTION:**

c) Ms. Fenollosa moves that \$118,419 be appropriated for Hancock-Clarke Barn Restoration, and to meet this appropriation \$118,419 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;

8:34 p.m. Carol Ward, Executive Director of the Historical Society, presented information on the Article and said that it was about community and making the barn accessible.

8:40 p.m. Marilyn Fenollosa, Chair of the Community Preservation Committee said that the Community Preservation Committee unanimously recommended the Article 9-0.

Mark Sandeen, Select Board Member, said that the Select Board was unanimously in support of 10c.

Charles Lamb, Chair of the Capital Expenditures Committee stated that the Capital Expenditures Committee unanimously recommended approval of the Article.

Sanjay Padaki, Vice-Chair for the Appropriation Committee, said that the Appropriation Committee had voted 4-3-1 (abstain) with the person abstaining a Board member of the Lexington Historical Society. He asked that the Moderator recognize Mr. Bartenstein for the minority vote. Mr. Bartenstein noted that as the vote was split it made sense to separate the article out and the minority view was that the historic value of the barn (which has not been clearly identified) didn't justify the short and long term expense.

8:47 p.m. Members continued to discuss and debate the Article including the viability of the structure.

8:55 p.m. Robert Cohen, Pct. 4, ***called the question. Debate closed by majority voice vote.***

Ms. Ward offered final comments on the Article.

8:56 p.m. The Moderator opened voting on the correctly spelled Motion of 10c.

**Motion to Approve Article 10c - Hancock-Clarke Barn Restoration**

Adopted by a vote of:

Yes	No	Abstain
128	31	7

**MOTION CARRIES**

A member raised a **Point of Order** indicating that the tablet did not record their vote. The Moderator suggested that she speak to a member of the IT staff to see if they could fix the issue.

8:58 p.m. The Moderator called the Meeting open under Article 10e and 10f and noted that although each of the motions were similar, they would be voted separately.

**ARTICLE 10: APPROPRIATE THE FY2024 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET AND CPA PROJECTS**

e) Ms. Fenollosa moves that \$12,000 be appropriated for the First Parish Church Clock Restoration; and to meet this appropriation \$12,000 be appropriated from the Historic Resources Reserve of the Community Preservation Fund;

f) Ms. Fenollosa moves that \$9,600 be appropriated for the East Village Clock at Follen Church Restoration, and to meet this appropriation \$9,600 be appropriated from the Historic Resources Reserve of the Community Preservation Fund;

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

9:03 p.m. David Pollock, presented information on 10e which would completely overhaul the 1868 E. Howard clock and noted that First Parish wasn't just a church but a community and gave examples of activities taking place there. He also said that the issue of separation of church and state had been looked at closely and there was no religious symbolism or purpose in this project.

9:08 p.m. Nancy Sofen, presented information on 10f East Village Clock and noted that they had learned, after some research, that the clock belonged to Church and not to the Town. She gave an overview of the repairs needed and spoke of the mechanisms for the clock and the bell.

9:13 p.m. Ms. Sofen presented 2 additional slides after her presentation and said that she would like to address a comment she had seen on the Town Meeting Members Association (TMMA) that they had applied because "it's easy" and noted that this was an incomplete response to a question she had been asked. She noted that Follen originally thought they didn't own the clock, and the church membership had spent a lot of time to keep things up and when they had received an estimate, it seemed reasonable to apply to the CPC as something they did not own. By March 10<sup>th</sup> when they learned that Follen owned the clock, it was also clear that it was an appropriate source of funding as the project met the criteria. Ms. Sofen described some of the activities and charity events that took place in the Follen community.

9:18 p.m. Marilyn Fenollosa, Chair of the Community Preservation Committee said that the Community Preservation Committee had unanimously recommend Article 10e by a vote of 8-0 with 1 abstention due to membership in the church, and the Community Preservation Committee unanimously voted in favor of 10f with a vote of 9-0.

Mark Sandeen, Select Board Member, stated that the Select Board had 4 in support of 10e and 10f and 1 opposed to each (4-1 each vote).

Charles Lamb, Chair of the Capital Expenditures Committee stated that the Capital Expenditures Committee had voted unanimously in favor of 10e and 10f.

Sanjay Padaki, Vice-Appropriations Committee Chair stated that the Appropriations Committee had voted in favor by a vote of 7-1 for both 10e and 10f.

9:25 p.m. Meeting members continued to discuss and debate the Articles, including whether it crossed the line of separation between church and state, the architecture of the churches, and the budget line.

9:50 p.m. Steven Kaufman, Pct. 5, *called the question. Debate closed by majority voice vote.*

9:51 p.m. The Moderator opened voting on 10e.

**Motion to Approve Article 10e - First Parish Church Clock Restoration**

Adopted by a vote of:

Yes	No	Abstain
102	54	8

**MOTION CARRIES**

9:53 p.m. The Moderator opened voting on 10f.

**Motion to Approve Article 10f - East Village Clock at Follen Church Restoration**

Adopted by a vote of:

Yes	No	Abstain
97	58	7

**MOTION CARRIES**

9:55 p.m. The Moderator called the Meeting open under Articles 10g, 10m, and 10o and stated that if there was no objection they would hear them all separately, but then take one vote.

g) Ms. Fenollosa moves that \$1,211,675 be appropriated for Willard's Woods Site Improvements, and to meet this appropriation \$1,211,675 be appropriated from the Open Space Reserve of the Community Preservation Fund;

Phil Hamilton, Chair of the Conservation Commission, presented information Article 10g.

10:01 p.m. Betsey Weiss, Pct. 2, raised a **Point of Order**, and stated that she would like to separate out 10m. The Moderator made a note of this.

Ms. Fenollosa, Chair of the Community Preservation Committee, said that Community Preservation Committee, unanimously recommended 10g by a vote of 9-0

Mark Sandeen, member of the Select Board, stated that the Select Board was unanimously in support of passage of the Article.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

Victoria Buckley, Chair of the Commission on Disability, stated that the Commission on Disability was very interested in more conservation area becoming accessible and they were unanimously in support of the Article.

Charles Lamb, Chair of the Capital Expenditures Committee stated that the Capital Expenditures Committee had voted unanimously in support of 10g.

Sanjay Padaki, Vice-Appropriations Committee Chair stated that the Appropriations Committee had voted unanimously in support of the Article.

10:17 p.m. David Kanter, *called the question. Debate closed by majority voice vote.*

The Moderator opened the Meeting under Article 10o.

o) Ms. Fenollosa moves that \$400,000 be appropriated for LexHAB Property Acquisition Prefunding, and to meet this appropriation \$400,000 be appropriated from the Community Housing Reserve of the Community Preservation Fund;

Sarah Morrison, Executive Director of LexHAB noted that she did not have an official presentation, but the overall goal of the funding request was to fund \$400,000 for the purchase of property that would become affordable housing, and most likely used as a down payment on a smaller home.

Marilyn Fenollosa, Chair of the Community Preservation Committee, stated that the Community Preservation Committee unanimously recommended the Article by a vote of 9-0.

Mark Sandeen, member of the Select Board, stated that the Select Board was unanimously in support of the Article.

Robert Peters, Planning Board Chair, noted the unanimous support of the Planning Board for passage of the Article.

Charles Lamb, Chair of the Capital Expenditures Committee, said that the Capital Expenditures Committee was unanimously in favor of the Article.

Sanjay Padaki, Vice-Chair of the Appropriation Committee, said that the Appropriation Committee was unanimously in support of the Article.

10:22 p.m. Members continued discussing the Article.

10:26 p.m. The Moderator opened voting on 10g and 10o and noted that it required a majority vote.

**Motion to Approve Article 10 g and o (Willard’s Woods Site Improvements, LexHAB Property Acquisition Prefunding)**

Adopted by a vote of:

Yes	No	Abstain
152	0	4

**MOTION CARRIES**

10:26 p.m. The Moderator opened the Meeting on Article 10m.

m) That \$22,000 be appropriated for Transforming Trees into Art: Birds of New England, and to meet this appropriation \$22,000 be appropriated from the Unbudgeted Reserve of the Community Preservation Fund;

10:29 p.m. Carol Rose, Lexington Council for the Arts, presented information on the Article.

Marilyn Fenollosa, Chair of the Community Preservation Committee, noted that the Community Preservation Committee had vote 6-3 in favor of the Article.

Mark Sandeen, Select Board Members said that the Select Board, had voted with 3 in support and 2 opposed to the Article.

Charles Lamb, Chair of the Capital Expenditures Committee stated that the Capital Expenditures Committee had voted 5 -1 in support of the Article.

Sanjay Padaki, Vice-Chair of the Appropriation Committee vote had results in a 4-4 tie vote.

10:37 p.m. Members continued to debate and discuss the Article.

10:44 p.m. Noah Michelson, Pct. 1, *called the question. Debate closed by majority voice vote.*

10:44 p.m. The Moderator opened voting on Article 10m.

**Motion to Approve Article 10 m Transforming Trees into Art**

Fails by a vote of:

Yes	No	Abstain
43	87	10

**MOTION FAILS**

10:46 p.m. The Moderator asked for a Motion to Adjourn.

Ms. Jill Hai, Select Board Chair, **Motioned to Adjourn** the Annual Town Meeting to 7:30 p.m. on Monday, April 10, 2023, such meeting to be held at the Margery Milne Battin Hall, Cary Memorial Building, 1605 Massachusetts Avenue. The Moderator declared that Motion was adopted by unanimous voice vote and the Meeting adjourned.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

**April 10, 2023: Adjourned Session of the 2023 Annual Town Meeting**

Moderator Deborah Brown called the sixth session of 2023 Annual Town Meeting to order at 7:31 p.m. on Monday, April 10, 2023, at the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue, a quorum in excess of 100 members was present (155).

The Moderator explained seating and parliamentary procedure for the evening and then asked Meeting members to record their attendance. Quorum announcement at 7:35 p.m.

7:35 p.m. Charles Lamb, Chair of the Capital Expenditures Committee noted that there was an updated Capital Expenditures Committee Report for April 10, 2023.

7:35 p.m. The Moderator asked for a procedural motion to take up Articles 33 and 34.

Ms. Hai moved to take up Articles 33 and 34. Motion **approved** by unanimous voice vote.

7:35 The Moderator opened the Meeting under Article 33.

**ARTICLE 33: AMEND ZONING BYLAW SPECIAL PERMIT RESIDENTIAL DEVELOPMENTS**

**MOTION:**

Ms. Hai moves that the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, be amended as follows, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington:

- 1. Amend § 135-3.4, Table 1, Permitted Uses & Development Standards, by replacing row A.1.05 with the following:

A.1.05	GC	RO	RS	RT	CN	CRS	CS	CB	CLO	CRO	CM	CSX
Special Residential Development (SRD)	N	R	R	R	N	N	N	N	N	N	N	N

- 2. Replace § 135-6.9 with the following:

**6.9. SPECIAL RESIDENTIAL DEVELOPMENTS.**

**6.9.1 Purposes.**

This section is intended to:

1. Encourage greater diversity of housing opportunities to meet the needs of a diverse population with respect to income, ability, accessibility needs, number of persons in a household and stage of life;
2. Encourage the development of inclusionary housing;
3. Promote development proposals designed with sensitivity to the characteristics of the site;
4. Permit different types of structures and residential uses to be combined in a planned interrelationship that promotes an improved design relationship between buildings;
5. Preserve historically or architecturally significant buildings or places;
6. Encourage the preservation and minimum disruption of outstanding natural features of open land and minimize impacts on environmentally sensitive areas;
7. Encourage sustainable development through the use of green building practices and low-impact development techniques; and
8. Promote the efficient and economical provision of public facilities such as utilities and streets and facilitate a detailed assessment, by Town officials and the public, of the adequacy of such facilities and services for the proposed level of development.

**6.9.2 Applicability.**

A Special Residential Development (“SRD”) is a project in which one or more lots, tracts, or parcels of land are to be improved for use as a coordinated site for housing and for which deviations from the dimensional standards that apply to conventional developments are allowed in order to achieve a diversity of household types, sizes and affordability. Instead of determining density by dwelling type, minimum lot area, and frontage requirements, the total Gross Floor Area (GFA) of market-rate residential development for the tract as a whole is limited.

No Special Residential Development shall be initiated without site plan review by the Planning Board in accordance with the provisions of this section and § 9.5 of this Bylaw.

**6.9.3 Types of Special Residential Development.**

1. Site Sensitive Development (SSD): A Special Residential Development in which the number of dwellings is limited as set forth below so that existing site features such as natural grades, mature trees, stone walls, and historic structures may be retained.

*(continued on next page)*

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

2. Compact Neighborhood Development (CND): A Special Residential Development in which the size of the dwelling units is limited as set forth below.

### 6.9.4 Scale of Development.

The amount of development permitted in a Special Residential Development shall be based on a proof plan showing at least two lots fully complying with the provisions of this bylaw (other than this § 6.9 and § 6.12), the Planning Board's Subdivision Regulations, and the criteria set forth below.

### 6.9.5 Threshold Criteria for Site Sensitive Development.

An SSD shall be designed to preserve natural features, mature native trees, habitat areas, sloped areas, and historically or architecturally significant buildings or places. Where possible, an SSD should be sited to preserve mature native trees and their critical root zone.

### 6.9.6 Dimensional Standards.

The requirements of § 4.0 are modified as follows within a Special Residential Development:

1. Lot area. There is no minimum lot area required; provided, however, that the lot area for each lot shall be sufficient to safely meet the off-street parking requirements of this bylaw and the installation of any on-site water supply and sewage disposal facilities.
2. Frontage. There is no minimum frontage required; provided, however, that frontage for each lot shall be sufficient to provide for adequate access to the building site in the judgment of the Fire Department. Adequate access may be demonstrated by use of shared driveways, parking lots or other means.
3. Yard Requirements. The Minimum Yards required by § 4.0 shall apply only to the perimeter of the site but are not required elsewhere within the site.
4. Height Requirements. The height limits in Table 2 shall apply, except that the height limit, as measured by stories, shall be three stories in all districts.
5. Gross Floor Area. Section 4.4 shall not apply. The total GFA of all dwelling units other than inclusionary dwelling units shall not exceed 115% of the sum of (1) the total area of all lots in the proof plan multiplied by 0.16 and (2) 4,550 SF multiplied by the number of lots shown on the proof plan.

### 6.9.7 Dwelling Unit Count and Size.

1. Number of Dwellings. In a Site Sensitive Development, the number of dwellings shall not exceed the total gross floor area of the development divided by the maximum building size determined under § 6.9.7.4, rounded up. There is no limit on the number of dwellings in a Compact Neighborhood Development.
2. Number of Dwelling Units. There is no upper limit on the number of dwelling units in a dwelling. The number of dwelling units shall not be less than the number of lots shown on the proof plan in accordance with § 6.9.4
3. Dwelling Unit Size. The average GFA for all dwelling units in a Compact Neighborhood Development shall not exceed 2,250 square feet. The GFA for any single dwelling unit in a Compact Neighborhood Development shall not exceed 2,800 square feet. There is no limit on the GFA of a dwelling unit in a Site Sensitive Development.
4. Building Size. The GFA of any building in a Special Residential Development other than an Historic Building shall not exceed 9,350 square feet in the RO District and 7,030 SF in the RS and RT Districts.

### 6.9.8 Inclusionary Housing

1. Inclusionary Dwelling Units.
  - a. At least 15% of the of the sum of (1) the total area of all lots in the proof plan multiplied by 0.16 and (2) 4,550 SF multiplied by the number of lots shown on the proof plan shall be incorporated into inclusionary dwelling units, as defined by regulations promulgated by the Planning Board pursuant to § 6.9.8.5 (the "Inclusionary GFA"). At least two-thirds of the Inclusionary GFA shall be incorporated into dwelling units eligible for inclusion on the Town's Subsidized Housing Inventory as determined by the Massachusetts Department of Housing and Community Development and shall remain affordable in perpetuity.
2. Inclusionary dwelling units shall be substantially similar in size, layout, construction materials, fixtures, amenities, and interior and exterior finishes to comparable dwelling units in the same dwelling.
3. A Special Residential Development with more than one inclusionary dwelling unit shall proportionally disperse those units throughout the development rather than concentrate them within particular sections of a dwelling or within particular dwellings.

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

4. Occupants of inclusionary dwelling units shall have the same access to common areas, facilities, and services as enjoyed by other occupants of the development including but not limited to outdoor spaces, amenity spaces, storage, parking, bicycle parking facilities, and resident services.
5. The Planning Board, in consultation with the Select Board, the Housing Partnership Board, and the Commission on Disability, shall adopt regulations concerning physical characteristics, location, and access to services of inclusionary dwelling units; defining limits on the household income of occupants, sale price, and rent of inclusionary dwelling units; and the form of required legal restrictions for such units.
6. A Special Residential Development with six or fewer market-rate dwelling units shall be permitted to meet the requirements of this section by making a payment to the Town's Affordable Housing Trust in an amount equal to the estimated construction cost of 15% of the GFA permitted under the proof plan submitted pursuant to § 6.9.4, as determined in accordance with regulations to be promulgated by the Planning Board.
7. No certificate of occupancy shall be issued for multi-family housing until an affordable housing restriction for any inclusionary dwelling units is executed, submitted to the Town, and, to the extent required, recorded.

**6.9.9 Regulations**

The Planning Board shall adopt Site Plan Review regulations and standards, consistent with this Section, regarding Special Residential Developments, including with respect to pedestrian and vehicular access to, and egress from, the site, landscaping, screening, and buffers, lighting, stormwater management, architectural style and scale, water and wastewater systems, and refuse disposal.

The Planning Board shall also adopt Site Plan Review regulations and standards for Site Sensitive Developments, to protect natural features of the site such as natural grades and slopes, views, mature trees, stone walls, natural resources such as agricultural soil, and common open space.

**6.9.10 Common Open Space Standards.**

1. Minimum common open space. At least 15% of the developable site area in a Special Residential Development shall be set aside as common open space.

**3. Amend § 135-10, Definitions as follows:**

1. Delete the definitions of "BALANCED HOUSING DEVELOPMENT" and "PUBLIC BENEFIT DEVELOPMENT".
2. Amend definitions as follows:

**SITE SENSITIVE DEVELOPMENT (SSD)**

A type of special residential development as defined in § 6.9.

**SPECIAL RESIDENTIAL DEVELOPMENT (SRD)**

A residential development regulated by § 6.9, in which a tract of land is divided into one or more lots for constructing dwellings allowing deviation from the dimensional standards that apply to conventional developments.

3. Add the following definitions:

**COMPACT NEIGHBORHOOD DEVELOPMENT (CND)**

A type of special residential development as defined in § 6.9.

7:36 p.m. Wendy Manz, member of the Special Permit Residential Development Zoning Bylaw Amendment Committee (Ad Hoc), presented information on the Article. She noted that the Committee had compiled a statement which said "We seek greater diversity in housing to meet the needs of families and individuals of different circumstances."

7:48 p.m. Ms. Manz offered a few additional remarks regarding the makeup of the Committee and pointed out that they had many varied backgrounds and named the current members and that many had been long term residents of Lexington.

7:50 p.m. Ms. Hai, Select Board Chair, noted that the Select Board was unanimously in support of the Article.

Mr. Hornig, member of the Planning Board, stated that the Planning Board met on March 1, 2023 and after 3 public hearings had voted 4-0-1 for approval of passage of Article 33.

Betsey Weiss, Vice-Chair of the Housing Partnership Board, said that the Housing Partnership Board had voted unanimously (9-0) on February 21, 2023 to support both Articles 33 and 34 and urged Town Meeting to vote in favor of the Articles.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

Christina Lin, Clerk of the Lexington Human Rights Committee, stated that the Human Rights Committee had voted for Articles 33 and 34 on March 8, 2023 with 7 in favor of passage, 0 against, 0 abstaining on both Articles. She noted that they were in support of the Planning Board initiatives to address the need for more diverse housing stock.

8:12 p.m. Cynthia Arens, Pct. 3, said that she would like to move her Amendment and therefore moves that: by striking in its entirety Paragraph 6 of proposed § 135-6.9.8.

~~6. A Special Residential Development with six or fewer market-rate dwelling units shall be permitted to meet the requirements of this section by making a payment to the Town's Affordable Housing Trust in an amount equal to the estimated construction cost of 15% of the GFA permitted under the proof plan submitted pursuant to § 6.9.4, as determined in accordance with regulations to be promulgated by the Planning Board.~~

8:12 p.m. Ms. Arens presented information on the Amendment. The Moderator noted that the Amendment would strike the entirety of Paragraph 6.

Jill Hai, Select Board Chair, noted that the Select Board had voted with 3 in favor and 2 opposed. Ms. Hai noted that the Special Residential Development Committee was unanimously opposed to the Amendment.

Ms. Manz said they had already given some reasons why payment in lieu would be appropriate and noted that the Special Residential Development Committee agreed that the formula the Planning Board would eventually propose would be used.

Betsey Weiss, Vice-Chair of the Housing Partnership Board, noted that the Housing Partnership Board had unanimously voted on February 7th to oppose. Ms. Weiss further noted, speaking for the Special Residential Development Committee, that 15 percent payment in lieu was an essential needed step and an important source of affordable housing funds that needed to flow into the Affordable Housing Trust. She noted that there was concern that the Amendment would end up causing less housing.

8:21 p.m. Charles Hornig, member of the Planning Board, stated that the Planning Board had voted on April 10<sup>th</sup> 5-0 to recommend rejection of the amendment.

Christina Lin, Human Rights Committee, noted that the Human Rights Committee had not taken a position on the Article.

8:42 p.m. The Moderator noted that the 30 minutes for debate had now ended. Jeff Howry, Pct. 2, ***moved to extend debate*** by 15 minutes. Motion ***fails*** by majority voice vote.

8:43 p.m. Ms. Arens gave closing remarks on the Amendment.

8:44 p.m. Tina McBride, Pct. 7, raised a **Point of Order**, and asked for a tally vote to be taken regarding the extension of time for debate. The Moderator asked those who agreed with this to rise and then noted that there were sufficient numbers to call for a tallied vote.

The Moderator opened voting on extending debate.

**Motion to Extend Debate on Amendment**

Fails by a vote of:

Yes	No	Abstain
84	85	10

**MOTION FAILS**

8:47 p.m. The Moderator opened voting on the Amendment.

**Motion to Amend Article 33 - Amend Zoning Bylaw - Special Permit Residential Development (Arens)**

Fails by a vote of:

Yes	No	Abstain
77	93	5

**MOTION TO AMEND FAILS**

8:48 p.m. The Moderator noted that they were now back to the main Motion.

Members continued to debate and discuss the main Motion including discussions regarding trees in the setback.

8:59 p.m. Lin Jensen, Pct. 8, noted that she and Tina McBride, Pct. 7 would like to ***move to Amend the Motion.***

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

**ARTICLE 33: AMEND ZONING BYLAW  
SPECIAL PERMIT RESIDENTIAL  
DEVELOPMENTS MOTION:**

That the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, be amended as follows, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington:

**1. Amend § 135-3.4, Table 1, Permitted Uses & Development Standards, by replacing row A.1.05 with the following and adding new row A.1.06:**

		GC	RO	RS	RT	CN	CRS	CS	CB	CLO	CRO	CM	CSX
A.1.05	Special Residential Development (SRD)-Compact Neighborhood Development (CND)	N	R	R	R	N	N	N	N	N	N	N	N
A.1.06	Site Sensitive Development (SSD)	N	SP	SP	SP	N	N	N	N	N	N	N	N

**2. Replace § 135-6.9 with the following:**

**6.9. SPECIAL RESIDENTIAL DEVELOPMENTS.**

**6.9.1 Purposes.**

This section is intended to:

1. Encourage greater diversity of housing opportunities to meet the needs of a diverse population with respect to income, ability, accessibility needs, number of persons in a household and stage of life;
2. Encourage the development of inclusionary housing;
3. Promote development proposals designed with sensitivity to the characteristics of the site;
4. Permit different types of structures and residential uses to be combined in a planned interrelationship that promotes an improved design relationship between buildings;
5. Preserve historically or architecturally significant buildings or places;
6. Encourage the preservation and minimum disruption of outstanding natural features of open land and minimize impacts on environmentally sensitive areas;
7. Encourage sustainable development through the use of green building practices and low-impact development techniques; and

8. Promote the efficient and economical provision of public facilities such as utilities and streets and facilitate a detailed assessment, by Town officials and the public, of the adequacy of such facilities and services for the proposed level of development.

**6.9.2 Applicability.**

A Special Residential Development (SRD) is a project in which one or more lots, tracts, or parcels of land are to be improved for use as a coordinated site for housing and for which deviations from the dimensional standards that apply to conventional developments are allowed in order to achieve a diversity of household types, sizes and affordability. Instead of determining density by dwelling type, minimum lot area, and frontage requirements, the total gross floor area (GFA) of market-rate residential development for the tract as a whole is limited.

No Site Sensitive Development (SSD) shall be initiated without first obtaining a special permit from the Planning Board in accordance with the provisions of this section and § 9.4 of this Bylaw.

No ~~Special Residential~~ Compact Neighborhood Development (CND) shall be initiated without site plan review by the Planning Board in accordance with the provisions of this section and § 9.5 of this Bylaw.

**6.9.3 Types of Special Residential Development.**

1. Site Sensitive Development (SSD): A Special Residential Development in which the number of dwellings is limited as set forth below so that existing site features such as natural grades, mature trees, stone walls, and historic structures may be retained.
2. Compact Neighborhood Development (CND): A Special Residential Development in which the size of the dwelling units is limited as set forth below.

**6.9.4 Scale of Development.**

The amount of development permitted in a Special Residential Development shall be based on a proof plan showing at least two lots fully complying with the provisions of this bylaw (other than this § 6.9 and § 6.12), the Planning Board's Subdivision Regulations, and the criteria set forth below.

**6.9.5 Threshold Criteria for Site Sensitive Development.**

An SSD must be designed to preserve natural features, mature native trees, habitat areas, sloped areas, historically or architecturally significant buildings or places. Where possible, an SSD should be sited to preserve mature native trees and the critical root zone.

*(continued on next page)*

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

### 6.9.6 Dimensional Standards.

The requirements of § 4.0 are modified as follows within a Special Residential Development:

1. Lot area. There is no minimum lot area required; provided, however, that the lot area for each lot shall be sufficient to safely meet the off-street parking requirements of this bylaw and the installation of any on-site water supply and sewage disposal facilities.
2. Frontage. There is no minimum frontage required; provided, however, that frontage for each lot shall be sufficient to provide for adequate access to the building site in the judgment of the Fire Department. Adequate access may be demonstrated by use of shared driveways, parking lots or other means.
3. Yard Requirements. The Minimum Yards required by § 4.0 shall apply only to the perimeter of the site but are not required elsewhere within the site.
4. Height Requirements. The height limits in Table 2 shall apply, except that the height limit, as measured by stories, shall be three stories in all districts.
5. Gross Floor Area. Section 4.4 shall not apply. The total GFA of all dwelling units other than inclusionary dwelling units shall not exceed 115% of the sum of (1) the total area of all lots in the proof plan multiplied by 0.16 and (2) 4,550 SF multiplied by the number of lots shown on the proof plan.

### 6.9.7 Dwelling Unit Count and Size.

1. Number of Dwellings. In a Site Sensitive Development, the number of dwellings shall not exceed the total gross floor area of the development divided by the maximum building size determined under §

6.9.7.4, rounded up. There is no limit on the number of dwellings in a Compact Neighborhood Development.

2. Number of Dwelling Units. There is no upper limit on the number of dwelling units in a dwelling. The number of dwelling units shall not be less than the number of lots shown on the proof plan in accordance with § 6.9.4
3. Dwelling Unit Size. The average GFA for all dwelling units in a Compact Neighborhood Development may not exceed 2,250 square feet. The GFA for any single dwelling unit in a Compact

Neighborhood Development may not exceed 2,800 square feet. There is no limit on the GFA of a dwelling unit in a Site Sensitive Development.

4. Building Size. The GFA of any building in a Special Residential Development other than an Historic Building shall not exceed 9,350 square feet in the RO District and 7,030 SF in the RS and RT Districts.

### 6.9.8 Inclusionary Housing

1. Inclusionary Dwelling Units.
  - a. At least 15% of the of the sum of (1) the total area of all lots in the proof plan multiplied by 0.16 and (2) 4,550 SF multiplied by the number of lots shown on the proof plan shall be (the)

Planning Board pursuant to § 6.9.8.5 (the "Inclusionary GFA"). At least two-thirds of the Inclusionary GFA shall be incorporated into dwelling units eligible for inclusion on the Town's Subsidized Housing Inventory as determined by the Massachusetts Department of Housing and Community Development and shall remain affordable in perpetuity.

2. Inclusionary dwelling units shall be substantially similar in size, layout, construction materials, fixtures, amenities, and interior and exterior finishes to comparable dwelling units in the same dwelling.
3. A Special Residential Development with more than one inclusionary dwelling unit shall proportionally disperse those units throughout the development rather than concentrate them within particular sections of a dwelling or within particular dwellings.
4. Occupants of inclusionary dwelling units shall have the same access to common areas, facilities, and services as enjoyed by other occupants of the development including but not limited to outdoor spaces, amenity spaces, storage, parking, bicycle parking facilities, and resident services.
5. The Planning Board, in consultation with the Select Board, the Housing Partnership Board, and the Commission on Disability, shall adopt regulations concerning physical characteristics, location, and access to services of inclusionary dwelling units; defining limits on the household income of occupants, sale price, and rent of inclusionary dwelling units; and the form of required legal restrictions for such units.
6. A Special Residential Development with six or fewer market-rate dwelling units shall be permitted to meet the requirements of this section by making a payment to the Town's Affordable Housing Trust in an amount equal to the estimated construction cost of 15% of the GFA permitted under the proof plan submitted pursuant to § 6.9.4, as determined in accordance with regulations to be promulgated by the Planning Board.

(continued on next page)

**ANNUAL TOWN MEETINGS (continued)**

7. No certificate of occupancy shall be issued for multi-family housing until an affordable housing restriction for any inclusionary dwelling units is executed, submitted to the Town, and, to the extent required, recorded.

**6.9.9 Regulations**

The Planning Board ~~shall adopt~~ may modify existing Site Plan Review and Special Permit design regulations and standards (§176-12), consistent with this Section, regarding Special Residential Developments, including with respect to pedestrian and vehicular access to, and egress from, the site, landscaping, screening, and buffers, lighting, stormwater management, architectural style and scale, water and wastewater systems, and refuse disposal.

The Planning Board ~~shall also adopt~~ additional Site Plan Review and Special Permit design regulations and standards (§176-12) for Site Sensitive Developments, to protect natural features of the site such as natural grades and slopes, views, mature trees, stonewalls, natural resources such as agricultural soil, and common open space.

**6.9.10 Common Open Space Standards.**

1. Minimum common open space. At least 15% of the developablesite area in a Special Residential Development shall be set aside as common open space,

Developments. The Planning Board may grant any special permits that are required for the Site Sensitive Developments, notwithstanding provisions of this bylaw designating a different special permit granting authority.

6.9.12 Criteria. The SPGA may only grant a special permit for a Site Sensitive Development if it makes a determination that the proposed development is consistent with the standards and criteria set forth in §

9.4.2 and serves the goals set in 6.9.1.

**3. Amend § 135-10, Definitions as follows:**

1. Delete the definitions of “BALANCED HOUSING DEVELOPMENT” and “PUBLIC BENEFIT DEVELOPMENT”.

2. Amend definitions as follows:

**SITE SENSITIVE DEVELOPMENT (SSD)**

A type of special residential development as defined in § 6.9.

**SPECIAL RESIDENTIAL DEVELOPMENT (SRD)**

A residential development regulated by § 6.9, in which a tract of land is divided into one or more lots for constructing dwellings allowing deviation from the dimensional standards that apply to conventional developments.

3. Add the following definitions:

**COMPACT NEIGHBORHOOD DEVELOPMENT (CND)**

A type of special residential development as defined in § 6.9.

9:02 p.m. Jill Hai, Select Board Chair, requested a quick caucus break. The Moderator recessed the Meeting.

9:15 p.m. The Moderator called the Meeting back to order. Wendy Manz, member of the the Special Residential Development Zoning Bylaw Amendment Committee (SPRD) stated that the SPRD was unanimously in opposition to the Amendment.

Jill Hai, Select Board Chair, stated that the Select Board had voted 3 to 0 with 1 person awaiting debate against the Amendment.

Betsey Weiss, Vice-Chair of the Housing Partnership Board, noted that the Housing Partnership Board had voted unanimously (8-0) in opposition to the Amendment.

Charles Hornig, Planning Board Member, noted that the Planning Board had met on April 10<sup>th</sup> and voted 4-1 to recommend that Town Meeting reject the Amendment.

9:21 p.m. Members continued to discuss and debate the Amendment.

9:33 p.m. Michael Boudett, Pct. 4, *called the question. Debate closed by majority voice vote.*

9:34 p.m. Lin Jensen offered concluding remarks on the Amendment.

9:35 p.m. The Moderator opened voting on the Amendment.

**Motion to Amend Article 33 - Amend Zoning Bylaw - Special Permit Residential Development (McBride/Jensen)**

Fails by a vote of:

Yes	No	Abstain
53	121	4

**MOTION TO AMEND FAILS**

9:37 p.m. The Moderator noted that they would now return to the original Motion for the Article.

9:39 p.m. Steven Kaufman, Pct. 5, *called the question. Debate closed by majority voice vote.*

Ms. Hai declined summary comments.

*(continued on next page)*

**ANNUAL TOWN MEETINGS (continued)**

9:40 p.m. The Moderator opened voting on Article 33 and noted that it needed a simple majority to pass.

**Motion to Approve Article 33**

Adopted by a vote of:

Yes	No	Abstain
146	22	10

**MOTION CARRIES**

*(Approved by the Attorney General’s Office August 2, 2023, posted August 7, 2023)*

9:41 p.m. The Moderator opened the meeting under Article 34.

**ARTICLE 34: AMEND ZONING BYLAW AND MAP MULTI-FAMILY HOUSING FOR MBTA**

Mr. Peters moves that the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, and Zoning Map be amended as follows, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington:

- 1) Add rows to the table in § 135-2.2.5 (Overlay Districts) as follows:

VO	Village Overlay
MFO	Multi-Family Overlay
VHO	Village High-Rise Overlay

- 2) In § 135-10.0, add a new definition as follows:

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT 4(DHCD)**

The Massachusetts Department of Housing and Community Development.

- 3) Add a new § 135-7.5 as follows:

**7.5 VILLAGE AND MULTI-FAMILY OVERLAY DISTRICTS.**

**7.5.1 Purpose.** The purposes of the Village Overlay (VO, MFO, and VHO) Districts are:

- 1) To provide family housing and ensure compliance with MGL c. 40A § 3A;
- 2) To promote multi-family housing near retail sales and services, office, civic, and personal service uses;
- 3) To reduce dependency on automobiles by providing opportunities for upper-story and multi-family housing near public transportation such as bus stops, the Minuteman Commuter Bikeway, and major transportation routes;

- 4) To ensure pedestrian-friendly development by permitting higher density housing in areas that are walkable to public transportation, shopping, and local services;
- 5) To respond to the local and regional need for affordable housing by permitting a variety of housing types with inclusionary housing requirements;
- 6) To encourage economic investment in the redevelopment of properties;
- 7) To encourage residential and commercial uses to provide a customer base for local businesses; and
- 8) To meet the goals of the housing element of the 2022 Lexington NEXT Comprehensive Plan.

**7.5.2 Overlay District.** Village and Multi-Family Overlay Districts shall not replace existing zoning districts but shall be superimposed over them. The provisions of this section apply only to developments on a lot located entirely within Village and Multi-Family Overlay Districts where the property owner has elected to comply with the requirements of the Village Overlay District, rather than complying with those of the underlying zoning district.

**7.5.3 Procedures and Regulations.** Development under this section requires Site Plan Review by the Planning Board under § 9.5. The Planning Board shall adopt regulations to facilitate site layout, building design, and outdoor amenity spaces. All site plan review standards applicable to developments under this section shall be consistent with the purposes of this section and DHCD’s current *Compliance Guidelines for Multi-family Zoning Districts Under Section 3A of the Zoning Act* as amended.

**7.5.4 Permitted Uses.**

- 1) All developments under this section shall include multi-family housing. All residential uses under this section shall be multi-family housing.
- 2) Developments may also include nonresidential uses permitted in an underlying zoning district.
- 3) Where the underlying zoning district is the CB District, at least 30% of the net floor area of the street floor shall be occupied by uses permitted on the street floor in the CB District. No more than the greater of 20% or 20 feet of the frontage on a public way may be dedicated to residential uses.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

- 4) Developments in the VO district may contain nonresidential uses on the street floor and basement to the extent permitted in either the CRS or CB zoning district, except that:
  - a. The following uses are not permitted:
    - i. Medical clinic for outpatient services
    - ii. Motor vehicle sales or rental
    - iii. Sale of fuel, motor oil, or other motor vehicle parts or accessories
    - iv. Cleaning, maintenance, and repair of motor vehicles
    - v. Private postal service
  - b. Nonresidential uses that require a special permit in the CRS or CB District shall require a special permit.
  - c. The development standards for office uses in Table 1 (Permitted Uses and Development Standards), section G.2.0 shall not apply.
- 5) Accessory uses for residential uses are permitted to the same extent they would be permitted in the RO District.

**7.5.5 Dimensional controls.** The dimensional controls of § 4.0 are modified as follows for developments under this section:

- 1. § 4.1.4 (One Dwelling Per Lot) does not apply.
- 2. § 4.2.2 (Lot Regularity), § 4.2.3 (Lot Area), and § 4.2.4 (Lot Frontage) do not apply to lots with existing buildings.
- 3. § 4.3.5 (Height of Dwellings Near Lot Lines) does not apply.
- 4. § 4.4 (Residential Gross Floor Area) does not apply.
- 5. Nonresidential FAR is not restricted.
- 6. The minimum required front yard in feet is the lesser of that required in the underlying zoning district or 15 feet, except that where 50% or more of the façade facing the public way is occupied by nonresidential principal uses, no front yard is required. Minimum required front yard areas shall be used as amenity space available for occupants and semi-public uses such as landscaping, benches, tables, chairs, play areas, public art, or similar features. Parking spaces are not permitted in the minimum required front yard.
- 7. The minimum required side yard in feet is the lesser of that required in the underlying zoning district and that shown below:

If Actual Lot Frontage Is	Side Yard Must Be At Least
More than 100 feet	15 feet
More than 75 feet but not more than 100 feet	12 feet
More than 50 feet but not more than 75 feet	10 feet
More than 0 feet but not more than 50 feet	7.5 feet

- 8. The minimum required rear yard in feet is the lesser of that required in the underlying zoning district and 15 feet.
- 9. The site coverage is not restricted.
- 10. Except as noted below, the maximum height in feet of buildings is:

District	MFO	V	VHO
Height in feet	52	40	70

- a. \*In the VO District, where at least 30% of the total net floor area of the street floor of the development is occupied by nonresidential principal uses, the maximum height is 60 feet if the nonresidential uses are permitted in the underlying district or 52 feet if the nonresidential uses are not permitted in the underlying district.
- b. \*In the VHO District where at least 50% of the total net floor area on the lot is occupied by nonresidential principal uses permitted in the underlying district, the maximum height is 115 feet.

- 11. The number of stories is not restricted.

**7.5.6 Off-Street Parking and Loading.** The provisions of § 5.1 (Off Street Parking and Loading) are modified as follows:

- 1. The parking factor for dwelling and rooming units is 1 per unit.
- 2. The parking factor for other uses shall be the same as in § 5.1.4 (Table of Parking Requirements) for the CB District.
- 3. Developments under this section may provide fewer parking spaces where, in the determination of the Planning Board, proposed parking is found to be sufficient to meet the needs of the development. In making such a determination the Planning Board may develop regulations to evaluate any parking reduction requests to consider complementary uses, proximity to public transportation, proximity to municipal and street parking, transportation demand management (TDM) measures, and shared parking arrangements at the Board's discretion.

**7.5.7** § 5.5 (Traffic Standards) does not apply.

**7.5.8** § 7.4.4 (Sustainable Design) does not apply.

*(continued on next page)*

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

**7.5.9** The provisions of § 5.3 (Landscaping, Transition and Screening) and § 5.3.5 (Required Depth or Width (in feet) of a transition area are modified as follows:

1. Transition areas, as specified under § 5.3.4 (Transition Areas), are required only along the boundary of the Village Overlay Districts (VO, MFO, & VHO) and shall have a depth of five (5) feet.

**7.5.10** The provisions of § 7.3 (Planned Development Districts) are modified as follows:

1. Notwithstanding § 7.3.2.3 (Compliance Required) and § 7.3.3 (Existing RD and CD Districts), development under this section, development of related accessory structures and improvements, and removal of existing structures and improvements need not conform to a preliminary site development and use plan.

**7.5.11** Nonconforming Off-Street Parking and Loading. The provisions of § 8.7 are modified as follows:

1. § 8.7.1.2 (Increase in Floor Area) does not apply.
2. § 8.7.2 (Reconstruction or Replacement of a Building) does not apply.

**7.5.12** Inclusionary Housing.

1. In any development containing eight (8) or more dwelling units, at least 15% of the dwelling units shall be Inclusionary Dwelling Units with household income limited to 80% of the Area Median Income and eligible for inclusion on the DHCD's Subsidized Housing Inventory. Where a fraction of a dwelling unit is required for this calculation, the amount of required dwelling units shall be rounded down. If DHCD determines in writing that the Town has not shown this 15% requirement to be feasible, at least 10% of the dwelling units in any development containing ten (10) or more units shall be Inclusionary Dwelling Units with household income limited to 80% of the Area Median Income and eligible for inclusion on the Subsidized Housing Inventory.
2. Inclusionary dwelling units shall be substantially similar in size, layout, parking, construction materials, fixtures, amenities, and interior and exterior finishes to the other dwelling units in the same dwelling.
3. Inclusionary dwelling units shall be proportionally dispersed throughout the development and not concentrated within particular sections of a dwelling or within particular dwellings.
4. Occupants of inclusionary dwelling units shall have the same access to common areas, facilities, and services as enjoyed by other occupants of the development including, but not limited, to outdoor spaces, amenity spaces,

storage, parking, bicycle parking facilities, and resident services.

5. The Planning Board, in consultation with the Select Board, the Housing Partnership Board, and the Commission on Disability, may adopt regulations consistent with DHCD's Compliance Guidelines and this section to facilitate equitable size, physical characteristics, location, and access to services for the inclusionary units and the form of required legal restrictions.

6. Certificate of occupancy. No certificate of occupancy for a dwelling unit in a development permitted under this section shall be issued until the regulatory agreements for any inclusionary dwelling units are recorded.

**7.5.13** Playground and Recreation Areas. Any development containing forty (40) or more dwelling units shall provide an outdoor play area or common space appropriate for use by families with children which may include features such as swings, jungle-gyms, slides, tables, chairs, benches, and similar features. Areas shall incorporate universal design standards.

**7.5.14** Conditions. The Planning Board may impose reasonable terms and conditions, consistent with the parameters established by DHCD's Compliance Guidelines, to promote these objectives and serve the purposes of this section. Approval may reasonably regulate matters such as vehicular access and circulation on site, architectural design of a building, site design, and screening for adjacent properties. The Board may require a performance guarantee to ensure compliance with these conditions.

- 4) Amend the Zoning Map to add the following areas shown on maps on file with the Town Clerk to the VO District:
  - a. East Lexington
  - b. Bedford Street/Worthen Road
  - c. Bedford Street/Reed Street
  - d. Bedford Street/Bike Path
  - e. Marrett Road/Waltham Street
  - f. Marrett Road/Spring Street
  - g. Concord Avenue/Waltham Street
- 5) Amend the Zoning Map to add the following areas shown on maps on file with the Town Clerk to the MFO District:
  - h. Lexington Center
  - i. Bedford Street North

*(continued on next page)*

**ANNUAL TOWN MEETINGS (continued)**

- 7) Amend the Zoning Map to add the following areas shown on maps on file with the Town Clerk to the VHO District:
  - j. Hartwell Avenue/Westview Street
  - k. Maguire Road
  - l. Hartwell Avenue/Wood Street

Robert Peters, Planning Board Chair, presented information on the Article.

9:52 p.m. Mr. Peters offered some additional comments after the presentation and stated that on March 1, 2023, after three public hearings and nine public work sessions, the Planning Board had voted unanimously 5-0 to recommend that Town Meeting approve the Motion.

Jill Hai, Select Board Chair, noted that complying with the MBTA requirement was imposed by the State, and stated that the Select Board had voted 4 members in support and 1 awaiting discussion.

Betsey Weiss, Chair of the Housing Partnership Board, stated that the Housing Partnership Board had voted unanimously to support the Article.

Bridger McGaw, Vice-Chair of the Economic Development Advisory Committee, said that the Economic Development Advisory Committee had voted with 5 in support of the main Motion and 2 against.

The Moderator noted that the Lexington Human Rights Committee had already given their support.

Gerry Michaelson, Chair of the Lexington Center Committee, said that the Lexington Center Committee had voted unanimously to support the Article.

10:08 p.m. Dawn McKenna, Pct. 6, made a Motion for the following Amendment.

Amendment Submitted by Dawn E. McKenna

Co-sponsors: Kate Colburn, Pam Hoffman, Lin Jensen, Barbara Katzenberg, Steve Kaufman, Alan Levine, Jay Luker, Tina McBride, Bridger McGaw, Tom Shiple, Deborah Strod and Ruth Thomas.

Barbara Katzenburg presented information on the proposed Amendment and stated that the two main changes were firstly, lowering the number of districts from 12 to 7 with 5 of those using by-right permitting and 2 using special permitting while removing the Center as they had heard many different opinions about the right way to

move forward. The second change was that in order to mitigate a too large building next to a person's home, the amendment proposed that within 100 feet of a residential property line, the maximum allowable height for buildings would be 52 feet.

**ARTICLE 34: AMEND ZONING BYLAW AND MAP MULTI-FAMILY HOUSING FOR MBTA**

**That the main Motion under Article 34 be amended by substituting the following wording in its place:**

**MOTION:**

Ms. McKenna moves that the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, and Zoning Map be amended as follows, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington:

- 2) Add rows to the table in § 135-2.2.5 (Overlay Districts) as follows:

VO	Village Overlay
MFO	Multi-Family Overlay
VHO	Village High-Rise Overlay

- 2) In § 135-10.0, add a new definition as follows:

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)**

The Massachusetts Department of Housing and Community Development.

- 3) Add a new § 135-7.5 as follows:

**7.5 VILLAGE AND MULTI-FAMILY OVERLAY DISTRICTS.**

- 7.5.1** Purpose. The purposes of the Village and Multi-Family Overlay (VO, MFO, and VHO) Districts are:

To provide family housing and ensure compliance with MGL c. 40A § 3A;

To promote multi-family housing near retail sales and services, office, civic, and personal service uses;

To reduce dependency on automobiles by providing opportunities for upper-story and multi-family housing near public transportation such as bus stops, the Minuteman Commuter Bikeway, and major transportation routes;

To ensure pedestrian-friendly development by permitting higher density housing in areas that are walkable to public transportation, shopping, and local services;

*(continued on next page)*

**ANNUAL TOWN MEETINGS (continued)**

To respond to the local and regional need for affordable housing by permitting a variety of housing types with inclusionary housing requirements;

To encourage economic investment in the redevelopment of properties;

To encourage residential and commercial uses to provide a customer base for local businesses; and

To meet the goals of the housing element of the 2022 Lexington NEXT Comprehensive Plan.

**7.5.2** Overlay District. Village and Multi-Family Overlay Districts shall not replace existing zoning districts but shall be superimposed over them. The provisions of this section apply only to developments on a lot located entirely within Village and Multi-Family Overlay Districts where the property owner has elected to comply with the requirements of the Village and Multi-Family Overlay District, rather than complying with those of the underlying zoning district.

**7.5.3** Procedures and Regulations. Development under this section requires Site Plan Review by the Planning Board under § 9.5 except that in the Bedford Street/ Reed Street and East Lexington sub-districts approval of a Special Permit shall be required from the Planning Board in accordance with the provisions of this section and § 9.4. The Planning Board shall adopt regulations to facilitate site layout, building design, and outdoor amenity spaces. All site plan review standards applicable to developments under this section shall be consistent with the purposes of this section and DHCD’s current *Compliance Guidelines for Multi-family Zoning Districts Under Section 3A of the Zoning Act* as amended.

**7.5.4** Permitted Uses.  
All developments under this section shall include multi-family housing. All residential uses under this section shall be multi-family housing.

Developments may also include nonresidential uses permitted in an underlying zoning district.

Reserved.

Developments in the VO district may contain non-residential uses on the street floor and basement to the extent permitted in either the CRS or CB zoning district, except that:

The following uses are not permitted:

Medical clinic for outpatient services

Motor vehicle sales or rental

Sale of fuel, motor oil, or other motor vehicle parts or accessories

Cleaning, maintenance, and repair of motor vehicles

Private postal service

Nonresidential uses that require a special permit in the CRS or CB District shall require a special permit.

The development standards for office uses in Table 1 (Permitted Uses and Development Standards), section G.2.0 shall not apply.

Accessory uses for residential uses are permitted to the same extent they would be permitted in the RO District.

**7.5.5** Dimensional controls. The dimensional controls of § 4.0 are modified as follows for developments under this section:

§ 4.1.4 (One Dwelling Per Lot) does not apply.

§ 4.2.2 (Lot Regularity), § 4.2.3 (Lot Area), and § 4.2.4 (Lot Frontage) do not apply to lots with existing buildings.

§ 4.3.5 (Height of Dwellings Near Lot Lines) does not apply.

§ 4.4 (Residential Gross Floor Area) does not apply.

Nonresidential FAR is not restricted.

The minimum required front yard in feet is the lesser of that required in the underlying zoning district or 15 feet, except that where 50% or more of the façade facing the public way is occupied by nonresidential principal uses, no front yard is required. Minimum required front yard areas shall be used as amenity space available for occupants and semi-public uses such as landscaping, benches, tables, chairs, play areas, public art, or similar features. Parking spaces are not permitted in the minimum required front yard.

*(continued on next page)*

2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

The minimum required side yard in feet is the lesser of that required in the underlying zoning district and that shown below:

If Actual Lot Frontage Is	Side Yard Must Be At Least
More than 100 feet	15 feet
More than 75 feet but not more than 100 feet	12 feet
More than 50 feet but not more than 75 feet	10 feet
More than 0 feet but not more than 50 feet	7.5 feet

The minimum required rear yard in feet is the lesser of that required in the underlying zoning district and 15 feet.

Site coverage is not restricted.

Except as noted below, the maximum height in feet of buildings is:

District	MFO	VO	VHO
Height in feet	52	40*	70*

\*In the VO District, where at least 30% of the total net floor area of the street floor of the development is occupied by nonresidential principal uses,

- i. If the nonresidential uses are permitted in the underlying district, then

The maximum height is 52 feet for all parts of a building within 100 feet from a lot within a RO, RS or RT district. The Planning Board may grant a waiver from this requirement if, in its determination, such waiver will pose no substantial detriment or adverse effects to any adjacent property or proximate neighborhood.

Otherwise, the maximum height is 60 feet.

- ii. If the nonresidential uses are not permitted in the underlying district, then the maximum height is 52 feet.

\*In the VHO District where at least 50% of the total net floor area on the lot is occupied by nonresidential principal uses permitted in the underlying district, the maximum height is 115 feet.

The number of stories is not restricted.

- 7.5.6 Off-Street Parking and Loading. The provisions of § 5.1 (Off Street Parking and Loading) are modified as follows:

The parking factor for dwelling and rooming units is 1 per unit.

The parking factor for other uses shall be the same as in § 5.1.4 (Table of Parking Requirements) for the CB District.

Developments under this section may provide fewer parking spaces where, in the determination of the Planning Board, proposed parking is found to be sufficient to meet the needs of the development. In making such a determination the Planning Board may develop regulations to evaluate any parking reduction requests to consider complementary uses, proximity to public transportation, proximity to municipal and street parking, transportation demand management (TDM) measures, and shared parking arrangements at the Board's discretion.

7.5.7 § 5.5 (Traffic Standards) does not apply.

7.5.8 § 7.4.4 (Sustainable Design) does not apply.

7.5.9 The provisions of § 5.3 (Landscaping, Transition and Screening) and § 5.3.5 (Required Depth or Width (in feet) of a transition area are modified as follows:

Transition areas, as specified under § 5.3.4 (Transition Areas), are required only along the boundary of the Village and Multi-Family Overlay Districts (VO, MFO, & VHO) and shall have a depth of five (5) feet.

7.5.10 The provisions of § 7.3 (Planned Development Districts) are modified as follows:

Notwithstanding § 7.3.2.3 (Compliance Required) and § 7.3.3 (Existing RD and CD Districts), development under this section, development of related accessory structures and improvements, and removal of existing structures and improvements need not conform to a preliminary site development and use plan.

7.5.11 Nonconforming Off-Street Parking and Loading. The provisions of § 8.7 are modified as follows:

§ 8.7.1.2 (Increase in Floor Area) does not apply.

§ 8.7.2 (Reconstruction or Replacement of a Building) does not apply.

7.5.12 Inclusionary Housing.

In any development containing eight (8) or more dwelling units, at least 15% of the dwelling units shall be Inclusionary Dwelling Units with household income limited to 80% of the Area Median Income and eligible for inclusion on the DHCD's Subsidized Housing Inventory. Where a fraction of a dwelling unit is required for this calculation, the amount of required dwelling units shall be rounded down. If DHCD determines in writing that the Town has not shown this 15% requirement to be feasible, at least 10% of the dwelling units in any development con-

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

taining ten (10) or more units shall be Inclusionary Dwelling Units with household income limited to 80% of the Area Median Income and eligible for inclusion on the Subsidized Housing Inventory.

Inclusionary dwelling units shall be substantially similar in size, layout, parking, construction materials, fixtures, amenities, and interior and exterior finishes to the other dwelling units in the same dwelling.

Inclusionary dwelling units shall be proportionally dispersed throughout the development and not concentrated within particular sections of a dwelling or within particular dwellings.

Occupants of inclusionary dwelling units shall have the same access to common areas, facilities, and services as enjoyed by other occupants of the development including, but not limited, to outdoor spaces, amenity spaces, storage, parking, bicycle parking facilities, and resident services.

The Planning Board, in consultation with the Select Board, the Housing Partnership Board, and the Commission on Disability, may adopt regulations consistent with DHCD's Compliance Guidelines and this section to facilitate equitable size, physical characteristics, location, and access to services for the inclusionary units and the form of required legal restrictions.

Certificate of occupancy. No certificate of occupancy for a dwelling unit in a development permitted under this section shall be issued until the regulatory agreements for any inclusionary dwelling units are recorded.

**7.5.13** Playground and Recreation Areas. Any development containing forty (40) or more dwelling units shall provide an outdoor play area or common space appropriate for use by families with children which may include features such as swings, jungle-gyms, slides, tables, chairs, benches, and similar features. Areas shall incorporate universal design standards.

**7.5.14** Conditions. The Planning Board may impose reasonable terms and conditions, consistent with the parameters established by DHCD's Compliance Guidelines, to promote these objectives and serve the purposes of this section. Approval may reasonably regulate matters such as vehicular access and circulation on site, architectural design of a building, site design, and screening for adjacent properties. The Board may require a performance guarantee to ensure compliance with these conditions.

- 4) Amend the Zoning Map to add the following areas shown on maps on file with the Town Clerk to the VO District:  
East Lexington (subject to special permit)  
Bedford Street/Reed Street (subject to special permit)  
Concord Avenue/Waltham Street
- 5) Amend the Zoning Map to add the following areas shown on maps on file with the Town Clerk to the MFO District:  
Bedford Street North
- 6) Amend the Zoning Map to add the following areas shown on maps on file with the Town Clerk to the VHO District:  
Hartwell Avenue/Westview Street  
Maguire Road  
Hartwell Avenue/Wood Street

10:12 p.m. Robert Peters, Planning Board Chair, stated that on April 4, 2023, the Planning Board had originally voted 3-1-1 to recommend that Town Meeting disapprove as it did not demonstrate its commitment to diversity, equity, and inclusionary zoning. He further noted that he was the one who abstained at this meeting, but upon reflection he was now convinced that the original plan was the better version.

Jill Hai, Select Board Chair, stated that the Select Board was unanimously opposed to the Amendment.

Betsey Weiss, Chair of the Housing Partnership Board, said that the Housing Partnership Board was unanimously opposed to the Amendment.

Brigder McGaw, Vice-Chair of the Economic Development Advisory Committee, stated that the Economic Development Advisory Committee had met earlier that day, and that they had voted with 2 to approve the Amendment and 5 against.

Gerry Michelson, Chair of the Lexington Center Committee, said that the Lexington Center Committee had a strong feeling that the Center should be included in any plan. He noted that the Lexington Center Committee urged no on the Amendment and yes on the original Motion.

10:24 p.m. Members continued to discuss and debate the Amendment.

10:39 p.m. The Moderator noted that the time to end debate had come. Jessie Steigerwald ***motioned to extend debate***. The ***motion to extend debate failed by majority voice vote***.

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

Dawn McKenna offered summary remarks on the Amendment.

**Motion to Approve Amendment (McKenna)**

Fails by a vote of:

Yes	No	Abstain
80	85	7

**MOTION FAILS**

10:42 p.m. Dawn McKenna **Motioned to Lay Article 34 on the Table. Motion to lay on the table approved by voice vote.** Dawn McKenna asked if she should serve Notice of Reconsideration at this time. The Moderator indicated that there wasn't a need to serve notice at that time as the Article was not yet complete and would be taken up again at the next session.

10:43 p.m. Jill Hai, Select Board Chair, **Motioned to Adjourn** the Annual Town Meeting to 7:30 p.m. on Wednesday, April 12, 2023, such meeting to be held at the Margery Milne Battin Hall, Cary Memorial Building, 1605 Massachusetts Avenue. The Moderator declared that Motion was adopted by unanimous voice vote and the Meeting adjourned.

**APRIL 12, 2023: ADJOURNED SESSION OF THE 2023 ANNUAL TOWN MEETING**

The Moderator called the seventh session of 2023 Annual Town Meeting to order at 7:35 p.m. on Wednesday, April 12, 2023, at the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue. A quorum in excess of 100 members was present (154).

The Moderator explained parliamentary procedures for the evening as well as reminders that members of the public who wished to participate in the meeting should take balcony seating. The Moderator asked meeting members to record their attendance. Quorum announcement at 7:42 p.m.

The Moderator explained that Article 40 as well as Article 16i would be taken up on Monday the 24<sup>th</sup> rather than at this session.

7:40 p.m. The Moderator called for a brief recess so that she could turn the floor over to Bridger McGaw, Town Meeting Members Association, in order for him to honor two Town Meeting individuals for their service. Mr. McGaw noted that these individuals had had quite a challenge over the last two years to keep members informed and engaged. Betty Gau was recognized first, for being the "second" to the Chair who was always making sure that the

business got done with honor and integrity. Mr. McGaw then recognized Chair Vineeta Kumar and noted that she was steadfast in her leadership and creative in how she had kept them engaged. Ms. Kumar was presented with a plaque and flowers.

7:42 p.m. The Moderator called the Meeting back to order, and noted that there were four items from Article 16 that were not part of the Consent Agenda that had not already been taken up. She asked for a procedural motion to take up 16g, 16h, 16j. She stated that she would like the members to hear presentations and recommendations on each and debate each, but then take one vote at the end, with the exception of 16i, which they would take up on April 24<sup>th</sup>. The Moderator mentioned that she would like to have presentations and recommendations for each Article separately, but voted together.

Ms. Hai moved to take up Article those items not on the consent agenda – 16g, 16h, 16j. Motion **approved** by unanimous voice vote.

The Moderator opened the Meeting under 16g, 16h, and 16j

**ARTICLE 16: APPROPRIATE FOR PUBLIC FACILITIES CAPITAL PROJECTS**

**MOTION:**

Mr. Lucente moves that the following amounts be appropriated for the following capital improvements to public facilities and that each amount be raised as follows:

- Pine Meadows Clubhouse Renovation - Design- \$120,000 for design and engineering costs for renovating the clubhouse at the Pine Meadows Golf Course, and that to meet this appropriation, \$120,000 be appropriated from the General Fund unreserved fund balance;
- 173 Bedford Street Renovation Design - \$100,000 for design and engineering for renovations and interior upgrades at 173 Bedford Street, and all incidental costs related thereto, and that to meet this appropriation \$100,000 be appropriated from the General Fund unreserved fund balance;
- East Lexington Fire Station Feasibility Study - \$50,000 for a feasibility study to determine an appropriate site for the East Lexington Fire Station, including an evaluation of the current site at 1006 Massachusetts Avenue, and all incidental costs related thereto, and that to meet this appropriation \$50,000 be appropriated from the General Fund unreserved fund balance.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

Renen Bassik, Recreation Committee Member, presented information on Article 16g and noted that the Recreation Committee unanimously supported approval of 16g.

Doug Lucente, member of the Select Board, stated that the Select Board was unanimous in support of Article 16g.

Charles Lamb, Chair of the Capital Expenditures Committee, stated that the Capital Expenditures Committee unanimously recommended approval of Articles 16g, h, and j.

Alan Levine, member of the Appropriation Committee, stated that the Appropriation Committee unanimously recommended approval of Articles 16g, h, and j.

Victoria Buckley, Chair of the Commission on Disability, said that the Commission on Disability was thrilled that this was finally coming forward.

7:47 p.m. Avram Baskin, Pct. 2, asked if they knew the number of Lexington residents who played one or more rounds of golf on the course. Melissa Battite, Recreation Director, stated that the golf course held 43,000 rounds of golf and about 26% of that was residents, but that it didn't show individual counts as that wasn't how the tee time system worked.

7:49 p.m. Mike Cronin, Director of Public Facilities, presented information on Article 16h.

Doug Lucente, Select Board Vice-Chair, noted that the Select Board had voted with 4 in favor and 1 opposed to 16h.

Sara Cuthbertson, School Committee Chair, stated that the School Committee was unanimously in support of 16h.

The Moderator noted that both the Appropriations Committee and Capital Expense Committee had already logged their support during the previous Article.

8:11 p.m. Valerie Overton, Pct. 8, raised a **Point of Order**, and noted that she couldn't hear Mr. Cronin. She asked that he repeat his last comment and asked everyone to speak directly into the microphones. Mr. Cronin repeated his prior comments and noted that inefficiency of space was due to the fact that it had been designed as a school, and not office space, so the net space was actually less. He said that the space study had shown they needed approximately 17,000 sq. ft., which was almost the size of 173 Bedford Street.

8:13 p.m. Members continued to discuss and debate the Article.

8:27 p.m. Michael Martignetti, Pct. 3, *called the question*. The Moderator noted that there was only one more person in line with a question and requested that they take it. Mr. Martignetti agreed. Umesh Shelat, Pct. 7, requested that they separate out 16g. The Moderator stated they would separate out each Article for a vote.

East Lexington Fire Station Feasibility Study - \$50,000 for a feasibility study to determine an appropriate site for the East Lexington Fire Station, including an evaluation of the current site at 1006 Massachusetts Avenue, and all incidental costs related thereto, and that to meet this appropriation \$50,000 be appropriated from the General Fund unreserved fund balance.

8:30 p.m. Mike Cronin, Director of Public Facilities, presented information on the Article.

8:33 p.m. Doug Lucente, Select Board Vice-Chair, stated that the Select Board was unanimous in their support of the Article.

The Moderator noted that both the Appropriations Committee and Capital Expense Committee had already logged their support during the previous Article.

8:43 p.m. Jerold Michelson Pct. 5, *called the question. Debate closed by majority voice vote.*

Mr. Lucente said that all of the above items were to move their capital plans forward and hoped that members would vote to pass them.

8:45 p.m. The Moderator opened voting on 16g.

**Motion to Approve Article 16g - Pine Meadows Clubhouse Renovation-Design**

Adopted by a vote of:

Yes	No	Abstain
161	4	9

**MOTION CARRIES**

8:46 p.m. The Moderator opened voting on 16h.

**Motion to Approve Article 16h - 173 Bedford Street Renovation Design**

Adopted by a vote of:

Yes	No	Abstain
119	43	10

**MOTION CARRIES**

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

8:47 p.m. The Moderator opened voting on 16j.

**Motion to Approve Article 16j - East Lexington Fire Station – Feasibility Study**

Adopted by a vote of:

Yes	No	Abstain
165	5	5

**MOTION CARRIES**

8:50 p.m. The Moderator asked Ms. Hai for a procedural motion to take Article 34 from the table.

Ms. Hai moves that Article 34 be taken from the table. Motion **approved** by majority voice vote.

The Moderator noted that the Meeting was once again open on Article 34, and that they would return to debate and questions on the original main motion.

8:51 p.m. Joshua Apgar, Pct. 3, President of South Lexington Civic Association, noted he was speaking for himself. Mr. Apgar said that many of the voices of those who they were planning for weren't represented at the Meeting, and that it left the impression that the efforts were merely for those coming, but to think instead that diversity helped the Town now, as it enriched everyone.

8:53 p.m. The Moderator noted that the Lexington Center Committee and the Housing Partnership Board were caucusing in the other room to discuss the upcoming Berger Amendment.

8:54 p.m. Rita Goldberg, Pct. 2, **raised a Point of Order** and said that she had been out of the room when the Article was opened and had been third in line last time. She questioned whether the Amendment had been brought forward. The Moderator noted that the Amendment hadn't yet been offered.

8:54 p.m. Dawn McKenna, Pct. 6, **raised a Point of Order**. Said that she had heard the Moderator's statement that some people were out of room and that she would prefer those people be in the room as the Meeting progressed.

8:55 p.m. The Moderator agreed with Ms. McKenna and called a brief recess of the Meeting.

9:09 p.m. The Moderator called the Meeting back to order.

9:24 p.m. Todd Burger, Pct. 9, moved the following Amendment:

**7.5 VILLAGE AND MULTI-FAMILY OVERLAY DISTRICTS.**

7.5.3 Procedures and Regulations. Development under this section, *for the VO and VHO districts and the North Bedford Street portion of the MFO district*, requires Major Site Plan Review by the Planning Board under § 9.5. The Planning Board shall adopt regulations to facilitate site layout, building design, and outdoor amenity spaces. All site plan review standards applicable to developments under this section shall be consistent with the purposes of this section and

DHCD's current *Compliance Guidelines for Multi-family Zoning Districts Under Section 3A of the*

*Zoning Act* as amended.

*Development under this section for the Lexington Center portion of the MFO district shall be subject to special permit approval from the Planning Board in accordance with the provisions of*

§9.4.

**7.5.5 Dimensional controls.**

10. Except as noted below, the maximum height in feet of buildings is: District MFO VO VHO Height in feet 52 40\* 70\*

- a. \*In the VO District, where at least 30% of the total net floor area of the street floor of the development is occupied by nonresidential principal uses, the maximum height is 60 feet if the nonresidential uses are permitted in the underlying district or 52 feet if the nonresidential uses are not permitted in the underlying district.
- b. \*In the VHO District where at least 50% of the total net floor area on the lot is occupied by nonresidential principal uses permitted in the underlying district, the maximum height is 115 feet.
- c. \*In the Lexington Center portion of the MFO district, any floor above the third floor on the northerly face of the building must be set back at least 6' from the façade fronting on Massachusetts Avenue of lower floors to minimize shadowing on public spaces and nearby commercial and residential properties.

Mr. Burger offered brief comments regarding the Amendment and said that he believed that the Center would be better if it had more residents traversing it and noted how the Amendment changes would help with this.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

- 9:28 p.m. Robert Peters, Planning Board Chair, said that the Planning Board voted on April 4, 2023, 5-0 to disapprove the Amendment.  
 Jill Hai, Select Board Chair, stated that the Select Board had voted 3-2 in support of the Amendment.  
 Betsey Weiss, Chair of the Housing Partnership Board, said that the Housing Partnership Board had voted unanimously in opposition to the Amendment.
- 9:30 p.m. Gerry Michelson, Lexington Center Committee Chair, said that the Lexington Center Committee had voted with 6 in favor and 0 opposed, with 5 not in attendance that evening.
- 9:33 p.m. Bridger McGaw, Vice-Chair of the Economic Development Advisory Committee, said that the Economic Development Advisory Committee had voted with 5 in favor of passage and 1 against.
- 9:51 p.m. Jerry Michelson, Pct. 5, **raised a Point of Order**, and stated that Lexington Place was a Planned Development and not a Site Plan Review situation. The Moderator asked for confirmation of this from the Planning Board. Robert Peters, Planning Board Chair, stated that this information was correct – that it had been a Planned Development, and had come before Town Meeting.
- 9:51 p.m. Kathleen Lenihan, Pct. 4, asked for clarification of which Select Board Members were either in support or against the Amendment so that she could have the majority and minority report. Jill Hai, Select Board Chair, stated that Ms. Barry, Mr. Sandeen, and Mr. Lucente were in favor, and that she and Joseph Pato were opposed. She said that speaking for herself, she found that the combination of major Site Plan Review and Historic Districts Commission control more than adequate as a review process for the Town to have a real say in the design and implementation of any development that would go in, and uncomfortable with a specific design requirement being enshrined in zoning instead of a regulation as times and designs changed. She further stated that she was persuaded by the Lexington Center Committee’s comments about the distance between the sides of Massachusetts Avenue and the two hours, for three months of the year, that there might be shadowing. Joseph Pato, Select Board

Member, stated that he would continue speaking on the minority position. He said that he also was convinced by the Center Committee’s previous arguments when all 11 of them had met and they had discussed why they didn’t feel a Special Permit was appropriate, or that the setbacks, when it was a may vs a must why that design element should not be compelled. He stated that changing it from “may” to “must” made it even more difficult and he felt it was an unnecessary addition that Historic District Commission reviews were sufficient to protect the Center. Mark Sandeen said that speaking for himself, revitalizing the Center was one of the Select Board’s and community’s highest goals. He said that the Burger Amendment addressed some issues of maintaining the look and feel of the Center as well as shading issues and that it was incredibly important to have the Center in the project. Ms. Lenihan asked if Michelle Ciccolo would offer her opinion on the Amendment. Michelle Ciccolo, Member at Large, stated that she was opposed to the Amendment and agreed with the comments presented by Ms. Hai.

- 9:57 p.m. The Moderator noted that the time for debate had ended. Mr. Burger offered closing remarks on the Amendment and stated that he had done computer modeling regarding the shadowing concerns.
- 9:57 p.m. Sanjay Padaki, Pct. 8, **raised a Point of Order** and asked for clarification that if the vote was yes on the Amendment, whether there would be another vote as Amended. The Moderator said that was correct and that if voted “yes” there would be a new, amended Main Motion.
- 9:58 p.m. The Moderator opened voting on the Amendment.

**Motion to Approve Amendment (Burger)**

Fails by a vote of:

Yes	No	Abstain
56	107	11

**MOTION FAILS**

*(continued on next page)*

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

10:00 p.m. The Moderator noted that they were now back to the original Main Motion as provided by the Planning Board. A Town Meeting Member stated that they would like division to separate 5h – Lexington Center – out of the Article. The Moderator stated that what was being proposed was that there would be two votes, one for the Main Motion for everything as written, except for 5h, which was the inclusion of Lexington Center, and then a second vote on 5h separately. The Moderator noted that 24 other people needed to rise to support the request.

The Moderator said that they had enough people and had reached division. A separate request was made to have a vote on 5i. The Moderator asked if there were 25 people who wished to vote separately on Bedford Street North. The Moderator noted that there did not seem to be enough people to meet the 25 person requirement.

10:02 p.m. Frank Smith, Pct. 3, *raised a Point of Order* and asked how this was not an Amendment to the Main Motion. The Moderator stated that it was just a division of the question making it two votes. She said that if they were to debate it separately and debate “deleting Lexington Center” that would be an Amendment, but this had been suggested early in the process. Mr. Smith asked if they voted down that section, would the Motion stand without that section. The Moderator said that if they voted in favor of everything and then the second vote, 5h would either be included or not depending upon that vote.

10:02 p.m. Andrei Radulescu-Banu, Pct. 8, *raised a Point of Order*, and asked for further clarification on how it would work. The Moderator stated that it was simply two votes and that the way the Motion was written, 5h could be taken out for a separate vote, but if it needed a complicated Amendment, then they couldn’t do it that way, but as 25 people had requested it, she was compelled to allow it. Mr. Radulescu-Banu asked for clarification regarding referendums. Mina Makarious, Town Counsel, said that Section 8 of the Town Meeting Act would be regarding a vote at Town Meeting passed that amended an existing bylaw and that would depend on whether the people challenging it decided to challenge one or both votes. He further noted that if something passed with “everything but h passes”, there wouldn’t be anything to have a referendum on as they couldn’t have a referendum on a denied vote.

David Kanter, Pct. 7, *raised a Point of Order*, and stated that while it was legally permissive, that the question might be whether this type of division was a good idea on something that had worked its way through amendments, and would now be presented segmented. He said that in his opinion it didn’t seem to be in the best interest of Town Meeting. The Moderator agreed.

Michael Boudett, Pct. 4, *raised a Point of Order*, and noted that he didn’t completely follow the last exchange and asked whether Town Counsel could be consulted as to whether or not the vote could be separable in this nature. He noted that the Motion was a holistic proposal and didn’t know how he would vote without that. The Moderator noted that division was strictly about how the Motion was written and said that she agreed with David Kanter that it wasn’t a great way to handle this. Mr. Makarious stated that it was the Moderator’s call, but he believed she was right, and the only standard was if it was capable of division, which it was. He further noted that if it passed with a yes vote to approve both, the referendum question would come under Section 8 by petition and it would be up to those seeking the petition to decide which of the two votes they were challenging, so they could be left a referendum on only a portion.

Mr. Boudett asked for clarification on whether it was the Moderator’s call regardless if 25 people requested it, and if so, should her discretion govern. The Moderator stated that the way the bylaw was written, the moderator may exercise discretion to grant the request, or if 25 people ask for it. She said that she had always interpreted that she could choose to separate without asking or if 25 people asked for it. Mr. Makarious noted that this correct, and read the pertinent bylaw to the Meeting and said he agreed with her interpretation. Mr. Makarious further said that the only time is if were not divisible at all, meaning (example) you couldn’t do a without b. He said he understood the possible policy argument for this, but as legal matter it could theoretically be done. The Moderator said that they could interpret the fact that she asked 25 people to stand that it wasn’t something she would have used her discretion alone to do, but her hands were tied as it was in the bylaw. Mr. Makarious agreed with these statements.

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

- 10:08 p.m. Marilyn Fenollosa, Pct. 5, **raised a Point of Order** to ask which part would be taken up first. The Moderator said that she would take the bigger portion and then h afterwards.
- 10:09 p.m. Deborah Strod, Pct. 6, **raised a Point of Order** to ask whether a question could be undivided. Mr. Makarious said that the only way that could happen was that after all points of order were completed and having explained the process, asking the 25 members, having now heard these processes if they still would like to keep it divided, and if so, the Moderator’s hands were tied as she had indicated before.
- 10:10 p.m. Sarah Bothwell, Pct. 6, **raised a Point of Order** and said that she had a similar question and that 25 people had stood up for the vote to be divided, and asked whether there could be a vote of Town Meeting to see if they should proceed that way.
- 10:10 p.m. The Moderator noted that this was why moderators didn’t like to add specifics to the bylaw about parliamentary procedure and the moderator’s discretion, but this was very clearly described in the bylaw. She then said that she would do as suggested by Town Counsel and check once more on her count whether there were 25 people who wished to separate the question. The Moderator noted that she had counted 22.
- 10:11 pm. A member asked the legal basis for the previous vote. Mr. Makarious said that the Moderator controls issues of procedures of the meeting, and it was clear that there was a misunderstanding amongst some, at least, of how the process worked, including numerous questions about it. He noted that the Moderator sought to double check her count and her decision and judgment to do so is basically unchallengeable. The member stated that was not what he observed and felt that the standing vote made it final and this was going around it.
- 10:12 p.m. Dawn McKenna, Pct. 6, noted that because of how difficult it was to see as they were all spread out, she requested that they find out a way to know how many people there were. The Moderator noted that she was clear. Ms. McKenna stated that they couldn’t see who stood and in the past clerks had counted. The Moderator stated that it would not be for this as it was a standing in place, and not a vote, and she had ruled on it.

- 10:13 p.m. Meeting Members continued to debate and discuss the Article.
- 10:30 p.m. Michael Martignetti, Pct. 3, **called the question**. As the voice vote was unclear, the Moderator called for a vote on closing debate using the tablets.

**Motion to Close Debate**

Adopted by a vote of:

Yes	No	Abstain
90	72	10

**MOTION CARRIES**

- Mr. Peters offered final comments on the Article.
- The Moderator opened voting on Article 34.
- 10:34 p.m. Mark Andersen, Pct. 9, **raised a Point of Order** and asked if h and i, together, could be divisible from the rest of the Article. The Moderator noted that she was already moving forward with the vote and nothing would be divided.

**Motion to Approve Article 34**

Adopted by a vote of:

Yes	No	Abstain
107	63	1

**MOTION CARRIES**

- (Approved by the Attorney General’s Office August 2, 2023, posted August 7, 2023)*
- 10:37 p.m. Jessie Steigerwald, Pct. 8, said that her vote didn’t show and that she had voted no and just wanted the Moderator to be aware of the issue.
- 10:37 p.m. Dawn McKenna, Pct. 6, **Served Notice of Reconsideration on Article 34**.
- 10:38 p.m. Andy Friedlich, Pct. 5 **raised a Point of Order** to ask whether or not there was a part of the Article that still needed a vote. The Moderator stated that they did not break it out.
- 10:30 p.m. The Moderator asked for a Motion to Adjourn.
- Ms. Jill Hai, Select Board Chair, **Motioned to Adjourn** the Annual Town Meeting to 7:30 p.m. on Monday, April 24, 2023, such meeting to be held at the Margery Milne Battin Hall, Cary Memorial Building, 1605 Massachusetts Avenue. The Moderator declared that Motion was adopted by majority voice vote and the Meeting adjourned.

*(continued on next page)*

2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

**APRIL 24, 2023: ADJOURNED SESSION OF THE 2023 ANNUAL TOWN MEETING**

Moderator Deborah Brown called the eighth session of 2023 Annual Town Meeting to order at 7:32 p.m. on Monday, April 24, 2023, at the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue, a quorum in excess of 100 members was present (148).

The Moderator explained where seating for the public was located as well as parliamentary procedures and asked that members log in their attendance via the electronic tablets. She noted that the plan was to take up Article 16i on Wednesday in case anyone was in attendance for that Article. Quorum announcement at 7:36 p.m. The Moderator called a brief recess to allow for the Planning Board to caucus. The Moderator called the Meeting back to order at 7:40 p.m.

7:40 p.m. The Moderator asked for a procedural motion to take up Article 40 and thereafter Article 12.

Ms. Hai moved to take up Articles 40 and 12. Motion **approved** by unanimous voice vote.

The Moderator opened the Meeting under Article 40.

**Article 40: Amend Section 135-4.4 of the Zoning Bylaw - Reduce Residential Gross Floor (Citizen Petition).**

**MOTION:**

Mr. Daggett moves that the Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, be amended as follows, where ~~struck through~~ text is to be removed and underlined text is to be added, except where otherwise stated below, and further that non-substantive changes to the numbering of this bylaw be permitted to comply with the numbering format of the Code of the Town of Lexington.

1. Amend: §135-4.4 as follows:

4.4.2 Maximum Allowable Residential Gross Floor Area Tables. The total gross floor area of all buildings on a lot containing a one-family or two-family dwelling may not exceed the amount listed in ~~the table below~~ Table 4.4.2.2 based on lot area, except that:

- (a) buildings for which a building permit application has been submitted before January 1, 2024 may be extended, altered, reconstructed or structurally changed so long as the total gross floor does not exceed that in Table 4.4.2.1 below based on lot area. For the purposes of this §135-4.4.2, extension, alteration, reconstruction, and structural change shall not include any construction which involves demolition of more than 50% of the primary building's shell exclusive of demolition of a single story attached

garage. For purposes of calculating the percentages of any demolition under this subsection, all demolition shall be taken into account which commenced, or could have commenced, pursuant to an issued permit within two years prior to the date of any request for any permit to construct, re-construct, alter, add, extend or otherwise structurally change any structure.

- (b) For the purposes of §135-6.12.3.7(a), Table 4.4.2.1 shall be used to determine the gross floor area permitted based on a proof plan.

**Table 4.4.2.1:**

Lot Area (in square feet)	Maximum Gross Floor Area (in square feet)
0 to 5,000	0.8 * Lot Area
5,000 to 7,500	4,000 + 0.55 * (Lot Area - 5,000)
7,500 to 10,000	5,375 + 0.23 * (Lot Area - 7,500)
10,000 to 15,000	5,950 + 0.2 * (Lot Area - 10,000)
15,000 to 30,000	6,950 + 0.16 * (Lot Area - 15,000)
More than 30,000	9,350 + 0.16 * (Lot Area - 30,000)

**Table 4.4.2.2:**

Lot Area (in square feet)	Maximum Gross Floor Area (in square feet)
0 to 5,000	0.76 * Lot Area
5,000 to 7,500	3,800 + 0.42 * (Lot Area - 5,000)
7,500 to 10,000	4,850 + 0.12 * (Lot Area - 7,500)
10,000 to 15,000	5,150 + 0.11 * (Lot Area - 10,000)
15,000 to 30,000	5,700 + 0.1 * (Lot Area - 15,000)
More than 30,000	7,200 + 0.1 * (Lot Area - 30,000)

- 2. The amendments to §135-4.4 under this Motion shall take effect on January 1, 2024.

Mr. Daggett presented information on the Article. He noted that there was a trend for larger homes throughout the years and this plan called for mitigation.

8:01 p.m. Robert Peters, Planning Board Chair, stated that after caucusing before the Meeting, they had voted 4 - 0, with one member absent, to recommend disapproval of Article 40 and said there were some concerns that a motion to refer would not be in order under the rules of the Town Meeting. He said that further, the Planning Board had agreed that the Board would put the intent of Article 40 on its work plan and bring an Article

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

- to the Annual Town Meeting in 2024 that would be more comprehensive in its review.
- 8:02 p.m. Suzanne Barry, Select Board Member, stated that the Select Board did not support the Article with a vote of 2 in favor and 3 opposed but did support with a vote of 3-2 to refer the article for further review to the Planning Board.
- 8:03 p.m. Wendy Manz, for the Special Permit Residential Development (SPRD) Zoning Bylaw Amendment Ad Hoc Committee, said that on March 1, 2023, the SPRD had voted unanimously to recommend against passage of Article 40. She noted that the Article represented a significant change to zoning, which was made without consultation respecting other provisions of the bylaw or pending revisions thereof; it was not presented to the SPRD committee and was materially amended by the proponent after its presentation to the Select Board on February 13 and the Planning Board on February 15, which were the only public presentations to date. She further noted that they were unable to complete an analysis on the implications of the proposal.
- 8:15 p.m. Town Meeting Members continued to discuss and debate the Article, including possible impacts and feasibility of certain types of building projects, enforcement, fines, and purchase price vs. new construction.
- 8:50 p.m. Marsha Baker, Pct. 7, *called the question. Debate was closed by majority voice vote.*  
Mr. Daggett offered summary comments on the Article.
- 8:52 p.m. Hemaben Bhatt, Pct. 9, *raised a Point of Order*, and asked what type of majority was required. The Moderator stated that a 2/3 majority was required for passage.
- 8:52 p.m. The Moderator opened voting on Article 40.

**Motion to Approve Article 40**

by a vote of:

Yes	No	Abstain
114	48	1

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

- 8:54 p.m. Two members were unable to use the electronic voting. The Moderator took their votes by voice and noted that they should be reflected in an updated tally.  
  
Michael Boudette, Pct. 4, voice vote no. Katie Cutler, Pct. 4, voice vote yes.  
  
The Moderator noted that the vote should reflect voice votes as below:

**Motion to Approve Article 40 with voice votes**

Adopted by a vote of:

Yes	No	Abstain
115	49	1

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

*(Approved by the Attorney General's Office August 2, 2023, posted August 7, 2023)*

- 8:55 p.m. The Moderator opened the Meeting under Article 2, and noted that Charles Lamb, Chair of the Capital Expenditures Committee, moved to accept the second update to the Report of the Capital Expenditures Committee to the 2023 Town Meeting. *Motion approved by unanimous voice vote.*
- 8:56 p.m. The Moderator opened the Meeting under Article 12 and noted that they had 5 items from Article 12 that were not part of the Consent Agenda which would now be taken up, and they were 12(a), 12(b), 12(d), 12(l), and 12(m).  
  
Ms. Hai moved to take up 12(a), 12(b), 12(d), 12(l), and 12(m).  
  
The Moderator noted that she would like the Members to hear presentations and recommendations on each and debate each, but then take one vote at the end. She stated that she would entertain requests to take items out for separate vote if deemed necessary.

*(continued on next page)*

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

### ARTICLE 12: APPROPRIATE FOR MUNICIPAL CAPITAL PROJECTS AND EQUIPMENT

#### MOTION:

Ms. Hai moves that the following amounts be appropriated for the following municipal capital improvements and that each amount be appropriated as follows:

- a) All-Terrain Vehicle (ATV) - Forestry - \$65,000 to purchase a new All-Terrain Vehicle for the Fire Department, and all incidental costs related thereto, and that to meet this appropriation \$65,000 be appropriated from the General Fund unreserved fund balance;

Fire Chief Derek Sencabaugh presented information on the Article.

- 8:59 p.m. Jill Hai, Select Board Chair, stated that the Select Board had voted unanimously in favor of passage of the Article.

Charles Lamb, Chair of the Capital Expenditures Committee, said that the Capital Expenditures Committee had voted unanimously to recommend passage of 12a, 12b, 12d, 12l, and 12m.

Sean Osborne, Appropriation Committee Member, stated that the Appropriation Committee had voted unanimously to recommend passage of 12a, 12b, 12d, 12l, and 12m.

- 9:01 p.m. Todd Burger, Pct. 9, asked whether the vehicle was electric or internal combustion. Chief Sencabaugh said that it was gas powered ATV for its off-road capabilities. Mr. Burger asked if there had been a quote for an electric vehicle. Chief Sencabaugh stated that they had looked into it different vendors, but the recommendation was to go this route due to the lack of ability to re-charge rapidly in an emergency event.

- 9:02 p.m. Avram Baskin, Pct. 2, asked why the current vehicle was 23-years old and not on a replacement schedule. Chief Sencabaugh said that he had been Chief since 2019 and had been going through the inventory, but until then they had been able to maintain it but it was now too old for parts or maintenance. Charles Lamb, Chair of the Capital Expenditures Committee, also noted that the Chief had presented a very well-tuned capital replacement schedule every year, and the items that Mr. Baskin had referred to, such as ambulances and fire trucks had a well-defined lifetime which was shorter due to wear and tear.

- b) Transportation Management Overlay District (TMOD) Implementation - Permitting and Progress Tracking - \$42,000 to develop a permit tracking system that will track development progress on transportation demand efforts within the Transportation Management Overlay District, and that to meet this appropriation \$42,000 be appropriated from the TMOD Stabilization Fund;

Sheila Page, Assistant Planning Director, presented information on the Article.

Jill Hai, Select Board Chair, stated that the Select Board had voted unanimously in favor of passage of the Article.

Robert Peters, Planning Board Chair, stated that the Planning Board was unanimously in support of 12b.

The Moderator reminded the Meeting that both Finance Committees had already stated their unanimous support of the Article.

- d) Bedford Street and Hartwell Avenue Long-Range Transportation Improvements - \$1,750,000 for design, engineering and architectural services to complete the 25% design Plans, Specifications and Estimates (PS&E) for the Route 4/225 Bedford Street-Hartwell Avenue-Wood Street Transportation improvement plan; and that to meet this appropriation, \$655,272 be appropriated from the General Fund unreserved fund balance; \$70,000 be appropriated from the premiums received and reserved from the issuance of Bond Anticipation Notes (BANs); and the Treasurer, with the approval of the Select Board, is authorized to borrow \$1,024,728 under M.G.L. Chapter 44, Section 7(1), or any other enabling authority;

Ross Morrow, Assistant Town Engineer, presented information on the Article.

Jill Hai, Select Board Chair, stated that the Select Board had voted unanimously in favor of passage of the Article.

Robert Peters, Planning Board Chair, stated that the Planning Board was unanimously in support of 12d.

The Moderator reminded the Meeting that both Finance Committees had already stated their unanimous support of the Article.

9:23 p.m.

- l) Municipal Parking Lot Improvements - \$575,000 for the construction and reconstruction of the Town's municipal parking lots and all incidental costs related thereto, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor, and that to meet this appropriation \$575,000 be appropriated from the General Fund unreserved fund balance;

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

John Livsey, Town Engineer, presented information on the Article.

Jill Hai, Select Board Chair, stated that the Select Board had voted unanimously in favor of passage of the Article.

The Moderator reminded the Meeting that both Finance Committees had already stated their unanimous support of the Article.

9:28 p.m.

m) New Sidewalk Installations - \$1,620,000 for the design and construction of new sidewalks on Cedar Street, and all incidental costs related thereto, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor, and that to meet this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow \$1,620,000 under M.G.L. Chapter 44, Section 7(1), or any other enabling authority;

Jill Hai, Select Board Chair, stated that the Select Board had voted unanimously in favor of passage of the Article.

Robert Peters, Planning Board Chair, stated that the Planning Board was unanimously in support of 12m.

The Moderator reminded the Meeting that both Finance Committees had already stated their unanimous support of the Article.

9:29 p.m. The Moderator opened voting on Articles 12a, 12b, 12d, 12l and 12m and noted that it required a 2/3 quantum of vote.

Todd Burger, Pct. 9, raised a **Point of Order**, and stated that he would like to remove Article 12a for separate vote. As there were not 24 additional members in support, the Motion failed.

**Motion to Approve Article 12a, 12b, 12d, 12l, and 12m**

Adopted by a vote of:

Yes	No	Abstain
151	1	3

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

9:31 p.m. The Moderator asked for a procedural motion to take up Article 27.

Ms. Hai moved to take up Article 27. Motion **approved** by unanimous voice vote.

The Moderator opened the Meeting under Article 27 and noted that she would have the red-lined versions shown to Town Meeting Members as it had been recently updated.

**ARTICLE 27: AMEND FOSSIL FUEL BYLAW - COMPLIANCE WITH DEPARTMENT OF ENERGY RESOURCES (DOER) REGULATIONS AND GUIDANCE**

**MOTION:**

Mr. Pato moves that Town Meeting amend the bylaw previously approved by Town Meeting under Article 29 of the 2021 Annual Town Meeting on March 22, 2021 and amended as Article 13 of the 2022-3 Special Town Meeting on November 1, by replacing it with the below for participation in the Department of Energy Resources’ municipal fossil fuel-free demonstration project as established in Section 84 of Chapter 179 of the Acts of 2022:

**Chapter 106: REGULATING FOSSIL FUEL INFRASTRUCTURE IN BUILDINGS**

106- 1 Purpose

This Bylaw is adopted by the Town of Lexington to protect health, safety, and the natural environment and reduce air pollution and greenhouse gas emissions, which causes climate change, thereby threatening the Town and its inhabitants.

106- 2 Definitions

“Combustion Equipment” means as defined in 225 CMR 23.

“Effective Date” shall mean 90 days following the date by which the Town is authorized by the Department of Energy Resources to regulate fossil fuel infrastructure.

“New Building” shall mean a new building or new accessory building, as defined in the Lexington Zoning Bylaw, Chapter 135 of the Code of the Town of Lexington, associated with a building permit application filed on or after the Effective Date.

“On-Site Fossil Fuel Infrastructure” shall mean piping for coal, natural gas or other fuel hydrocarbons, including synthetic equivalents, or other fossil fuels that is in a building, in connection with a building, or otherwise within the property lines of a premises, extending from a supply tank or from the point of delivery behind a gas meter or the customer-side of a gas meter.

“Major Renovation” shall mean a project associated with a valid building permit application filed on or after the Effective Date of this article that meets the definition of Level 3 Alteration as defined in 225 CMR 22 and 23.

*(continued on next page)*

## 2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)

### 106- 3 Applicability

This Chapter shall apply to all building permit applications for New Buildings and Major Renovations proposed to be located in whole or in part within the Town, except that this Chapter shall not apply to:

- A. Research laboratories for scientific or medical research,
- B. Hospitals regulated by the department of public health as a health care facility,
- C. Medical offices regulated by the department of public health as a health care facility,
- D. Buildings heated with Clean Biomass Heating Systems as defined in 225 CMR 23 as the only combustion equipment,
- E. Multi-family buildings over 12,000 square feet with permit application filed prior to January 1, 2027 that utilize gas or propane for domestic water heating as the only combustion equipment,
- F. Utility service piping connecting the grid to a meter, or to a gas meter itself;
- G. The extension or modification of heating systems via HVAC system modification, or modification of radiator, steam, or hot water piping, provided new fossil fuel piping is not installed;
- H. Repairs of any existing portions of a fuel piping system deemed unsafe or dangerous by the Plumbing and Gas Fitting Inspector, or
- I. Piping required to fuel backup electrical generators, indoor or outdoor cooking appliances, indoor or outdoor fireplaces or fire features, or appliances for outdoor heating.

### 106- 4 Enforcement

1. On or after the Effective Date, no building permit shall be issued by the Town for the construction of New Buildings and Major Renovations that include the installation of new On-Site Fossil Fuel Infrastructure subject to this Chapter except in accordance with this Chapter and Chapter 115.
2. The Town Manager, or their designee, shall publish and present an annual report to the Select Board quantifying the number and location of building permit applications for new and major renovation projects exceeding 50% of the original gross floor area of the principal dwelling; the number of new and major renovation projects requesting a waiver

from this Chapter, the disposition of those waivers, the reasons for granting or denying those waivers and the square footage of each project for which a waiver is granted.

3. The Select Board may adopt additional requirements, exemption, and regulations to implement or enforce said new fossil fuel infrastructure restrictions in major construction, consistent with this Chapter,

### 106- 5 Waivers

- A. The Building Commissioner may grant a waiver from the requirements of this Chapter in the event that compliance with the provisions of this Chapter makes a project financially infeasible or impractical to implement. Compliance with this Chapter may be considered infeasible if, without limitation:
  - a. as a result of factors beyond the control of the proponent, the additional cost of the project over the long term, including any available subsidies, would make the project commercially unviable; or
  - b. technological or other factors would make the project unsuitable for its intended purpose.
- B. Waivers from compliance with this Chapter may be subject to reasonable conditions. Where possible, waivers shall be issued for specific portions of a project that are financially infeasible or impractical to implement under the requirements of this Chapter, rather than entire projects.
- C. Waiver requests shall be supported by a detailed cost comparison, including available rebates and credits. A waiver request may be made at any time and may be based upon submission of conceptual plans.
- D. In considering a request for a waiver, the Building Commissioner may consider as a factor the requesting party's status as a non-profit or government-sponsored affordable housing entity.
- E. The Building Commissioner's decision with respect to the granting of a waiver, the scope thereof, and any conditions imposed by a waiver, shall be appealable to the Select Board, or its designee, within thirty (30) days in accordance with policies established by the Select Board.
- F. The Select Board shall, prior to the Effective Date issue, and may thereafter amend, guidance regarding the process for requesting and granting waivers, and describing reasonable conditions that may be placed on a waiver.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

106- 6 Appeals

The Select Board, or its designee, shall hear appeals from decisions of the Building Commissioner under this Chapter.

106- 7. Reporting

The Select Board, or its designee, shall provide data and other information on the impacts of this Bylaw on emissions, building costs, operating costs, the number of building permits issued, and other information as required or requested by the Department of Energy Resources and the Secretary of Housing and Economic Development.

Maggie Peard, Sustainability and Resilience Officer, presented information on the Article.

9:37 p.m. Joseph Pato, member of the Select Board, stated that the Select Board had voted unanimously in favor of passage of the Article.

9:38 p.m. David Kanter, Pct. 7, said that he understood they were using a draft for the Legislature and asked how confident they were in what would be the final version in the Legislature. Mina Makarious, Town Counsel, said that at this point the Legislature was done in that they had authorized Department of Energy Resources to do this. The Department of Energy Resources (DOER) had put out a model rule that didn't quite match the bylaw format most towns used, but they had reviewed its substances, and that had been put in the comments and that Ms. Arens had held a conversation with their staff, so they were confident as they could be. He further stated that the good news was that they had also spoken to the Attorney General's Office and they had made it clear that there would be room to adjust as necessary. Cynthia Arens, member of the Sustainable Lexington Committee, noted that the feedback they had received from DOER was that their regulations were final but they had not been distributed to the public.

9:40 p.m. The Moderator opened voting on Article 27.

**Motion to Approve Article 27 - Amend Fossil Fuel Bylaw – Compliance with Department of Energy Resources (DOER) Regulations and Guidance**

Adopted by a vote of:

Yes	No	Abstain
147	1	3

**MOTION CARRIES**

The Moderator asked for a motion to take up Articles 7 and 19.

Ms. Hai moved to take up Articles 7 and 19. Motion **approved** by voice vote.

9:42 p.m. The Moderator opened the Meeting under Article 7.

**ARTICLE 7: APPROPRIATE TO AFFORDABLE HOUSING TRUST**

**MOTION:**

Ms. Hai moves that in accordance with M.G.L. Chapter 44, Section 55C, the Town dedicate payments from Symmes Lifecare, Inc. d/b/a Brookhaven at Lexington beginning on July 1, 2023, for the purpose of creating affordable housing, to the Lexington Affordable Housing Trust fund, without further appropriation.

Carol Kowalski, Assistant Town Manager for Development, gave a presentation on the Article.

Jill Hai, Select Board Chair, stated that the Select Board was unanimous in their support of the Article and wanted to clarify that this Article was to make future payments into the Affordable Housing Trust on July 1, 2023, and Article 19, which they would take up next, would talk about *existing* payments into stabilization fund.

Carol Kowalski, member of the Affordable Housing Trust, stated that the Affordable Housing Trust had met on March 15, 2023, and voted unanimously, with one member absent, in support of the Article.

Robert Peters, Planning Board Chair, stated that the Planning Board was unanimously in favor of passage the Article.

Eric Michelson, member of the Appropriations Committee, stated that the Appropriations Committee unanimously recommended approval of the Article.

Charles Lamb, Chair of the Capital Expenditures Committee, stated that the Capital Expenditures Committee unanimously recommended approval of the Article.

9:45 p.m. The Moderator opened voting on Article 7.

**Motion to Approve Article 7**

Adopted by a vote of:

Yes	No	Abstain
146	0	3

**MOTION CARRIES**

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

The Moderator opened the Meeting under Article 19.

**ARTICLE 19: ESTABLISH, DISSOLVE AND APPROPRIATE TO AND FROM SPECIFIED STABILIZATION FUNDS**

**MOTION:** Mr. Lucente moves,

- a) That \$500,000 be appropriated from the Capital Stabilization Fund for projects excluded from the limits of Proposition 2½;
- b) That \$1,733,137 be appropriated into the Capital Stabilization Fund, and to meet this appropriation, \$1,733,137 be appropriated from the tax levy;
- c) That \$246,063.75 be appropriated into the Transportation Management Overlay District Stabilization Fund, and to meet this appropriation, \$246,063.75 be appropriated from the Transportation Management Overlay District Special Revenue Fund;
- d) That \$210,000 be appropriated into the Traffic Mitigation Stabilization Fund, and to meet this appropriation, \$210,000 be appropriated from the Traffic Mitigation Special Revenue Fund;
- e) That \$205,000 be appropriated into the Transportation Demand Management/Public Transportation Stabilization Fund, and to meet this appropriation, \$205,000 be appropriated from the Transportation Demand Management/Public Transportation Special Revenue Fund;
- f) That \$439,402.27 be appropriated from the Affordable Housing Capital Stabilization Fund to the Lexington Affordable Housing Trust fund; and
- g) That in accordance with M.G.L. Chapter 40, Section 5B paragraph four, that the dedication of payments from Symmes Lifecare, Inc. d/b/a Brookhaven at Lexington directly into the Affordable Housing Capital Stabilization Fund, as approved under Article 19 of the 2020 Annual Town Meeting, be terminated as of June 30, 2023, and
- h) That \$500,000 be appropriated into the Special Education Stabilization Fund, and to meet this appropriation, \$500,000 be appropriated from the General Fund unreserved fund balance.

9:46 p.m. Mr. Lucente offered to answer questions rather than read his report and noted that the Select Board was unanimous in their support of the Article.

Sara Cuthbertson, School Committee Chair, noted that the School Committee was unanimous in support of Article 19d.

Carol Kowalski, member of the Affordable Housing Trust, stated that the Affordable Housing Trust had met on March 15, 2023, and voted unanimously, with one member absent, in support of Articles 19f and g.

Eric Michelson, member of the Appropriations Committee, stated that the Appropriations Committee had voted unanimously 8-0 to recommended approval of the Article 19g, which would dissolve the Affordable Housing Capital Stabilization Fund, and therefore all the revenue under Article 7 would be go to the Trust.

Charles Lamb, Chair of the Capital Expenditures Committee, stated that the Capital Expenditures Committee unanimously 6-0 recommended approval of the Article as related to the stabilization funds.

9:45 p.m. Moderator opened voting on Article 19 and noted that it required a 2/3 vote.

**Motion to Approve Article 19**

Adopted by a vote of:

Yes	No	Abstain
146	0	2

**MOTION CARRIES UNANIMOUSLY AND BY MORE THAN NECESSARY TWO-THIRDS**

The Moderator asked for a motion to take up Article 9.

Ms. Hai moved to take up Article 9. Motion *approved* by unanimous voice vote.

9:51 p.m. The Moderator opened the Meeting under Article 9.

**ARTICLE 9: ESTABLISH AND CONTINUE DEPARTMENTAL REVOLVING FUNDS**

**MOTION:**

- a) Mr. Pato moves that the Town establish a Refuse and Recycling Collection revolving fund, and that Section 110-1 of the Code of Lexington be amended by inserting the following row to the table in that section:

Revolving Fund	Authorized Representative or Board to Spend	Departmental Receipts	Use of Fund
Refuse and Recycling Collection	Director of Public Works	Fees for collection and disposal of mattresses, white goods and bulky items	Expense for collection and disposal of mattresses, white goods and bulky items

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

b) that the Town redesignate the Tourism/Liberty Ride revolving fund as the Tourism fund, and that Section 110-1 of the Code of Lexington be amended by amending following row to the table in that section:

Revolving Fund	Authorized Representative or Board to Spend	Departmental Receipts	Use of Fund
Tourism/ <u>Liberty Ride</u>	Town Manager and Economic Development Director	Receipts, including ticket sales, <u>charter sales</u> , <u>sale of goods</u> , <u>program fees</u> , advertising revenue, donations <u>and gifts</u>	Personnel, benefits, program expenses and capital

c) authorize the following revolving fund limits pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ , and Chapter 110 of the Code of the Town of Lexington, for Fiscal Year 2024 beginning July 1, 2023, as follows:

**FUNDS REQUESTED:**

Program or Purpose for Revolving Funds	FY24 Authorization
School Bus Transportation	\$1,150,000
Building Rental Revolving Fund	\$603,000
Lexington Tree Fund	\$90,000
DPW Burial Containers	\$60,000
DPW Compost Operations	\$854,000
Minuteman Household Hazardous Waste Program	\$300,000
Senior Services Program	\$75,000
Residential Engineering Review	\$57,600
Health Programs	\$90,000
Lab Animal Permit Applications/Inspections	\$40,000
Tourism	\$490,000
Refuse and Recycling Collection	\$230,000

Joseph Pato, Select Board Member, stated that the Select Board was unanimous in their support of the Article.

Sara Cuthbertson, School Committee Chair, noted that the School Committee was unanimous in support of the Article.

Sean Osborne, Appropriation Committee Member, stated that the Appropriation Committee had voted 7-1 to support the Article.

10:01 p.m. Members continued to debate and discuss the Article including possible costs and procedures.

10:10 p.m. Lauren Black, Pct. 8, **called the question. Debate closed by majority voice vote.** Mr. Pato waived final comments.

10:10 p.m. The Moderator opened voting on Article 9

**Motion to Approve Article 9**

Adopted by a vote of:

Yes	No	Abstain
122	14	10

**MOTION CARRIES**

10:12 p.m. Dawn McKenna, served **Notice of Reconsideration** on Article 9

The Moderator asked for a motion to take up Article 23.

Ms. Hai moved to take up Article 23. Motion **approved** by voice vote.

10:15 p.m. The Moderator opened the Meeting under Article 23.

**ARTICLE 23: ESTABLISH SPECIAL EDUCATION RESERVE FUND**

**MOTION:**

- a) Ms. Hai moves to see if the Town will vote to accept the provisions of M.G.L. Chapter 40, Section 13E to establish a Reserve Fund for special education, out-of-district tuition or transportation, or take any other action in relation thereto; and
- b) That \$750,000 be appropriated to the Special Education Reserve Fund established pursuant to M.G.L Chapter 40, Section 13E, and that to meet this appropriation, \$750,000 be appropriated from the General Fund unreserved fund balance.

Jill Hai, Select Board Chair, stated that the Select Board was unanimous in their support of the Article.

Sara Cuthbertson, School Committee Chair, noted that the School Committee was unanimous in support of the Article.

Mr. Levine, Appropriation Committee Member, stated that the Appropriation Committee was unanimous in support the Article.

10:31 p.m. The Moderator opened voting on Article 23.

**Motion to Approve Article 23**

Adopted by a vote of:

Yes	No	Abstain
139	0	3

**MOTION CARRIES**

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

Harry Forsdick, Pct. 7, was unable to use the tablet system. His vote was taken via voice vote. After voting the tally was amended to:

Yes	No	Abstain
140	0	3

**MOTION CARRIES**

10:33 p.m. The Moderator asked for a Motion to Adjourn.

Ms. Jill Hai, Select Board Chair, **Motioned to Adjourn** the Annual Town Meeting to 7:30 p.m. on Wednesday, April 26, 2023, such meeting to be held at the Margery Milne Battin Hall, Cary Memorial Building, 1605 Massachusetts Avenue. The Moderator declared that Motion was adopted by majority voice vote and the Meeting adjourned.

**APRIL 26, 2023: ADJOURNED SESSION OF THE 2023 ANNUAL TOWN MEETING**

Moderator Deborah Brown called the ninth session of 2023 Annual Town Meeting to order at 7:33 p.m. on Monday, April 26, 2023, at the Margery Milne Battin Hall in the Cary Memorial Building, 1605 Massachusetts Avenue, a quorum in excess of 100 members was present (136).

The Moderator explained parliamentary procedure for the evening as well as guidelines for speaking at the Meeting, and asked members to log in their attendance. Quorum announcement at 7:36 p.m.

7:36 p.m. The Moderator stated that there would be an observance of three memorials

**William P Kennedy**, known as “Bill” passed away on December 11, 2022, after a short illness.

Bill was born in South Boston and grew up in Dorchester, in St. William’s Parish. After graduating BC High, Bill studied Civil Engineering at Northeastern University, earning a Master’s Degree. He then served two years of Active Duty in the Army Corp of Engineers while stationed in Germany before settling in Lexington with his wife Janice. Bill continued his military career with 28 years of service in the Army Reserves and the Massachusetts National Guard. He also had a successful engineering career with Polaroid, retiring in 2004.

In addition to service to the country, Bill was committed to service in Lexington. He coached soccer and t-ball when his children were young, served on the St. Brigid’s Parish Council, and sang in the church choir. Bill volunteered assisting fellow veterans, and served as Town Selectman from 2002 – 2005, and possibly most notably, was a founding board member of LexHAB in 1983 and actively worked right up until the time he passed to expand affordable housing

solutions in Lexington. In 2017, the Lion’s Club recognized Bill’s countless contributions to the community with the White Tricorn Hat award.

Those who were lucky enough to know and interact with Bill, remembered him as a kind and thoughtful person very generous with his time and energies. His family and friends agreed and said that he was loving and supportive, as well as a great listener devoted to family and friends. The Moderator extended deepest condolences to his wife Janice and his children Kathleen, Bill, and Michael as well as his siblings, his nieces and nephews, and 10 grandchildren.

**Arthur Katz**, passed away in January at the age of 97. At the time of his birth he was born into one of the only two Jewish families in Glastonbury, Connecticut, where they lived near the family store. Arthur worked in the store from a young age, which gave him a life-long ethos of hard work as well as compassion as they kept the store running and helped neighbors throughout the Great Depression. Arthur attended boarding school, Mt. Herman, and Trinity College in Hartford and then Yale. While at Yale, he fell in love with a Smith College student, Gladys, who he married after graduation. Soon after he enlisted in the Army and served in the Occupation force in Japan, as a member of the military police. After the Army, Arthur began a long career in retail and manufacturing culminating in leading the marketing department at Velcro, mostly in medical products and devices, but most brilliantly, he brought Velcro to disposable diapers. In addition, Arthur was dedicated to service to Lexington and the Five Fields neighborhood that he and Gladys settled in from 1952. He served on Town Meeting for more than 20 years, served on various town committees, and worked for multiple Lexington non-profits, was a guide on the Lexington Green, and wrote for the *Lexington Minuteman* newspaper. He received the Minuteman Cane Award in 2007 given annually to a Lexington citizens over the age of 80 who have made substantial contributions to the Town. Remarkably, he found time to pursue many other activities with zest and passion. The Moderator stated that it was no exaggeration to consider him a Renaissance Man, as an avid tennis player, sailor, skier, rider, singer, and lover of prose and poetry, and later caretaker, when Gladys became ill with cancer in 1998 and Arthur cared for her until she passed in 2001. Arthur was fortunate to find love and companionship again with a neighbor, Carol Miller, with whom he shared a number of active years before his health declined due to COVID-19 early in the pandemic, followed by a cancer diagnosis. Deepest condolences were offered to Carol, and to Arthur’s children, Jamie Katz and his wife, Cynthia Piltch, Mara-Gai Katz, Jo Hannah and Harry Katz; his 7 grandchildren and 1 great-grandchild, along with his brother, Richard Katz.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

**Michael Edward Schroeder**, Precinct 9 member, passed away in his home on February 7, 2023, just two weeks shy of his 71st birthday. It was well known that he was living with a mental illness, but to his neighbors in Precinct 9, he was the quiet and courteous neighbor who kept mostly to himself, but would stop to make a purchase from the neighborhood kids with the lemonade stand, and who didn't have a car, but walked everywhere. Neighbors offered him rides, but he always politely refused. It was known that he had served in Town Meeting many years ago but still regularly attended those meetings, sitting in the balcony. He attended Planning Board meetings, sitting in the back, taking notes, but never speaking. He was familiar to town staff, who would help him locate documents that he was interested in. He ran for Town Meeting again in 2020 obtaining the necessary signatures and then winning the election. Then COVID-19 arrived, and turned all Town Meeting plans upside down as they moved to a remote format using Zoom, and web based technology, and Michael was a person without a phone or a computer and with the challenges of his illness, and at first it seemed that his participation would be another casualty of the pandemic. But he wanted to participate and he kept showing up at the Town Office Building asking when they would be meeting in person again. The Town Clerk and her staff, Kelly Axtell, Assistant Town Manager, and the IT staff, all rallied together to come up with a solution that would allow Michael to participate. A computer was setup in the first floor Town Office Building hallway so he could follow the proceedings on Zoom, and a cellphone was placed next to the computer, and a member of the IT staff was assigned to call Michael during each vote to receive and report his voice vote. The Moderator stated that up until about 2 ½ hours beforehand, this was where his remembrance would have ended, with some thoughts on what it meant to be engaged in civic life in the face of great personal challenges and how Michael was met with great compassion and professionalism from members of the staff who saw that they could assist him and took pleasure in garnering one of Michael's rare smiles, but she had a postscript.

The Moderator noted that she had been alerted that a next of kin had been identified, and she was able to reach out and speak with Michael's sister, who let her know that Michael was born February 23, 1952, in Minneapolis. He moved with his parents and siblings to California, San Mateo and Claremont, attending Damian Catholic High School, and graduating as valedictorian in 1969. He attended California Technical Institute and in Pasadena, graduating with a physics degree in 1973 and entered the US Airforce. He served in the Airforce at Rome Air Development Center in Rome New York as an optical scientist working with laser devices. Upon completion of the Air Force, he moved to Lexington to work at MIT Lincoln Labs as a scientist and optical engineer on high energy and free space communication laser projects.

Michael greatly valued and defended his privacy throughout his life and was a life-long bachelor. The Moderator noted that Michael's sister Mary Jane had asked her to convey a message to Town Meeting members that Michael felt comfortable living in Lexington. Five years ago, he had surprised all the siblings by traveling to attend a family wedding, although they hadn't seen him in years. Michael's brother, John, had offered that Michael could come live with them in Michigan, but Michael politely declined and said that he wanted to return to his home in Lexington, the home he had bought in 1977 and had lived in all this time. Mary Jane asked that if anyone had any memories of his life in Lexington, the siblings would love to hear them as they know very little. The Moderator said that she would be happy to hear them and pass them along to her. Condolences were offered to Michael's siblings, Mary Jane, Susan, and John.

The Moderator asked for an observance of a Moment of Silence to honor the three past members.

7:45 p.m. The Moderator opened the Meeting under Article 5.

**ARTICLE 5: APPROPRIATE FY2024 ENTERPRISE FUNDS BUDGETS**

**MOTION:**

- a) Ms. Barry moves that the Town appropriate the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2024 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$892,639
Expenses	\$577,500
Debt Service	\$2,393,902
MWRA Assessment	\$9,342,814
<b>Total</b>	<b>\$13,206,855</b>

Said sums to be funded from water receipts, except that \$500,000 shall be funded from water enterprise retained earnings.

- b) That the Town appropriate the following sums of money to operate the Wastewater (Sewer) Division of the Department of Public Works during fiscal year 2024 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$421,922
Expenses	\$517,400
Debt Service	\$1,492,248
MWRA Assessment	\$9,349,530
<b>Total</b>	<b>\$11,781,100</b>

Said sums to be funded from wastewater receipts.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

- c) That the Town appropriate the following sums of money to operate the Recreation and Community Programs Department during fiscal year 2024 under the provisions of M.G.L. Chapter 44, Section 53F½:

Personal Services	\$1,682,935
Expenses	\$1,588,814
Total	\$3,271,749

Said sums to be funded from recreation receipts, except that \$375,000 shall be funded from recreation retained earnings, and \$256,675 shall be raised in the tax levy.

Suzanne Barry, member of the Select Board, stated that the Select Board unanimously supported the passage of Article 5.

John Bartenstein, member of the Appropriation Committee stated that the Appropriation Committee had voted 6-0 to recommend the Article.

7:48 p.m. The Moderator opened voting on Article 5.

**Motion to Approve Article 5**

Adopted by a vote of:

Yes	No	Abstain
142	0	1

**MOTION PASSES UNANIMOUSLY**

7:49 p.m. The Moderator opened the Meeting under Article 6.

**ARTICLE 6: ESTABLISH QUALIFICATIONS FOR TAX DEFERRALS**

**MOTION:**

- a) Ms. Blier moves that the maximum qualifying gross receipts amount for property tax deferrals under Clause 41A of Section 5 of Chapter 59 of the Massachusetts General Laws and Chapter 190 of the Acts of 2008 be raised to \$96,000, beginning in fiscal year 2024;
- b) That beginning in fiscal year 2025 the maximum qualifying gross receipts amount for property tax deferrals under Clause 41A of Section 5 of Chapter 59 of the Massachusetts General Laws and Chapter 190 of the Acts of 2008, shall be equal to the qualifying income limit in effect for the Massachusetts Senior Circuit Breaker Tax Credit, for married couples filing a joint tax return, for the most recent income tax year.

Vicki Blier, Co-Chair of the Select Board's Tax Deferral and Exemption Study Committee, presented information on the Article.

7:53 p.m. Doug Lucente, Select Board Vice-Chair, thanked the Committee for their many years of work and stated that the Select Board unanimously supported the passage of Article 6.

John Bartenstein, member of the Appropriation Committee, stated that the Appropriation Committee unanimously supported passage of the Article.

7:54 p.m. The Moderator opened voting on Article 6.

**Motion to Approve Article 6**

Adopted by a vote of:

Yes	No	Abstain
143	0	2

**MOTION PASSES UNANIMOUSLY**

7:55 p.m. The Moderator opened the Meeting under Article 13

**ARTICLE 13: APPROPRIATE FOR WATER SYSTEM IMPROVEMENTS**

**MOTION:**

Ms. Hai moves that the Select Board be authorized to make water distribution system improvements, including those identified under the United States Environmental Protection Agency's Lead and Copper Rule, including the development of an inventory of existing lead service water lines, conducting engineering studies, and the purchase and installation of equipment to replace lead service water lines and connections, and pay all incidental costs related thereto, in such accepted or unaccepted streets or other land as the Select Board may determine, subject to the assessment of betterments or otherwise, and to take by eminent domain, purchase or otherwise acquire any fee, easement or other interest in land necessary therefor; and to appropriate \$4,209,580 for such distribution systems improvements; and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow \$4,209,580 under M.G.L. Chapter 44, Section 8(4) or any other enabling authority; and further that the Treasurer, with the approval of the Select Board, is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and in connection therewith to enter into a loan agreement and/or security agreement.

David Pavlik, Water/Sewer Superintendent, presented information on the Article.

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

Jill Hai, Select Board Chair, stated that the Select Board unanimously supported passage of Article 13.

Charles Lamb, Chair of the Capital Expenditure Committee, stated that the Capital Expenditures Committee was unanimously in support of the Article. He also noted that the update #2 of their report specifies what was mentioned in the presentation, that it would be completely funded with a no interest loan from the Massachusetts Water Resources Authority (MWRA).

John Bartenstein, member of the Appropriation Committee, stated that the Appropriation Committee had voted 6-0 to recommend the Article.

8:04 p.m. Bob Avallone, Pct. 8, stated that he was glad they were doing it, but had concern with the 5 years it would take and asked if they could be sure drinking water was safe in the meantime. Mr. Pavlik stated testing was required annually for lead and copper on areas that they knew and they would continue to do so. He also noted that there would be workshops to alert homeowners.

8:06 p.m. Tom Diaz, Pct. 8, asked what materials were used to replace lead pipes. Mr. Pavlik stated that they used copper to do so.

8:07 p.m. The Moderator opened voting on Article 13 and noted that it required a 2/3 vote to pass.

**Motion to Approve Article 13**

Adopted by a vote of:

Yes	No	Abstain
148	0	1

**MOTION CARRIES UNANIMOUSLY AND WITH MORE THAN NECESSARY TWO-THIRDS**

8:09 p.m. The Moderator opened the Meeting under Article 16i.

**ARTICLE 16: APPROPRIATE FOR PUBLIC FACILITIES CAPITAL PROJECTS**

**MOTION:**

Mr. Lucente moves that the following amounts be appropriated for the following capital improvements to public facilities and that each amount be raised as follows:

Solar Canopy and System - \$3,400,000 for design, purchase and installation of solar canopies and energy storage batteries to be located at the site of the new Police Station at 1575 Massachusetts Avenue, including the adjacent park and parking lots, and to take by eminent domain, purchase or

otherwise acquire any fee, easement or other interest in land necessary therefor, and all incidental costs related thereto, and that to meet this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow \$3,400,000 under M.G.L. Chapter 44, Section 7(1), or any other enabling authority;

Architect Jeff McElravy, Principal for Tecton Architects, presented information on the Article.

8:16 p.m. Doug Lucente, Select Board Vice-Chair, stated that the Select Board was unanimously in support of funding Article 16i.

Charles Lamb, Chair of the Capital Expenditure Committee, stated that the Capital Expenditures Committee was unanimously in support of the appropriation.

Mr. Levine, member of the Appropriation Committee, stated that the Appropriation Committee had voted 8-0 to recommend the Article

Cynthia Arens, member of Sustainable Lexington Committee, stated that the canopy would maximize revenue generated by the system and reduce carbon emissions and had the potential to deliver positive cash flow to the Town of between 2.5-3 million dollars over the first 20 years back to Town. Ms. Arens said that the Sustainable Lexington Committee strongly and unanimously recommended the Article.

8:32 p.m. Members continued to discuss and debate the Article.

8:55 p.m. Philip Hamilton, Pct. 7, *called the question. Motion approved by majority voice vote.*

8:55 p.m. Mr. Lucente declined summary comments. The Moderator opened voting on Article 16i and noted it required a 2/3 vote to pass.

8:56 p.m. Katie Cutler, Pct. 4 stated that she needed to cast a verbal vote of “yes”. The Moderator asked for the vote to include this.

**Motion to Approve Article 16i**

Adopted by a vote of:

Yes	No	Abstain
144	5	3

**MOTION CARRIES WITH MORE THAN NECESSARY TWO-THIRDS**

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

8:57 p.m. The Moderator opened the Meeting under Article 17.

**ARTICLE 17: APPROPRIATE TO POST EMPLOYMENT INSURANCE LIABILITY FUND**

**MOTION:**

Mr. Pato moves that \$1,985,486 be appropriated to the town of Lexington Post Employment Insurance Liability Fund established pursuant to Chapter 317 of the Acts of 2002, and that to meet this appropriation, \$2,761 be appropriated from Water Fund receipts, \$3,004 be appropriated from Wastewater Fund receipts, \$240,000 be raised in the tax levy, and \$1,739,721 be appropriated from the General Fund unreserved fund balance.

Suzanne Barry, Select Board Member, noted that she would be recused from the Article.

Mr. Himmel raised a **Point of Order** regarding something said in the prior Article. The Moderator stated that a Point of Order could not be used for that.

Joseph Pato, Select Board Member, stated that the Select Board unanimously supported passage of the article by a vote of 4 to 0 with Ms. Barry recusing herself as her husband was an employee of the Town.

Mr. Levine, member of the Appropriation Committee, stated that the Appropriation Committee had voted unanimously to recommend the Article.

9:06 p.m. Members continued to discuss and debate the Article including current policies, actuary information, and bond ratings.

9:19 p.m. David Kanter, Pct. 7, **called the question. Motion approved by majority voice vote.**

9:19 p.m. As Mr. Pato declined summary comments, the Moderator opened voting on Article 17.

**Motion to Approve Article 17**

Adopted by a vote of:

Yes	No	Abstain
144	1	5

**MOTION CARRIES**

9:21 p.m. the Moderator opened the Meeting under Article 21.

**ARTICLE 21: AMEND FY2023 OPERATING, ENTERPRISE AND CPA BUDGETS**

**MOTION:**

a) Mr. Lucente moves that the following adjustments be made to the following line items for the FY2023 budget as approved under Article 4 of the 2022 Annual Town Meeting:

Line Item	Program	From	To
2210	Property & Liability Insurance	\$895,000	\$920,085
4100	Law Enforcement Personal Services	\$7,169,307	\$7,299,307

and further, that to meet this appropriation \$155,085 be appropriated from the General Fund unreserved fund balance.

b) That the following adjustments be made to the estimated receipts reserved for FY2023 as recommended by the Community Preservation Committee, and approved under Article 10 of the 2022 Annual Town Meeting:

Estimated Receipts Reserved:	From	To
For the acquisition, creation and preservation of open space	\$813,600	\$863,600
For the acquisition, preservation, rehabilitation and restoration of historic re-sources	\$813,600	\$863,600
For the acquisition, creation, preservation and support of community housing	\$813,600	\$863,600

Doug Lucente, Select Board Vice-Chair, stated that the Select Board unanimously supported passage of Article 21 and as a member of the Community Preservation Committee was unavailable, noted that the Community Preservation Committee had recommended reserving \$50K to the each of the primary “buckets” with the remaining reverting to undesignated funding balance.

Charles Lamb, Chair for the Capital Expenditures Committee, stated that Capital Expenditures Committee commented on part b only as it relates to the fund, and they unanimously recommended approval of that portion.

Alan Levine, member of the Appropriation Committee, stated that the Appropriation Committee unanimously recommended approval of the Article.

9:25 p.m. The Moderator opened voting on Article 21.

(continued on next page)

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

---

**Motion to Approve Article 21**

Adopted by a vote of:

Yes	No	Abstain
147	0	2

**MOTION CARRIES UNANIMOUSLY**

9:27 p.m. The Moderator said that she would now explain the aspects of Reconsideration and that it was a parliamentary procedure that allowed the Meeting to revisit something if there was some new information that had come up that was so significant that it could cause a change in the vote, and it would have to be new information that wasn't available beforehand. She noted that the Meeting would hear a Motion of Reconsideration of Article 9 which would include a presentation on what the new information was, and they would decide if it was significant new information that could cause someone to vote differently. She further noted that if that Motion prevailed, then the original Motion for Article would be before the Meeting to completely re-open and start over.

9:29 p.m. A member *raised a Point of Order* and stated that it was his understanding that reading the bylaw, that it was creature of bylaw statue not parliamentary procedure. The Moderator stated that the bylaws were not a parliamentary manual and so there were parliamentary rules and there were also some things for process, such as only allowing 30 minutes for debate of Reconsideration were described in the bylaw, and some processes to allow the Select Board or Finance Committees to reopen the budget, so they did not just use by-laws alone. The member stated that the bylaw that applied was a comprehensive work of the Select Board that governed the topic of Reconsideration, and was broken into 3 areas and stated the 3 types of categories that provided a foundation of what could be moved for Reconsideration, how the debate would be carried out and for how long, and what the vote would be. The member stated that there was nothing in the bylaw about "new material" and that had the Select Board wanted to include that as a limitation, they certainly could have but had not done so. The member stated that as a matter of statutory construction, he felt it was illegal and wrongful limitation. The Moderator respectfully disagreed. She asked if the Member would like Counsel to weigh in. Christina Marshall, Town Counsel, stated that

the member was correct in that there was no explicit provision in the Lexington bylaw that provided that a motion to Reconsideration needed to be based on new information, but that it was contained in traditional parliamentary procedure and had been a long standing practice of Lexington Town Meeting and it was Counsel's opinion that it was appropriate for the Moderator to direct the reconsideration debate in the manner in which she had done. She also stated that the Moderator had a great deal of discretion in Town Meeting matters, and this was one of those and gave some references of statutory regulations from Massachusetts General Law.

9:34 p.m. Dawn McKenna, Pct. 9, *Motioned to Reopen Article 9*, in order to have the Article Reconsidered.

9:35 p.m. The Moderator noted that the 30 minutes for debate would begin and that there would be 3 minutes allowed for each speaker.

Ms. McKenna stated that they often lost sight of the best means to provide services to residents, and while they could debate cost and ultimately the item in the budget it really was small, but meant a lot. She noted that there were a lot of people who didn't have information and some didn't have new information, such as a copy of the court decision, or they didn't have background with what had happened in the past nor that there was a bylaw that required it, that there had been costly litigation around it and that a judge had made it very clear that the Town could not impose fines for trash. Ms. McKenna noted that if they re-opened the Article, she would address a comment from Town Counsel regarding the definitions of refuse and rubbish and whether or not that that would be considered differently at this time. She stated that these were the main issues in terms of new information. Ms. McKenna said that people were very confused about what it would mean to reopen it, but noted that if Reconsideration should prevail, she intended to move to Amend the Article in order to delete section "a", which was the authorization revolving fund for fees, and also part "c" that talked about those lines. Then Appropriations Committee would have the authority to open Article 4 for balancing the budget. She noted that the Town had \$1 million in free cash available that was specifically for FY2024 for any possible issues that could come up. She

*(continued on next page)*

**2023 ANNUAL TOWN MEETING: ABBREVIATED MINUTES (continued)**

also said that reopening the Article would allow a vote with more knowledge and spoke about the lack of process with residents and the only notice that residents had were through the warrant, and many may not have understood it, how to read, it and how to be engaged.

Joseph Pato, Select Board Member, stated that the Select Board did not take position because Town Meeting should make the decision.

9:40 p.m. Frank Smith, Pct. 3, asked whether the Select Board was constrained to match fees to meet expected costs. Mr. Pato stated that if Reconsideration failed, then the existing vote creating the fund would be sustained. He also noted that the Select Board would have to look at how to set fees and was looking at having a public hearing in May and would be considering when and how to set fees to cover those costs. He noted that the anticipated deliberation of the Select Board would be in June for FY24.

9:42 p.m. David Kanter, Pct. 7, stated that information provided by Town Counsel, the Town Manager, and others speaking on behalf of the Article indicated what they needed to hear at the time and what he heard was not a substantial change.

9:42 p.m. Town Meeting Members continued to discuss and debate the possibility of Reconsidering the Article.

10:06 p.m. Deborah Strod, *moves to extend debate by 15 minutes. Motion fails by majority voice vote.* The Moderator noted that debate was now closed.

10:07 p.m. Ms. McKenna offered summary comments on the Motion.

10:09 p.m. The Moderator opened the portal for voting on Reconsideration.

10:09 p.m. Mark Andersen, Pct. 9, *raised a Point of Order* and asked that the Moderator clarify what a yes vote meant. Moderator said that a yes vote would reopen the Article, and a no vote meant that a final action had already been taken.

Following remote electronic vote tallying, the Moderator declared that:

**Motion to Reconsider Article 9**

10:09 p.m. by a vote of:

Yes	No	Abstain
54	78	13

**MOTION FAILS**

10:11 p.m. Jill Hai, Select Board Chair, moved to dissolve Annual Town Meeting 2023.

Motion Adopted by majority voice vote.

A true copy (abbreviated).

Attest:

Mary de Alderete, Town Clerk

## SENATORS AND REPRESENTATIVES

### SENATORS IN CONGRESS—Statewide

#### **Edward J. Markey (D) (term 2020-2027)**

255 Dirksen Senate Office Bldg., Washington D.C. 20510  
Phone: 202-224-2742  
975 JFK Federal Building  
15 New Sudbury Street, Boston, MA 02203  
Phone: 617-565-8519

#### **Elizabeth A. Warren (D) (term 2018-2025)**

309 Hart Senate Office Bldg., Washington D.C. 20510  
Phone: 202-224-4543  
2400 JFK Federal Building  
15 New Sudbury Street, Boston, MA 02203  
Phone: 617-565-3170

### REPRESENTATIVE IN CONGRESS— Fifth District

#### **Katherine Clark (D) (term 2022-2024)**

2448 Rayburn Office Bldg., Washington, DC 20515  
Phone: 202-225-2836  
157 Pleasant Street Suite 4, Malden, MA 02148  
Phone: 617-354-0292

### GOVERNOR/LIEUTENANT GOVERNOR

#### **Maura Healey/Kim Driscoll (D) (term 2022-2026)**

Massachusetts State House, 24 Beacon Street  
Office of the Governor/Office of the Lt. Governor, Room 280  
Boston, MA 02133  
Phone: 617-725-4005

### ATTORNEY GENERAL

#### **Andrea Joy Campbell (D) (term 2022-2026)**

One Ashburton Place, 20th floor, Boston, MA 02108  
Phone: 617-727-2200

### SECRETARY OF THE COMMONWEALTH

#### **William Francis Galvin (D) (term 2022-2026)**

One Ashburton Place, Rm 1611, Boston, MA 02108  
Phone: 617-727-7030 Fax: 617-742-4528  
Email: cis@sec.state.ma.us

### TREASURER

#### **Deborah B. Goldberg (D) (term 2022-2026)**

Massachusetts State House, Room 227, Boston, MA 02133  
Phone: 617-367-6900

### SENATOR IN GENERAL COURT—

Fourth Middlesex District (precincts 1, 2, 4-7)

#### **Cindy F. Friedman (D) (term 2022-2024)**

Massachusetts State House, Room 208  
24 Beacon Street, Boston, MA 02133  
Phone: 617-722-1432  
Email: Cindy.Freidman@masenate.gov

### SENATOR IN GENERAL COURT—

Third Middlesex District (precincts 3, 8, 9)

#### **Michael J. Barrett (D) (term 2022-2024)**

Massachusetts State House, Room 109D  
24 Beacon Street, Boston, MA 02133  
Phone: 617-722-1572 Fax: 617-626-0898  
Email: mike.barrett@masenate.gov

### REPRESENTATIVE IN GENERAL COURT—

Fifteenth Middlesex District (precincts 1-5, 7-9)

#### **Michelle L. Ciccolo (D) (term 2022-2024)**

Massachusetts State House, Room 473F  
24 Beacon Street, Boston, MA 02133  
Phone: 617-722-2210  
Email: michelle.ciccolo@mahouse.gov

### REPRESENTATIVE IN GENERAL COURT—

Twenty-first Middlesex District (precinct 6)

#### **Kenneth I. Gordon (D) (term 2022-2024)**

Massachusetts State House, Room 473F  
24 Beacon Street, Boston, MA 02133  
Phone: 617-722-2240  
Email: ken.gordon@mahouse.gov

### GOVERNOR'S COUNCIL—Third District

#### **Marilyn Petitto Devaney (D) (term 2022-2024)**

98 Westminster Avenue, Watertown, MA 02472  
Phone: 617-725-4015 ext.3 Fax: 617-727-6610  
Email: marilyn.p.devaney@mass.gov  
marilynpetittodevaney@gmail.com

### STATE AUDITOR

#### **Suzanne M. Bump (D) (term 2022-2026)**

Massachusetts State House, Room 230, Boston, MA 02133  
Phone: 617-727-2075 Fax: 617-727-3014  
Email: auditor@sao.state.ma.us

### DISTRICT ATTORNEY—MIDDLESEX COUNTY

#### **Marian T. Ryan (D) (term 2022-2026)**

Middlesex District Attorney's Office  
15 Commonwealth Avenue, Woburn, MA 01801  
Phone: 781-897-8300 Fax: 781-897-8301

### CLERK OF COURTS—MIDDLESEX COUNTY

#### **Michael A. Sullivan (D) (term 2018-2024)**

200 Trade Center, 2nd Floor, Woburn, MA 01801  
Phone: 781-939-2700  
Email: middlesex.clerksoffice@jud.state.ma.us

### REGISTER OF DEEDS—MIDDLESEX SOUTHERN DISTRICT

#### **Maria C. Curtatone (term 2018-2024)**

208 Cambridge St., PO Box 68, Cambridge, MA 02141  
Phone: 617-679-6300 Fax: 617-577-1289  
Email: middlesexsouth@sec.state.ma.us

### SHERIFF—MIDDLESEX COUNTY

#### **Peter J. Koutoujian (term 2022-2028)**

400 Mystic Avenue, 4th Floor, Medford, MA 02155  
Phone: 781-960-2800

### REGISTER OF PROBATE—MIDDLESEX COUNTY

#### **Tara E. DeCristofaro (term 2020-2026)**

208 Cambridge St, Cambridge, MA 02141  
Phone: 617-768-5800 Fax: 617-225-0781  
Email: tara.decristofar@jud.state.ma.us

## ELECTED TOWN OFFICIALS

<b>SELECT BOARD (5 members—3 year terms)</b>			
Joseph N. Pato, Chair	900 Massachusetts Ave.	2025	781-674-0141
Suzanne E. Barry	159 Burlington St.	2025	781-862-5853
Jill I. Hai	6 Highland Ave.	2024	781-862-3776
Douglas M. Lucente	17 Vine Brook Rd.	2026	781-652-8799
Mark Sandeen	10 Brent Rd.	2026	781-863-8784
<b>MODERATOR (1 year term)</b>			
Deborah J. Brown	47 Robinson Rd.	2023	781-861-8311
<b>SCHOOL COMMITTEE (5 members—3 year terms)</b>			
Sara Cuthbertson, Chair	541 Bedford St.	2026	843-513-7467
Larry D. Freeman	218 Lowell Street	2025	404-783-7563
Eileen S. Jay	191 Waltham St.	2025	781-860-0698
Kathleen M. Lenihan	60 Bloomfield St.	2024	781-863-0023
Deepika Sawhney	6 Porter Ln.	2024	781-640-5870
<b>PLANNING BOARD (5 members—3 year terms)</b>			
Robert D. Peters, Chair	43 Fifer Ln.	2025	781-652-8537
Robert K. Creech	2 Grimes Rd.	2026	781-674-2481
Charles Hornig	18 Bacon St	2026	781-862-1112
Michael J. Schanbacher	516 Concord Ave.	2024	713-204-0133
Melanie A. Thompson	360 Lowell St.	2024	781-254-7073
<b>HOUSING AUTHORITY (3 elected members/1 appointed member/1 tenant member—5 year terms)</b>			
Richard F. Perry, Chair	40 Clark St.	2025	781-861-6347
Mark J. McCullough, State Appointee	15 Vine Brook Rd.	2027	781-648-1170
Maureen F. Rynn	2 E Countryside Vlg.	2027	781-640-9702
Nicholas Santosuosso, Chair	2 Washington St.	2026	781-863-1040
Melinda M. Walker	14 Larchmont Ln.	2024	781-863-2024

## MODERATOR

**ROLE:** To preside over Town Meeting and appoint members of the Appropriation Committee, Capital Expenditures Committee, and the Cary Lecture Series Committee.

**ELECTED** by the voters at large for a 1-year term: Deborah Brown.

### HIGHLIGHTS:

- Presided over annual and special Town Meeting. The 2022 fall special Town Meeting was held remotely with an in-person option for members requiring technical assistance. The 2023 spring annual Town Meeting was held in-person in the Margery Milne Battin Auditorium in the Isaac Harris Cary Memorial Building.
- Conducted a 2-hour workshop for new Town Meeting members, in conjunction with the Town Meeting Members Association. Town Counsel, Town Manager, Town Clerk and chairs of major boards and committees explained their roles and helped clarify financial and planning terms and concepts, legal issues and parliamentary procedures.

- Held pre-Town Meeting planning meetings with Town staff, Town Counsel, article sponsors, and chairs of boards and committees.
- Advised citizens on the protocol regarding participation at Town Meeting.
- Nominated Tom Diaz to serve as Deputy Moderator.
- Appointed new and returning members to the Appropriation Committee, the Capital Expenditures Committee, and the Cary Lecture Series Committee.



Deborah Brown (Town Moderator).

# TOWN MEETING MEMBERS ASSOCIATION (TMMA)

**ROLE:** To inform Town Meeting Members in advance on all Warrant articles, meeting procedures, and matters of town governance; to act as an interface between Town Meeting and the municipal government, the Select Board, the School Committee, and other town boards and committees; to represent the members of Town Meeting when the Town Meeting is not in session; to improve Town Meeting procedures and processes; and to assist in governing Lexington when requested or it is deemed necessary.

**MEMBERSHIP:** All Town Meeting Members; Town Moderator, Select Board, Town Clerk, and state legislators living in Lexington are at-large members. The TMMA Executive Committee usually meets the second Wednesday of each month except July, August, and months when Town Meeting is in session. These meetings are open to the public.

The precinct officers and the TMMA officers comprise the TMMA Executive Committee and serve for one year. Precinct officers are elected prior to TMMA's Annual Meeting each of the nine precincts elects a Precinct Chair, Vice-Chair, and Clerk. Immediately after the election of Precinct Officers, TMMA holds its Annual Meeting of the Association to elect the TMMA Board officers, which are the Chair, Vice-Chair, Treasurer, Clerk, Webmaster, and Email List Moderator. The Executive Committee may also appoint subcommittees, working groups, or task forces from among the TMMA membership.

**2023 Executive Committee Officers**

Chair:	Bridger McGaw
Vice-Chair:	Sarah Higginbotham
Treasurer:	Noah Michelson
Clerk:	Brielle Meade
Email List Moderator:	Vicki Blier
Webmaster:	Bob Avallone

**HIGHLIGHTS:**

- Advanced effort to improve Town Government transparency through increasing the number of online Town Meeting materials that Members and General Public can access on their Town website.
- Maintained the TMMA website, including Executive Committee minutes, various committee reports, and access to TMMA e-mail archives: [lexingtontmma.org](http://lexingtontmma.org).
- Continued a paper reduction initiative to reduce the number of print materials for Town Meeting and increase digital mobile access of materials.
- Sponsored Warrant Information Sessions before the ATM and STM to familiarize members with the Warrant Articles and give article proponents a chance to present materials and receive feedback.
- Maintained a TMMA member email group (with message archives accessible to the public at <http://groups.google.com/group/lextmma>) to provide a forum for informal discussions among TMMA members around Town issues.
- Maintained generic email addresses for all TMMA members to simplify the process of constituents contacting Town Meeting members.
- Worked closely with the town staff, the Town Moderator, and the Select Board to help plan and execute STM 2022 and 2023 Annual Town Meeting.
- Formed a working group to support incorporation of DEI Training for TMMA's.

*(continued on next page)*

## TOWN MEETING MEMBERS ASSOCIATION (continued)

## TOWN MEETING MEMBERS

**AT LARGE**

Michael Barrett	7 Augustus Rd
Suzanne Barry	159 Burlington St
Deborah Brown	47 Robinson Rd
Michelle Ciccolo	50 Shade St
Jill Hai	6 Highland Ave
Douglas Lucente	17 Vine Brook Rd
Joseph Pato	900 Massachusetts Ave
Mark Sandeen	10 Brent Rd

**PRECINCT 1***Term Expiration 2024*

Sandhya Beebee	10 Page Rd
Robert Cunha	10 Stevens Rd
Jeffrey Fennelly	905 Massachusetts Ave
Tanya Gisolfi-McCready	22 Cliffe Ave
Yifang Gong	23 Rawson Ave
Janet Kern	72 Lowell St
Carol Sampson	8 Brandon St
Judith Zabin	1 Page Rd

*Term Expiration 2025*

Lois Angelo	11 Spencer St
Larry Freeman	218 Lowell St
Stephanie Hsu	9 Locke Ln
Eric Michelson	45 Circle Rd
Valerie Overton	25 Emerson Gdns
Katherine Reynolds	114 Lowell St

*Term Expiration 2026*

John Bartenstein	46 Sanderson Rd
James Luker	26 Rindge Ave
Noah Michelson	45 Circle Rd
Margaret Muckenhoupt	19 Whipple Rd
John Rossi	40 Arcola St
Bella Tsvetkova	42 Lowell St
Albert Zabin	1 Page Rd

**PRECINCT 2***Term Expiration 2024*

Marian Cohen	8 Plymouth Rd
Barbara Katzenberg	37 Moon Hill Rd
Peter Lee	770 Waltham St
Syed Rizvi	237 Worthen Rd East
Kenneth Shine	7 Ellis St

Rita Vachani	75 Blossomcrest Rd
Amy Weinstock	33 Dawes Rd

*Term Expiration 2025*

Matthew Cohen	29 Tower Rd
Matthew Daggett	11 White Pine Ln
Rita Goldberg	10 Independence Ave
Ajay Joseph	46 Golden Ave
Ricki Pappo	16 Blossomcrest Rd
Emilie Webster	7 Lexington Ave
Betsey Weiss	8 Dover Ln

*Term Expiration 2026*

Avram Baskin	43 Carville Ave
Sarah Daggett	11 White Pine Ln
Carolyn Goldstein	10 Peacock Farm Rd
Jeffrey Howry	5 Bennett Ave
Mark Manasas	6 Bennett Ave
Jonathan Suber	56 Taft Ave
Laura Swain	29 Locust Ave

**PRECINCT 3***Term Expiration 2024*

Joshua Apgar	31 Barberry Rd
Delanot Bastien	2002 Main Campus Dr
Edward Dolan	66 Potter Pond
Michael Martignetti	37 Barberry Rd
Ipek Ozer-Stillman	6 Stonewall Rd
Letha Prestbo	470 Concord Ave
Robert Rotberg	14 Barberry Rd
Michael Schanbacher	516 Concord Ave
Prashant Singh	65 Munroe Rd

*Term Expiration 2025*

Courtney Apgar	31 Barberry Rd
Sallye Bleiberg	960 Waltham St
Christopher Buenrostro	59 Potter Pond
Jeanne Krieger	44 Webster Rd
Glenn Parker	186 Spring St
Franklin Smith	7 Potter Pond

*Term Expiration 2026*

Bronte Abraham	22 Hudson Rd
Cynthia Arens	7 Kitson Park Dr
Norman Cohen	1010 Waltham St
Steven Heinrich	11 Potter Pond

Henry Lau	3215 Main Campus Dr
Stanley Yap	30 April Ln

**PRECINCT 4***Term Expiration 2024*

Laura Atlee	6 Rowland Ave
Gloria Bloom	17 Loring Rd
Robert Cohen	10 Grassland St
Eileen Jay	191 Waltham St
Charles Lamb	55 Baskin Rd
Kathleen Lenihan	60 Bloomfield St
Jennifer Richlin	36 Sherburne Rd

*Term Expiration 2025*

Nyles Barnert	142 Worthen Rd
Linda Boardman Liu	18 Belfry Ter
Lawrence Chan	10 Hilltop Ave
Wendy Manz	3 Captain Parker Arms
Gerald Paul	43 Highland Ave
Kathryn Roy	382 Marrett Rd
Sandra Shaw	51 Wachusett Dr

*Term Expiration 2026*

Alessandro Alessandrini	32 Slocum Rd
Michael Boudett	39 Prospect Hill Rd
Kathryn Colburn	49 Forest St
Katie Cutler	115 Kendall Rd
Heather Hartshorn	62 Farmcrest Ave
Nancy Shepard	2 Baskin Rd
Ruth Thomas	10 Parker St

**PRECINCT 5***Term Expiration 2024*

Anil Ahuja	7 Leonard Rd
Robert Balaban	22 Leonard Rd
Sarah Higginbotham	21 Byron Ave
Salvador Jaramillo	425 Woburn St
Aneesha Karody	38 Maple St
Rita Pandey	102 Maple St
Marc Saint Louis	5 Brookwood Rd

*Term Expiration 2025*

Irene Dondley	22 Leonard Rd
Marilyn Fenollosa	10 Marshall Rd
Andrew Friedlich	22 Young St
Jerold Michelson	3 Clyde Pl

(continued on next page)

## TOWN MEETING MEMBERS ASSOCIATION (continued)

## TOWN MEETING MEMBERS (CONTINUED)

Melanie Thompson	360 Lowell St	<b>PRECINCT 7</b>	Betty Gau	64 Ward St	
M. Masha Traber	106 Maple St	<i>Term Expiration 2024</i>	Alan Levine	54 Reed St	
John Zhao	10 Cooke Rd	Marsha Baker	46 Burlington St	Sudhir Ranjan	155 Reed St
<i>Term Expiration 2026</i>		Stacey Hamilton	25 Robinson Rd	<i>Term Expiration 2026</i>	
Nancy Corcoran-Ronchetti	340 Lowell St	Philip Hamilton	23 Fifer Ln	Robert Avallone	21 Constitution Rd
Judith Crocker	5 Currier Ct	David Kanter	48 Fifer Ln	Lauren Black	143 Bedford St
Anthony Galatsis	7 Burroughs Rd	Ravish Kumar	7 Calvin St	Shailesh Chandra	10 Childs Rd
Steven Kaufman	116 East Emerson Rd	Leonard Morse-Fortier	20 Bernard St	Gang Chen	24 Bellflower St
Pamela Lyons	51 Grant St	Pamela Tames	26 Bertwell Rd	Thomas Diaz	13 Lois Ln
Lin Xu	117 Vine St	<i>Term Expiration 2025</i>		Robin Lovett	18 Bates Rd
Lily Yan	46 Courtyard Pl	Christian Boutwell	22 Burlington St	Andrei Radulescu-Banu	86 Cedar St
<b>PRECINCT 6</b>		Mary Burnell	4 Eaton Rd	<b>PRECINCT 9</b>	
<i>Term Expiration 2024</i>		Patricia Costello	9 Preston Rd	<i>Term Expiration 2024</i>	
Jodia Finnagan	5 Keeler Farm Way	Robert Creech	2 Grimes Rd	Hemaben Bhatt	8 Jean Rd
Edmund Grant	27 Grove St	Mary Hamilton	23 Fifer Ln	Scott Bokun	15 Middleby Rd
Jyotsna Kakullavarapu	5 Diamond Rd	Vikas Kinger	13 Donald St	Richard Canale	29 Shade St
Brian Kelley	44 Grant St	Robert Peters	43 Fifer Ln	Mollie Garberg	16 Cary Ave
Deepika Sawhney	6 Porter Ln	<i>Term Expiration 2026</i>		Kimberly Hensle-Lowrance	23 Tufts Rd
Taylor Singh	40 Hancock St	Sara Cuthbertson	541 Bedford St	Philip Jackson	50 Shade St
Vinita Verma	3 Graham Rd	Harry Forsdick	46 Burlington St	Thomas Shiple	18 Phinney Rd
<i>Term Expiration 2025</i>		Pam Hoffman	4 Rangeway	<i>Term Expiration 2025</i>	
Sara Bothwell Allen	158 Burlington St	Samita Mandelia	59 Harding Rd	Victoria Blier	41 Shade St
Margaret Counts-Klebe	8 Hancock Ave	Raul Marques-Pascual	4 John Benson Rd	Scott Burson	5 Willard Cir
Andrea Fribush	61 East St	Tina McBride	45 Turning Mill Rd	Rodney Cole	80 School St
Frederic Johnson	4 Stetson St	Umesh Shelat	34 James St	Diana Donovan	112 Shade St
Dawn McKenna	9 Hancock St	<b>PRECINCT 8</b>		Thomas Fenn	15 Shade St
Deborah Strod	10 Thoreau Rd	<i>Term Expiration 2024</i>		Vineeta Kumar	14 Munroe Rd
Eran Strod	10 Thoreau Rd	Lin Jensen	133 Reed St	Janet Perry	16 Ellison Rd
<i>Term Expiration 2026</i>		Brielle Meade	17 Manning St	<i>Term Expiration 2026</i>	
Thomas Barry	159 Burlington St	James Osten	8 Revere St	Shireen Ahmed	393 Lincoln St
Jonathan Himmel	66 Hancock St	Sanjay Padaki	46 Ward St	Mark Andersen	2400 Massachusetts Ave
Morton Kahan	44 Hancock St	Dahua Pan	34 Balfour St	Todd Burger	386 Lincoln St
Innessa Manning	46 York St	Jessie Steigerwald	143 Cedar St	Jeanne Canale	29 Shade St
Bridger McGaw	89 Meriam St	Weidong Wang	59 Reed St	Suzanne Lau	18 Phinney Rd
Dinesh Patel	22 Brent Rd	<i>Term Expiration 2025</i>		Lisah Schmidt Rhodes	482 Marrett Rd
Ryan Wise	8 Berwick Rd	Victoria Buckley	18 Bates Rd		
		Margaret Coppe	202 Katahdin Dr		
		Margaret Enders	11 Kimball Rd		
		Alix Fox	5 Hillside Ter		

## CARY MEMORIAL LIBRARY

Personnel	FY22	FY23
Full Time	29	30
Part Time	25	25

**ROLE:** Cary Memorial Library's mission is to ignite curiosity, engage minds, and connect the community. The Cary Memorial Library Board of Trustees is the governing body of the Library. As specified by an 1868 gift from Maria Hastings Cary, the Library Board consists of the Town's Select Board, School Committee members, and the community's "settled" clergy.

**APPOINTED BY** the Trustees: Koren Stembriage (Director). Each year the Full Board elects a 5-member Executive Board from its membership. Members of the FY2023 Executive Board included: Suzie Barry (Chair), Joseph Pato (Vice-Chair), Eileen Jay, Amy Hertz, Claire Feingold Thoryn (July 2022 - December 2022), Barbara Callaghan (January 2023 - June 2023).

### Administration

FY23 was an outstanding year for library services in Lexington with the Cary Library being recognized as one of Library Journal's Star Libraries. Library use metrics continue to adjust post-pandemic, with significant increase in program attendance and foot traffic in the building

### Adult Services

We continue to see interest in local history with a surge of visitors, from as far away as Illinois and Montana on Patriots' Day weekend looking up their families who were here in 1775. We have also had Lexingtonians calling from afar who are thrilled to be told the LHS yearbooks are online. Our online resources continue to be popular. This year we added the Wall Street Journal tokens that can be used to read the paper online and expanded our Novelist product to include Novelist Plus which is an excellent Readers Advisory tool for all ages. We worked with the Boston Public Library's digitization services to add two more titles of local importance to our Internet Archive page: The Calendar History of Lexington by Edwin B. Worthen and Life in Lexington by Alice Hinkle and Andrea Cleghorn, both published by the Lexington Savings Bank in honor of their 75th anniversary and 125th anniversary. Our Internet Archive page is here <https://archive.org/details/carymemoriallibrary?sort=-publicdate>

The Adult Programming Department offered in-person, virtual, and hybrid programs in FY23 with a push for more in-person programming to bring the community back into the library. We provided more opportunities for our patrons to connect with each other through lectures, concerts, and cultural arts programs. Of particular note is the programming we planned in partnership with Pastor Brent Maracle

and Darius Coombs, Cultural and Outreach Coordinator for the Mashpee Wampanoag Tribe, to amplify the experiences of Indigenous Peoples. We continue to find opportunities to partner with town organizations and cultural groups such as CAAL, CAL, IAL, ABCL, JPLex, LexCAN, Town of Lexington Sustainability, Lexington Human Services, the Lexington Field and Garden Club, and more. The Adult Programming team offered 360 programs serving 19,629 attendees with an additional 8,613 views of the recorded program on our YouTube channel.

### Children's Services

In FY 23, the Children's' Department offered 470 programs in a mix of virtual and in-person activities, including many outdoor programs. Children's staff also conducted 28 outreach visits to local schools and had Cary Library participate in the Lexington Elementary Schools Picture Book Madness activity. Major events included the return of the annual Brickmania celebration, offered for the first time since 2020, as well as the annual Fairy Tale Ball. The Children's' Department participated in Carybokaflod in December, hosting storytimes and craft activities for the kids during this all ages event. The Children's' Department also hosted Rock the Lot in September in partnership with LexFun and the Cary Library Foundation and brought over 500 people outside to enjoy local authors readings, a music performance, crafts, and giant bubbles. This year's Eric Jordan Moskow program welcomed award-winning author Grace Lin to Cary Library.

Community collaboration resulted in many partnership programs including storytime in honor of ADHD/Dyslexia Awareness month with SEPAC/SEPTA, a celebration of Diwali with Indian Americans of Lexington, a storyteller in honor of MLK Day with the Association of Black Citizens of Lexington, a celebration of diverse books with DiversifyLexLit, a Ramadan storytime with Muslims of Lexington, a community celebration of Fairy Houses with Lexington Council for the Arts, and a weekly Baby Social with LexFun, among other programs. A local resident began bringing her certified therapy dog to the library twice a month to read with kids. In partnership with the Lexington Conservation Commission, a new permanent Storywalk® was installed on the fully accessible Parker Meadow trail.

### Teen Services

Cary Library's Teen Department continued to provide a wide variety of in-person and virtual teen programs throughout FY23. Five different teen and tween book clubs; crafting, painting, sculpture, and cooking classes; movies afternoons and game nights; and teen-led robotics, sustainability, and origami workshops were some of the 166 teen programs offered, serving nearly 2,600 participants. Several events

*(continued on next page)*

**CARY MEMORIAL LIBRARY (continued)**

featuring teen performers were highlights of the year. The Teen Library Leadership Committee hosted their first Open Mic Night in March with twenty brave teens singing, reciting poems, and playing instruments to an audience of 70 adults, teens and children. Lexington High School’s Musical Outreach Collaborative performances in the Living Room filled the building with classical music and jazz. Partnerships with community organizations strengthened our connections to Lexington teens. The town’s Youth and Family Services social worker resumed regular drop in hours providing an access point for teens needing support. And our ongoing partnership with Lexington’s Pelham Academy, funded through a generous grant from the LITT Foundation, again offered the teens at this therapeutic residential school a chance to interact with library staff and programs to deepen their understanding of the many benefits available through our library.

**Friends of Cary Memorial Library**

The Friends of Cary Library, is a membership, all-volunteer, organization. We currently have 339 members. Thirty-nine of these members provided direct service to the organization logging in 2,800 hours this year. Through the ongoing effort and work of our members, we were able to raise funds to continue supporting several library sponsored programs including the Summer Learning Program for All Ages, 23 discounted passes to Museums, Parks, and Cultural Attractions, Brickmania, accessibility programs, the Read it Now, See it Now collection, Beyond the Library virtual

programs and more. We raise money for these programs and services through our in-library BookStores, Fall and Spring Book Sales, and Friends Membership dues.

**Cary Memorial Library Foundation**

The Cary Library Foundation enjoyed another productive and successful year, remaining deeply grateful for our community’s strong support. We collaborated with Cary Library on many programs, including "Rock the Lot" in September and the inaugural Cary Bokaflo in December. We also continued to partner with Cary Library on both the Science Cafe and Literary Cafe, through which we were able to feature extraordinary scientists and authors in conversation with our moderators and community audience. We were delighted to fund the StoryWalk at Parker Meadows through a generous donation by a corporate sponsor. Families of all ages expressed their great appreciation for a StoryWalk experience that is accessible to all.

The Cary Library Foundation remains very appreciative of our community’s robust financial and volunteer support, with over 25 volunteers donating over 1,000 hours. The Foundation raised \$220,000 in Annual Fund donations, which is used to support library programs, additions to the collection, and new technologies. It also received \$13,000 in donations designated to Endowment funds. Finally, this summer the Foundation was excited to launch a \$750,000 capital campaign project to support ChiRP!, the Children’s Room and Lower Level Renovation Project.

**FINANCE**

**Assessor**

Personnel	FY22	FY23
Full Time	6	6
Part Time	0	0

**ROLE:** The Assessing Office’s primary function is the assessment of full and fair market value—in accordance with MA General Laws—of all real and personal property in Lexington to equitably allocate the annual tax levy among Lexington taxpayers, and the evaluation of any applications for abatement of such property tax. Other significant duties include: a) administration of motor vehicle excise tax abatement, b) supplemental tax commitments, and c) determination of taxpayer eligibility for statutory exemption from (or deferral of) Lexington property taxes (including the Community Preservation Act surcharge).

**APPOINTED** by the Town Manager: Gregory Johnson (Chairman), Edmund Grant (Member), and Casimir Groblewski (Member). These formal appointments are required to be Lexington residents, and are renewable on a 3-year rotation. Since FY2012, Robert Lent has been Lexington’s Director of Assessing. In FY2023, Michael Golden served as the Assistant Director of Assessing.

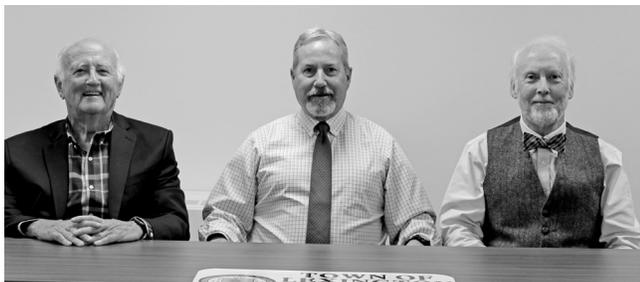
As required by the MA Department of Revenue (MA DOR), all real and personal property in Lexington was reviewed and adjusted on a "mass appraisal" basis to reflect statistical trends and market conditions during the most recent full year of sales analyzed (calendar 2021). The underlying methodologies used to determine the assessed values for FY2023 were reviewed and approved by MA DOR in October, 2022. FY2023 was an "Interim DOR year" for the Town of Lexington. FY2025 will be the next "re-certification" year for Lexington.

*(continued on next page)*

**FINANCE (continued)**

**HIGHLIGHTS:**

- In our statistical review for the annual classification study, the Lexington single-family dwelling average assessment in FY2023 was \$1,347,249, an 11.91% increase from \$1,203,847 in FY 2022. Residential properties overall (as a class) in Lexington increased in assessed value, up by 11.62% over FY2022.
- The "C/I/P" properties overall (as a class) in Lexington in FY2023 increased in assessed value, up by 15.34% over FY2022, with the following approx. breakout: Commercial: -7%, Industrial: +48%, and Personal: +12%.
- While the net number of single-family dwellings barely changed in FY 2023 for the 3rd straight year, the net number of residential condos in Lexington grew by approx. 30 units per year for each of those same 3 years.
- Notable construction projects: \* Revolution Labs completed 1050 Waltham St (~175,000 SF Life Sciences building w/ 3 tenants). \* Nat'l Development Co. completed its two (2) "Assisted Living" facilities (totaling ~260,000 SF) flanking Watertown St, near the Belmont town line. \* Ciampa & Sons continued to build out 186 Bedford St as a "mixed-use" building with general office, retail space, and 13 residential apartments; total ~20,000 SF of rentable. \* Ayushi sold 440 Bedford St, a former retail site (Margarita's and the Quality Inn), to be developed as ~300,000 SF Life Sciences building constructed by Trammell Crow.



**ASSESSOR CATEGORIES FY2022**

Property Description (State Use Code)	No. of Parcels/ Accounts	Assessed Value
Single-Family Dwellings (101)	9,058	\$12,203,384,000
Residential Condominiums (102)	1,139	\$847,812,569
Misc. Residential (103, 109, Other)	38	\$60,187,000
Two-Family Dwellings (104)	150	\$151,564,000
Three-Family Dwellings (105)	10	\$11,179,000
4+ Unit Dwellings/Apartments (111-125)	13	\$305,467,000
Resid Vacant Land (130,131,132,106)	521	\$54,283,000
Mixed Use – Resid Portion Only	14	\$11,610,570
Commercial Property (300-393)	419	\$807,543,000
Mixed Use – Comm Portion Only	Counted Above	\$11,740,430
Industrial (400-452) [NET, less TIF values]	47	\$943,857,000
Agricultural Land—Chap 61A (700)	0	\$0
Recreational Land—Chap 61B (800)	7	\$1,678,000
Mixed Use [Resid & Comm] (012-043)	Counted Above	Counted Above
Exempt (not taxed) Properties (900)	See Below	Not Taxable
<b>Real Property (Taxable Parcels) Total</b>	<b>11,416</b>	<b>\$15,410,305,569</b>
<b>Personal Property</b> Taxable Entities (500-552) Note: beginning in FY2016, Lexington Select Board voted to render as "Exempt" all Pers. Property accounts where value of PP components totals less than \$1,200 per year.		
<b>717</b> (taxable accounts) Most of these "DBAs" are physically located among the comm/indl. properties noted above.		<b>\$334,881,170</b>
Exempt (not taxed) Properties (900)	1,216	\$1,199,176,300

**FY23 TAX CLASS**

	Levy % (rounded)	Valuation (FY23)	Tax Rates (FY23)	Tax Levy Revenue (Rounded)
All (incl. condos) Residential (R)	86.66%	\$13,645,487,139	\$13.00	\$177,391,330
All (incl. condos) Commercial (C)	5.21%	\$820,961,430	\$25.72	\$21,115,130
GROSS (before TIFs reduction) Industrial (I)	6.13%	\$965,697,000	\$25.72	\$24,837,730
Tax Increment Financing (TIFs)	-0.14%	(\$21,840,000)	\$25.72	(\$561,720)
NET (less TIFs) Industrial (I)	5.99%	\$943,857,000	\$25.72	\$24,276,000
Subtotal Real Property (R+C+ net I)	97.87%	\$15,410,305,569	\$25.72	\$222,782,470
Personal Property (P)	2.13%	\$334,881,170	\$25.72	\$8,613,140
<b>Real &amp; Personal Property (Total)</b>	<b>100.00%</b>	<b>\$15,745,186,739</b>		<b>\$231,395,610</b>

(continued on next page)

## FINANCE (continued)

### Comptroller

Personnel	FY22	FY23
Full Time	7	7
Part Time	0.4	0.4

**ROLE:** To oversee all financial operations of the Town, which includes the assessing of property, collecting all accounts receivable, payment of all accounts payable, procurement, investment of town funds, maintaining accounting records, preparation of financial statements, annual audit, administration of the retirement system, and support to the Appropriation Committee.

**APPOINTED** by the Board of Selectmen: Town Comptroller, Carolyn Kosnoff; by the Town Manager: Town Accountant, Krista Murphy.

#### HIGHLIGHTS:

- In January 2023 the Town issued \$30.940 million in bonds for 20 years at a true interest cost (TIC) of 3.03%. The \$30.940 million represents the net par value after applying a net premium of \$3.55 million to reduce the size of the borrowing on the day of the sale. The bond issue funded various capital improvements of which \$31.1 million was for the construction of the new Lexington Police Station, \$2.5 million was for the construction of the new Westview Cemetery building, and \$1.2 million was to complete the Center Streetscape project. The remainder was for various municipal and school purposes.
- In June 2023 the Town issued \$2.85 million of bond anticipation notes with a premium of \$15,417 paid to the Town. The issuance was to fund various capital improvements including \$1.3 million for water system improvements and \$1.0 million for Battle Green Streetscape improvements.
- In June 2023 the Town was awarded \$1,590,000 in financial assistance from the Massachusetts Water Resources Authority (MWRA) to fund ongoing sewer improvements. \$1,192,500 of this award was in the form of a grant, and the remaining \$397,500 was in the form of a zero-interest bond that will be repaid over a period of 10 years.
- In 2021 the Town was granted approximately \$9.9 million in federal relief funds via the American Rescue Plan Act (ARPA). This grant will be utilized for public health response, economic recovery and to assist populations impacted by the COVID-19 pandemic, and may be ap-

propriated at the direction of the Select Board. As of June 30, 2023, \$6.2 million of the Town's ARPA Funds were reserved for specific projects approved by the Select Board. ARPA funds must be committed by December 31, 2024 and spent by December 31, 2026. The Comptroller's office will continue to manage the accounting and reporting of these federal funds.

### Treasurer/Collector

Personnel	FY22	FY23
Full Time	4	4
Part Time	1	1

**ROLE:** To perform the duties of Treasurer and Collector as outlined in Massachusetts General Laws (M.G.L.), Chapter 41. As Treasurer, is responsible for the receipt and disbursement of all town funds as well as the management of investment policies, and debt. As Collector, issues and collects all Real Estate, Motor Vehicle, Personal Property and Water/Sewer bills as assessed.

**APPOINTED** by the Town Manager: Arnold Lovering, January 2008.

#### HIGHLIGHTS:

- Real Estate tax collections totaled \$221,302,275 including collections of prior year's taxes. Accounts with outstanding balances were put into tax title or entered into payment plans.
- Personal Property tax collections totaled \$8,455,279
- Motor Vehicle Excise tax collections totaled \$5,846,393. These bills were based on information provided by the Registry of Motor Vehicles. Overdue accounts were committed to the Deputy Collector, who under M.G.L., marked these accounts for license and registration non-renewal.
- Water/Sewer collections totaled \$27,268,017.
- Investment income for all town accounts was \$7,185,493 of which \$4,401,413 was credited to the General Fund.
- The Other Post-Employment Benefits Trust Fund posted a gain of \$2,336,763 on a total fund balance of \$27,825,878. All investments are made according to M.G.L. When investing the Town's money safety, liquidity and yield are considered in that order.

# FIRE AND RESCUE

Personnel	FY22	FY23
Full Time	65	65
Part Time	1	1

**ROLE:** To protect lives and property of the citizens of, and visitors to Lexington from emergencies involving fire, explosions, medical issues, hazardous materials incidents, and other environmental causes, whether naturally occurring or man-made. This mission is accomplished through professional emergency response and hazard mitigation, comprehensive code enforcement, and effective public education.

**APPOINTED** by the Town Manager: Derek Sencabaugh (Chief of Department, Emergency Management Director), March 2019.

**HIGHLIGHTS:**

- Received multiple grants to purchase new portable radios for each firefighter. This is a change from riding position radios and has increased firefighter safety.
- Responded to 4,736 calls for emergency assistance, with medical emergencies accounting for 3152 or 66.54% of all emergency calls.

**SIGNIFICANT INCIDENTS DURING FY23**

Date	Location	Incident
8/24/22	33 Oakland St.	House Fire
9/03/22	26 Locust Ave.	House Fire
10/30/22	279 Marrett Rd.	House Fire
12/30/22	36 Clelland Rd.	House Fire
2/23/23	22 Suzanne Rd.	2 Alarm House Fire
5/13/23	6 Robinson Rd. #9	House Fire

## Fire Prevention Program

- The Fire Prevention Division issues permits and performs inspections in accordance with the Massachusetts General Laws and the Fire Prevention Regulations. These requirements are continuously revised to comply with changes made by the Commonwealth and they affect such things as sprinklers, fire alarms, oil burners, blasting, welding, schools, healthcare facilities, and many aspects of new construction. COVID-19 restrictions implemented during the pandemic continue to be beneficial to residents and contractors, so inspections requiring frequent coordination between Fire, Police, Inspectional Services, Schools, and Health Departments have continued. An increased level of specialty inspections continued during FY23 with the new construction of lab and research fit-outs, photovoltaic solar panels, and energy storage systems.

- Nine hundred and eighty-four (1242) permits were issued for the professional installation of equipment; 1220 inspections and re-inspections were conducted of educational or healthcare facilities, as well as inspections of new or resale homes, welding, and hot work; 296 plans were reviewed for new or renovation construction. In total, 1498 inspections were performed by the Lexington Fire Department.
- Continued to support fire and safety education programs in the schools, through the senior center, and at the fire stations with funding provided from the Department of Fire Services, Dana Home Foundation, and the Lexington Mason’s Lodge. Dana Home foundation Knox Box key holders Program has installed over 90 systems. The Fire Department continues to partner with the Human Services Department on numerous senior citizen programs within the community. This year the Department continued to provide safety devices in homes of seniors with financial constraints.

## Training

- The Department continued to maintain a high standard of training on a vast list of topics including medical emergencies, vehicle extrication, and firefighting. The Department continued joint training with the Police Department for Active Shooter and Hostile events. For this training, members of the Fire Department wear ballistic gear and perform rapid triage and treatment of potentially seriously injured patients. Training is conducted on a weekly basis with emphasis on fundamentals of apparatus operation, hose line techniques, search and rescue, ladder drills, advanced medical skills, and new equipment familiarization.
- The department has taken advantage of the availability of tear down homes before they are razed. Many contractors make the homes available for the department to train on before knocking the houses down. This has allowed for a realistic training environment for the firefighters to practice their skills.
- New hires were put through an intense 2-week training program, which has been a great benefit in preparing members for the Massachusetts Fire Academy. Officers continue to focus on fire prevention, safety, and professional development.
- The Department conducted 10,231 hours of training this year.

*(continued on next page)*

## FIRE AND RESCUE (continued)

### Emergency Medical Services

- The Department provides advanced life support paramedics to the community out of both fire stations and staffs two ambulances so it can deliver rapid and high quality care to the citizens. The Department still relies on mutual aid partners for backup ambulances.
- The Department continues to improve its service by staffing all responding apparatus with firefighter paramedics and providing state of the art equipment and training in the latest techniques. The Department continues to receive high marks during the annual ambulance review by the Office of Emergency Medical Services (OEMS).
- The Department continued its response to the COVID-19 but began to see the light at the end of the tunnel as significant illness tapered off.

### Emergency Management

- The Fire Chief serves as the Town’s Emergency Manager Director. Any man-made or natural disaster can trigger enactment of the Town-wide “Emergency Plan,” where the Town Manager would be in overall charge of the event, advised by the Emergency Manager. Tracking expenses for state and federal reimbursement for incidents is a critical function of Emergency Management.
- The Town utilizes “Code Red” as the emergency notification program to contact all Lexington households by phone, cell phone, email, etc. Complete notification takes approximately 20 minutes. Residents should be sure that they are enrolled in the “Code Red” emergency system (available on the Town’s website).

### Personnel

- The Department added Firefighters Jacob Green and Ian Goodreau



The Department added Firefighters Jacob Green (left) and Ian Goodreau (above left)

# HUMAN SERVICES

Personnel	FY22	FY23
Full Time	8	8
Part Time	4	4

**ROLE:** The Human Services Department serves Lexington residents across the lifespan. The Department provides information and resources, support, and educational programs/ services that are focused on enrichment, socialization, and mind/body health. The Human Services Department also assists residents with essential needs, such as housing resources, food, and financial issues. The Department is made up of four divisions: Senior Services, Veterans Services, Youth & Family Services, and Transportation Services. The Human Services Department partners with other Town departments, Lexington Public Schools, community groups, and agencies to provide programs and services to residents. Services are delivered in a professional, confidential, and caring manner and are inclusive and respectful to all.

**APPOINTED** by the Town Manager: Melissa Interest, Director of Human Services.

**HIGHLIGHTS:**

- Provided additional mental health supports and services. Lack of mental health services has been a theme for the last few years. Clinicians in the Department continued to provide short-term therapy services to residents. The Department also requested American Rescue Plan Act (ARPA) funding to provide longer-term therapy to residents. A pilot year of funding was approved by the Select Board and the Department partnered with Eliot Community Human Services to provide a full-time clinician to residents across the lifespan. The service was advertised via Lexington Times, Link to Lexington, the Town’s website and social media, and other channels. Baylee Fairhurst, mental health clinician, started in August 2023 and her schedule was full with a waitlist in under a month.
- Continued to co-lead the Mental Health Task Force with the Lexington Public Schools Counseling Department and provided several programs focused on mental health throughout the year. Programs and services offered: monthly caregiver support groups; Suicide Prevention Month activities in September; Question, Persuade, Refer (QPR) Suicide Prevention trainings throughout the year; and a robust slate of Mental Health Awareness Month activities in May, including art therapy, individual screenings, mental health toolkits, speakers on a range of topics, support groups, a therapy dog, self-care options, and psychoeducation offered in partnership with other departments and entities in Town.

- Ran a successful program aimed at reducing food insecurity through the use of ARPA funding. The funding was used to launch a new food card program as well as provide support to the Lexington Interfaith Food Pantry.
- Continued to partner with funders including Friends of the Council on Aging, the Dana Home Foundation, Fund for Lexington, Rotary, Youth Commission, Lions Club, and many others to offer financial assistance, subsidies, and fundamental services to residents in need.

## Senior Services

- Hemali Shah, former Senior Services Director, moved into the Town Manager’s office to take on the Chief Equity Officer role. Michelle Kelleher was then promoted into the Director role. Kelsey Rollins joined the team in April as the new Senior Services Coordinator. She started as an intern with Human Services in 2018 and has been working within the department in some capacity since then.
- Health Outreach Clinician, Wai Chong, has 22 residents that are a part of the Senior Health Outreach Program, which is a monthly home-visit program to homebound seniors to provide blood pressure checks, vaccinations, ongoing safety assessment, and guidance for resources for long-term care.
- In collaboration with the Public Health Department, monthly wellness clinics in the community were offered to seniors for blood pressure checks, medication management, and vaccinations.

*(continued on next page)*



Drums Alive

## HUMAN SERVICES (continued)

- Partnered with the Fire Department to promote and install Knox boxes for seniors. This is a box that is mounted outside of a senior's home with a key for the fire department to retrieve in an emergency.
- Continued to offer support groups for caregivers of individuals living with Alzheimer's or dementia, or other chronic conditions.
- Offered one-on-one appointments, an Intuitive Eating Support Group, and monthly Nutrition Talks that cover important topics for seniors with Barbara Collins, our part-time dietitian.
- Restarted the Memory Café program in September 2022 after pausing the program during the pandemic. This is a safe space for caregivers and their loved ones living with Alzheimer's or dementia to socialize and share in meaningful activities. Memory Café is offered in collaboration with Minute Women Homecare.
- Offered eight trips over the past year with most of them filled to capacity.
- Intergenerational programming has been a big success. Lexington High School Students came in once a week to teach Mahjong to seniors. And Drums Alive offered to multigenerational audiences free of charge through Dana Home funding.
- All programs have seen increased participation as seniors are feeling more comfortable coming out to enjoy activities.

## Transportation Services

- Completed the months-long Bike Friendly Communities Assessment to evaluate our progress towards being more Bike Friendly.
- Partnered with the Transportation Safety Group and Planning Department to get the Pedestrian and Bike Plan moving forward, after having worked with several committees to get this project approved and funded.
- Supported the (TAC) Transportation Advisory Committee in their goal of reducing Lexpress bus pass prices and streamlining fares for FY24. Their efforts led to creation of the new Limitless Lexpress pass.
- Developed two new pass types to support sales of the new Limitless Lexpress Pass and in return has updated the sales procedures.



Bike Rodeo

- Educated the new Ad Hoc Transportation Advisory Committee (AHTC) about public transportation services in and around town while providing them with a basic understanding of transit planning principles. Also provided them with key demographic, ridership, and budget information so they could fulfill their charge related to Lexpress.
- Organized multiple bike events such as Bike Rodeo, Smart Cycling for Adults, Flat Tire Clinic, Bike Maintenance, and Bike Smart Youth.
- Continued to support Safe Routes to School, aiming to grow the program through deeper partnership with Lexington Public Schools. In addition to successful bike trains continuing at Hastings, thanks to amazing volunteers, kicked-off a walking school bus at Bowman.
- Secured a new contract for Lex-Connect Senior Taxi program.
- Developed a new column, Transportation Matters, to be featured in each issue of Lexington Times. Many thanks to Lexington Times for hosting this column!
- Worked with TAC, Engineering Department, and Select Board to secure a location for a bus shelter along MBTA routes and to scope locations for possible future bus shelters.

*(continued on next page)*

## HUMAN SERVICES (continued)

---

### Veterans Services

- This year marked the tenth year of providing Veterans Services for Lexington residents as part of a district with the Town of Bedford and our fourth year expanding services to the Town of Carlisle. The mission of the Lexington-Bedford-Carlisle Veterans' Services' District is to support veterans and their families in need of assistance and provide information and access to services for which they are eligible under the law. The district has a full-time Director and part-time Veterans Services Officer (VSO), and office hours are held across all three towns weekly.
- Over the last year, the district averaged a monthly clientele of 35 veterans and/or dependents, focusing on the distribution of financial assistance under Massachusetts General Laws M.G.L. Chapter 115. In addition to the State benefits offered to local veterans and their families, another priority is to assist with Federal benefits, particularly those through the Department of Veterans Affairs. These applications included Service-Connected Disability Compensation, Veterans' and Survivors' Pensions, along with those needing support due to a housebound status or permanent need for assistance with daily living activities. There are currently 154 Veterans and Surviving Spouses receiving VA Benefits: 126 Veterans receiving compensation for service-connected disabilities, \$157,531/month; 5 Veterans receiving pension, \$8,290; and 21 Surviving Spouses receiving benefits, \$33,385.
- Veterans Day and Memorial Day were conducted by the Town Celebrations Committee and the Veterans' Services Division. The third annual Veterans Car Parade was held on November 11th, led by Grand Marshal James Silva, Army Air Corps, WWII & Korea. The parade included classic cars, the Lexington MinuteMen Float, Lexington High School Band, Scout troops, and the Police Department Honor Guard. The Memorial Day Ceremony was held at Cary Hall. The music was provided by the Lexington High School Band. Over 2500 flags were placed on the graves of veterans at Westview Cemetery, and 150 flags were placed at Munroe for Memorial Day.

### Youth and Family Services

- Hired Penny Tsiounis in November 2022 as the new Youth and Family Services Manager.
- Partnered with Cary Library's Teen Center to offer a drop-in style program for teens called "What's on Your Mind?" The program is offered twice a month to students at the middle and high school levels. It teaches students coping mechanisms to combat school stress while allowing students to converse about their daily stressors both individually and with peers.
- Alleviated the length of Eliot Clinician's extensive waitlist by taking on short term therapy for residents and helped connect them to long term therapists.
- Led the food insecurity program that utilized ARPA funding to purchase 400 grocery cards to give out to families in need. Wegmans Gift cards were disbursed to over 150 Lexington families.
- Provided Holiday program assistance in the form of holiday meals to over 250 Lexington residents and families, including holiday gift cards for over 110 children.
- Continued to work on the MassCALL3 Initiative funded by Massachusetts Department of Public Health's Bureau of Substance Addiction Services in collaboration with Somerville, Everett and Arlington, collectively known as SEAL. In FY 23, SEAL held interviews and data share back events with community stakeholders in order to better understand youth substance misuse trends and the availability of recovery information and resources.

# INNOVATION AND TECHNOLOGY

Personnel	FY22	FY23
Full Time	9	8
Part Time	2	2

**ROLE:** The Innovation and Technology Department provides a customer centric approach to the delivery of innovative technology solutions to meet the needs of the Town Departments and to strengthen the services provided to our residents while providing the highest level of security to the Town network.

**APPOINTED** by the Town Manager: Tim Goncalves (Director of Innovation and Technology), Dorinda Goodman (Director of Information Technology), David Bordenca (Network Administrator), Christopher Tran (Applications and Systems Administrator), Jessica Malafeew (Project Manager/Applications Analyst), Victor Gorospe (Project Manager), Judith Baldasaro (GIS/Database Administrator), Jeffrey Wertheim (IT Support Technician), Andrea Vinci (Administrative Assistant), and Vacant (Intern)

**HIGHLIGHTS:**

- The Department of Innovation and Technology supports, maintains and manages town-wide business-related technology. IT maintains the systems, networks and services supporting all municipal departments. The department supports town-wide core services including the financial system, time keeping, document management, electronic workflows and permitting, Public Safety, facilities maintenance and management technology, emergency management web sites and services and VoIP telephone systems. IT maintains the infrastructure and security of the network core and co-manages the town-wide area network for municipal and school departments. The department manages municipal technology purchases and performs the installations and maintenance of Town IT equipment and services. Innovation and Technology staff also provide support and training for end-users.
- Andrea Vinci was hired as the Administrative Assistant for the Department
- Kathy Santos, the former Webmaster, was moved to the Town Manager’s Office and but still retired as a member of the IT Department
- Moved all technology including Public Safety infrastructure from the old Police Department to their temporary location at 173 Bedford St

- Started planning for the new Police Station in collaboration with the Facilities and Police Departments,
- In collaboration with the Facilities and Public Works Departments, started planning for the new Cemetery Building
- Replaced the East Lexington Fire Station phone system
- Implemented a new, digital signage solution at the Town Office Building
- Implemented a new Boards and Committee application to manage appointments
- Implemented a new digital inspections system for the Health Department
- Implemented a new crash scene diagramming software for the Police Department
- Planned and partially implemented a two-factor authentication system to increase security of our systems
- Planned and organized the upgrade of our Financial Software System
- Replaced the backup battery in our main server room from an HVAC failure that occurred last summer
- Set up a custom PO requisition form for School Administration
- Planned and designed a new Hybrid Meeting solution for various Town meeting rooms
- Created online fillable forms for multiple departments to reduce paper forms and reduce form submission from the general public via email attachments, increasing security and efficiency
- Provided off hours technical support for Town Meeting and Special Town Meeting
- Upgraded End of Life (EOL) equipment throughout Town
- Implemented a new password change and recovery tool for Town staff
- Implemented a new device management system for all mobile devices in Town

# LAND USE, HEALTH, AND DEVELOPMENT

## Land Use, Health, and Development

**ROLE:** To coordinate and advance town objectives and operations necessary to protect the public health, and to advance both the orderly development of the built environment and the protection of the natural environment in Lexington. This requires strategic planning and resource allocation to identify and advance the various health, development and land protection needs of Lexington, and to foster collaboration and communication, both daily and long-term, to provide the best service to the public and property owners concerning regulations and processes that govern development and land protection, and to protect the public health through services, outreach, information, and administering relevant codes and regulations.

The department comprises six offices: Public Health, Building/Zoning, Conservation, Administration, Economic Development, and Planning. The department coordinates with Fire, Police, Recreation, Human Services, Facilities, Information Technology, and Public Works, including the Engineering Division, notably through the Development Review Team (DRT). The department administers the DRT to help developers/applicants early in their process by assembling live, inter-departmental staff input and technical guidance in-person for smooth permitting.

The department provides staff support to the Planning Board, Board of Health, Zoning Board of Appeals, Conservation Commission, Economic Development Advisory Committee, Historical Commission, Historic Districts Commission, Tourism Committee, Lexington Center Committee, Neighborhood Conservation Districts, and others, including the Select Board’s Ad-Hoc Special Permit Residential Development Zoning Bylaw Amendment Committee, Comprehensive Plan Advisory Committee, and Housing Trust Study Committee.

**APPOINTED** by the Town Manager: Carol Kowalski, Assistant Town Manager for Development.

**HIGHLIGHTS:**

- The Assistant Town Manager for Development provided technical support to the Select Board’s Special Permit Residential Development Ad Hoc Committee, which concluded its work with a successful zoning bylaw amendment to encourage the development of alternatives to large single-family homes, which was adopted at Annual Town Meeting 2023.

- The Assistant Town Manager for Development supported the Affordable Housing Trust Study Committee, which concluded its work with a successful recommendation to Special Town Meeting 3 of 2022 to create a Municipal Affordable Housing Trust for Lexington. The committee also fulfilled its charge to evaluate the opportunity for a non-profit housing development corporation for Lexington.
- The Assistant Town Manager for Development supported the Comprehensive Plan Advisory Committee (CPAC) which concluded its work, culminating in the Planning Board’s September 2022 vote to adopt LexingtonNext, the Town’s Comprehensive Plan update.

Detailed highlights from each division follow below.

## Board of Health/Office of Public Health

Personnel	FY22	FY23
Full Time	4	4
Part Time	1	1

**ROLE:** To protect and promote the health of residents and those who work in or visit Lexington, and to develop and implement effective health policies, regulations, and programs that prevent disease and ensure the wellbeing of the community.

The Board of Health acts as the advisory and oversight Board to the Office of Public Health and its staff. The Board of Health is responsible, under various Massachusetts General Laws, for disease prevention and control, and health and environmental protection. The Board of Health promulgates and enforces local health regulations to maintain or enhance minimum standards in sanitation and environmental protection, and to assure that the basic health needs of the community are being met.

The Office of Public Health is part of the Land Use, Health and Development Department. The mission of the Office of Public Health is to prevent disease and promote wellness in order to protect and improve the health and quality of life of its residents, visitors and work force. This charge is carried out by the implementation of local, State and Federal laws, rules and requirements concerning community health and disease prevention, surveillance programs, public health education outreach and empowerment programs, environmental health permit and code enforcement inspection activities, and public health emergency planning efforts, conducted locally and as a region.

*(continued on next page)*

## LAND USE, HEALTH, AND DEVELOPMENT (continued)

**APPOINTED** to the Board of Health by the Town Manager: Wendy Heiger-Bernays, PhD (Chair), David S. Geller, MD (Vice-Chair), Burt Perlmutter, MD, Susan Wolf-Fordham, JD, MPA, Jillian Tung, MD, MPH

**APPOINTED** to the Office of Public Health by the Town Manager: Joanne Belanger, RN (Director), Alicia McCartin, REHS/RS (Assistant Director), Kelliann Coleman, RN, (Public Health Nurse), Jessica Shah (Health Agent), Siqing Pan (Administrative Assistant July – Nov), Akeem McDougal (Administrative Assistant Nov - June)

### HIGHLIGHTS:

- The Board of Health celebrated its 140th birthday in April 2023. At the 1883 Town Meeting, the Select Board voted to appoint a three-member Board of Health with separate powers and duties.
- Continued to address COVID-19 pandemic challenges. COVID-19 vaccine clinics and seasonal flu clinics were held. The COVID dashboard continued to be maintained with weekly updates on case numbers, percent positivity and incidence rates until May 2023. Free COVID test kits were provided from the State and were placed for distribution in multiple Town buildings. Education and guidance to the community continued.
- Ended the Federal COVID-19 Public Health Emergency Declaration on May 11, 2023.
- Continued review and revise local Board of Health regulations and the permit fee schedule. The Board of Health approved new local Recreational Camp for Children regulations to supplement the minimum State Code; 105 CMR 430.00 Minimum Standards for Recreational Camps for Children. The Board approved revisions to the Body Art, rDNA and Well water regulations.
- Reviewed and revised the Public Health and Board of Health pages on the Town website as the Town upgrade of the website was competed.
- The Towns of Lexington, Burlington and Wilmington applied for and received a Public Health Excellence for Shared Services grant. The Town of Burlington is the lead municipality for the TriTon Coalition. Four part-time positions were created as shared staff for the grant. They are, a Public Health Nurse, an Epidemiologist, a Public Health Specialist and a Health Inspector. This grant will be used to enhance local public Health and strive to meet the recommendations of the Blueprint for Public Health Excellence.

- Completed transition from the inactive 4A Medical Reserve Corps to a smaller active regional unit, the Central Middlesex Medical Reserve Corps. The participating communities are: Lexington, Acton, Bedford, Boxborough, Carlisle, Littleton, Woburn, Lincoln, Winchester, Stow and Maynard. The CMMRC will be able to provide trained and vetted, volunteers to Lexington and the surrounding communities when there is a Public Health need, whether emergency or routine.
- Collaborated with LexZeroWaste on their pilot project to introduce reusable take-out containers to food establishments and residents in Lexington, called ZeroToGo. The pilot had 3 phases and the Health Office worked on the protocols and food safety procedures in order to maintain compliance with the food code.

### Environmental Health

- Staffed Household Medical Waste collection events and a Regional Household Hazardous Waste event, working with the DPW and continued to oversee the medical and sharps kiosks located outside of Town Hall.
- Conducted a complete data review of the number of properties in Town that have an onsite septic system and/or well. The type of well on a property was categorized as to whether there was a potable drinking water well, irrigation well or both. The septic pumping records were also analyzed for a property with a septic system. Letters were sent to the property owners asking to verify the data and with educational material and reminders for pumping requirements and well water testing recommendations. Worked closely with the DPW on this on-going project. Developing a GIS overlay map.
- Continued work towards the requirements of the Voluntary National Retail Food Regulatory Program Standards (VNRFRPS) using the NEHA- FDA's Retail Food Regulatory Program Standards Grant awarded to the Health Office. ServSafe classes were offered to all food establishments in order to assist them with compliance of the Ma Food Code. Part of the grant was used for the electronic inspectional software, WinWam.
- Completed transition to electronic inspectional software, WinWam. All inspections are conducted using tablets to reduce paper and become a more environmentally friendly office. This also helps to meet requirements of phase I of the Voluntary National Retail Food Regulatory Program Standards.

*(continued on next page)*

**LAND USE, HEALTH, AND DEVELOPMENT (continued)**

**Community Health and Emergency Preparedness**

- The ongoing COVID19 pandemic meant that all Public Health interventions continued. The Health Office kept up-to-date with frequently changing guidelines, advised residents and businesses, and coordinated with other Town departments (Fire, Police, Recreation and Human Services). Worked with School Dept nursing staff on issues and questions regarding COVID-19 and current guidelines for school-aged children. The Federal COVID-19 Public Health Emergency Declaration ended on May 11, 2023 but questions and concerns continue.
- Vaccinated individuals for seasonal influenza and COVID-19, including boosters. Staff working with Human Services staff continued to administer vaccine to home-bound residents, including those in group homes.
- Applied to the Department of Public Health, Vaccine Unit, to enroll in the Vaccine for Children program. The application was approved and the Health Office can now order all childhood vaccines available through the Vaccine Unit. The Health vaccine program has expanded to be able to assist the School Dept in vaccine compliance for students, especially new student to the district.
- Applied for and received a Massachusetts Municipality and Non-Municipality Agency Controlled Substance Registration. This enables the Health Office to order Naloxone (Narcan) at low or no cost through the State and have doses available for residents and those that need it. The Health Office, as part of the opioid settlement, plans to develop rescue kits that would contain Narcan, gloves, fentanyl testing strips, face shield and resource materials for the public.



2023 National Public Health Week display table at our "Dose of Nature" guided conservation trail walk to promote exercise and a healthy lifestyle

**Building and Zoning**

Personnel	FY22	FY23
Full Time	6	6
Part Time	2	2

**ROLE:** To enforce the State Building Code, Uniform State Plumbing and Gas Code, State Mechanical Code, State Electrical Code, Architectural Access Board Regulations, and Lexington Zoning Bylaws. This involves plan review, permit issuance, and inspection of all building, electrical, plumbing, gas and mechanical construction in the Town, including new structures, additions, alterations, and repairs. Responsible for enforcing the State Architectural Access Board regulations involving handicapped accessibility to buildings and issues regarding such requirements. The Sealer of Weights & Measures determines the accuracy of all weights and measuring devices in commercial and public use within the Town. At the present time the Town contracts this service from the state.

**APPOINTED** by the Town Manager: Alix Berube (Inspector of Wires), Bruce Dempsey (Assistant Building Commissioner), Julie Krakauer (Zoning Administrator), Jim Kelly (Building Commissioner), Tom Kennedy (Local Building Inspector), James Kennedy (Plumbing/Gas Inspector), Tony Rose (Alternate Plumbing and Gas Inspector), Larry Sweet (Alternate Plumbing and Gas Inspector), Matthew Hakala (Alternate Building Inspector), Brad Patrick (Alternate Inspector of Wires), and Joe McElhinney (Alternate Inspector of Wires).

**HIGHLIGHTS:**

- Issued 4,786 permits, slightly less than in FY2022. The Staff Inspectors performed over 7,966 Inspections and approximately 5.8 million dollars in fees was collected in FY2023.
- Partnered with the Town of Burlington and hired their first Sealer of weights and Measures Inspector since 2015. The State had assumed the role of the Inspecting for weights and measures until last year when they Informed the town that they would no longer be doing that service. Generally, we are most familiar with the weights and measures when we see the seal and stamp on gas pumps when we fill up our vehicles with gas.
- Started construction of Lexington's new Police Station in FY2022, with the first inspection conducted on November

*(continued on next page)*

**LAND USE, HEALTH, AND DEVELOPMENT (continued)**

8, 2022. The new 35,000 square foot building will be fully accessible to persons with disabilities, and will be much more energy efficient than the old building.

- Lexington’s first high rise building broke ground at 440 Bedford Street in May with a new 7 story Laboratory Building. The permit was Issued in August with the base building permit fee of \$1,376,758.00. The new laboratory building is over 325,000 square feet, with an associated 6 story parking garage consisting of 231,114 square feet.
- Razed two older office buildings located at 1040 and 1050 Waltham and completed the new building in June of 2023. This new 3 story laboratory building with adjacent 4 story parking garage generated approximately \$1,239,741 in permit fees collected by the town. The total of these fees Included all building, electrical, plumbing, gas, sheet metal and mechanical permits.
- Continued the demolition of existing houses, also known as tear-downs, and the construction of new larger houses on scattered sites Permits were issued to demolish 66 existing houses, while 75 permits were issued for the construction of new single-family dwellings. Permit fees collected totaled 2.2 million dollars for the new home permits.
- There have been 157 permits issued for roof mounted photovoltaic systems; 45 permits issued for new decks; 137 permits issued for windows and doors replacement; and 216 permits to re-roof existing homes.
- Below is a further breakdown of the permitting activity in the Building Department:

PERMITS ISSUED FY2023	Fees Collected	
Building	1823	\$4,029,004
Electrical	1356	\$877,177
Mechanical/Sheet Metal	295	\$770,283
Plumbing	791	\$118,052
Gas	521	\$38,640

**Conservation Office and Conservation Commission**

Personnel	FY22	FY23
Full Time	2	2
Part Time	1	1

**ROLE:** To administer and enforce the Massachusetts Wetlands Protection Act (M.G.L. Ch. 131, s.40) and the Wetland Protection Code of the Town of Lexington (Chapter 130; formerly Lexington General Bylaw Article XXXII); to promote and protect natural resources; to protect watersheds, waterways, and wetlands; to acquire and manage open land for passive recreation and natural habitat; and to provide corridors for wildlife. The Commission’s responsibilities include performing site visits; holding hearings and meetings with applicants, abutters, property managers, and committees; issuing permits; managing conservation land; and educating the public about conservation land and natural resources.

**APPOINTED** by the Town Manager with the approval of the Select Board for overlapping 3-year terms: Philip Hamilton (Chair), Ruth Ladd (Vice-Chair), Duke Bitsko, Alex Dohan, Kevin Beuttell, Ruth Ladd, Jason Hnatko, and Holly Samuels. Commissioner Holly Samuels resigned; effective March 31, 2023, and the seat remains vacant. Appointed Community Preservation Committee Member for 2-year term: Commissioner Kevin Beuttell. Other Associate Commissioners serving on Conservation Commission Sub-committees: David Williams and Charlie Wyman, Land Acquisition (both former commissioners). Staff: Conservation Director Karen Mullins; Conservation Coordinator Amber Carr; part-time Land Use Ranger Adam Green; and seasonal interns.

**HIGHLIGHTS:**

- Reviewed and acted between July 1, 2022 to June 30, 2023 on 35 Notices of Intent, of which 29 Orders of Conditions were prepared and issued; 2 Abbreviated Notices of Resource Area Delineation, of which 2 Orders of Resource Area Delineation were issued; 19 Requests for Determinations, of which 19 Negative Determinations of Applicability with Conditions were issued; 7 Amendments to Orders of Conditions were heard and issued, 7 Extensions to Order of Conditions were issued, 20 Certificates of Compliance (including Partial) were reviewed and issued, 22 insignificant plan changes were reviewed and approved, 3 Emergency Certificates were issued, and 7 Enforcement Orders/Violations were acted upon. 40 Hazardous Tree Reviews were acted upon; Approved 39 Administrative Staff Reviews by staff. Held 156 public hearings/meetings during 27 regularly

*(continued on next page)*

## LAND USE, HEALTH, AND DEVELOPMENT (continued)

scheduled Conservation Commission virtual meetings and performed over 800 on-site inspections and monitoring for these and all other on-going projects.

- Adopted Policy for Administrative Reviews for Minor Activities, October 3, 2022.
- Updated the next 7 Year Open Space and Recreation Plan in collaboration with the Department of Recreation and Community Programs and the consulting services of Activitas. Sought significant public comment and received support from various boards and committees, including Conservation, Greenway Corridor Committee, Planning, Recreation, and Select Board. The set of goals for the next 7 years focused on three main themes: To encourage increased coordination between Town departments/divisions, especially the Conservation Division and the Recreation & Community Programs Department and the Conservation Commission and Recreation Committee, To consider better alignment of goals and initiatives between departments, and To continue to prioritize the protection, maintenance, and appropriate use of open space and recreational areas throughout Town. Final State Division of Conservation Services approval is pending.
- Continued existing Subcommittee charges and Working Group initiatives: the Land Acquisition Subcommittee (LAS), and Wright Farm Advisory Subcommittee (WFAS). The LAS was established to plan for open space land acquisitions for conservation purposes and make recommendations to the Conservation Commission in support of the Town acquiring for permanent protection. Over the last year in conjunction with the Open Space and Recreation Plan update. the LAS evaluated and updated the 1996 Parcels of Interest List to an updated Inventory of Unprotected Parcels of Conservation Value. Wright Farm Advisory Subcommittee was established to consider options for educational development, including the barn repurposing, at Wright Farm for consideration and approval by the Conservation Commission.
- Managed approximately 1,400 acres of conservation land and approximately 60 miles of conservation trails with the help of two seasonal land management staff during the summer of 2022 and two seasonal land management staff during the summer of 2023, a part-time Conservation Land Use Ranger, the Department of Public Works, consultants, and more than 650 hours of volunteer help from the Lexington Conservation Stewards, local religious organizations, Boy and Girl Scouts, and Lexington and Minuteman Technical High School students. Work in FY2023 included completion of the following conservation area projects:
  - Construction of the universally accessible parking and trail improvements at Parker Meadow per a contract with ecological restoration contractor SUMCo utilizing FY2015 CPA funding;
  - Continuation of the design for the Universal Accessible Trail at Willard's Woods under a contract with Kyle Zick Landscape Architecture utilizing FY2020 CPA funds;
  - Continuation of planning efforts with Land Stewardship Inc to complete a Field Management Plan for Chiesa Conservation Area utilizing Nature Trust Funds;
  - Start of Meadow Restoration at West Farm with Parterre Ecological consultant;
  - Development of Conservation Areas Boardwalk Inventory and Long Term Maintenance Plan to assess boardwalk conditions in order to develop a maintenance and replacement plan for prioritizing and budgeting;
  - Continuation of West Farm *Hypena opulenta* biological control via partnership with URI to manage highly invasive black swallowwort.
- The Conservation Division continued work on the following on-going projects:
  - Propagation of rare wildflower species at Joyce Miller's Meadow in partnership with Zoo New England and the Massachusetts Natural Heritage and Endangered Species;
  - Scenic vista improvements at Daisy Wilson Meadow and West Farm Conservation Areas;
  - Invasive plant management for black swallowwort, garlic mustard, Japanese knotweed, and Asiatic bittersweet at all conservation areas;
  - Long-term invasive plant management and habitat restoration program at Cataldo Reservation under the lead of Conservation Commissioner and Steward Holly Samuels;
  - Establishment and support of the Native Plant Nursery with Steward Holly Samuels
  - Management of apple orchard at Cotton Farm.
- Administered, with support from Volunteer Garden Coordinators Julia Sedykh and Vivek Joshi, community gardening program at Idylwilde Conservation Area for 111 gardeners. Coordinated volunteer Steward Directors Group to provide leadership for care of conservation land. Managed 2 agricultural licenses (for Waltham St Farms and Hayden Woods), 1 apiary permit for vegetable production

(continued on next page)

**LAND USE, HEALTH, AND DEVELOPMENT (continued)**

and bee keeping on conservation land, and 1 goat grazing permit for land management and meadow preservation purposes at Chiesa Farm and other conservation areas. The Conservation Division initiated several programs including co-sponsoring a speaker series with Lexington Living Landscapes as well as establishing a 'Dose of Nature' program series in collaboration with the Health Department. Continued support for the newly established Native Plant Nursery under the lead of Conservation Commissioner Holly Samuels, and coordinated the sale of 1400 native plants via Pollinator Planting Kits with the help of Lexington Living Landscapes volunteers and Recreation and Community Programs online registration system. Collaborated with Citizens for Lexington Conservation to design and install 2 wayside interpretive panels for Lexington Conservation Areas: Parker Meadow and Hayden Woods.

- Hosted the second annual City Nature Challenge in Lexington with 801 Observations, 312 species, and 28 observers; continued to implement long-term orchard

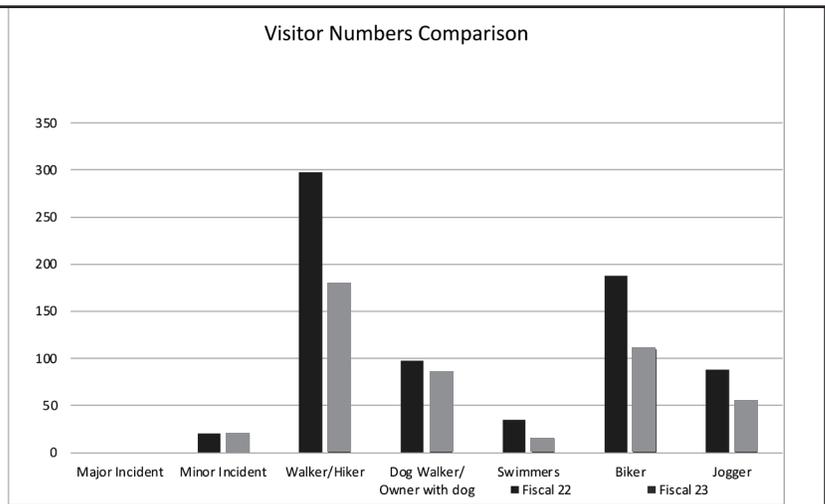
management plan for the Cotton Farm orchard under the lead of Conservation Stewards Jeff Howry and Bob Hausslein. Distributed Trail Guide to Lexington's Conservation Land, 2020 Public Open & Recreation Space Map, and Lexington Alive field guide, and Conservation Stewards brochure. Provided information on conservation projects and initiatives to the public through conservation website, monthly Lexington Conservation Office E-Newsletter distributed to more than 770 Lexington residents, community e-mail listservs, and publicity in the Lexington Minuteman and Colonial Times.

- Supported Greenways Corridor Committee on Conservation Commission prioritized projects for ACROSS Lexington or other related projects on conservation land. Supported 2 Eagle Scout projects on conservation land, comprised of boardwalks and signage. Supported Citizens for Lexington Conservation in the preparation and filing of baseline documentation and conservation restriction paperwork for CPA funded conservation acquisitions.

*(continued on next page)*

**Ranger Comparative Statistics:**

These stats are gathered by the part-time Conservation Land-use Ranger while on patrol through the Town, and hence, statistically only represent a 9-hour work week. Fiscal year 2023 saw a decrease in visitor numbers and incidents across the board; excessive rain, adverse weather days, and storm damage contributed heavily to this decrease. Overall visitor Incidents are low per capita with no major incidents occurring for the second straight fiscal year.



**LAND USE, HEALTH, AND DEVELOPMENT (continued)**

<b>Conservation Land Inventory: Summary 1964 - 2023</b>						
	Year(s)Voted/Given	Acres	Total Cost	Fed. Reimb.	State Reimb.	Net Cost to Town
<b>TOTAL LAND ACQUISITION</b>		<b>1403.3</b>	<b>18,089,786</b>	<b>335,406</b>	<b>1,699,031</b>	<b>16,050,349</b>
Cataldo Reservation	'74, '84*	5.4	6,150	---	---	6,150
Great Meadow Expansion	'74 ' 82	1.9	3,857	---	---	3,857
Lillian Road at Munroe Brook	'92	1.1	transfer	---	---	---
Orchard Crossing	'88, '89#	8.5	gift	---	---	---
Whipple Hill	'63 '66-7 '74 '77* '94# '95#	121.0	142,489	47,487	35,020	59,982
Bowman Park Expansion	'75	1.2	18,000	---	9,000	9,000
Daisy Wilson	'78	8.0	75,995	---	37,997	37,998
Dunback Meadow	'65-6 '72 '77-8-9 '80-1*#	170.5	374,147	87,100	87,050	199,997
Liberty Heights	'74*	5.5	9,596	---	4,618	4,978
West Farm	'66 '76 '77 '85*	12.8	323,000	---	12,100	310,900
Brookhaven	'89#	3.3	gift	---	---	---
Concord Avenue Area	'71 '79# '94#	30.7	102,890	---	49,534	53,356
Hayden Woods	69' 77-8 '81*03	79.2	157,598	68,304	38,540	45,754
Juniper Hill	'70 '72 '74#	28.4	120,413	---	56,872	63,541
Metropolitan State Hospital	'73#	6.2	gift	---	---	---
Philbrook Terrace	'89#	2.0	gift	---	---	---
Waltham Line	'77*	12.0	transfer	---	---	---
Waltham Street Farms	'72 '76-7*#	41.5	300,450	---	154,225	146,225
Upper Vine Brook-Cotton Farm	11	4.2	3,800,000		500,000	3,300,000
Upper Vine Brook	'72 '75-6 '95* '03* '19 '21	58.7	3,846,443	---	55,803	3,790,640
Lower Vine Brook/ Pinard Woods	'68-9 '75 '78-9 '81 '85*# '09 '18#	116.6	2,431,235	42,069	147,200	2,241,966
Munroe Brook Pond	'85#	3.1	gift	---	---	---
Pheasant Brook Estates I	'85 '89#	4.6	gift	---	---	---
Pheasant Brook Estates II	'90#	29.7	gift	---	---	---
Shaker Glen	'73	16.8	85,636	---	41,143	44,493
Tower Park Expansion	'87	2.3	180,000	---	---	180,000
Chiesa Farm	'76 '85	23.1	1,592,500	---	46,125	1,546,375
Hammer Hill	'79	0.9	gift	---	---	---
Parker Meadow	'76 '79 '80	17.7	237,000	---	60,000	177,000
Willard's Woods Expansion	'64 '66 '67 '79* '95* '02#	104.2	116,786	32,906	17,997	65,883
Woodland Bird Sanctuary	'89#	7.2	gift	---	---	---
Burlington Strip	'71 '77*	8.6	106,097	---	---	106,097
Paint Mine	'75 '77*	35.5	8,811	---	2,000	6,811

(continued on next page)

## LAND USE, HEALTH, AND DEVELOPMENT (continued)

### Conservation Land Inventory: Summary 1964 - 2023 (continued)

	Year(s)Voted/Given	Acres	Total Cost	Fed. Reimb.	State Reimb.	Net Cost to Town
Simonds Brook North	'70 '76-7 '82#	57.7	291,736	38,526	131,600	121,610
Simonds Brook South	'68 '70 '79	20.7	49,028	19,014	12,006	18,008
Turning Mill Pond	'77 '78 '85# '17#	12.6	5,000	---	---	5,000
Turning Mill Road	'89#	4.4	gift	---	---	---
Hastings Sanctuary	'71	1.7	6,000	---	---	6,000
Meagherville/Pine Meadow	'66 '77*# '95* '09	99.4	70,000	---	---	70,000
Meagherville Lots	'91# '93# '94#	0.5	gift	---	---	---
Poor Farm	'83*	10.7	transfer	---	---	---
Valley Road	'82*	3.2	transfer	---	---	---
128 Greenbelt	'78*	11.7	transfer	---	---	---
Bates Road	'91*	9.3	transfer	---	---	---
Cranberry Hill	'77	24.6	73,929	---	15,201	58,728
Fiske Hill	'78 '84*	10.2	transfer	---	---	---
Idylwilde	'75 '21	9.8	200,000	---	100,000	100,000
Katahdin Woods	'77 '80 '89# '09	37.5	255,000	---	85,000	170,000
Tophet Swamp	'81*	25.5	transfer	---	---	---
Sutherland Woods	'95*	24.9	transfer	---	---	---
Brown Homestead	'95*	6.0	trade	---	---	---
Joyce Miller's Meadow (n/f Augusta Land)	'96	8.0	150,000	---	---	150,000
Hennessy's Field	'99*	10.0	transfer	---	---	---
Hartwell Avenue	'03#	4.1	gift	---	---	---
Myrna Road	'03#	0.8	gift	---	---	---
North Street	'05*	24.4	transfer	---	---	---
Wright Farm	'13 '20	13.2	2,950,000	---	---	2,950,000

\* All/part Town-owned transfer # All/part gift

Another 167 acres are protected by restrictions and easements given to the Town by residents. The largest are: Munroe Brook, 65.7 acres; Tophet Swamp/Kiln Brook, 34.3 acres; Potter's Pond, 15.1 acres; Bertucci's 50 Hill Street, 12.1 acres; Belmont Country Club 10 acres, Waterstone 6.5 acres, and Vine Brook, 9 acres. The others are as small as 0.1 acre. Boston Edison Company licenses 26.4 acres.

**LAND USE, HEALTH, AND DEVELOPMENT (continued)**

**Economic Development**

Personnel	FY22	FY23
Full Time	3	3
Part Time	6	6
Seasonal	20	20

**ROLE:** The Economic Development Office (EDO) works to improve the local commercial environment, enhance small/retail business vitality, and support the visitor-based economy. The EDO, as a division of the Land Use, Housing, and Development Department, works to advance the economic goals outlined by the Select Board and the Town Manager. The EDO works on land use and tourism initiatives to create long-term commercial viability as well as supporting businesses one-on-one as they work through the permitting process or other issues. In addition, the EDO supports the visitor-based economy through programs and operations through the Visitors Center, Liberty Ride Trolley Tour, and Battle Green Guide program.

**STAFF:** Sandhya Iyer (Economic Development Director), Lorraine Welch(Economic Development Coordinator), Ariel Chin (Visitors Center Manager)

**HIGHLIGHTS:**

- Implemented a series of programs to aid local businesses and help grow the local economy
- Received designation as a Cultural District which provided funds to arts and cultural organizations
- Began process for upgrading East Lexington Minuteman Bikeway and Landscaping
- Introduced Children’s Programming for Patriots’ Day. Hosted five signature events to attract foot traffic in the Center
- Leased out 15 Depot Square to promote project Pop-Up using ARPA Funds. The Pop-ups included six retail stores: Ameera, Riviera Clothing Company, Sable Boutique, Empty Provisions, Homebody DIY, & Siren Swim

The Economic Development Office continued to work closely with the Select Board and Town Managers Office to implement a series of programs to aid local businesses and help grow the local economy. As this opportunity came to an end, 61 small businesses were supported with \$1,055,000 in grants and 28 Non-profits with \$290,000 in grants. For Fiscal Year 2023, 24 businesses and 10 non-profits received \$589,000 amount in grant funding.



Sandhya Iyer and Ragi Ramachandran present a check to Cristina Burwell of the Munroe Center for the Arts.

**Tourism:**

With the COVID-19 pandemic in the rearview, Lexington’s tourism-based economy continued to rebound. The Liberty Ride Trolley tour continued to be the most popular option with visitors worldwide. The Visitors Center saw 81,589 visitors in Fiscal Year 2023.

- Patriots Day Weekend: Despite a rainy weekend, the Town of Lexington welcomed more than 3,000 people. 142 people enjoyed the Liberty Ride Trolley Tour while 105 people took the Battle Green Tour. This year, the Town introduced children’s programming to the delight of Lexington residents.
- Similar to Fiscal Year 2022, projections for the hotel/meal tax reflect the slow resumption of activity in the hospitality/tourism sector whereas the restaurant industry has rebounded more quickly. The Hotel Tax is 60% of the average revenue pre-pandemic levels. Meals Tax are close to 98.74% of pre-pandemic revenue levels.
- Marketing/Social Media – The Economic Development and Visitors Center staff promoted the Town of Lexington through the major conferences; Discover New England, BIO International, and the Greater Merrimack Valley Convention & Visitors Bureau. Staff posted regular content on various social media platforms including Twitter, Facebook, and Instagram to facilitate engagement and share highlights and relevant information.

*(continued on next page)*

**LAND USE, HEALTH, AND DEVELOPMENT (continued)**

**Planning Board**

**ROLE:** Lexington’s land use planning efforts are supported by the Planning Board and the Planning Office. The Planning Board and the Planning Office are responsible for short and long-term planning initiatives relative to land use and development and permit review.

Responsibilities of the Planning Board include preparation and implementation of the Comprehensive Plan and other current planning initiatives; administration of the subdivision control law; administration of site plan review; review and evaluation of special permit applications; planning and preparation of zoning initiatives and amendments to recommend to Town Meeting; conducting the required public hearing process for citizen rezoning proposals, and review and evaluation of unaccepted street adequacy determinations.

The Planning Office supports the Planning Board, the Assistant Town Manager for Land Use, Health, and Development, the Town Manager, and other Town departments and committees, supplying technical analysis for permitting activities, economic, demographic, and development trends in Lexington and the region. The Planning Office also responds to requests for help and information from citizens and other parties.

**ELECTED** to the Planning Board by Lexington citizens at the Annual Town Election for 3-year terms: Bob Peters (Chair – term expires 2025), Michael Schanbacher (Vice-Chair – term expires 2024), Melanie Thompson (Clerk – term expires 2024), Charles Hornig (term expires 2023), and Bob Creech (term expires 2023). Michael Leon (Associate Member) is an appointed member by the Planning Board.

**APPOINTED** The Planning Board is elected by Lexington citizens at the Annual Town Election for three-year terms: Bob Peters (Chair – term expires 2025), Michael Schanbacher (Vice-Chair – term expires 2024), Melanie Thompson (Clerk – term expires 2024), Charles Hornig (term expires 2026), and Bob Creech (term expires 2026). Michael Leon (Associate Member) is an appointed member by the Planning Board.

The Planning Office staff is appointed by the Town Manager: Abby McCabe (Planning Director), Sheila Page (Assistant Planning Director), Molly Belanger (Planner), and Kiruthika Ramakrishnan (Planning Coordinator). Lexington said goodbye to former Department Assistant Lori Kaufman in August 2022 and welcomed Kiruthika Ramakrishnan in September 2023.



From left: Clerk Melanie Thompson, Chair Robert D. Peters, Bob Creech, Charles Hornig, and Vice-Chair Michael Schanbacher

**HIGHLIGHTS:**

- **Zoning Amendments:** The Planning Board sponsored and Town Meeting approved five changes to the zoning bylaw and two zoning map amendments. One of the zoning amendment’s (Article 34 at Annual Town Meeting) was a major zoning initiative to comply with new provisions of a state law. In 2020, the state legislature established a law requiring 177 MBTA-served Communities to adopt zoning to allow multi-family housing as of right in a zoning district near public transportation. Town Meeting’s adoption of the new Village and Multi-Family Zoning Overlay Districts made Lexington one of the first Towns to comply with this new state law.
- **Community Engagement:** The Planning Board hosted a community housing workshop on October 25, 2022 to introduce the new housing zoning law to residents and asked residents to help identify locations where higher density housing could be considered. The workshop was a success with 100 residents participating. The resident-created maps served as the basis for the final zoning that was adopted by Town Meeting in April 2023.
- **Lexington Next:** On September 28, 2023, the Planning Board adopted the Lexington Next Comprehensive Plan. The Planning Board worked closely with the two Co-Chairs of the Comprehensive Plan Advisory Committee (CPAC). The CPAC members spent five years working with community stakeholders and prepared a draft to present to the Planning Board in 2022. In spring 2022, the CPAC presented drafts of each chapter to the Planning Board and the public at meetings throughout the summer of 2022. In September 2022, an updated draft was presented and adopted by the Planning Board.

*(continued on next page)*

## LAND USE, HEALTH, AND DEVELOPMENT (continued)

### 2022 Special Town Meeting

No zoning amendments were submitted for special Town Meeting. The Planning Board provided recommendations of favorable action to Town Meeting for Article 12 the creation of an affordable housing trust and Article 14 for the reorganization of LexHAB.

### 2023 Annual Town Meeting

At the Annual Town Meeting of 2023, the following amendments to the Lexington Zoning Bylaw were approved:

- Article 33 – Amend the zoning bylaw special residential development section to be by site plan review and provide incentives for the creation of smaller homes and inclusionary dwelling units.
- Article 34 - Amended the zoning bylaw and zoning map to establish new Village and Multi-Family Overlay zoning districts to allow multi-family housing and mixed-use by site plan review.
- Article 35 – This proposal for supplemental inclusionary housing article was referred to the Planning Board.
- Article 36 - Amend the zoning map to rezone areas adjacent to the CB zone to be in the CB zone.
- Article 37 – Amend the zoning bylaw to extend the final action deadline for major site plan review applications.
- Article 38 – Amend the zoning bylaw to establish a process for minor modifications to projects that have already been approved and permitted by the Zoning or Planning Board.
- Article 39 – Amend various sections of the zoning bylaw to make technical corrections.
- Article 40 – Amend the zoning bylaw to reduce the gross floor area for residential dwellings.

### Development Administration

#### Subdivision Control

- 40 Hartwell Avenue (Preliminary Subdivision)
- 25 Hartwell Avenue (Preliminary Subdivision)
- 43 Blossom crest Road (Definitive Subdivision)

#### Site Plan Review

- 95 Hayden Avenue (FKA 128 Spring Street)
- 12-18 Hartwell Avenue
- 0 Cambridge Street/Concord Turnpike

#### Special Permit

- 69 Pleasant Street (Definitive)
- 35 Hayes Lane (Definitive)
- 15-17 Fairland Street, 185 Lincoln Street (Modification)
- 65 Paul Revere Road (Modification)



Housing Workshop held at the Community Center on October 25, 2022

### Approval Not Required (ANR)

- 12 Summit Road
- 95 Hayden Street

### Street Adequacy Determination

- 35 Hayes Lane
- 24 Wachusett Drive
- 6 Park Street
- 9 Bruce Street

### Transportation Safety Group

**ROLE:** The Transportation Safety Group (TSG) was established in October 2014, when the Select Board (BOS) voted to dissolve the Traffic Safety Advisory Committee (TSAC), and replace it with a Town Manager appointed working group. TSG is comprised of staff from Planning, Engineering, Police, Schools, and Transportation Services as well as liaisons from the Bicycle Advisory Committee, Transportation Advisory Committee, Commission on Disability, and the Greenways Corridor Committee. TSG administers the various traffic calming and safety policies, makes recommendations to the Select Board to amend traffic and parking regulations, and reviews school circulation plans. The group meets monthly to review and act on inquiries or requests relative to traffic, transit, pedestrian, bicycle, and parking (outside the Center) safety. In addition, the group is responsible for evaluating new sidewalk and crosswalk requests.

In FY2023, TSG received and evaluated over 50 requests from residents ranging from improved roadway signage, crosswalks, parking restrictions, intersection improvements, speeding and traffic calming measures. TSG judiciously makes decisions and recommendations using the guidance of federal and state standards. Highlights of this year include:

*(continued on next page)*

**LAND USE, HEALTH, AND DEVELOPMENT (continued)**

---

**APPOINTED** by the Town Manager: staff from Planning, Engineering, Police, Schools, and Transportation Services. Other members: liaisons from Transportation Advisory Committee, Commission on Disability, and Bicycle Advisory Committee.

**HIGHLIGHTS:**

In FY2021, TSG received and evaluated more than 42 requests from residents including improved roadway signage, traffic calming measures, parking restrictions, crosswalks, and intersection improvements. TSG judiciously makes decisions and recommendations using the guidance of federal and state standards. Highlight include:

- Created a town-wide Bicycle and Pedestrian Plan to support a culture where residents, students, and commuters choose to walk and bike to schools, work, retail areas, playgrounds and other points of interest and are able to do so safely and conveniently. When completed the Plan will provide a prioritized plan of infrastructure, programmatic, and policy improvements.
- Mitigated excessive speeding with paint and speed feedback radar signs.
- Posted parking limitations and prohibitions and warning signs in several locations throughout Town.

Much of the town transportation/safety improvements originate from resident requests. To submit a transportation safety request please visit [lexingtonma.gov/279/Transportation-Safety-Group](http://lexingtonma.gov/279/Transportation-Safety-Group)

**Regulatory Support**

**ROLE:** Regulatory Support provides administrative support to the Building, Health, and Conservation Departments and to the Land Use, Health and Development boards and commissions, including the Zoning Board of Appeals, Historic Districts Commission, Historical Commission, Conservation Commission and Board of Health, and coordinates their daily operations. The staff, comprised of an Assistant Town Manager, Office Manager, Administrative Assistant & four Department Assistants schedules and coordinates hearings, sets agendas, processes electronic applications and permits, maintains files, circulates petitions among Town boards and officials, prepares meeting notices, agendas, minutes and certificates of appropriateness, determines and notifies abutters, assists at flu clinics and hazardous waste collections, communicates with the public, attends meetings, performs payroll and accounts payable functions, makes daily deposits, and files all final documentation.

**APPOINTED** by the Town Manager: Carol Kowalski (Assistant Town Manager); Sharon Coffey, Meghan McNamara, Siqing Pan, Akeem McDougal (Department Assistants); Lorraine Garrett-Welch (Office Manager); Kiruthika Ramakrishnan (Administrative Assistant).

**HIGHLIGHTS:**

For highlights, please see Building Division, Conservation Commission, Board of Health, Board of Appeals, Historic Commission and Historic Districts Commission.

## MINUTEMAN REGIONAL HIGH SCHOOL

### Minuteman Achieves All In-District Enrollment 2 years in a Row!

For the second time in the district's history, all ninth-grade students in the fall of 2023 resided in Minuteman's member towns. Historically, Minuteman would admit varying percentages of students who lived within the member towns and those who lived outside of those towns, whose communities would finance tuition on a per-pupil basis. Out of the 174 total ninth-grade students admitted in fall 2023, 26 are from Lexington (14%). As of September 2023, about 93% of all students in grades 9-12 reside in the nine member-town communities of Acton, Arlington, Bolton, Concord, Dover, Lancaster, Lexington, Needham, and Stow. (Official student population numbers will be compiled and submitted for state reporting in October 2023.)

### Minuteman Students Bring Home the Gold in SkillsUSA!



In June 2023 nine Minuteman students and four faculty members, traveled to Atlanta Georgia to compete in SkillsUSA National Leadership and Skills Conference. SkillsUSA is a national group that strives to teach workplace, personal, and technical skills to students of all levels across the country in order to prepare them to be outstanding citizens, contributing to the community and the workplace. Minuteman has had a very active SkillsUSA chapter for decades with 54 students participating 2022-23 school year. For the second year in a row, Minuteman took home the national gold medal in the Career Pathways Showcase: Natural Resources, Agriculture, and Food! Minuteman came in 9th in the nation for their Entrepreneurial presentation.

Competitions start at the district level and then head to states that lead to national. We had several residents from Lexington for State medal winners. The following students from Lexington, won in the district competition and went on to win at states: Lilli Bottan (part of a team) who placed Bronze in Robotics and Automation, So-Ahn Kieffer-Kwon won the Silver in Baking and Pastry.

Districts Medal winners from Lexington (who moved on to States but did not medal) were Dakota Mulliner and Keith Palmer-Porier (Team) Gold in Precision Laser Imaging and Sunay Agarwal (part of a team) placed Silver in Precision Laser Imaging.

### Juniors and Seniors out on Co-op

Juniors and Seniors at Minuteman are eligible for Co-Op. Co-op students can work at job sites within the scope of their career majors. The co-op is open to seniors all year and juniors for the year's second half. 100 students were out on Co-Op during the school year of 2022-23. Eleven of those students reside in Lexington. These students were working for the following businesses: Tony's Auto Service, D&R Electric, P.J. Dionne, Marquis Tree Services, A9 Green, Lexington Golf Club, Lilac and Rose Baking Co, Goddard School, Kistler and Knapp, Builders, Magic Garden Lincoln, and W. Electrical Services. The Co-Op opportunities continue to grow year over year for future students.

### Grants to Support High School and Adult Students

Minuteman Regional Vocational Technical School District, Lexington \$354,000 Metal Fabrication & Joining Technologies: The school will train students for high-demand metal fabrication and joining technologies occupations. The school will expand and deepen its curriculum, add industry-recognized credentials, increase secondary enrollment in existing programs, and offer post-secondary opportunities for adults enrolled in the Minuteman Technical Institute (MTI).

Minuteman Regional Vocational Technical High School, Lexington \$500,000 Funding will provide the high school with technology and equipment to support expanding the Animal Science/Veterinary Science vocational program. The equipment will open opportunities for students to additional industry-recognized credentials and hands-on learning with state-of-the-art training tools.

### MTI Continues to See Success!

Minuteman Technical Institute (MTI) offers 10-month and 15-week courses in various career trades for adults looking to gain technical skills in a new, high-demand profession. The 2022-23 year brought great growth through the Governor's Career Tech Institute Expansion, and since then MTI has been awarded just over \$3M.

Through new and continued partnerships with MassHire, North Atlantic States Carpenters Training Fund, AET Labs, Rolls Royce Naval, and the International Facilities Management Association to name a few, MTI collaborates and develops programming to meet workforce demands.

*(continued on next page)*

## MINUTEMAN REGIONAL HIGH SCHOOL (continued)

MTI students gain recognized industry credentials in OSHA and Hot Works and hours toward state licenses. A partnership with IFMA (International Facility Management Association) has led to the development of a Facilities Management program and directly addresses the need in the greater Boston area for certified Facilities Managers.

Currently, MTI is running eight of its nice programs and is at 74% capacity, the highest since COVID, and enrollment remains open through September 29, 2023. 22% of our students are female, while 88% are male. There are five Lexington residents participating in our programs.

100% of Cosmetology program completers who sit for the State Board of Cosmetology and Barbering exam, pass on the first attempt. 98% of Welding students who take the American Welding Society certification tests pass on their first attempt. 97% of the Carpentry Pre-Apprentice program completers are employed upon completion of the program and are retained beyond their first 30 days.

### Minuteman Seniors are off to college and work!

The class of 2023 had a graduation rate of 100%. With 64% of students heading to either a two-year or four-year college and 36% heading into planned apprenticeships, trade school, or joining the workforce. The graduating class of 2023 Lexington residents are attending schools such as Clark University, WPI both in Worcester, The New School in New York City, Johnson and Wales University in Charlotte, North Carolina, and Maine College of Art in Portland, Maine, and several more. Minuteman looks forward to watching students have continued success in the future as alumni.



# POLICE

Personnel	FY22	FY23
<b>Full Time</b>		
Police	50	50
Dispatch	10	10
Parking Meter Maintenance	1	1
Civilian	5	5
<b>Part Time</b>		
Crossing Guards	18	18
Cadets	6	6
Animal Control	1	1

**ROLE:** The Lexington Police Department is a professional, accredited organization committed to working in partnership with the community to ensure the Town of Lexington is a safe and welcoming place to live, work and visit. Our mission is to provide high-quality, accountable police services, reflecting the values of the community in a manner that affirms the fair and equitable treatment of all, where each individual matters and their rights are recognized and protected.

**APPOINTED** by Town Manager James Malloy: Michael McLean (Chief of Police), February 2022.

## Promotions and Personnel Changes

- November 2022: Evan Feeley was hired as a Public Safety Dispatcher
- January 2023: Dennahe Adley was hired as a Police Officer (former Public Safety Dispatcher & Police Cadet).
- January 2023: Janelle Kenney was hired as a Police Officer (former Public Safety Dispatcher).
- January 2023: James Murray was hired as a Police Officer (former Police Cadet).
- February 2023: Joseph Eluszkiewicz was hired as a Public Safety Dispatcher
- March 2023: William Houvardas was hired as a Police Cadet
- May 2023: Jessica Scarbo was hired as a Police Officer (previously an Arlington Police Officer).
- May 2023: Salena Zona was hired as a Police Officer (previously an Arlington Police Officer).

## Noteworthy Investigations

- October 2022: Officers and Detectives investigated a reported indecent exposure to that took place at Cary Memorial Library. A young male subject was reported to have been exposing him-self to females at the library during afternoon hours. After working with library staff, detectives were able to identify and locate the suspect at the library just days after the incident. After inter-views with both the suspect and victim, the subject was charged with indecent exposure and open and gross lewdness.
- December 2022: Officers and Detectives investigated reports of a male party attempting to car jack vehicles along Route 2/195N. Subject was eventually reported by residents to be attempting to break into vehicles. A second call was received reporting an active breaking and entering/home invasion where the resident was assaulted. A perimeter and thorough search of the area was conducted and a subject was taken into custody. It was later determined that the subject was wanted for multiple crimes across several local jurisdictions.
- December 2022: Officers observed motor vehicles racing on Bedford Street towards Lexington center. One of the vehicles collided with another motor vehicle and the occupants fled on foot. After a brief foot chase, two subjects were taken into custody. The subjects were found to be in possession of a large amount of narcotics and also be in possession of illegal firearms. Detectives worked with the Bureau of Alcohol Tobacco and Firearms in furtherance of the investigation with respect to the firearms and narcotics. Federal authorities have taken jurisdiction over the prosecution.
- May 2023: Detectives, having received information of potential threats directed at the Lexington School District, began an investigation to properly identify the suspect. The subject was subsequently identified and detectives responded to his location. After interviews were conducted it was determined that there was no threat to any school. Appropriate mental health care was provided as were resources for the family to utilize in the future.
- June 2023: After responding to investigate an abandon truck left in a residential driveway, Officers became aware of significant damage to the vehicle and a lack of registration plates. It was determined that the vehicle had been stolen from Boch Chevrolet in Norwood. A short time later officers responded to reports of a suspicious male attempting to enter vehicles. Detectives conducted an interview with suspect who admitted to stealing the vehicle in Norwood. It was also determined that the suspect had cognitive disabilities and appropriate resources were directed to the suspects' family to assist them.

*(continued on next page)*

**POLICE (continued)**



Courtesy of Lexington Police Dept.

The Lexington Police Department introduced its first electric vehicle into the fleet. The Ford Mustang Mach-E, which is utilized by our School Resource Officer in her day to day duties.

**FY2022 Grant Funding**

- The Department was awarded a Support and Incentive Grant for \$109,744.

**Programs and Initiatives/Goals and Objectives**

- Approved a debt exclusion by Special Town Election on June 6, 2022, to fund a roughly. 29,000 square foot new police station at 1575 Massachusetts Avenue. On August 1, 2022, the Police Department began its operation out of the temporary headquarters at 173 Bedford Street during demolition and construction. It is anticipated that the construction of the new police station will be completed in spring/ summer 2024.
- Designed and introduced a new Police Department Autism Acceptance Patch, which was also “wrapped” on a marked police cruiser. The patches were sold with all proceeds of the purchases going to Team Verge Inclusive Athletics, Inc., which is a 501(c) 3 nonprofit that provides inclusive, community-based, family-friendly run club programs for youth and young adults with and without developmental challenges, all athletic abilities and goals. Dedicated to improving the lives of participants and inspiring a love of running and lifelong fitness by helping them expand their limits in a fun, safe, team environment with the individual support and challenge they need for success and athletic, social, and personal growth.
- Trained and certified 5 officers in “radKIDS”, which is a child safety and self-defense program that provides real life safety skills and confidence for children. radKIDS has become the National Leader in Children’s Safety Education. Empowering children and parents with a revolutionary

skill-based curriculum, that strengthens children personal boundaries and parental confidence. Replacing fear with knowledge, skill, and power, by enhancing a child’s critical thinking abilities and physical resistance skills. The program provides the opportunity for children to recognize, avoid, resist, and if necessary escape violence or harm while remaining safe.

- Replaced the line cruisers with Ford Hybrid SUV’s. The Ford Hybrid vehicles have replaced the six cylinder Dodge Chargers, which previously replaced the eight cylinder Dodge Chargers. The cruisers use less fuel and produce less emissions than previous cruisers. The department also introduced its first electric vehicle into the fleet, a Ford Mustang Mach-E, which is utilized by the School Resource Officer in her day to day duties. These changes are part of the town’s Green Fleet Initiative.
- Implemented the "Safe Watch Program" in November 2022, which is a voluntary program which safeguards people in the community who may have a condition which causes them to wander. The Department is provided with pertinent information about the community member which assists us in providing effective services. It enables the department to deploy resources constructively with the best chance of returning the individual to their safe environment as quickly as possible. It also gives officers specific information about the person to safely and properly communicate and manage interaction with them. The Safe Watch Program is an enhancement of the Police Department’s previous “At-Risk Program”. It’s broadened the scope to include those with Alzheimer’s, Dementia, Autism, various mental health conditions, neurodiversities and physical limitations
- Added a second full time mental health clinician in the Jail Diversion Program (JDP), which is available to the Lexington Police and five other local police partners. The Jail Diversion Clinician works directly and collaboratively with police officers to address and support the mental health and substance abuse needs of the community. The clinician, in collaboration with community partners and police officers: Respond with police to and assesses mental health and substance abuse crisis when needed, follows up with community members after incidents involving public safety response to assess needs and refer support services and acts as a liaison between community service providers and police departments/partners. The department currently shares a clinician with Bedford and Lincoln Police Departments.

*(continued on next page)*

**POLICE (continued)**

- Committed to the “30x30 Initiative,” a national initiative to advance women in policing. The ultimate goal is to increase representation of woman in police recruit classes to 30% by 2030 and to ensure police policies and culture intentionally support the success of women in law enforcement throughout their careers. The 30x30 Initiative is a coalition of police leaders, re-searchers, and professional organizations who have joined together to advance the representation and experience of woman in police agencies across the United States.
- Purchased 40mm Less Lethal Launchers as part of the Department's commitment to optimizing our de-escalation capabilities in use of force situations by utilizing the safest and most effective equipment/technology available. After staff training, they replaced and up-graded the Less Lethal

Shotguns equipped in the police cruisers. The Less Lethal Launchers are very accurate and simple to deploy. They use more energy, require fewer shots, are safer at close range and increase maximum effective range. The launchers use 40 mm sponge rounds that are considered to be one of the most effective less lethal options in policing.

- Completed de-escalation training by all officers in the Middlesex Sheriff’s Office Mobile Training Trailer. The training places officers in real-life scenarios that require split second decision making. The scenario responds to the officer’s specific reaction and determines the outcome of the incident. This training has a heavy emphasis on de-escalation techniques and offer the opportunity for real-time feedback and training as needed.

**Complaints and Calls for Service**

Motor Vehicle Crashes	563
Animal Control	151
Alarms Residential/Commercial	1,049
B&E mv, trailer, truck	15
Burglary/B&E (Includes attempts)	23
Fire Department Assists	1,583
All Assists	214
Missing Person(s)	9
General Disturbance/Disputes	67
Domestic Disputes	125
Building/Person Check	3,917
Suspicious Activity	153
Park Lock and Walk/Directed Patrols	2,764
Total Calls for Service	15,343

**Motor Vehicle Citations Issued**

Warnings	1,146
Civil Infractions	621
Criminal Complaints	92
Arrests	21
Total	1,880

**High Accident Locations (10 or more accidents)**

Bedford St @ Hartwell Ave	10
Fines Generated by Traffic Enforcement	
Civil Motor Vehicle Fines Collected (FY2023)	\$83,298
Parking Violations (tickets) Issued	1,324
Meter Revenue Collected	\$152,975
Parking Fines Collected	\$24,640

**Prosecution Summary**

Arrest without warrant	63
Arrest warrant only	5
Criminal Summons/Hearings	106
Non-Criminal Marijuana Issued**	0
By Law Violation	0
Protective Custody**	1
Medical-Section 12	36

*\*\*Not prosecuted/non-criminal*

## PUBLIC FACILITIES

Personnel	FY22	FY23
Full Time	86	89
Part Time	1	1

**ROLE:** The Department of Public Facilities (DPF) is responsible for the coordination and care of all town-owned buildings inclusive of those under the control of the Select Board, Town Manager, Library Trustees, Recreation Committee, and School Committee. The DPF is charged with managing the efficient operation and maintenance of town buildings, preserving building and equipment assets, and planning and implementing capital improvements. These objectives are accomplished by establishing appropriate services in support of building users, implementing preventive maintenance programs that result in reliable facility operation, and managing a 5-year facility capital plan through collaboration with the Permanent Building Committee (PBC) and other town committees.

### DPF Administration

**HIGHLIGHTS:**

- The Growth and Development Program continued in FY2023, with a goal of improving communication among DPF employees, develop strategies to strengthen workplace relationships and teamwork, and continued education and training. Manny Cabral and Christopher Bouchard facilitated OSHA-10 training, an AHERA (Asbestos Hazard Emergency Response Act) certification training, and Annual Safety and Right-to-Know training for DPF employees.
- The Department of Public Facilities continued to refine the 20-year Facility Condition Assessment which is a helpful tool used to inform the rolling 20-year capital plan. The development of this report allows the financial planners time to identify major spikes in demand for capital dollars and react in time to smooth them out. The long-term capital plan also allows DPF to identify multiple projects scheduled for the same timeframe and encourages a single project that could be all-inclusive. This would generate some savings in the total price versus a plan where each project is completed independently. The staff received training to allow a variety of reports to be created and used to provide information to the various financial committees. The report also was useful in identifying which building requires more capital investment and provides a catalyst for us to make decisions on the long-term viability of specific buildings.
- In FY2023, Shawn Newell continued to work on the installation of photovoltaic solar rooftop and canopies and battery energy storage systems at seven school buildings. This project is projected to save approximately \$120,000

per year. Like many other projects in Town, this project has also been subject to supply chain issues, delaying the cutover to solar power. The solar systems went online at the end of the fiscal year. Battery systems are scheduled to come online during the summer of 2023.

- The rental program resumed to typical rental volumes and revenues.

### DPF Operations

**HIGHLIGHTS:**

- DPF custodial staff and maintenance technicians continued to clean, maintain, service, and repair the building infrastructure and equipment in both school and municipal buildings. The Operations Division has continued to implement preventive maintenance programs to reduce emergency and reactive work orders, resulting in a continuing decrease of these types of work orders. As the building inventory of square footage continues to grow from additions and new construction, the need for maintenance, service, and repair grows in a corresponding manner.
- DPF maintenance technicians continue to complete tasks for the maintenance, service, and repair of School and Municipal Buildings. However, due to staffing vacancies, DPF has had to outsource many tasks that would typically be completed in-house, as a result the number of work orders declined in FY2023.
- DPF Operations division continues to oversee various building related improvement and life-cycle replacement projects in addition to the day-to-day building maintenance, service, and repair.

### School Site Work & Playgrounds

- Shawn Newell, Assistant Director of Facilities, and Manny Cabral, Superintendent of Custodial Services, completed poured-in-place safety surfacing at the Bridge, Bowman, Harrington, and Fiske Elementary School, a full replacement of the Fiske Playground Structure.
- At the 2022 Annual Town Meeting, Capital Funds were appropriated to complete some site improvement work at Clarke Middle School. Clarke’s site was selected based on the life-cycle and condition assessments. Most of the parking lots, roadways, and sidewalks were redone during the addition/renovation work in 2018. However, some areas were not addressed, and were in poor condition. The access road in the rear of the building that leads to the receiving/loading area was identified as an area that needed replacement. The asphalt was in very poor condition and was pitched towards the building, causing minor flooding at times. Over the summer of 2022 the access road was

*(continued on next page)*

## PUBLIC FACILITIES (continued)

completely removed and new asphalt was applied. While doing so, the access road was widened to allow delivery vehicles better access. Widening the driveway required cutting into the hill and add a retaining wall.

- The rear parking lot was also in need of replacing and was completed with a mill and pave process. The walkways in the rear courtyard were re-done as well and the courtyard was regraded for better drainage. In addition to this work in the rear of the building, work was completed at the front entrance of the building to address the mulch washout from the hill to the right of the main entrance. A small masonry wall was added to retain the mulch while directing the water away from the main staging area for students.
- Because so many students were taking their bikes to school, the Department of Public Facilities installed additional bike racks at Estabrook Elementary School and Diamond Middle School. This continued effort supports the districts goal of improving and encouraging the Safe Routes to Schools Program.

### Painting

- The annual painting program continued in Fiscal Year 2022 in both School and Municipal Buildings. Areas requiring repainting are identified by life cycle and visual inspection. In FY2022, many classrooms, hallways, restrooms, office spaces, and portions of building exteriors were repainted.

### Flooring

- In a continuation of the Annual Capital Flooring program, Manny Cabral replaced eleven (11) classroom floors at Clarke Middle School. The old Vinyl Composite Tile (VCT) was replaced with no-wax Luxury Vinyl Tile (LVT).
- Manny Cabral supervised the replacement of the entire first and second-floor hallway flooring at Harrington Elementary schools during the summer break. The new flooring is a wax-less vinyl tile, which requires much less maintenance and eliminates the need for using harsh floor stripping chemicals.
- Although most of the floors at Lexington High School are past their expected useful life cycle, a robust floor maintenance and replacement program is in place to extend the lifetime of the floors while awaiting a new LHS.
- With that said, several floors will require replacement over the coming years due to their condition despite this maintenance program. In FY2023 flooring replacement occurred in several classrooms and hallways. The LHS custodial team completed replacements of about 1/3 of all classrooms in the Math and World Language buildings funded by the capital flooring program. These floors were identified as needing replacement due to failure, cracking and general poor condition.

### Building Envelope & Roofing

- In FY2023, DPF contracted with multiple construction contractors to complete Building Envelope projects based on the 20-year Capital Plan, which included:
  - Phase I roofing replacement at Bridge Elementary School
  - Fascia and Soffit work at Bowman Elementary School. Fascia and Soffit work at Bridge Elementary School. This work included replacement of rotted wood plus the painting of all surfaces to look like new.

### Mechanical, Electrical, Plumbing

- At Clarke Middle School, the Air Handling Unit (AHU) and the associated Air-Cooled Condensing Unit (ACCU) that served the Counseling Suite and Music Classroom Rooms on the lower level were past their useful life cycle, and in poor condition. Through the Mechanical/Electrical/Plumbing Capital Improvement Program, the Air Handling Unit and the Air-Cooled Condensing Unit were replaced over the December School Vacation week.
- Various design options were discussed to replace the oil-fired domestic hot water heater at Irving H. Mabee Town Pool Complex. The Department of Public Facilities installed the sustainable option of a solar-thermal heat pump system.
- In FY2023, installation of a Variable Refrigerant Flow (VRF) Heating/Cooling system on the 2nd Floor of the Town Office Building was completed. This project was internally managed by Chris Bouchard, Facilities Engineer, utilizing on-call contractors to complete the work.
- The domestic hot water heater at Diamond Middle School was replaced in FY2023 as it was at the end of its useful life cycle.
- LED lighting was installed at multiple school buildings at no cost to the school district under an Eversource utility initiative. Interior lighting was replaced with new energy-efficient LED fixtures at Clarke Middle School and Fiske Elementary School.

### Space Mining & Interior Remodels

- In the Summer of 2022 additional space mining work was completed at Lexington High School. A portion of the former Information Technology (IT) suite was retrofitted into a conference room/small group learning space. The remainder of the Information Technology (IT) suite was renovated into a Technology Office to accommodate spaces for the Digital Learning Coaches and the IT Field Technician. The work was completed over the Summer of 2022 and was ready for the start of the 2022-2023 School Year.

(continued on next page)

## PUBLIC FACILITIES (continued)

- The Retirement Offices at the Town Office Building underwent an interior remodel to more efficiently use the footprint of the area. This included paint, carpet, lighting, and furniture.

### DPF Project Management

#### HIGHLIGHTS:

- Reached a favorable and successful financial close-out of the contract with the Construction Managers for the Hastings School Project. The final Closeout paperwork with the MSBA is in process. In addition, the Green Building Council awarded the Hastings Project LEED GOLD status, exceeding the goal of Silver set forth by the Integrated Building Design & Construction Policy.
- In March 2022, the Superintendent received notification that the MSBA had accepted the school department's Statement of Interest and was welcoming the district into the Eligibility Period. This is the first step towards a new or renovated Lexington High School, and the Facilities Department has supported the work of the Superintendent's Office, the Master Planning Committee, and the newly formed School Building Committee, as we began work on the First Module of the MSBA process. The Eligibility Period commenced at the end of the school year on June 1, 2022, and was completed in February 2023 with acceptance of all required documents by the MSBA. A Feasibility Study agreement was then established by the MSBA, for the district, allowing the project to continue into the Feasibility Study phase. There are 9 modules in the MSBA project process and the feasibility study phase includes module 2 "Forming the Project Team" and module 3 "Feasibility Study". We expect modules 2 and 3 to take up to 2 years. Much of this work will involve seeking out input for the project from the community at large, neighbors, students, teachers, community programs and committee's throughout town.
- Completed the Diamond Middle School emergency generator replacement project over the winter and it is now in full operation, providing reliable emergency power to a greater extent of the school with increased power to better support the building lighting and HVAC systems when there are normal power losses.
- Released the Center restroom renovation project for contractor bidding and the contract was awarded in March of 2023. The building serves the public using the Center Recreation fields, providing restrooms as well as housing DPW field maintenance equipment. The renovation is anticipated to be completed in the fall of 2023.
- Started construction on the new Westview Cemetery building in the spring of 2022. The new building is approximately 4,600 square feet and houses administrative and operations staff and equipment for the Cemetery. The building was designed "solar ready" and will be equipped for solar installation as soon as building construction is complete. Construction completion will be in the fall of 2023.
- Completed a conceptual design study at the Cary Memorial Library children's room, looking to update the current children's room to improve program space, staff sightlines throughout the children's room, and improved restroom access. The study resulted in a preferred plan direction for continued development. This renovation project is still in planning phases and will likely see a 2024 construction start if the project continues to receive support.
- Replaced roughly half of the Bridge Elementary School roof in the summer of 2022. In March of 2023 a contract was signed with a roofing contractor to replace the remaining half of the aging roof system. This work is scheduled for summer of 2023.
- Received Town Meeting support for construction of the Police Station at STM2 in 2022 and has since been an active project. Construction began in October of 2022, starting with the abatement and demolition of the former building as well as the relocation of the Hosmer House. Construction is ongoing and we anticipate the Police moving into their new facility in June 2024.
- Approved funding at the 2023 ATM supporting the continued design of solar canopies for the parking area adjacent to the new police station. The design of these solar canopies continues to refine with great input from the neighbors and the Historic District Commission. Foundations for the solar canopies will be incorporated into the current site work at the police station.
- Installed a 35 KW PV solar system at the new Lexington Fire Headquarters in FY2023. This system will reduce the electrical consumption by 45,000 kWh annually.
- In the middle of the 2022-2023 School Year, the Public Address System at Harrington Elementary School failed. The system was no longer supported and replacement parts had been discontinued. Chris Bouchard, Facilities Engineer, solicited quotations utilizing a State Contract and was able to engage a vendor to complete a system replacement. The Public Address System is now operational at Harrington Elementary School with new features.
- Reconfigured Room 5A at Manny Cabral and worked with the ELE Department and Chris Lyons at the Central Administration Building for incoming parents and students to have a comfortable reception/waiting/testing area in FY2023.

## PUBLIC WORKS

Personnel	FY22	FY23
Full Time	73	74
Part Time	6	5
Seasonal	7	7

### DPW Administration

Personnel	FY22	FY23
Full Time	6	7
Part Time	1	0

**ROLE:** To manage personnel and monitor all divisions within DPW including Administration, Engineering, Highway, Equipment Maintenance, Parks, Forestry, Cemetery, Environmental Services, Water and Sewer; provide oversight for Streetlight Maintenance and Snow Operations; monitor the annual budget; provide outreach to the community; and supervise numerous projects.

**APPOINTED** by the Town Manager: David Pinsonneault CSFM, CPRP, CPWP-M (Director) appointed in March 2016.

- Lexington Department of Public Works was the 90th agency in the country to be accredited by the American Public Works Association (APWA). Reaccreditation occurs every 4 years. In 2023, Public Works earned another full accreditation, until 2026. Staff works throughout this time maintaining and updating hundreds of policies.
- The Director is an active member of the New England Chapter of Public Works and the American Public Works Association. The DPW Director and the Manager of Operations maintain Certified Public Works Professional (CPWP) certifications in Management and Supervision, respectively, which are issued to individuals in the public works field who have the knowledge and experience to

manage organizations within a public works department. The Director also holds Certified Sports Field Manager (CSFM) and Certified Park and Recreation Professional (CPRP) certifications. The Director and the Operations Manager participate on various boards and committees regionally and nationally.

- Worked with the Sustainability Coordinator to implement and encourage local landscapers to use electric leaf blowers in response to a new noise bylaw.
- Looked forward to the opening of the new administration/maintenance building at Westview Cemetery.

#### HIGHLIGHTS:

- Hosted its annual DPW Day in May. This was a well-attended successful event with over a hundred visitors. Attendees were able to meet staff, view the DPW equipment and ask questions about the services DPW provides. Children who attended received a small goodie bag with some DPW-related items to remember their visit.
- Continued to assist residents and other town departments. The DPW receives many calls, emails, and requests for public records and service, as well as calls for emergencies.
- Provided support to various town committees, boards, and working groups including the Lexington Center, Tree, Recreation, Noise Advisory, Permanent Building, Appropriations, Capital Expenditures, Bicycle Advisory and Sustainable Lexington Committees; the Water/Sewer Abatement Board, Transportation Safety Group, Commission on Disabilities, Waste Reduction Task Force, Select Board, and Minuteman Household Hazardous Products (MHHP) program.

*(continued on next page)*



Lexington DPW

## PUBLIC WORKS (continued)

### Engineering Division

Personnel	FY22	FY23
Full Time	8	8
Part Time	1	1

**ROLE:** To provide design, construction, and management services and capital planning to the DPW, other departments, boards, committees, and the public.

**APPOINTED** by the Town Manager: John Livsey (Town Engineer) appointed in January 2009.

**HIGHLIGHTS:**

- Continued water quality sampling in an aggressive effort to identify illicit discharges and remove them from the system. This is part of an overall goal to improve water quality in Lexington. Stormwater Interns made significant contributions to the water quality improvement. The University of Massachusetts at Lowell civil engineering students (the “Stream Team”) volunteered with the Engineering Division and made significant contributions to the water quality improvement. To date we have found and removed 13 illicit discharges.
- Continued the implementation of the roadway management program, including updated roadway condition inspections, managed in an asset management software called PeopleGIS. This allows for tablet based online street inventory, sidewalk inventory and inspection forms, which are being used in inspection of roadway conditions. Street inspection reports are reflected immediately and are being used in real-time for decision-making.
- Continued to play a key role in the improvements to the Town’s Geographical Information System. Similarly, the Division is using PeopleGIS's PeopleForms and MapsOnline website for pavement markings and other asset management including water, sewer and stormwater. MapsOnline provides an online platform for the town’s database management and plays a key role in an improved Geographical Information System.
- Performed traffic signal installations and improvements in various locations.
- Continued the Inflow and Infiltration investigation and removal program.
- Started construction for the replacement of the pump station at Hayden Avenue. Bid and awarded contract for North Street pump station replacement.
- Began work on the Battle Green Improvements Project

- Kept assessors and utility overlay maps updated.
- Continued to design infrastructure improvements and manage construction projects, including but not limited to the following highlighted projects:

### Center Streetscape Improvements

*Contractor: I.W. Harding*

Streetscape, traffic, and pedestrian improvements in the downtown area from Police Station to Meriam St. Work includes roadway resurfacing, new roadway and pedestrian lighting, tree replacement with enhanced irrigation and growth medium, new ADA compliant brick and concrete sidewalk and wheelchair ramps, granite curbing realignment, drainage and utility improvements, new and refurbished seating, bike racks and other appurtenances. Work began spring of 2021 and was substantially complete by the fall of 2022.

### Contract 23-41 \$4,500,000

*Battle Green Streetscape Improvements*

*Contractor: Unified Construction*

Work began on the Battle Green Streetscape improvements project. The work consists of the construction of a roundabout at the Bedford Street and Harrington Road intersection, realignment of the Harrington Road and Massachusetts Avenue intersection, full depth pavement reclamation, milling and overlay, cement concrete sidewalks, modified stone dust walks, granite paving, street furnishings, pedestrian curb ramps, removing and resetting of curb, installation of new granite curb, drainage improvements, miscellaneous water work, installation of new ornamental light system with load center and service connections, loaming and seeding, inground irrigation water line connection to town water main, plantings and various streetscape amenities, signing and pavement markings and other various items to complete the roadway and streetscape improvements.

### Contract 21-40 (multi-year contract) \$3,100,000

*Roadway Improvements*

*Contractor Lazaro Paving*

The 2022 work for this project was substantially completed in November and included approximately 4 miles of roadway repaving and reconstruction. This project included Springdale Road, Conestoga Road, Battle Green Road, Minuteman Lane, Stimson Road, Crosby Road, Barrymeade Drive, Stimson Avenue, Scott Road, Peacock Farm Road, South Rindge Avenue, Leighton Avenue, Sheila Road, Circle Road, Anthony Road, Rolfe Road, Alcott Road, York Street, Hillside Terrace, Cushing Street and Sullivan Street. Substantial drainage improvements were also completed on these roadways.

*(continued on next page)*

**PUBLIC WORKS (continued)**

**Contract 20-01 (multi-year contract)  
\$1,137,382.38**

*Lexington Preservation Treatments of Various Roads*

*Contractor: Indus Inc dba Sealcoating Inc. of Braintree MA*

This was an existing contractor which was renewed. Four different treatments were applied this year to the roads depending on the condition of the road being treated. These treatments included fog seal, double microsurfacing, cape seal that covered over 15 miles of roadway. The fourth treatment was crackseal which was applied throughout town.

**Contract 23-13**

*New Sidewalk Installation – Lincoln St. from Marrett Rd. to Weston St.*

*Contractor: Allied Paving Corp.*

Construction of a new asphalt sidewalk on Lincoln St. of approximately 4,000 linear feet and regrading and improving the parking area for the Idylwilde Conservation Area and Community Gardens was completed in 2022. Work also included installation of a rectangular rapid flashing beacon (RRFB) and new crosswalk across Marrett Rd.

**Contract 22-60 \$1,221,060.00**

*Storm drain improvements and culvert replacement at Valleyfield, Grassland and Waltham Streets.*

*Contractor: Unified Contracting, Inc.*

Construction began Summer of 2023. The project includes replacing existing storm drain infrastructure on Valleyfield and Grassland Streets, replacing concrete pipe culvert with two 36 inch reinforced concrete pipe on Waltham Street, replacing 12-inch and 20-inch concrete pipe culvert with a single 24-inch concrete pipe culvert at Waltham Street Farms Trail, remove and relocate existing storm drain infrastructure on Waltham Street, and other related work. Work is expected to be substantially complete by Fall of 2023.

**Contract 22-40 \$1,714,400.00**

*Wastewater pump station upgrade for the Hayden Ave pump station.*

*Contractor: DeFelice Corporation*

Construction began Spring of 2023. The work consists of replacement of the existing Hayden Avenue Wastewater Pump Station with a new submersible type station, including new pumps, piping, valves, control panel enclosures, standby generator, precast concrete wet well and valve pit. Work also includes invasive vegetative species management during and post construction. Work is expected to be substantially complete by Fall of 2023.

**Hartwell Avenue and Bedford Street Complete Streets Design \$1,500,000**

*Proposed Analysis and Transportation Improvements*

*Contractor: Vanasse Hangen Brustlin Inc.*

Continued the design effort to evaluate the rezoning of Hartwell Avenue, and develop preliminary design plans for the Hartwell Avenue and Bedford Street corridors, along with safety and multi-modal improvements to Wood Street, Westview Street, and Eldred Street. The initial development and traffic analysis lead to a partnership with MassDOT, and the project study area to be expanded to include the north-bound side of the I-95/Route 128 Bedford Street interchange. VHB has completed the data collection for the expanded scope and is currently reviewing interchange geometry options.

**Cedar Street Sidewalk Design \$155,000**

*Proposed Pedestrian Improvements*

*Contractor: CHA Consulting Inc.*

Began the design of the proposed Cedar Street sidewalk and potential improvements to the Cedar Street at Hill Street and Paul Revere Road intersection.

**Pleasant Street Improvements Design \$294,500**

*Proposed Corridor and Intersection Improvements*

*Contractor: Vanasse Hangen Brustlin Inc.*

Progressed the design of the pedestrian and bicycle improvements for the Pleasant Street corridor. The limits of the improvements extend from Follen Road to Watertown Street and include replacing the existing “triangle” geometry of the Pleasant Street at Watertown Street intersection with a roundabout.

Issued 220 Trench permits.

Issued 152 Driveway permits.

Issued 94 Water permits

Issued 96 Sewer permits.

Issued 1 Drain permit.

Issued 2 Right of Way obstruction permits.

Issued 180 ROW excavation permits.

Issued 6 Stormwater permits.

*(continued on next page)*

## PUBLIC WORKS (continued)

### Environmental Services

Personnel	FY22	FY23
Full Time	4	5
Part Time	1	0

**ROLE:** To manage environmental service programs, including contracted curbside refuse collection and disposal, curbside recycling collection of mixed paper, plastic, glass and metal containers, yard waste, appliances, and drop-off of corrugated cardboard. Manage operations of the Minuteman Household Hazardous Products (MHHP) Regional Facility, including maintenance of the facility, accounting, and analysis of statistics for eight member towns. Handle special collections of medical waste, cathode ray tubes (CRTs) and other electronics. Manage operations at the Lexington Composting Facility (LCF), including the processing and collection of leaves, yard waste, brush, tree waste, wood chips, and other organic materials from contractors, residents, and municipal curbside materials. Oversee the provision of composting-related services completed by private contractors, administer the contractor permit program for yard waste and brush, and develop and implement marketing programs regarding the sale of various compost/loam products.

**APPOINTED** by the Town Manager: Robert Beaudoin (Superintendent) appointed in September 2001.

**HIGHLIGHTS:**

- In FY2023 E. L. Harvey and Sons completed the 5th and final year of its contract. Capitol Waste Services was awarded a 5-year contract starting July 1, 2023.
- Residents, all town buildings and public schools generated 8152 tons of solid waste that was disposed at Win Waste Innovations (WWI) waste-to-energy facility in North Andover (formerly Wheelabrator Inc.). Trash generation declined in FY2023 compared with FY2022, resulting in 805 less tons. The Town, finished year three of a 5-year extension with WWI that will end June 30, 2025. The tip fee for FY2023 was \$83.15 per ton. With the continued loss of in-state disposal capacity DEP reported that nearly 2 million tons of trash were exported in 2023. DPW continues to examine alternative disposal options.

- Residents continued to use the 2 drop off stations for the community composting food waste program carts at the Community Center and at the Samuel Hadley Public Services Building. Town Meeting members approved nearly \$200,000 to begin a pilot, town-funded, curbside collection of food waste program.
- Recycled 3,460 tons of Single Stream recyclables such as glass, metal, plastics, mixed paper, and cardboard through the curbside collection programs in FY2023. Recycling tonnage was 3,527 in FY2022 compared with 3,460 in FY2023, 67 tons less than FY2022.
- Collected syringes, needles, and other related medical products at 4 drop-off collections for Lexington residents, which were diverted from trash disposal. This program is offered primarily through the Health Department with assistance from the Department of Public Works.
- Continued the curbside pick-up of TVs, computer monitors, and miscellaneous electronics. In FY2023, nearly 22,000 pounds of electronic waste were collected from Lexington residents and municipal departments. Since 2000, Lexington has diverted nearly 2.92 million pounds (1,456 tons) of CRTs and electronic waste from trash disposal.
- ACV Environmental provided collection services at 8 HHP collections at the Minuteman Regional facility. In FY2023 more than 2,760 cars delivered over 96,700 pounds of household hazardous products that were diverted from trash and properly disposed. The MHHP Committee consists of representatives from Health or Public Works Departments from Lexington and seven surrounding communities. Each year 8 HHP collections are held at the Hartwell Avenue site.
- Received approximately 50,000 cubic yards of yard waste, leaves, brush, grass clippings, and wood chips at Hartwell Avenue. The compost continued to be available for residents, for sale to contractors, and for use in Public Work's projects. Sales of finished compost, loam, leaf and bark mulches were \$601,492 and contractors generated \$280,375 in revenue from the purchase of yard waste disposal permits and punch cards. Since 2003, \$10.2 million in revenues from the sale of loam, compost, and yard waste disposal has been generated to fund personal services, operational and capital expenses at the Lexington Compost site.

*(continued on next page)*

**PUBLIC WORKS (continued)**

**Highway, Equipment and Drains Division**

Personnel	FY22	FY23
Full Time	13	13
Part Time	1	1

**ROLE:** To maintain the Town’s accepted streets (137 miles), sidewalks, drainage infrastructure, brooks, street signs, street lines, traffic signs and signals, and manage Snow Removal Operations.

**APPOINTED** by the Town Manager: John Zaccardi (Superintendent) appointed in March 2021.

**HIGHLIGHTS:**

- Placed just over 321 tons of asphalt to maintain roads, sidewalks, and asphalt curbing. Oversaw the replacement of 6950 LF of asphalt sidewalks, 650 LF of concrete sidewalks, and 10 ramps.
- Repaired and rebuilt more than 50 VF of catch basins and drain manholes in the storm drain system.
- Oversaw the cleaning of 4,500 catch basins by a contractor.
- Highway staff swept 137 road miles multiple times using two town-owned sweepers.
- Oversaw the line striping of roadways by a contractor.
- Highway staff performed line striping of crosswalks and stop lines town-wide.
- Maintained 2,450 traffic control signs and 500 parking meter posts and footings.
- Maintained ten traffic control signals and eleven additional flashing signals.

**Snow Removal Operations**

**ROLE:** To execute all snow plowing and treating operations with DPW staff and private contractors. The Town utilized 36 pieces of town-owned equipment including eight spreaders and 44 pieces of hired plowing equipment with operators.

**HIGHLIGHTS:**

- Lexington experienced 19 snow and ice events for a total of 23 inches of accumulation during the winter of 2022-2023. Seven storms required full plowing operations by town staff and hired contractors. Two thousand eight hundred and ninety five (2,895) tons of salt, one hundred seventy six thousand one hundred and forty seven (176,147) gallons of salt brine and nineteen thousand five hundred and sixty nine (19,569) gallons of carbohydrate additive were used to treat the streets, parking lots, and sidewalks during the 19 winter events.
- Staff continued training on using the brine generator and equipment used to pre-treat roadways in advance of storms. The Staff continued the use of the brine system with blending capabilities, further enhancing its liquid technology. The blended brine increases the residual product on the road, reducing the overall quantity of material used.

**Equipment Division**

Personnel	FY22	FY23
Full Time	5	5

**ROLE:** To maintain all DPW vehicles in a ready, active status. DPW equipment consists of 160 vehicles ranging from sedans, pickups, and dump trucks to off-road construction equipment, including backhoes, front-end loaders, lawn mowers, and landscaping maintenance equipment.

**HIGHLIGHTS:**

- Continued implementation of upgrades to diagnostic tools and database software to enhance repair efficiency.
- Provided education and training to maintain a well-trained and capable team of Automotive Technicians.

*(continued on next page)*

## PUBLIC WORKS (continued)

### Public Grounds

The Park, Forestry, and Cemetery Divisions and the Street Light Maintenance Program are consolidated under the supervision of the Public Grounds Superintendent.

#### Park Division

Personnel	FY22	FY23
Full Time	16	16

**ROLE:** To maintain and care for more than 600 acres of town, school, and recreation lands. Areas maintained include athletic fields, public grounds, playgrounds, tennis and basketball courts, trails, right-of-ways, bike paths, and pool and reservoir complexes. To assist the Conservation Commission, the Recreation, School, and Facilities departments, youth groups, and various other committees with special requests, projects, and special town events throughout the year.

**APPOINTED** by the Town Manager: Christopher Filadoro (Superintendent) appointed in May 2011.

#### HIGHLIGHTS:

- Performed seasonal maintenance at the pool complex, Old Reservoir, and the skateboard park; transported supplies and equipment for departments and user groups; performed landscape improvements and cleanups at various town sites, and playground inspections; repaired playground deficiencies, basketball and tennis nets.
- Assisted the Chamber of Commerce with special events and the Patriots Day event.
- Performed the following activities: roadside mowing; daily ball field maintenance during the playing seasons and synthetic field maintenance at Lincoln Park, as well as drainage improvements on turf areas, site amenity repairs of various playfields; core aerated, over seeded, top dressed, fertilized, and added soil amendment products to help increase turf quality of the athletic fields per the turf maintenance program.
- Performed athletic field layout for school, youth, adult, and recreation. Coordinated the turf maintenance program; emptied public space recycling/trash barrels; installed new benches and repaired benches; painted, repaired, installed, and constructed picnic tables, and trash receptacles.
- Maintained the Minuteman Bikeway.
- Performed the following trash pickup at designated sites mowing maintained site amenities, including drinking fountains and irrigation systems.
- Performed maintenance at the Town’s basketball and tennis courts rough-cut mowing at conservation areas and road-sides limited maintenance on traffic islands in coordination with the Lexington Field and Garden Club.
- Assisted the Recreation Department with various capital projects maintained planting beds and shrubs assisted with the Teak Bench Program performed other service requests from town departments, boards, commissions, and the general public

#### Forestry Division

Personnel	FY22	FY23
Full Time	5	5
Seasonal	2	2

**ROLE:** To care for and preserve all woody plant vegetation in parks, along streets, and in all public properties, with the highest priority given to emergencies to provide support to cemetery operations as needed; to maintain trees and shrub plantings in parks, playgrounds, cemeteries, traffic islands, public right-of-ways, conservation land, recreation land, and school property; to maintain 3,529 streetlight bulbs; and to assist other departments and groups with aerial-lift services.

#### HIGHLIGHTS:

- Staff responded to more than 374 requests for service and pruned trees at the cemeteries, schools, conservation, recreation and public grounds areas, and other locations within the public right-of-ways.
- Removed bittersweet vine from several park and athletic field areas, cleared foliage obstructing streetlights, signs, and intersections to improve visibility. Cleared downed trees and limbs after storms. Cut back encroaching trees and shrubs along the Minuteman Bikeway and other town right-of-ways. Watered trees as resources permitted; treated 14 trees for pests and disease control of hemlock wooly adelgid, winter moth, and Emerald Ash Borer; pruned 129 trees to remove hazards and improve health, structure, shape, and aesthetics. Removed 88 dead, diseased, damaged or otherwise hazardous trees, the majority of which were Elm, Ash, and Maple trees. Ground 39 stumps, added loam to grade, and seeded the sites.

*(continued on next page)*

**PUBLIC WORKS (continued)**

- Assisted with the planting of 80 new trees on public land. Continued with the Off Berm Planting Program. Trees were funded through the Lexington Tree Fund account, private funding sources, and the program budget. The trees were planted by town staff and outside contractors. Assisted the Tree Committee with the maintenance of the tree nursery.
- Treated for bees and wasps, as needed, at various locations.
- Staff attended further training on tree health, arborist certification, insect workshops, invasive plant and playground safety.

**Administration:**

- Lexington received the 2023 Tree City USA Award for the 34rd consecutive year in the program.
- Assisted with coordination of the Tree Inventory.

**Other Projects:**

- Inspected and replaced bulbs and sensors on town-owned streetlights.
- Installed and removed holiday lighting in the town center; repaired overhead traffic lights; installed and removed voting banners; assisted with the Arbor Day ceremony and the planting of a Sugar Maple tree. Provided on-going assistance to the Cemetery and Park Divisions; and assisted other town departments with aerial-lift services.

**Cemetery Division**

Personnel	FY22	FY23
Full Time	4	4
Seasonal	2	2

**ROLE:** To operate and maintain 34 acres of grounds and all buildings and equipment for four cemeteries: Westview, Munroe, Robbins, and Colonial. To serve the bereaved in a professional manner.

**HIGHLIGHTS:**

- Assisted and prepared cemeteries for special events including installing flags. Performed spring and fall maintenance.
- Operated and maintained the irrigation system at Westview Cemetery. Coordinated with the contractor for turf maintenance services, including fertilizing and integrated pest management at Westview Cemetery.
- Continued working with the architect and contractor to perform the next phase of the grave marker repair and renovation work at Colonial Cemetery, Munroe Cemetery and Robbins Cemetery. The Community Preservation Committee (CPC) funded this project.
- Handled 112 interments and 86 cremations at Westview Cemetery and one interment in Munroe Cemetery. Dug and backfilled graves, set stones, loamed and seeded graves, removed trash, repaired benches and fences, and maintained landscape, signs, and buildings.
- Sold 121 graves at Westview Cemetery, with the revenue split between the Town (45%) and the Perpetual Care Trust Fund (55%). One hundred and one (101) foundations for flush markers were approved and set. Four (4) markers were removed and replaced.
- Sold 63 grave boxes and 46 burial vaults (98% of the total installed). One burial vaults were purchased from and installed by outside vendors for an inspection fee and one burial vault was purchased from and installed by us.
- Revolving Fund expense for burial containers totaled \$33,460 while revenue was \$ 57,232.
- Collected total revenue, including Cemetery Preparation Fees of \$524,361; \$139,865 was deposited in the Perpetual Care Trust Fund.
- Continued to work with the Department of Public Facilities on the construction of a new building at Westview Cemetery.

*(continued on next page)*

## PUBLIC WORKS (continued)

### Street Light Maintenance Program

**ROLE:** To proactively maintain a cost-effective lighting system that enhances public safety along Lexington roadways for vehicles and pedestrians, while considering all characteristics of light-source quality.

**HIGHLIGHTS:**

- Maintained 3,529 streetlights since March, 2000. Forestry Division employees inspect and change photo-sensors and light bulbs. Service calls are scheduled on an over-time basis as weather permits. Calls are processed in the order they are received or are prioritized according to safety concerns. If the repair requires more technical expertise involving wiring or replacement of fixtures, an electrical contractor is dispatched to resolve the problem.
- Received reports of 73 outages, of which town staff inspected 73; town staff repaired 9 lights and the electrical contractor repaired 64 lights. The response time for town staff inspection and repair of lights is within 10 to 15 days. If the repair requires electrical work, the contractor response time could be an additional 10 to 15 days.
- The Town converted 3,175 streetlights to LED lights, completed June 2020. The lights in the town center were converted to LEDs as part of the Center Streetscape project. All other non-LED lights are being evaluated.
- Residents are encouraged to report outages on the dedicated Streetlight Outage Line at 781-274-8388. Please give name, contact information, address of outage, type of issue, and pole number.

### Water/Sewer Divisions

Personnel	FY22	FY23
Full Time	14	14
Part Time	1	1
Seasonal	1	1

**ROLE:** To provide quality drinking water to Lexington residents and to industrial and commercial customers, with minimal service interruptions. Along with maintaining the safe and proper discharge of wastewater in the sewer infrastructure system.

**APPOINTED** by the Town Manager: David Pavlik (Superintendent) appointed September 2020.

The water infrastructure consists of 154 miles of water main, two water storage tanks with total capacity of 3.1 million gallons, 1,500 fire hydrants, 3,400 street and hydrant control valves, and approximately 10,500 residential service line control valves located on property lines. Four main transmission lines from the Massachusetts Water Resources Authority (MWRA) serve Lexington: a 16-inch main on Summer Street, a 16-inch main on Massachusetts Avenue in East Lexington, a 12-inch main on Watertown Street, and a 24-inch main on Concord Avenue. The MWRA supplies Lexington with approximately 2 billion gallons of water annually.

The sewer system has 120 miles of main, 34 miles of trunk-line main, and ten pump stations, including the main pump station at Route 128 and Bedford Street, and 4,800 manholes. The Town also pays the MWRA to treat and dispose of the Town's sewage.

The division is divided into four sections: Water Distribution, Meter Reading and Billing, Sewer Maintenance, and Water Sewer Construction. Employees are cross-trained to perform all divisional functions and also participate in snow removal operations.

#### Water Distribution

The Water Distribution section responds to service calls from residents, repairs curb and water control boxes, reads and installs water meters, obtains water samples, performs hydrant maintenance, updates and maintains the water control valve locations, oversees the cross-connection control program, investigates all water billing complaints, marks out services for contractors and utility companies, and assists the Engineering and other DPW divisions.

*(continued on next page)*

**PUBLIC WORKS (continued)**

Water is tested weekly for coliform and other bacterial organisms at nine sampling locations for a total of 36 samples. Sampling is done annually at selected locations to test for lead and copper; Lexington passed the last ten test period results for these metals. The Department will continue to excavate those services that are suspected of having a problem, whether due to missing information on the Water Service Card or the time frame in which they were built.

The Town conducts annual comprehensive correlation leak detection surveys on Lexington’s water distribution system. This survey was performed on approximately 154 miles of the distribution system to reduce unaccounted for water by identifying hidden and surfaced leaks. Through this survey, 7 leaks were discovered thus identifying losses of 220,320 gallons per day or 80.4 million gallons per year.

**Meter Reading and Billing**

The Meter Reading and Billing section is responsible for reading water meters and managing the billing system. The Utility Billing Manager, Vyctoria Walsh (appointed February 2020), under the Water and Sewer Superintendent, oversees the billing process and handles problems and complaints about adjustments due to estimated water bills. Since 2005 there has been an 80% reduction in adjustments. The installation of new electronic read meters has also contributed to more accurate billing. Work continues in this area to eliminate estimated reads through the Advanced Meter Infrastructure (AMI) system that was approved at the 2020 Annual Town Meeting. The project has started and will continue through 2023

**Sewer Maintenance**

The Sewer Maintenance section maintains the sewer system, implements the main flushing program, and manages the pump station maintenance program to ensure the safe and proper discharge of wastewater. The staff also identifies any electrical problems with relay or pressure switches.

**Water Sewer Construction**

The water Sewer Construction division oversees the replacement of hydrants, sewer mains, and services, and repairs water and sewer system leaks.

Employees attended training seminars on water system operations, MWRA procedures for drinking water sampling, hydrant maintenance, and courses relating to the state certification exams. Five employees are state-certified Drinking Water Facility Operators; two are Grade 3.

**HIGHLIGHTS:**

- Repaired or replaced 60 fire hydrants as part of an ongoing program that will continue until all hydrants have been evaluated and addressed.
- Implement the Lead service line replacement program.
- A program to assess and upgrade all the sewer pump stations began in 2008. All ten sewer pumping stations had an evaluation and capital improvement plan report done by Wright-Pierce.
- Assisted the Engineering Division with the road-resurfacing project by providing mark-outs, materials, and emergency service. Assisted Engineering with the Water System Replacement Program.
- Responded to emergency water and sewer repairs day and night, keeping service interruptions to a minimum.

**Repair and Replacements**

Water main breaks repaired	16
Water service leaks repaired	4
Hydrants repaired	10
Hydrants replaced	50
Service control valves repaired	82
Street control valves repaired	7
Sewer services replaced	2
Sewer services camera televised	22
Sewer main blockages repaired	18
Sewer service blockages repaired	11
Sewer manholes repaired	12
Sewer mains flushed and cleaned (feet)	124,329
Outdoor watering meters (made the change)	2,134
Water meters (made the change)	987
Water services	7
Sewer services	5

# RECREATION AND COMMUNITY PROGRAMS

Personnel	FY22	FY23
Full Time	9.8	10
Permanent Part Time	1	1.4
Seasonal Part Time	169	204

**ROLE:** To provide the community opportunities to engage in quality, inclusive and accessible programs and services. To be a leader in promoting inclusion, community engagement and a healthy active lifestyle. *Creating Community Through People, Parks, and Places*

**APPOINTED** by the Town Manager, Melissa Termine Battite, CPRP, Director of Recreation and Community Programs. January 2017.

The Recreation and Community Programs Department provides seasonal and year-round, affordable, quality programs and services at well maintained facilities meeting the needs of the community. Community programs, activities and services are offered through affordable and accessible opportunities for all ages and abilities. A wide variety of passive and active recreation, wellness and leisure activities are available year-round. The Department operates as an Enterprise where program and facility fees cover the direct cost for the department operations. There are four divisions within the department; Recreation, Community Center, Administrative and the Pine Meadows Golf Club. With the addition of the management of the Community Center in 2015, tax levy funds support 3 FTE's of the Center who are paid through the Recreation Enterprise Fund. The operating budget may increase or decrease year to year to meet changes in enrollment and facility use. The Director of Recreation & Community Programs, through the Recreation Committee, sets fees with the approval of the Select Board. The Department operating budget supports staff that manage and deliver programs along with the supplies, equipment and staff needed to operate those programs. Revenue generated through the Recreation Enterprise helps to fund some Capital Improvement Projects and by way of indirect charges made through the Enterprise Fund reimburses the Town for a portion of indirect support provided through other Town departments.

## HIGHLIGHTS

Staff certifications & recognitions:

- Kate DeAngelis - MRPA's 2022 Therapeutic Recreation Award, NRPA 2022 Young Professional Fellowship, Inclusive Recreation Specialist certification through National Inclusion Project

## Total Participants and Attendance

- Recreation Division: 45,588
  - 5,948 in School-Year youth and adult programs and leagues
  - 1,836 in Summer camps and clinics
  - 880 Swim Lessons/Team/Fitness participants
  - 36,924 Aquatics facilities attendance
- Community Center Division: 126,145
  - 1,279 in Youth programs
  - 1,645 in Adult Fitness & Enrichment programs
  - 123,221 Community Center Visitation
- Pine Meadows Golf Division: 46,965 rounds played
- Therapeutic Recreation: 105 unique individuals participated in adaptive or inclusive programming

## Programs and Services

- Programs offered: 280
  - Recreation Division: 112
  - Community Center: 157
  - Therapeutic Recreation: 11
- Community Center Permits: 1,011 individual reservations, 7,506 permitted hours
- Athletic Field Permits: 29,310 permitted hours
- Tennis/Pickleball Courts: 34,926 permitted hours
  - 32,287 tennis hours
  - 2,639 pickleball hours
  - Resident – 23,933
  - Recreation – 1,954
  - Leagues & Clubs – 1,850
  - Public Schools and MIAA – 7,189
- Aquatics (Pool & Old Reservoir) – The last 25 days of the regular season, summer 2022, the Old Reservoir was closed due to the drought and conditions of the facility. For pre-season 2023, the Old Reservoir was open on Saturdays and Sundays.
  - 1,102.75 hours of operations
- Volunteers: 248 volunteers (5,450.75 hours equivalent to approximately \$82K at minimum wage)

(continued on next page)

## RECREATION AND COMMUNITY PROGRAMS (continued)

### Capital Projects Update

#### Community Preservation Capital Programs

- FY2023 Park & Playground Improvements – Kinneens Park. A new playground will be installed at Kinneens Park in Fall 2023.
- FY2023 Hard Court Surfacing – The reconstruction of the Gallagher Courts and Farias Basketball Courts mobilized in Spring 2023 and it is anticipated that this project will be completed in Fall 2023.
- FY2023 Community Park Master Plan – Lincoln Park. The Lincoln Park Master Plan is expected to be completed in Fall 2023.

#### Recreation Enterprise Capital Programs

- FY2021 Pine Meadows Drainage Study of Holes #1 and #2 is underway and was completed in the Fall 2022.
- FY2021 Pine Meadows Equipment was initially postponed due to the financial impacts of COVID-19 on the Recreation Enterprise Fund. The Fairway Mower was ordered and expected to be delivered before the end of 2023.
- FY2023 Pine Meadows Improvements. The rebuilding of the 8th and 9th tees and the installation of a new sand bunker at the 8th green was completed in Fall 2022.
- FY2024 Pine Meadows Equipment. The Rough Mower and Top Dresser have been ordered and buffalo blower were delivered.

#### Cash/Bonding/Other Capital Programs

- FY2023 Center Recreation Bathroom/Maintenance Building. The bid opening was held in September 2022 and the bids came in substantially over-budget. Additional funding was approved at the 2022 Special Town Meeting in Fall 2022. The project mobilized in Spring 2023 and is anticipated to be completed in Fall 2023.
- FY2023 Town Pool Water Heater Replacement. A new solar-powered water heater was installed at the Town Pool in Spring 2023.

#### Infrastructure Donations and Updates

- Accepted 3 Lincoln Park Bench Donations in memory of Tiffany Fontanez, Mark Freitas, and Peter Vincent Ciampa
- Accepted a Communications Board donation at Center Recreation Playground

### Therapeutic Recreation

- On-boarded 21 inclusion aides, 1 adaptive tennis instructor, 1 summer inclusion supervisor, 1 adaptive aquatics instructor
- Received 324 registrations with inclusion services within 67 unique programs
- Hosted 2 Therapeutic Recreation Interns who completed their 560 hour, accredited internship
  - Summer 2022 – Intern from Regis College
  - Winter/Spring 2023 – Intern from Regis College
- Hosted 2 occupational therapy practicum students from Regis College
- Offered both adaptive and inclusive program opportunities in addition to coordinating inclusion services for individuals with disabilities
- Increased intergenerational opportunities in collaboration with Lexington Senior Services Program Coordinator
- Continue to see an increase for individuals of all ages seeking inclusion services to attend programs

### Partnerships

- Lexington Public Schools: The Recreation & Community Programs provides free use of outdoor recreation facilities to the Lexington Public schools including Athletic Fields, Hard Court Surfaces, the Golf Course and pool. Additionally, free use of the Community Center for a variety of school sponsored activities and events, including LABBB.
  - Synthetic Fields: The total number of hours and subsidies provided to LPS Athletics is the equivalent of approximately 1,313 hours of permitted use on the synthetic athletic fields for an approx. equivalent of \$46,000.
  - Hard Court Surfaces: The total number of hours provided to LPS is the equivalent of approximately 7,000 hours of hard-court use
  - Pine Meadows Golf: The total number of tee times provided to LPS is 120 tee times for summer use and tryouts for a total subsidy of \$2,520.
- Town Pool: The total number of daily passes for the LHS swim team captain's practices is approximately \$1,120.
- Community Center: Provided over 300 hours of room reservations to a variety of school-based groups including PTO's, LABBB, sports teams and staff training space.

(continued on next page)

## RECREATION AND COMMUNITY PROGRAMS (continued)

- SADDD Club
  - Over 50 volunteers to help coordinate, set up, staff and break down annual Haunted House
- LABBB
  - Bi-weekly drums alive classes for students visiting the Community Center
  - Monthly dances at the Community Center for students
  - Weekly facility space for yoga classes
  - Provide pool access for students in the summer
- Human Services
  - Collaborated with the Senior Services director to continue Drums Alive
  - Collaborated with the Senior Service program coordinator to offer Harvest Fest, a sensory friendly, intergenerational community event
  - Collaborated on kick-off event for the Walk Massachusetts Challenge sponsored by the Massachusetts Councils on Aging
- Lexington Farmers' Market
  - The Lexington Farmers' Market relocated from Fletcher Park to the Worthen Road practice field beginning in 2021 due to the Center Streetscape project and this location has been home to the Farmers' Market during the 2021, 2022, and 2023 seasons. In cooperation with other Town Departments (DPW, Police, Fire, Health) and the Lexington Public Schools, the Farmers' Market has made a successful transition to the Worthen Road practice field.
- Lexington Public Schools Food Service
  - Provided discounted snacks for vacation week, summer camps, teen events and staff orientation.
- LexMedia
  - Produced a summer video highlighting. [https://youtu.be/L\\_4akvFKvBA](https://youtu.be/L_4akvFKvBA)
- Lexington Times
  - Started a LexRec Connect section that is published in each month's publication.
- Community Stakeholders
  - Quarterly meetings with Lexington program providers to share policies, procedures, resources and best practices.
- Lexington Field and Garden Club and Boston Chinese Garden Club
  - Conducted seasonal volunteer work days
  - Maintenance and stewardship of the sensory garden beds, and front and rear perennial beds
- Cotting School
  - Provided Cotting school students weekly volunteer opportunities at the Community Center
- Eagle Scouts
  - Worked with an Eagle Scout member to fundraise and implement a visual communication board at the Center Recreation playground
- ARC of Massachusetts (Northeast) / Leadership Pathways
  - Partnered with the Northeast Arc to host an inclusion summit for recreation and leisure providers
  - Leadership Pathways provided consulting for the Leader in Training program and inclusion initiatives
- Cary Memorial Library
  - Supported disability inclusion initiatives during the annual Fairy Tale Ball
- Lexington High School
  - Tables were set up in front of the common's multiple times throughout the year to advertise the teen events and department updates.

### Diversity, Equity & Inclusion

- Total DEI Investment: \$82,900
- Investment in Capital & Infrastructure: \$33,400
  - Sensory Room - \$1,400
  - Accessible outdoor fitness equipment - \$32,000
- Staff Training & Wages: \$47,000
  - Over \$3,000 in training hours were provided to all summer seasonal staff
  - Over \$44,000 in wages was dedicated to Inclusion and Therapeutic Recreation support staff
- Supplies & Equipment: Over \$2,500 of inclusive supplies and equipment purchased.

(continued on next page)

## RECREATION AND COMMUNITY PROGRAMS (continued)

### Financial Aid, Grants, Donations

- Financial Aid Awarded - \$33,227
  - Awarded a total 44 families and 190 individual registrations
- Scholarship Donations Received- \$13,384
  - Received 1,293 individual donations through community members directly to the Recreation Enterprise Scholarship Fund.
- Fund for Lexington – approximately \$10,000
  - Supported summer camps/aquatics/sports clinics/tennis/Community Center programs, and out of school time programming
- Dana Home Foundation - \$19,800
  - Funding to offer Forever Fit, a cardio and weight training program that combines group classes with personal training to Lexington residents age 60 and up. This results-proven program was funded for a sixth straight year.
- Dana Home Foundation - \$2,500
  - Funding the implementation of consistent intergenerational Drums Alive classes for seniors, adults and teens with disabilities. The funding will provide necessary supplies and equipment.
- Friend of the Council On Aging - \$5,070
  - Funding to install an outdoor tent for programming May – October.
- ACA Grant - \$17,676
  - Awarded by the American Camp Association, the grant will support a three year initiative to begin an inclusive CIT program for teens with and without a disability.
- USTA Adaptive Tennis - \$1,000
  - Purchase new supplies and offer additional trainings for coaches and support staff.
- ARPA Funding - \$302,936
  - Purchase iPads to increase accessibility in programs and provide opportunities for non-verbal communication with AAC technology (\$4,000)
  - 3 outdoor water bottle filling stations for Lincoln Park and the Town Pool (\$44,000)
  - 7 adjustable basketball hoops at Farias Basketball Courts (\$19,936)
  - Outdoor Shade Shelters (\$235,000)
- CEL Grant - \$3,750
  - To plan, implement, and run 3 teen events for the 2022-2023 school year.
- Sponsorships - \$1,100
  - Beth Sager Group, CAAL and First Lash to support the annual Harvest Fest

### Recreation Division

- A few core programs and services were reintroduced in FY2023 after the COVID-19 pandemic. While the Irving H. Mabee Town Pool Complex and Old Reservoir reopened for public swim in Summer 2021, no lessons or programs were offered during that season. Summer 2022 saw the reintroduction of the American Red Cross Learn to Swim Lessons, Swim Team, and Aqua Aerobics at the Town Pool.
- The Department also offered and had strong participation in many of its staple programs during the Summer 2022 season, such as the LexRec SOAR Day Camp, Youth Tennis Lessons & Clinic, Minuteman Sports Clinics, and vendor sports camps and clinics.
- Ongoing success of the NFL FLAG Football Leagues, Pump It Up Basketball, Youth Basketball Clinics and In-Town Basketball Leagues, Ski and Snowboard programs at Nashoba Valley, Youth and Adult Tennis Lessons, Adult Golf Clinics, Viking and Challenger Soccer, and Adult Badminton, Volleyball, and Pickleball programs.
- Permitted 3 Tournaments (Bay State Bullets Lacrosse Tournament, Needham Soccer Club Memorial Day Tournament, and LHS Girls Lacrosse Jamboree) in FY2023.
- Private Run Camps: Coordinated the use of the Diamond Middle School fields and Lincoln Park fields for 6 privately run camps/clinics (Lexington United Soccer Club, Lexington Youth Lacrosse Camp, Nike Lacrosse Camp, and Lexington NIKE Field Hockey Camp).

(continued on next page)

## RECREATION AND COMMUNITY PROGRAMS (continued)

---

### Community Center Division

- Added 3 additional handheld radios for staff use
- Purchased 2 additional mobile tables for meeting rooms 230 & 232
- Replaced 2 end-of-life treadmills in the fitness room
- Partnered with Cary Memorial Library on the Community Artist Gallery program
- Hosted LexFUN preschool, summer camp and enrichment showcase
- Hosted annual Lex SEPAC/SEPTA Resource Fair
- Hosted annual LPS Parents' Academy
- Popular Adult Fitness programs such as Total Fit, Strength Training, Seated Strength, and Dance Jam, returned to an in-person format for the first time since pre-pandemic.
- In an effort to expand Teen Programming through CEL funding, three new programs were offered: Silent Disco, High School Game Night, and an Outdoor Movie
- Introduction of an in-house licensed summer camp, The Neighborhood Camp, for 7 weeks accommodating close to 100 campers throughout the summer.

### Pine Meadows Golf Club

- 46,965 rounds played
- 350 Golf League participants (2 youth leagues and 14 adult leagues)
- 39 Golf ID cards issued

### Administrative Division

- The Administrative Division has continued efforts to continue implementing paperless initiatives and streamlining processes. In FY2023, several past practices for paper files have transitioned to an electronic filing platform, including volunteer onboarding paperwork and additional financial documentation. In addition, new software has been identified to streamline seasonal staff hiring, and will be implemented.

### Department Information

- Social Media – 1,971 Facebook Followers and 1,047 Instagram followers.
- Online Brochure Viewing Software - Issuu we have 31,867 unique reads of our publications with an average read time of 5 minutes.
- Constant Contact – Current e-newsletter list is 13,526 contact with an average open rate of 63%.
- Since starting Google Analytics for the MyRec website in October 2022, there have been 2,500 new users with over 15,000-page views.

## RETIREMENT BOARD

**ROLE:** To oversee, guide, monitor, and enforce the Massachusetts Pension Laws governing the Town's retirement system; to invest the system's assets prudently for the purpose of providing the benefits guaranteed to the public employees qualifying under the plan.

**ELECTED** by the members of the Retirement System: Robert Cunha (Chair) term expires in 2023. Joseph Foley the second elected member term expires in 2023.

**APPOINTED** by the Select Board: Fred Weiss term expires in 2024. Appointed by the Retirement Board: Alan Fields term expires in 2024. Carol Kosnoff, the Assistant Town Manager for Finance, is the ex-officio member named by the Select Board.

### HIGHLIGHTS

- The system consists of a combination of 462 retirees, 740 active and 384 inactive members. In 2023, 7 town employees retired, 11 school employees retired; 7 members withdrew, 39 members transferred to another system, 11 members transferred In, 97 new members were added; (28 new Municipal employees and 69 new School employees), and 13 retirees passed away. Currently there are 25 disability retirements.
- In 2023, the State Legislature authorized with a vote from the Retirement Board and a vote from the Select Board that a one-time COLA Increase from 3% to 5% be given for the fiscal year beginning July 1st on a retiree's retirement base allowance of \$15,000.00.
- The Retirement Board can grant a cost-of-living adjustment (COLA) up to 3% on the first \$15,000 in a year when the Consumer Price Index is less than 3%. The Board granted a 3% cost of living increase effective July 1, 2023.
- As fiduciaries, the Board carefully established an asset-allocation policy using a mixture of stocks, bonds, international funds and cash equivalents. With the assistance of the Board's investment consultant, Meketa Investment Group, the asset-allocation policy is reviewed monthly, and necessary adjustments are made. The success of the investment program will continue to be determined by the extent of our portfolio diversification among and within asset classes as well as our skill in hiring and our diligence in monitoring strong investment managers. The Board is committed to long-term investment strategies, asset allocations, and diversification of investments. The Public Employees Retirement Administration Commission, which has oversight over all the Massachusetts Public Pension Systems, has published the latest funding ratios of the pension's funds. The report shows our system to be in the top half of any city/town in the Commonwealth. Our system has unequivocally met the challenges rising from the challenging market marked by extreme volatility, heightened geopolitical tensions, and deteriorating global economic conditions. This year underscores the fact that the state of the capital markets performance fluctuates and is Influenced by many diverse factors.
- The Board continued to broaden the system's asset allocation and asset strategies. Our portfolio is made up of the following investments: Matthews International Fund, which is the largest dedicated Asia-only specialist in the United States; Monroe Capital Senior Secured Direct Loan (unleveraged) and Angelo Gordon Direct Lending Fund III rounds out our Fixed Income Assets; The Wellington Trust Company manages two funds: The Opportunistic Fund, which is part of our global tactical asset allocation, and the Wellington Enduring Asset Fund, an infrastructure fund. Our Domestic Equity Assets funds are the Fidelity Contrafund, managed by Fidelity Institutional Retirement Services Company, and Rhumblin Russell 1000 Pooled Index Trust, these funds invest in an all-cap equity strategy; Acadian International All Cap Fund, Driehaus Emerging Markets Growth rounds out our international Equity Assets. The remainder of our portfolio includes the PRIT Hedge Fund which is our Absolute Return Asset manager. This fund is managed by the State Pension Reserve Investment Trust. Golub Cap Partners and White Oak Summit Fund are Direct Lending Funds and Kayne Anderson Rudnick is a Small Midcap Equity Fund. Peoples' United Bank handles the Board's Institutional Custodian Banking.
- The board engaged the services of Stone Actuarial Services to perform an actuarial valuation of the Retirement System as of January 2022. This full valuation is prepared every two years pursuant to Chapter 32 of the General Laws of Massachusetts, based on the acceptance of Section 22D. Actuarial assumptions and methods are designed to produce stable program costs. The Board currently has adopted a funding schedule which amortizes the unfunded liability before 2030 with an investment assumption of 7.25%. The board has reviewed the new actuarial valuation and determined a funding schedule which was submitted to the Public Employee Retirement Commission and has received their approval. The actuarial valuation found the system to be funded at 87.9%. While it is important that future taxpayers are not expected to bear a greater burden than the current taxpayers, it is equally important that current taxpayers are not asked to build a legacy for future taxpayers. The board takes great pride in having balanced the need to ensure that the liabilities are addressed with the fact the Town's resources must meet a variety of needs.
- The net market value of the plan as of June 30, 2022, totaled \$192 million and as of June 30, 2023, the net value of the plan totaled \$207 million.

# SCHOOL COMMITTEE

**ROLE:** To hire, supervise, and evaluate the Superintendent of Schools; to develop school policies; to approve the schools' operating and capital budgets; to advocate for school concerns to other Town officials, boards, and the community; to act as a liaison between the School Department and the community; to govern Lexington Public Schools in areas not governed by State or Federal law.

**ELECTED:** Sara Cuthbertson (Chair), Deepika Sawhney (Vice-Chair), Eileen Jay, Kathleen Lenihan, and Larry Freeman, Student Representatives Grace Ou and Aditi Swamy.

The School Committee worked closely with Superintendent Dr. Julie Hackett on the negotiation of a new contract between the School Committee and Unit A of the Lexington Education Association.

## Superintendent

Led by Dr. Hackett, LPS continues to focus on DEI initiatives, such as the ongoing development of the PK-12 DEI Curriculum. LPS is also working to increase student access to more diverse course offerings as well as access to honors and advanced placement classes among underrepresented groups. Additionally, LPS now uses ParentSquare, a communication hub that includes an app, as an additional avenue for timely distribution of important LPS news and information.

## Policy Updates

The Policy Subcommittee and the School Committee developed policy KCBC: Diverse Representation on Working Groups and Committees in an effort to ensure that decisions take into account the wide range of perspectives in our community.



(left to right) Kathleen Lenihan; Eileen Jay; Dr. Julie Hackett, Superintendent; Deepika Sawhney, Vice-Chair; Sara Cuthbertson, Chair; Larry Freeman

## Operating Budget

The overall FY2023 operating budget for the Lexington Public Schools was \$128,254,447. The School Department continues to operate within a level service budget despite increased financial pressures due to significant increases in out-of-district tuitions as well as enrollment increases of students in need of more intensive supports. The Town voted to create and appropriate funds into a Special Education Reserve Fund at the 2023 Annual Town Meeting.

## Capital Investments

The Lexington High School Building Project is well underway and is currently in the Feasibility Study phase. Community members can view frequent updates on the School Building Committee's webpage.

## Lexington Public School Enrollment

	Principal	2021-22 Actual	2022-23 Projected	2022-23 Actual
Lexington Children's Place - Pre-Kindergarten, built 2019	Heejean Parry	67		79
<b>Elementary Schools</b>				
Bowman, 9 Phillip Road, built 1967	Jennifer Corduck	430		428
Bridge, 55 Middleby Road, built 1966	Margaret Colella	360		366
Estabrook, 117 Grove Street, built 2014	Gerardo Martinez	524		539
Fiske, 55 Adams Street, built 2007	Brian Baker	342		335
Harrington, 328 Lowell Street, built 2005	Jackie Daley	423		379
Hastings, 7 Crodby Road, built 1955	Chris Wai	623		634
Total elementary students, grades K-5		2,702	2656 ± 70	2,681
<b>Middle Schools</b>				
Clarke, 17 Stedman Road, built 1972	Dane Depres	829		810
Diamond, 99 Hancock Street, built 1957	Marlon Davis	919		930
Total middle school students, grades 6-8		1,748	1719 ± 45	1,740
<b>High School</b>				
Lexington High School, 251 Waltham Street, built 1950	Andrew Stephens	2,273	2304 ± 40	2337
<b>Total student enrollment, PK-12</b>		<b>6,790</b>		<b>6,837</b>

## SUPERINTENDENT OF SCHOOLS

**ROLE:** As Chief Executive Officer of Lexington's ten public schools, the Superintendent of Schools provides educational leadership through budget preparation, program development, and supervision of all academic, special education, and extracurricular programs for children in grades PreK-12. The Superintendent of Schools reports to an elected School Committee, enforces the policies and goals of this Committee, and upholds the laws and requirements determined by the federal government and the State of Massachusetts. The Superintendent also works in cooperation with other communities to oversee collaborative programs for students with identified learning disabilities.

**APPOINTED** by the School Committee: Dr. Julie Hackett has served as Superintendent of Schools since July 1, 2018.

### Teaching and Learning

While not completely back to "normal," 2022-2023 felt much more like a traditional school year than the past few. Although our students, staff, and administrators were still healing from the trauma of pandemic schooling, we were able to spend much less time adjusting our curriculum and environments to respond to Covid-related demands, and much more time (re)turning to the deeper curriculum and instructional conversations and processes with our schools and departments.

All departments continued to focus on understanding the needs of our learners and adjusting instruction to best meet these needs. Educators continued to work collaboratively with math and literacy specialists, mental health providers, and administrators to identify common areas of need and design scaffolds to support all students. The district provided numerous professional learning opportunities for staff and administrators around Universal Design for Learning, a pedagogy actually drawn from the field of architecture that pushes us to identify potential barriers to learning from the outset and design our instruction in such a way that takes away those barriers and allows students more pathways to access the learning. In the way that a building may be designed with ramps and elevators to increase accessibility, how are we designing our classroom spaces, lesson materials, and instructional strategies to meet the needs of our students? This work dovetails with our ongoing professional learning in Culturally Responsive and Trauma-Informed teaching; in the wake of the pandemic, it is critical that we address students' needs for safety and support so that they are able to engage in learning.

Department Leaders were excited to continue with their Curriculum Reviews during the 2022-2023 school year. Departments are always in a phase of the Review Cycle, but the four phases of Audit, Research, Development, and the first year of Implementation, tend to be the most time-

and resource-intensive for departments. The Directors of Elementary and Secondary Education have been revising the Curriculum Review process and worked over the past year to help teams navigate through the four phases. Last year for the first time it became an expectation that departments incorporate student voice into the Review process, and we look forward in the years to come to showcasing and sharing out the different ways teams have invited and utilized student voice. We also began PK-12 classroom visits, where the Directors and Department Heads (and sometimes teachers!) visited classrooms across the different schools to learn from teachers at all levels. Some of the departments focused the visits on transition years (fifth grade to sixth, eighth to ninth) to start to examine how we support students and scaffold the curriculum across those transitions. We plan to continue classroom visits in the year ahead; the feedback from participants over the past year was overwhelmingly positive, and many departments have goals to conduct more visits, and/or include more teachers (within the department, and from across disciplines) this school year.

At the elementary level in 2022-23, a large focus was on implementing the new K-5 Mathematics curriculum, Illustrative Math, in grades 3-5. Math coaches worked closely with teachers in those grade spans to model lessons, co-teach, and create and manage materials; our coaches helped to plan and lead "lab sites" at the elementary schools where teachers could observe lessons being taught, practice teaching moves and routines, and get real-time feedback on using the new curricular materials. Teachers were grateful for the dedicated professional learning. Teachers in grades K-2 implemented the Foundations phonics curriculum this year, supported by our literacy coaches; again teachers had the opportunity to engage in lab sites, co-teach or have lessons modeled by the coach, and work with teachers across the district to refine instruction. Due to a new state mandate, we also purchased and implemented a new universal screening tool for literacy; school leaders, literacy coaches, special educators, and classroom teachers K-5 were trained over the spring of 2023 to administer the screening, and all elementary teachers participated in training to learn how to interpret the assessment data.

In the spring of 2022, we were awarded an \$80,000 grant from the Department of Elementary and Secondary Education to expand summer programming for students. With this funding, we partnered with the METCO Director to expand our summer Jump Start program to include incoming METCO students and current Lexington students. Approximately 60 students participated in four weeks of academic enrichment, social-emotional learning activities, and structured and unstructured play. Five Lexington High School interns supported teachers and students during the program. The grant continues for a second year, so we were

*(continued on next page)*

## SUPERINTENDENT OF SCHOOLS (continued)

able to offer the program again in 2023 and expand our number to 70 students across six classrooms, supported by 10 student interns.

Programming at the secondary level continues to evolve to meet the charge of the Strategic Plan, Mission, and Goals. At the Middle School Level, teachers and department leaders continued to hone the use of standards based feedback as part of the Standards Based Grading system. Standards based instruction, assessment, and reporting support equity by accurately and consistently communicating to students and families about students' progress toward key curricular learning objectives during each grading period, in each course. It is based on students showing signs of proficiency or skill development and conveys more specifically how a child is doing in school. Departments are working to refine rubrics and include specific criteria for success in the hope of improving communication between the teacher, student, and families. In order to facilitate better communication with families the district evaluated multiple Standards Based Grading platforms, ultimately selecting Teacherease.

LHS expanded the Dual Enrollment partnership with Middlesex Community College in 2022-2023. A form of dual enrollment, these concurrent enrollment class students who meet specific requirements to earn college credit for their work in the course. 191 students registered for Dual Enrollment credit in Physics, Astronomy, or Film and Society. 27 students registered for two classes and one student took all three of the dual enrollment courses offered. In order to ensure that this program is accessible to all students, LPS was able to provide \$4,356 in tuition assistance to 15 students in Dual Enrollment courses.

The Health and Physical Education Department worked this year to increase student agency by developing a Community Health Certificate program, which has been included in the 2023-2024 Program of Studies. This certificate will be awarded to students who participate in community and public health programs overseen by the Health and Physical Education department.

The High School English Department spent a significant amount of time last year and this summer to prepare for the shift to an "Honors for All" program in grades 10 through 12, replacing the current system of leveling for 10th and 11th graders. As the current English curriculum has high expectations with high support, all students completing the 10th through 12th grade English curriculum will receive an Honors designation on their LHS transcript. This model represents our commitment to providing all LHS students with an English learning experience that combines high expectations with high support. LHS English Department staff participated in Professional Learning to support all students in a heterogeneous classroom and developed resources, protocols,

and strategies to ensure a high rigor high support learning environment.

After the conclusion of the Diversity Equity and Inclusion Community Input Team, the district had plans to develop and implement the first 2-4 lessons of the District Wide DEI Curriculum at each grade level. However, with many initiatives to juggle, and many student needs presented, the decision was made at both the elementary and secondary levels to slow down the pace of implementation. A team of elementary educators and administrators continued to look at the existing curriculum, mapping it to the Social Justice standards and identifying gaps and connections. At the secondary level, some department heads and teams began a curriculum "crosswalk" with the social justice standards as well. In the next school year, elementary schools will receive professional learning in the Social Justice Standards and begin to implement lessons, and the secondary schools will continue the work of examining the current curriculum and alignment to the Social Justice Standards.

### Professional Learning

The Lexington Public School system remains deeply committed to offering all employees the highest quality professional learning opportunities to improve their knowledge and skills. A sustained and focused professional learning program for all staff improves the quality of learning in the classroom and outcomes in the workplace. The Professional Learning Committee, a robust committee of educators from across the district, is jointly facilitated by our Assistant Superintendent for Personnel/Staff Support and Directors of Elementary and Secondary Education. The Committee uses data and inputs from all staff and administrators to develop and organize professional learning opportunities annually for all LPS employees. We focus our planning on needs and district initiatives, always guided by the tenets of our Strategic Plan.

Over the summer of 2022, we provided courses in pedagogy, diversity, equity and inclusion, and social-emotional learning. Additionally, the Summer Workshop Program supported approximately 340 to engage in curriculum and professional learning projects. Of special note, each year a large number of our summer workshops are made possible through a very generous grant provided by the Lexington Education Foundation, and we remain grateful for their partnership.

The annual Lexington Learns Together professional learning day was held in early November 2022. There were 59 educator- and administrator-led learning sessions, attended by nearly 1,300 LPS employees. The morning time was reserved for the learning sessions, and the afternoon session was given to departments to scaffold collaborative work immediately relevant to staff.

*(continued on next page)*

## SUPERINTENDENT OF SCHOOLS (continued)

The LPS Course Catalog offers courses and workshops after school and over the summer, for all educators. Educators in their first three years in LPS complete coursework each year, and those courses are also open (pending available seats) to veteran educators. Staff who serve as mentors take continuing education workshops through the Course Catalog, and trainings for Unit C and D staff are provided throughout the year. Restorative Justice training, in Tiers 1, 2, and 3, were offered over the summer and throughout the year. We continued to provide some of our professional learning options remotely, some in hybrid format, and some fully in-person; staff feedback to more flexible learning opportunities has been very positive and we aim to continue offering professional learning through a variety of delivery methods.

### Facilities

The Facilities Department reached a favorable and successful financial close-out of the contract with the Construction Managers for the Hastings School Project. The final Closeout paperwork with the MSBA is in process. In addition, the Green Building Council awarded the Hastings Project LEED GOLD status, exceeding the goal of Silver set forth by the Integrated Building Design & Construction Policy.

In March 2022, the Superintendent received notification that the MSBA had accepted the school department's Statement of Interest and was welcoming the district into the Eligibility Period. This is the first step towards a new or renovated Lexington High School, and the Facilities Department has supported the work of the Superintendent's Office, the Master Planning Committee, and the newly formed School Building Committee, as we began work on the First Module of the MSBA process. The Eligibility Period commenced at the end of the school year on June 1, 2022 and was completed in February 2023 with acceptance of all required documents by the MSBA. A Feasibility Study agreement was then established by the MSBA, for the district, allowing the project to continue into the Feasibility Study phase. There are 9 modules in the MSBA project process and the feasibility study phase includes module 2 "Forming the Project Team" and module 3 "Feasibility Study". We expect modules 2 and 3 to take up to 2 years. Much of this work will involve seeking out input for the project from the community at large, neighbors, students, teachers and the many community programs and committee's throughout town.

The Diamond Middle School Emergency Generator replacement project was completed over the winter and is now in full operation, providing reliable emergency power to a greater extent of the school with increased power to better support the building lighting and HVAC systems when there are normal power losses.

In the summer of 2022, roughly half of the Bridge Elementary School roof was replaced including a significant upgrade in insulation. In March of 2023, a contract was signed with a roofing contractor to replace the remaining half of the aging roof system. This work is scheduled for summer of 2023 when no students or staff are in the building.

Shawn Newell, Assistant Director of Facilities, and Manny Cabral, Superintendent of Custodial Services, completed poured-in-place safety surfacing at the Bridge, Bowman, Harrington, and Fiske Elementary School, including a full replacement of the Fiske Playground Structure.

The rear parking lot was also in need of replacing and was completed with a mill and pave process. The walkways in the rear courtyard were re-done as well and the courtyard was re-graded for better drainage. In addition to this work in the rear of the building, work was completed at the front entrance of the building to address the mulch washout from the hill to the right of the main entrance. A small masonry wall was added to retain the mulch while directing the water away from the main staging area for students.

In the Summer of 2022 additional space mining work was completed at Lexington High School.

A portion of the former Information Technology (IT) suite was retrofitted into a conference room/small group learning space. The remainder of the Information Technology (IT) suite was renovated into a Technology Office to accommodate spaces for the Digital Learning Coaches and the IT Field Technician. The work was completed over the Summer of 2022 and was ready for the start of the 2022-2023 School Year.

LED lighting was installed at multiple school buildings at no cost to the school district under an Eversource utility initiative. Interior lighting was replaced with new energy-efficient LED fixtures at Clarke Middle School and Fiske Elementary School.

In a continuation of the Annual Capital Flooring program, Manny Cabral replaced eleven (11) classroom floors at Clarke Middle School. The old Vinyl Composite Tile (VCT) was replaced with no-wax Luxury Vinyl Tile (LVT).

Manny Cabral, supervised the replacement of the entire first and second-floor hallway flooring at Harrington Elementary schools during the summer break. The new flooring is a wax-less vinyl tile, which requires much less maintenance and eliminates the need for using harsh floor stripping chemicals.

In FY2023, Shawn Newell continued to work on the installation of photovoltaic solar rooftop and canopies and battery energy storage systems at seven school buildings. This project is projected to save a minimum of \$120,000 per year. Like many other projects in Town, this project has also been subject to supply chain issues, delaying the cutover to solar power. The solar systems went online at the end of the fiscal

*(continued on next page)*

## SUPERINTENDENT OF SCHOOLS (continued)

year. Battery systems are scheduled to come online by the summer of 2023.

In the middle of the 2022-2023 School Year, the Public Address System at Harrington Elementary School failed. The system was no longer supported and replacement parts had been discontinued. Chris Bouchard, Facilities Engineer, solicited quotations utilizing a State Contract and was able to engage a vendor to complete a system replacement. The Public Address System is now operational at Harrington Elementary School with new desired features requested by the school.

At Clarke Middle School, the Air Handling Unit (AHU) and the associated Air-Cooled Condensing Unit (ACCU) that served the Counseling Suite and Music Classroom Rooms on the lower level were past their useful life cycle, and in poor condition. Through the Mechanical/Electrical/Plumbing Capital Improvement Program, the Air Handling Unit and the Air-Cooled Condensing Unit were replaced over the December School Vacation week.

In FY2023, Manny Cabral, worked with the ELE Department and Chris Lyons to reconfigure Room 5A at the Central Administration Building for incoming parents and students to have a comfortable reception/waiting/testing area.

The Department of Public Facilities continued to refine the 20-year Facility Condition Assessment which is a helpful tool used to inform the rolling 20-year capital plan. The development of this report allows the financial planners time to identify major spikes in demand for capital dollars and react in time to smooth them out. The long-term capital plan also allows DPF to identify multiple projects scheduled for the same timeframe and encourages a single project that could be all-inclusive. This could generate savings in the total price versus a plan where each project is completed independently. The staff received training to allow a variety of reports to be created and used to provide information to the various financial committees. The report also was useful in identifying which building requires more capital investment and provides a catalyst for us to make decisions on the long-term viability of specific buildings.

### Technology

The Lexington Public Schools' Technology Department supports all district technology needs and is committed to ensuring staff and students have appropriate, reliable access to hardware, communication tools, software applications, and the Internet. During FY2023, the district continued to provide 1:1 computing for students in Grades 3 through 12, with take-home devices in Grades 6 through 12. The district also maintained access to iPads (10 per class) for students in

grades K-2 and has worked to update devices in Kindergarten and Grade 1 with updates happening in Grade 2 in the FY2024 school year. Having a 1:1 computing environment has helped teachers provide opportunities for students to learn and create with technology and bring about equity in access across the district and has also supported students being able to participate in MCAS without having to share any devices. The department continued its replacement plan for classroom teacher devices and replaced 150 as part of a six-year replacement plan. Classrooms across the district have had updates in presentation technology, with the replacement of bulb-based projectors with laser projectors.

The LPS Technology Department has continued its work to improve cyber security practices across the district, which included training and hardware/software implementation. In the FY2023 school year, improvements were made to the virtual computing environment and continued improvements were made in regards to network access.

As part of the support offered on the technical side of 1:1 computing and in digitally enhanced learning environments, we employed field technicians who supported teaching and learning by providing in-house repair to devices and making sure that students and teachers had equipment that operated at the highest possible levels. In addition to the technical support, instructional support by Digital Literacy Coaches at all levels continued to provide coaching for teachers and students related to the integration of technology in all areas of the curriculum, using G-Suite tools for items such as Google Classroom, blended learning, and working across digital platforms with a continued focus on personalized learning. Digital Literacy Coaches work across elementary schools to promote "Hour of Code," which is intended to introduce students to Computer Science. Digital Learning Coaches continued to partner with school counselors and librarians to promote a consistent approach with Digital Citizenship.

The LPS Technology Department continues to work with a vendor (Second Life Mac) to recycle expired technology such as Macintosh desktop computers, laptops, and iPads that no longer had a useful life. As a result of this recycling, the vendor, Second Life Mac, pays the Town of Lexington funds to buy-back old devices. This money is returned to the town, along with unexpended capital funds from previous years. The Tech Department is looking to continue the relationship with Second Life Mac and anticipates recycling devices in the upcoming school year, as it did previously, and turning over any funds that result from that effort to the Town. When appropriate, technology may be reallocated from one grade or department to another when it continues to have a useful life.

*(continued on next page)*

**SUPERINTENDENT OF SCHOOLS (continued)**

**Lexington Community Education**

**Role:** To offer lifelong learning to all by providing practical, creative, and enjoyable educational and enrichment opportunities at a reasonable cost. In-person and online classes for adults and children are offered in the fall, winter, and spring. During the summer, LCE offers the Lexplorations summer program for children. LCE is a self-sustaining, integral part of the Lexington Public Schools.

**STAFF:** Director, Craig Hall; Program Coordinator, Julian Calleja; Program Coordinator, Shirley Choy; Registrar, Amy Sullivan; Accounts Payable, and Denielle Pozz.

**HIGHLIGHTS:**

- Planned and implemented a successful six-week Lexplorations summer programming for children at the Hastings Elementary School.
- Redesigned and updated the Lexplorations print catalog for ease of use and enjoyment.
- Collaborated with local organization New Legacy Cultural Center to introduce unique cultural education and enrichment programs during summer Lexplorations and after during the general school calendar.

- Successfully offered hybrid programming allowing adult students to choose to attend classes in-person and/or online.
- Exhibited first-ever LCE adult artist art show at the Cary Memorial Library featuring the work of 25 LCE adult student artists.
- Offered first-ever LCE music student program recital open to all students of all ages and levels of ability.
- Collaborated with Omar’s Bistro for an LCE lecture and dinner provided by and served at the Bistro.
- Welcomed renowned teachers, speakers, artists, and thinkers including Ross Gay, Meghan O’Rourke, Howard Alden, and Shahid Parvez Khan to name a few.
- Continued to broaden our educational outreach with participants registering for virtual classes and events from across the country, while staying centered in and on the greater Lexington learning community.

**LEXINGTON HIGH SCHOOL: 2022 - 2023 SCHOOL YEAR Profile**

<b>Size of Class</b>	<b>586</b>	<b>National Merit Scholarship Program</b>	
<b>Total Postsecondary Education</b>	<b>96.1%</b>	2022 Winners	2
4-year college	90.2%	2022 Finalists	28
2-year college	1.8%	2022 Semi-Finalists	31
Non-U.S. college	3.7%	<b>Advanced Placement Special Recognition</b>	
Prep and other schools	.4%	AP Scholars with Distinction	253
Gap Year	1.4%	AP Scholars with Honor	114
Military	0%	AP Scholars	124
Employed	1.8%		
Undecided	.7%		
<b>Mean SAT Scores —Total</b>	<b>1,359</b>		
Critical Reading/Writing	671		
Math	688		

## TOWN COUNSEL

The Town Counsel report is divided into three sections as required by Chapter 90-28 of the Code of the Town of Lexington: (1) all actions by or against the Town that were pending on July 1, 2022; (2) all actions brought by or against the Town during FY2023, and (3) all actions settled or disposed of during FY2023. The report does not include tax title proceedings initiated by the Town.

### All Actions By or Against the Town That Were Pending on July 1, 2022

- Bedoya v. Lopez et al., Middlesex Superior Court 2181-CV-01190. Plaintiff Bedoya was struck in Woburn by a vehicle operated by defendant Lopez and owned by Wagon Wheel Nursey. In April 2022, Lopez and Wagon Wheel Nursey filed a third party complaint against the Town alleging that the truck contained compost allegedly loaded by the Town into the truck at the time, which the defendants in turn allege may have resulted in impairing Lopez' ability to stop the vehicle. The case was set for trial in the Fall of 2023 (at the time this report was drafted) and resolved by stipulation in September 2023.
- Canavan v. Town of Lexington et al., Middlesex Superior Court 2081-CV-01521. A complaint was filed against the Town and the school bus transportation company on July 1, 2020 arising out of an injury to a student who slipped and fell while waiting for a bus. The Town's motion to dismiss was denied in November 2020. The parties stipulated to a dismissal of the case in January 2023.
- Mirabella v. Town of Lexington et al., United States District Court of Massachusetts 1:19 cv 12439; First Circuit Court of Appeals 22-1153. A tort claim for interference with advantageous relations was filed against the Town and Police Chief by a former employee in December 2019. In March 2022, the United States District Court entered judgment in favor of the Town. The plaintiff appealed, and the First Circuit affirmed in April 2023.
- Shea v. Lexington High School, Middlesex Superior Court 2081-CV-02518. A parent filed a complaint in October 2020 seeking preliminary injunction to overturn the High School's quarantine order and permit a student to attend in-person classes and a golf competition. The Superior Court denied the preliminary injunction two days after it was requested. Plaintiff did not pursue the case further, but it technically remains open.
- Velazquez v. Lexington School District, Middlesex Superior Court 2081 CV-01953. Complaint filed in September 2021 by a School Department employee alleging improper denial of reasonable accommodation, including a request to continue remote work. The case was resolved by settlement in May 2023.
- Wang v. Planning Board, Massachusetts Appeals Court 2021-P-0513. A zoning appeal was filed on August 6, 2019, seeking annulment of a special permit granted to Barons Custom Homes for property at 17 Fairland Street. Summary judgment was granted by the Superior Court in favor of the Town and co-defendant in April 2021. The plaintiff appealed, and the Appeals Court remanded the matter back to the Planning Board in May 2022. Following remand, the parties settled and dismissed the case in January 2023.

### All Actions Brought By or Against Town During FY2023

- Rachel Learned et al. v. Lexington Planning Board et al, Middlesex Superior Court 2381-CV-01741. A Complaint filed against the Town on June 13, 2023 appealed the Planning Board's decision to grant Major Site Plan Approval to Defendant Tracer Lane II Realty, LLC ("Developer") for a 1.0 Megawatt utility-scale solar energy generation facility, and sought to enjoin alleged prospective damage to the environment. Pursuant to a July 18, 2023 Order of Assignment, this matter was consolidated with three other Tracer Lane-related cases. On September 1, 2023, the Town and Board joined the Developer's motion to dismiss the Complaint.
- City of Cambridge et al. v. Lexington Planning Board et al., Middlesex Superior Court 2381-CV-01683. The City of Cambridge filed a Complaint against the Town on June 8, 2023 appealing the Lexington Planning Board's decision to grant the Major Site Plan approval described above because, the City claims, the solar energy system will allow discharge into the Hobbs Brook Reservoir. Pursuant to a July 18, 2023 Order of Assignment, this matter was consolidated with three other Tracer Lane-related cases.

*(continued on next page)*

## TOWN COUNSEL (continued)

---

- City of Waltham et al. v. Lexington Planning Board et al., Middlesex Superior Court 2381-CV-01737. The City of Waltham filed a Complaint on June 13, 2023 challenging the Planning Board's decision to grant Major Site Plan Approval to the Developer because, the City alleges, the plan allows the Developer to rely on Waltham's municipal services for fire protection and water supply. Pursuant to a July 18, 2023 Order of Assignment, this matter was consolidated with three other Tracer Lane-related cases. On September 1, 2023, the Town and Board joined the Developer's motion to dismiss the Complaint.
  - Tracer Lane II Realty v. Michael A. Leon Member of Lexington Planning Board et al., Land Court Docket No. 23 MISC 000255. On June 8, 2023, Developer filed a Complaint appealing the Planning Board Decision on its application for Major Site Plan Review, seeking to invalidate certain conditions contained in the Approval and challenging the decision on the grounds that it constituted a regulatory taking. Pursuant to a July 18, 2023 Order of Assignment, this matter was consolidated with three other Tracer Lane-related cases. On September 1, 2023, the Town and Board moved to dismiss all counts of the Complaint except the appeal of the conditions in the Approval.
  - Rogers & Company, Inc. v. Town of Lexington Board of Appeals et al., Land Court 23 MISC 000233. An appeal was filed on July 25, 2023 appealing the Board of Appeals' decision to deny the appeal of Rogers & Company Inc. for enforcement of the zoning bylaw with respect to a batting cage located at the property located at 0 Vine Street. Discovery in this case ends on November 3, 2023.
- ### All Actions Settled or Disposed of During FY2022
- Canavan v. Town of Lexington et al., Middlesex Superior Court 2081-CV-01521. A complaint was filed against the Town and the school bus transportation company on July 1, 2020 arising out of an injury to a student who slipped and fell while waiting for a bus. The Town's motion to dismiss was denied in November 2020. The parties stipulated to a dismissal of the case in January 2023.
  - Mirabella v. Town of Lexington et al., United States District Court of Massachusetts 1:19 cv 12439; First Circuit Court of Appeals 22-1153. A tort claim for interference with advantageous relations was filed against the Town and Police Chief by a former employee in December 2019. In March 2022, the United States District Court entered judgment in favor of the Town. The plaintiff appealed, and the First Circuit affirmed in April 2023.
  - Velazquez v. Lexington School District, Middlesex Superior Court 2081 CV-01953. Complaint filed in September 2021 by a School Department employee alleging improper denial of reasonable accommodation, including a request to continue remote work. The case was resolved by settlement in May 2023.
  - Wang v. Planning Board, Massachusetts Appeals Court 2021-P-0513. A zoning appeal was filed on August 6, 2019, seeking annulment of a special permit granted to Barons Custom Homes for property at 17 Fairland Street. Summary judgment was granted by the Superior Court in favor of the Town and co-defendant in April 2021. The plaintiff appealed, and the Appeals Court remanded the matter back to the Planning Board in May 2022. Following remand, the parties settled and dismissed the case in January 2023.

## AFFORDABLE HOUSING TRUST

**ROLE:** The Affordable Housing Trust was created by Special Town Meeting 3 of 2022 to collect funds for affordable housing and use the funds for local initiatives to support and preserve affordable housing. This action created the 129th Affordable Housing Trust in Massachusetts.

**APPOINTED:** The Affordable Housing Trust Board of Trustees is appointed by the Select Board, and includes a member of the Select Board.

### HIGHLIGHTS:

The Affordable Housing Trust met six times in FY2023, during which it adopted the Declaration of Trust, elected the Trust officers, and deliberated on goals and objectives, a values statement, funding criteria, an action plan, and submitted a grant application for a Housing Needs Assessment.



Affordable Housing Trust committee: (L-R) Tiffany Payne, Clerk; William Erickson, Elaine Tung, Chair; Linda Prosnitz, Vice-Chair; Carol Kowalski, Assistant Town Manager for Development; Ragi Ramachandran, Administrative Assistant, Land Use Housing & Development Department. Inset: Mark Sandeen, Select Board Housing Trust member.

## ANTONY WORKING GROUP

**ROLE:** To promote, create and nurture relationships between the citizens of Lexington and Antony, France, as well as support municipal best practice sharing, school exchanges and to facilitate tourism, economic development, and cooperation.

**APPOINTED:** The Antony Sister City relationship was formed in the 1980s and is managed under the auspices of the Tourism Committee. For quorum purposes, the current members are: Kerry Brandin, Tony & Kitty Galaitis, George & Christina Gamota, Sandy Gasbarro, Fred Johnson, Dawn McKenna, Marie-Tristan Rago.

### HIGHLIGHTS:

- Supported the efforts of the Lexington Historical Society and the nonprofit historical association The Lafayette Trail, Inc. to determine a location in the Battle Green Master Plan area where a historical marker could be installed in the Battle Green area to mark the 1824 visit of General Marquis de Lafayette to Lexington as part of a nationwide trail commemorating his visit. The plaque was installed in Belfry Park, facing the Minute Man Statue and dedicated in September.
- Continued collaboration with Department of Public Works to determine schedule for remaining selected trees to be planted and to complete formal work schedule for Antony Park.
- Maintained personal relationships on individual basis while more formal activities are anticipated to be part of the 250th celebration of the Battle of Lexington.
- Residents, businesses, and organizations are encouraged to celebrate the friendships and follow the Lexington-Antony Sister Cities page on Facebook.

## APPROPRIATION COMMITTEE

**ROLE:** To serve as the fiscal advisory body to Town Meeting and the Town. The Committee makes recommendations on the prudent management of the financial affairs of the Town and evaluates and supports the Town's current and long-range financial planning processes. The Committee is also responsible for approving transfers from the Reserve Fund, which may be used to fund extraordinary and unforeseen expenses that arise during the fiscal year.

At least one week prior to each annual and special town meeting, the Committee publishes a report covering all warrant articles related to the finances of the Town including the annual operating budget, capital expenditures and matters of fiscal policy. During town meetings, the Committee delivers oral reports confirming its printed recommendations or modifying them in response to last-minute changes. No motion carrying an expenditure or appropriation of money may be acted upon by the town meeting until the Appropriation Committee has made a report thereon.

*(continued on next page)*

Appropriation Committee (continued)



Appropriation Committee: back row (L-R) Alan Levine, Carolyn Kosnoff, Lily Yan, Eric Michelson; front row (L-R) John Bartenstein, Sean Osborne, Glenn Parker, Anil Ahuja, Sanjay Padaki

**APPOINTED** by the Moderator for overlapping 3-year terms, the membership as of July 1, 2022 was: Glenn P. Parker (Chair) Sanjay Padaki (Vice-Chair), Alan M. Levine (Secretary), Anil Ahuja, John Bartenstein, Eric Michelson, Sean Osborne, Lily Manhua Yan, and Carolyn Kosnoff, Assistant Town Manager for Finance/Town Comptroller (*ex-officio*, non-voting). In addition to these eight voting members of the Committee, there is one vacancy.

**HIGHLIGHTS:**

- Published the following reports to Town Meeting:
  - Report to the 2022-23 Special Town Meeting (October 25, 2022)
  - Report to the 2022-23 Special Town Meeting Addendum (November 1, 2022)
  - Report to the 2023 Annual Town Meeting (March 20, 2023)
- Approved a transfer of \$750,000 from the Reserve Fund to replace the Town’s aging Public Safety Communication System (September 27, 2022).

Over the course of the year, the Committee participated in budget summit meetings with the Town Manager and other boards and committees to understand the projected revenues and expenses of the Town, and to evaluate the budget proposed by the Town Manager, and later presented to Town Meeting, for Fiscal Year 2024.

The Committee discussed the potential need for a new Stormwater Utility with the Town Manager and the Town Engineer. The Town has reports from two consulting groups exploring options for funding a Stormwater Utility, but action on this proposal has been deferred for at least a year.

Members of the Committee acted as liaisons to Town boards and committees, including:

- School Master Planning Committee: exploring the infrastructure needs of the Lexington Public Schools, particularly Lexington High School, in view of the significant increase in student enrollment at all levels over the last ten years.
- School Building Committee: overseeing the project to renovate or replace Lexington High School.
- Financial Policy Working Group: developing proposals for Town-wide fiscal policy, including annual contributions to the Post-Employment Insurance Liability Fund to fund the Town’s obligation for a portion of retiree health insurance, and options for increasing the balance of the Capital Stabilization Fund in anticipation of a new building or major renovation of Lexington High School.

The Committee’s reports and minutes from Committee meetings are archived by the Town Clerk’s Office and can be found under Public Records on the Town website.

**BICYCLE ADVISORY COMMITTEE**

**ROLE:** The Committee advises the Select Board on all matters relating to bicycle routes and general bicycle policy to serve the best interests of the Town, its citizens, and neighboring communities affected by these facilities. Nine members are interested citizens and six liaison members are representatives of town boards and departments.

**APPOINTED** by the Select Board: Betty Gau (Chair), David Armstrong, Matthias Beebe, James Cadenhead, Suzan Chen, George Gagliardi, Sarah Hews, James Michael O’Connor, Ram Reddy (Recording Secretary), Arnav Arora (High School student).

**LIAISONS:** Susan Barrett (Transportation Manager), Suzie Barry (Select Board), Richard Canale (Battle Road Scenic Byway Committee), Mitch Caspe (Police), Ross Morrow (DPW).

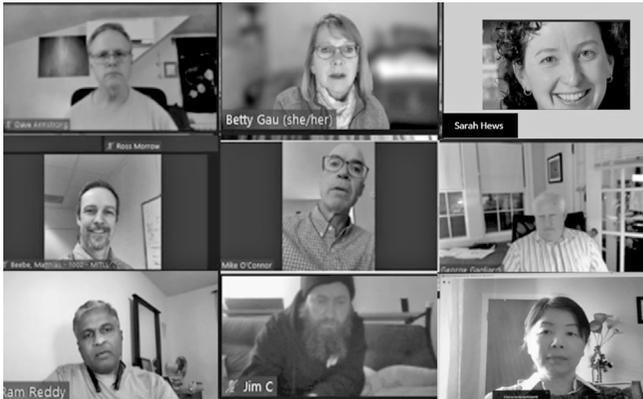
**HIGHLIGHTS:**

- After advising the Select Board and Town Manager last year in 2022 to develop a Bicycle/Pedestrian Transportation Plan with the goal to make biking safer on every street in Lexington, the Plan was voted in by Town Meeting spring 2022. In 2023, the Committee worked with town staff and the hired consultant to provide specific input on the development of the Bicycle/Pedestrian Transportation Plan.

(continued on next page)

*Bicycle Committee (continued)*

- Discussed with the Select Board issues concerning bikeway safety and signage.
- Endorsed the initiative by town residents to develop a Bike Park in Lexington that would be dedicated to developing bike skills for residents.
- Worked with the Town Manager's office to improve the event permitting applications for the Minuteman Bikeway and reviewed several applications. Provided safety guidelines to permit applicants.
- Participated in meetings and provided liaisons to the Transportation Safety Group, the Greenways Corridor Committee, the Planning Board and various DPW projects involving bikeways and streets in town. Also participated in quarterly meetings of the Tri-Town Minuteman Bikeways Committees with Arlington and Bedford.



Bicycle Advisory Committee : Top Row (L-R) Dave Armstrong, Betty Gau, Sarah Hews; Middle Row (L-R) Matthias Beebe, Mike O'Connor, George Gagliardi; Bottom Row (L-R) Ram Reddy, Jim Cadenhead, Suzan Chen.

- Working with the Friends of Lexington Bikeways, the Committee:
  - Collaborated with the DPW for months designing safety signs for the bikeway. This project started in 2019 and was put on hold during the COVID years. The team presented the signs to the Select Board, who approved them in March. The team ordered 40 signs and worked with the DPW to install them along the bikeway.
  - Hired a contractor, paid through donations, to plow the Lexington section of the Minuteman Bikeway during the winter months.
  - Held the annual Bikeway spring clean up in May 2023 with over 30 volunteers participating.
  - Installed Minuteman Bikeway safety signage in the form of "Burma Shave" lyrics.

- Undertook the annual Minuteman Bikeway count of weekend and weekday users in April 2023 as part of a regional MPO effort to document users of shared use trails and paths.
- Hosted a "Light the Night" bike lights giveaway in the fall of 2022 as part of a regional MassBike event.
- Partnered with town staff to offer a variety of public events during Bike Walk and Bus month in May 2023, including a Bike Smart class, and Bike Rodeo and the annual Commuter Breakfast held on Bike to Work Day.
- Participated in the annual Lexington Discovery Day in May 2023 where the Friends fit and distributed free bike helmets to children through a helmet donation program.
- Supported the Lexington Farmer's Market by staffing the Bike Corral on a monthly basis.

## CAPITAL EXPENDITURES COMMITTEE

**ROLE:** To review all Town capital matters and to make recommendations for the prudent management of the Town's capital financial matters, including all funding under the Community Preservation Act (CPA). To receive and review from Town entities a list of all capital expenditures that may be required within the next 5-year period; to consider the relative need, timing, and cost of those projects, the adequacy thereof, and the effect the expenditures might have on the financial position of the Town; and to make recommendations on capital spending to the departments and offices, other Boards and Committees, and to Town Meeting. This includes receiving from the Town's Community Preservation Committee (CPC) information on all appropriations it intends to recommend to Town Meeting and to make independent recommendations about them.

**MEMBERS APPOINTED** by the Town Moderator to Overlapping Three-Year Terms: Charles Lamb (Chair; term expires 2025), David Kanter (Vice-Chair and Clerk; term expires 2025), Rod Cole (term expires 2024), Sandy Beebe (term expires 2023), Michael Boudett (term expires 2024), Lisah Rhodes (term expires 2023).

### HIGHLIGHTS:

The committee reviewed and made recommendations to Town Meetings and Town departments, Boards, and Committees on appropriations for a wide range of capital expenditures involving public works, public facilities, public safety, recreation, and school facility and non-facility requirements throughout Fiscal Year including the Fall Special and Annual Town Meetings.

*(continued on next page)*

Capital Expenditures Committee (continued)

- Schools: Lexington High School rebuild/renovation Feasibility Study; Technology update and replacement
- CPA: Munroe Center for the Arts renovation funding
- Municipal: Lexington Police Main Station construction started— anticipated April 2024 completion.
- Capital Stewardship and Planning for the Future: This Committee focused on addressing the Town’s extensive infrastructure which requires continuing capital projects to provide safe conditions and quality service, meet current operating needs, enhance productivity, improve efficiency, and extend infrastructure’s useful life. Continuing concerns include Town buildings that need major updates or replacements, roadways and sidewalks, the water-and-wastewater infrastructure, recreational spaces and facilities, and vehicle replacement (other than cars) and other heavy equipment. Additional needs include enhancement of the Town’s information technology equipment and network, installation of traffic-mitigation measures, creation of more community (affordable) housing, and preservation of conservation/open-space including connectivity projects (e.g., Greenways Corridor).
- Specified Stabilization Funds: Adjusting fundings to meet needs.
- Affordable Housing: Supported enhancing use of available funding through revised organizations and procedures.

## CARY LECTURE SERIES

**ROLE:** To bring to Lexington a variety of free, educational, and entertaining lectures which might not otherwise be available, in accordance with the will of the Cary sisters. The Committee welcomes suggestions for future programming.

**APPOINTED** by the Town Moderator: Omar Khudari, Meryl Loonin, Monica Galizzi, Rita Goldberg, Kevin Oye(chair)

### HIGHLIGHTS

- Publicity: The committee continues to send program information to every Lexington household via USPS. In addition, the website ([carylectureseries.org](http://carylectureseries.org)) provides a central source of information about the lectures.
- Current Challenges
  - Expanding audience
    - Changing demographics suggests new audiences
    - More diverse audience enable more diverse events
  - Exploring cooperation with other town institutions to expand audience and potential speakers
    - Cary Library
    - Lexington Historical Society
    - Others?

- Experimentation and new approaches
  - Experimenting with new event formats, such as hands on workshops instead of just one way lectures
  - Experimenting with social media and email to market events
- Live events attracted new attendees, including many first timers
- Talks covered a wide spectrum: youth voting, art activism, NPR interviewing, and City of Boston behavioral health

### LECTURE SCHEDULE

#### Upcoming year (2023-24)

Date	Name	Title
10/7/2023	Sol Gittleman	An Accidental Triumph: The Improbable History of American Higher Education
11/18/2023	Irene Li	Cooking up Dumplings, Social Justice, and Sustainability
3/09/2024	Jeff Leonard	A Life Through Music
4/20/2024	Raj Chetty	Creating Equality of Opportunity In America: New Insights from Big Data

#### Past year (2022-23)

Date	Name	Title
9/10/2022	Kei Kawashima-Ginsberg	Inspiring Young People to Vote in an Election Year
12/10/2022	Ekua Holmes	Stories, Activism, and Dreams: The Collages of Ekua Holmes
3/18/2023	Meghna Chakrabarti	The Art of Conversation
4/22/2023	Kevin Simon, MD	Mental Health Challenges Facing Our Youth
5/14/2022	Michael LaFosse and Richard Alexander	Origami—Not Just for Children



Cary Lecture Series Committee: Omar Khudari, Meryl Loonin, Monica Galizzi, Rita Goldberg, Kevin Oye(chair)

## COMMISSION ON DISABILITY

**ROLE:** To ensure that people with disabilities are fully integrated into all aspects of the Town and can participate seamlessly without barriers. The Commission makes recommendations concerning the implementation of the Americans with Disabilities Act (ADA) within the Town. Members review and recommend policies as they affect those with disabilities, and provide information, guidance, and technical assistance.

**APPOINTED** by the Town Manager: Victoria Buckley (Chair), Susan Cusack, Shaun Grady, Julie Miller, Leonard Morse-Fortier, Janet Perry, John Rossi, Francine Stieglitz and Nancy Wong.

**SELECT BOARD LIAISON:** Mark Sandeen. Staff Support: James Kelly (Building Commissioner), Hemali Shah (Chief Equity Officer).

**COMMITTEE LIAISONS:** Bonne Teitleman (CoA), Rod Cole (CEC), Stephanie Hsu (HRC), Pam Lyons (Center Committee), Elaine Dratch (Transportation Advisory Committee).

### HIGHLIGHTS:

#### Program Development

- Provided Commission member liaison to the Lex250 Committee.
- Worked with Town departments, committees and commissions to provide recommendations to ensure full inclusion and accessibility for all. Provided education at Discovery Day. Advocated for Federal yellow tactile pads at crosswalks to increase visibility. Consulted with groups about enhancing pedestrian and bicycle safety and what approaches could achieve safety best.
- Formed a workgroup with police, Town departments, employees and HRC to address Collaborative Reform by researching models from other towns of police and clinicians working together.
- Helped with Conservation to open Parker Meadow, the first fully accessible conservation area.
- Defined the Commission's challenges for the future year to remain proactive and stay actively involved: 1) to ensure that the Full Inclusion Resolution is considered in planning and reviewing all services, programs, projects, events and services; 2) to promote universal design principles for construction projects and to advocate for rights of citizens with disabilities; 3) to continue to review plans for newly proposed renovations to both private and municipal buildings,



#### Technical Support and Advocacy - Compliance/Oversight

- Consulted with new Chief Equity Officer as member of Strategic Equity Advisory Team.
- Continued to work with the Recreation Department to review projects and plans for full inclusion in programs as facilitated by therapeutic recreation specialist and in playground redesign.
- Consulted regularly with liaisons from Council on Aging, Capital Expenditures Committee, Human Rights Committee, Center Committee and Transportation Advisory Committee.
- Provided technical advice to LexSeeHer for siting of the monument, to Conservation Coordinator regarding Willard's Woods conceptual plan and UA trails, to Munroe Center for the Arts for accessibility, to Housing Authority on Vynebrook Village.
- Reviewed plans and Town projects: the new police station, the Depot Square bus shelter, the Battle Green Master Plan. Worked with BETA group, Activitas and other consultants. Worked with building commissioner to review new construction plans and developments.
- Reviewed Farmer's Market accessibility issues, Russian School of Mathematics renovation plans, Hastings school sidewalk grading and concerns about MBTA bus stop in the Center.

## COMMUNICATIONS ADVISORY COMMITTEE

**ROLE:** To advise the Select Board on all aspects of wired and wireless communication and data services to and within the Town; to serve as ombudsman for town users of such services; to represent the Town in negotiations and relationships with providers of those services; to monitor and evaluate compliance of the Lexington Public, Education, and Government Access Corporation; to oversee any network which includes municipal and/or school buildings; to help set town regulations and review applications to the Town for wired and wireless communications and data services; and to advise the Select Board and other town officials on managing the Town's growing information handling needs and supporting networks.

**APPOINTED** by the Select Board for three year terms: Kenneth Pogran (Chairperson, Wireless Services, Cable Provider License Negotiations), Robert Avallone (Access Provider Oversight), David Becker (Cable Provider License Negotiations), David Buczkowski (Cable Provider License Negotiations), Smita Desai (Access Provider Oversight), Dorinda Goodman (Director, Town Information Technology), Stephen Kaufman, Nicholas Lauriat (Cable Provider License Negotiations, Wireless Application Review), P K Shiu (Cable Provider License Negotiations, Wireless Services), Ramin Taraz (Wireless Services) and Rita Vachani (Access Provider Oversight, PEG Financial Review). Select Board liaison: Doug Lucente.

### HIGHLIGHTS:

#### Public, Education, and Government (PEG) Access Provider Oversight

- Reviewed LexMedia's performance with respect to the PEG Access Grant Agreement. Reviewed and approved LexMedia's quarterly and annual reports and provided feedback.
- Analyzed and reported to the Select Board on the continued downward trend in license fee revenue received from the Town's three cable television providers as the number of cable television subscribers continues to decline. Recommended to the Select Board that, to continue to fully fund LexMedia, the Town begin supplementing license fee revenues with Town appropriations.

#### Cable Television Service Provider Interactions

- Began the first, or "Ascertainment" phase of the cable television license renewal process with Comcast, in anticipation of expiration of the current Comcast license in August 2024. This included receiving public comment on Comcast's performance as a cable television operator, soliciting input on town government and schools' cable-related needs, and reviewing LexMedia's need for high-definition cable channels.
- Drafted a report detailing the findings of the Ascertainment process, in preparation for presentation to the Select Board.

#### Cable Television Service Complaints

- No cable television service complaints were lodged with the Select Board office for investigation by the Committee. One subscriber raised a concern regarding Comcast's customer service in a comment submitted as part of the license renewal Ascertainment process.

## COMMUNITY PRESERVATION COMMITTEE

**ROLE:** To review Community Preservation Act (CPA) project applications for open space, affordable housing, historic resources and recreation funding, and recommend eligible and worthy projects to Town Meeting.

**APPOINTED** by the Select Board and various boards and committees, in accordance with the CPA, for two year terms: Chair Marilyn Fenollosa (Historical Commission), Vice-Chair Jeanne Krieger (at-large, appointed by the Board of Selectmen), Kevin Beuttell (Conservation Commission), Robert Creech (Planning Board), David Horton (at-large, appointed by the Select Board), Robert Pressman (Housing Partnership), Lisa O'Brien (Recreation Committee), Mark Sandeen (at-large, appointed by the Select Board), and Melinda Walker (Lexington Housing Authority).

**OVERVIEW:** The CPC met regularly from October 2022 through March 2023 to review projects for presentation to the 2023 Annual Town Meeting. The Committee evaluated project applications submitted by Town Departments, non-profit organizations, and others and submitted its funding recommendations to the Town Meeting.

*(continued on next page)*

*Communications Advisory Committee (continued)*

CPA funding comes from an annual property tax surcharge of 3%, adopted by Town Meeting in 2005 and accepted by Lexington voters in 2006. This local surcharge is matched with State funds collected as part of the deeds excise tax and has previously been supplemented with State budget surplus funds. Lexington initially received 100% of State matching funds in 2007 (\$2,556,362) but has seen that match decline as additional communities adopt CPA and join the funding pool. In FY2023, the Town received a 39.96% match equaling \$2,323,956. As of November 2022, the Town had received over \$22.5 million in State matching funds, representing a significant portion of over \$101 million in CPA projects approved by Town Meeting voters through FY2024. (2023 state reimbursement figures have yet to be received.)

**HIGHLIGHTS:**

- Recommended 16 project applications for CPA funding to the 2023 Spring Annual Town Meeting.

Town Meeting approved the following amounts:

- Stone Building Design and Unexpected Repairs - \$400,000
- Munroe Center for the Arts - \$6,635,191
- Hancock-Clarke Barn Stabilization & Restoration - \$118,419
- Archives and Records Management - \$35,000
- First Parish Church Clock Restoration - \$12,000
- East Village Clock at Follen Church Restoration - \$9,600
- Willard's Woods Site Improvements - \$1,211,675
- Whipple Hill Trail Repair, Fire Access - \$300,000
- Lincoln Park Field Improvements Including Lighting - \$2,475,000
- Park and Playground Improvements - Bridge School - \$285,000
- Park and Playground Improvements - Justin Park - \$155,000
- Public Grounds Irrigation Improvements - \$80,000
- Affordable Housing Trust Funding - \$1,500,000
- LexHAB Property Acquisition Prefunding - \$400,000
- LexHAB Rehabilitation/Preservation and Installation of Solar Panels - \$345,125

- CPA debt service payments totaling \$1,788,900 were also approved by Annual Town Meeting, breaking down as follows:
  - Wright Farm Acquisition (\$309,750)
  - Community Center Acquisition (\$771,750)
  - Cary Memorial Building Upgrades (\$707,400)
- The CPC's customary Administrative Budget of \$150,000 was approved by Annual Town Meeting.
- Updated and maintained the CPC website.
- Updated the CPA Needs Assessment Report (the guiding document for CPC review of proposals) and held a public hearing to receive comments on December 15, 2022.
- Compiled and published reports for submission to Annual Town Meeting.
- Completed state-mandated reporting of all projects approved by Town Meeting during the previous fiscal year.
- Monitored over 32 ongoing CPA projects.

**COUNCIL FOR THE ARTS**

**ROLE:** The Lexington Council for the Arts (“LCA”) seeks to promote and support arts initiatives that enhance the cultural vitality of the Lexington community, providing greater awareness of opportunities around town to explore, participate, and attend artistic initiatives. In partnership with the Massachusetts Cultural Council, LCA awards grants to support individual artists, musicians, performers, as well as arts and cultural organizations. The grants process includes soliciting and evaluating applications, distributing funds, and ensuring they are properly used. Also, the LCA develops and implements its own arts initiatives tailored to the interests of the community.

**APPOINTED** by The Select Board to 3-year terms, members from July 2022 – June 2023: Stephen Poltorzycki (Co-Chair and Treasurer), Jillian Tung (Co-Chair), Marie-Aude Hewes (Recording Secretary), Jessie Chen, Lisa Hebert, David M Hoose, Claudia A Lach, E Ashley Rooney, Melissa Talal, Anwell Tsai, Doug Urban. Doug Lucente was the Select Board Liaison.

**HIGHLIGHTS**

- Managed LCA's 2022-23 grants process, including solicitation of proposals, selection of recipients, distribution and oversight of awards. 22 local artists and cultural organizations received a total of \$9,100 in grants for Lexington-related projects.

*(continued on next page)*

### *Council for the Arts (continued)*

- Organized a temporary public art exhibit called “Lexington: A Sense of Place,” comprised of six sculptures created by local artists and architects that are inspired by Lexington’s architectural styles, past and present. The exhibit is displayed along the Minuteman Bikeway between the Visitor’s Center and Hancock Street.
- Completed a project to decoratively paint three utility boxes in Lexington, contributing to beautification of public spaces. This brings to 15 the total number of utility boxes LCA has brought to Lexington’s sidewalks and recreation areas.
- Partnered with the Town Celebrations Committee to mount a community dance event (“Dance Around the World”) that celebrated the Town’s diverse heritage with dance performances from a number of classical and folk dance groups.
- Encouraged various town organizations and individuals to create fairy homes (small, whimsical outdoor dwelling for fairies to live in) and then organized a scavenger hunt as a fun way to identify and appreciate the fairy homes that had been placed in various locations in Town.
- Brought an evening of comedy to Town featuring nationally recognized comedian Mark Scalia.
- Expanded publicity efforts to raise awareness of LCA’s grantees and LCA-run projects by creating a new website with enhanced functionality, expanded use of social media, and publishing a monthly newsletter.

## COUNCIL ON AGING

**ROLE:** As an advisory board, the role and function of the Council on Aging (COA) Board are to assist and partner with the Human Services/Senior Services Department staff in developing and evaluating programs, services, and activities that support and nurture the interests and needs of Lexington’s older adults. The COA Board communicates the views of the community to the staff and Town Manager, assesses trends, and advocates for the unmet needs of older adults and their families.

**APPOINTED** by the Town Manager: John Zhao (Co-Chair), Julie-Ann Shapiro (Co-Chair), Ellen Cameron (Vice-Chair), Sandra Shaw, Sudhir Jain, Jyotsna Kakullavarapu, Julie Barker, Sue Rockwell, Camille Goodwin, Elizabeth Borghessani, Bonnie Teitleman. Mark Sandeen was Select Board liaison through June 30, 2022.

### HIGHLIGHTS:

- Monthly meetings were conducted via Zoom until hybrid meetings started (both in-person and via Zoom) in March 2023.
- The Age-Friendly Working Group continued to hold periodic meetings to consider which age-friendly initiatives to undertake. Considerations included programs and associate grants related to home maintenance/repair programs, panel discussion related to senior/affordable housing advocacy, determining whether improved parking at the Community Center is needed, and whether to advocate for additional Lexpress ridership opportunities for seniors.
- The Age-Friendly Working Group started compiling information for a Senior Resource Guide, focusing on an inclusive list of services and vendors to assist with home maintenance and repair, to help seniors age in place. Town Counsel was consulted.
- With Select Board approval, the Senior Parking Program will continue without the need for further approval from the Select Board. There are currently over 2000 Lexington residents participating in the program. Renewals, valid for two years, are accepted online only, however if someone does not have access to a computer, they may pick up a renewal form and drop it at the Lexington Community Center. Regardless of when a sticker was obtained, all participants are required to renew as of October 31, 2023. The COA will provide the Select Board with an update regarding the Senior Parking Program in two years.
- COA welcomed speakers/presenters: Susan Barrett, Transportation Manager (Lexpress); Charlie Wyman (Tree Statement); Gary Fallick, Ove Bjeregaard, Evelyn Silber, Howard Cloth (Lexington at Home).
- COA collaborated with the Friends of the Council on Aging (FCOA) to ensure funding of key programming that includes LexConnect Taxi rides, promoting the Older, Wiser, Lifelong Learning program (OWL), and the LifeTimes Magazine. COA and FCOA had a joint monthly meeting.
- COA liaisons continued to attend virtual meetings of other town boards and committees that address concerns related to aging in Lexington. John Zhao has become a full board member of, and COA liaison to, the Housing Partnership Board.

## DESIGN ADVISORY COMMITTEE

**ROLE:** The role of the Design Advisory Committee is to provide the Town with design guidance on primarily Town-funded projects or town buildings, signs and various public facilities. The committee is also charged with making recommendations to enhance the attractiveness of town lands, parks, recreation areas, conservation areas, and other public spaces. In addition, the committee may be asked to review and comment on proposals by private sector businesses and individuals where the Town's interest is involved. The committee's recommendations are made to the Select Board and the Zoning Board of Appeals

**APPOINTED** by Select Board for 1-year terms: Timothy Lee (Chair), Ian Adamson, Caroline Fitzgerald, Christopher Johns, Sudir Murthy, Steven Vincent, Dr. Elsie Xu

### HIGHLIGHTS:

In 2023, The committee reviewed and provided design guidance and recommendations on numerous signage applications as well as a variety of proposed projects.

- A new addition to the Munroe Center for the Arts
- A new club house for the Lexington Golf Club
- Battle Green streetscape improvements
- Season's Corner Market
- Wayfinding/signage project for east Lexington

## ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

**ROLE:** The Economic Development Advisory Committee's purpose is to promote balanced, long-term economic development, which reflects and enhances the character of the Community.

**APPOINTED** by the Town Manager to 3 year terms, the membership as of July 1, 2023 is : Rick DeAngelis (Chair), Bridger McGaw (Vice-Chair), David Pronchick, Jonathan Wakelin, Lawrence Smith, Charles Minasian, Samuel Ang, Lisa Murray and Adrienne Ortyl.

**LIAISONS:** Charles Hornig (Planning Board), Douglas Lucente (Select Board) and Jill Hai (Select Board)

**STAFF:** Sandhya Iyer (Economic Development Director) and Lorraine Welch (Economic Development Officer)

### HIGHLIGHTS:

Recommended strategies and worked with staff to support a healthy balance of commercial development and policy improvements that included:

- In Fiscal Year 2024, the Economic Development Advisory Committee (EDAC) welcomed 11 new businesses to Lexington. Some of the notable development projects in FY2024 are Trammell Crow's 440 Bedford Street six-story facility repositioning of the Quality Inn property for a research and development site. Chase Bank opened its new location at 1060 Waltham Street. This location was vacant for a long time prior to this redevelopment. A new Senior housing project, Bridges and Waterstone, was completed with 156 units of independent and assisted living housing. Greatland Realty Partners completed and opened the new revolution Labs at 1050 Waltham Street. This development is fully leased and occupied by five biotech companies.
- Through the year, the EDAC worked with staff to improve the MBTA housing proposal that was presented at the Annual Town meeting as well as review Hartwell Avenue transportation planning efforts to improve access in the area.
- The EDAC supports the overall spirit and principles of the Article 34 rezoning bylaw, which presents an important opportunity to vitalize Lexington's economy by attracting businesses of all sizes to meet the needs of residents, employees, and visitors. The new range of mixed residential and commercial sites in a variety of locations throughout town would promote the synergistic goals of Lexington economic vitality together with diversity, equity, and inclusion of people visiting, living, and working in Lexington while supporting the growth of local businesses. The EDAC continues to advocate for careful fiscal capital planning, cost controls, and limited debt financing to ensure continued economic growth of the community. Additionally:
- The EDAC recognizes that Article 34 goes beyond the minimum requirements of M.G.L. c. 40A § 3A (a)(1) and recommends a more rigorous analysis and oversight of Lexington Center development opportunities be addressed by the Planning Board through the planning process and that the Planning Board should adopt and publish reasonably necessary site plan review regulations around parking, circulation, and transportation, and other areas specific to Lexington Center.

## FENCE VIEWERS

**ROLE:** The fence viewers arbitrate fencing disputes, in accordance with Massachusetts General Laws, Chapter 49, Sections 1-21.

**APPOINTED** by the Select Board for one year terms: David Burns

**HIGHLIGHTS:**

- This past year there were several issues with regard to fences and the recently enacted town by law. These issues resulted in multiple applications for variances and some costly enforcement actions being taken against violators.
- Prior to having a new fence installed or an existing fence replaced you should read the town bylaw which can be found on the Town website. If you have questions, contact the Building Commissioner or the Fence Viewer through the Town website.

## FUND FOR LEXINGTON

**ROLE:** Twenty-seven years ago, the Select Board established the Fund for Lexington, inviting all residents and community members to contribute for three core purposes: to assist those in Lexington in need, to support beautification projects, and to seed innovative projects for community betterment.

**APPOINTED** by the Select Board: Douglas Lucente (Chair), Norman Cohen, Ed Grant, Rev. Claire Feingold Thoryn, Joe Pato, Alan Fields, and Alan Wrigley.

**HIGHLIGHTS:**

- In FY2023, the Fund for Lexington received generous support from the community, with over \$29,000 in donations from nearly 200 individuals. This continued support demonstrates the commitment of Lexington residents to the Fund's mission. The Annual Appeal sent to all residents included information on how residents in need can get assistance.
- The Fund voted distributions totaling \$43,620 for various community efforts in FY2023.
- Provided financial aid for emergency rent and heating to Lexington residents through the Human Services Emergency Fund.
- Assured with transportation needs for low-income residents.
- Distributed grocery gift cards to mitigate food insecurity.

- Partnered with local organizations to fund the Holiday Gift Program, enhancing seasonal joy for families in need.
- Allocated \$12,000 to the Recreation Scholarship Program, prioritizing swim passes and enabling low-income families to participate in Town-sponsored summer programs.
- Funded plantings and maintenance of 30 flower barrels along Massachusetts Avenue in East Lexington to bolster community beautification.
- In the process of establishing a one-year, \$14,000 partnership with a housing/homelessness prevention organization, to provide housing case management for Lexington residents.

## GREENWAY CORRIDORS COMMITTEE

**ROLE:** The Greenways Corridor Committee (GCC) is charged with identifying, actively planning and recommending the implementation of pedestrian, bicycle and other greenway corridors linking Town Conservation, Recreation and other open space parcels via the ACROSS (Accessing Conservation, Recreation, Open Space and Schools) Lexington, The Rick Abrams Memorial Trail Network; and the establishment of links to regional trail systems and open space in neighboring communities.

**APPOINTED** by the Select Board: Keith Ohmart (Chair), Malcolm Crawford, Alex Dohan (Acting Conservation Commission liaison), Peggy Enders, Eileen Entin, Yifang Gong, Robert Haussein, Bobak Moshiri, Stephen Perkins, Charles Hornig (Planning Board liaison), Suzie Barry (Select Board liaison).

*(continued on next page)*



Greenways Corridor Committee: Top Row, L to R: Malcom Crawford, Peggy Enders, Keith Ohmart - Chair, Bob Haussein; Middle Row, L to R: Alex Dohan, Stephen Perkins, Eileen Entin, Mike Tabaczynski; Bottom Row, L to R: Suzie Barry - Select Board Liaison, Charles Hornig - Planning Board Liaison, Bobak Moshiri; Missing: Yifang Gong

*Greenway Corridors Committee (continued)*

### HIGHLIGHTS:

- Continued cooperative project with the Conservation Department to develop a new trail on the Conservation parcel south of Concord Avenue abutting the State's DCR Beaver Brook North property that will allow the installation of a new ACROSS Lexington route connecting to the Western Greenway Trail. Present plan is to begin the process with securing outside funding to contract for completing a Land Management Plan for the property commencing July 1, 2023.
- Participated in ongoing planning process for the creation of a Town Bike/Ped Plan by Lexington Planning Department.
- Committee members Peggy Enders and Mal Crawford supervised construction by Eagle Scout candidates of 175' of boardwalk improving a perennially wet section of trail on the Meagherville property that is part of ACROSS route E.
- Actively engaged members of the Conservation Department and the Town Public Facilities Manager in ongoing discussions and a site visit to develop a new trail connection across the Harrington School property and adjoining town open space parcel that will connect existing ACROSS Lexington routes on the Arlington's Great Meadows property and the Lower Vine Brook Conservation parcel.
- Actively engaged members of the Conservation Department and Conservation Commission in discussion and site visits to create a new ACROSS Lexington route connecting Wright Farm, Simonds Brook and Paint Mine Conservation properties.
- Conducted site visits and ongoing discussions with the Conservation Department and a representative of the Waterstone at Lexington community regarding the possibilities of utilizing the MWRA aqueduct on the south side of Route 2 between Watertown Street and Pleasant Street to create an ACROSS Lexington route.

## HANSCOM AREA TOWNS COMMITTEES (HATS)

**ROLE:** The Hanscom Area Towns Committees (HATS) brings together representatives of the towns of Bedford, Concord, Lexington and Lincoln to consider matters of common regional concern. These include, but are not limited to issues arising out of the operation of Hanscom Airfield and the Hanscom Air Force Base.

**APPOINTED:** Select Board to represent Lexington: Doug Lucente, Select Board Member; Charles Hornig, Planning Board Member and Margaret Coppe. The HATS Chair rotates annually among the four towns. Lexington has been responsible for chairing HATS since June 2022.

### HIGHLIGHT:

- working collaboratively, the Select Boards of Bedford, Concord, Lexington, and Lincoln wrote a joint letter to Governor Maura Healey to express concerns that the proposed North Airfield Expansion at Hanscom Airport contradicts the climate goals of the Commonwealth of Massachusetts and requested the Governor's support in opposing such expansions.

## HISTORICAL COMMISSION

**ROLE:** To preserve and protect historically and architectural significant buildings and sites in Lexington. To advise the Building Inspector about issuing demolition permits for significant buildings. To support efforts to nominate buildings for the National Register of Historic Places maintained by the Secretary of the Interior.

**APPOINTED** by the Town Manager for 3-year terms. Current members are: Robert Rotberg (Chair), Diane Pursley (Vice-Chair), Susan Bennett, Marilyn Fenollosa, Wendall Kalsow. Alternates: David Kelland.

### HIGHLIGHTS:

- Maintained the Historical Commission's webpage providing public access to the Town-wide Comprehensive Cultural Resources Survey, which includes scanned inventory forms, period histories, architectural surveys, National Register listings, building styles and other architectural and historical information ([lexingtonma.gov/735/Historical-Commission](http://lexingtonma.gov/735/Historical-Commission)). The website also outlines the demolition delay process and provides links to important historic preservation organizations and resources.

*(continued on next page)*

*Historical Commission (continued)*

- Utilized the Building Department’s Online Demolition Request System to process and review demolition requests. See <https://lexingtonma.viewpointcloud.com/categories/1089>
- Reviewed 19 applications for public hearings for demolition permits and/or removal from the Inventory. Of the demolition applications, eight were determined to constitute preferably preserved buildings and made subject to a demolition delay of a maximum of 12 months. The decision on one of these properties was ultimately reversed, allowing full demolition, based on additional information provided to the Commission. Seven other applications for partial or total demolition were ultimately permitted, due to the condition of the property, the lack of a potential purchaser, the minor nature of the demolition or the lapse of the 12-month period. Three properties were deemed not preferably preserved and removed from the Inventory.
- Reviewed and commented on three state- or federally-funded projects during the year. Commented on the Massport Hanscom Field 2022 ESPR as well as the North Airfield Project. Granted Consulting party status on the Massachusetts Department of Transportation Battle Road/Route 2A resurfacing project.
- Reviewed projects that requested funding under the Community Preservation Act (CPA) and provided recommendations to Town Meeting. Provided input to Community Preservation Committee’s annual Needs Assessment report.
- Participated as Full and Alternate members on Turning Mill Neighborhood Conservation District Commission and Pierce/Lockwood Neighborhood Conservation District Commission.
- Revised definition of “Substantial Demolition”.
- Sponsored the successful extension of delay period from 12 months to 21 months at 2023 Annual Town Meeting.
- Participated in the negotiation of Preservation Restriction Agreement for 75 Outlook Drive pursuant to Site Sensitive Developments permitted by the Planning Board.
- Participated in unsuccessful negotiation of Preservation Restriction Agreement for 69 Pleasant Street/11-15 Linc Cole Lane pursuant to Site Sensitive Developments permitted by the Planning Board. Issued a demolition delay for 12 months.

- Requested Building Department to issue stop work order due to unapproved demolition of trans-located Hosmer House. Also added a detailed set of requirements. (The Town instead negotiated with developers and proceeded with the redevelopment despite the Historical Commission’s written objections.)
- Reviewed and commented on Historic Resources Section of proposed revised Comprehensive Plan (adopted September 28, 2022).
- Reviewed and commented on MHC Preservation Plan 2023-31.
- Provided ongoing technical guidance in response to resident inquiries.

## HISTORIC DISTRICTS COMMISSION

**ROLE:** To promote the educational, cultural, economic and general welfare of the public through the preservation and protection of historic buildings, places and districts through the development of appropriate settings for said buildings, places and districts and through the maintenance of said buildings, places and districts as landmarks of historic interest.

**APPOINTED** by the Select Board for overlapping 5-year terms: of the five permanent members, two are nominated by the Lexington Historical Society, one is nominated by the Lexington Chamber of Commerce, one is nominated by the trustees of Cary Memorial Library, and one is selected at large by the Select Board . Alternates are nominated by the same organizations.

As of June 30, 2023, the HDC consisted of five members and one alternate: Ed Adelman, Bob Adams, Paul O’Shaughnessy (Chair), Robin Lovett, Lee Noël Chase, and Dan Hisel (alternate).

**HIGHLIGHTS:**

The HDC met 14 times from July 1, 2022, to June 30, 2023. In those meetings, the commission held 74 hearings, as listed in the table below. Significant decisions and activities included:

- New Police Station — Consultation on design details and siting issues pursuant to design approval in previous fiscal year.

*(continued on next page)*

*Historic Districts Commission (continued)*

- Report to Lexington Building Commissioner, dated July 11, 2022, on the partial collapse of 611 Massachusetts Avenue during previously approved restoration effort.
- Masonic Lodge Windows — Research and consultation on restoration of 67 historic windows.
- Continuing approval of Temporary Measures during COVID-19 Pandemic — agreement to allow all temporary measures deemed necessary (barriers, 6" spacing markers, etc. to support businesses during pandemic.
- Hosmer House/Fletcher Park Study Committee — input on possible future uses and location of historic house and land, concluding with denial of a demolition request and subsequent permission to remove the Hosmer House to a new location within Lexington.
- Solar panels — Consideration of solar panel coverage at Police Station parking lot, the Church of Our Redeemer and certain residences with intent to adapt existing guidelines to accommodate technological advances.
- LexSeeHer Monument — input and approval of lighting details and orientation.
- Murals on utility boxes — input and approval of proposed designs and locations.
- Hancock-Clarke Barn — input and approval of materials and plan for exterior restoration

The HDC also provides architectural guidance in response to resident inquiries and efforts to comply with HDC guidelines.

HDC Hearing Online Requests — the Building Department has initiated a totally online process for receiving and processing HDC applications for Certificates of Appropriateness. All supporting documentation is now online as well. See <https://lexingtonma.vi ewpointcloud.com/categories/1089>.

All meetings of the HDC are scheduled, posted, and open to the public per Open Meeting Law. Minutes are on file at the Town Building Department, and minutes are posted to the commission website and the Town Archives. Notification to abutters is by mail. The HDC meets on the first Thursday of the month. Additional or special meetings of the Commission are scheduled based on Commission member and/or applicants' availability and are publicly noticed.

## HOUSING AUTHORITY

**ROLE:** To provide safe, stable, quality affordable housing for low and moderate income persons and to deliver these services with integrity and mutual accountability; and to create living environments that serve as catalysts for the transformation from dependency to self-sufficiency.

**MEMBERS:** Richard Perry (Chair), Nicholas Santosuosso, Melinda Walker, Maureen Rynn, Mark McCullough (Governor Appointee), Caileen Foley (Executive Director)

### HIGHLIGHTS:

- Administered 340 units of State and Federal affordable and low-income housing for elderly, families, and disabled individuals, 68 Section 8 Housing Choice Vouchers and 4 MRVP project-based vouchers.
- Continued to maintain a 100% occupancy rate for all housing units.
- Completed \$1m Bathroom and Closet renovation project at Federal elderly site
- Began \$5m+ bathroom and kitchen modernization project at Vynebrooke Village. This project has a compilation of funding that includes local sources: CPA and HOME. Estimated completion date is December 2023.
- Processed applications from the statewide Centralized Section 8 Housing Choice Voucher waiting list, enabling applicants an opportunity to receive vouchers from other communities.
- Received State grant through DHCD for a Resident Service Coordinator with the Acton Housing Authority. We hired an individual who splits his time between the two agencies. He is bilingual and speaks Mandarin and English.
- Worked with the Lexington Planning Department, LexHAB and the Lexington Housing Partnership to promote the development of more affordable housing in Lexington.
- The board voted to approve the repositioning process for our Federal Public Housing portfolio. If approved by HUD, this will open up new funding streams and revenue sources for the LHA and bring the future potential to redevelop and create more affordable housing at our properties as well as complete necessary modernization projects.
- Information and applications can be found at [lexingtonhousing.org](http://lexingtonhousing.org).

## HOUSING PARTNERSHIP BOARD

**ROLE:** To promote and support production and preservation of housing, including low and moderate income, older persons, and workforce housing. The Housing Partnership Board (HPB) will bring together committees, groups, and housing advocates to create a unified and focused approach to achieve housing goals in Lexington.

**APPOINTED** by the Select Board for 3-year terms: Jeri Foutter (Chair), Betsey Weiss (Vice-Chair) Harriet Cohen (Clerk), Cynthia Arens (Sustainable Lexington Committee Liaison), Nanette Byrnes, Margaret Heitz, Charles Hornig (Planning Board Liaison and Member), Paul Linton, Robert Pressman, Melanie Thompson, Joseph Pato (Select Board Liaison), Wendy Manz, Sara Morrison (LexHAB Liaison and Member), and John Zhao (COA Liaison and Member).



Housing Partnership Board

### HIGHLIGHTS:

- Submitted a letter to the Select Board (SB) in support of the creation of an Affordable Housing Trust Study Committee (AHTSC) and provided suggestions for the charge and focus areas for an AHTSC: mission statement, questions that would be beneficial for the committee to address, and a proposed timeline.
- Held two Joint Planning Board (PB) and Housing Partnership Board (HPB) Meetings to review, discuss, and provide input to the housing articles scheduled to be presented at the 2021 Fall Town Meeting.
- Reviewed and voted unanimously in support of Article 15 for Fall 2021 Town Meeting and again for Spring 2022 Town Meeting: Open Space Residential Development (OSRD).

- Reviewed and voted in support of Article 16: Reducing Residential Parking with eight in favor and one abstention.
- Formed a Land Acquisition Subcommittee to work on a proposed Town policy that would require that the four Community Preservation Committee stakeholders and a school committee member have representation during the initial negotiations of land acquisitions. The SB voted to support the formation of the subcommittee and to review and discuss its recommendations.
- Reviewed and provided extensive written suggestions in February 2022, and in August 2022, to the Planning Director and the PB on the Comprehensive Plan Draft.
- Formed an Affordable Housing Resources Subcommittee to research and develop a recommendation to the SB about hiring a housing specialist.
- Formed a HPB Charge subcommittee to evaluate and update the HPB Charge and membership composition.
- Added liaisons from the Human Rights Committee and the Sustainable Lexington Committee to the HPB membership.
- Reviewed and voted in support of Lexington Housing Authority’s request for HOME funds with seven in favor and one abstention.

## HUMAN RIGHTS COMMITTEE

**ROLE:** The Lexington Human Rights Committee seeks to build a stronger, more unified Town that respects and recognizes both our diversity and our commonalities, while respectfully confronting statements and actions that conflict with these core values. The Committee works to foster respectful, civil, public discourse and debate.

**APPOINTED:** by Select Board, Police Chief, Superintendent and Town Manager to serve three-year staggered terms: Tanya Gisolfi-McCready (Chair), Monami Roy (Vice-Chair), Christina, Lin (Clerk/Chair from June 2023), Stephanie Hsu (Vice-Chair from June 2023), Salvador Jaramillo, Amber Iqbal, Larry Freeman (LPS), Lt. Colleen Dunbar (LPD), Melissa Interest (Town)

### HIGHLIGHTS/EVENTS

- **No Hate November:** This community program partnered with LPS and Human Services. The program included utilizing a Kindness Calendar which included daily suggestions to build acceptance, kindness, and inclusion.

*(continued on next page)*

Human Rights Committee (continued)

- **MLK Day Community Conversation on Race** “Moving Beyond Conversation: Dr. Martin Luther King, Jr on How Fear Divides Us and What To Do About It.” Joyce Swagerty and Mia Roberts facilitated an interactive experience and provided learning tools for listening and engaging in difficult conversations. By scheduling coffee meet ups to get to know their neighbors, participants were encouraged to take action to expand their social spheres. This in-person event drew nearly 200 participants in January. Attendee feedback revealed that participants valued the opportunities to build new friendships, hear about different lived perspectives and broaden their understanding of our diverse Lexington community.
- Continued engagement in the **Collaborative Reform Group** on understanding issues around community safety/policing when engaging persons with visible and invisible disabilities, neurodiverse profiles and mental health challenges.
- Voted to support Town Meeting Articles (Articles 23, 33 and 34) subject matter related to Special Education funding and zoning regulations to permit multi-family housing.
- Continued engagement with multiple community groups (cultural groups, Rotary, Chamber, LICA, Lyceum, Munroe Center for the Arts) Co-sponsored and/or attended community-group events and initiatives AAPI month events, My American Story, Dismantling Racism, Social Justice Book Group, Diwali)
- Engaged with and supported newly appointed Town Chief Equity Officer Hemali Shah, attended SEAT meetings.

## LEXINGTON CENTER COMMITTEE

**ROLE:** To advise the Select Board and business community on managing change in the Center to ensure its long-term viability while preserving its historical significance and the integrity of adjacent neighborhoods.

**APPOINTED** by Select Board for 3-year terms: Jerold Michelson (Chairperson), Frederic Johnson (Vice-Chair), T. Eric Ballard, Richard Brown, Upasna Chharbra, Katherine Huang, Jeffrey Lyon, Pamela Lyons, Innessa Manning, Pamela Shadley, Jon Wakelin. Liaisons: Micheal Boudett (Capital Expenditures Committee), Charles Hornig (Planning Board), Doug Lucente (Select Board), Sandra Shaw (Council on Aging). Staff: Sandhya Iyer (Economic Development Director), Casey Haggerty (Economic Development Coordinator).



Lexington Center Committee

### HIGHLIGHTS:

- Discussed activating Lexington Center by attracting businesses, adjusting zoning regulations, and influencing programing in Lexington Center to create a welcoming business community.
- Celebrated the completion of the Center Streetscape project. Supported the additional sidewalk updates for Meriam St, Depot Square, and Edison Way.
- Lobbied for maintaining front floor retail in the CB district during the process for the zoning changes that would allow Lexington to abide to the MBTA communities recommendations for additional housing in Lexington. Supported expanding the boundaries of the CB district.
- Supported continuation of the allowance of outdoor dining at a reasonable fee.
- Supported reinstating the employee permit program and enforcement according to the Parking Management Plan.
- Discussed the need for a summit on Lexington Center upon request of the EDAC. Worked to plan a charrette for fall of 2023.
- Continued to communicate with DPW regarding needs of Center for upkeep and cleanliness, ensuring effective use of resources.
- Continued to encourage citizens to support Lexington's businesses in order to maintain a vital town center.

## LEXINGTON HOUSING ASSISTANCE BOARD (LexHAB)

**ROLE:** To provide affordable housing to low- and moderate-income individuals and families in Lexington, managing 79 units throughout the Town as well as acquiring and developing new properties.

**APPOINTED** by the Select Board for 3-year terms: obert Burbidge (Chair), Lester Savage (Vice-Chair), Tara Mizrahi (Clerk), Henry Liu (Treasurer), Jonathan Silverstein, Robert Phelan, Russell Tanner and Eric Brown. Select Board Liaison: Joe Pato. LexHAB staff: Sarah Morrison (Executive Director), Pearlene Varjabedian (Housing Director), Regina Brown (Finance Director), Andrea Teacher (Administrative Assistant)

### HIGHLIGHTS:



Lexington Housing Assistance Board (LexHAB)

- Added one property, a three bedroom home, to LexHAB's affordable housing stock using American Rescue Plan Act funds approved by the Select Board
- Welcomed two new Board members, Russell Tanner, seasoned affordable housing professional, and Eric Brown, architect and Managing Principal of PCA, whose portfolio includes affordable and multifamily housing design.
- Hired new Finance Director, Regina Brown, an experienced accountant and financial administrator who has worked as a consultant to LexHAB for the past three years.
- Launched collaboration with Mass Saves to conduct energy assessments of all units and improve building energy efficiency with heat pumps, insulation, and weatherization.

- Hosted first annual Tenant Appreciation Event that combined information sessions on energy savings options through heating assistance, community solar and community choice programs with gifts from local businesses donated by Community Endowment of Lexington and gift certificates to Stop and Shop donated by Cambridge Savings Bank
- Launched direct mail campaign for Legacy Initiative to increase affordable housing stock through Lexington residents' donations of land, property, or percentage of real estate sales.
- Renovated bathrooms in three senior residents' units to increase accessibility with support from the Dana Home Foundation
- Secured Town Meeting approval for transition from a quasi-municipal organization to an independent non-profit housing development corporation.
- Submitted Home Rule petition and testimony to MA State Legislature to approve transition to an independent non-profit housing development corporation.
- Continued implementation of three-year Strategic Plan including the following key strategic initiatives: Transition to Independent Non-Profit, Increase Collaboration with Local Organizations, Legacy Campaign, Identifying Properties for Purchase, Real Estate Development, Human Resources and Employee Benefits, Public Relations, Property Preservation and Maintenance with Focus on Environmental Sustainability.
- Provided safe, comfortable, affordable housing to 212 individuals in Lexington.

## MONUMENTS AND MEMORIALS COMMITTEE

**ROLE:** To create a comprehensive database of Town monuments and memorials, support the development of an annual maintenance and restoration plan for Town monuments and memorials, hear citizen proposals for new monuments and memorials and make recommendations to the Select Board and collaborate with other Town organizations to inform visitors about and promote interest in our Town monuments and memorials.

**APPOINTED** by the Select Board: For Three Year Term: Leslie Masson; For Two Year Term: Linda Dixon (Chair), Bebe Fallick; For One Year Term: Avram Baskin, Glen Bassett, Charles French, George Gamota, Charles Price, Jr., Danjun Pu

*(continued on next page)*

*Monuments and Memorials Committee (continued)*

### HIGHLIGHTS:

- Met eleven times during the fiscal year.
- Identified more than 250 monuments and recorded their relevant information into our electronic database.
- Approved the final draft of the Policies and Procedures Manual for Proposing a New Monument.
- Participated in “Lex Doing Good”, an event to let residents find out about the people and organizations that help the community.
- Received training by Judy Baldasaro, Town GIS Administrator, on accepting electronic submission of new monument, verifying the data, and entering into our database.
- Arranged training for our Lexington STEM team of student volunteers in Google Maps coding skills, using Community Endowment of Lexington grant funds.
- Promoted a Google Maps application created by a student volunteer that creates the shortest route between selected monuments.
- Explored preliminary information about a proposed monument to commemorate Lexington’s 250th anniversary celebration.
- Explored collaborative efforts with Lexington Economic Development Department.
- Participated in Cary Library Symposium and Website Competition sponsored by Lexington STEM team student volunteers.
- Worked with Lexington DAR chapter as they planted a new Liberty Tree and initiated plans for a new plaque in connection with Lex250.
- Conducted initial discussions with Temple Isaiah Reparations and Equity Committee on plans for a memorial to enslaved persons buried anonymously in Lexington.

## PERMANENT BUILDING COMMITTEE

**ROLE:** With active collaboration with Lexington’s Department of Public Facilities (DPF), the PBC provides ongoing expertise and experience in managing the scope, cost, schedule and strategy for the design and construction of selected capital building projects, including the hiring of design professionals, obtaining construction bids, entering into contracts for design and construction, shepherding the Integrated design process, and overseeing the construction, commissioning phase and closeout phase.

**APPOINTED** by the Town Manager for A) 3-year overlapping terms: Co-Chairs Charles Favazzo and Jonathan Himmel, Celis Brisbin, Phillip Coleman, Elizabeth Giersbach, Peter Johnson, and Frederick Merrill; and B) project specific liaisons are Semoon Oh and Wendy Krum for the Police Station, and Associate Members: Curt Barrentine and Henrietta Mei.

### HIGHLIGHTS:

- The Westview Cemetery Building was designed by TBA Architects and built by Construction Dynamics. The project completion is projected to be August 2023.
- The Lexington Police Station (New Construction) and the temporary station at 173 Bedford Street (renovation) were designed by Tecton Architects. CTA Construction was the successful bidder for the new construction.
  - The police moved into their temporarily station at 173 Bedford Street and will be there for the duration of the new construction.
  - CTA Construction commenced on site on October 2022. Project completion is scheduled for June 2024.
  - Tecton worked with the HDC, PBC, Sustainable Lexington and abutters striving to arrive at a design for the Photovoltaic canopies at the Fletcher Field parking area.
  - The total approved budget for the project is \$35.2 million and covers the new station and associated sitework, and specific police function modifications at 173 Bedford Street. The budget also included provisions for the Hosmer House [fortunately the Town found a party to remove the house from the Town center].
- The PBC provided input to the Department of Public Facilities on the new high school project on both the Owner’s Project Manager [OPM] and Architectural/Engineer [A/E] selection processes. The PBC also participated in the OPM Interviews.
- The PBC and Sustainable Lexington collaborated on the “every 3-year” revision of the Integrated Design Process [IDP]. The IDP is a requirement of the A/E contract.

## RECREATION COMMITTEE

**ROLE:** Responsible for the planning and administration of public parks, playgrounds, athletic fields and recreational facilities in the Town. It is charged with administering, expanding, and promoting recreation, leisure activities, play, sports, physical fitness, and education for all citizens.

**APPOINTED** by the Town Manager to 3-years terms, the membership as of September 1, 2022: Rick DeAngelis (Chair), Christian Boutwell (Vice-Chair), Lisa O'Brien, Claire Sheth, Carl Fantasia, Renen Bassik, Weiwei Li.

Liaisons: Suzie Barry (Select Board), Deepika Sawhney & Kathleen Lenihan (School Committee), Rod Cole (CEC), Julie Ann Shapiro (Council on Aging).

Subcommittee: Lincoln Park. Brian Kelley (Chair), Cristina Burwell, Robert Pressman, Joanne Shorter

### HIGHLIGHTS:

- Completed the 2021-22 Comprehensive Study of Athletic & Outdoor Recreation Facilities
- Completed the Drainage Design for Holes #1 and #2 at the Pine Meadows Golf Course
- Expanded the play structure at the Sutherland Park to include amenities for older children in addition to poured in place surfacing.
- Mobilized the Center Recreation Complex Hard-Court Reconstruction Project.
- Mobilized the Lincoln Park Master Plan.
- Mobilized the Design and Engineering for the Pine Meadows Clubhouse Renovation.
- An active member of the School Master Planning Committee that discusses the long term and holistic approach to the LHS Renovation/Construction and potential impacts and opportunities created through the Center Recreation Complex natural grass athletic fields coming off line for 4 years or more.
- Created a Tennis/Pickleball Working Group to discuss the demand for play, challenges with locations and ways to create opportunities within Town and provided a summary report to guide future decisions.
- Participated and led a Working Group to discuss the athletic playing field surfaces in town including staff and committee members of the Recreation and Community Programs, Public Works, Health, Conservation and Sustainability Departments and Committees.

- Supervised and supported the ongoing excellence of the Pine Meadows Golf Course by continuing to develop and execute a proactive plan for the annual grounds maintenance and equipment replacement program.
- Continued to incorporate the 2017 Recreation Facilities and ADA Compliance Study, the 2020 Community Needs Assessment, and the new 2022 Athletic Fields Feasibility Study into our capital projects planning process.
- Graciously accepted park bench donations including benches at the Lincoln Park in memory of Tiffany Fontanez, Mark Freitas, and Peter Vincent Ciampa.
- Graciously accepted the donation and acceptance of Guhan Yuvaraj's Eagle Scout project to install a communication board at the Center Recreation Complex.
- Approved the renaming of the Lexington Community Center Billiards Room in honor of Jack Maloney.
- Accepted and approved the grant funding for the installation of Outdoor Fitness equipment at the Lexington Community Center

## REGIONAL PLANNING AGENCIES

### Metropolitan Area Planning Council (MAPC)

**ROLE:** The regional planning agency represents 101 communities in the metropolitan Boston area, including Lexington, serving as a forum for State and Local officials to address regional issues. Council members collaborate in the development of the organization's regional plan and make recommendations in areas of population and employment, transportation, economic development, regional growth and the environment. MAPC is one of the 22 members of the Boston Metropolitan Planning Organization (MPO), which carries out the federally-mandated transportation planning process for the region. MAPC is also the federally-designated economic development district for the region, responsible for creating a regional economic development plan. The Council provides technical assistance and professional resources in land use, the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy, and interlocal partnerships which strengthen the efficient and effective operation of local governments.

*(continued on next page)*

*Regional Planning Agencies (continued)*

**APPOINTED** by the Select Board as MAPC Lexington Representative for a 3-year term (2021 – 2024): Abby McCabe; Appointed as the Alternate MAPC Lexington Representative for a 3-year term (2021 – 2024): Sheila Page

**HIGHLIGHTS:**

- Supported Regional Housing Services, including the WestMetro Home Consortium and MetroWest Collaborative Development.
- Provided Lexington with planning data and analyses, including population, employment, and household forecasts.

**MAPC Minuteman Advisory Group on Interlocal Coordination (MAGIC)**

**ROLE:** As one of MAPC’s eight subregions, MAGIC works on issues of interlocal concern. Lexington is in the Minuteman Advisory Group on Interlocal Coordination (MAGIC) sub-region. Other MAGIC towns are: Acton, Bedford, Bolton, Boxborough, Carlisle, Concord, Hudson, Lincoln, Littleton, Maynard, Stow, and Sudbury. MAGIC holds a regional seat in The Boston Metropolitan Planning Organization (MPO).

**APPOINTED** by the Select Board as MAGIC Representative: Jill Hai; Appointed by the Planning Board as MAGIC Representative: Bob Creech

**Boston Metropolitan Planning Organization (MPO)**

**ROLE:** The Boston Region Metropolitan Planning Organization (MPO) is responsible for conducting the federally required metropolitan transportation-planning process for the Boston metropolitan area. The MPO develops a vision for the region and then decides how to allocate federal and some state transportation funds to programs and projects – roadway, transit, bicycle, and pedestrian – that support that vision. The Boston MPO is responsible for producing three key Certification Documents: Regional Transportation Plan (RTP), Transportation Improvement Program (TIP), and Unified Planning Work Program (UPWP).

Lexington has been a proud advocate of meaningful projects that benefit the MPO region and plans to run for election in the next few years in order to help move forward projects important to our region. Lexington remains active in the MPO activities.

**HIGHLIGHTS:**

- The Hartwell|Bedford Complete Streets Reconstruction Project remains on the Region’s Long-Range Transportation Plan slated for programming in the 2030-34 TIP time band.
- Participated in the MPO’s organizational development workshops to help make the MPO accessible to a wider audience

**Boston MPO: Regional Transportation Advisory Council**

**ROLE:** The Regional Transportation Advisory Council (RTAC) provides public policy advice to the Boston MPO members on regional transportation issues and specific MPO actions. The Council is composed of 60 representatives from cities and towns, MAPC subregions, professional transportation and planning associations, advocacy and advisory groups, transportation providers, and various state and regional agencies.

**HIGHLIGHT:**

- Lexington maintains a voice in transportation planning and project selection through the Regional Transportation Advisory Council.

**Battle Road Scenic Byway Committee**

The Battle Road Scenic Byway follows the approximate path of the British regulars during the battles that marked the start of the American Revolution on April 19, 1775—when the “shot heard round the world” was fired. The byway runs along approximately fifteen miles of roadway in the communities of Arlington, Lexington, Lincoln, and Concord, including part of the Minute Man National Historical Park.

**ROLE:** The Battle Road Scenic Byway Committee oversees and implements the Battle Road Scenic Byway Corridor Management Plan. The Committee consists of five voting member entities: the Towns of Arlington, Lexington, Lincoln, and Concord plus the Minute Man National Historical Park.

**MEMBERS:** Representatives designated by the local elected officials of each of the four communities and a representative from the Minute Man National Historical Park.

**APPOINTED** by the Select Board as Lexington’s Representatives to the Battle Road Scenic Byway Committee: Richard Canale, Sheila Page, and Jeanne Krieger; Select Board’s Liaison: Doug Lucente

*(continued on next page)*

Regional Planning Agencies (continued)

**HIGHLIGHTS:**

- Advocated for a more scenic and context sensitive Route 2A resurfacing project in Lexington, Lincoln and Concord as well as other projects throughout the region.
- Through a very collaborative effort the Battle Road Scenic Byway Committee applied for federal scenic byways grant to enhance the visual experience and improved safety throughout the byway. Awards are expected in FY2023
- Fostered intertown and state stakeholder communications to implement the Byway management plan and advocate for the byway as the byways steward.

**SCHOLARSHIP AND EDUCATION FUND COMMITTEE**

**ROLE:** To oversee the distribution of funds, which are collected biannually through the tax bill solicitation, to the Lexington Scholarship Fund and the Lexington Education Foundation Fund, per donor request.

**APPOINTED** by the Select Board: David Williams (Chair) from the Lexington Scholarship Committee, Raquel Leder from the Lexington Education Foundation, and Dr. Julie Hackett from the Lexington School Department.

**HIGHLIGHTS:**

- 75 donations were received and allocated as follows:
  - \$17,593.30 in donations was designated and distributed to the Lexington Scholarship Fund.
  - \$1,554.30 in donations was designated and distributed to the Lexington Education Foundation Fund.

**SEMIQUINCENTENNIAL COMMISSION (LEX250)**

**ROLE:** To evaluate, make recommendations and coordinate the Town-wide activities to be held to commemorate the 250th Anniversary of the Battle of Lexington (which will take place in April 2025) and other historical events related to the founding of our Country. And to further the coordination of the Town’s events with local, state, regional and federal events.

**APPOINTED** by the Select Board: Suzanne Barry, Chair (Select Board Member), Monami Roy, Vice-Chair (Community Representative), Jillian Tung, Clerk (Music & Arts Representative), Stephen Cole, Jr. (Community Representative until 2/6/23), Steven Connors (Reenactment Community), Barry Cunha (Local Business Representative),

Bebe Fallick (Tourism Committee Representative), Jane Hundley (Lexington Public Schools Representative as of 11/28/22) Cerise Jalelian (Town Celebrations Committee Representative), Noah Michelson (Community Representative as of 5/8/23), Julie O’Leary (Civic Representative), Paul O’Shaughnessy (Historical Organization Representative), John Rossi, Liaison to the Commission on Disability.

**HIGHLIGHTS:**

- Held the First Community Meeting (two identical sessions; one in the morning and one in the evening) in October of 2022 in the Living Room at the Cary Memorial Library to raise awareness of the upcoming celebration and solicit ideas from the Community.
- Under Article 8 of STM 2022-3 \$75,000 was appropriated in November 2022 by Town Meeting for the planning and promotion of the 250th Anniversary Celebration of the Battle of Lexington, including website development and maintenance, memberships, printing, marketing materials and other costs incidental or related thereto.
- Participated in the first Collaborative Meeting with representatives of the 250th Committees and Staff from the Towns of Arlington, Concord, Lexington, Lincoln and Minuteman National Historical Park. The meeting was held in Lexington in March of 2023 and also included members of the State House Delegation from the four communities.
- Participated in the second Collaborative Meeting with representatives of the 250th Committees and Staff from the Towns of Arlington, Concord, Lexington, Lincoln and Minuteman National Historical Park. The meeting was held in Concord in June of 2023.
- In June of 2023, the Select Board voted 5-0 to authorize the use of \$500,000 of American Rescue Plan Act (ARPA) Funds for planning & staffing of the 250th Celebration.

**SUSTAINABLE LEXINGTON COMMITTEE**

**ROLE:** To advise the Select Board on proposals that affect Lexington’s sustainability and resilience and to recommend, develop, and monitor programs designed to enhance Lexington’s long-term sustainability and resilience in response to environmental, resource, and energy challenges. The Committee focuses its efforts on Town, residential, and commercial assets, programs, and activities.

*(continued on next page)*

*Sustainable Lexington Committee (continued)*

**APPOINTED** by the Select Board for a 3-year term: Cindy Arens (Chairperson), Todd Rhodes (Vice-Chair), Celis Brisbin, Paul Chernick, Lin Jensen, Andy Joynt, Rick Reibstein, Dan Voss and Charlie Wyman with Joe Pato (Select Board Liaison), Robert Peters (Planning Board Liaison) and Mike Boudett (Capital Expenditures Committee Liaison).

**HIGHLIGHTS:**

- Supported the Sustainability & Resilience Officer in the creation of the Resilient Lexington Climate Action and Resilience Plan for adoption by the Select Board.
- Worked with the Sustainability & Resilience Officer to implement the Building Energy Use Disclosure (BEUD) bylaw, collecting energy and water consumption data for buildings over 25,000 sq. ft. and all Municipal buildings for the creation of the first annual report.
- Supported efforts to integrate sustainable building practices into new Police Station design, including the integration of solar canopies and battery storage that should result in a net-zero building and generate revenue for the Town.
- Worked with the Permanent Building Committee to create an update to the Integrated Building Design and Construction Policy for adoption by the Select Board and School Committee.
- Worked with Town departments to support Zero Waste initiatives, including the pilot program to add about 2,000 households to the curbside food waste pickup program.
- Worked with the Sustainability & Resilience Officer and Peregrine Energy to increase enrollment in the town's Community Choice program.
- Worked with the Recreation Committee and Board of Health to assess options for resurfacing the playing fields at Lincoln Park and prepare recommendations to implement the most sustainable and healthy approach while meeting functional goals.
- Supported the Sustainability & Resilience Officer in passing updates to the town's fossil fuel infrastructure bylaw and in passing the Specialized Energy Code and applying to the state's fossil fuel free demonstration program.

## TAX DEFERRAL AND EXEMPTION STUDY COMMITTEE

**ROLE:** The Tax Deferral and Exemption Committee is charged to review and recommend to the Select Board options for the deferral or exemption of local property taxes under existing state law, or by home rule petition for a special act of the state legislature, that might enhance or make accessible the property tax relief currently available to elderly, low-income, disabled or otherwise deserving residents.

**APPOINTED** by the Select Board: Co-Chairs Vicki Blier and Patricia Costello, Jane Current, Jane Murphy. Board Liaison, Mark Sandeen. Appropriations Committee Liaison, John Bartenstein. Staff Liaison, Carolyn Kosnoff.

**HIGHLIGHTS:**

- Fifty-one property tax deferrals were approved for FY2023 with the income limit at \$90,000 and an interest rate of 1%. This is a reduction of two from the number of deferrals in FY2022 when the income level was the same and the interest rate was 0.08%.
- Created an insert promoting Lexington's Senior Property Tax Deferral program which was included with first quarter real estate tax bills.
- Publicized the Property Tax Deferral program in "Sage," the Senior newsletter, and in the "Lexington Times."
- Assisted the Assessor's Office in updating the Property Tax Relief Programs brochure with current information on the Massachusetts Circuit Breaker tax credit.
- Updated the 2022 Senior Circuit Breaker Anytown flyer for the Massachusetts Council on Aging (MCOA).
- Joined with the Massachusetts AARP to follow property tax exemptions and deferral legislation and programs offered by other communities.
- Proposed a change to Lexington's property tax deferral bylaw to set the annual deferral income limit to the income limit used by the Massachusetts Senior Circuit Breaker tax credit for married couples filing jointly in the most recent income tax year. This State limit receives an annual cost of living adjustment. No other limits in the State credit would apply to qualification for Lexington's deferral. This new bylaw, under Article 6 of the 2023 Annual Meeting, was passed unanimously by Town Meeting with the full support of the Select Board.

*(continued on next page)*

*Tax Deferral and Exemption Study Committee (continued)*

Since, with this change, both the deferral income limit and the deferral interest rate are pegged to independently published levels that reflect current economic conditions, the Committee felt that our committee's charges could be distributed to current Town departments and committees which are well-equipped to assume the tasks within our committee's remit.

At the Committee's request, the Tax Deferral and Exemption Study Committee was dissolved at the May 22, 2023 meeting of the Select Board.

## TOURISM COMMITTEE

**ROLE:** To create economic opportunities through tourism and foster an environment where the Town, attractions, organizations, and businesses collaborate to enhance the visitor experience.

**APPOINTED** by Select Board for one year terms: Dawn McKenna (Chair)(September 2022), Margaret Coppe (Vice-Chair.), Marsha Baker, Kerry Brandin, Gardy Desrouleax, Bebe Fallick, Melissa Robbins, Elsie Xu, Carol Ward (Chair) (September 2022-September 2023), and Doug Lucente (Select Board Liaison), Fred Johnson (Center Committee Liaison), Casey Hagerty, (Economic Development Coordinator), Sandhya Iyer, (Economic Development Director). Serving partial terms: Erin Sandler-Rathe, Sarah Boulas, Jon Himmel,

### HIGHLIGHTS:

- Carol Ward, Lexington Historical Society, assumed chairmanship in September, 2022.
- Established FY2023 goals to implement marketing plan, complete outstanding capital projects and prepare for 250th, with the expectation that in light of easing pandemic restrictions, visitation and visitor spending will significantly increase.
- Approved marketing brand and participated in rebranding which embodies the past, present and future and invites visitors to enjoy what Lexington has to offer: Make History in Lexington.
- Reviewed materials and layouts for the proposed Battle Green Streetscape in collaboration with John Livsey, Town Engineer and the design team.
- Advocated for American Rescue Plan (ARPA) funds to mitigate the impact of the pandemic on tourism operations jointly with Center Committee.
- Raised concerns regarding the limited hours and lack of daily operations of the Liberty Ride Trolley tours. Given the projected uptick in tourism as pandemic restrictions were easing, consistency is needed to for visitors to spend

their time and money in Lexington and create economic opportunities.

- Voted to recommend purchase of an electric trolley to replace the current vehicle.
- Organized a site visit for Mass Cultural Council and celebrated the designation of the Lexington Cultural District by the Mass Cultural Council.
- Continued to work with the 250th Committee to plan a commemorative monument.

## TOWN CELEBRATIONS COMMITTEE

**ROLE:** The Committee is charged with planning and carrying out the proper observance of April 19 and of all such holidays and special events as the Select Board may designate from time to time.

**APPOINTED** by the Select Board for overlapping 3-year terms: Geetha Padaki (Co-Chair), Glen Bassett (Co-Chair), Gresh Lattimore, Linda Dixon, Cerise Jalelian, Sondra Lucente, Lorain Marquis, Julie Miller, Sandra Podgorski, Mary Hutton, Sue Stering and Steve Cole, Jr. Subcommittee 1 year term: Ashley Rooney, Yifang Gong, Hong Xie, Sudha Balasuryan, Kristen Pulkkinen, Dabby Harter, David Grabel. VSO: Gina Rada, Select Board Liaison: Doug Lucente

### HIGHLIGHTS:

- **Veterans Day, Saturday Nov 5 and Friday, Nov 11, 2022**  
TCC held a Veterans Breakfast on Saturday, Nov 5, at Knights of Columbus Heritage Hall (the traditional site, Keilty Hall, St Brigid, was no longer offered). 200 people, including 45 veterans, attended. TCC also held a Veterans Day Ceremony Friday, Nov 11, at Cary Memorial building. 100 people, including 22 veterans, attended. The Breakfast included guest speaker State Rep Michelle Ciccolo. The Ceremony included guest speaker former Secretary of the USAF Sheila Widnall. Lexington Minute Men, Boy Scouts and Girl Scouts participated in both events. Lexington Police Dept participated in the Ceremony. KofC cosponsored the Breakfast; TCC and Lions Club volunteers also participated. The LHS band participated in the Ceremony.
- **Dance Around the World - March 18, 2023**  
The TCC and the Lexington Council for the Arts collaborated in showcasing a wonderful Dance Around

*(continued on next page)*

*Town Celebrations Committee (continued)*

the World Event at the LHS Gymnasium. It was a festive exploration and an evening of celebration of our cultural diversity through International Folk, Pop and Classical Dances. The event was well attended and guests enjoyed the eclectic cuisine.

- **Patriots' Day & Weekend, Saturday-Monday, April 15-17, 2023**

TCC coordinated reenactment and other activities in Lexington Center and at Tower Park Saturday, Apr 15, including Children's Program, William Diamond Fife & Drum demonstration, and LMM/British Regular reenactment. TCC coordinated parades and ceremonies on Monday, Apr 17, including reenactment crowd control, Youth Parade, and the afternoon Parade. Although it rained most of the day, including hard rain during the afternoon parade, Lexington still had a great parade, with 91 units consisting of marching units, fifes & drums, floats, clydesdales, motorcycles, trucks, acrobats, a horse & carriage and much more, with significant support of local retailers. We had one of the best parades ever!

- **Memorial Day, Monday, May 29, 2023**

Memorial Day began with a Memorial Walk to lay wreaths at Town War memorials. Walkers included veterans, Scouts, LMM, and citizens. The Never Fading Poppy Project, a Youth group of Chinese American Association of Lexington, produced hundreds of artificial poppies and created a dramatic heart-shaped poppy wreath at Depot Park as a symbol of remembrance. A Ceremony took place at Depot Park next to the poppy wreath. The leaders of the poppy project, Jodie Chen, Candice Lin, and Lucy



Standing: Kristen Pulkkinen, Sondra Lucente, Dodd Harter, Ashley Rooney, Sandy Podgorski, Glen Bassett (Co-Chair), Yifang Gong, Geetha Padaki (Co-Chair); sitting: Sue Sterling, Linda Dixon, Lorain Marquis, Julie Miller; not in the picture: Gresh Lattimore, Cerise Jalelian, Steve Cole, Jr., Mary Hutton, Sudha Balasuryan, Aneesha Karody, Hong Xie, Kevin Collins

Wei, delivered the keynote address. With the LHS Band energizing a large and enthusiastic crowd on a beautiful spring morning, this was an occasion to remember.

- **Other Events Coordinated by Town Celebrations Committee**

TCC also coordinated a Dec 11, 2022 holiday concert and Jan 16, 2023 MLK Day of Service.

## TOWN REPORT COMMITTEE

**ROLE:** To compile, edit, and prepare reports and photographs for the Lexington Annual Report prior to the March Town Meeting. The annual report contains summaries of the activities of town departments, boards and committees, as well as basic statistical, financial, electoral, and historic data for the year.

**APPOINTED** by the Select Board for a 1-year term: Victoria Sax (Coordinator and Layout Designer), with Gloria Amirault, Susan Myerow, Greta Peterson, Varsha Ramanathan, and Karyn Zhao (Editors).

### HIGHLIGHTS:

- Collected, edited, and prepared an estimated 75 reports, with additional subreports, and tables for the FY2022 annual report including photographs of people and events.
- 500 copies of this report were printed by the LPS Print Center and were made available for town residents in the library, community center, town hall, as well as the offices of the Town Manager, Town Clerk, and Select Board. In addition, the FY2022 Annual Report was made available to Town Meeting members prior to the Town Meeting in March 2023.
- A digital copy of this report was placed in the public records section of the town website (<https://records.lexingtonma.gov/weblink/>).

## TRANSPORTATION ADVISORY COMMITTEE

**ROLE:** To help maintain and enhance public transit options in Lexington and advise the Select Board and other town boards and committees on issues that concern alternatives to single-occupancy vehicle travel. The Transportation Advisory Committee (TAC) works closely with Lexington's Transportation Manager, Susan Barrett, on issues and projects related to Lexpress and other transportation options and policies.

**APPOINTED** by the Select Board for 3-year overlapping terms: Vinita Verma (Chair), Pamela Lyons (Co-Chair), Sally Castleman, Elaine Dratch, Kunal Botla, Jonathan Schwarz, and Mark Andersen. Liaisons: Suzie Barry (Select Board), Melanie Thompson (Planning Board), Sudhir Jain (Council on Aging), and Nishanth Veeragandham (Student Representative – LHS).

### HIGHLIGHTS:

- TAC suggested corrections and comments regarding the Transportation section of the Lexington's Comprehensive Plan.
- TAC provided the School Committee and the Select Board with an alternative strategy to the change in start time for Lexington Public School's elementary schools. TAC urged the School Committee and Select Board to adopt a policy that actively encourages high school students to utilize the MBTA (routes 62 and 76) and Lexpress, especially after school and where service runs parallel to LPS school buses. This would minimize the usage of school buses and reduce pressure from the existing school bus system. Further, due to the low ridership of high school students in the afternoon, combining afternoon routes could be considered.

Benefits to students and the Town, at a minimum, include:

- Potential for increased existing MBTA bus runs during rush hour provide frequent service to students participating in after school sports and other activities.
- Potential consolidation of school bus routes after school which would free up some otherwise nearly empty buses for either cost savings or reallocation of buses to the middle or elementary schools.
- Multiple runs a day for student to have multiple options of transportation; biking and walking offer complete flexibility.
- Reduced vehicular congestion at the high school, to everyone's benefit.

- TAC recommended the Planning Board to:
  - Enforce the TDM requirements and levy fees to account for the environmental and travel impacts created by excessive parking. Fees could help support the financing of the Bedford / Hartwell Complete Streets Transformation Project.
  - Consider the findings and recommendations of the Nelson Nygaard report that was presented to the Planning Board last month so that this property's TDM plan can be in line with future Hartwell property TDM plans after the new TMOD policy is in place.
  - Include some of the same requirements as are in the 1050 Waltham St. MOU.
  - Annual Monitoring and goal setting for SOV reduction.
  - Ensure programs continue, regardless of lessee or employer, independent of occupants.
  - Limit and set a maximum on the number of parking spaces.
- For FY2024, TAC recommended the Select Board the following regarding Lexpress:
  - \$2 fare for all student and adult riders.
  - \$20 annual passes for all riders, unlimited rides (July 1 to June 30).
  - A transition period until September 1 for anyone who currently has free daytime fares.
  - Elimination of free rides.
- Supported Transportation Manager with marketing ideas to sell Lexpress passes.
- Worked with and supported the MBTA on the bus signage.
- TAC supported the application for ARPA funds to support a level service budget for Lexpress for FY2024.
- Provided advice and support to the Ad Hoc Transportation Committee with the history/logistics of Lexpress.

## TREE COMMITTEE

**ROLE:** The Tree Committee concerns itself with the care, management, and planting of town trees. It partners with the Forestry Department, under the Department of Public Works, to carry out planning and oversight of Forestry's actions on trees.

Two forces have made the work of the committee, and of the Forestry Department, feel increasingly urgent. One is the present evidence of climate change and vagaries inhospitable to human health in our weather, combined with the role of our town's trees in mitigation of these dangers. The other is the desirability of Lexington as a place to live, resulting in private developers with deep pockets acquiring properties, and having the seeming freedom to cut down trees, including large shade trees, with impunity.

**APPOINTED** by the Select Board: Gerald Paul, Mark Connor (Co-Chair), Patricia Moyer (Co-Chair, Nancy Sofen, Barbara Tarrh, and James Wood; Liaisons: Joseph Pato (Select Board), Michael J Schanbacher (Planning Board), and Chris Filadoro (Public Works Superintendent).

### HIGHLIGHTS

All of our monthly meetings, as well as many activities in between meetings, were concerned with aiding the town in staving off the loss of trees, especially large shade trees.

- We advocated for preservation of some very large northern white pines in a neighborhood behind the tennis courts, when some needed to be removed for safety reasons.
- Members of the committee appeared at several large Town-wide events, publicizing the value of trees to fellow citizens.
- At two citizens' request, some members worked with Conservation and volunteers last October, to organize and staff a removal of bittersweet which threatened to kill trees in Dunback Meadow.
- Some members, using publicly available information, researched and documented numerous problems with enforcement of the Tree Bylaw, on privately owned development sites.
- Working with DPW, we crafted and brought two amendments of the Bylaw to Town Meeting in March. One of these amendments made it more difficult for developers to evade mitigation to the Town for trees cut down. These amendments passed, and were approved by the Attorney General in July, 2023.
- With DPW and Town Engineering, in November we celebrated the completion of the Center Streetscape project, whose trees will have a much better chance of survival due to new technologies applied to water and protect their roots.
- We successfully advocated for the preservation and replanting of a large and healthy elm, which needed to be relocated as part of the Battle Green Traffic Improvement Project.
- Working with Facilities and the DPW, we argued for the preservation of 8 mature trees at the site of the construction of the new police station (at the expense of several parking places).
- We signed the Tree Statement of Concern, along with 25 other groups and nearly 1000 individuals. This was presented to the Select Board in May.
- We took a public position against the wholesale removal of hundreds of trees at Tracer Lane, whose owner wishes to set up a large set of solar panels there. The cities of Waltham and Cambridge, and the adjacent Waltham neighbors oppose this plan as well.
- We kept abreast of the Town's fulfillment of Article 33 from 2021 Town Meeting, setting up a new online tree removal permitting process, which enables the Town to track the number of trees removed during construction, and to track mitigation owed to the town. We monitored its use.
- We reviewed the Tree Canopy report, performed by the University of Vermont, begun in 2021, but whose results were available this year. Review of the report with DPW staff resulted in the mutual request for funding for more details of the study, for repeating the study periodically, and for the creation of an Urban Forestry Management plan.
- We pushed to implement one of the "asks" of the Tree Statement of Concern, that a task force be developed by the Town Manager to study ways to improve enforcement of the existing Tree Bylaw. We look forward to being part of this task force in the coming year.
- We requested that Forestry track and report to us all hazard trees removed, and requested and agreed on a better definition of the term "hazard."
- We welcomed a number of citizens of Lexington who expressed their concerns for the health and welfare of town trees, and for the strength of our bylaw at combating clearcutting.
- A subgroup of the committee began working on strengthening the Tree Bylaw, proposal to be ready by next year's Annual Town Meeting.

## TRUSTEES OF PUBLIC TRUSTS

**ROLE:** To administer, invest and disburse the funds of 138 trusts, plus three cemetery funds and two library funds bequeathed or donated to the town for specific public purposes. Since 1910, the Trustees purpose has been to encourage and facilitate, giving locally by Lexington citizens. We help donors with their giving today and enable their generosity to continue after their lifetimes, supporting causes they care about and solving concerns we can't now imagine. In this, the 113th year of the Trustees, we celebrate all that has and will be accomplished by the foresight and generosity of the donors.

**APPOINTED** by the Select Board: Chair Alan Fields, David Williams, and Susan McClements. Due to the growth of the endowment, the Trustees established an investment subcommittee to support our oversight: Adrian Jackson and Alex Payne.

### HIGHLIGHTS:

- The total market value of the 144 trusts, three cemetery funds and the two library funds as of June 30, 2023 was \$18,007,380.
- Trustees distributed a total of \$645,000 to the following specific areas of need:
 

Beautification/Civic Improvement .....	\$47,126
Celebration.....	\$0
Conservation .....	\$17,292
Discretionary .....	\$43,119
Human Services.....	\$9,200
Recognition.....	\$12,520
Scholarship.....	\$159,683
Perpetual Care .....	\$106,060
Library .....	\$250,000
- These trusts represent the love the donors and individuals being honored have for Lexington and its citizens and their wish to contribute to the Town's betterment. Knowing that a trust is in perpetuity, that gifts will be used locally and are tax deductible, is most satisfying to donors.
- The Trustees of Public Trusts make giving easy and attractive, and make it easy to be philanthropic. Any person or organization may create a named trust with a minimum gift of \$12,500. Additions may also be made to any existing trust at any time. The Trustees can accept a wide variety of assets and can accommodate a donor's financial and estate planning objectives.

Establishing a fund in the Trust is a simple, quick and economical procedure. The Trustees take care of all the necessary paperwork at no cost. Tax deductible donations may be made to any fund, online, at the Town of Lexington donations page; <https://lexingtonma.gov/523/Donate-to-Lexington-Charitable-Funds>.

- A brief description of each trust and a financial statement follow. "Principal Balance" refers to the original gift and additions plus realized capital gains. "Income Balance" refers to unspent interest and dividends. Disbursements are the money disbursed in fiscal year 2023.

### Cary Memorial Library Funds

**Cary Memorial Library Unrestricted Fund**—Established 2007. The income to be used to purchase books and other material for the library's collection.

Disbursements .....	\$150,000
Principal balance .....	\$1,456,070
Income balance .....	\$33,101

**Cary Memorial Library Restricted Fund**—Established 2007. The income to be used to purchase books and other material in accord with the terms of the named funds which comprise this fund.

Disbursements .....	\$100,000
Principal balance .....	\$924,650
Income balance .....	\$22,183

### Discretionary Funds

**Alan S. Fields Community Enrichment Fund**—Established 2019. To be used to fund, from time to time, projects or initiatives that the Trustees, in their sole discretion, deem appropriate and beneficial to the Town of Lexington.

Principal balance .....	\$68,137
Income balance .....	\$6,357

**Fund for Lexington**—Established 1995. The income to be used in three areas: assisting those in need, beautification, and providing seed money for innovative ideas and projects. Donations can be earmarked for any of the three areas.

Disbursements .....	\$42,119
Principal balance .....	\$309,057
Income balance .....	\$4,533

*(continued on next page)*

*Trustees of Public Trusts (continued)*

**Genesis Community Fund**—Established 1998, Three-quarters of the income will be used for scholarships and human services.

Disbursements .....	\$2,480
Principal balance .....	\$134,951
Income balance.....	\$1,577

**George L. Gilmore Fund**—Established 1950. The income to be used as the Trustees may from time to time vote; and if at any time special use arises to which in the opinion of the Select Board the principal of said fund may be applied, then it may be applied upon the vote of the Town Meeting.

Principal balance .....	\$136,544
Income balance.....	\$19,686

**Millennium Arts Fund**—Established 2000. Three-quarters of the net income shall be paid from time to time to Organizations or Individuals related to the Arts in Lexington, Appropriateness of each grant shall be made by The Trustees of Public Trust.

Disbursements .....	\$1,000
Principal balance .....	\$16,368
Income balance.....	\$1,547

**Williams Family Fund for the Arts & Conservation**—Established 2022. To be used to fund Lexington arts and conservation projects.

Principal balance .....	\$98,783
Income balance.....	\$3,995

**Civic Improvement/Beautification Funds**

**Rick Abrams ACROSS Lexington Fund**—Established 2013. Three-quarters of the income may be used for improvements to the ACROSS Lexington System.

Disbursements .....	\$850
Principal balance .....	\$70,151
Income balance.....	\$3,903

**Nancy and Joel Adler Fund**—Established 2021. Principal and income may be used for the expansion and improvement of the Lexington Community Center or projects and programs deemed appropriate.

Principal balance .....	\$12,871
Income balance.....	\$351

**Battle Green Flag Pole Maintenance Fund**—Established 2007. The income to provide for the perpetual care of the flag pole located in the center of the Battle Green Common of Lexington.

Principal balance .....	\$44,203
Income balance.....	\$3,679

**Geneva M. Brown Fund**—Established 1947. The income is to be used for improving and beautifying the common and triangular parcel of land in front of the Masonic Temple.

Principal balance .....	\$33,628
Income balance.....	\$4,776

**Jack and Betty Eddison Blossom Fund**—Established 1993. Three-quarters of the annual net income to be used to help preserve the character and green spaces of Lexington and its Bikeway, through maintenance, new projects, and the planting of flowers and trees

Principal balance .....	\$116,900
Income balance.....	\$10,099

**Frederick L. Emery Fund**—Established 1936. The income is to be used by the Lexington Field and Garden Club for the work of grading, grassing, and keeping in order grass borders lying between sidewalks or footpaths and the driveways on public streets; and in otherwise beautifying the public streets, ways, and places in said Town, preference be given to said objects in order stated.

Disbursements .....	\$770
Principal balance .....	\$14,506
Income balance.....	\$180

**Orin W. Fiske-Battle Green Fund**—Established 1899. The income is to be used for the maintenance of the Lexington Battle Green or the monuments erected thereon.

Principal balance .....	\$3,023
Income balance.....	\$290

**Hayes Fountain Fund**—Established 1895. The income is to be used for the perpetual care of the fountain and grounds immediately around it.

Principal balance .....	\$9,033
Income balance.....	\$868

**Richard and Jeanne Kirk Fund**—Established 2000. Up to three-quarters of the net income earned and if necessary the principal each year may be used for the maintenance, support and improvement of the Theresa and Roberta Lee Fitness/Nature Path.

Disbursements .....	44,826
Principal balance .....	\$679,568
Income balance.....	\$10,390

*(continued on next page)*

*Trustees of Public Trusts (continued)*

**Teresa and Roberta Lee Fitness Nature Path**—Established 1990. The income, and, if necessary, the principal, are to be used by the Town of Lexington Recreation Committee through the Lincoln Park Committee for the work of grading, planting, beautifying, and maintaining the Teresa and Roberta Lee Fitness Nature Path.

Principal balance .....	\$118,046
Income balance .....	\$5,595

**Lexington Community Playground Fund**—Established 1991. The income is to be used by the Lexington Recreation Committee for the work of repairing and maintaining the Lexington Community Playground.

Principal balance .....	\$15,407
Income balance .....	\$1,285

**Lexington Symphony/Trustees of Public Trusts Centennial Fund**—Established 2010 by the Trustees of Public Trusts in concert with the Lexington Symphony to celebrate the 100th anniversary of the Trustees of Public Trusts. Three-quarters of the annual income may be paid to the Lexington Symphony for general operating expenses, musician and staff compensation, facilities rental, marketing and developmental expenses.

Principal balance .....	\$74,714
Income balance .....	\$614

**Everet M. Mulliken Fund**—Established 1948. The income is to be used under the supervision of the proper town authorities, for the care of Hastings Park.

Principal balance .....	\$72,871
Income balance .....	\$9,706

**Edith C. Redman Trust**—Established 1928. The income only is to be used and applied for the care and maintenance of the Lexington Common; known as the “Battle Green.”

Principal balance .....	\$5,339
Income balance .....	\$512

**George O. Smith Fund**—Established 1892. The income is to be expended by the Field and Garden Club in setting out and keeping in order shade and ornamental trees and shrubs on the streets and highways in Lexington, or the beautifying of unsightly places in the highways.

Disbursements .....	\$680
Principal balance .....	
Income balance .....	\$150

**George W. Taylor Flag Fund**—Established 1931. The income is to be used for the care, preservation, and replacement of the flagpole on the Battle Green, or for the purchase of new flags; any balance of income is to be used for the care of Lexington Common.

Principal balance .....	\$12,557
Income balance .....	\$1,206

**George W. Taylor Tree Fund**—Established 1931. The income is to be used for the care, purchase and preservation of trees for the adornment of the Town.

Principal balance .....	\$23,210
Income balance .....	\$1,942

**Albert Ball Tenney Memorial Fund**—Established 1950. The income is to be used to provide nightly illumination of the Lexington Minute Man statue.

Principal balance .....	\$41,332
Income balance .....	\$5,433

**William Tower Memorial Park Fund**—Established 1913. The income is to be applied by the Town for the care, maintenance, and improvements of Tower Park.

Principal balance .....	\$202,476
Income balance .....	\$20,767

**Celebration Funds**

**American Legion Celebrations Fund**—Established 1982. Three-quarters of the annual net income is to be used towards defraying the town’s cost for the Patriot’s Day, Memorial Day, and Veterans’ Day celebrations.

Principal balance .....	\$28,303
Income balance .....	\$866

**Leroy S. Brown Fund**—Established 1940. The income is to be used towards defraying the expense of an appropriate and dignified celebration of the anniversary of the Battle of Lexington.

Principal balance .....	\$31,982
Income balance .....	\$979

*(continued on next page)*

Trustees of Public Trusts (continued)

## Conservation Funds

**Chiesa Farm Conservation Land Trust Fund**—Established 2000. Three-quarters of the net annual income may be spent for plantings, signage, maintenance projects, and land acquisition of abutting land, to help preserve the character of the Chiesa farm conservation area.

Disbursements .....	\$13,888
Principal balance .....	\$167,931
Income balance .....	\$15,261

**Dunback Meadow Conservation Fund**—Established 2000. Three-quarters of the net income may be used to help preserve the character of the Dunback Meadow conservation area.

Principal balance .....	\$11,516
Income balance .....	\$1,596

**Angela/Jere Frick Conservation Land Fund**—Established 2012. Three-quarters of the annual net income to be used by the Conservation Commission for planting, signage, maintenance or any other project that focuses on the care and enhancement of conservation land.

Principal balance .....	\$20,106
Income balance .....	\$2,356

**Gordon/Souza Juniper Hill Fund**—Established 1993. Three-quarters of the annual net income shall be used to help preserve the character of Juniper Hill Conservation Land; such income may be spent for plantings, signs, maintenance projects, and land acquisition.

Principal balance .....	\$84,407
Income balance .....	\$7,062

**Hayden Woods Conservation Fund**—Established 1998. Three-quarters of the annual net income shall be used to help preserve the character of the Hayden Woods conservation land; such income may be used for plantings, signs, maintenance projects and land acquisitions.

Principal balance .....	\$108,362
Income balance .....	\$11,252

**Lexington Nature Trust Fund**—Established 1992. The income and, if necessary, the principal, are to be used by the Town of Lexington Conservation Commission for the acquisition, promotion, management and maintenance of its properties.

Disbursements .....	\$3,405
Principal balance .....	\$171,504
Income balance .....	\$26,738

**David G. & Joyce Miller Conservation Trust**—Established 2004. Up to three-quarters of the net income earned shall be used, when requested by the Conservation Commission, for the promotion, beautification and management of the Joyce Miller Meadow.

Principal balance .....	\$19,558
Income balance .....	\$2,646

**Willards Woods Conservation Fund**—Established 2000. Three-quarters of the income may be used for plantings, signage, maintenance projects and land acquisition costs for the Willards Woods conservation area.

Principal balance .....	\$15,579
Income balance .....	\$2,038

## Human Services Funds

**Artis Benevolent Fund**—Established 2019. To assist residents at the Artis Senior Living Facility who may need financial assistance.

Principal balance .....	\$108,861
Income balance .....	\$1,286

**Beals Fund**—Established 1891. The income is to be expended for the benefit of worthy, indigent, American-born men and women over 60 years of age.

Principal balance .....	\$15,005
Income balance .....	\$2,170

**Bridge Charitable Fund**—Established 1880. The income is to be annually distributed among the deserving poor of Lexington without distinction of sex or religion.

Principal balance .....	\$69,754
Income balance .....	\$6,767

**Friends of the Lexington Council on Aging, Inc.**—Established 1992. The income when requested, shall be used to provide programs and services to benefit older adults in Lexington. Principal may also be used for capital improvements to the Senior Center.

Disbursements .....	\$8,200
Principal balance .....	\$399,488
Income balance .....	\$2,306

**Jonas Gammell Trust**—Established 1873. The income is to be used by the Board of Public Welfare and by two women Appointed annually for the purpose by the Select Board in purchasing such luxuries or delicacies for the town poor, wherever located, as are not usually furnished them, and shall tend to promote their health and comfort.

Principal balance .....	\$3,751
Income balance .....	\$362

(continued on next page)

Trustees of Public Trusts (continued)

**Jack and Sally Gardner Fund**—Established 2000. Up to three-quarters of the annual income may be used to support activities endorsed by the Friends of the Council on Aging.

Disbursements .....	\$1,000
Principal balance .....	\$56,647
Income balance.....	\$982

**Elizabeth Bridge Gerry Fund**—Established 1885. The income is to be distributed to the deserving poor of Lexington without distinction of sex or religion.

Principal balance .....	\$12,450
Income balance.....	\$1,566

**Harriet R. Gilmore Fund**—Established 1892. The income is to be used for the benefit of poor people in Lexington.

Principal balance .....	\$6,898
Income balance.....	\$662

**Lexington Human Services Fund**—Established 1990 to be funded by transfers from other funds administered by the Trustees as well as private contributions, to provide funds for the Lexington Human Services Committee in its mission to help individuals in need.

Principal balance .....	\$28,489
Income balance.....	\$2,058

## Recognition Funds

**Matt Allen Memorial Fund**—Established 1944 and reestablished 2004 to be used by the Athletic Department of Lexington High School for annual awards to boys and girls who have shown unusual faithfulness, effort and sportsmanship in each of five major sports and also for a tablet to be kept in the school as a record of these awards.

Disbursements .....	\$500
Principal balance .....	\$16,714
Income balance.....	\$958

**Jessica Bussgang Rosenbloom Skating Prize**—Established 2018. The prize is available to a Lexington High School student who is a member of the U.S. Figure Skating Association and is engaged in competitive figure skating.

Disbursements .....	\$300
Principal balance .....	\$11,401
Income balance.....	\$100

**June Denk Memorial Book Fund**—Established 2020. The fund is intended to augment the Lexington High School Library fund. Three-quarters of the net income shall be distributed in September, after a written request has been made; one-quarter of net income is added to principal. Any income amount not requested shall be retained as income. June Denk was the first woman to receive a PhD in Chemical Engineering from Tufts University. The books purchased should give preference, not limited, to women's issues.

Principal balance .....	\$12,134
Income balance.....	\$1,040

**Ellalou Dimmock Prize for Vocal Excellence Fund**—Established 1997 by The Lexington Council for the Arts. The award recognizes a LHS student, selected by the LHS music faculty, who demonstrates promising vocal ability and/or promotes vocal musical performance in the community.

Disbursements .....	\$200
Principal balance .....	\$10,364
Income balance.....	\$683

**Charles E. Ferguson Youth Recognition Award Fund**—Established 1997 to fund monetary awards to the LHS students receiving the Lexington Youth Award at each Patriot's Day celebration. The recipients are selected by the Youth Commission. The fund was established with moneys left to the town by Charles E. Ferguson, Town Moderator from 1949-1969.

Principal balance .....	\$26,266
Income balance.....	\$650

**The Michael Fiveash Prize**—Established 2014. Three quarters of the annual income shall be transferred to principal. From time to time income may be used to fund a "prize" for either a LHS Teacher or a senior LHS student evidencing Michael's passion for the classical world.

Disbursements .....	\$1,000
Principal balance .....	\$22,730
Income balance.....	\$1,648

**Pat Flynn Youth Award**—Established 2022. Net income and capital gains shall be transferred to principal. Each year on Patriot's Day, the Lexington Veterans Association shall make an award to a high school student. This student shall demonstrate patriotism and commitment to meeting the needs of the underserved as modeled by Pat Flynn In his service to his community and country.

Disbursements .....	\$700
Principal balance .....	\$22,605
Income balance.....	\$111

(continued on next page)

*Trustees of Public Trusts (continued)*

**Paul Foley Leadership Fund**—Established 1990. This award is made periodically to a member of the administration, faculty, staff, or a volunteer in the Lexington Public School System to recognize and reward his/her outstanding leadership in facilitating a team approach to meeting the educational needs of students, individually or as a group.

Principal balance .....	\$11,68
Income balance .....	\$509

**Alice Hinkle-Prince Estabrook Award Fund**—Established 2004 to place and maintain a physical memorial honoring Prince Estabrook, the African-American soldier and slave who fought as a Patriot on the Battle Green and to fund periodically the Alice Hinkle-Prince Estabrook Award.

Principal balance .....	\$18,677
Income balance .....	\$219

**Jeffrey Leonard Jazz Musician Fund**—Established 2022. To a graduating senior at LHS who will study at a 2-4 year college where music will be their major.

Disbursements .....	\$1,000
Principal balance .....	\$18,396
Income balance .....	\$1,704

**Lexington High School Music Endowment Fund**—Established 2006. 75% of the income will be distributed by FOLMADS to the LHS Music Dept. to be used at the discretion of the faculty to benefit the students.

Disbursements .....	\$3,500
Principal balance .....	\$120,174
Income balance .....	\$2,191

**Lexington Education Foundation Fund**—Established 1989 to promote sound, innovative approaches to enhance excellence in education by funding projects in areas of creative program development, innovative materials, and instructional resource.

Disbursements .....	\$100
Principal balance .....	\$39,415
Income balance .....	\$13,161

**Rappaport Family Debate**—Established 2020. Each year until principal is depleted, a \$1,000 scholarship shall be awarded to an exemplary Lexington High School senior that has been part of the LHS Debate Team, exhibits leadership qualities, and has active community involvement.

Disbursements .....	\$1,000
Principal balance .....	\$10,116
Income balance .....	\$473

**Jacquelyn R. Smith Memorial Internship Fund**—Established 1993. Three-quarters of the annual net income is to be used to help professionals gain valuable work experience and explore career options within local government.

Disbursements .....	\$4,220
Principal balance .....	\$229,668
Income balance .....	\$5,379

**S. Lawrence Whipple History Fund**—Established 1996 by his many friends in honor of “Larry” Whipple. The prize will be awarded to a Lexington resident currently attending a public or private secondary school or college who has demonstrated a genuine affinity for this community and has made a significant contribution to a better understanding of Lexington’s past.

Principal balance .....	\$33,847
Income balance .....	\$2048

**Carl F. Valente and Maureen G. Valente Public Service Fund**—Established 2019 to be used for paid internships of up to 1 year or to support graduate academic programs for Lexington residents in Public Administration.

Principal balance .....	\$24,730
Income balance .....	\$2,114

**Scholarship Funds**

**Brian Adley Scholarship Fund**—Established 2019. Three-quarters of the annual net income to be awarded to a Lexington High School senior who was employed during the school year and held a leadership position (sports, academic, or other extracurricular).

Principal balance .....	\$35,185
Income balance .....	\$399

**Sangwook Ahn Memorial Scholarship Fund**—Established 1998. Three-quarters of the annual net income is to be awarded to a Lexington High School senior whose life encompasses a joyful display of zest, a respect for all, a striving for excellence, and service towards others.

Principal balance .....	\$42,408
Income balance .....	\$2,182

**Charles D. Aker Family Memorial Scholarship Fund**—Established 1998. Three-quarters of the annual net income to be awarded to a Lexington High School senior who must have held a responsible position on a sports team (other than a player) for at least two years.

Disbursements .....	\$253
Principal balance .....	\$22,843
Income balance .....	\$269

*(continued on next page)*

Trustees of Public Trusts (continued)

**Quinn Amsler Memorial Scholarship Fund**—Established 2016. To fund a scholarship for a graduate of LHS or MMRVTS who is financially challenged, impacted by cancer, a medical condition or mental disability.

Principal balance .....	\$60,634
Income balance .....	\$717

**Bass DiDomenico Scholarship Fund**—Established 2002. An award is to be made each year to a graduate of LHS who plans to major in music or music education.

Disbursements .....	\$400
Principal balance .....	\$49,948
Income balance .....	\$709

**Bathon Family Scholarship Fund**—Established 2006. Three-quarters of the annual income is to be used to fund a scholarship(s) to a Lexington resident who graduates from LHS, Minuteman Tech or Lexington Christian Academy. Recipients must have strong technical skills and attend Villanova Univ. or a post-secondary school in the N.E. states.

Disbursements .....	\$192
Principal balance .....	\$9,995
Income balance .....	\$119

**Hallie C. Blake Fund**—Established 1920. The income is to be used annually in cash prizes, for example a scholarship to two seniors (a boy and a girl) of Lexington High School, who by example and influence have shown the highest qualities of leadership, conduct, and character and who possess, in the largest measure, the good will of the student body.

Disbursements .....	\$257
Principal balance .....	\$13,401
Income balance .....	\$159

**B O L T**—Established 2000. Three-quarters of the annual income is to fund scholarships for graduating LHS students who have been on either the boys or girls the track teams.

Principal balance .....	\$11,136
Income balance .....	\$217

**Anne E. Borghesani Memorial Prize**—Established 1990. Three-quarters of the annual net income is to be awarded to a woman in the senior class of Lexington High School who has demonstrated a commitment to the community.

Disbursements .....	\$3,000
Principal balance .....	\$141,760
Income balance .....	\$1,141

**Evelyn T. Brega Foreign Studies Scholarship Fund**—Established 2017. To award a student of LHS who is intending to pursue an education in international studies or foreign language and culture.

Disbursements .....	\$245
Principal balance .....	\$12,699
Income balance .....	\$150

**Pauline Briggs Memorial Scholarship Fund**—Established 2004. Three-quarters of the income may be used to fund a need-based scholarship to graduates of Minuteman Regional High School.

Disbursements .....	\$1,000
Principal balance .....	\$55,942
Income balance .....	\$807

**James Cataldo Scholarship Fund**—Established 2005. Three-quarters of the income may be used to fund need-based scholarships to children of a Lexington Town Employee who have graduated from either Lexington High School or Minuteman Regional High School.

Disbursements .....	\$325
Principal balance .....	\$16,920
Income balance .....	\$200

**Robert and Edith Cataldo Family Scholarship Fund in Memory of Jerie Cataldo DeAngelis**—Established 2004. Up to three-quarters of the set income shall fund scholarships for a graduate of Lexington High School who demonstrates financial need and is committed to teaching, esp. those with learning disabilities.

Disbursements .....	\$1,235
Principal balance .....	\$66,705
Income balance .....	\$781

**Robert Parker Clapp Fund**—Established 1936. Income is to provide two prizes for pupils of Lexington High School, one for excellence in speaking and the other for excellence in composition, or for scholarships.

Disbursements .....	\$147
Principal balance .....	\$8,916
Income balance .....	\$105

(continued on next page)

*Trustees of Public Trusts (continued)*

**Bettie Clarke Scholarship Fund**—Established 1993. Three-quarters of the annual net income to be awarded to a Lexington senior at Lexington High School or Minuteman Regional High School, who joyously, intelligently and creatively participates in community public service, and has demonstrated a respect for all points of view.

Principal balance ..... \$29,519  
Income balance ..... \$1,059

**Norman P. Cohen Scholarship Fund**—Established 2002. Three-quarters of the annual net income is to be awarded to a Lexington resident who is a graduate of either Lexington High School or Minuteman Regional High School and has shown evidence of financial need.

Disbursements ..... \$244  
Principal balance ..... \$12,721  
Income balance ..... \$150

**Miller D Chandler Crocker Family Scholarship**—Established 1973. Three-quarters of the annual net income is to be awarded to a Lexington High School senior, preferably one who graduated from Bridge School, has financial need, loves family, and is involved in community and school activities.

Disbursements ..... \$244  
Principal balance ..... \$12,721  
Income balance ..... \$150

**Nan and Ray Culler Scholarship Fund**—Established 1998. Three-quarters of the annual net income is to be awarded to graduates of Lexington High School who are residents of Lexington at the time of their graduation.

Disbursements ..... \$1,976  
Principal balance ..... \$108,420  
Income balance ..... \$1,257

**Dailey Farm Scholarship Fund**—Established 2017. To fund scholarships to graduates of LHS or MMRVTC (preferably) for students who are financially challenged, are planning to further his or her education in the trades or agriculture, is the child of a town employee and might attend UMASS at Stockbridge or the Peterson school.

Disbursements ..... \$2,290  
Principal balance ..... \$35,859  
Income balance ..... \$434

**Scott Davidson Family Scholarship Fund**—Established 2008. Three-quarters of the annual net income is to be awarded to a graduate of LHS who plans to attend a post-secondary accredited school/college; who had a keen curiosity about science, history or music and who has made a positive contribution to his or her community, family and friends.

Disbursements ..... \$264  
Principal Balance ..... \$13,699  
Income balance ..... \$161

**The Dean/Hughsted Scholarship Fund**—Established 2012 to fund scholarships for graduates with financial need, who are planning to further their education at an accredited junior or community college; a college or university.

Disbursements ..... \$278  
Principal balance ..... \$14,454  
Income balance ..... \$171

**June Denk Fund**—Established 1994. Three-quarters of the annual net income is to be used to award a scholarship and book selected by the Principal of Lexington High School to a graduating senior who either volunteered in the Student Library or made extensive use of the Student Library.

Disbursements ..... \$2,100  
Principal balance ..... \$108,930  
Income balance ..... \$(207)

**Earl and Elsie Dooks Scholarship Fund**—Established 2000. Three-quarters of the income shall fund a scholarship(s) to a Lexington High School graduate who is planning to study and enter the field of teaching.

Disbursements ..... \$533  
Principal balance ..... \$28,691  
Income balance ..... \$338

**Dan H. Fenn, Jr. Scholarship Fund**—Established 1998. Three-quarters of the annual net income is to be used to fund a scholarship to an individual pursuing the study of colonial history, primarily Lexington.

Disbursements ..... \$712  
Principal balance ..... \$36,892  
Income balance ..... \$437

*(continued on next page)*

Trustees of Public Trusts (continued)

**Mickey Finn Scholarship Fund**—Established 1996 by the family and friends of Mickey Finn who was a President of the Lexington Little League, a coach, and mentor of many Lexington youth. The scholarship is to be awarded to a graduating senior who participated in Lexington Little League or Girls’ Softball.

Disbursements .....	\$331
Principal balance .....	\$17,184
Income balance.....	\$203

**William P. and Wilma “Billie” Q. Fitzgerald Scholarship Fund**—Established 1998 To be awarded to a Lexington High School senior who has shown positive growth in his or her athletic abilities and is recognized as a good person.

Disbursements .....	\$700
Principal balance .....	\$36,283
Income balance.....	\$489

**Charles E. French Medal Fund**—Established 1905. The income is to be used annually to purchase silver medals (or a scholarship) to be distributed to pupils in the senior high school for the best scholarship.

Disbursements .....	\$231
Principal balance .....	\$12,040
Income balance.....	\$143

**Robin S. Glabe Scholarship Fund**—Established 2014. Three quarters of the annual Net Income to fund scholarships for graduate of Lexington High School to further their education at an accredited junior or Community college, a college or university. Financial need should be considered.

Disbursements .....	\$303
Principal balance .....	\$15,742
Income balance.....	\$186

**Nancy Gordon Memorial Scholarship Fund**—Established 2002. Three-quarters of the annual net income shall be awarded to a graduate of either Lexington High School or Minuteman Regional High School who demonstrates financial need and is going to pursue a degree in education.

Disbursements .....	\$220
Principal balance .....	\$11,430
Income balance.....	\$135

**Mary P. Grace Scholarship Fund**—Established 1998. Three-quarters of the annual net income is to fund scholarships.

Disbursements .....	\$382
Principal balance .....	\$19,838
Income balance.....	\$235

**Harrington Memorial Fund**—To be used by the School Committee of Lexington to provide scholarships for needy children.

Disbursements .....	\$1,915
Principal balance .....	\$99,317
Income balance.....	\$1,174

**Diane Higgins Scholarship Fund**—Established 2022. To a woman graduate of LHS who has financial need and will major in business at a 4-year college or university.

Disbursements .....	\$275
Principal balance .....	\$41,153
Income balance.....	\$487

**Tabor Ansin Family Scholarship Fund**—Established 1999. Three-quarters of the annual net income is to be awarded to a Lexington High School graduate(s) who is a resident of Lexington, has demonstrated financial need and has done his or her work conscientiously while not necessarily being in the top ten percent of the class.

Disbursements .....	\$7,400
Principal balance .....	\$397,341
Income balance.....	\$4,728

**Jacqueline Toye Hoiris Scholarship Fund**—Established 2001. Three-quarters of the annual net income is to be awarded annually to a Lexington High School or Minuteman Regional High School graduate, who is a resident of Lexington, has been a member of the Haydenette Precision Skating Team, and has been accepted at a college or university.

Disbursements .....	\$314
Principal balance .....	\$16,351
Income balance.....	\$193

**Richard Isenberg Scholarship Fund**—Established 1986. Three-quarters of the annual net income is to be awarded annually to a member of the junior or senior class of Lexington High School who has demonstrated excellence in sports writing.

Disbursements .....	\$836
Principal balance .....	\$43,454
Income balance.....	\$514

**George E. Jansen Scholarship Fund**—Established 2005. Three-quarters of the income may be used to fund need-based scholarships to graduate of Minuteman Regional High School.

Disbursements .....	\$230
Principal balance .....	\$11,990
Income balance.....	\$142

(continued on next page)

*Trustees of Public Trusts (continued)*

**Gladys & Arthur Katz Scholarship**—Established 2005. Three-quarters of the income may be used to fund need-based scholarships to a graduate of Lexington High School or Minuteman Regional High School.

Disbursements .....	\$772
Principal balance .....	\$34,289
Income balance.....	\$369

**LHS Class of 1938**—Established 1998. Three-quarters of the annual net income is to be awarded annually to two seniors of LHS, (a boy and a girl) with financial need who have shown high quality of leadership and character.

Disbursements .....	\$306
Principal balance .....	\$15,877
Income balance.....	\$187

**LHS Class of 1953/June Wilson Kennedy Fund**—Established 2000. Beginning in 2003 three-quarters of the annual net income shall be awarded to a student who has demonstrated financial need and worked conscientiously and to the best of his or her ability without necessarily achieving a high level of academic standing.

Disbursements .....	\$3,616
Principal balance .....	\$190,669
Income balance.....	\$2,249

**Lexington High School Class of 1954/Lawrence G. Movsessian Memorial Scholarship Fund**—Established 2000. Up to three-quarters of the income shall fund need-based scholarships to graduates of Lexington High School.

Disbursements .....	\$742
Principal balance .....	\$40,363
Income balance.....	\$464

**Lexington High School Class of 1976 Fund**—Established 2006. Three-quarters of the income shall fund a scholarship to a graduate of LHS who contributed to the well-being of the town or who served in a leadership role.

Principal balance .....	\$14,939
Income balance.....	\$1,952

**Lexington High School Class of 1996 Scholarship Fund**—Established 1996. Three-quarters of the income may be used to fund need-based scholarships to graduates of Lexington High School.

Disbursements .....	\$213
Principal balance .....	\$11,008
Income balance.....	\$130

**Lexington Outlook Club/Bessie and Gabriel Baker Scholarship Fund**—Established 1989. Three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to college.

Disbursements .....	\$474
Principal balance .....	\$24,629
Income balance.....	\$292

**Lexington Outlook Club Scholarship Fund**—Established 1902. Three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to college.

Disbursements .....	\$830
Principal balance .....	\$43,158
Income balance.....	\$511

**Lexington Outlook Club/Maxine Francis Warnecke Scholarship Fund**—Established 1986. Three-quarters of the annual net income is to be awarded to women in the senior class of Lexington High School who are going to junior college or college, who need financial assistance, and who have made a commitment to pursue a career in medicine or science.

Principal balance .....	\$370,533
Income balance.....	\$4,377

**Lexington Scholarship Fund**—Established 1956 to give financial awards to deserving Lexington students to be applied to the cost of their post-secondary undergraduate education.

Disbursements .....	\$17,855
Principal balance .....	\$328,673
Income balance.....	\$149,329

**Lexington Police Children’s Scholarship Fund**—Established 2000. Three-quarters of the income is to fund scholarship(s) for children of currently active Lexington Police officers.

Principal balance .....	\$14,145
Income balance.....	\$2,413

**Lexington Police Scholarship Fund**—Established 2000. Three-quarters of the income may be used to fund need based scholarship(s) to a graduate(s) of Lexington High School, preferably those planning to enter the field of law enforcement.

Disbursements .....	\$331
Principal balance .....	\$17,150
Income balance.....	\$203

*(continued on next page)*

Trustees of Public Trusts (continued)

**Christine Martin Scholarship Fund**—Established 1999. Three-quarters of the annual net income is to be awarded to a senior at Lexington High School who plans to pursue a career working with children and has a history of volunteer work and/or has been active in the fight to prevent drinking and driving.

Disbursements .....	\$1,000
Principal balance .....	\$35,932
Income balance.....	\$295

**Carolyn M. McCabe Memorial Scholarship Fund**—Established 1986. Three-quarters of the annual net income is to be awarded to a woman in the senior class of Lexington High School who was a varsity athlete and who demonstrated aspects of Carolyn’s character, i.e. good sportsmanship, inspired competition, spirit and fun. Nominations must be made by a teammate or coach.

Disbursements .....	\$3,000
Principal balance .....	\$146,150
Income balance.....	\$1,418

**Arlene and Claire McDonough Memorial Scholarship Fund**—Established 2010 to be awarded to a graduate of Lexington High School planning to go into the field of education and has evidenced financial need.

Disbursements .....	\$745
Principal balance .....	\$38,718
Income balance.....	\$458

**Robert & Mary McNamara Family Scholarship Fund in Memory of Edward Joseph McNamara, Jr.**—Established 2004. Three-quarters of the income may be used to fund need based scholarships to a graduate of Lexington High School who was a member of the football team and a resident of Lexington.

Disbursements .....	\$331
Principal balance .....	\$17,245
Income balance.....	\$204

**Leo P. McSweeney Scholarship Fund**—Established 2004 to fund scholarships to a graduate of LHS, who must be a current resident of Lexington and have demonstrated community involvement and preferably is a direct descendant of an elected Town official, preferably a Select Board Member. Up to three quarters of the annual net income may be spent.

Disbursements .....	\$264
Principal balance .....	\$13,696
Income balance.....	\$162

**Srinivasu Meka Scholarship Fund**—Established 1996 by the family and friends of Srinivasu Meka, a member of the LHS Class of 1991 who died in 1994. The recipient must have at least a 3.0 average, have been involved in student council or sports, and is planning to attend a 4-year college or university.

Principal balance .....	\$41,886
Income balance.....	\$353

**Richard "Dick" Michelson Scholarship Fund**—Established 2018 by the family to honor Richard Michelson. Awarded to a student of Lexington High School or Minuteman Regional High School, who has demonstrated a respect for Lexington as a "community".

Disbursements .....	\$450
Principal balance .....	\$23,503
Income balance.....	\$281

**Dominic and Assunta MODOONO Family Scholarship Fund**—Established 2000. Up to three-quarters of the income earned shall fund scholarship(s) on a need-based basis to graduate(s) of Lexington High School or Minuteman Regional High School. Recipients should have selflessly, enthusiastically, and creatively served their school and community.

Disbursements .....	\$20,600
Principal balance .....	\$1,068,971
Income balance.....	\$12,642

**William Stetler Nichols Fund**—Established 2015. Three quarters of the annual net income to be awarded to a graduate of Lexington High School with financial need who has a knowledge and passion for literature and drama.

Disbursements .....	\$330
Principal balance .....	\$17,194
Income balance.....	\$203

**James H. Nolan, Jr. Scholarship Fund**—Established 2011 to be awarded to a female graduate of Lexington High School.

Disbursements .....	\$242
Principal balance .....	\$12,591
Income balance.....	\$149

**Amanda Payson Scholarship Fund**—Established 1933. Three-quarters of the annual net income shall be awarded to female graduates of LHS who demonstrates financial need.

Disbursements .....	\$9,000
Principal balance .....	\$471,795
Income balance.....	\$5,665

(continued on next page)

Trustees of Public Trusts (continued)

**Virginia M. Powers Scholarship Fund**—Established 1995. Three-quarters of the annual net income is to be awarded to a woman student with financial need who evidences a seriousness of purpose, a clear sense of responsibility, coupled with humility and respect for others.

Disbursements .....	\$422
Principal balance .....	\$24,361
Income balance .....	\$288

**Joseph J. Quigley IV Scholarship**—Established 2021. Three-quarters of net income to Lexington Scholarship Committee; one-quarter of net income and all capital gains transfer to principal. Scholarship to be awarded to a LHS or Minuteman Tech HS graduate, one who shall major in STEM at a 2- or 4-year college, be passionate about mathematics and preference will go to a Lexington Math Club participant while in existence.

Disbursements .....	\$183
Principal balance .....	\$9,471
Income balance .....	\$112

**Marcia Dane Award**—Established 1933 by Marcia Dane. The income to be used for awards to a member of the senior class of the Lexington High School who has done school work conscientiously and creditably and who, in the judgment of the faculty, deserves public commendation for carrying on at the same time, either in or out of school, a worthwhile activity or employment which has not been given other recognition.

Disbursements .....	\$250
Principal balance .....	\$13,040
Income balance .....	\$154

**Phyllis E. Richardson Scholarship**—Established 2022. To be awarded to a graduate of LHS who will major in teaching, nursing or STEM.

Disbursements .....	\$4,000
Principal balance .....	\$73,190
Income balance .....	\$7,096

**Merion Ritter Scholarship Fund**—Established 2016 by the family of Merion Ritter. Three-quarters of the income to be used to fund a scholarship to be awarded to a graduate of LHS or Minuteman Regional High School, who is or is planning to study Science/preferably Environmental Science. Preference will be given to a student attending or planning to attend Boston College or Connecticut College.

Disbursements .....	\$249
Principal balance .....	\$12,961
Income balance .....	\$153

**Morton L. Salter Scholarship Fund**—Established 2000. Three-quarters of the income shall fund need-based scholarships.

Disbursements .....	\$14,753
Principal balance .....	\$247,697
Income balance .....	\$2,989

**Dorothea Schmidt-Penta Memorial Scholarship Fund**—Established 1980. Three-quarters of the income to be awarded to a Lexington High School senior planning to enter the field of health service.

Principal balance .....	\$12,830
Income balance .....	\$151

**Mary and August Schumacher Fund**—Established 1988. Three-quarters of the income is to be used annually to fund two scholarships, of equal value, to seniors at Lexington High School who have been accepted to an accredited college, have worked diligently on academic studies while perhaps not being in the top ten percent of the class, and who have a need for funds to obtain a college education.

Principal balance .....	\$174,297
Income balance .....	\$2,058

**Paul A. Serbin Scholarship Fund**—Established 1982 to be awarded to a graduate of Lexington High School who is an all-around scholar, a definite achiever, well-rounded, worked to earn money for college and could be called “an unsung hero”.

Principal balance .....	\$50,523
Income balance .....	\$596

**Foster Sherburne and Tenney Sherburne Fund**—Established 1956. The net income from said fund is to be awarded annually to assist in the education of deserving young men or women living in Lexington.

Disbursements .....	\$3,359
Principal balance .....	\$54,930
Income balance .....	\$725

**Shire Scholarship Fund**—Established 2009. Three-quarters of the income shall fund a scholarship to be given to a graduate of Lexington High School or Minuteman Regional Technical School. Recipient must be a resident of Lexington, and be a major in or planning to major in one of the Life Sciences.

Disbursements .....	\$512
Principal balance .....	\$26,584
Income balance .....	\$315

(continued on next page)

Trustees of Public Trusts (continued)

**George O. Smith Scholarship Fund**—Established 1905 to be used for “furnishing of a technical education to graduates of the high school in Lexington, who were born in that town.” The scholarship has been modified to those whose parents were living in Lexington at time of birth and fields of study broadened to engineering, physical science or related fields.

Disbursements .....	\$17,000
Principal balance .....	\$575,966
Income balance.....	\$7,322

**Emily and Frank Smiddy Scholarship Fund**—Established 2019. To fund need based scholarships for students graduating from Lexington High School or Minuteman Tech, intending to study in STEM (Science, Technology, Engineering and Math).

Disbursements .....	\$35,000
Principal balance .....	\$10,758
Income balance.....	\$36,273

**Howard A. and Elaine L. Smith Scholarship Fund** - Established 2017. Three quarters of the income to be awarded to a graduate of Lexington High School or Minuteman Technical High School who has shown financial need, the skills and initiative to merit higher education which may be college or a technical school.

Disbursements .....	\$549
Principal balance .....	\$28,509
Income balance.....	\$337

**Mary Sorenson Memorial Fund**—Established 1969. Three-quarters of the annual net income to be awarded to graduating seniors in need of financial assistance.

Disbursements .....	\$620
Principal balance .....	\$13,409
Income balance.....	\$160

**Joseph and Carole Stavenhagen Scholarship Fund**—Established 2000. Up to three-quarters of the income earned shall fund need based scholarship(s) to student(s) who will attend nonprofit institutions of higher learning at the undergraduate or graduate levels of education. Awards to individuals may be repeated.

Disbursements .....	\$457
Principal balance .....	\$24,911
Income balance.....	\$295

**Ellen A. Stone Fund**—Established 1890. The accrued interest to be paid to the school committee who are to employ it in aiding needy and deserving young women of Lexington in obtaining a higher education.

Disbursements .....	\$254
Principal balance .....	\$13,238
Income balance.....	\$157

**Steven Teitelbaum Memorial Scholarship Fund**—Established 2000. Three-quarters of the annual net income to be awarded to a male senior, graduating from LHS planning to attend a two or four year college or university, and planning to participate in post High School athletics. Recipient must have been a member of varsity athletic teams in at least two different sports, one of which must have been football or hockey.

Principal balance .....	\$50,039
Income balance.....	\$2,129

**Richard S. Townsend Scholarship Fund**—Established 1997 to fund scholarships for male graduates of Lexington High School who have financial needs.

Disbursements .....	\$211
Principal balance .....	\$10,950
Income balance.....	\$130

**Michael Wagner Education Fund**—Established 1999. Three-quarters of the annual net income shall be awarded to a student at Lexington High School who has done much to promote the art of technology in the classroom, or has aided others in the system to effectively utilize computer technology.

Disbursements .....	\$303
Principal balance .....	\$15,776
Income balance.....	\$187

**Charles Lyman Weld Fund**—Established 1946. The entire fund, both principal and income are available upon a vote of the town, for educational purposes, a chapel at Westview Cemetery, or scholarships.

Disbursements .....	\$416
Principal balance .....	\$21,621
Income balance.....	\$256

(continued on next page)

*Trustees of Public Trusts (continued)*

**Edward & Virginia Williams Scholarship Fund**—Established 2002. Up to three-quarters of the income earned shall fund need based scholarship to students who have worked diligently and demonstrated excellent community involvement and/or service.

Principal balance .....	\$21,976
Income balance .....	\$259

**Alan B. Wilson Memorial Scholarship Fund**—Established 2008. Three-quarters of the annual net income is to be used to award a scholarship to a graduate of Lexington High School or Minuteman Regional Vocational Technical School. Recipient must be a resident of Lexington, must demonstrate financial need and may attend a one or two year technical program school.

Disbursements .....	\$2,000
Principal balance .....	\$114,991
Income balance .....	\$1,406

**Edwin B. Worthen Family Scholarship Fund**—Established 2010. Shall be awarded to a graduate(s) of Lexington High School who must evidence financial need, have demonstrated an interest in Lexington History by performing community service work for the Lexington Historical Society or for the town for at least two years.

Disbursements .....	\$1,444
Principal balance .....	\$75,540
Income balance .....	\$893

**Sevag Yazijian Memorial Scholarship Fund**—Established 1995. Three-quarters of the annual net income is to be awarded to a Lexington High School senior planning to become a physician, who has demonstrated consistent academic improvement, possessed aspects of Sevag’s easy-going personality, is dedicated to family, friends and community, evidences a desire to see others happy, and shows pride in an ethnic heritage.

Disbursements .....	\$265
Principal balance .....	\$13,773
Income balance .....	\$162

**Cemetery Funds**

**Monroe Cemetery Fund**—Income is to be used in the maintenance of Monroe Cemetery.

Disbursements .....	\$10,700
Principal balance .....	\$487,659
Income balance .....	\$7,194

**Westview Cemetery Perpetual Care Fund**—Income is to be used in the maintenance of Westview Cemetery.

Disbursements .....	\$95,360
Principal balance .....	\$4,251,513
Income balance .....	\$60,779

**Charles E. French Colonial Cemetery Fund**—Established 1905. The annual income to be devoted to the care of the older part of the cemetery in which repose the remains of Rev. John Hancock and wife.

Principal balance .....	\$38,664
Income balance .....	\$462

**VISION FOR LEXINGTON COMMITTEE**

**(formerly Lexington 20/20 Vision Committee)**

**ROLE:** As a long-term strategic visioning group for the Select Board, the Vision for Lexington Committee studies trends and social issues that affect the community. It helps to address questions regarding how changes in the community affect how we govern ourselves, how services are affected, and how we ensure that all voices are being heard. The Committee seeks to engage the community to think about Lexington’s long-term future. It works to identify and assess opportunities and challenges that may shape the town’s future, and makes recommendations on the topics studied. The Committee meets monthly to discuss relevant topics and establishes sub-committees and task forces as needed.



Vision for Lexington Committee: Top Row (L-R) Marian Cohen, Kathleen Lenihan, Robert Peters; Middle Row (L-R) John Giudice, Shannon Murtagh, Weidong Wang; Bottom Row (L-R) Andrew Dixon, Dan Joyner, Margaret Coppe

*Vision for Lexington Committee (continued)*

**APPOINTED** by the Select Board for 3-year terms: Margaret Coppe, Marian Cohen, Andrew Dixon, John Giudice, Dan Joyner, Bhumip Khasnabish, Kathleen Lenihan, Mark Manasas, Samita Mandelia, Carol Marine, Shannon Murtagh, Robert Peters, Mark Sandeen, Weidong Wang, Min Zhao. Staff: James Robinson, Management Analyst, Town Manager’s Office.

**HIGHLIGHTS:**

- Subcommittee to study participation in local elections continued its work. Through research and data-gathering identify the factors that may be contributing to the comparatively low voter turnout in local Lexington elections; explore evidence-based ways to increase participation in local elections; and report findings and recommendations to the Select Board with the objective of informing the decisions and actions of the Select Board and other Town officials.
- Appointed a subcommittee to study communication and collaboration with other town committees and groups on key findings from the most recent town survey (2022). The main objectives are to create and present an easy-to-understand view of the survey data that is relevant and useful, highlight the key issues, high level recommendations and priorities that people are looking for town groups to address, tracking the progress on addressing these issues. to consult and learn from the key stakeholders in the town about their current and future information needs and how they are gathering and organizing relevant information, and to establish and maintain a positive and productive relationship with the other town committees and groups.
- Conducted the Town Wide Survey 2022 and participated in three public meetings to discuss the results.

**WATER AND SEWER ABATEMENT BOARD**

**ROLE:** To review applications from ratepayers for abatement or adjustment of water/sewer charges due to disputes, leaks or error, and make recommendations to the Select Board on abatements to be granted.

**APPOINTED** by the Select Board for staggered 3-year terms: Loren Wood (Chair), Jim Osten and William Ribich

**HIGHLIGHTS:**

- Held six meetings to review and act upon staff recommendations regarding 89 applications for adjustments and abatements to water and sewer bills.
- Of those 89 applicants, there were 3 disputed applications and 7 denials.

**YOUTH COMMISSION**

**ROLE:** To plan, promote and participate in community service and educational activities for and with Lexington’s youth and teens; serve as youth leaders and role models for the community; communicate current issues to town officials; take action in community projects that enhance the quality of life in the Lexington community; provide an opportunity for teens to serve as positive role models in the community; and develop leadership skills for our future community leaders.

**APPOINTED** by the Town Manager: Chair: Debbie Hankins, Adult Advisors: Shannon DeGuglielmo, James Athens, and Tom Romano

School Resource Officer: Detective Kristina Hankins

**APPOINTED** by Lexington Youth Committee (LYC) Chair: President Ella Lucente, Vice President Ava Tamaro, Secretary Duncan Maloney, Social Media/PR Charles Swan. Team Captains: Serena Caira, Adeline Favazzo, Nina Arnold. Members Hannah Kieval, Tasneen Ghadiah, John Kefaias, Anna Kefaias, Isabella Barbesino, Maya Benet, Sarah Chen, Alexis Chen, Ava Kieval, Sophia Glavine, Victoria Wu, Sonal Setty, Alice Ma, Gabriella Costello, Arden Carey, Sarah Kochi, Sofia Saleeby, Owen Rosenthal.

**HIGHLIGHTS:**

- Cared for the LYC Island located at the end of Park Drive and by planting flowers and performing the spring and fall cleanup.
- "If you have the means give us some beans" 2000 lb food challenge to donate to the Lexington Food Pantry. We raised over 1 ton in goods which were donated to the Lexington Food Pantry prior to Thanksgiving.

*(continued on next page)*



Youth Commission

*Youth Commission (continued)*

- Hung balloons for Lexington Center Merchants, Halloween's Trick or Treat Program.
- Worked with Rotary Club to deliver Thanksgiving turkey dinners to families in need.
- Handed out bells, and candy canes, and led Holiday Caroling at Depot Square for Tree Lighting.
- Held December holiday fundraiser for children of need in Lexington through Youth Services.
- Martin Luther King Day of Service
- Personal handwritten Valentine Day Cards, delivered with carnations to each resident at our local nursing homes in town.
- Eyeglass cleaning and sorting working with the Lions Club.
- Patriots Day Parade
- Coordinated the Outstanding Youth Award

## ZONING BOARD OF APPEALS

**ROLE:** In accordance with MGL Chapters 40A, 40B, and 41 and by the Zoning Bylaw, CH 135 of the Codes of the Town of Lexington, the Board has the authority to: Hear and decide applications when designated as the Special Permit Granting Authority; grant, upon appeal or petition, with respect to particular land or structures or to an existing building thereon, a variance; hear and decide appeals taken by any person aggrieved by their inability to obtain a permit or enforcement action from any administrative officer under the provision of MGL c. 40A §§ 8 and 15; and hear and decide comprehensive permits for low- or moderate-income housing by a public agency of limited dividend or nonprofit corporation, as set forth in MGL c. 40B, §§ 20 to 23.

**APPOINTED** by the Select Board: five members for five-year terms and five associate members for one-year terms. The current members are: Ralph D. Clifford, Chair; Nyles N. Barnert, Vice-Chair; Martha C. Wood, Clerk; Norman P. Cohen and James Osten. The current associate members are: Patricia Nelson, Scott Cooper, David Williams, Kathryn Roy and Beth Masterman. The Board of Appeals is staffed by Julie Krakauer, Zoning Administrator; and Sharon Coffey, Administrative Clerk.

This year, the Select Board appointed James A. Osten as a full member of the Board and Patricia Nelson and Scott Cooper as alternate members. Jeanne K. Krieger ended her 10-year term as a full Board member. The Board thanks Ms. Krieger for her many years of service.

### HIGHLIGHTS:

- There were 43 applications for zoning relief heard between July 1, 2022 and June 30, 2023.
- There were 5 variance requests, of which 4 were approved, 1 was withdrawn without prejudice.
- There were 56 special permit requests, of which 55 were approved and 1 was withdrawn without prejudice.
- There were 4 Special Permit Modification Determinations, all of which were approved.
- There were 3 Administrative Appeals of a Zoning Administrator determination, of which 2 were upheld and 1 was dismissed.
- There was 1 Special Permit Extension Request, which was approved.
- There were 7 Special Permit Renewals, all of which were approved.



Zoning Board of Appeals

## Comptroller Schedule of Appropriations June 30, 2022

	Account	Revised Budget	Expended	Encumbrances	Expended	Balance
<b>Education</b>	School					
	Personal Services & Expenses	\$128,254,447	\$121,042,631	\$3,141,358	\$124,183,989	\$4,070,458
	Minuteman	\$3,223,898	\$2,820,911	\$-	\$2,820,911	\$402,987
<b>Sub-Total Education</b>		<b>\$131,478,345</b>	<b>\$123,863,542</b>	<b>\$3,141,358</b>	<b>\$127,004,900</b>	<b>\$4,473,445</b>
<b>Shared Expenses</b>	Contributory Retirement	\$9,219,250	\$9,219,250	\$-	\$9,219,250	\$-
	Noncontributory Retirement	\$-	\$-	\$-	\$-	\$-
	State Assessment & Charges	\$-	\$1,003,631	\$-	\$1,003,631	\$(1,003,631)
	Employee Benefits	\$32,743,388	\$30,864,436	\$-	\$30,864,436	\$1,878,952
	Unemployment	\$200,000	\$118,848	\$-	\$118,848	\$81,152
	Workers Compensation *	\$5,022,816	\$2,356,572	\$-	\$2,356,572	\$2,666,244
	Property and Liability Insurance	\$920,085	\$932,619	\$-	\$932,619	\$(12,534)
	Uninsured Losses*	\$2,706,233	\$1,660,434	\$68,057	\$1,728,491	\$977,742
<b>Sub-Total Employee Benefits</b>		<b>\$50,811,771</b>	<b>\$46,155,789</b>	<b>\$68,057</b>	<b>\$46,223,846</b>	<b>\$4,587,926</b>
<b>Debt Service</b>	Principal	\$16,879,546	\$16,844,564	\$-	\$16,844,564	\$34,982
	Interest	\$6,477,890	\$6,442,723	\$-	\$6,442,723	\$35,167
	Issuance Costs	\$-	\$5,083	\$-	\$5,083	\$(5,083)
	Interest Short Term	\$164,446	\$76,101	\$-	\$76,101	\$88,345
<b>Sub-Total Debt Service</b>		<b>\$23,521,882</b>	<b>\$23,368,471</b>	<b>\$-</b>	<b>\$23,368,471</b>	<b>\$153,411</b>
<b>Reserve Fund</b>	Expenses	\$500,000	\$-	\$-	\$-	\$500,000
<b>Sub-Total Reserve</b>		<b>\$500,000</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$500,000</b>
<b>Public Facilities</b>	Expenses - School	\$9,094,621	\$8,477,241	\$886,250	\$9,363,491	\$(268,869)
	Expenses - Town	\$2,408,235	\$2,253,159	\$329,130	\$2,582,290	\$(174,054)
	Expenses - Admin	\$1,391,015	\$1,051,536	\$17,065	\$1,068,601	\$322,414
	Expenses - Solar	\$390,000	\$340,537	\$-	\$340,537	\$49,463
<b>Sub-Total Public Facilities</b>		<b>\$13,283,871</b>	<b>\$12,122,473</b>	<b>\$1,232,445</b>	<b>\$13,354,918</b>	<b>\$(71,046)</b>
<b>Public Works</b>	DPW Administration					
	Personal Services	\$696,387	\$722,730	\$-	\$722,730	\$(26,343)
	Expenses	\$42,276	\$37,162	\$660	\$37,822	\$4,454
	Engineering					
	Personal Services	\$875,093	\$811,456	\$-	\$811,456	\$63,637
	Expenses	\$205,100	\$134,904	\$23,147	\$158,051	\$47,049
	Street Lighting					
	Personal Services	\$10,000	\$-	\$-	\$-	\$10,000
	Expenses	\$229,500	\$185,598	\$14,129	\$199,727	\$29,773
	Highway					
	Personal Services	\$925,228	\$890,980	\$-	\$890,980	\$34,249
	Expenses	\$660,950	\$473,317	\$45,376	\$518,692	\$142,258
	Road Machinery					
	Personal Services	\$304,351	\$325,552	\$-	\$325,552	\$(21,201)
	Expenses	\$666,700	\$577,922	\$1,200	\$579,122	\$87,578
	Snow Removal					
	Personal Services	\$308,294	\$344,890	\$-	\$344,890	\$(36,596)
	Expenses	\$1,207,400	\$1,089,643	\$2,800	\$1,092,443	\$114,957
	Parks					
	Personal Services	\$1,142,393	\$996,936	\$-	\$996,936	\$145,457
	Expenses	\$449,900	\$392,621	\$16,235	\$408,856	\$41,044
	Forestry					
	Personal Services	\$329,591	\$305,065	\$-	\$305,065	\$24,526
	Expenses	\$208,800	\$204,147	\$17,865	\$222,012	\$(13,212)
	Cemetery					
	Personal Services	\$288,334	\$252,099	\$-	\$252,099	\$36,235
	Expenses	\$117,300	\$86,662	\$142	\$86,804	\$30,496
	Refuse Collection					
	Expenses	\$1,010,426	\$1,002,407	\$0	\$1,002,407	\$8,019

(continued on next page)

## Comptroller Schedule of Appropriations (continued from previous page)

	Account	Revised Budget	Expended	Encumbrances	Expended	Balance
	Refuse Disposal Expenses	\$789,925	\$621,424	\$35,616	\$657,040	\$132,885
	Recycling Expenses	\$1,498,095	\$1,208,626	\$244,217	\$1,452,843	\$45,252
<b>Sub-Total Public Works</b>		<b>\$11,966,044</b>	<b>\$10,664,140</b>	<b>\$401,387</b>	<b>\$11,065,527</b>	<b>\$900,516</b>
<b>Law Enforcement</b>	Police					
	Personal Services	\$6,634,388	\$6,725,443	\$-	\$6,725,443	\$(91,055)
	Expenses	\$953,708	\$884,328	\$4,147	\$888,475	\$65,233
	Dispatch					
	Personal Services	\$664,919	\$760,900	\$-	\$760,900	\$(95,981)
	Expenses	\$57,668	\$46,014	\$-	\$46,014	\$11,654
	Dog Officer Expenses	\$69,326	\$53,202	\$-	\$53,202	\$16,125
<b>Sub-Total Police</b>		<b>\$8,380,010</b>	<b>\$8,469,887</b>	<b>\$4,147</b>	<b>\$8,474,034</b>	<b>\$(94,024)</b>
<b>Fire &amp; Rescue</b>	Personal Services	\$7,269,665	\$7,278,612	\$-	\$7,278,612	\$(8,947)
	Expenses	\$1,547,553	\$1,241,151	\$16,555	\$1,257,707	\$289,846
<b>Sub-Total Fire</b>		<b>\$8,817,218</b>	<b>\$8,519,763</b>	<b>\$16,555</b>	<b>\$8,536,319</b>	<b>\$280,899</b>
<b>Library</b>	Personal Services	\$2,637,708	\$2,650,088	\$-	\$2,650,088	\$(12,380)
	Expenses	\$696,109	\$660,309	\$870	\$661,179	\$34,930
<b>Sub-Total Library</b>		<b>\$3,333,817</b>	<b>\$3,310,397</b>	<b>\$870</b>	<b>\$3,311,267</b>	<b>\$22,549</b>
<b>Humans Services</b>	Youth & Family Services					
	Personal Services	\$176,553	\$151,064	\$-	\$151,064	\$25,489
	Expenses	\$35,700	\$17,392	\$2,000	\$19,392	\$16,308
	Admin & Outreach					
	Personal Services	\$197,734	\$211,935	\$-	\$211,935	\$(14,201)
	Expenses	\$39,600	\$26,086	\$-	\$26,086	\$13,514
	Comm Service/Seniors					
	Personal Services	\$175,954	\$158,988	\$-	\$158,988	\$16,966
	Expenses	\$22,500	\$15,247	\$3	\$15,250	\$7,250
	Veterans Services					
	Personal Services	\$33,849	\$27,133	\$-	\$27,133	\$6,716
	Expenses	\$57,705	\$28,172	\$-	\$28,172	\$29,533
	Transport Services					
	Personal Services	\$133,560	\$133,373	\$-	\$133,373	\$187
	Expenses	\$654,266	\$702,161	\$-	\$702,161	\$(47,895)
<b>Sub-Total Human Services</b>		<b>\$1,527,421</b>	<b>\$1,471,551</b>	<b>\$2,003</b>	<b>\$1,473,553</b>	<b>\$53,868</b>
<b>Land Use, Health and Development</b>	Building & Zoning Officer					
	Personal Services	\$610,583	\$584,341	\$-	\$584,341	\$26,242
	Expenses	\$34,090	\$33,806	\$36,657	\$70,463	\$(36,373)
	Regulatory Support					
	Personal Services	\$514,050	\$471,814	\$-	\$471,814	\$42,236
	Expenses	\$55,100	\$39,813	\$-	\$39,813	\$15,287
	Conservation Commission					
	Personal Services	\$223,635	\$216,451	\$-	\$216,451	\$7,184
	Expenses	\$9,667	\$13,690	\$1,774	\$15,464	\$(5,797)
	Board of Health					
	Personal Services	\$359,570	\$355,674	\$-	\$355,674	\$3,896
	Expenses	\$98,300	\$49,004	\$-	\$49,004	\$49,296
<b>Sub-Total Land Use</b>		<b>\$1,904,995</b>	<b>\$1,764,593</b>	<b>\$38,431</b>	<b>\$1,803,024</b>	<b>\$101,971</b>
<b>Planning Board</b>	Personal Services	\$368,890	\$363,863	\$-	\$363,863	\$5,027
	Expenses	\$77,350	\$65,296	\$11,100	\$76,396	\$954
<b>Sub-Total Planning</b>		<b>\$446,240</b>	<b>\$429,159</b>	<b>\$11,100</b>	<b>\$440,259</b>	<b>\$5,981</b>
<b>Economic Development</b>	Economic Development Officer					
	Personal Services	\$261,498	\$227,368	\$-	\$227,368	\$34,130
	Expenses	\$159,300	\$139,209	\$13,506	\$152,715	\$6,585
<b>Sub-Total Economic Development</b>		<b>\$420,798</b>	<b>\$366,577</b>	<b>\$13,506</b>	<b>\$380,083</b>	<b>\$40,715</b>

(continued on next page)

## Comptroller Schedule of Appropriations (continued from previous page)

	Account	Revised Budget	Expended	Encumbrances	Expended	Balance
<b>Select Board</b>	Select Board Office					
	Personal Services	\$145,163	\$144,776	\$-	\$144,776	\$387
	Expenses	\$332,700	\$142,610	\$-	\$142,610	\$190,090
	Law					
	Legal Fees	\$350,854	\$316,630	\$-	\$316,630	\$34,224
	Town Reports					
	Expenses	\$13,688	\$12,766	\$-	\$12,766	\$922
<b>Sub-Total Board of Selectmen</b>		<b>\$842,405</b>	<b>\$616,783</b>	<b>\$-</b>	<b>\$616,783</b>	<b>\$225,622</b>
<b>Town Manager</b>	Organizational Dr. & Admin.					
	Personal Services	\$831,581	\$788,627	\$-	\$788,627	\$42,954
	Expenses	\$536,359	\$265,609	\$8,850	\$274,459	\$261,900
	Human Resources					
	Personal Services	\$180,115	\$179,865	\$-	\$179,865	\$250
	Expenses	\$136,133	\$44,156	\$-	\$44,156	\$91,977
	Salary Adjustments *					
	Salary Adjustments	\$3,064,790	\$1,330,609	\$-	\$1,330,609	\$1,734,181
<b>Sub-Total Town Manager</b>		<b>\$4,748,978</b>	<b>\$2,608,866</b>	<b>\$8,850</b>	<b>\$2,617,716</b>	<b>\$2,131,262</b>
<b>Town Committees</b>	Financial Committee's					
	Personal Services	\$6,897	\$99	\$-	\$99	\$6,798
	Expenses	\$1,500	\$352	\$-	\$352	\$1,148
	Misc Boards & Commissions					
	Expenses	\$10,500	\$5,996	\$-	\$5,996	\$4,504
	Public Celebration					
	Expenses	\$51,263	\$49,859	\$-	\$49,859	\$1,404
<b>Sub-Total Committees</b>		<b>\$70,160</b>	<b>\$56,306</b>	<b>\$-</b>	<b>\$56,306</b>	<b>\$13,854</b>
<b>Finance</b>	Comptroller					
	Personal Services	\$670,136	\$623,006	\$-	\$623,006	\$47,130
	Expenses	\$137,250	\$93,383	\$1,311	\$94,694	\$42,556
	Comptroller					
	Current Year PO's Closed	\$279,819	\$-	\$-	\$-	\$279,819
	Treasurer/Collector					
	Personal Services	\$359,446	\$361,462	\$-	\$361,462	\$(2,016)
	Expenses	\$105,755	\$98,055	\$-	\$98,055	\$7,700
	Assessor					
	Personal Services	\$519,734	\$502,337	\$-	\$502,337	\$17,397
	Expenses	\$265,830	\$168,434	\$15,991	\$184,426	\$81,404
<b>Sub-Total Finance</b>		<b>\$2,337,970</b>	<b>\$1,846,678</b>	<b>\$17,303</b>	<b>\$1,863,980</b>	<b>\$473,990</b>
<b>Town Clerk</b>	Town Clerk Administration					
	Personal Services	\$330,645	\$343,056	\$-	\$343,056	\$(12,411)
	Expenses	\$15,868	\$15,241	\$-	\$15,241	\$626
	Registration					
	Personal Services	\$825	\$825	\$-	\$825	\$
	Expenses	\$19,000	\$16,275	\$-	\$16,275	\$2,725
	Elections					
	Personal Services	\$101,925	\$55,737	\$-	\$55,737	\$46,188
	Expenses	\$102,950	\$93,104	\$-	\$93,104	\$9,846
	Records Management					
	Personal Services	\$36,852	\$34,230	\$-	\$34,230	\$2,622
	Expenses	\$17,979	\$12,137	\$-	\$12,137	\$5,842
<b>Sub-Total Town Clerk</b>		<b>\$626,043</b>	<b>\$570,606</b>	<b>\$-</b>	<b>\$570,606</b>	<b>\$55,438</b>
<b>Management Information System</b>	M.I.S Administration					
	Personal Services	\$812,064	\$849,519	\$-	\$849,519	\$(37,455)
	Expenses	\$1,842,188	\$1,288,550	\$42,522	\$1,331,072	\$511,117
<b>Sub-Total M.I.S</b>		<b>\$2,654,252</b>	<b>\$2,138,068</b>	<b>\$42,522</b>	<b>\$2,180,590</b>	<b>\$473,662</b>
<b>Sub-Total PEG Access</b>		<b>\$610,113</b>	<b>\$578,388</b>	<b>\$-</b>	<b>\$578,388</b>	<b>\$31,725</b>
<b>Total General Fund</b>		<b>\$268,282,333</b>	<b>\$248,922,036</b>	<b>\$4,998,532</b>	<b>\$253,920,569</b>	<b>\$14,361,764</b>

\*Continuing balance accounts, Revised Budget includes carry forward amounts but excludes transfers to other funds.

## Enterprise Funds

Account	Revised Budget	Expended	Encumbrances	Expended	Balance
<b>Sewer Fund</b>					
<b>Operating Budget</b>					
Personal Services	\$399,848	\$348,279	\$-	\$348,279	\$51,569
Expenses	\$458,400	\$257,937	\$16,884	\$274,821	\$183,579
MWRA	\$8,432,792	\$8,432,789	\$-	\$8,432,789	\$3
Debt Service	\$1,561,470	\$1,561,467	\$-	\$1,561,467	\$3
<b>Total Sewer Operating</b>	<b>\$10,852,510</b>	<b>\$10,600,472</b>	<b>\$16,884</b>	<b>\$10,617,356</b>	<b>\$235,154</b>
<b>Water Fund</b>					
<b>Operating Budget</b>					
Personal Services	\$873,998	\$769,073	\$-	\$769,073	\$104,925
Expenses	\$533,500	\$345,403	\$14,239	\$359,643	\$173,857
MWRA	\$8,493,467	\$8,493,467	\$-	\$8,493,467	\$-
Debt Service	\$1,195,180	\$1,195,179	\$-	\$1,195,179	\$1
<b>Total Water Operating</b>	<b>\$11,096,145</b>	<b>\$10,803,122</b>	<b>\$14,239</b>	<b>\$10,817,361</b>	<b>\$278,783</b>
<b>Recreation Fund</b>					
<b>Operating Budget</b>					
Community Center PS	\$454,352	\$435,053	\$-	\$435,053	\$19,299
Community Center Expenses	\$175,610	\$125,005	\$-	\$125,005	\$50,605
Personal Services	\$1,113,401	\$1,016,255	\$-	\$1,016,255	\$97,146
Expenses	\$844,830	\$598,297	\$4,227	\$602,524	\$242,306
Pine Meadows Expense	\$550,800	\$581,151	\$14,666	\$595,818	\$(45,018)
<b>Total Recreation Operating</b>	<b>\$3,138,993</b>	<b>\$2,755,761</b>	<b>\$18,893</b>	<b>\$2,774,654</b>	<b>\$364,339</b>

\*NOTE: The above amounts include carry forward activity but exclude transfers to other funds.

## Debt Service Summary

As of June 30, 2023	FY2024	FY2025	FY2026-2049
<b>Non-Exempt Debt Service</b>			
Library	\$-	\$-	\$-
Community Preservation	\$1,788,900	\$681,200	\$-
General Government	\$-	\$-	\$-
Public Safety	\$106,250	\$102,000	\$280,500
School	\$38,500	\$36,750	\$-
Public Facilities-School	\$1,496,313	\$735,478	\$2,049,114
Public Facilities-Municipal	\$933,513	\$845,650	\$5,305,200
Public Works	\$4,177,413	\$3,094,046	\$14,330,577
<b>Subtotal: Non-Exempt Debt Service</b>	<b>\$8,540,888</b>	<b>\$5,495,124</b>	<b>\$21,965,391</b>
<b>Exempt Debt Service</b>	<b>\$16,811,649</b>	<b>\$16,385,361</b>	<b>\$191,605,175</b>
<b>Enterprise Fund Debt Service</b>			
Water	\$2,375,660	\$881,368	\$4,236,910
Sewer	\$1,406,381	\$1,362,774	\$6,616,491
Recreation	\$-	\$-	\$-
<b>Subtotal: Enterprise Fund Debt Service</b>	<b>\$3,782,041</b>	<b>\$2,244,142</b>	<b>\$10,853,401</b>
<b>Totals</b>	<b>\$29,134,578</b>	<b>\$24,124,627</b>	<b>\$224,423,967</b>

## Revenues/Expenditures and Fund Balances: June 30, 2023

	General	Governmental Special Revenue	Community Preservation	Capital Projects*	Fiduciary Expendable Trust	Combined Totals Memorandum Only 2023
<b>Revenues:</b>						
Property Taxes	230,188,945	-	6,186,609	-	-	236,375,554
Intergovernmental	17,625,327	19,916,957	2,329,195	2,399,861	9,100	42,280,440
Motor Vehicle & Other Excise Tax	7,529,789	-	-	-	-	7,529,789
Departmental Fees & Charges	4,264,830	17,430,142	-	-	331,823	22,026,794
Investment Income/(Loss)	4,401,414	85,413	463,877	-	3,986,054	8,936,758
Special Assessments	13,531	-	-	-	-	13,531
Payments in Lieu of Tax	709,774	-	-	-	-	709,774
Penalties & Interest	514,604	-	8,127	-	-	522,730
Licenses & Permits	5,840,007	-	-	-	-	5,840,007
Fines & Forfeits	110,224	-	-	-	-	110,224
<b>Total Revenues</b>	<b>\$271,198,443</b>	<b>\$37,432,512</b>	<b>\$8,987,808</b>	<b>\$2,399,861</b>	<b>\$4,326,977</b>	<b>\$324,345,602</b>
<b>Expenditures:</b>						
General Government	20,899,170	4,175,278	3,427,826	5,321,026	532,865	34,356,164
Public Safety	18,311,900	2,557,437	-	10,801,378	-	31,670,714
Education	127,066,811	17,234,984	-	2,210,274	-	146,512,068
Public Works	9,136,389	954,574	-	17,925,915	106,060	28,122,937
Health & Human Services	1,882,267	415,949	-	-	9,200	2,307,416
Culture & Recreation	4,804,984	287,917	-	94,827	9,451	5,197,180
State & County Assessments	1,003,631	-	-	-	-	1,003,631
Debt Service	23,368,471	227,475	1,935,175	-	-	25,531,121
Pension	9,219,250	-	-	-	-	9,219,250
Insurance	33,510,819	-	-	-	-	33,510,819
<b>Total Expenditures</b>	<b>\$249,203,690</b>	<b>\$25,853,614</b>	<b>\$5,363,001</b>	<b>\$36,353,420</b>	<b>\$657,576</b>	<b>\$317,431,300</b>
<b>Excess (Deficiency) of Rev over Exp</b>	<b>\$21,994,754</b>	<b>\$11,578,898</b>	<b>\$3,624,808</b>	<b>(\$33,953,559)</b>	<b>\$3,669,401</b>	<b>\$6,914,302</b>
<b>Other Financing Sources (Uses):</b>						
Proceeds of Bonds/BANS	-	30,172	68,575	37,824,012	-	37,922,759
Repayment of Bonds/BANS	-	-	-	-	-	-
Transfer from Reserve for Abatements	-	-	-	-	-	-
Transfer from other Funds	4,351,871	26,927,208	6,563,073	18,431,037	7,918,642	64,191,831
Transfer to other Funds	(19,741,207)	(32,592,206)	(6,565,804)	(236,384)	(1,445,353)	(60,580,954)
<b>Total Other (Uses)</b>	<b>(\$15,389,336)</b>	<b>(\$5,634,826)</b>	<b>\$65,844</b>	<b>\$56,018,665</b>	<b>\$6,473,289</b>	<b>\$41,533,635</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$6,605,418</b>	<b>\$5,944,072</b>	<b>\$3,690,652</b>	<b>\$22,065,106</b>	<b>\$10,142,690</b>	<b>\$48,447,937</b>
<b>Fund Balance, Beg. of Year</b>	<b>\$50,928,874</b>	<b>\$23,490,209</b>	<b>\$11,897,933</b>	<b>\$24,369,572</b>	<b>\$58,209,205</b>	<b>\$168,895,791</b>
<b>Fund Balance, End of Year</b>	<b>\$57,534,292</b>	<b>\$29,434,281</b>	<b>\$15,588,584</b>	<b>\$46,434,678</b>	<b>\$68,351,894</b>	<b>\$217,343,728</b>

\*Capital Projects now includes Enterprise Fund Capital Projects.

## Revenues/Expenditures and Fund Balances: Special Revenue 6.30.23

	Balance June 30, 2022	Transfers/ Adjustments	Revenues	Expenditures	Balance June 30, 2023
School Lunch	\$1,931,750	\$-	\$(5,019,545)	\$4,434,798	\$2,516,497
<b>School Lunch Total</b>	<b>\$1,931,750</b>	<b>\$-</b>	<b>\$(5,019,545)</b>	<b>\$4,434,798</b>	<b>\$2,516,497</b>
<b>Town Special Revenue</b>					
LEGACY TOWN FUNDS	\$301,589	\$-	\$(49,419)	\$-	\$351,008
PARKING RECEIPTS RESERVED	\$111,921	\$-	\$(295,319)	\$-	\$407,240
SALE OF CEMETERY LOTS	\$722,733	\$-	\$(103,572)	\$16,125	\$810,179
PEG TV RECEIPTS RESERVED	\$1,224,266	\$-	\$(553,640)	\$637,576	\$1,140,331
TRANS NETWORK RRFA	\$14,508	\$-	\$(13,234)	\$6,824	\$20,919
SALE OF REAL ESTATE - REC	\$12,690	\$-	\$-	\$-	\$12,690
VISITORS CENTER	\$8,169	\$-	\$(275,990)	\$185,646	\$98,513
LIBERTY RIDE-REVOLVING	\$(8,079)	\$-	\$(113,376)	\$75,776	\$29,521
BLDG RENTAL REVOLVING	\$456,409	\$-	\$(558,955)	\$419,624	\$595,740
DPW TREE REVOLVING	\$257,497	\$-	\$(217,571)	\$115,457	\$359,611
DPW COMPOST REVOLVING	\$774,174	\$-	\$(881,867)	\$929,350	\$726,692
BURIAL CONTAINERS REVOLVING	\$294,606	\$-	\$(57,232)	\$33,460	\$318,378
M.M. HAZARDOUS PRODUCTS	\$37,677	\$-	\$(171,732)	\$155,685	\$53,725
REGIONAL CACHE - HARTWELL AVE	\$31,981	\$-	\$-	\$-	\$31,981
HEALTH PROGRAMS REVOLVING	\$60,256	\$-	\$(63,998)	\$50,690	\$73,564
SENIOR SERVICE REVOLVING	\$56,671	\$-	\$(54,371)	\$56,182	\$54,860
INS. REIMB < 150K REV	\$706,383	\$-	\$(115,194)	\$-	\$821,577
FIREFIGHTER EXAM	\$13,097	\$-	\$225	\$-	\$12,872
HUMAN SERVICES TAXI PROGRAM	\$48,814	\$-	\$(8,527)	\$6,017	\$51,324
RRFA BOND/BAN PREMIUMS	\$70,945	\$-	\$(30,172)	\$-	\$101,116
ANIMAL PERMIT/INSPECTIONS	\$-	\$-	\$(25,000)	\$750	\$24,250
OFF DUTY DETAIL-POLICE	\$(320,648)	\$-	\$(2,022,062)	\$2,092,501	\$(391,087)
OFF DUTY DETAIL-FIRE	\$47,667	\$-	\$(104,885)	\$103,466	\$49,086
OFF DUTY DETAIL-DPW	\$15,479	\$-	\$(48,705)	\$52,259	\$11,924
HAZMAT MATL REIMB FUND	\$17,171	\$-	\$(25,999)	\$25,329	\$17,842
TDM \$	\$330,694	\$-	\$(496,839)	\$100,000	\$727,533
LEX ANTONY SISTER CITY	\$5,210	\$-	\$-	\$-	\$5,210
TOWN CELEBRATIONS GIFT	\$53,812	\$-	\$(20,350)	\$19,189	\$54,972
MLK COMMEMORATION FUNDS	\$8,232	\$-	\$(2,555)	\$3,891	\$6,896
COMMUNITY CTR GIFT ACCT	\$73,689	\$-	\$(20,620)	\$64,463	\$29,847
LEXINGTON CENTER BENCHES	\$17,370	\$-	\$(4,000)	\$6,572	\$14,797
NGRID COMM INITIATIVE GRANT	\$409	\$-	\$-	\$-	\$409
HARTWELL AVE TRAFFIC S	\$5,000	\$-	\$(30,000)	\$-	\$35,000
LEXINGTON CTR COMMITTEE GIFTS	\$2,013	\$-	\$-	\$-	\$2,013
DFCU GIFT ACCOUNT	\$(2,607)	\$-	\$(5,400)	\$2,793	\$-
FIRE DEPT GIFTS	\$35,395	\$-	\$(21,462)	\$18,179	\$38,678
LEXPRESS GIFTS	\$11,116	\$-	\$-	\$3,560	\$7,556
BOH - OUTSIDE CONSULTANT ACCT	\$7,771	\$-	\$(15,750)	\$17,061	\$6,460
CHNA 15 MENTAL HEALTH	\$2,295	\$-	\$(10,586)	\$8,812	\$4,069
CHA HMCC	\$2,723	\$-	\$-	\$-	\$2,723
HUMAN SERVICES FRIENDS	\$9,194	\$-	\$(20,000)	\$19,896	\$9,299
C.O.A. GIFT FUND	\$22,409	\$-	\$(13,463)	\$16,889	\$18,982
SENIOR OUTREACH SVC GRANT	\$2,397	\$-	\$-	\$780	\$1,617
RECREATION GIFT ACCOUNT	\$90,683	\$-	\$(9,577)	\$15,178	\$85,082
H.A.T.S.	\$2,481	\$-	\$-	\$-	\$2,481
MITIGATION ACCOUNT	\$2,945,464	\$-	\$(709,554)	\$224,287	\$3,430,731
HARBELL BETTERMENT	\$11,416	\$-	\$(1,243)	\$-	\$12,659

(continued on next page)

## Revenues/Expenditures and Fund Balances: Special Revenue (continued from previous page)

	Balance June 30, 2022	Transfers/ Adjustments	Revenues	Expenditures	Balance June 30, 2023
LIFE SAFETY DEV GRANT	\$3,647	\$-	\$-	\$-	\$3,647
HEALTH INSURANCE HOLDING	\$532,110	\$-	\$(31,816,082)	\$31,643,891	\$704,301
MINUTEMAN ATH CONSULTANTS	\$4,014	\$-	\$(173)	\$-	\$4,187
INN@ HASTINGS PARK	\$10,000	\$-	\$-	\$-	\$10,000
STORMWATER PEER REVIEW	\$8,476	\$-	\$(344)	\$-	\$8,820
TMOD GIFT	\$107,554	\$-	\$(246,064)	\$107,554	\$246,064
FLEX SPENDING ADM FEES	\$2,512	\$-	\$(30,685)	\$15,249	\$17,949
PUBLIC HEALTH NURSE	\$(7,215)	\$-	\$-	\$(7,215)	\$-
RETIREMENT ADMINISTRATOR	\$(46,862)	\$-	\$(237,665)	\$195,455	\$(4,651)
VSO SPLIT W/ BEDFORD	\$(251)	\$-	\$(81,400)	\$87,487	\$(6,337)
FIRE HEARING OFFICER	\$(1,666)	\$-	\$-	\$(1,666)	\$0
FIREARMS RECORDKEEPING	\$5,500	\$-	\$(9,863)	\$11,700	\$3,662
SHIRE/ECONOMIC DEVELOPMENT	\$145,142	\$-	\$-	\$-	\$145,142
TRUST FUND DONATIONS	\$633	\$-	\$(8,581)	\$8,460	\$754
COMM ENDOWMENT OF LEX	\$211	\$-	\$(5,000)	\$3,200	\$2,011
DESIGN INTERSECTION WOBURN	\$25,000	\$-	\$-	\$-	\$25,000
MITIGATION PARK WOBURN	\$25,000	\$-	\$-	\$-	\$25,000
LEX KNOX HOME BOX	\$6,003	\$-	\$-	\$5,362	\$642
HARTWELL PEER REVIEW	\$300	\$-	\$-	\$-	\$300
HUMAN SERVICES EMERGENCY FUND	\$100,456	\$-	\$(5,220)	\$56,748	\$48,928
91 HARTWELL PEER REVIEW	\$1,278	\$-	\$(619)	\$-	\$1,897
SELECT BOARD MISC PROJECT	\$9,323	\$-	\$(3,000)	\$-	\$12,323
WILLIARD WOODS GIFT FUND	\$33,877	\$-	\$(1,375)	\$-	\$35,252
ZBA EARTH FILL 10 LOCUST AVE	\$4	\$-	\$-	\$-	\$4
PLANNING SP FUND	\$(4,309)	\$-	\$-	\$2,515	\$(6,824)
N.O.I. FEES	\$16,540	\$-	\$(4,055)	\$-	\$20,595
440 BEDFORD STREET PEER REVIEW	\$3,726	\$-	\$-	\$-	\$3,726
AMBULANCE DONATIONS	\$250,000	\$-	\$-	\$250,000	\$-
PUBLIC RECREATION TRAIL DONATIONS	\$35,000	\$-	\$-	\$-	\$35,000
AFFORDABLE HOUSING FUND	\$2,505	\$-	\$(5,271)	\$7,776	\$-
LIBRARY GIFT FUND RENOVATIONS	\$-	\$-	\$(350,000)	\$-	\$350,000
SENIOR SAFE GRANT	\$2,376	\$-	\$(2,477)	\$2,750	\$2,103
GREEN COMMUNITIES GRANT	\$(0)	\$-	\$(12,500)	\$-	\$12,500
STATE 911 SUPPORT GRANT	\$-	\$-	\$(109,744)	\$109,744	\$-
EFFIC & REGION GRANT	\$102	\$-	\$-	\$100	\$2
COMPOST RDP GRANT	\$33,447	\$-	\$(18,000)	\$31,336	\$20,110
MBTA GRANT	\$-	\$-	\$(65,000)	\$-	\$65,000
DEA FORMULA GRANT	\$6,825	\$-	\$(124,992)	\$85,300	\$46,517
STATE AID TO LIBRARIES	\$219,023	\$-	\$(77,628)	\$55,764	\$240,887
YOUTH SVC - PARENTING ED	\$2,060	\$-	\$-	\$-	\$2,060
SAFE GRANT	\$5,026	\$-	\$(5,481)	\$9,241	\$1,266
MVP GRANT	\$5,000	\$-	\$-	\$-	\$5,000
EMERGENCY MGMT PERF GRANT	\$(8,500)	\$-	\$(8,500)	\$8,500	\$(8,500)
COVID 19 STATE GRANT	\$(22,320)	\$-	\$-	\$-	\$(22,320)
FIRE WASHER EXTRACTOR GRANT	\$(24,993)	\$-	\$(25,000)	\$25,000	\$(24,993)
COVID CARES ACT	\$194,155	\$-	\$-	\$-	\$194,155
COVID FEMA	\$(172,208)	\$-	\$(33,959)	\$-	\$(138,249)
COVID TAXI & HACKNEY GRANT	\$17,046	\$-	\$(46,000)	\$10,494	\$52,552
MDOT SHARED STREET GRANT DPW	\$48,000	\$-	\$-	\$48,000	\$-
MASSDOT COMM TRANSIT GRANT	\$(6,425)	\$-	\$(8,175)	\$-	\$1,750
AMERICAN RESCUE PLAN ACT FUND	\$3,872,061	\$-	\$(4,951,691)	\$2,657,156	\$6,166,595

(continued on next page)

## Revenues/Expenditures and Fund Balances: Special Revenue (continued from previous page)

	Balance June 30, 2022	Transfers/ Adjustments	Revenues	Expenditures	Balance June 30, 2023
MASS CALL 3 GRANT	\$8,333	\$-	\$(38,333)	\$319	\$46,347
ASSIST FIREFIGHTERS GRANT	\$(249,145)	\$-	\$(249,145)	\$-	\$-
LEX 250TH GRANT	\$(14,276)	\$-	\$(14,726)	\$-	\$450
MCC GRANT	\$60,200	\$-	\$(77,700)	\$72,100	\$65,800
MOTT GRANT	\$(14,510)	\$-	\$(15,000)	\$-	\$490
MA REDO	\$-	\$-	\$(150,000)	\$25,500	\$124,500
MAEVIP	\$-	\$-	\$(7,500)	\$7,500	\$-
MA CCC	\$-	\$-	\$(250,000)	\$-	\$250,000
MA CCC IMPACT GRANT	\$50,000	\$-	\$-	\$50,000	\$-
MA DCR GRANT	\$-	\$-	\$(75,000)	\$63,197	\$11,803
MA EOHED GRANT	\$-	\$-	\$-	\$49,270	\$(49,270)
FDA GRANT	\$-	\$-	\$(5,000)	\$5,000	\$-
MA PUBLIC SAFETY & SECURITY	\$-	\$-	\$(75,000)	\$21,582	\$53,418
MA EO OF ADMIN & FINANCE	\$-	\$-	\$(50,000)	\$-	\$50,000
<b>Town Special Revenue Total</b>	<b>\$13,872,926</b>	<b>\$-</b>	<b>\$(46,473,943)</b>	<b>\$41,208,632</b>	<b>\$19,138,236</b>
<b>School Special Revenue</b>					
LEGACY SCHOOL FUNDS	\$1,071	\$-	\$-	\$-	\$1,071
LOST BOOKS - REVOLVING	\$30,484	\$-	\$(3,313)	\$983	\$32,814
ATHLETICS - REVOLVING	\$654,480	\$-	\$(540,952)	\$603,406	\$592,027
EARLY CHILDHOOD - REVOLVING	\$63,632	\$-	\$(278,437)	\$304,466	\$37,603
COLLEGE TESTING - REVOLVING	\$111,053	\$-	\$(250,821)	\$283,243	\$78,631
ESTABROOK MORNING CLUB REVOLV	\$24,155	\$-	\$-	\$21,272	\$2,883
PERFORMING ARTS REVOLVING	\$15,229	\$-	\$(32,350)	\$23,780	\$23,798
WORLD LANGUAGE WKBK-REVOLVING	\$370	\$-	\$-	\$-	\$370
ADULT EDUCATION REVOLV	\$357,760	\$-	\$(903,414)	\$921,643	\$339,531
TRANSPORTATION REVOLV	\$1,215,155	\$-	\$(1,081,213)	\$987,576	\$1,308,792
CMA FOUNDATION MUSIC	\$-	\$-	\$(2,500)	\$-	\$2,500
BOWMAN LIBRARY GIFT ACCOUNT	\$3,766	\$-	\$(589)	\$-	\$4,355
SCHOOL GIFT ACCOUNT	\$40,282	\$-	\$(3,101)	\$4,125	\$39,257
HARRINGTON SCHOOL GIFT ACCOUNT	\$2,935	\$-	\$(590)	\$375	\$3,150
BRIDGE SCHOOL GIFT ACCOUNT	\$9,475	\$-	\$(530)	\$125	\$9,880
DIAMOND SCHOOL GIFT ACCOUNT	\$10,435	\$-	\$(14,638)	\$13,500	\$11,572
FISKE SCHOOL GIFT ACCOUNT	\$9,894	\$-	\$(492)	\$(1,172)	\$11,558
CASIT ITALIAN LANG GIFT ACCT	\$3,041	\$-	\$-	\$444	\$2,596
ATHLETIC GIFT ACCOUNT	\$1,174	\$-	\$-	\$-	\$1,174
HASTINGS GIFT ACCOUNT	\$20,191	\$-	\$(446)	\$2,261	\$18,376
V BURNS (UNIT D) MEMORIAL FUND	\$1,022	\$-	\$-	\$1,022	\$-
ESTABROOK GIFT ACCOUNT	\$7,681	\$-	\$(493)	\$425	\$7,749
CLARKE SCHOOL GIFT ACCOUNT	\$13,162	\$-	\$(5,118)	\$2,318	\$15,962
TAPPLY WRITING PROJECT	\$10	\$-	\$-	\$-	\$10
ASIA SOCIETY PARTNERSHIP	\$15,296	\$-	\$-	\$-	\$15,296
SCIENCE GIFT ACCOUNT	\$18,577	\$-	\$(8,000)	\$1,325	\$25,252
ALPHA GIFT	\$2,822	\$-	\$-	\$1,399	\$1,423
MST GIFT ACCOUNT	\$125	\$-	\$-	\$-	\$125
LHS CHINESE EXCHANGE GIFT	\$8,550	\$-	\$-	\$-	\$8,550
SUPERINTENDENT HLTH	\$6,810	\$-	\$-	\$0	\$6,810
MENTAL HEALTH TASK	\$-	\$-	\$(6,247)	\$-	\$6,247
BOSTON UNIV BOWMAN	\$1,437	\$-	\$-	\$-	\$1,437
LEGACY FUND 250	\$(6,388)	\$-	\$-	\$-	\$(6,388)

(continued on next page)

Revenues/Expenditures and Fund Balances: Special Revenue (continued from previous page)

	Balance June 30, 2022	Transfers/ Adjustments	Revenues	Expenditures	Balance June 30, 2023
CIRCUIT BREAKER	\$5,115,409	\$-	\$(5,690,200)	\$5,109,166	\$5,696,443
METCO	\$(478,826)	\$-	\$(2,082,659)	\$1,719,884	\$(116,051)
ENHANCED SCHOOL HEALTH	\$72	\$-	\$-	\$-	\$72
COMPREHENSIVE SCHOOL HEALTH	\$79,006	\$-	\$(100,000)	\$109,746	\$69,259
MDOT EV GRANT	\$-	\$-	\$(350,000)	\$-	\$350,000
CVRF SCHOOL REOPENING GRANT	\$15,460	\$-	\$-	\$-	\$15,460
ESSER SCHOOL GRANT	\$(45,626)	\$-	\$(108,398)	\$(1,084)	\$63,856
ESSER II SCHOOL GRANT	\$174,544	\$-	\$-	\$75,392	\$99,152
ESSER III SCHOOL GRANT	\$120,244	\$-	\$-	\$-	\$120,244
TITLE IIA	\$(7,471)	\$-	\$(73,729)	\$90,003	\$(23,745)
TITLE III	\$(36,651)	\$-	\$(101,769)	\$83,898	\$(18,781)
SPED 94-142 IDEA	\$(73,276)	\$-	\$(614,393)	\$1,550,446	\$(1,009,329)
RESCUE AMERICA IDEA GRANT	\$38,436	\$-	\$-	\$185,036	\$(146,600)
TEACHER DIVERSIFICATION PROGRAM	\$-	\$-	\$(7,923)	\$28,474	\$(20,551)
SPED PROGRAM IMPROV GRANT	\$3,120	\$-	\$(560)	\$-	\$3,680
EARLY CHILDHOOD SPED	\$(10,189)	\$-	\$(49,220)	\$43,248	\$(4,217)
IDEA ARP GRANT	\$(27,479)	\$-	\$(27,960)	\$481	\$(0)
SPED PROG IMPROV	\$54	\$-	\$-	\$-	\$54
FOOD SECURITY GRANT	\$(1,017)	\$-	\$-	\$-	\$(1,017)
TITLE 1	\$(63,200)	\$-	\$(247,408)	\$194,309	\$(10,101)
TITLE IV	\$4,248	\$-	\$(12,030)	\$15,610	\$669
DEV & EXP HIGH QUALITY SUMMER	\$-	\$-	\$(80,000)	\$80,000	\$-
INVESTIGATE HISTORY	\$-	\$-	\$(4,690)	\$4,500	\$190
LITERACY SCREENING GRANT	\$-	\$-	\$(6,728)	\$67,284	\$(60,556)
Rounding	\$-	\$-	\$-	\$-	\$-
<b>School Special Revenue Total</b>	<b>\$7,450,543</b>	<b>\$-</b>	<b>\$(12,690,911)</b>	<b>\$12,528,909</b>	<b>\$7,612,544</b>
<b>Lexington Education Foundation</b>					
LEF GRANTS FY17	\$23,869	\$-	\$-	\$-	\$23,869
LEF GRANTS FY18	\$20,996	\$-	\$-	\$-	\$20,996
LEF GRANTS FY19	\$7,571	\$-	\$-	\$-	\$7,571
LEF GRANTS FY20	\$41,160	\$-	\$-	\$40,377	\$783
LEF GRANTS FY21	\$28,689	\$-	\$-	\$38,820	\$(10,132)
LEF GRANTS FY22	\$7,475	\$-	\$-	\$549	\$6,925
LEF COVID GRANTS FY21	\$11,343	\$-	\$(9,797)	\$11,272	\$9,867
LEF GRANTS FY23	\$-	\$-	\$(163,456)	\$136,001	\$27,455
BOWMAN COMMUNITY GRANT	\$(2,018)	\$-	\$-	\$4,500	\$(6,518)
BRIDGE COMMUNITY GRANT	\$(77)	\$-	\$(2,300)	\$-	\$2,223
ESTABROOK COMMUNITY GRANT	\$10,900	\$-	\$(5,250)	\$11,900	\$4,250
FISKE COMMUNITY GRANT	\$3,510	\$-	\$(4,820)	\$5,389	\$2,941
HARRINGTON COMMUNITY GRANT	\$398	\$-	\$(3,369)	\$2,848	\$919
HASTINGS COMMUNITY GRANT	\$4,267	\$-	\$(5,250)	\$4,267	\$5,250
CLARKE COMMUNITY GRANT	\$11,950	\$-	\$-	\$3,930	\$8,020
DIAMOND COMMUNITY GRANT	\$1,220	\$-	\$-	\$1,022	\$198
LHS COMMUNITY GRANT	\$4,181	\$-	\$(11,250)	\$9,536	\$5,895
EARLY CHILDHOOD COMM GRANT	\$3,068	\$-	\$-	\$3,068	\$1
LPS SCHOOL GIFT ACCOUNT	\$56,488	\$-	\$-	\$-	\$56,488
<b>Lexington Education Foundation Totals</b>	<b>\$234,990</b>	<b>\$-</b>	<b>\$(205,492)</b>	<b>\$273,480</b>	<b>\$167,002</b>
<b>Special Revenue Fund Total</b>	<b>\$23,490,208</b>	<b>\$-</b>	<b>\$(64,389,892)</b>	<b>\$58,445,820</b>	<b>\$29,434,280</b>

\*State and Federal Grants may be funded on a reimbursement basis, and therefore may reflect a negative year-end balance due to timing of grant revenue.

- A**  
Affordable Housing Trust Committee 167  
Annual Town Elections 14, 20, 24  
Annual Town Meeting:  
Abbreviated Minutes 47  
Antony Working Group 167  
Appendix 208  
Appropriation Committee 167  
Assessor 115
- B**  
Bicycle Advisory Committee 168  
Board of Health/  
Office of Public Health 124  
Building and Zoning 126
- C**  
Capital Expenditures Committee 169  
Cary Lecture Series 170  
Cary Memorial Library 114  
Commission on Disability 171  
Communications  
Advisory Committee 172  
Community Preservation  
Committee 172  
Comptroller 117  
Comptroller Schedule of  
Appropriations 208  
Conservation Office and  
Conservation Commission 127  
Council for the Arts 173  
Council on Aging 174
- D**  
Debt Service Summary 211  
Design Advisory Committee 175
- E**  
Economic Development 132  
Economic Development  
Advisory Committee 175  
Elected Town Officials 110  
Engineering Division 145  
Enterprise Funds 211  
Environmental Services 147
- F**  
Fence Viewers 176  
Finance 115  
Fire and Rescue 118  
Fund for Lexington 176
- G**  
Greenways Corridor Committee 176
- H**  
Hanscom Area Towns  
Committees (HATS) 177  
Highway, Equipment and  
Drains Division 148  
Historical Commission 177  
Historic Districts Commission 178  
Housing Authority 179  
Housing Partnership Board 180  
Human Rights Committee 180  
Human Services 120
- I**  
Innovation and Technology 123
- L**  
Land Use, Health, and  
Development 124  
Lexington Center Committee 181  
Lexington Housing  
Assistance Board (LexHAB) 182
- M**  
Minuteman Regional High School 136  
Moderator 110  
Monuments and Memorials  
Committee 182
- P**  
Permanent Building Committee 183  
Planning Board 133  
Police 138  
Public Facilities 141  
Public Grounds  
(Parks/Forestry/Cemetery) 149  
Public Works 144
- R**  
Recreation and  
Community Programs 153  
Recreation Committee 184  
Regional Planning Agencies 184  
Regulatory Support 135  
Retirement Board 158  
Revenues/Expenditures and  
Fund Balances 212
- S**  
Scholarship and Education Fund  
Committee 186  
School Committee 159  
Select Board 3  
Semiquincentennial Commission 186  
Senators and Representatives 109  
Senior Services 120  
Special Town Meeting 30  
Street Light Maintenance Program 151  
Superintendent of Schools 160  
Sustainable Lexington Committee 186
- T**  
Tax Deferral and Exemption  
Study Committee 187  
Tie Runoffs 29  
Tourism Committee 188  
Town Celebrations Committee 188  
Town Clerk/Board of Registrars 12  
Town Counsel 165  
Town Manager 8  
Town Meeting Members 112  
Town Meeting Members  
Association (TMMA) 111  
Town Report Committee 189  
Transportation Advisory  
Committee 190  
Transportation Safety Group 134  
Transportation Services 121  
Treasurer Collector 117  
Tree Committee 191  
Trustees of Public Trusts 192
- V**  
Veterans Services 122  
Vision for Lexington Committee 205
- W**  
Water and Sewer Abatement Board 206  
Water/Sewer Divisions 151
- Y**  
Youth and Family Services 122  
Youth Commission 206
- Z**  
Zoning Board of Appeals 207

# VOLUNTEER OPPORTUNITIES IN THE TOWN



More information is available on the Town website:  
[lexingtonma.gov/302/Volunteer-for-a-Board-Committee](https://lexingtonma.gov/302/Volunteer-for-a-Board-Committee)

Join an appointed Board or Committee or run for Town Meeting or an elected Board. Citizen participation in local government is a strong tradition in Lexington. The issues and challenges faced by our local government, and their impact on people's lives in the community, are important and complex.

There are numerous opportunities to participate in Town affairs, to help shape policy, to work with interesting people, and to assist in the growth and prosperity of the Town. We hope you will share your skills and knowledge with us by volunteering for the Town.

The volunteer boards and committees in Lexington are vital to the running of our town. They provide a rich source of knowledge and expertise, expand the town's ability to research issues and best practices, and enhance the communication between residents and town staff and elected officials.

**TOWN OF LEXINGTON**

**1625 Massachusetts Avenue, Lexington, MA 02420**

**781-862-0500 [lexingtonma.gov](https://lexingtonma.gov)**



The Center Streetscape project broke ground in the Spring of 2021 with the goal of improving pedestrian safety, accommodating bicycle traffic, making sidewalks and crosswalks more accessible and safer for people with disabilities and renewal of the mid-century modern landscape. The project was substantially complete in the Fall of 2022 with final project completion occurring in the Spring of 2023.



## TOWN OF LEXINGTON

1625 Massachusetts Avenue, Lexington, MA 02420 • 781-862-0500 • [lexingtonma.gov](http://lexingtonma.gov)

Visit us on Facebook @Townoflexingtonma

X @TownOfLexMA