

SELECTMEN'S MEETING
Monday, February 22, 2016
Selectmen Meeting Room
6:00 PM

AGENDA

PUBLIC COMMENTS

Public comments are allowed for up to 10 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Members of the Board will neither comment nor respond, other than to ask questions of clarification. Speakers are encouraged to notify the Selectmen's Office at 781-698-4580 if they wish to speak during public comment to assist the Chairman in managing meeting times.

SELECTMAN CONCERNS AND LIAISON REPORTS

1. Response to e-mail regarding public comment

TOWN MANAGER REPORT

ITEMS FOR INDIVIDUAL CONSIDERATION

1. Greenways Corridor Committee - ACROSS Lexington: Accomplishments to Date 6:00 PM
(10 min.)
2. Vote to Transfer Busa Property to LexHAB (5 min.) 6:10 PM
3. Approve Sale of Bonds and Notes (5 min.) 6:15 PM
4. Approve Zero Interest Sewer Loan from the MWRA (5 min.) 6:20 PM
5. Vote the FY2017 Recommended Budget and Financing Plan (5 min.) 6:25 PM
6. Discuss Debt Exclusion Date and Questions (15 min.) 6:30 PM
7. Review Draft Policy for Complete Streets (15 min.) 6:45 PM
8. Review Proposed Charge for Center Streetscape Design Review Ad Hoc
Committee (10 min.) 7:00 PM
9. Article Positions/Presentations Needed (10 min.) 7:10 PM
10. Adjourn to Town Meeting
If time is available items below may be considered before the Special Town
Meeting.
11. Approve Patriots' Day Events (5 min.)
12. Approve and Sign Eagle Congratulation Letter for Daniel Eckler (5 min.)
13. Selectmen Committee Resignation - Arts Council (5 min.)
14. Approve Common Victualler License for Tres Petite Creperie (5 min.)

CONSENT AGENDA

1. Adjustments and Commitments of Water & Sewer Charges

2. Vote to Layout Victory Garden Way as as Town Way

EXECUTIVE SESSION

1. Exemption 6: Purchase of Land-20 Pelham Road

ADJOURN

1. Approximate Adjourn Time 9:30 PM

The next meeting of the Board of Selectmen is scheduled for Monday, February 29, 2016, at 7:00 p.m. in the Selectmen Meeting Room, 1625 Massachusetts Avenue.

*Hearing Assistance Devices Available on Request
All agenda time and the order of items are approximate and
subject to change.*



AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Response to e-mail regarding public comment

PRESENTER:

Joe Pato

ITEM NUMBER:

SUMMARY:

Response to e-mail regarding public comment at February 1, 2016 Board of Selectmen Meeting

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Email Response	Exhibit

**Response to e-mail regarding public comment
at February 1, 2016 Board of Selectmen Meeting**

██████████,

Thank you for message expressing concern about the opportunity for the public to comment on the Center Streetscape project.

You raise a concern that the Board should not discuss the substance of the topic if it isn't taking public comment. The Board is required by the Open Meeting Law to discuss matters under its jurisdiction only in open meetings. It is only during these meetings that the Board can explore issues around these topics. We have received comments from about 1500 individuals – some via petitions, some via e-mail, some at public hearings, some at various Board meetings, and some through direct contact with individual members of the Board. It is our responsibility to absorb these concerns from residents, but at some point we need the opportunity to discuss how to proceed amongst ourselves (with the public watching). All members of the Board properly explored questions and expressed opinions about the project at the February 1 Board meeting.

The Board has held numerous meetings on this project over the past year including 2 major public hearings devoted to the project. The last of these hearings was held on January 12 and the public notice for that meeting indicated that the Board would continue to take comments until January 25 at which time the Board intended to deliberate and make decisions. The January 25 meeting was posted with the notation that the Board did not expect to take public comment.

In addition to the January 12 hearing, the public has had opportunity to offer comment at several recent meetings of the Board where an agenda item regarding the Center Streetscape was considered. These meetings occurred on January 4, December 21, and November 30.

At the Board's meeting of January 25, when we intended to come to a conclusion about what to bring to Town Meeting, a question arose about cost estimates for placing utilities underground and the Board chose to continue its deliberations at a subsequent meeting. In deference to Mr. Kelley who was scheduled to be out of town, the vote on the project was deferred to February 8. The Meeting on February 1 was an opportunity for the Board to make sure that all the questions and processes needed to come to a vote on February 8 were in place.

Several residents contacted me to confirm their expectation that there would be no public comment on February 1, given that the February 1 meeting was a continuation of the discussion from January 25 which had been identified as not open to public comment. I confirmed their expectation and told them the Board would be deliberating amongst themselves. As a result a number of individuals did not attend and followed the meeting via broadcast services. Allowing public comment at the February 1 meeting would have been unfair to these residents, both supporters and opponents of the project, who had contacted me in advance and chose not to attend because I told them we would not be taking comment.

Joe Pato
Chairman Board of Selectmen
1625 Massachusetts Avenue
Lexington, MA 02420
781 325-8631

(When writing or responding please understand that the Secretary of State has determined that emails are a public record and, therefore, may not be kept confidential.)

-----Original Message-----

From: [REDACTED]

Sent: Monday, February 08, 2016 3:56 PM

To: selectmen's

Subject: February 1, 2016 agenda item: Center Streetscape Questions

Board of Selectmen:

I just wanted to comment on the handling of the February 1, 2016 agenda item: Center Streetscape Questions. I agree with the gentleman from Highland Ave that complained that there was no way of knowing which agenda items the Board of Selectmen will take citizen comments on and which ones they will not. Furthermore, it seemed quite disingenuous and hypocritical for the board not to allow citizen comments on this agenda item, but at the same time allow personal opinion comments from Selectmen Pato and Cohen!

[REDACTED]

Lexington

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Greenways Corridor Committee - ACROSS Lexington: Accomplishments to Date (10 min.)

PRESENTER:

Keith Ohmart, Chair, Greenways
Corridor Committee

ITEM NUMBER:

I.1

SUMMARY:

Mr. Ohmart will be at your meeting to provide a brief update of accomplishments to date and look ahead at future plans.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

6:00 PM

ATTACHMENTS:

Description	Type
<input type="checkbox"/> ACROSS Lexington Trail Marking	Backup Material
<input type="checkbox"/> Greenways Corridor Committee Report	Backup Material
<input type="checkbox"/> ACROSS Lexington Brochure Map	Presentation
<input type="checkbox"/> ACROSS Lexington Planning Map	Presentation



Greenways Corridor Committee
ACROSS Lexington: The Rick Abrams Memorial Trail Network
Report to the Board of Selectmen
Accomplishments to Date
February 2015

Route Completions – 5 ½ loops (Routes A-F) totaling approximately 20 miles

Created Connections to:

11 Conservation Properties:

Whipple Hill	Upper Vine Brook
Cataldo Reservation	Cotton Farm
Dunback Meadow	Lower Vine Brook
Willards Woods	Chiesa Farm
Parker Meadow	Meagherville
Poor Farm	

7 Recreation/Other Open Space Properties:

LHS/Center Recreation Complex	Lincoln Park
Old Res	Freemont Play Area
Arlington's Great Meadow	Arlington Res
Minuteman National Historical Park	

4 Schools:

Lexington High School	Diamond Middle School
Bridge Elementary School	Clarke Middle School

Community Connections:

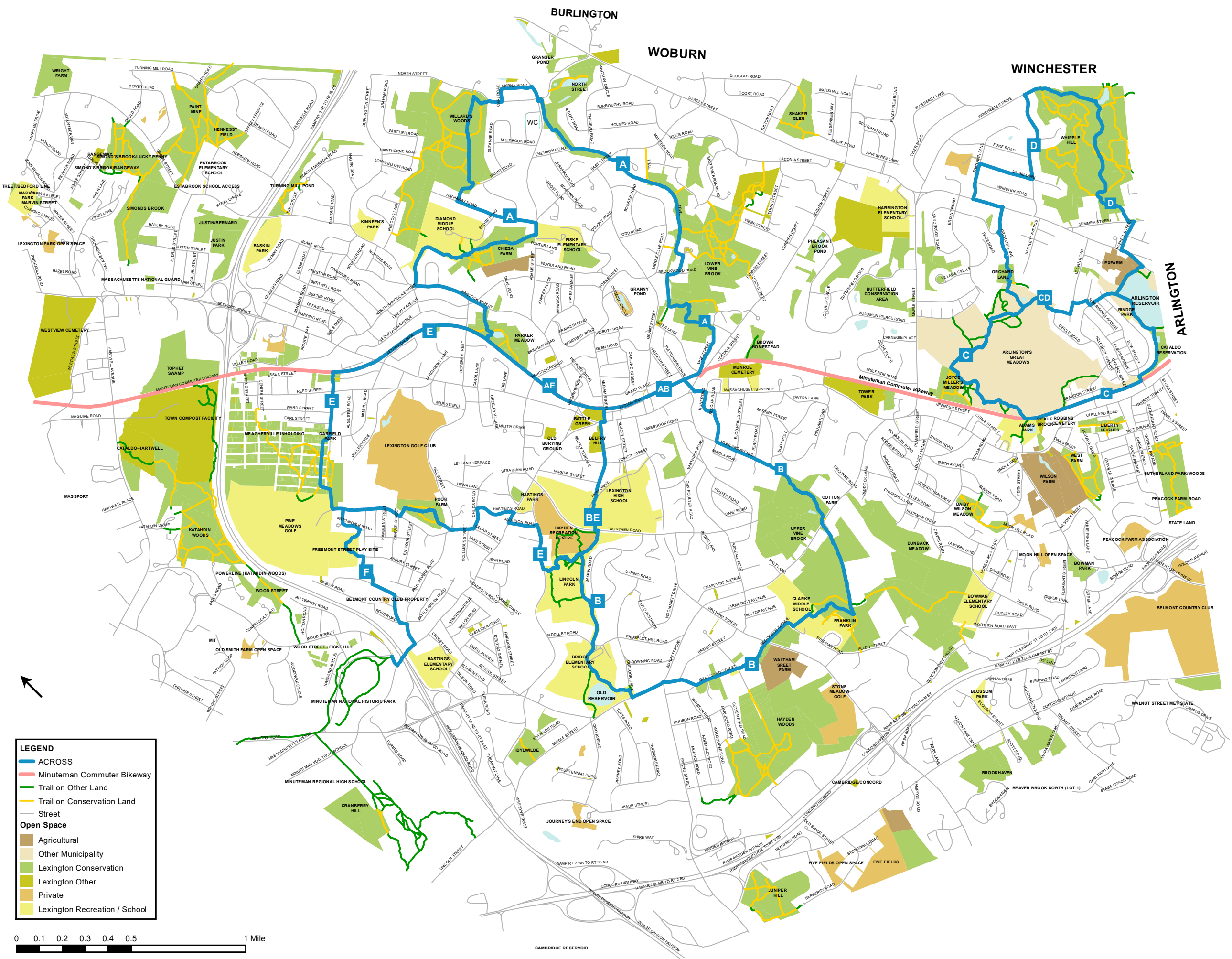
Town Center	Cary Memorial Library
LexFarm	Minuteman Commuter Bikeway

Promotional Efforts:

- Distributed 12,000 map brochures in 2015 including 4,000 through the Lexington Public School Backpack program
- Route map app covering Routes A-D available online

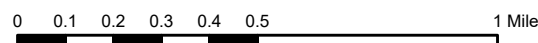
Future Plans:

- Up to 10 additional routes totaling approximately an additional 25 miles
- Goal of having a route within .5 miles of every house in Lexington



LEGEND

- ACROSS
- Minuteman Commuter Bikeway
- Trail on Other Land
- Trail on Conservation Land
- Street
- Open Space**
- Agricultural
- Other Municipality
- Lexington Conservation
- Lexington Other
- Private
- Lexington Recreation / School



CAMBRIDGE RESERVOIR

TOWN OF LEXINGTON, MASSACHUSETTS

PUBLIC OPEN & RECREATION SPACE

Produced by the Town of Lexington
Planning and Conservation Divisions

January 2015

3rd Version (Original: March 2013)

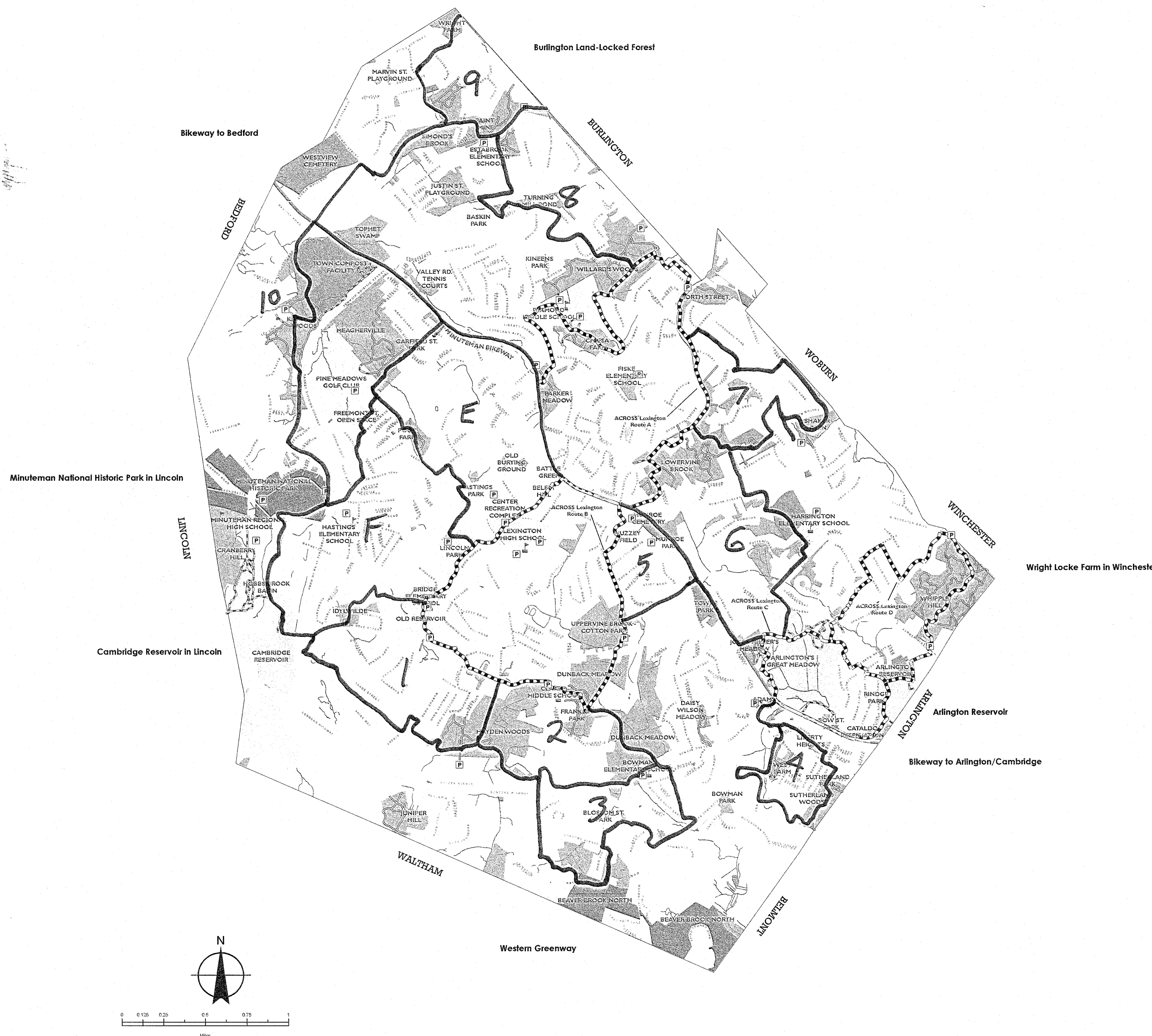
In Lexington, over 15% of the town's area is public open space, an impressive figure for a community so close to Boston. Open space provides the opportunity to experience fresh air, green leaves, open fields, and the pleasure of a stroll through the woods right here in our own community. Open space also protects many beneficial services that nature performs for us, such as flood protection, nutrient cycling, and the purification of air and water. And because all of Lexington was once farmland, forest, or wetland, open space helps to preserve the historic and cultural character of our town.

Public open space represented on this map includes:

- Conservation land, which is intended for passive recreation, such as walking, jogging, bicycling, cross-country skiing, and observing the wild plants and animals that share our natural surroundings with us
- Recreation land, which is intended for active recreational amenities, such as playing fields, swimming areas, and playgrounds for citizens to enjoy throughout their lives
- Other municipal land, such as cemeteries and school properties, that provides green areas or pedestrian connections to other open space
- State and federal land that provides conservation and recreation opportunities

Privately owned open space and other open space that does not provide public access has not been represented on this map. A map showing all of Lexington's open space, including areas that are not publically accessible, is available on request through the Town's Planning and Conservation Divisions. The Open & Recreation Space map will be updated on an annual basis, as needed.

When exploring Lexington's open space, please consider the hard work that many citizens and friends have contributed toward protecting and caring for these important properties.



Legend

Parking for Open Space (parking limitations vary by property; please observe posted rules)

School

Road

Trails

Please note that not all trails in Lexington have been mapped. Other trails may be shown at www.openstreetmap.org.

Trail on Conservation Land (detailed trail maps for many conservation areas are available at www.lexingtonma.gov/conservation/conland.cfm)

ACROSS Lexington Route (see www.acrosslexington.org for more information)

Minuteman Commuter Bikeway

Trail on Other Land

Water

Stream

Pond

Open Space

Lexington - Conservation

Lexington - Recreation and/or School (more information on recreation facilities is available at www.lexingtonma.gov/recreationdepartment.cfm)

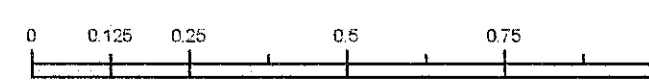
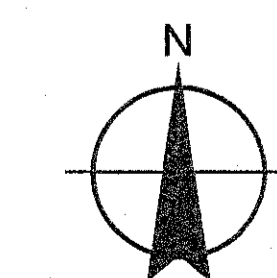
Lexington - Other Municipal

Other Municipality

State

Federal

Data provided by the Office of Geographic and Environmental Information (MassGIS), Commonwealth of Massachusetts Executive Office of Environmental Affairs and the Town of Lexington. The information is provided as a reasonably accurate point of reference, but is not intended to represent authoritative location. The Town of Lexington shall not be held responsible for the accuracy or misuse of these data.



1:19,000

Massachusetts Stateplane Feet

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Vote to Transfer Busa Property to LexHAB (5 min.)

PRESENTER:

Carl F. Valente, Town Manager

ITEM NUMBER:

I.2

SUMMARY:

The purpose of this agenda item is for the Board of Selectmen to transfer the custody and control of approximately 20,000 square of the Busa Farm property to LexHab, for the construction of community housing units.

SUGGESTED MOTION:

See attached recommended vote of the Board of Selectmen

FOLLOW-UP:

Town Manager will complete and sign related closing documents.

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

6:10 PM

ATTACHMENTS:

Description	Type
☐ Vote of Board of Selectmen	Exhibit
☐ Quit Claim Deed	Exhibit

RECORD OF VOTE OF THE LEXINGTON BOARD OF SELECTMEN
February 22, 2016

At a duly called public meeting of the Lexington Board of Selectmen on February 22, 2016, the Board voted as follows with respect to that certain land containing approximately 20,198 square feet and shown as "2A" on that certain plan entitled "Lowell Street, Lexington, Massachusetts, Assessor's Map 20/Parcel 38 Subdivision Plan of Land Approval Not Required", prepared by GCG Associates, Inc., dated February 5, 2014 and recorded with the Middlesex South District Registry of Deeds as Plan 108 of 2015 (the "Property"), which is a portion of the land described in a deed to the Town of Lexington recorded with the Middlesex South Registry District of the Land Court as Document No. 1519938, noted on Certificate of Title 245508 and filed in Book 1378, Page 43 (see also Order of the Land Court to Withdraw from Registration dated July 17, 2014 and filed with the Middlesex South Registry District of the Land Court as Document No. 1676321, noted on Certificate of Title No. 245506 and recorded with said Registry of Deeds at Book 63955, Page 12 to authorize the Town Manager to take all actions on behalf of the Town that are reasonably necessary, in the judgment of the Town Manager, to complete the transfer of the custody and control of the Property to the Lexington Housing Assistance Board, Inc., including without limitation delivering closing funds and signing deeds, closing forms, closing documents, and settlement statements.

TOWN OF LEXINGTON
BOARD OF SELECTMEN

Joseph N. Pato, Chairman

Michelle L. Ciccolo

Peter C. J. Kelley

Suzanne E. Barry

Norman P. Cohen

Property Location: Parcel 2A, Lowell Street, Lexington, Massachusetts

QUITCLAIM DEED

The **TOWN OF LEXINGTON**, a Massachusetts municipal corporation, acting by and through its Board of Selectmen, having a mailing address of 1625 Massachusetts Avenue, Lexington, Middlesex County, Massachusetts 02420,

for consideration paid and in full consideration of One (\$1.00) Dollar,

grants to the **LEXINGTON HOUSING ASSISTANCE BOARD, INC.** a municipal corporation of the Town of Lexington established by an act of the Legislature as a nonprofit housing corporation for said Town, having a mailing address of 1620 Massachusetts Avenue, Suite 4, Lexington, Middlesex County, Massachusetts, for affordable housing purposes,

with *quitclaim covenants*,

the land in Lexington, Massachusetts shown as “ Parcel 2A” on that certain plan entitled “Lowell Street, Lexington, Massachusetts, Assessor’s Map 20/Parcel 38 Subdivision Plan of Land Approval Not Required” (the “Plan”), prepared by GCG Associates, Inc., dated February 5, 2014 and recorded with the Middlesex South District Registry of Deeds as Plan 108 of 2015 (the “Premises”).

Containing 20,198 square feet, more or less, as shown on said Plan.

The Premises are conveyed subject to and with the benefit of restrictions, easements, covenants and agreements of record, if any, insofar as the same are now in force and applicable.

No Massachusetts documentary stamps are affixed hereto as the consideration is such that none are required by law.

The undersigned constitute a majority of the Town of Lexington Board of Selectmen.

For grantor's title, see deed to the Town of Lexington recorded with the Middlesex South Registry District of the Land Court as Document No. 1519938, noted on Certificate of Title 245506. See also Order of the Land Court to Withdraw from Registration dated July 17, 2014, filed with the Middlesex South Registry District of the Land Court as Document No. 1676321 and recorded with said Registry of Deeds at Book 63955, Page 12.

[The remainder of this page is intentionally left blank.]

EXECUTED under seal this ____ day of _____, 2016.

**BOARD OF SELECTMEN
TOWN OF LEXINGTON**

Joseph N. Pato

Peter C.J. Kelley

Norman P. Cohen

Michelle L. Ciccolo

Suzanne E. Barry

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF MIDDLESEX

On this ____ day of _____, 2016, before me, the undersigned notary public, personally appeared Joseph N. Pato, Peter C.J. Kelley, Norman P. Cohen, Michelle L. Ciccolo, and Suzanne E. Barry, Members of the Town of Lexington Board of Selectmen, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the persons whose names are signed on the preceding document and acknowledged to me that they signed it voluntarily for its stated purpose as members of the Board of Selectmen for the Town of Lexington.

Notary Public:
My Commission Expires:

ACCEPTANCE BY LEXINGTON HOUSING ASSISTANCE BOARD, INC.

The Lexington Housing Assistance Board, Inc. hereby accepts the property and the terms of the deed to which this acceptance is attached.

LEXINGTON HOUSING ASSISTANCE BOARD, INC.

Robert J. Burbidge

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF MIDDLESEX

On this ____ day of _____, 2016, before me, the undersigned notary public, personally appeared Robert J. Burbidge member of the Lexington Housing Assistance Board proved to me through satisfactory evidence of identification, which was personal knowledge, to be the persons whose names are signed on the preceding document and acknowledged to me that they signed it voluntarily for its stated purpose as member of the Lexington Housing Assistance Board, Inc.

Notary Public:
My Commission Expires:

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Approve Sale of Bonds and Notes (5 min.)

PRESENTER:

Rob Addelson, Assistant Town
Manager for Finance

ITEM NUMBER:

I.3

SUMMARY:

On February 17, 2016, the Town sold \$10,383,000 of general obligation bonds and three bond anticipation notes totaling \$1,128,905. The bond issue was comprised of multiple purposes shown on the attached page titled, Authorization of the Bonds and Use of Proceeds. The notes are for 3 purposes including \$634,000, \$315,000 and \$179,905 for the final phases of financing of the Cary Memorial Building renovation, Community Center renovation and Bridge/Bowman renovations, respectively.

Moody's conducted a credit review of the Town in anticipation of the bond and note sales and affirmed the Town's Aaa rating, the highest rating that can be obtained by a municipality. A copy of that rating is attached. Nine bids were submitted for the bonds. The bids, based on a calculation of the true interest cost (TIC) - which takes into consideration the amount of the issue, its term, coupon rates and any premium bid - ranged from a high of 1.24% to a low of 1.05%. The low bidder was J.P. Morgan Securities. A component of the low bid was a premium payable to the Town of \$1,119,595. \$270,949, \$29,651, and \$723,594 of the premium are attributable to the general fund, wastewater fund, water fund, respectively.

Three bids were submitted for the \$1,128,905 of bond anticipation notes ranging from a net interest cost 0.95% to a low of 0.47%. The low bid included a small premium of \$6,683 and was submitted by Eastern Bank.

The Board of Selectmen will be asked to vote to accept the bid for the bonds by J.P. Morgan Securities, and the bids for the bond anticipation notes by Eastern Bank.

SUGGESTED MOTION:

See attached motion from Bond Counsel for approval by the Board.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

6:15 PM

ATTACHMENTS:

Description	Type
☐ Authorization of Bonds and Use of Proceeds	Backup Material
☐ Moody's Ratings Report	Backup Material
☐ Motion to Approve Bonds and Notes	Backup Material

Authorization of the Bonds and Use of Proceeds

This Issue	Purpose	Original Bond Authorization	Bond Anticipation Notes Outstanding	M.G.L. Chapter 44, Section	Date of Authorization	Article Number
\$ 120,000	Sewer System Improvements	\$ 900,000	\$ 101,000	7(1)	4/9/2014	12
191,500	DPW Equipment	1,089,000	-	7(9)	4/8/2015	11B
750,000	Water System Improvements	2,100,000	-	8(5) or 8(6)	11/2/2015	4
104,000	Bikeway Reconstruction	175,000	50,000	7(25)	5/2/2007	311
20,279	Storm Drainage Improvements 1	260,000	20,279	7(1)	4/26/2010	12H
29,285	School Equipment- Time Clock/Reporting System	97,000	-	7(9)	4/26/2010	15C
25,000	Storm Drainage Improvements 2	500,000	19,000	7(1)	3/30/2011	10C
102,000	VOIP Phone System	591,000	-	7(9)	4/11/2012	12P
88,000	Storm Drainage Improvements and NPDES Compliance 1	184,845	88,000	7(1)	4/10/2013	10K
312,343	Comprehensive Watershed Stormwater Management Study and Implementation 1	390,000	108,000	7(1)	4/10/2013	10O
247,775	Hartwell Ave. Infrastructure Planning	600,000	87,000	7(22)	4/10/2013	10Q
1,597,637	Concord Ave Sidewalk Construction and Easements	2,904,000	-	7(6)	4/10/2013	10S
105,000	Center Streetscape Improvements and Easements	600,000	105,000	7(22)	4/9/2014	10A
9,265	DPW Equipment	428,440	7,000	7(9)	4/9/2014	10B
238,724	Storm Drainage Improvements and NPDES Compliance 2	270,000	157,000	7(1)	4/9/2014	10D
349,326	Comprehensive Watershed Stormwater Management Study and Implementation 2	390,000	-	7(1)	4/9/2014	10F
287,717	Mass Ave Intersection Improvements and Easements	500,000	-	7(22)	4/9/2014	10G
41,000	Dam Repairs Planning (Old Res)	150,000	41,000	7(22)	4/9/2014	10I
382,334	Townwide Culvert Replacement	390,000	-	7(1)	4/9/2014	10J
125,000	Townwide Signalization Improvements 1	125,000	-	7(14)	4/9/2014	10K
21,211	Ambulance Replacement	185,000	21,211	7(9)	4/9/2014	10M
4,250	Fire Truck	500,000	-	7(9)	3/23/2015	3
155,329	DPW Equipment	1,089,000	-	7(9)	4/8/2015	11B
40,000	Comprehensive Watershed Stormwater Management Study and Implementation 3	390,000	-	7(1)	4/8/2015	11D
500,000	Sidewalk Improvements	600,000	-	7(6)	4/8/2015	11E
110,000	Townwide Signalization Improvements 2	125,000	-	7(14)	4/8/2015	11G
90,950	Hartwell Ave. Bridge Improvements	4,750,000	-	7(4)	4/8/2015	11H
102,560	Hartwell Ave. Street Improvements	4,750,000	-	7(5)	4/8/2015	11H
9,420	LHS Heating Systems Upgrade (Phase 2 and 3)	75,000	5,000	7(22)	4/9/2014	14B
112,000	School Technology 1	1,100,000	112,000	7(28)	4/9/2014	13B
60,000	Clarke Elevator Upgrades	73,406	60,000	7(3A)	4/9/2014	14I
2,218,000	High School Modular Classrooms	8,050,000	2,218,000	7(9)	11/4/13, 4/9/14 & 3/23/15	4, 22B, 6
1,378,000	School Technology 2	1,378,000	400,000	7(28)	4/15/2015	16B
356,330	Middle School Space Mining	647,000	-	7(3A)	4/15/2015	18A
78,965	LHS Remodeling- Phase 2 Overcrowding	90,200	-	7(3A)	4/15/2015	18C
19,800	HVAC & Electrical Systems Replacement	463,000	-	7(3A)	4/15/2015	18D
\$ 10,383,000			\$ 3,599,490			

(1) Payable February 26, 2016. To be retired with a like amount of Bond proceeds.

Principal Maturities by Purpose

Year	Water	Sewer	Compost	General	School	Total
2017	\$ 150,000	\$ 15,000	\$ 41,500	\$ 699,700	\$ 686,800	\$ 1,593,000
2018	150,000	15,000	40,000	700,000	665,000	1,570,000
2019	150,000	15,000	40,000	675,000	635,000	1,515,000
2020	150,000	15,000	35,000	670,000	635,000	1,505,000
2021	150,000	10,000	35,000	625,000	635,000	1,455,000
2022		10,000		350,000	250,000	610,000
2023		10,000		345,000	250,000	605,000
2024		10,000		340,000	250,000	600,000
2025		10,000		330,000	250,000	590,000
2026		10,000		325,000	5,000	340,000
Total	\$ 750,000	\$ 120,000	\$ 191,500	\$ 5,059,700	\$ 4,261,800	\$ 10,383,000

CREDIT OPINION

8 February 2016

New Issue

Contacts

Heather Guss 617-535-7693
 Analyst MIS
 heather.guss@moodys.com

Nicholas Lehman 617-535-7694
 Analyst
 nicholas.lehman@moodys.com

Lexington (Town of) MA

New Issue - Moody's assigns Aaa to Lexington, MA's \$11M GO Bonds; outlook stable

Summary Rating Rationale

Moody's Investors Service has assigned a Aaa rating to the Town of Lexington, MA's \$11 million General Obligation Municipal Purpose Loan of 2016 Bonds. Concurrently, Moody's has affirmed the Aaa rating on \$113 million of outstanding general obligation debt. The outlook is stable.

The Aaa rating reflects the town's strong financial position including healthy reserve levels, sizeable and affluent tax base, and manageable debt and pension burdens.

Credit Strengths

- » Multiple years of surpluses leading to a healthy reserve position
- » Sizeable and wealthy tax base with continuing industrial development
- » Strong and experienced management team
- » History of voter support for Proposition 2 ½ debt exclusions

Credit Challenges

- » Large capital needs and rising education costs due to increasing enrollment

Rating Outlook

The stable outlook represents the town's strong fiscal management including conservative budgeting, formal policies, and multi-year budget forecasting and capital planning. The outlook also includes our expectation that the town will continue to benefit from a history of voter support for debt exclusions.

Factors that Could Lead to a Downgrade

- » Trend of operating deficits resulting in a material decline in reserves or liquidity
- » Significant deterioration of tax base or demographic profile
- » Material growth in debt burden without Proposition 2 ½ exclusions

Key Indicators

Exhibit 1

Lexington (Town of) MA	2011	2012	2013	2014	2015
Economy/Tax Base					
Total Full Value (\$000)	\$ 8,647,849	\$ 8,647,849	\$ 8,605,491	\$ 8,605,491	\$ 9,270,432
Full Value Per Capita	\$ 275,462	\$ 275,462	\$ 274,113	\$ 274,113	\$ 295,293
Median Family Income (% of US Median)	247.1%	248.4%	254.1%	254.1%	254.1%
Finances					
Operating Revenue (\$000)	\$ 165,502	\$ 171,128	\$ 179,499	\$ 189,350	\$ 180,189
Fund Balance as a % of Revenues	21.5%	23.9%	25.9%	25.4%	29.8%
Cash Balance as a % of Revenues	45.8%	56.6%	27.5%	27.4%	33.2%
Debt/Pensions					
Net Direct Debt (\$000)	\$ 75,301	\$ 82,184	\$ 102,633	\$ 118,563	\$ 117,340
Net Direct Debt / Operating Revenues (x)	0.5x	0.5x	0.6x	0.6x	0.7x
Net Direct Debt / Full Value (%)	0.9%	1.0%	1.2%	1.4%	1.3%
Moody's - adjusted Net Pension Liability (3-yr average) to Revenues (x)	N/A	0.4x	0.5x	0.6x	0.6x
Moody's - adjusted Net Pension Liability (3-yr average) to Full Value (%)	N/A	0.8%	1.1%	1.2%	1.1%

Source: Moody's Investors Service

Detailed Rating Considerations

Economy and Tax Base: Sizeable and Affluent Tax Base Benefits from Proximity to Boston and Continued Industrial Development

Lexington's sizeable \$9.3 billion tax base will remain healthy due to new industrial growth and a stable residential and commercial sector with strong property values. Located in Middlesex County, Lexington is a wealthy suburb of Boston (Aaa stable). The tax base is primarily residential (88% of 2016 assessed value) with a moderate commercial and industrial presence (10%). Equalized values have been stable, growing at a compound annual rate of 1.3% over the past five years, including a healthy 7.7% increase in fiscal 2015. Assessed value increased 9.4% and 7.4% in fiscal 2015 and 2016, mostly due to residential expansion. New growth averaged a healthy \$3.1 million from fiscal 2012-2016, including \$2.7 million in 2016.

The town benefits from its proximity to the metro region and growing life science industry with approximately 27 firms located in the town who collectively employ 2,800 people, which is equal to approximately 30% of total employment, exclusive of town employees. The town's second largest employer, Shire Pharmaceuticals (2,300 employees currently), continues to expand its presence. The Hartwell Avenue corridor, the focus of ongoing economic development, is experiencing current construction activity including a parking garage and an 85,000 square foot office building with lab space. These projects contributed to a healthy increase in building permit value in 2015. Total permit value increased to \$154.1 million from \$98.9 million in 2014.

The town is affluent with a median family income of \$164,480 (194% of state and 254% of US). Full value per capita is very strong at \$295,293 (214% of state and 341% of US). Unemployment (3.4% November 2015) remains below the state and nation (4.5% and 4.8%, respectively).

Financial Operations and Reserves: Well-Managed Financial Position with Healthy Reserves

Lexington's financial management is very strong and the town has generated multiple consecutive years of operating surpluses. Going forward, we expect that conservative budgeting and prudent expenditure management will ensure the maintenance of healthy reserve levels despite rising education costs due to increasing enrollment. Fiscal 2015 audited results reflect a \$5.1 million operating surplus (net of bond proceeds and premiums), and the available General Fund balance (excludes restricted) increased to \$53.6 million, or a healthy 29.8% of revenues. Of this amount, \$23.2 million (12.6%) remains unassigned.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moody's.com for the most updated credit rating action information and rating history.

The fiscal 2016 budget increased 7.4%, which includes adding approximately \$9.5 million to capital stabilization reserves. The budget is balanced with a 4.8% tax levy increase and a \$12.8 million free cash appropriation, \$4 million of which will support the operating budget. Management reports that operations are stable year to date.

The preliminary fiscal 2017 budget reflects a 3% increase for the town and a 6% increase for the school department. Fixed costs, including pension, debt service, and other benefits are projected to increase just 1.4%. The budget also includes adding \$5 million to capital stabilization reserves and \$1.5 million to the OPEB trust fund.

Lexington derives the majority of its revenues from property taxes (84.4% in fiscal 2015) and collections remain very strong with over 99% collected within the current fiscal year. State aid, including aid for education, comprised 6.3% of 2015 revenues. The largest expenditures are education (51.9%) and insurance (13.7%).

LIQUIDITY

The net cash position at the close of fiscal 2015 was \$59.9 million, or a strong 33.2% of General Fund revenues.

Debt and Pensions: Debt Burden Will Increase But Remain Manageable Given Expected Voter Support For Exclusions; Manageable Pension Liability

Lexington's net direct debt burden, currently at 1.3% of equalized value, will increase over the near term due to planned borrowings for school renovations and expansions. Despite the expected increase, we believe the debt burden will remain manageable given the rapid rate of principal amortization and successful track record of passing Proposition 2 ½ debt exclusions. Approximately 51% of the town's outstanding debt is excluded from the tax levy cap.

Future debt plans include renovations to the fire and police stations, as well as substantial improvements and additions to schools. The town has applied to the Massachusetts School Building Authority for partial reimbursement for the replacement of the Hastings Elementary School and has been approved by the Authority for participation in the feasibility/design stage. In addition, the town plans to issue referendums for the debt to be excluded from Proposition 2 ½. The town plans to issue a \$75.3 million referendum this spring for various projects including the renovation of its two middle schools (\$65.8 million).

In anticipation of growing debt service costs, the town has designated capital stabilization reserves (held as committed General Fund balance) to partially offset growing capital needs and rising debt service costs. The current balance in this fund is \$16.7 million, and the preliminary fiscal 2017 budget includes an addition of \$5 million.

DEBT STRUCTURE

All debt is fixed rate and amortization of principal is above average, with 91.4% repaid within ten years. Debt service costs of \$15.2 million in fiscal 2015 comprised 8.5% of expenditures.

DEBT-RELATED DERIVATIVES

Lexington has no derivatives.

PENSIONS AND OPEB

Lexington maintains a single employer defined benefit pension plan for substantially all town employees, with the exception of teachers and certain school administrators who are covered under the state plan. The town contributed the required \$4.9 million in fiscal 2015, equal to a manageable 2.7% of General Fund expenditures. The town's adjusted net pension liability (ANPL), under Moody's methodology for adjusting reported pension data, is \$95.8 million, or a below average 0.5 times General Fund revenues. Moody's uses the adjusted net pension liability to improve comparability of reported pension liabilities. The adjustments are not intended to replace the town's reported liability information, but to improve comparability with other rated entities.

The town contributed \$8.2 million towards its Annual OPEB Cost in fiscal 2015, representing 51% of the cost and 4.6% of General Fund expenditures. The town's OPEB trust fund has a current balance of \$6.4 million and the preliminary fiscal 2017 budget includes an addition of \$1.5 million. The total unfunded liability is \$190 million as of June 30, 2015, the most recent actuarial valuation.

Total fixed costs for fiscal 2015, including debt service, required pension contributions and retiree healthcare payments, represented \$28.3 million, or 15.8% of expenditures.

Management and Governance

Town management is very strong, as evidenced by a growing and healthy fund balance, formal fiscal policies, and multi-year budget forecasting and capital planning. Massachusetts towns have an institutional framework score of "Aa," or strong. Revenues are highly predictable due to a heavy reliance on property taxes. Towns have a moderate revenue-raising ability given the Proposition 2 ½ levy limit. Expenditures primarily consist of personnel costs, as well as education costs for towns that manage school operations, and are highly predictable given state-mandated school spending guidelines and employee contracts. Towns have a moderate expenditure reduction ability given the high presence of collective bargaining contracts, offset by low fixed costs in most cases.

Legal Security

The majority of the bonds (\$10.8 million) are secured by a limited tax pledge as debt service is subject to the levy limitations of Proposition 2 ½. However, \$180,000 of the bonds are secured by an unlimited tax pledge as debt service has been voted exempt from Proposition 2 ½.

Use of Proceeds

Bond proceeds will finance various capital projects, including high school modular classrooms, sidewalk repairs, and water and sewer improvements.

Obligor Profile

The Town of Lexington has a population of 31,900 and is located in eastern Massachusetts, approximately 11 miles northwest of Boston (Aaa stable).

Methodology

The principal methodology used in this rating was US Local Government General Obligation Debt published in January 2014. Please see the Ratings Methodologies page on www.moodys.com for a copy of this methodology.

Ratings

Exhibit 2

LEXINGTON (TOWN OF) MA

Issue	Rating
General Obligation Municipal Purpose Loan of 2016 Bonds	Aaa
Rating Type	Underlying LT
Sale Amount	\$10,959,000
Expected Sale Date	02/17/2016
Rating Description	General Obligation

Source: Moody's Investors Service

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REPORT NUMBER 1014301

Contacts

Heather Guss
Analyst
heather.guss@moodys.com

617-535-7693
MIS

Nicholas Lehman
Analyst
nicholas.lehman@moodys.com

617-535-7694

CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk TO THE of the Board of Selectmen of the Town of Lexington, Massachusetts (the “Town”), certify that at a meeting of the board held February 22, 2016, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$10,383,000 General Obligation Municipal Purpose Loan of 2016 Bonds of the Town dated February 25, 2016 (the “Bonds”) to J.P. Morgan Securities LLC at the price of \$11,497,181.88 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on February 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2017	\$1,593,000	2.00%	2022	\$610,000	2.00%
2018	1,570,000	4.00	2023	605,000	4.00
2019	1,515,000	4.00	2024	600,000	4.00
2020	1,505,000	4.00	2025	590,000	4.00
2021	1,455,000	4.00	2026	340,000	3.00

Further Voted: to approve the sale of a \$1,128,905 2.00 percent General Obligation Bond Anticipation Notes of the Town dated February 26, 2016 and payable July 15, 2016 (the “Note”) to Eastern Bank at par plus a premium of \$6,683.12.

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated February 10, 2016 and a final Official Statement dated February 17, 2016, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated February 10, 2016 and a final Official Statement dated February 17, 2016, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver Continuing and Significant Events Disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Note, as applicable, for the benefit of the holders of the Bonds and Note from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b).

Dated: February 22, 2016

Clerk of the Board of Selectmen

AM 57206938.1

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Approve Zero Interest Sewer Loan from the MWRA (5 min.)

PRESENTER:

Rob Addelson, Town Manager for
Finance

ITEM NUMBER:

I.4

SUMMARY:

The Department of Public Works will be soliciting bids for a study to identify and quantify sources of infiltration and inflow into sewer lines in the Phase 7 Area (sewer basins 8 and 12). This area is shown on the attached map. The work is scheduled to begin this spring at an estimated cost of the investigation is \$326,000 with a final report to be completed by December 2016. This work will be financed with a \$326,000 loan/grant from the Massachusetts Water Resources Authority of which \$81,500 is the loan portion that will be loaned to the Town at a zero interest rate.

The purpose of this agenda item is to seek the Board's approval to borrow the loan portion against Article 12a of the 2014 annual town meeting, the annual authorization for wastewater system improvements.

SUGGESTED MOTION:

See attached motion from bond counsel for approval by the Board.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

6:20 PM

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Motion to Approve loan	Backup Material
<input type="checkbox"/> Map of Sewer Basins 8 and 12	Backup Material

I, the Clerk of the Board of Selectmen of the Town of Lexington, Massachusetts, certify that at a meeting of the board held February 22, 2016, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$81,500 Sewer Bond of the Town dated February 29, 2016, to the Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on February 15 of the years and in the principal amounts as follows:

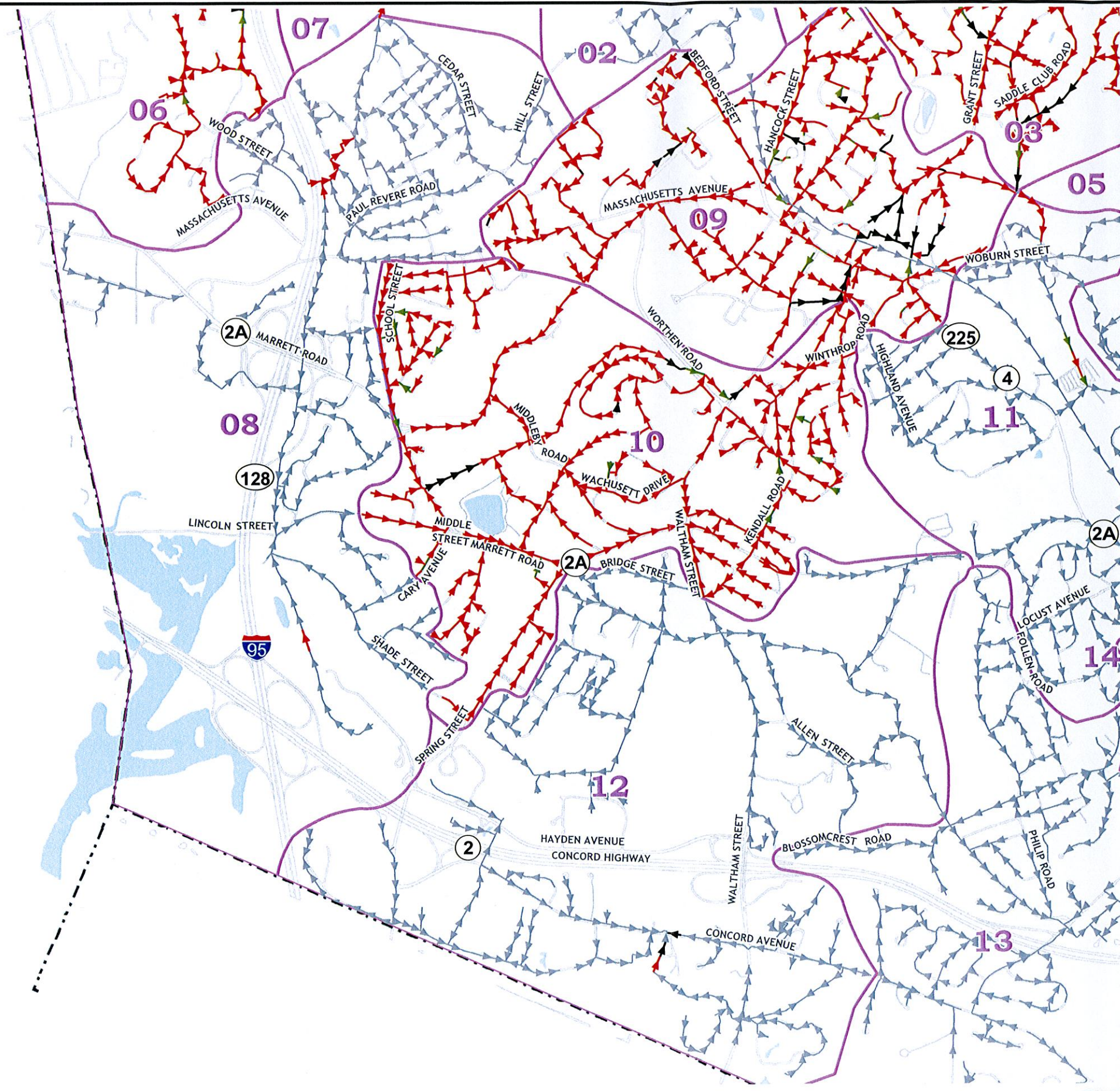
<u>Year</u>	<u>Installment</u>	<u>Year</u>	<u>Installment</u>
2017	\$8,150	2022	\$8,150
2018	8,150	2023	8,150
2019	8,150	2024	8,150
2020	8,150	2025	8,150
2021	8,150	2026	8,150

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.






Dated: February 22, 2016


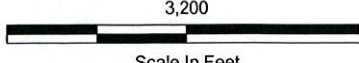
Clerk of the Board of Selectmen



Legend

Sewer Television Inspection Status

-  Sewer Pipe
-  Sewer Pipe Televised
-  Sewer Pipe Partially Televised
-  Sewer Pipe No Television
-  Sewer Basin

Scale In Feet

FIGURE 1

TOWN OF LEXINGTON, MASSACHUSETTS
PUBLIC WORKS DEPARTMENT

PARTIAL
SEWER SYSTEM

Date: 1/4/2016 SCALE: NOTED

SHOWING
BASINS 8 & 12

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Vote the FY2017 Recommended Budget and Financing Plan (5 min.)

PRESENTER:

Carl F. Valente, Town Mgr.; Rob
Addelson, Ass't Town Mgr. for
Finance; Patty Moore, Budget Officer

ITEM NUMBER:

I.5

SUMMARY:

The purpose of this agenda item is for the Board of Selectmen to approve and vote the recommended FY17 Operating Budget and Capital Plan. It includes changes requested by the Board at previous meetings. Other non-substantive changes have also been made based on updated budget information.

(Due to last minute updated budget information, the FY17 Recommended Budget-program summary and explanation of changes from the Preliminary Budget-the White Book, will be sent to the Board under separate cover.)

SUGGESTED MOTION:

Move to approve the FY17 proposed budget and capital plan, for recommendation to the financial committees and Town Meeting.

FOLLOW-UP:

The Board's approved FY17 budget will be forwarded to the financial committees and Town Meeting (the Brown Book) by February 29.

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

6:25 PM

ATTACHMENTS:

Description	Type
<input type="checkbox"/> FY2017 Recommended Program Summary	Budget Amendment

ELEMENT	DESCRIPTION	A	B	C	D	E	F
		FY2014 Actual	FY2015 Actual	FY2016 Restated	FY2017 Manager's Recommended	(D-C) Change \$	(E/C) Change %
Operating Budget- General Fund Expenses							
<u>Program 1000: Education</u>							
1100	Lexington Public Schools	\$ 79,964,816	\$ 85,272,801	\$ 92,060,316	\$ 97,293,299	\$ 5,232,983	5.68%
1200	Regional Schools	\$ 1,474,265	\$ 1,244,384	\$ 1,172,736	\$ 1,389,778	\$ 217,042	18.51%
Total Education		\$ 81,439,081	\$ 86,517,185	\$ 93,233,052	\$ 98,683,077	\$ 5,450,025	5.85%
<u>Program 2000: Shared Expenses</u>							
2110	Contributory Retirement	\$ 4,717,542	\$ 4,919,154	\$ 5,255,537	\$ 5,505,537	\$ 250,000	4.76%
2120	Non-Contributory Retirement	\$ 13,087	\$ 13,447	\$ 13,810	\$ 13,837	\$ 27	0.19%
2130	Employee Benefits (Hlth/Dental/Life/Medicare)	\$ 20,726,889	\$ 21,173,375	\$ 25,250,981	\$ 26,239,240	\$ 988,259	3.91%
2140	Unemployment	\$ 217,608	\$ 238,470	\$ 200,000	\$ 200,000	\$ -	0.00%
2150	Workers' Comp.(MGL Ch. 40, Sec. 13A&13C)*	\$ 360,179	\$ 402,508	\$ 643,112	\$ 747,665	\$ 104,553	16.26%
2160	Property & Liability Insurance	\$ 706,487	\$ 802,581	\$ 860,309	\$ 675,952	\$ (184,357)	-21.43%
2170	Uninsured Losses (MGL Ch. 40, Sec. 13)*	\$ 39,033	\$ 87,510	\$ 200,000	\$ 225,000	\$ 25,000	12.50%
	<i>sub-total 2100 Benefits</i>	<i>\$ 26,780,824</i>	<i>\$ 27,637,044</i>	<i>\$ 32,423,749</i>	<i>\$ 33,607,231</i>	<i>\$ 1,183,482</i>	<i>3.65%</i>
2210	Payment on Funded Debt	\$ 4,657,772	\$ 5,490,412	\$ 5,169,842	\$ 5,904,336	\$ 734,494	14.21%
2220	Interest on Funded Debt	\$ 694,599	\$ 971,079	\$ 939,550	\$ 1,039,068	\$ 99,519	10.59%
2230	Temporary Borrowing	\$ 57,625	\$ 61,790	\$ 1,102,743	\$ 255,624	\$ (847,119)	-76.82%
	<i>sub-total 2200 Debt Services</i>	<i>\$ 5,409,996</i>	<i>\$ 6,523,281</i>	<i>\$ 7,212,135</i>	<i>\$ 7,199,028</i>	<i>\$ (13,106)</i>	<i>-0.18%</i>
2310	Reserve Fund	\$ -	\$ -	\$ 900,000	\$ 900,000	\$ -	0.00%
	<i>sub-total 2300 Reserve Fund</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 900,000</i>	<i>\$ 900,000</i>	<i>\$ -</i>	<i>0.00%</i>
2400	Facilities	\$ 9,667,013	\$ 9,894,474	\$ 10,078,631	\$ 9,984,116	\$ (94,515)	-0.94%
Total Shared Expenses		\$ 41,857,833	\$ 44,054,799	\$ 50,614,515	\$ 51,690,375	\$ 1,075,860	2.13%
<u>Program 3000: Public Works</u>							
				\$ 10,098,631			
3100-3500	DPW Personal Services	\$ 3,664,252	\$ 3,997,277	\$ 3,837,510	\$ 3,948,781	\$ 111,270	2.90%
3100-3500	DPW Expenses	\$ 5,221,298	\$ 5,369,351	\$ 4,995,158	\$ 5,083,458	\$ 88,300	1.77%
Total Public Works		\$ 8,885,551	\$ 9,366,628	\$ 8,832,668	\$ 9,032,239	\$ 199,571	2.26%
<u>Program 4000: Public Safety</u>							
4100	Law Enforcement Personal Services	\$ 5,481,197	\$ 5,580,343	\$ 5,920,136	\$ 5,931,169	\$ 11,033	0.19%
4100	Law Enforcement Expenses	\$ 689,831	\$ 733,024	\$ 821,269	\$ 843,373	\$ 22,104	2.69%
	<i>sub-total 4100 Law Enforcement</i>	<i>\$ 6,171,028</i>	<i>\$ 6,313,367</i>	<i>\$ 6,741,405</i>	<i>\$ 6,774,543</i>	<i>\$ 33,138</i>	<i>0.49%</i>
4200	Fire Personal Services	\$ 4,860,501	\$ 5,398,636	\$ 5,811,037	\$ 5,867,505	\$ 56,468	0.97%
4200	Fire Expenses	\$ 502,748	\$ 520,253	\$ 568,350	\$ 542,250	\$ (26,100)	-4.59%
	<i>sub-total 4200 EMS/Fire</i>	<i>\$ 5,363,249</i>	<i>\$ 5,918,889</i>	<i>\$ 6,379,387</i>	<i>\$ 6,409,755</i>	<i>\$ 30,368</i>	<i>0.48%</i>
Total Public Safety		\$ 11,534,278	\$ 12,232,256	\$ 13,120,792	\$ 13,184,298	\$ 63,506	0.48%
<u>Program 5000: Culture & Recreation</u>							
5100	Library Personal Services	\$ 1,887,828	\$ 1,866,567	\$ 1,988,796	\$ 2,051,126	\$ 62,330	3.13%
5100	Library Expenses	\$ 257,004	\$ 271,339	\$ 385,499	\$ 408,527	\$ 23,028	5.97%
Total Culture & Recreation		\$ 2,144,832	\$ 2,137,906	\$ 2,374,295	\$ 2,459,653	\$ 85,358	3.60%
<u>Program 6000: Human Services</u>							
6000	Human Services Personal Services	\$ 479,473	\$ 463,004	\$ 498,591	\$ 524,935	\$ 26,344	5.28%
6000	Human Services Expenses	\$ 612,315	\$ 610,862	\$ 707,643	\$ 680,979	\$ (26,664)	-3.77%
Total Human Services		\$ 1,091,789	\$ 1,073,867	\$ 1,206,234	\$ 1,205,914	\$ (320)	-0.03%
<u>Program 7000: Office of Land Use, Health and Development</u>							
7100	Office of LU/Health/Develop. Personal Services	\$ 1,358,506	\$ 1,513,599	\$ 1,771,691	\$ 1,818,489	\$ 46,798	2.64%
7100	Office of LU/Health/Develop. Expenses	\$ 197,047	\$ 368,852	\$ 358,157	\$ 414,153	\$ 55,996	15.63%
Total Office of LU/Health/Development		\$ 1,555,553	\$ 1,882,451	\$ 2,129,848	\$ 2,232,642	\$ 102,794	4.83%
<u>Program 8000: General Government</u>							
8110	Selectmen Personal Services	\$ 111,887	\$ 119,765	\$ 138,687	\$ 146,424	\$ 7,736	5.58%
8110	Selectmen Expenses	\$ 68,854	\$ 91,934	\$ 103,325	\$ 103,325	\$ -	0.00%
8120	Legal	\$ 416,621	\$ 434,000	\$ 410,000	\$ 410,000	\$ -	0.00%
8130	Town Report	\$ 7,500	\$ 4,680	\$ 13,500	\$ 13,500	\$ -	0.00%
	<i>sub-total 8100 Board of Selectmen</i>	<i>\$ 604,862</i>	<i>\$ 650,379</i>	<i>\$ 665,512</i>	<i>\$ 673,249</i>	<i>\$ 7,736</i>	<i>1.16%</i>
8210-8220	Town Manager Personal Services	\$ 617,579	\$ 636,241	\$ 546,170	\$ 564,064	\$ 17,894	3.28%
8210-8220	Town Manager Expenses	\$ 173,405	\$ 165,948	\$ 215,085	\$ 250,085	\$ 35,000	16.27%
8230	Salary Transfer Account* (MGL Ch.40, Sec 13D)	\$ 128,400	\$ 587,310	\$ 455,517	\$ 673,016	\$ 217,499	47.75%
	<i>sub-total 8200 Town Manager</i>	<i>\$ 919,384</i>	<i>\$ 1,389,499</i>	<i>\$ 1,216,772</i>	<i>\$ 1,487,165</i>	<i>\$ 270,393</i>	<i>22.22%</i>

	A	B	C	D	E	F
					(D-C)	(E/C)
ELEMENT	FY2014 Actual	FY2015 Actual	FY2016 Restated	FY2017 Manager's Recommended	Change \$	Change %
8310 Financial Committees	\$ 7,559	\$ 6,476	\$ 7,500	\$ 8,000	\$ 500	6.67%
8320 Misc. Boards and Committees	\$ 3,276	\$ 1,813	\$ 19,500	\$ 4,500	\$ (15,000)	-76.92%
8330 Town Celebrations Committee	\$ 29,956	\$ 40,980	\$ 48,000	\$ 39,000	\$ (9,000)	-18.75%
<i>sub-total 8300 Town Committees</i>	<i>\$ 40,791</i>	<i>\$ 49,270</i>	<i>\$ 75,000</i>	<i>\$ 51,500</i>	<i>\$ (23,500)</i>	<i>-31.33%</i>
8400 Finance Personal Services	\$ 1,251,874	\$ 1,223,727	\$ 1,358,262	\$ 1,394,929	\$ 36,667	2.70%
8400 Finance Expenses	\$ 374,901	\$ 431,907	\$ 462,875	\$ 497,995	\$ 35,120	7.59%
<i>sub-total 8400 Finance</i>	<i>\$ 1,626,774</i>	<i>\$ 1,655,633</i>	<i>\$ 1,821,137</i>	<i>\$ 1,892,924</i>	<i>\$ 71,787</i>	<i>3.94%</i>
8500 Town Clerk Personal Services	\$ 347,171	\$ 312,420	\$ 333,132	\$ 362,681	\$ 29,549	8.87%
8500 Town Clerk Expenses	\$ 123,249	\$ 114,059	\$ 109,375	\$ 124,675	\$ 15,300	13.99%
<i>sub-total 8500 Town Clerk</i>	<i>\$ 470,420</i>	<i>\$ 426,480</i>	<i>\$ 442,507</i>	<i>\$ 487,356</i>	<i>\$ 44,849</i>	<i>10.14%</i>
8600 IS Personal Services	\$ 355,598	\$ 458,967	\$ 759,055	\$ 798,881	\$ 39,826	5.25%
8600 IS Expenses	\$ 631,686	\$ 737,367	\$ 950,450	\$ 1,030,900	\$ 80,450	8.46%
<i>sub-total 8600 IS</i>	<i>\$ 987,284</i>	<i>\$ 1,196,334</i>	<i>\$ 1,709,505</i>	<i>\$ 1,829,781</i>	<i>\$ 120,276</i>	<i>7.04%</i>
Total General Government	\$ 4,649,516	\$ 5,367,594	\$ 5,930,432	\$ 6,421,974	\$ 491,542	8.29%
Total Municipal	\$ 29,861,518	\$ 32,060,702	\$ 33,594,270	\$ 34,536,720	\$ 942,450	2.81%
Operating Department Summary						
Education Operating	\$ 81,439,081	\$ 86,517,185	\$ 93,233,052	\$ 98,683,077	\$ 5,450,025	5.85%
Shared Expenses	\$ 41,857,833	\$ 44,054,799	\$ 50,614,515	\$ 51,690,375	\$ 1,075,860	2.13%
Municipal Operating	\$ 29,861,518	\$ 32,060,702	\$ 33,594,270	\$ 34,536,720	\$ 942,450	2.81%
	\$ 153,158,432	\$ 162,632,686	\$ 177,441,838	\$ 184,910,172	\$ 7,468,335	4.21%
Capital						
Capital Requests (Cash-GF)	\$ 4,855,174	\$ 3,524,891	\$ 2,190,082	\$ 2,840,625	\$ 650,543	29.70%
Building Envelope & Systems Set-Aside	\$ 173,954	\$ 178,302	\$ 182,760	\$ 187,329	\$ 4,569	2.50%
Streets Set-Aside	\$ 1,890,074	\$ 2,254,924	\$ 2,270,145	\$ 2,526,835	\$ 256,690	11.31%
				\$ -	\$ -	
Total Capital	\$ 6,919,202	\$ 5,958,117	\$ 4,642,987	\$ 5,554,789	\$ 911,802	19.64%
Other						
33 Marrett Road Property Acquisition	\$ 3,560,000	\$ -	\$ -	\$ -	\$ -	-
33 Marrett Road Phase I Building Improvements	\$ 322,816	\$ -	\$ -	\$ -	\$ -	-
Unallocated	\$ -	\$ -	\$ -	\$ 983,261	\$ 983,261	-
Set-Aside for Unanticipated Current Fiscal Year Needs	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	-
Set-Aside for Tax Levy Support of Community Center Program (Transfer to Article 5, 2015 ATM)	\$ -	\$ -	\$ 216,836	\$ 253,007	\$ 36,171	-
Allocated to Capital Stabilization Fund	\$ 3,983,240	\$ 5,910,726	\$ 9,447,832	\$ 5,119,184	\$ (4,328,648)	-45.82%
Senior Service Program	\$ 20,000	\$ 20,000	\$ 20,000	\$ 30,000	\$ 10,000	50.00%
OPEB Trust Fund	\$ 775,000	\$ 1,119,000	\$ 1,200,000	\$ 1,512,318	\$ 312,318	26.03%
Warrant Articles	\$ -	\$ -	\$ 20,000	\$ -	\$ (20,000)	-
Total Other Articles	\$ 8,661,056	\$ 7,049,726	\$ 10,904,668	\$ 8,097,770	\$ (2,806,897)	-25.74%
General Fund Total	\$ 168,738,690	\$ 175,640,529	\$ 192,989,492	\$ 198,562,732	\$ 5,573,239	2.89%

White Book to Brown Book Changes

SUMMARY

	<u>White Book</u>	<u>Brown Book</u>	<u>Difference</u>
1 Total Operating	\$ 185,153,409	\$ 184,910,172	\$ (243,237)
2 Cash Capital	\$ 2,760,625	\$ 2,840,625	\$ 80,000
3 Decrease in Revenue (Debt Mitigation)	\$ 751,000	\$ 710,000	\$ 41,000
<i>Net Change</i>			\$ (122,237)

DETAIL OF ADJUSTMENTS: WHITE TO BROWN BOOK

	<u>White Book</u>	<u>Brown Book</u>	<u>Change</u>	
Expenses				
DPW (Program 3000)				
4 DPW Salaries	\$ 3,830,156	\$ 3,948,781	\$ 118,625	To Fund DPW Contract Settlement (\$111,425) and correct Snow Stipend Transposition error (\$7,200)
5 DPW Expenses	\$ 5,158,458	\$ 5,083,458	\$ (75,000)	} Fuel savings due to results of recently bid fuel contract effective 7/1/16
6 Facilities (Program 2400)	\$ 9,993,116	\$ 9,984,116	\$ (9,000)	
7 Fire Expenses (Program 4200)	\$ 558,250	\$ 542,250	\$ (16,000)	
8 Minuteman (Program 1200)	\$ 1,493,400	\$ 1,389,778	\$ (103,622)	Revised Assessment
9 Human Services Expenses (Program 6000)	\$ 682,379	\$ 680,979	\$ (1,400)	Change in People Counter PIR - Tablet purchase in FY16, remaining software license FY17
10 Salary Transfer Account (Program 8230)	\$ 784,441	\$ 673,016	\$ (111,425)	Reduction to offset DPW Contract Settlement
11 Debt Service (Program 2200)	\$ 7,244,443	\$ 7,199,028	\$ (45,415)	Change based on February 2016 bond Sale
12 Lexington Public Schools (Program 1100)	\$ 97,727,216	\$ 97,293,299	\$ (433,917)	Transfer of School revenue allocation to Employee Benefits for new school positions
13 Employee Benefits (Program 2130)	\$ 33,173,314	\$ 33,607,231	\$ 433,917	To fund benefits for new school positions
14 Subtotal - Operating Budget Change - Expenses	\$ 160,645,173	\$ 160,401,936	\$ (243,237)	
15 Subtotal - Cash Capital Changes	\$ 2,760,625	\$ 2,840,625	\$ 80,000	To fund Fire HQ Exercise Room - Cash Capital
16 Subtotal - Revenue Changes	\$ 751,000	\$ 710,000	\$ 41,000	Reduction in use of Capital Stabilization Fund to mitigate debt service based on February 2016 bond Sale
17 Total - All Changes			\$ (122,237)	Represents surplus revenue added to Capital Stabilization Fund (White Book at \$4,996,947 recommended increase to \$5,119,184)

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Discuss Debt Exclusion Date and Questions (15 min.)

PRESENTER:

Carl F. Valente, Town Manager; Board
of Selectmen

ITEM NUMBER:

I.6

SUMMARY:

At a recent School Committee meeting and Financial Summit V, there were initial discussions about the form of a potential debt exclusion question for the school facilities capital project. Attached are three possible options for a potential debt exclusion ballot question.

SUGGESTED MOTION:

FOLLOW-UP:

TMO and Town Counsel will address any changes requested by the Board.

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

6:30 PM

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Options for Debt Exclusion Question(s)	Exhibit
<input type="checkbox"/> Debt Exclusion Table: All Projects and Projects Likely to be Considered for Spring Vote	Backup Material

Statutory Language (MGL Chapter 59, Sec. 21C (k))

"Shall the **(city/town)** of ____ be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to **(state the purpose or purposes for which the monies from the local issue will be used)?**

Options for a Lexington Proposition 2 ½ ballot question

Option 1: One ballot question for all projects being considered

"Shall the town of Lexington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to conduct master planning, design, renovation and additions to elementary and middle school facilities, including the acquisition and installation of modular classrooms; and to acquire a parcel of land on Pelham Road for municipal or school purposes, and for design and engineering costs related to these purposes?

Option 2: Two ballot questions - School question and Pelham question

"Shall the town of Lexington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to conduct master planning, design, renovation and additions to elementary and middle school facilities, including the acquisition and installation of modular classrooms?

"Shall the town of Lexington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to acquire a parcel of land on Pelham Road for municipal or school purposes and for design and engineering costs related to these purposes?

Option 3: Three ballot questions - Elementary School question, middle school question and Pelham question

"Shall the town of Lexington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to conduct master planning and design of elementary school facilities, including the acquisition and installation of modular classrooms?

"Shall the town of Lexington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to conduct master planning, design, renovation and additions to middle school facilities?

"Shall the town of Lexington be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to acquire a parcel of land on Pelham Road for municipal or school purposes and for design and engineering costs related to these purposes?

ALL PROJECTS - CANDIDATES FOR DEBT EXCLUSION VOTE(S)

																				Within Levy Impact Without Debt Exclusion: Debt Service Due Dates		
Town Meeting Date	Amount	Fire HQ Renovations	Police HQ Renovations	LCP	Bridge	Bridge - Standard Modulares Design / Purchase / Installation	Bowman	Bowman - Standard Modulares Design / Purchase / Installation	Hastings Net of MSBA	Harrington	Fiske	Fiske - Standard Modulares Design / Purchase / Installation	Clarke	Diamond	High School	20 Pelham - Assessment/A Acquisition	Unallocated	Total Authorized	FY16	FY17	FY18	
Mar-15	\$ 4,080,000	\$ -	\$ -	\$ 113,285	\$ 62,420	\$ 28,297	\$ 59,020	\$ 28,297	\$ 372,885	\$ 95,870	\$ 224,578	\$ 28,297	\$ 994,942	\$ 1,532,651	\$ -	\$ 92,000	\$ 447,458	\$ 4,080,000	\$ 16,980	\$ 95,200.0	\$ 1,328,914	
Dec-15	\$ 5,386,000	\$ -	\$ -	\$ -	\$ -	\$ 971,667	\$ -	\$ 971,667	\$ -	\$ -	\$ -	\$ 971,667	\$ 739,000	\$ 1,212,000	\$ -	\$ -	\$ 520,000	\$ 5,386,000	\$ -	\$ -	\$ -	
Feb-16	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000	\$ -	\$ 24,500	\$ 435,000	
Mar-16	\$ 65,806,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,264,100	\$ 44,541,900	\$ -	\$ -	\$ -	\$ 65,806,000	\$ -	\$ 100,189	\$ 386,445	
Mar-16	TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	TBD	\$ -	\$ -	\$ -	
Mar-16	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	
Mar-17	\$ 40,950,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,950,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,950,000	\$ -	\$ -	\$ -	
Mar-17	\$ 12,625,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,625,000	\$ -	\$ -	\$ 12,625,000	\$ -	\$ -	\$ -	
Mar-17	\$ 771,750	\$ -	\$ -	\$ 771,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 771,750	\$ -	\$ -	\$ -	
Mar-17	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	
Mar-18	\$ 18,200,000	\$ 18,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,200,000	\$ -	\$ -	\$ -	
Mar-18	\$ 10,253,250	\$ -	\$ -	\$ 10,253,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,253,250	\$ -	\$ -	\$ -	
Mar-18	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	
Mar-19	\$ 18,800,000	\$ -	\$ 18,800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,800,000	\$ -	\$ -	\$ -	
TOTAL	\$ 180,422,000	\$ 19,200,000	\$ 19,800,000	\$ 11,138,285	\$ 62,420	\$ 999,964	\$ 59,020	\$ 999,964	\$ 42,372,885	\$ 95,870	\$ 224,578	\$ 999,964	\$ 22,998,042	\$ 47,286,551	\$ 13,125,000	\$ 92,000	\$ 967,458	\$ 180,422,000	\$ 16,980	\$ 219,889	\$ 2,150,359	

CANDIDATES FOR DEBT EXCLUSION VOTE - MAY 2016

																				Within Levy Impact Without Debt Exclusion: Debt Service Due Dates		
Town Meeting Date	Amount	Fire HQ Renovations	Police HQ Renovations	LCP	Bridge	Bridge - Standard Modulares Design / Purchase / Installation	Bowman	Bowman - Standard Modulares Design / Purchase / Installation	Hastings Net of MSBA	Harrington	Fiske	Fiske - Standard Modulares Design / Purchase / Installation	Clarke	Diamond	High School	20 Pelham - Assessment/A Acquisition	Unallocated	Total Authorized	FY16	FY17	FY18	
Mar-15	\$ 4,080,000	\$ -	\$ -	\$ 113,285	\$ 62,420	\$ 28,297	\$ 59,020	\$ 28,297	\$ 372,885	\$ 95,870	\$ 224,578	\$ 28,297	\$ 994,942	\$ 1,532,651	\$ -	\$ 92,000	\$ 447,458	\$ 4,080,000	\$ 16,980	\$ 95,200	\$ 1,328,914	
Dec-15	\$ 5,386,000	\$ -	\$ -	\$ -	\$ -	\$ 971,667	\$ -	\$ 971,667	\$ -	\$ -	\$ -	\$ 971,667	\$ 739,000	\$ 1,212,000	\$ -	\$ -	\$ 520,000	\$ 5,386,000	\$ -	\$ -	\$ -	
Mar-16	\$ 65,806,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,264,100	\$ 44,541,900	\$ -	\$ -	\$ -	\$ 65,806,000	\$ -	\$ 100,189	\$ 386,445	
Mar-16	TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	TBD	\$ -	\$ -	\$ -	
TOTAL	\$ 75,272,000	\$ -	\$ -	\$ 113,285	\$ 62,420	\$ 999,964	\$ 59,020	\$ 999,964	\$ 372,885	\$ 95,870	\$ 224,578	\$ 999,964	\$ 22,998,042	\$ 47,286,551	\$ -	\$ 92,000	\$ 967,458	\$ 75,272,000	\$ 16,980	\$ 195,389	\$ 1,715,359	

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Review Draft Policy for Complete Streets (15 min.)

PRESENTER:

Carl F. Valente, Town Manager; David
Kucharsky, Assistant Planner; John
Livsey, Town Engineer

ITEM NUMBER:

I.7

SUMMARY:

At the 2015 Annual Town Meeting, Article 35 was approved expressing the Town's interest in applying Complete Streets principles to future road, sidewalk and other transit related projects. Complete Streets are designed and operated to provide safe and accessible accommodations for all users of Lexington roadways and travel systems. Further, the Massachusetts Department of Transportation (MassDOT) recently released details of a grant program that will provide funding to municipalities that have adopted a Complete Street policy.

This draft Complete Streets policy, for the Selectmen's review and comment, is the first step required to apply for the MassDOT grant program. Also attached are the criteria MassDOT will use in evaluating Complete Streets policies. A minimum of 80 points are required for a Complete Streets policy to be approved.

SUGGESTED MOTION:

NA

FOLLOW-UP:

The Selectmen's comments will be included in a subsequent draft of the policy and brought back to the Board at its February 29 for adoption. The policy will then be submitted to MassDOT for its review.

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

6:45 PM

ATTACHMENTS:

Description	Type
☐ Draft Complete Streets Policy	Bylaw/Regulation
☐ MassDOT Complete Street Criteria	Backup Material

**Town of Lexington
Board of Selectmen
COMPLETE STREETS POLICY**

Vision and Purpose:

In 2015, Lexington Town Meeting overwhelmingly approved Article 45, which recommended that the Board of Selectmen make it a priority to develop a town-wide process to improve safety for pedestrians and cyclists in a unified, efficient and prompt way. In that same year, Town Meeting also approved unanimously Article 35, which would allow the Town to participate in the State's Complete Streets Program. The passage of both Articles represents the Town of Lexington's understanding and support for the development and adoption of Complete Streets principles.

Complete Streets are designed and operated to provide safe and accessible accommodations for all users of Lexington roadways and travel systems. The implementation of Complete Streets principles contribute toward the safety, health, economic viability, and quality of life in a community by improving the pedestrian and vehicular environments and providing accessible and efficient connections between home, school, work, recreation and retail destinations throughout the community. The purpose of Lexington's Complete Streets policy, therefore, is to accommodate all users by creating a transportation network that meets the needs of residents and visitors who utilize a variety of transportation modes.

It is the intent of the Board of Selectmen to consider, as a matter of practice, the implementation of Complete Streets elements during the planning and design of capital projects so that they are safe for users of all ages and abilities. This policy guides decision-makers to consistently plan, design, and construct capital projects to accommodate all anticipated users. Examples of Complete Streets approaches can be found in Figure 1.

Complete Streets Scope:

The Town of Lexington recognizes the needs of users of various modes of transportation systems, including, but not limited to, including pedestrians, bicyclists, transit riders and motorists of varying ages and physical and cognitive abilities as well as operators of passenger, commercial and emergency vehicles.

The Town of Lexington views its transportation capital projects, new and/or reconstruction, as potential opportunities to apply Complete Streets design principles. The Town will, to the maximum extent practical, design, construct, maintain, and operate all streets and other travel systems to provide for a comprehensive and integrated network of facilities.

Complete Streets design recommendations shall be evaluated for all transportation related capital projects, as appropriate and subject to the availability of funds. All transportation infrastructure and capital projects requiring funding or approval by the Town, as well as projects funded by the state and federal government (e.g., Chapter 90 funds, Transportation Improvement Program (TIP), the MassWorks Infrastructure Program, and other state and federal funds for infrastructure design), shall consider the Town's Complete Streets policy. Private developments and related roadway design components or

corresponding roadway-related components, requiring approval by the Town, shall consider the Town's Complete Streets principles. In addition, to the extent practical, the Town will work with MassDOT to comply with the Complete Streets policy on state-owned roadways within Town boundaries including the design, construction, and maintenance of such roadways.

Transportation infrastructure may be excluded, based upon the determination of the Town Engineer in consultation with the Department of Public Works Director, where documentation and data indicate that:

1. Facilities where specific users are prohibited by law, such as interstate freeways or retail developments.
2. Cost or impacts of accommodations is excessively disproportionate to the need or probable use or probable future use.
3. Funding is currently unavailable, recognizing that all infrastructure projects are subject to the availability of resources. In such cases, efforts will be made to program certain infrastructure improvements at a future date. Costs associated with the maintenance of new infrastructure will also be considered as it effects the Town's future operational budgets.

Model Practices:

The Board of Selectmen's Complete Streets policy will focus on developing a connected, integrated network that serves all users. Complete Streets will be integrated into policies, planning, and design of all types of public projects and private developments, requiring Town approval, including new construction, reconstruction, and rehabilitation of transportation facilities on roadways, trails and redevelopment projects.

Recognizing that the implementation of a Complete Streets program requires interdepartmental involvement, this Complete Streets policy will be organization wide and, to the greatest extent possible, be applied to private developers as well as state, regional, and federal agencies.

Complete Streets principles include the development and implementation of projects in a context sensitive manner in which project implementation is sensitive to the community's physical, economic, and social setting. The context-sensitive approach to process and design includes a range of goals by considering stakeholder and community values on a level plane with the project need. It includes goals related to livability with greater participation of those affected in order to gain project consensus. The overall goal of this approach is to preserve and enhance scenic, aesthetic, historical, and environmental resources while improving or maintaining safety, mobility, and infrastructure conditions.

The Town of Lexington recognizes that Complete Streets may be achieved through multiple elements incorporated into a particular project or incrementally through a series of smaller improvements or activities over time.

The latest design guidance, standards, and practices available will be used in the implementation of Complete Streets including:

- The Massachusetts Department of Transportation Project Design and Development Guidebook

- The latest edition of the American Association of State Highway Transportation Officials (AASHTO) A Policy on Geometric Design of Highway and Streets
- The United States Department of Transportation Federal Highway Administration's Manual on Uniform Traffic Design Controls (2009)
- The Architectural Access Board (AAB) 521CMR Rules and Regulations
- Proposed and any future adopted versions of the United States Access Board's Public Right-Of-Way Access Guidelines (PROWAG)
- The latest editions of the National Association of City Transportation Officials (NACTO) Urban Street, Bikeway, and Transit Design Guides
- Documents and plans created for the Town of Lexington, such as bicycle and pedestrian network plans

Lexington's Complete Streets implementation and effectiveness should be evaluated for success and opportunities for improvement by the Transportation Safety Group (TSG), a multi-disciplinary group designate by the Town Manager. The Town will also work towards developing performance measures to gauge implementation and effectiveness of the policies.

Implementation:

The Town shall apply the principles of Complete Streets design a practice for all transportation projects and programs, as these provide an opportunity to improve streets and the transportation network for all users. The TSG will review all capital transportation and related projects for Complete Streets opportunities.

Town staff, working with relevant Committees and elected officials, shall review and either revise or develop proposed revisions to all appropriate planning documents (master plans, open space and recreation plan, etc.), zoning and subdivision codes, laws, procedures, rules, regulations, guidelines, programs, and templates to integrate Complete Streets principles in all transportation projects.

The Town shall maintain a comprehensive inventory of pedestrian and bicycle facility infrastructure to assist in prioritizing proposed projects, helping to eliminate gaps in the Town's sidewalk and bikeway network.

The Town will consider capital projects prioritization to encourage implementation of Complete Streets implementation.

The Town will inform pertinent Town staff and decision-makers on the content of Complete Streets principles and best practices for implementing policy through workshops and other appropriate means.

The Town will seek out appropriate sources of funding and grants for implementation of Complete Streets policies.

Figure 1: Examples of Complete Streets Projects

Traffic & Safety

- Street Lighting
- Addition of or widening of shoulders
- Roundabouts
- Road diets
- Speed attenuation devices
- Intersection reconstruction – reducing complexity and crossing distance
- Intersection signalization (major updates/upgrades & New Installation)
- Pavement markings or signage that provides a separate accommodation for alternative modes
- Removal of protruding objects (pedestrian path of travel, bicycle, vehicular or transit facility)
- Pedestrian Signal & Timing (minor updates)
- Changing pedestrian signal timing (i.e., lead pedestrian interval)
- Traffic calming measures
- Radar speed feedback (“Your Speed”) signs
- Reducing corner radii
- Additional regulatory signing (for existing regulations)
- Speed humps
- Curbing

Transit Facilities

- Improving transit connections for pedestrians, including: ramps, providing and/or moving crosswalks, signing
- Transit signal prioritization
- Bus pull-out areas
- Railroad grade crossings improvements (signs, flange way fill, etc.)
- Transit-only lanes
- Transit contra-flow lanes
- Improving transit connections for pedestrians, including: ramps, providing and/or moving crosswalks, signing
- Transit shelter

Bicycle Facilities

- New shared use paths
- Elimination of hazardous conditions on shared use paths
- Designated bicycle lanes
- Designated Separated Bike Lane
- Advance stop facilities (bike box)
- Bicycle parking at transit and other locations
- On-street bicycle parking
- Provide bicycle-safe drain grates and other hardware
- Bicycle boulevards
- Improvement of shared use paths (non-safety related)
- Bicycle wayfinding signs
- Shared lanes (sharrows)
- Bike route signs

Pedestrian Facilities

- Providing new sidewalks
- Sidewalk Repairs (tree roots, uplifted panels, etc.)
- Providing ADA/AAB compliant curb ramps
- Providing pedestrian buffer zones
- Providing medians with ADA/AAB-compliant design
- Pedestrian Refuge Islands
- Curb extensions at pedestrian crossings
- Crosswalks
- Widening existing sidewalks
- Accessible pedestrian signals
- Detectable Warning Surfaces
- New or improved crossing treatments at intersections, midblock, etc.
- New pedestrian accommodations at traffic signals
- Pedestrian wayfinding signs
- Interim public plazas
- Traffic re-routing to create pedestrian zones

Table 1: Complete Streets Policy Element Score Sheet (Possible 100 points)

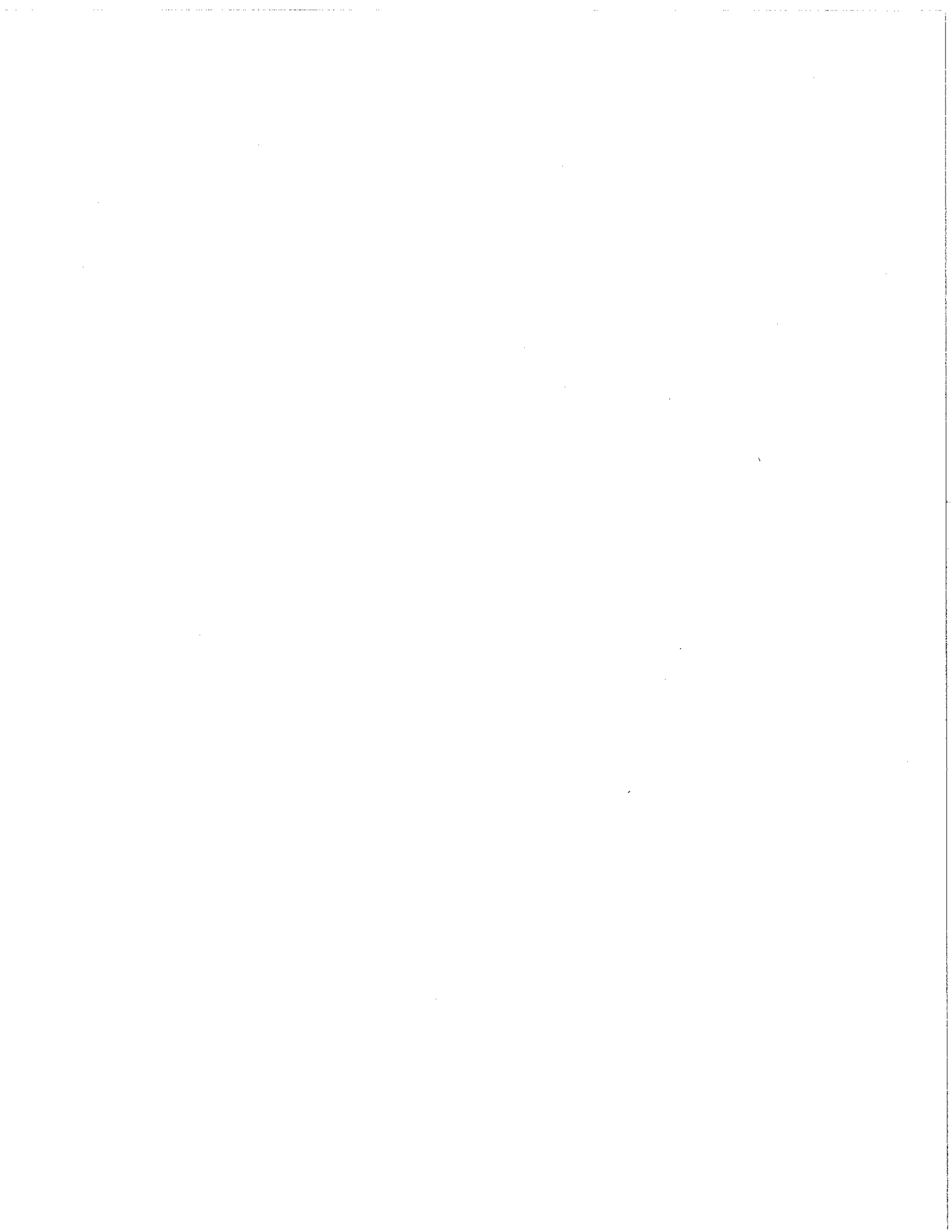
Complete Street Elements	Potential Scoring
<p>1. Vision and Intent Total Points: 10</p> <p><i>Core points:</i></p> <ul style="list-style-type: none"> • Indirect: Indirect statement ("shall implement Complete Streets principles," etc.) • Average: Direct statement with equivocating or weaker language ("consider," "may") • Direct: Direct statement of accommodation ("must," "shall," "will") <p><i>No additional points available for this element.</i></p>	<p style="text-align: right;">2</p> <p style="text-align: right;">5</p> <p style="text-align: right;">10</p>
<p>2. All Users and Modes Total Points: 20</p> <p><i>Core points:</i></p> <ul style="list-style-type: none"> • "Bicyclists and pedestrians" (required for consideration) • "Bicyclists, pedestrians, and transit" • "Bicyclists, pedestrians, transit," plus one more mode • "Bicycles, pedestrians, transit," plus two more modes <p><i>Additional points available - awarded independently of each other:</i></p> <ul style="list-style-type: none"> • Including reference to "users of all ages" • Including reference to "users of all abilities" 	<p style="text-align: right;">0</p> <p style="text-align: right;">4</p> <p style="text-align: right;">8</p> <p style="text-align: right;">12</p> <p style="text-align: right;">4</p> <p style="text-align: right;">4</p>
<p>3. All Projects and Phases Total Points: 15</p> <p><i>Core points:</i></p> <ul style="list-style-type: none"> • Policy does not apply to projects beyond newly constructed roads, or is not clear regarding its application. • Policy clearly applies to municipal road repairs, upgrades or expansion projects on public right-of-way. <p><i>Additional points available:</i></p> <ul style="list-style-type: none"> • Policy requires procedures be developed to incorporate Complete Street elements when conducting municipal road repairs, upgrades or expansion projects on public right-of-way. 	<p style="text-align: right;">0</p> <p style="text-align: right;">10</p> <p style="text-align: right;">5</p>
<p>4. Exceptions Total Points: 10</p> <p><i>Core points:</i></p> <ul style="list-style-type: none"> • No mention of policy exceptions. • Lists exceptions, but at least one lacks clarity or allows loose interpretation. • Lists exceptions, none are inappropriate. <p><i>Additional points available:</i></p> <ul style="list-style-type: none"> • Specifies an approval process. 	<p style="text-align: right;">0</p> <p style="text-align: right;">2</p> <p style="text-align: right;">4</p> <p style="text-align: right;">6</p>

Table 1: Complete Streets Policy Element Score Sheet (cont.)

Complete Street Elements	Potential Scoring
<p>5. Network Total Points: 10</p> <p>Core points:</p> <ul style="list-style-type: none"> • Policy does not reference networks or connectivity. • Policy simply acknowledges the importance of a network approach. <p><i>No additional points available for this element.</i></p>	<p>0 10</p>
<p>6. Jurisdiction Total Points: 5</p> <p>Core points:</p> <ul style="list-style-type: none"> • Policy does not clearly state its jurisdiction and applicability. • Policy is restricted in its jurisdiction and applicability, and does not articulate a need to work with other jurisdictions. • A municipality's policy clearly notes that projects receiving any funding (state, federal, private) are expected to follow a Complete Streets approach. <p>Additional points available:</p> <ul style="list-style-type: none"> • Policy recognizes the need to work with other agencies, departments, or jurisdictions. 	<p>0 2 3 2</p>
<p>7. Design Total Points: 10</p> <p>Core points - awarded independently of each other:</p> <ul style="list-style-type: none"> • Policy does not address design guidance, balancing of user needs, or design flexibility. • References design flexibility in the balance of user needs. • References specific design criteria or directing use of the best and latest designs. <p><i>No additional points available for this element.</i></p>	<p>0 2 8</p>
<p>8. Context Sensitivity Total Points: 5</p> <p>Core points:</p> <ul style="list-style-type: none"> • No mention of keeping within the community context. • Mentions community context as a factor in decision making. <p><i>No additional points available for this element.</i></p>	<p>0 5</p>
<p>9. Performance Standards Total Points: 5</p> <p>Core points:</p> <ul style="list-style-type: none"> • Policy does not include any performance measures or next steps. • Policy includes at least one performance measure. <p><i>No additional points available for this element.</i></p>	<p>0 5</p>

Table 1: Complete Streets Policy Element Score Sheet (cont.)

Complete Street Elements	Potential Scoring
<p>10. Implementation steps Total Points: 10</p> <p><i>Core points:</i></p> <ul style="list-style-type: none"> • No implementation plan specified. 0 • Policy includes at least one implementation step or accountability measure. 2 • Addresses two or more implementation steps or accountability measures. 6 <p><i>Additional points available - awarded independently of each other:</i></p> <ul style="list-style-type: none"> • Policy assigns oversight of implementation to a person or advisory board or for establishing a reporting requirement. 4 	



AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Review Proposed Charge for Center Streetscape Design Review Ad Hoc Committee (10 min.)

PRESENTER:

Suzie Barry

ITEM NUMBER:

I.8

SUMMARY:

Attached is the draft of the charge for the Ad Hoc Center Streetscape Design Review Committee. Please review the charge and be prepared to discuss any changes or clarifications needed prior to approval.

Once the charge is approved, the Board will need to:

- Contact the appropriate Boards/Committees/Organizations and ask them to submit two names for consideration by the Board.
- Appoint a Chairman of the Committee. The Chairman will be a non-voting member and will serve to facilitate the meetings and keep the committee on track in order to meet their deliverable timeline as outlined in the charge. If you have someone you would like to recommend to serve as Chairman, please let Lynne know.

SUGGESTED MOTION:

Motion to form the Ad Hoc Center Streetscape Design Review Committee and approve the charge for the Ad Hoc Center Streetscape Design Review Committee.

Motion to designate members of the Ad Hoc Center Streetscape Design Review Committee as Special Municipal Employees.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

7:00 PM

ATTACHMENTS:

Description	Type
▣ Proposed Charge for the Center Streetscape Design Review Ad Hoc Committee	Backup Material

D R A F T

Ad Hoc Center Streetscape Design Review Committee

- Members:** 9 Members (6 liaisons, 1 Chair as non-voting facilitator)
- Appointed by:** Board of Selectmen
- Length of Term:** Upon completion of all recommendations to the Board of Selectmen in accordance with the established deliverables schedule as outlined below.
- Meeting Times:** As determined by the Committee.
Provide for a minimum of two evening meetings to solicit public comment
- Description:** To evaluate and make a recommendation on the various design elements (excluding engineering items related to traffic) for the Center Streetscape Project.

The work of the Ad Hoc Center Streetscape Design Review Committee will include making recommendations to the Board of Selectmen on the following design elements as presented by the Town of Lexington Engineering Division in consultation/conjunction with the Center Streetscape Project Consultant in the order listed:

- Sidewalks (material & width)
- Street Lighting (style)
- Buffers (stone walls, thin planters etc.)
- Seating (benches, tables, chairs)
- Bicycle amenities (racks, loops)
- Informational Signage
- Trash/Recycle Receptacles
- Planters (type, location)
- Landscaping (trees, shrubs, soil used)
- Educational and Interpretive Elements (wayfinding, historical interpretive signage, markers, bollards, fencing etc.)

The Center Streetscape Project has a defined scope of improving the safety and accessibility for all modes of transportation (vehicular, pedestrian, bicycle, busses) on the roadway and sidewalks within the defined Center Streetscape project area of Massachusetts Avenue at Woburn Street westerly to Meriam Street (exclusive of the Battle Green Master Plan area)

The Committee is reminded of the affirmative vote of the Spring 2015 Annual Town Meeting on Article 42-Commission on Disability Request (149-10) and Article 45-Townwide Process for Safety (160-0).

D R A F T

Deliverables:

- **Tier 1 by May 1, 2016:**
 - The sidewalk materials and widths of the various materials as well as the decision on the south side newer sidewalk area.
 - Lighting style (as this theme tends to carry through to other streetscape design elements and the design, number of posts, heights, and costs can be significantly impacted by style)
- **Tier 2 by June 15, 2016:**
 - Edging
 - Roadway features
 - Stone walls
 - Granite posts, bollards and interpretive markers in pavement
 - Structural soil
 - Infiltration basin
- **Tier 3 by October 1, 2016:**
 - Amenities (tables and chairs)
 - Thin planters
 - Interpretive elements
 - Trees

Criteria for Membership: The members shall consist of members of other committees. Appointments will be made by the Board of Selectmen, who will also designate a Chairman who will serve to facilitate the meetings but will not have a vote. One representative from each of the following nine boards/committees will constitute this committee:

- Bicycle Committee
- Center Committee
- Commission on Disability
- Design Advisory Committee
- Historic Districts Committee
- Historical Commission
- Planning Board
- Tourism Committee
- Tree Committee

Staff Support: The Town Engineering Division will provide staff support to the committee.

Ex Officio/Liaisons (non-voting):

- Appropriations Committee
- Capital Expenditures Committee
- Lexington Chamber of Commerce
- Lexington Field and Garden Club
- Lexington Historical Society
- Lexington Retailers Association

D R A F T

Prior to serving as a member of this Committee, appointees are required to:

1. Acknowledge receipt of the Summary of the Conflict of Interest Statue. Further, to continue to serve on the Committee the member must acknowledge annually receipt of the Summary of the Conflict of Interest Statue. Said summary will be provided by and acknowledged to the Town Clerk.
2. Provide evidence to the Town Clerk that the appointee has completed the on-line training requirement required by the Conflict of Interest statue. Further, to continue to serve on the Committee, the member must acknowledge every two years completion of the on-line training requirement.

Ref: Adopted by the Board of Selectmen on _____.
Board of Selectmen voted to designate as Special Municipal Employees on _____.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Article Positions/Presentations Needed (10 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.9

SUMMARY:

The Board will have a brief discussion to identify articles it would like further information/presentations on prior to the Annual Town Meeting. e.g., presentations from the planning department/board are anticipated for March 7 and March 14.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

7:10 PM

ATTACHMENTS:

Description	Type
☐ Article Position Table	Cover Memo

ARTICLE	FINANCIAL ARTICLES	PRESENTATION	JP	PK	NC	MC	SB	AC	CEC	SC
Article 8	Appropriate the FY2017 Community Preservation Committee Operating Budget and CPA Projects: <ul style="list-style-type: none"> a) Munroe Tavern Archaeological Dig b) Munroe Center for the Arts Window Study c) Lexington Arts & Crafts Society Parsons Gallery Lighting Renovation d) Visitor Center Renovation e) Keeler Farm Community Housing Acquisition f) Greeley Village Rear Door and Porch Preservation g) Wright Farm Barn Needs Assessment and Feasibility Study h) Antony Park Construction Funds i) Minuteman Bikeway Wayfinding Signs Implementation j) Town Pool Renovation Design and Engineering Costs k) Park Improvements – Hard Court Resurfacing l) Granite Forest Pocket Park Construction at Lincoln Park m) Park Improvements – Athletic Fields n) Park and Playground Improvements o) Grain Mill Alley Design Implementation p) CPA Debt Service q) Administrative Budget 									
Article 9	Appropriate for Recreation Capital Projects									

ARTICLE	FINANCIAL ARTICLES	PRESENTATION	JP	PK	NC	MC	SB	AC	CEC	SC
Article 10	<p>Appropriate for Municipal Capital Projects and Equipment</p> <ul style="list-style-type: none"> a) Center Streetscape Improvements and Easements b) DPW Equipment c) Street Improvements and Easements d) Storm Drainage Improvements and NPDES Compliance e) Hydrant Replacement Program f) Comprehensive Watershed Storm Water Management Implementation g) Massachusetts Avenue – Three Intersections Improvements and Easements h) Sidewalk Improvements, Additions, Designs and Easements i) Town-wide Culvert Replacement j) Town-wide Signalization Improvements k) Cary Memorial Library Walkway Replacement l) Pleasant Street Sidewalk and Easements m) Replace Town-wide Phone Systems – Phase V n) Head End Equipment Replacement/ Packet Shaper – Phase V o) Election System Upgrade p) Parking Meter Replacement – Phase 2 q) Transportation Mitigation r) Ladder Truck Replacement s) Public Safety Radio Stabilization 									
Article 11	Appropriate for Water System Improvements									
Article 12	Appropriate for Wastewater System Improvements									

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Approve Patriots' Day Events (5 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.11

SUMMARY:

You are being asked to approve the following events for Patriots' Day:

1. Lexington Minute Men - Approve a request for Patriots' Day Weekend:
 - a. Sunday, April 3, 2016 – Battle Green – Reenactment rehearsal – 11:00 a.m. to 5:00 p.m. (rain date Sunday, April 9, 2016)
 - b. Saturday, April 16, 2016 – Battle Green – Parker's Revenge Reenactment – 7:30 a.m. to 12:00 noon
 - c. Sunday, April 17, 2016 - Battle Green - Reenactment of Hancock Clarke/Paul Revere Ride
 - d. Monday, April 18, 2016 – Battle Green – Reenactment – 1:00 a.m. to 1:00 p.m.
2. Lions Club - Approve a request for the 102nd Annual Patriots' Day 5-mile Road Race on Monday, April 18, 2016 with an awards ceremony on the Battle Green at the end of the race from approximately 11:15 a.m. to 11:30 a.m.
3. Town Celebrations Committee - Approve the requests for the Patriots' Day morning parade, ceremonies on the Battle Green and afternoon parade on Monday, April 18, 2016.
4. Historical Society/Lexington Minute Men - Approve the request for the reenactment of the arrival of Paul Revere and William Dawes on April 17-18, 2016.

See attached information.

SUGGESTED MOTION:

Motion to approve the Patriots' Day activities listed above, subject to working out the details with Town Departments.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

ATTACHMENTS:

Description	Type
☐ Lexington Minute Men Patriots Day Requests	Backup Material
☐ Lions Club Road Race Request and Route	Backup Material
☐ Town Celebrations Committee Requests	Backup Material
☐ Historical Society Request for Reenactment of Paul Revere/William Dawes	Backup Material

The Lexington Minute Men, Inc.

(Member, The Centennial Legion of Historic Military Commands, Inc.)



Post Office Box 1773
Lexington, Massachusetts 02420

February 08, 2016

[Selectmen@lexingtonma.gov](mailto>Selectmen@lexingtonma.gov)

Lexington Selectmen

Re: Patriot Day Weekend Events

Good Day Lynne,

The Lexington Minute Men, Tenth Regiment of Foot, with support of the Lexington Historical Society, jointly are requesting the following....

1. To reserve the Green for our Reenactment Rehearsal

Sunday April 3rd, from 11:00am to 5:00 pm

2. Rain Date to reserve the Green for our Reenactment Rehearsal

Sunday April 9th, from 11:00am to 5:00 pm

3. To reserve the Green for Parker's Revenge Reenactment

Saturday April 16th, from 7:30am to 12:00pm

4. To reserve Police Escort for Parker's Revenge Reenactment

Saturday April 16th, from 10:30am to approx. 11:30

*Route, Leave Lexington Green by 10:30 follow Mass. Av., right on Wood St.,
Left on Old Mass av., till we reach the corner of Old Mass Av & Wood St at Fiske Hill.*

5. To reserve a small part of the Battle Road at Tower Park for Battle Road Reenactment

Saturday April 16th, from 4:00pm to 6:00pm (should also include the usage of Monroe Tavern)

6. To reserve Police Detail at Tower Park for Battle Road Reenactment

Saturday April 18th, from 4:00pm to approx. 6:00pm

Lexington Minute Men Company
Adjutant Larry Conley, LMM

7. To reserve the Green for our Reenactment of Hancock Clarke/ Paul Revere Ride

Sunday April 17th, from 9:00pm to 1:00am

8. To reserve Police Detail for our Reenactment of Hancock Clarke/ Paul Revere Ride

Sunday April 17th 9:00pm to 1:00am

9. To reserve the Green for our Battle of Lexington Reenactment

Monday April ~~20~~¹⁸th from 1:00am to 1:00pm

RAIN Date for reenactment, perchance

10. To reserve the Green for our Battle of Lexington Reenactment

Saturday April 23th from 1:00am to 1:00pm



THE LIONS CLUB OF LEXINGTON, INC.

P.O. Box 71, Lexington, Massachusetts, 02420

"Birthplace of American Liberty"

www.lexingtonlions.org

January 28, 2016

Town of Lexington
Board of Selectmen
1625 Massachusetts Ave.
Lexington, MA 02420

Dear Board Members;

The Lexington Lions Club will be sponsoring the **102nd** Annual Patriots Day 5-Mile Road Race on Monday, April 18, 2016. We are requesting the use of the Battlegreen for the awards ceremony at the conclusion of the Road Race. The awards ceremony begins at approximately 11:15AM and will last approximately 15 minutes.

Thanks for your consideration of this request. If you have any questions, please contact me at 17 Vine Brook Rd, Lexington, MA 02421; Cell Phone: (781) 424-4007.

Very truly yours,

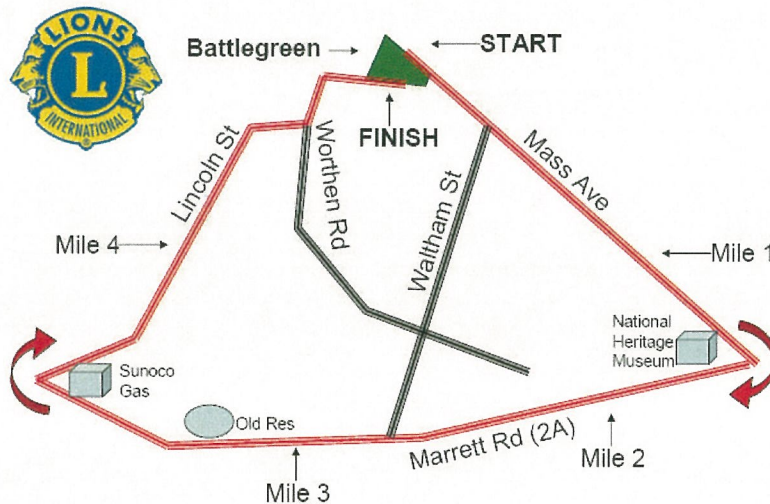
A handwritten signature in black ink that reads "Douglas M. Lucente".

Douglas M. Lucente
Treasurer and Road Race Co-Chair

***See attached:
Road Race Route & Details***

cc: Town Manager

Lexington Lions Club – 102nd Annual Patriots Day 5-Mile Road Race



Road Race Details:

Date, Time & Location:

- Monday, April 18, 2016
- Race Starts at 10:00am (By Lexington Minutemen firing muskets)
- Adjacent to the Battlegreen, Lexington, MA
- (1900 Mass Ave, Lexington, MA—for mapping purposes)

Registration:

Please Visit the ["HOW TO ENTER" Registration Page](http://www.lexingtonlions.org) at www.lexingtonlions.org

Race Packets:

Runners who have pre-registered may pick-up their race packets on race day at registration beginning at 8:00am

Team Registration:

Teams must have a minimum of 4 Runners.

Timing Chip:

Your timing chip is included in your race packet and must be placed on the top of your shoe and securely weaved/tied through your shoelaces. In order to receive an official time for the race you must be wearing the chip as you cross both the Start and Finish lines.

Age Group Awards & Other Trophies:

- Currier Cup* - 1st Place Overall Finisher
- Team Competition - 1st Place Team
- Sgt Norman Carlson Award - 1st Lexingtonian
- Age 12 & Under - 1st & 2nd Place Male, 1st & 2nd Place Female
- Age 13 – 19 - 1st & 2nd Place Male, 1st & 2nd Place Female
- Age 20 – 29 - 1st & 2nd Place Male, 1st & 2nd Place Female
- Age 30 – 39 - 1st & 2nd Place Male, 1st & 2nd Place Female
- Age 40 – 49 - 1st & 2nd Place Male, 1st & 2nd Place Female
- Age 50 – 59 - 1st & 2nd Place Male, 1st & 2nd Place Female
- Age 60 & Up - 1st & 2nd Place Male, 1st & 2nd Place Female

*Currier Cup Trophy:

The Currier Cup is a Special Silver Cup that is presented to the first place finisher of the race by the family of the first Place finisher of the First Patriots Day Road Race in 1914 Ralph "Curlie" Currier.

Fees:

Mail-in and On-Line Pre-registration is \$25.

Day of Race registration is \$28.

Water Stops:

There are 4 water stops along the race route. Close to each mile marker.

Refreshments:

Refreshments and fruit are served at the end of the race.



Town of Lexington
Town Celebrations Committee

after mtg

December 20, 2015

Mr. Carl Valente
Town Manager
Town of Lexington
1625 Massachusetts Avenue
Lexington, MA 02420

RE: Patriots' Day 2016 Morning Parade & Ceremonies

Dear Mr. Valente,

On behalf of the Town Celebrations Committee, we request the following for Patriots' Day, Monday April 18, 2016:

For Patriots' Day Morning Parade:

- Use of the driveway to the Munroe Cemetery to line up the Morning Parade. We will use Muzzey Field for overflow and will apply for a field permit from the Recreation department

Parade participants will arrive between 6:45 and 7:15 and the parade will step off promptly at 7:30.

For Patriots' Day Afternoon Parade:

- Permission to block off the Town Pool parking lot on Worthen Road to provide parking and enable ease of loading for vehicles associated with the parade; in particular for trailers associated with the equine units.

This is in keeping with past practice by the Department of Public Works.

Should you have any questions, please do not hesitate to contact either of us.

Very truly yours,

Lorain Marquis
Lorain Marquis, Co-Chair
781-589-9516

Richard F. McDonough

Rich McDonough, Co-Chair
781-727-7849



LEXINGTON HISTORICAL SOCIETY

February 1, 2016

Board of Selectmen
Town of Lexington
Town Hall
Lexington, MA 02420

On behalf of the Lexington Historical Society and the Lexington Minute Men, request is respectfully made that appropriate steps be taken in order to close off portions of Bedford Street and Hancock Street for our special program on April 17-18, 2016.

As we have done for many years, the Society and the Minute Men are preparing to produce a reenactment of the arrival of Paul Revere and William Dawes at the Hancock-Clarke House. The actual program is intended to begin at approximately 11:30 p.m. with interpreters and minutemen at the House awaiting news of the activity of the Regulars in Boston. Paul Revere and then William Dawes will ride down Hancock Street from the Buckman Tavern area and arrive at the Hancock-Clarke House where they will converse with the occupants and then return to their staging area near Buckman.


In order to accomplish all of this and to ensure public safety, we request that Bedford Street from Massachusetts Avenue to Hancock Street and Hancock Street to Adams Street be closed to all but resident emergency traffic from 10:30 p.m. on Sunday, April 17th to no later than 12:30 a.m. on Monday, April 18th. We would like to thank the police and DPW personnel for adhering to the 10:30 closing time to accommodate our early arrival audience members and keep them safe. In the past couple of years, the DPW has not initially provided sufficient blockades for the event and has had to make two trips to the site; therefore we request that about double the number of blockades be provided in one delivery and setup. In previous years we have requested use of the Common for our final scene, but our new scripting makes that no longer necessary.

For further information from either organization, you may contact Bill Poole 978-251-1003.

Our respective organizations continue to be very pleased by the overwhelmingly positive response to our annual production and are very excited about this year's event. We are delighted to provide this gift to the town and are very proud of the fact that it has become a welcome permanent addition to our Patriots' Day weekend in Lexington. We appreciate your cooperation in that endeavor.

Very truly yours,

LEXINGTON HISTORICAL SOCIETY

By 
William Poole, President

THE LEXINGTON MINUTE MEN

By 
Barry Cunha, Captain Commanding

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Approve and Sign Eagle Congratulation Letter for Daniel Eckler (5 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.12

SUMMARY:

You are being asked to sign a letter of commendation for Boy Scout Eagle Trevor Daniel Eckler from Troop 119.

Is there a Selectmen who would be willing to present this letter to Trevor on March 12 at 3 PM at the Hancock Church?

SUGGESTED MOTION:

Motion to send a letter of commendation congratulating Daniel Eckler for attaining the highest rank of Eagle in Boy Scouting.

FOLLOW-UP:

Selectmen's Office

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Proposed Eagle Letter for Trevor Daniel Eckler	Backup Material
<input type="checkbox"/> Request for Eagle Letter	Backup Material

February 22, 2016

Trevor Daniel Eckler
Troop 119
Hancock United Church of Christ
1912 Massachusetts Avenue
Lexington, MA 02421

Dear Trevor,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 119, and the successful completion of your Eagle project, speaks to your dedication.

Being an Eagle is so much more than just another rank. It is a recognition of what you have achieved so far, but of more importance is the implied promise you have made to maintain the ideals of Scouting into your adult life.

We know that your family and fellow Scouts are proud of you and will look to you to be a leader as you continue your journey beyond Eagle.

Again, congratulations and good luck in all your future endeavors.

Sincerely,

Joseph N. Pato, Chairman

Peter C. J. Kelley

Norman P. Cohen

Michelle L. Ciccolo

Suzanne E. Barry

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Selectmen Committee Resignation - Arts Council (5 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.13

SUMMARY:

You are being asked to accept the resignation of Emily Passman from the Council for the Arts.

SUGGESTED MOTION:

Motion to accept the resignation of Emily Passman from the Council for the Arts, effective immediately.

FOLLOW-UP:

Selectmen's Office

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Resignation from Emily Passman	Backup Material
<input type="checkbox"/> List of Current Members	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Approve Common Victualler License for Tres Petite Creperie (5 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.14

SUMMARY:

I have received a request from Tres Petite Creperie for revised hours on their Common Victualler License. The establishment will be located at 1707 Massachusetts Avenue, Suite 2. The hours requested are: Monday-Saturday 9:00 a.m. to 9:00 p.m. and Sunday 8:00 a.m. to 7:00 p.m.

SUGGESTED MOTION:

Motion to approve a revised Common Victualler License for Tres Petite Creperie, 1707 Massachusetts Avenue, Suite 2 with the hours as proposed.

FOLLOW-UP:

Selectmen's Office

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Common Victualler Application - Tres Petite Creperie	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Adjustments and Commitments of Water & Sewer Charges

PRESENTER:

William P Hadley, Director of Public Works

ITEM NUMBER:

C.1

SUMMARY:

Commitment of Water & Sewer Cycle 9 Billing January 2016	\$220,736.47
Commitment of Water & Sewer Final water bills January 2016	\$ 1,266.86
Adjustments of Water & Sewer charges as recommended by WSAB	(\$24,095.65)

SUGGESTED MOTION:

Motion to approve the Water & Sewer commitments and adjustments as noted above.

FOLLOW-UP:

Revenue Officer

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

ATTACHMENTS:

Description	Type
☐ AIS 2-22-16	Cover Memo



Department of Public Works
Town of Lexington
Water and Sewer Enterprise Funds
FISCAL YEAR 2016
January 2016 Cycle 9 Billing

CYCLE 9

GRAND TOTALS

WATER	\$213,555.27	\$213,555.27
SEWER	\$2,105.60	\$2,105.60
FEE FOR BEDFORD	\$5,075.60	\$5,075.60
TOTAL:	<u>\$220,736.47</u>	<u>\$220,736.47</u>

To the Collector of Revenue for the Town of Lexington:

You are hereby authorized and required to levy and collect of the persons named in the list of water/sewer charges herewith committed to you and each one of his/her respective portion herein set down of the sum total of such list. Said sum being:

Two hundred twenty thousand, seven hundred thirty-six dollars and 47/100

And pay the same into the treasury of the Town of Lexington and to exercise the powers conferred by law in regard thereto.


DIRECTOR OF PUBLIC WORKS

BOARD OF SELECTMEN

2/22/16

Treasurer/Collector, Director of Public Works, Water/Sewer Billing



Department of Public Works
Town of Lexington
Water and Sewer Enterprise Funds
FISCAL YEAR 2016
JANUARY 2016 Final Water Bills

	FINALS	GRAND TOTALS
WATER	\$486.18	\$486.18
SEWER	\$780.68	\$780.68
TOTAL:	<u>\$1,266.86</u>	<u>\$1,266.86</u>

To the Collector of Revenue for the Town of Lexington:

You are hereby authorized and required to levy and collect of the persons named in the list of water/sewer charges herewith committed to you and each one of his/her respective portion herein set down of the sum total of such list. Said sum being:

One thousand, two hundred sixty-six dollars and 86/100

And pay the same into the treasury of the Town of Lexington and to exercise the powers conferred by law in regard thereto.



DIRECTOR OF PUBLIC WORKS

BOARD OF SELECTMEN 2/22/2016

Treasurer/Collector, Director of Public Works, Water/Sewer Billing



FY2016
ADJUSTMENTS TO WATER/SEWER
AS RECOMMENDED BY THE WATER AND SEWER ABATEMENT BOARD

WSAB 1/14/16 BOS 2/22/16

PAGE 2 OF 2

ACCOUNT	NBR	STREET	WATER	SEWER	TOTAL	BILL	YEAR
Carried over from Page 1							
			-\$4,925.91	-\$19,169.74	-\$24,095.65		

It is further recommended to waive all accumulated interest on disputed bills for which no abatement is recommended:

ACCOUNT	NBR	STREET	WATER	SEWER	TOTAL	BILL	YEAR
0200382600	35	Ledgelawn Avenue				831969	2016

It is the recommendation of the Water and Sewer Abatement Board that the Town Collector be authorized to waive interest that has accrued on the bills included herein, unless stated here otherwise, from the due date of the bill until 30 calendar days after the date of written notification to applicant of the Selectmen's action.

THE SUM SET AGAINST THE ABOVE ACCOUNTS IS HEREBY ADJUSTED.

WATER	SEWER	TOTAL
(\$4,925.91)	(\$19,169.74)	(\$24,095.65)

William J. Bradley

 DIRECTOR OF PUBLIC WORKS

BOARD OF SELECTMEN 2/22/16

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Vote to Layout Victory Garden Way as as Town Way

PRESENTER:

Joe Pato

ITEM NUMBER:

C.2

SUMMARY:

A public hearing was held on February 8, 2016 and there were no comments/concerns about Victory Garden Way becoming a public way. Tonight you will vote to layout Victory Garden Way as a town way.

SUGGESTED MOTION:

Motion to approve the consent agenda.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Notice of Intent to Layout Victory Gardens Way - Signed by BOS 1/11/16	Backup Material
<input type="checkbox"/> Victory Gardens Way Drawing	Backup Material
<input type="checkbox"/> Revised Street Acceptance Schedule	Backup Material

Lexington, Massachusetts
January 11, 2016

Notice of Intention to Lay Out

Victory Garden Way

The Board of Selectmen hereby gives written notice that it intends to lay out as a town way:

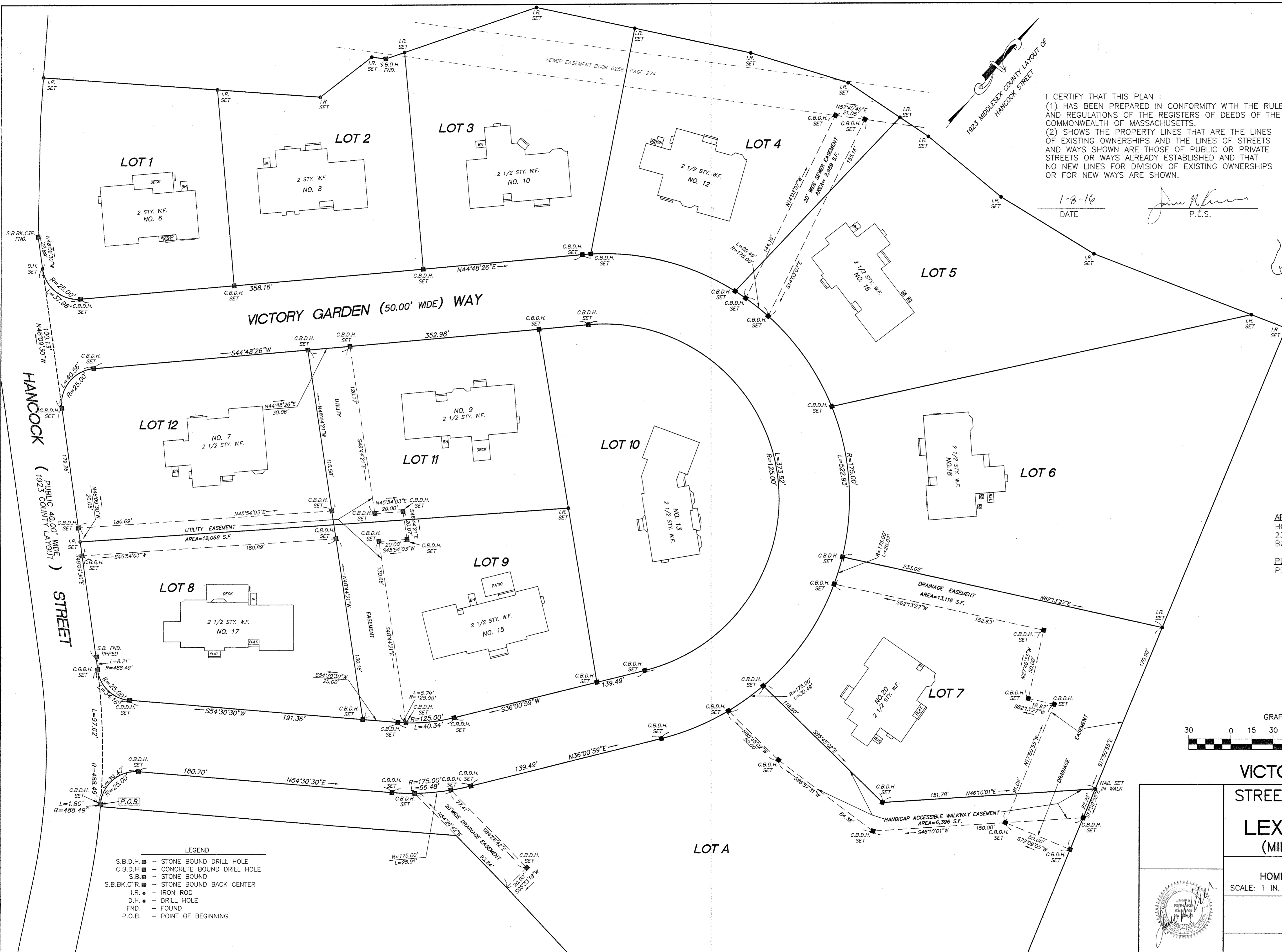
Victory Garden Way from Hancock Street a distance of 1,172 feet, more or less, to Hancock Street. This proposed town way is shown on a plan entitled "Street Acceptance Plan of Victory Garden Way, Lexington, Massachusetts, Scale: 1"= 40' dated October 14, 2015, Keenan Survey".

The Board of Selectmen will meet in the Selectmen's Meeting Room, Town Office Building, Lexington, Massachusetts, on Monday February 8, 2016 at 6:00 P.M. for the purpose of making and establishing said extension and layout.

Selectmen
of
Lexington

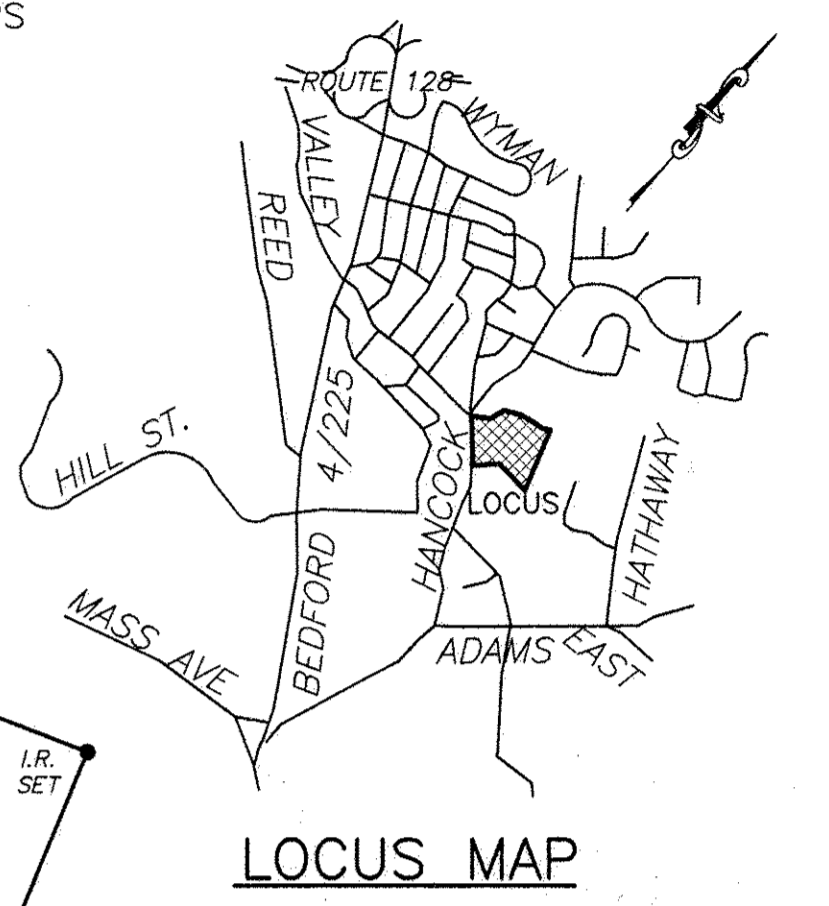
A true copy, Attest:

Lexington, Massachusetts
January 11, 2016



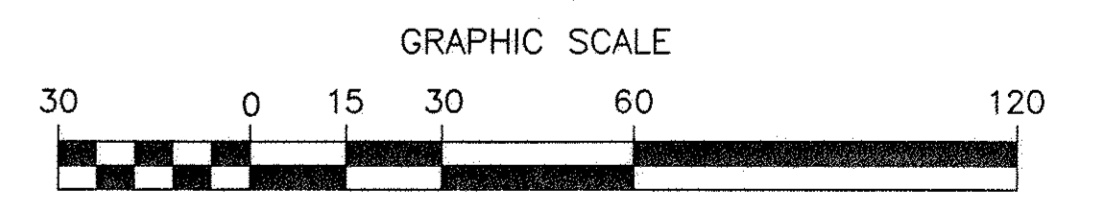
I CERTIFY THAT THIS PLAN :
 (1) HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.
 (2) SHOWS THE PROPERTY LINES THAT ARE THE LINES OF EXISTING OWNERSHIPS AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIPS OR FOR NEW WAYS ARE SHOWN.

1-8-16
 DATE
 [Signature]
 P.L.S.



APPLICANT:
 HOMES DEVELOPMENT CORP.
 23A ADAMS STREET
 BURLINGTON, MA. 01803

PLAN REFERENCE:
 PLAN 462 OF 2010

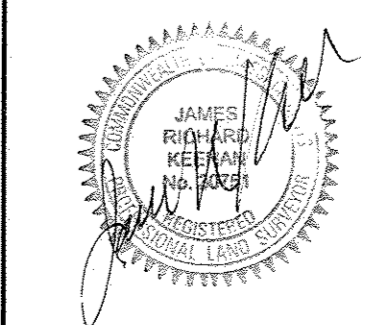


VICTORY GARDEN WAY
STREET ACCEPTANCE PLAN
 LOCATED IN
LEXINGTON, MASS.
 (MIDDLESEX COUNTY)

PREPARED FOR
 HOMES DEVELOPMENT CORP.
 SCALE: 1 IN. = 30 FT. OCTOBER 14, 2015

KEENAN SURVEY
 8 WINCHESTER PLACE
 WINCHESTER, MASS.
 781-729-4213

- LEGEND**
- S.B.D.H. ■ - STONE BOUND DRILL HOLE
 - C.B.D.H. ■ - CONCRETE BOUND DRILL HOLE
 - S.B. ■ - STONE BOUND
 - S.B.BK.CTR. ■ - STONE BOUND BACK CENTER
 - I.R. ● - IRON ROD
 - D.H. ● - DRILL HOLE
 - FND. ■ - FOUND
 - P.O.B. ■ - POINT OF BEGINNING



TIME SEQUENCE FOR FY17 STREET ACCEPTANCE

1. **January 11, 2016**

Vote of intent to layout by the Board of Selectmen;

Board of Selectmen to sign "Notice of Intention to Layout" and notify Planning Board and Constable;

2. **January 18, 2016**

By this date, written notice delivered to abutters by Constable informing them that the Board of Selectmen intend to vote to layout as public way;

3. **February 8, 2016**

Public Hearing by Board of Selectmen in regard to their intent to layout public ways;

4. **February 22, 2016**

Vote to layout public ways by Board of Selectmen;

5. **February 29, 2016**

On or before this date layout plans filed with the Town Clerk by the Town Engineer;

6. **March 7, 2016**

After this date and before the close of Town Meeting, acceptance of the layout by the Town at a Town Meeting. Within thirty (30) days of the date of acceptance of layout by the Town Meeting, adoption of an Order of Taking by eminent domain by the Board of Selectmen and an award of damages, if any;

7. Within thirty (30) days of adoption of the Order of Taking, recording in Registry of Deeds of said Order and any betterment by the Town Engineer.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Exemption 6: Purchase of Land-20 Pelham Road

PRESENTER:

Joe Pato, Chairman, Board of
Selectmen

ITEM NUMBER:

E.1

SUMMARY:

Suggested motion for Executive Session: *Move that the Board of Selectmen, School Committee, Appropriation Committee and Capital Expenditures Committee go into Executive Session to consider the purchase, exchange, lease or value of real property, 20 Pelham Road, and to reconvene in Open Session only to adjourn. Further, that as Chairman, I declare that an open meeting may have a detrimental effect on the negotiating position of the Town.*
Continue discussion regarding negotiations for 20 Pelham Road purchase.

SUGGESTED MOTION:

NA

FOLLOW-UP:

BOS and Town Manager

DATE AND APPROXIMATE TIME ON AGENDA:

2/22/2016

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Confidential information	Backup Material