

SELECTMEN'S MEETING
Wednesday, September 9, 2015
Selectmen Meeting Room
9:00 AM

AGENDA

PUBLIC COMMENTS

Public comments are allowed for up to 10 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Members of the Board will neither comment nor respond, other than to ask questions of clarification. Speakers are encouraged to notify the Selectmen's Office at 781-698-4580 if they wish to speak during public comment to assist the Chairman in managing meeting times.

SELECTMAN CONCERNS AND LIAISON REPORTS

TOWN MANAGER REPORT

ITEMS FOR INDIVIDUAL CONSIDERATION

- | | | |
|----|---|----------|
| 1. | Proposed FY2016 Water and Sewer Rates (20 min.) | 9:00 AM |
| 2. | Continued Grant of Location - Verizon/Eversource - Philip Road (5 min.) | 9:20 AM |
| 3. | Approve Elks Request for an Assistant Manager | 9:25 AM |
| 4. | Reserve Fund Transfer Request-Cary Memorial Building Renovation (10 min.) | 9:35 PM |
| 5. | Discussion of School District Building Projects Plan (5 min.) | 9:45 AM |
| 6. | Approve Bench Location (5 min.) | 9:50 AM |
| 7. | Selectmen Committee Appointment - Fund for Lexington (5 min.) | 9:55 AM |
| 8. | Discuss Possible Special Town Meeting and Warrant Articles (10 min.) | 10:00 AM |

CONSENT AGENDA

- | | | |
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| 1. | Approve Lowering the Battle Green Flag on September 11 | 10:10 AM |
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EXECUTIVE SESSION

- | | | |
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| 1. | Executive Session-Exemption 2 (Collective Bargaining) and Exemption 6 (Purchase of Property) | 10:15 AM |
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ADJOURN

The next regular meeting of the Board of Selectmen is scheduled for Monday, September 21, 2015, at 7:00 p.m. in the Selectmen Meeting Room, 1625 Massachusetts Avenue.

*Hearing Assistance Devices Available on Request
All agenda time and the order of items are approximate and
subject to change.*



AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Proposed FY2016 Water and Sewer Rates (20 min.)

PRESENTER:

Rob Addelson, Assistant Town
Manager for Finance

ITEM NUMBER:

I.1

SUMMARY:

This is the first of three discussions regarding Water/Wastewater rates for FY2016. Our presentations will be as follows:

1. September 9, 2015:
 - Review results of FY2015 water and sewer operations, billed consumption and retained earnings history.
 - Present FY2016 water and sewer budgets as adopted at the 2015 annual town meeting (direct and indirect costs) and proposed revisions to these budgets, which will serve as the basis for calculating FY2016 water and sewer rates.
 - Present preliminary water and sewer rates for FY2016
2. September 21, 2015: Receive public comments on preliminary water and sewer rates for FY2016
3. October 5, 2015: Board of Selectmen vote on recommended FY16 water and sewer rates

Documents Provided (attached) - Memorandum from the Assistant Town Manager for Finance to the Town Manager including:

- FY2015 Wastewater Budget – Operating Results
- Wastewater Budget Spending and History: FY12 to FY16
- FY2015 Water Budget – Operating Results
- Water Budget Spending and History: FY12 to FY16
- Retained Earnings History
- Water Consumption History: FY2006 to FY2015
- Preliminary FY16 Water and Wastewater Rates

SUGGESTED MOTION:

NA

FOLLOW-UP:

Rob Addelson, Finance

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

9:00 AM

ATTACHMENTS:

Description	Type
☐ Memorandum from the Assistant Town Manager for Finance to the Town Manager	Cover Memo



Town of Lexington
Comptroller's Office

Robert Addelson, Assistant Town Manager for Finance

Phone: (781) 862- 0500

Fax: (781) 861-2794

To: Carl Valente, Town Manager

From: Rob Addelson, Assistant Town Manager for Finance

Date: August 27, 2015

Subject: Proposed FY2016 Water and Wastewater Rates

The attached packet contains information in support of the proposed FY2016 water and wastewater rates. The packet includes:

- FY15 Operating Results for the water and wastewater operations.
- Water and wastewater expenditure history including proposed amendments to the FY16 budgets adopted at the 2015 annual town meeting to serve as the basis for proposed FY16 rates.
- Water consumption history for FY06 to FY15 including estimates of FY2016 usage to be used in calculating proposed FY2016 water and wastewater rates.
- A history of water purchased from the MWRA, by month, from 1998 through June, 2015
 - Preliminary FY2016 water and wastewater rates.
 - A presentation of the combined impact of FY2016 water and wastewater rates at various levels of annual usage.
 - A history of combined rate increases in Lexington and their impact on the cost for the household of average usage
 - Retained earnings history for the water and wastewater funds
 - MWRA Advisory Board: Annual Water and Wastewater Retail Rate Survey, November 2014.

FY15 Water and Wastewater operating results and FY2016 Water and Wastewater Budgets:

FY15 Water Operating Results: As shown on page 1 attached, unaudited FY15 operating results were positive for both revenues collected and expenditures generating a surplus of approximately \$1.1 million of which approximately \$86,000 is from expenditures under budget and \$1.01 million is from revenue in excess of estimates. Revenues in excess of estimates are driven by two factors. The first factor is water

usage in excess of estimates generating approximately \$961,000 more than estimated. A review of FY15 usage versus estimates (see page 2 attached) shows the largest drivers of excess usage attributable to Bedford (generating approximately \$406,000 in surplus revenue), Tier 3 usage (approximately \$197,000 in surplus revenue) and irrigation accounts (approximately \$335,000 in surplus revenue). The second factor is actual non-rate revenue approximately \$49,000 in excess of estimates.

FY2016 Water Budget: There is one change proposed to the FY2016 budget as adopted at the 2015 annual town meeting: a \$71,394 decrease in debt service based on a review of the debt service impacts of the those projects funded in the February 2015 bond sale. (See page 4 attached)

Based on the proposed revision to the FY2016 water budget adopted at the 2015 annual town meeting, the FY2016 water budget will be \$10,022,950 inclusive of indirect costs, which represents a \$752,070 increase, or 8.1%, over the final FY2015 budget. The largest driver of the growth in the budget is a \$657,172 increase, or 10.9%, in the MWRA assessment. The increase in assessment is attributable to Lexington's share of a 7.7% increase in the FY16 MWRA water operations budget and our increased usage of approximately 3% in water purchased from the MWRA between calendar year 2013 and 2014 (the FY16 assessment is a function of the Town's calendar year 2014 purchases of water from the MWRA).

FY15 Wastewater Operating Results: As shown on page 5 attached, unaudited FY15 operating results were positive for both the revenue and expenditure budgets generating a surplus of approximately \$0.53 million of which approximately \$117,000 is from expenditures under budget and approximately \$415,000 is from revenue in excess of estimates. Of the revenue in excess of estimates, approximately \$241,000 is from non-rate revenue in excess of estimates and approximately \$174,000 is attributable to usage in excess of estimates.

FY2016 Wastewater Budget: There are two changes proposed to the budget as adopted at the 2015 annual town meeting: a \$119,771 increase in debt service based on a review of the debt service impacts of the those projects funded in the February 2015 bond sale and a \$71,540 decrease in the MWRA assessment based on the final assessment adopted by the MWRA Board of Directors in June 2015 (see page 6 attached).

Based on the proposed revision to the FY2015 Wastewater budget adopted at the 2015 annual town meeting, the FY2016 wastewater budget will be \$9,151,553 inclusive of indirect costs, which represents a \$366,065 decrease, or 3.8%, over the final FY2015 budget.

On a combined basis, water and wastewater budgets are increasing 2.1% from FY2015 to FY2016.

Proposed FY2016 Rates:

Preliminary water and sewer rates are proposed to increase 0.9% on a combined basis for the average user of 120 hundred cubic feet (hcf), reflecting a 7.7% increase in water rates (page 7 attached) and a 2.3% decrease in wastewater rates (page 8 attached).

A factor that is mitigating the increase in water rates in FY16 is the proposed use of \$275,000 of projected 7/1/15 water retained earnings attributable to FY15 Bedford usage in excess of FY15 estimates. The additional Bedford usage resulted in excess revenue of approximately \$406,000, of which \$275,000 is proposed to be applied to offset a portion of the increase in the FY16 MWRA assessment attributable to the increased Bedford usage in the summer of 2014 for the continuation of its flushing program, which was not anticipated when FY15 rates were approved. It is proposed that approximately \$131,000 of the \$406,000 be set-aside to mitigate increases in the FY17 MWRA assessment attributable to excess Bedford usage in the spring of 2015. In the absence of the use of this \$275,000 in retained earnings, retained earnings to support the FY16 water budget is decreasing by \$50,000 from FY15 to continue the practice of reducing the use of retained earnings as a revenue source for the water operating budget, a practice that began in FY13. Correspondingly, the use of retained earnings to support the FY16 wastewater operating budget is also proposed to be reduced by \$50,000 which will eliminate the use of wastewater retained earnings to support the wastewater operating budget, leaving retained earnings solely for the financing of capital.

The impact of the proposed FY16 rates on a low (50 hcf), average (120 hcf) and high user (240 hcf) is shown on page 9 attached. Also shown is the impact on a hypothetical commercial user of 1000 hcf per year.

Assumptions on estimated usage to build the preliminary FY16 rates are shown on page 2 attached. In an effort to show wet year versus dry variations, the history of water purchased from the MWRA by month and fiscal year from 1997 to 2014 is shown in the attached page 3. Based on a review and analysis of the data shown on pages 2 and 3, some changes in estimates of usage have been made with the most pronounced being the increase in estimated Bedford usage. This increase is based on my conversations with Bedford's Director of Public Works and his estimates of how much water Bedford will buy from Lexington in FY16.

Historical Rate Increases: Cost Impact on Household of Average Usage

For the period FY06 to FY14, the table below depicts the impact of annual changes from in water and wastewater rates on the costs of a household using 120 HCF annually, the MWRA's determination of average household usage throughout its system.

Annual Water and Sewer Charges for Household Using 120 HCF per Year					
	Water	Sewer	Total	\$ Change from Prior Year	% Change from Prior Year
Preliminary FY2016	\$520.32	\$1,001.24	\$1,521.56	\$ 13.56	0.9%
FY2015	\$483.20	\$1,024.80	\$1,508.00	\$ 51.20	3.5%
FY2014	\$463.60	\$1,017.20	\$1,480.80	\$ 73.48	1.6%
FY2013	\$448.00	\$1,008.80	\$1,456.80	\$ 49.48	3.5%
FY2012	\$436.79	\$ 970.52	\$1,407.32	\$ 157.28	12.6%
FY2011	\$411.60	\$ 838.44	\$1,250.04	\$ 9.64	0.8%
FY2010	\$407.60	\$ 832.80	\$1,240.40	\$ (48.80)	-3.8%
FY2009	\$415.60	\$ 873.60	\$1,289.20	\$ 36.40	2.9%
FY2008	\$379.20	\$ 873.60	\$1,252.80	\$ -	0.0%
FY2007	\$379.20	\$ 873.60	\$1,252.80	\$ 77.60	6.6%
FY2006	\$355.20	\$ 820.00	\$1,175.20		
Average Annual Change: FY06 to FY15					3.1%

Retained Earnings History

A Retained Earnings history including estimates of retained earnings as of 6/30/15 is shown on page 10.

Water retained earnings as of 6/30/2014 was \$2,119,458 from which \$1,010,345 was voted at the 2015 annual town meeting for FY16 capital and \$200,000 was voted to support the FY16 water operating budget. Retained earnings as of 6/30/2015 is projected to be approximately \$2.0 million due to the positive operating results of FY15 (see page 1). Contributing to these positive results is usage by Bedford in excess of estimates which resulted in payments from Bedford being approximately \$406,000 greater than projections. Also contributing to the positive results of FY15 is irrigation usage in excess of estimates which resulted in payments from irrigation accounts approximately \$335,000 greater than projections, and Tier 3 usage in excess of estimates which resulted in approximately \$197,000 greater than estimates.

Wastewater retained earnings as of 6/30/2014 was \$2,072,941 from which \$1,390,500 was voted at the 2015 annual and special town meetings for wastewater capital. Retained earnings as of 6/30/2015 is projected to be approximately \$1.2 million due to the positive operating results of FY15 (see page 5) less the \$1,395,000 cited above used for capital.

It has been the practice to maintain a balance in retained earnings for a variety of reasons including the funding of unanticipated emergency spending; to cover potential revenue shortfalls; and, to serve as a source of working capital so that general fund cash – at the expense of general fund investment income - does not have to be used for water and wastewater fund operating cash. It is proposed that this practice continue and any amounts in excess of these thresholds be applied to mitigate rates or finance capital.

Community Comparisons

Finally, included is a comparison of Lexington's proposed rates with those of the other MWRA member communities based on the MWRA Advisory Board's Annual Water and Wastewater Retail Rate Survey issued in November 2014 (see page 11 attached).

Please let me know if you have any questions.

Water Enterprise Fund - Town of Lexington

FY 2015 Budget - Operating Results

Revenues	FY 2015 Budget	FY 2015 Actuals	Difference
User Charges	\$ 8,479,774	\$ 9,440,624	\$ 960,850
Non-Rate Revenue			
Penalties & Interest Late Charges	\$ 30,000	\$ 33,018	\$ 3,018
Betterments	\$ 1,500	\$ 1,357	\$ (143)
Tax Liens/Titles Redeemed	\$ 140,000	\$ 4,232	\$ (135,768)
2013 Water Liens		\$ 1,585	\$ 1,585
2014 Water Liens		\$ 40,930	\$ 40,930
2015 Water Liens		\$ 171,594	\$ 171,594
New Meter Charge	\$ 40,000	\$ 60,076	\$ 20,076
Misc. Dept Revenue	\$ 10,000	\$ 18,836	\$ 8,836
Bedford Demand Charge ¹	\$ 60,000		\$ (60,000)
Premiums on Bonds/Notes Issued	\$ -	\$ -	\$ -
Interest Earned	\$ 7,500	\$ 6,133	\$ (1,367)
sub-total Non-rate Revenue	\$ 289,000	\$ 337,762	\$ 48,762
Retained Earnings	\$ 500,000	\$ 500,000	\$ -
Water Enterprise Total Revenues	\$ 9,268,774	\$ 10,278,386	\$ 1,009,612

¹ Actual collections against Bedford Demand Charge included in user charges collections

Expenses

Direct Costs

Compensation Expenses	\$ 674,611	\$ 593,594	\$ 81,017
Contractual Services	\$ 188,900	\$ 157,591	\$ 31,309
Utilities	\$ 5,500	\$ 13,025	\$ (7,525)
Supplies	\$ 161,000	\$ 188,934	\$ (27,934)
Small Equipment	\$ 34,000	\$ 26,184	\$ 7,816
Debt	\$ 1,379,622	\$ 1,378,688	\$ 934
MWRA	\$ 6,035,866	\$ 6,035,893	\$ (27)
Total Direct Costs	\$ 8,479,499	\$ 8,393,909	\$ 85,590

Indirect Costs

Equipment Maintenance and Depreciation	\$ 28,708	\$ 28,708	\$ -
Auto Insurance	\$ 9,729	\$ 9,729	\$ -
Indirect Departmental Expenses	\$ 266,555	\$ 266,555	\$ -
Workers' Compensation	\$ 15,042	\$ 15,042	\$ -
Employee Benefits	\$ 173,851	\$ 173,851	\$ -
Retirement Costs	\$ 100,557	\$ 100,557	\$ -
Indirect Town Expenses	\$ 179,198	\$ 179,198	\$ -
General Insurance	\$ 15,636	\$ 15,636	\$ -
Total Indirect Costs	\$ 789,275	\$ 789,275	\$ -

Water Enterprise Total Expenses	\$ 9,268,774	\$ 9,183,184	\$ 85,590
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FY 2015 Surplus/(Deficit)	\$ -	\$ 1,095,203	\$ 1,095,203
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**TOWN OF LEXINGTON
WATER CONSUMPTION HISTORY FY2006 thru FY2015**

(in hundred cubic feet(HCF))

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	
DESCRIPTION	TIER	HCF RANGE	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Estimates Used for FY2015 Rates	10 Year Average	5 year Average	Estimates for Preliminary FY16 Rates	
(1)	WATER	TIER 1	0-40	678,957	685,189	692,360	673,076	680,747	669,898	668,771	677,967	677,135	677,006	670,000	678,111	674,155	674,000
(2)	WATER	TIER 2	41-80	153,558	141,115	152,098	116,055	117,493	117,536	103,386	106,650	106,000	102,919	110,000	121,681	107,298	107,000
(3)	WATER	TIER 3	80+	193,594	163,047	161,145	163,160	177,434	194,452	206,690	211,757	231,938	228,852	200,000	193,207	214,738	200,000
(4)	WATER	TOTAL		1,026,109	989,351	1,005,603	952,291	975,674	981,886	978,847	996,374	1,015,073	1,008,777	980,000	992,999	996,191	981,000
(5)	WATER - MUNICIPAL	FLAT RATE		10,964	12,768	11,594	12,154	13,078	17,217	17,461	16,378	24,524	26,196	17,000	16,233	20,355	19,000
(6)	WATER-IRRIGATION	TIER 3		215,651	172,174	253,909	198,300	167,201	288,811	229,764	259,106	287,953	293,073	244,000	236,594	271,741	265,000
(7)	WATER BEDFORD	FLAT RATE		658,558	543,765	567,208	511,273	545,198	611,682	556,733	635,024	651,226	746,380	580,000	602,705	640,209	625,000
(8)	WATER - VA HOSPITAL	FLAT RATE		52,655	43,641	33,016	33,614	33,789	34,654	29,809	33,237	35,370	34,275	33,000	36,406	33,469	33,000
(9)	HANSCOM / LINCOLN LABS	FLAT RATE		263,609	258,943	237,924	235,542	214,910	238,236	266,648	256,648	231,201	238,980	240,000	244,264	246,343	238,000
(10)	WATER-BURLINGTON	FLAT RATE		1,607	-	43,221	-	-	-	7,025	-	-	11,298	-	6,315	3,665	-
(11)	TOTAL WATER			2,229,153	2,020,642	2,152,475	1,943,174	1,949,850	2,172,486	2,086,287	2,196,767	2,245,347	2,358,979	2,094,000	2,373,465	2,454,651	2,161,000
(12)	SEWER	TIER 1	0-40	652,777	659,297	669,168	655,454	663,588	634,504	655,519	665,661	665,464	666,105	650,000	658,754	657,451	655,000
(13)	SEWER	TIER 2	41-80	145,164	134,383	145,727	112,225	114,368	110,847	100,327	103,928	103,415	100,709	108,000	117,109	103,845	104,000
(14)	SEWER	TIER 3	80+	169,230	151,419	149,007	157,472	170,784	178,401	197,406	208,380	228,377	225,110	195,000	183,559	207,535	200,000
(15)	SEWER	TOTAL		967,171	945,099	963,902	925,151	948,740	923,752	953,252	977,969	997,256	991,924	953,000	959,422	968,831	959,000
(16)	SEWER MUNICIPAL RATE	FLAT RATE		8,974	7,213	10,411	4,896	2,097	12,874	13,819	12,391	13,791	12,003	13,000	9,847	12,976	12,000
(17)	TOTAL SEWER			976,145	952,312	974,313	930,047	950,837	936,626	967,071	990,360	1,011,047	1,003,927	966,000	969,269	981,806	987,681

WATER PURCHASED FROM THE MWRA BY MONTH AND FISCAL YEAR: 1998 TO 2015

MG	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
FY1998	257.7	230.0	180.7	151.5	133.8	138.2	136.0	121.3	133.9	135.6	184.7	195.6	1998.9
FY1999	247.9	219.7	180.9	140.3	120.0	122.9	148.3	146.4	154.0	156.1	187.4	277.6	2101.5
FY2000	247.9	219.7	180.9	140.3	120.0	122.9	135.4	125.5	135.7	130.1	142.9	177.7	1879.0
FY2001	211.6	184.3	170.5	147.6	141.4	145.1	148.7	138.4	144.3	136.0	169.9	166.0	1903.8
FY2002	169.4	203.1	187.5	155.2	131.9	127.7	134.4	119.5	124.4	130.2	161.6	169.6	1814.5
FY2003	229.6	255.8	195.0	159.4	130.1	147.2	153.4	141.0	137.7	139.4	156.1	161.0	2005.7
FY2004	222.5	179.0	164.8	140.1	117.4	126.9	126.6	120.4	118.7	123.1	152.0	185.7	1777.1
FY2005	191.9	181.2	168.9	138.7	116.0	117.8	116.5	107.3	118.0	121.2	136.2	196.2	1710.0
FY2006	219.9	224.4	196.1	143.3	119.1	121.0	122.1	109.3	123.2	129.4	148.6	157.3	1813.9
FY2007	201.3	203.9	159.5	135.3	109.7	109.0	117.0	107.8	115.5	111.7	158.9	208.7	1738.2
FY2008	216.9	225.2	202.7	141.5	102.1	107.9	111.5	103.8	121.3	122.2	149.6	185.2	1789.9
FY2009	190.0	167.6	162.5	131.0	115.3	125.0	135.4	118.3	129.4	130.3	160.6	163.6	1729.0
FY2010	160.5	189.3	171.5	122.0	106.7	115.4	120.9	106.1	116.9	113.3	157.3	181.4	1661.3
FY2011	241.7	231.1	192.6	139.2	112.5	115.8	117.6	108.3	125.6	117.8	142.2	180.1	1824.4
FY2012	231.1	186.1	154.0	129.2	99.9	104.8	106.7	104.3	107.7	123.4	147.9	165.1	1660.4
FY2013	236.3	239.1	176.8	135.6	118.0	113.6	120.9	109.7	124.1	112.8	148.6	179.0	1814.3
FY2014	227.4	235.8	203.6	163.2	121.9	115.9	123.5	104.1	107.5	119.8	151.1	207.9	1881.8
FY2015	229.1	231.6	215.6	177.7	125.1	126.5	131.5	122.8	129.3	154.4	245.5	239.6	2128.8
Average FY98-FY15	218.5	211.5	181.3	144.0	118.9	122.4	128.1	117.5	126.0	128.2	161.2	188.7	1,846.2
Average FY06-FY15	215.4	213.4	183.5	141.8	113.0	115.5	120.7	109.5	120.1	123.5	161.0	186.8	1,804.2

Water Enterprise Fund - Town of Lexington

Budget and Spending History: FY12 to FY2016

Direct Costs

	FY2012 Actuals	FY2013 Actuals	FY2014 Actuals	FY2015 Final Budget	FY2015 Actuals	FY2016 TM Budget	FY16 Revised Budget	FY 2015 Final Budget -FY 2016 Rev. Budget	\$ Change	% Change
Compensation Expenses	\$ 603,565	\$ 592,228	\$ 626,677	\$ 674,611	\$ 593,594	\$ 695,679	\$ 695,679		\$ 21,068	3.1%
Contractual Services	\$ 172,569	\$ 152,244	\$ 123,014	\$ 188,900	\$ 157,591	\$ 188,900	\$ 188,900		\$ -	0.0%
Utilities	\$ 4,892	\$ 6,848	\$ 8,218	\$ 5,500	\$ 13,025	\$ 5,500	\$ 5,500		\$ -	0.0%
Supplies	\$ 190,453	\$ 160,256	\$ 251,794	\$ 161,000	\$ 188,934	\$ 161,000	\$ 161,000		\$ -	0.0%
Small Equipment	\$ 19,350	\$ 13,916	\$ 11,990	\$ 34,000	\$ 26,184	\$ 34,000	\$ 34,000		\$ -	0.0%
Debt	\$ 1,233,364	\$ 1,249,336	\$ 1,258,628	\$ 1,379,622	\$ 1,378,688	\$ 1,415,508	\$ 1,344,114		\$ (35,508)	-2.6%
MWRA	\$ 5,049,999	\$ 5,145,927	\$ 5,555,065	\$ 6,037,972	\$ 6,035,893	\$ 6,695,144	\$ 6,695,144		\$ 657,172	10.9%
Total Direct Costs	\$ 7,274,192	\$ 7,320,756	\$ 7,835,386	\$ 8,481,605	\$ 8,393,909	\$ 9,195,730	\$ 9,124,337		\$ 642,732	7.6%

Indirect Costs

Equipment Maintenance and Depreciation	\$ 46,181	\$ 28,708	\$ 28,708	\$ 51,147	\$ 51,147	\$ 22,439	78.2%		
Auto Insurance	\$ 8,984	\$ 9,729	\$ 9,729	\$ 10,331	\$ 10,331	\$ 602	6.2%		
Indirect Departmental Expenses	\$ 272,807	\$ 266,555	\$ 266,555	\$ 337,981	\$ 337,981	\$ 71,427	26.8%		
Workers' Compensation	\$ 14,510	\$ 15,042	\$ 15,042	\$ 17,012	\$ 17,012	\$ 1,970	13.1%		
Employee Benefits	\$ 190,435	\$ 173,851	\$ 173,851	\$ 189,056	\$ 189,056	\$ 15,205	8.7%		
Retirement Costs	\$ 96,826	\$ 100,557	\$ 100,557	\$ 104,529	\$ 104,529	\$ 3,973	4.0%		
Indirect Town Expenses	\$ 175,317	\$ 179,198	\$ 179,198	\$ 184,157	\$ 184,157	\$ 4,959	2.8%		
General Insurance	\$ 13,454	\$ 15,636	\$ 15,636	\$ 4,401	\$ 4,401	\$ (11,235)	-71.9%		
Total Indirect Costs	\$ 704,624	\$ 665,848	\$ 818,514	\$ 789,275	\$ 789,275	\$ 898,614	\$ 898,614	\$ 109,339	13.9%

Water Enterprise Total Expenses	\$ 7,978,816	\$ 7,986,604	\$ 8,653,900	\$ 9,270,880	\$ 9,183,184	\$ 10,094,344	\$ 10,022,950		\$ 752,070	8.1%
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Wastewater Enterprise Fund - Town of Lexington**FY 2015 Budget - Operating Results****Revenues**

	FY 2015 Budget	FY 2015 Actuals	Difference
User Charges	\$ 9,139,297	\$ 9,313,395	\$ 174,098
Non-Rate Revenue			
Penalties & Interest	\$ 50,000	\$ 64,812	\$ 14,812
Betterments	\$ 5,000	\$ 6,033	\$ 1,033
Tax Liens/Titles Redeemed	\$ 250,000	\$ 6,613	\$ (243,387)
2013 Sewer Lien		\$ 6,653	\$ 6,653
2014 Sewer Lien		\$ 49,462	\$ 49,462
2015 Sewer Lien		\$ 375,830	\$ 375,830
Previous Connection Charges	\$ -	\$ 1,802	\$ 1,802
Misc. Dept Revenue	\$ 10,000	\$ 13,377	\$ 3,377
Premiums on Bonds/Notes Issued	\$ -	\$ 32,047	\$ 32,047
Interest Earned	\$ 7,000	\$ 6,241	\$ (759)
sub-total Non-Rate Revenue	\$ 322,000	\$ 562,871	\$ 240,871
Retained Earnings	\$ 50,000	\$ 50,000	\$ -
Sewer Enterprise Total Revenues	\$ 9,511,297	\$ 9,926,266	\$ 414,970

Expenses**Direct Costs**

Compensation	\$ 302,360	\$ 217,497	\$ 84,863
Expenses			
Contractual Services	\$ 144,900	\$ 146,556	\$ (1,656)
Supplies	\$ 67,750	\$ 38,241	\$ 29,509
Utilities	\$ 119,500	\$ 137,161	\$ (17,661)
Small Equipment	\$ 13,500	\$ 12,859	\$ 641
Debt	\$ 1,220,843	\$ 1,199,243	\$ 21,600
MWRA	\$ 7,177,414	\$ 7,177,387	\$ 27
Total Direct Costs	\$ 9,046,267	\$ 8,928,944	\$ 117,323

Indirect Costs

Equipment Maintenance and Depreciation	\$ 25,561	\$ 25,561	\$ -
Auto Insurance	\$ 6,486	\$ 6,486	\$ -
Indirect Departmental Expenses	\$ 190,505	\$ 190,505	\$ -
Workers' Compensation	\$ 6,996	\$ 6,996	\$ -
Employee Benefits	\$ 53,540	\$ 53,540	\$ -
Retirement Costs	\$ 20,692	\$ 20,692	\$ -
Indirect Town Expenses	\$ 146,319	\$ 146,319	\$ -
General Insurance	\$ 14,932	\$ 14,932	\$ -
Total Indirect Costs	\$ 465,030	\$ 465,030	\$ -

Sewer Enterprise Total Expenses	\$ 9,511,297	\$ 9,393,974	\$ 117,323
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FY 2015 Surplus/(Deficit)	\$ 0	\$ 532,292	\$ 532,292
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Wastewater Enterprise Fund - Town of Lexington

Budget and Spending History: FY12 to FY2016

Direct Costs



FY 2015 Final Budget -FY
2016 Rev. Budget

	FY2012 Actuals	FY2013 Actuals	FY2014 Actuals	FY2015 Final Budget	FY2015 Actuals	FY2016 TM Budget	FY2016 Revised Budget	\$ Change	% Change
Compensation Expenses	\$ 201,519	\$ 203,310	\$ 174,223	\$ 302,360	\$ 217,497	\$ 296,917	\$ 296,917	\$ (5,443)	-1.8%
Contractual Services	\$ 157,724	\$ 147,825	\$ 99,058	\$ 169,900	\$ 146,556	\$ 144,900	\$ 144,900	\$ (25,000)	-14.7%
Supplies	\$ 68,006	\$ 62,972	\$ 124,979	\$ 45,250	\$ 38,241	\$ 67,750	\$ 67,750	\$ 22,500	49.7%
Utilities	\$ 109,593	\$ 110,101	\$ 100,975	\$ 117,000	\$ 137,161	\$ 119,500	\$ 119,500	\$ 2,500	2.1%
Small Equipment	\$ -	\$ 12,121	\$ 11,385	\$ 13,500	\$ 12,859	\$ 13,500	\$ 13,500	\$ -	0.0%
Debt	\$ 1,016,551	\$ 927,193	\$ 1,112,818	\$ 1,220,843	\$ 1,199,243	\$ 940,679	\$ 1,060,456	\$ (160,387)	-13.1%
MWRA	\$ 6,802,875	\$ 6,954,177	\$ 7,014,300	\$ 7,183,735	\$ 7,177,387	\$ 7,041,716	\$ 6,970,176	\$ (213,559)	-3.0%
Total Direct Costs	\$ 8,356,268	\$ 8,417,699	\$ 8,637,738	\$ 9,052,588	\$ 8,928,944	\$ 8,624,962	\$ 8,673,199	\$ (379,389)	-4.2%
Indirect Costs									
Equipment Maintenance and Depreciation			\$ 33,617	\$ 25,561	\$ 25,561	\$ 40,984	\$ 40,984	\$ 15,424	45.9%
Auto Insurance			\$ 5,904	\$ 6,486	\$ 6,486	\$ 6,826	\$ 6,826	\$ 340	5.8%
Indirect Departmental Expenses			\$ 182,123	\$ 190,505	\$ 190,505	\$ 197,828	\$ 197,828	\$ 7,324	4.0%
Workers' Compensation			\$ 6,524	\$ 6,996	\$ 6,996	\$ 7,439	\$ 7,439	\$ 442	6.8%
Employee Benefits			\$ 52,723	\$ 53,540	\$ 53,540	\$ 42,331	\$ 42,331	\$ (11,209)	-21.3%
Retirement Costs			\$ 16,768	\$ 20,692	\$ 20,692	\$ 20,405	\$ 20,405	\$ (288)	-1.7%
Indirect Town Expenses			\$ 139,710	\$ 146,319	\$ 146,319	\$ 150,248	\$ 150,248	\$ 3,929	2.8%
General Insurance			\$ 12,645	\$ 14,932	\$ 14,932	\$ 12,294	\$ 12,294	\$ (2,638)	-20.9%
Total Indirect Costs	\$ 646,217	\$ 623,444	\$ 450,014	\$ 465,030	\$ 465,030	\$ 478,354	\$ 478,354	\$ 13,325	2.9%
Sewer Enterprise Total Expenses	\$ 9,002,485	\$ 9,041,143	\$ 9,087,753	\$ 9,517,618	\$ 9,393,974	\$ 9,103,316	\$ 9,151,553	\$ (366,065)	-3.8%

Indirect costs by category are intentionally not shown. Categories of indirect costs shown are from the updated indirect cost analysis conducted in the winter of 2012 for the FY14 budget and represent a re-definition of indirect cost categories from those used in prior fiscal years. Consequently, only the bottom lines are comparable across fiscal years.

RECOMMENDED FY2016 WATER RATES

	FY16 Budget	FY15 Budget	FY14 Budget	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual
Water Budget	\$ 10,022,950	\$ 9,268,774	\$ 8,696,792	\$ 8,148,142	FY15	\$ 7,708,169	\$ 7,361,297
Estimated Non-Rate Revenue	\$ (299,000)	\$ (289,000)	\$ (283,000)	\$ (223,000)	\$ (265,100)	\$ (218,680)	\$ (256,000)
Use of Retained Earnings	\$ (475,000)	\$ (500,000)	\$ (500,000)	\$ (350,000)	\$ (650,000)	\$ (450,000)	\$ (525,000)
Net Revenue to be Raised from Water Charges	\$ 9,248,950	\$ 8,479,774	\$ 7,913,792	\$ 7,575,142	\$ (915,100)	\$ 7,039,489	\$ 6,580,297

a b c d e f

FY2015 RATES	Estimated Consumption					Rate/HCF
	Block	Block Range (HCF)	Block as % of Subtotal	(HCF)	(HCF)	
residential /commercial / industrial	block 1	0-40	67.7%	670,000	\$3.45	
residential /commercial / industrial	block 2	41-80	11.1%	110,000	\$5.18	
residential /commercial / industrial	block 3	80+	21.2%	210,000	\$6.82	
Subtotal				990,000		
irrigation	all @ block 3 rate			254,000	\$6.82	
municipal	flat rate			17,000	\$2.42	
Hanscom/Linc. Labs	flat rate			240,000	\$5.08	
VA Hospital	flat rate			33,000	\$6.07	
Bedford-water	flat rate			580,000	\$2.44	
Subtotal				1,124,000		
Total				2,114,000		

PROPOSED FY2016 RATES				Block as % of Total Residential	Estimated Consumption	Rate/HCF	Revenue	% Rate Increase
residential /commercial / industrial	block 1	0-40	68.7%	674,000	\$ 3.71	\$ 2,503,885	7.7%	
residential /commercial / industrial	block 2	41-80	10.9%	107,000	\$ 5.58	\$ 596,852	7.7%	
residential /commercial / industrial	block 3	80+	20.4%	200,000	\$ 7.35	\$ 1,470,272	7.7%	
Subtotal				981,000		\$ 4,571,010		
irrigation	all @ block 3 rate			265,000	\$ 7.35	\$ 1,948,111	7.7%	
municipal	flat rate			19,000	\$ 2.61	\$ 49,590	7.9%	
Hanscom/Linc. Labs	flat rate			238,000	\$ 5.48	\$ 1,303,537	7.7%	
VA Hospital	flat rate			33,000	\$ 6.54	\$ 215,928	7.7%	
Bedford-water	flat rate			625,000	\$ 2.64	\$ 1,647,563	7.9%	
Subtotal				1,180,000				
Total				2,161,000		9,735,738		

Estimated Gross Water Charges	\$ 9,735,738
Collection Rate	95%
Estimated Net Revenue	\$ 9,248,951
revenue target	\$ 9,248,950
difference	\$ 0

RECOMMENDED FY2016 WASTEWATER RATES

	FY16 Budget	FY15 Budget	FY14 Actuals	FY13 Actual	FY12 Actual	FY11 Actual	FY10 Actual
Wastewater Budget	\$ 9,151,553	\$ 9,511,297	\$ 9,225,900	\$ 9,143,859	\$ 8,934,624	\$ 8,333,118	\$ 8,166,879
Estimated Non-Rate Revenue	\$ (320,000)	\$ (322,000)	\$ (320,300)	\$ (294,400)	\$ (362,900)	\$ (278,000)	\$ (300,000)
Use of Retained Earnings	\$ -	\$ (50,000)	\$ (100,000)	\$ (150,000)	\$ (300,000)	\$ (400,000)	\$ (625,000)
Net Revenue to be Raised from Wastewater Charges	\$ 8,831,553	\$ 9,139,297	\$ 8,805,600	\$ 8,699,459	\$ 8,271,724	\$ 7,655,118	\$ 7,241,879

FY2015 RATES	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">a</td> <td style="width: 15%; text-align: center;">b</td> <td style="width: 15%; text-align: center;">c</td> <td style="width: 15%; text-align: center;">d</td> <td style="width: 15%; text-align: center;">e</td> <td style="width: 15%; text-align: center;">d</td> </tr> <tr> <td></td> <td style="text-align: center;">Block</td> <td style="text-align: center;">Block Range (HCF)</td> <td style="text-align: center;">Block as % of Subtotal</td> <td style="text-align: center;">Estimated Consumption (HCF)</td> <td style="text-align: center;">Rate/HCF</td> <td></td> </tr> </table>							a	b	c	d	e	d		Block	Block Range (HCF)	Block as % of Subtotal	Estimated Consumption (HCF)	Rate/HCF	
		a	b	c	d	e	d													
	Block	Block Range (HCF)	Block as % of Subtotal	Estimated Consumption (HCF)	Rate/HCF															
residential /commercial / industrial	block 1	0-40	69.6%	650,000	\$7.05															
residential /commercial / industrial	block 2	41-80	12.0%	108,000	\$11.52															
residential /commercial / industrial	block 3	80+	18.5%	205,000	\$18.31															
municipal	flat rate			13,000	\$2.88															
total				976,000																

PROPOSED FY2016 RATES	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Block</td> <td style="width: 15%; text-align: center;">Block Range (HCF)</td> <td style="width: 15%; text-align: center;">Block as % of All Blocks</td> <td style="width: 15%; text-align: center;">Estimated Consumption (HCF)</td> <td style="width: 10%; text-align: center;">Rate/HCF</td> <td style="width: 10%; text-align: center;">Revenue</td> <td style="width: 10%;"></td> </tr> </table>								Block	Block Range (HCF)	Block as % of All Blocks	Estimated Consumption (HCF)	Rate/HCF	Revenue		% Rate Increase
		Block	Block Range (HCF)	Block as % of All Blocks	Estimated Consumption (HCF)	Rate/HCF	Revenue									
residential /commercial / industrial	block 1	0-40	68.3%	655,000	\$ 6.89	\$ 4,513,071	-2.3%									
residential /commercial / industrial	block 2	41-80	10.8%	104,000	\$ 11.25	\$ 1,170,071	-2.3%									
residential /commercial / industrial	block 3	80+	20.9%	200,000	\$ 17.88	\$ 3,576,990	-2.3%									
municipal	flat rate			12,000	\$ 3.02	\$ 36,240	4.9%									
total				971,000		\$ 9,296,372										
estimated gross revenue						\$ 9,296,372										
collection rate							95%									
estimated net revenue						\$ 8,831,553										
revenue target						\$ 8,831,553										
difference of estimated net revenue to revenue target						\$ 0										

**COMBINED WATER/WASTEWATER BILL - LOW,
AVERAGE AND HIGH USERS: IMPACT OF PROPOSED
RATE CHANGES**

50 HCF (low user)		
	FY15 Cost	FY16 Proposed
Water	\$ 172.43	\$ 185.75
Wastewater	\$ 352.71	\$ 344.51
Combined	\$ 525.14	\$ 530.26
\$ Change from FY15		\$ 5.12
% Change from FY15		1%

120 HCF (average user)		
	FY15 Cost	FY16 Proposed
Water	\$ 483.01	\$ 520.32
Wastewater	\$ 1,025.07	\$ 1,001.24
Combined	\$ 1,508.08	\$ 1,521.56
\$ Change from FY15		\$ 13.48
% Change from FY15		0.9%

240 HCF (high user)		
	FY15 Cost	FY16 Proposed
Water	\$ 1,236.08	\$ 1,331.55
Wastewater	\$ 2,950.66	\$ 2,882.07
Combined	\$ 4,186.73	\$ 4,213.62
\$ Change from FY15		\$ 26.88
% Change from FY15		0.6%

1000 HCF		
	FY15 Cost	FY16 Proposed
Water	\$ 6,422.52	\$ 6,918.59
Wastewater	\$ 16,866.71	\$ 16,474.63
Combined	\$ 23,289.23	\$ 23,393.21
\$ Change from FY15		\$ 103.98
% Change from FY15		0.4%

RETAINED EARNINGS HISTORY

	Certified as of 6/30/2006	Certified as of 6/30/2007	Certified as of 6/30/2008	Certified as of 6/30/2009	Certified as of 6/30/2010	Certified as of 6/30/2011	Certified as of 6/30/2012	Certified as of 6/30/2013	Certified as of 6/30/2014	Projected Certification as of 6/30/2015
WATER	\$ 2,090,334	\$ 2,496,655	\$ 2,537,249	\$ 2,113,729	\$ 1,622,052	\$ 1,952,253	\$ 2,066,566	\$ 2,324,007	\$ 2,119,458	\$ 2,000,000
WASTEWATER	\$ 447,441	\$ 2,137,540	\$ 2,763,179	\$ 1,831,967	\$ 1,525,612	\$ 1,168,190	\$ 1,310,716	\$ 1,990,816	\$ 2,072,941	\$ 1,160,000

Combined Annual Water and Sewer Charges for Communities Receiving Services from the MWRA 2014

Charges include MWRA, community, and alternatively supplied services.

Rates based on average annual household use of **120 hundred cubic feet (HCF)**, or approximately **90,000 gallons**.

	Water	Sewer	Combined	Change
Arlington (W/S)*	\$611.20	\$730.04	\$1,341.24	6.0%
Ashland (S)	\$405.60	\$1,467.60	\$1,873.20	3.1%
Bedford (S/partial W)	\$587.00	\$977.00	\$1,564.00	6.5%
Belmont (W/S)	\$782.68	\$1,482.76	\$2,265.44	4.5%
Boston (W/S)	\$570.71	\$733.96	\$1,304.67	4.8%
Braintree (S)	\$487.20	\$735.40	\$1,222.60	8.5%
Brookline (W/S)	\$627.40	\$913.40	\$1,540.80	1.1%
Burlington (S)	\$196.50	\$391.50	\$588.00	0.0%
Cambridge (S/partial W)	\$380.00	\$1,074.40	\$1,454.40	3.8%
Canton (S/partial W)	\$610.00	\$1,013.60	\$1,623.60	6.6%
Chelsea (W/S)	\$492.00	\$963.60	\$1,455.60	0.0%
Chicopee (W)	\$396.00	\$627.40	\$1,023.40	7.9%
Clinton (W/S)	\$343.60	\$257.70	\$601.30	0.0%
Dedham (S/partial W)	\$603.96	\$937.28	\$1,541.24	0.8%
Everett (W/S)	\$316.00	\$681.60	\$997.60	16.8%
Framingham (W/S)	\$716.04	\$827.40	\$1,543.44	6.9%
Hingham (S)	\$939.68	\$1,110.00	\$2,049.68	0.9%
Holbrook (S)	\$620.40	\$724.80	\$1,345.20	0.0%
Leominster (partial W)	\$455.84	\$508.76	\$964.60	0.0%
Lexington (W/S)	\$483.20	\$1,024.80	\$1,508.00	1.8%
Lynn (partial W)	\$412.92	\$759.72	\$1,172.64	3.1%
Malden (W/S)	\$588.48	\$706.92	\$1,295.40	3.3%
Marblehead (W)	\$593.00	\$1,120.00	\$1,713.00	26.2%
Marlborough (partial W)	\$672.00	\$693.60	\$1,365.60	5.1%
Medford (W/S)	\$727.20	\$908.40	\$1,635.60	3.2%
Melrose (W/S)	\$814.00	\$1,128.56	\$1,942.56	7.4%
Milton (W/S)	\$728.16	\$1,247.52	\$1,975.68	2.4%
Nahant (W)*	\$806.40	\$1,066.80	\$1,873.20	0.0%
Natick (S)	\$336.00	\$1,017.20	\$1,353.20	3.2%
Needham (S/partial W)	\$502.20	\$1,061.40	\$1,563.60	5.6%
Newton (W/S)	\$776.40	\$1,144.40	\$1,920.80	3.9%
Northborough (partial W)	\$587.08	\$759.60	\$1,346.68	0.0%
Norwood (W/S)	\$559.92	\$765.72	\$1,325.64	8.1%
Peabody (partial W)	\$306.00	\$409.80	\$715.80	0.0%
Quincy (W/S)	\$656.40	\$1,054.20	\$1,710.60	2.1%
Randolph (S)	\$567.80	\$906.00	\$1,473.80	5.9%
Reading (W/S)	\$1,100.40	\$1,245.60	\$2,346.00	0.0%
Revere (W/S)	\$469.20	\$1,405.20	\$1,874.40	2.3%
Saugus (W)	\$562.66	\$344.00	\$906.66	5.8%
Somerville (W/S)	\$581.25	\$908.16	\$1,489.41	1.2%
Stoneham (W/S)	\$600.00	\$1,176.00	\$1,776.00	1.4%
Stoughton (S/partial W)	\$529.44	\$1,152.00	\$1,681.44	2.3%
Swampscott (W)	\$788.00	\$689.00	\$1,477.00	0.0%
Wakefield (S/partial W)	\$610.20	\$1,128.60	\$1,738.80	2.9%
Walpole (S)	\$597.00	\$770.02	\$1,367.02	2.0%
Waltham (W/S)	\$428.64	\$753.00	\$1,181.64	0.0%
Watertown (W/S)	\$523.48	\$954.00	\$1,477.48	3.2%
Wellesley (S/partial W)	\$445.68	\$1,011.60	\$1,457.28	0.0%
Westwood (S/partial W)	\$603.96	\$815.00	\$1,418.96	4.3%
Weymouth (S)	\$590.88	\$977.72	\$1,568.60	2.5%
Wilbraham (W)	\$462.00	\$492.00	\$954.00	0.0%
Wilmington (S/partial W)	\$449.60	\$598.80	\$1,048.40	0.0%
Winchester (S/partial W)*	\$275.60	\$313.20	\$588.80	0.0%
Winthrop (W/S)	\$726.00	\$1,188.00	\$1,914.00	8.1%
Woburn (S/partial W)	\$205.00	\$328.00	\$533.00	0.0%
Worcester (partial W)	\$424.80	\$603.84	\$1,028.64	3.8%
AVERAGE	\$557.73	\$871.19	\$1,428.92	3.5%

The following communities do not provide municipal sewer services and, therefore, are not listed: Lynnfield Water District, South Hadley Fire District #1, Southborough and Weston.

(*) Indicates communities that utilize the debt service exclusion as permitted under General Law 59 Section 21C(n).

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Continued Grant of Location - Verizon/Eversource - Philip Road (5 min.)

PRESENTER:

Penny Kane, Verizon

ITEM NUMBER:

I.2

SUMMARY:

This hearing was continued from the August 31 Selectmen Meeting. The information below is from the hearing on August 31. Mr. Livsey, Town Engineer has scheduled a meeting with the abutter, Mr. Shapiro, and the Verizon Representative for Tuesday, September 8. I will send you further information when I receive it.

Joint petition for installation of a new pole on Philip Road.

Install one JO pole, P.325-5 on the northwesterly side of Philip Road at a point approximately 550' northerly from the center of Rockville Ave.

Engineering recommends approval the petition of Verizon/Eversource to install a new pole, P.325-5, on Philip Road.

SUGGESTED MOTION:

Motion to approve the petition of Verizon New England, Inc. and Eversource Energy to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitions, along and across Philip Road to install one (1) JO pole, P.325-5, on the northwesterly side of Philip Road at a point approximately 550 feet northerly from the centerline of Rockville Avenue.

FOLLOW-UP:

A Street Opening Permit is required prior to excavation. Since this petition appears to be in order, we recommend that approval be granted.

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

9:20 AM

ATTACHMENTS:

Description

Type

☐ Verizon/Eversource petition for a pole on Phillip Rd

Cover Memo



Penny Kane
Right of Way

125 Lundquist Drive
Braintree, MA 02184

Phone 781-849-6320
Fax 781-380-8854
penny.l.kane@verizon.com

August 17, 2015

Lexington Board of Selectmen
Lexington Town Hall
1625 Massachusetts Avenue
Lexington, MA 02420

**RE: Petition for Verizon job #4A0BWOS
Philip Road, Lexington, MA**

Dear Honorable Board of Selectmen:

Enclosed please find a petition on behalf of Verizon New England Inc. and NStar Electric Company d/b/a Eversource Energy to install one new Pole (P.325-5), as shown on the attached plan.

This pole installation is necessary in order to provide service to the home at #10 Philip Road.

A Public hearing and notice to abutters is required. A Verizon representative will attend the Public hearing. Should any questions or comments arise concerning this matter prior to the hearing, please contact me at (781) 849-6320. Your Assistance is greatly appreciated.

Sincerely,

Penny Kane
Right of Way Specialist

Enc

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

July 31, 2015

To the Board of Selectmen

in LEXINGTON, Massachusetts

VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY request permission to locate poles, wires, cables and fixtures including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

Philip Road:

Install one (1) JO pole, P.325-5, on the northwesterly side of Philip Road at a point approximately 550' northerly from the centerline of Rockville Avenue.

This pole installation is necessary in order to accommodate service to a new home on Philip Road.

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked-VZ N.E. Inc. Plan No. 4A0BW0S Dated July 31, 2015.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree that space shall be reserved and maintained for the limited purpose of attaching one-way low voltage fire and police signaling wires owned by the municipality or governmental entity for public safety purposes only.

VERIZON NEW ENGLAND INC.

By Penny Kane
Manager - Rights of Way

Dated this 31 day of July, 2015.

NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY

By William D. Lemos
Manager - Rights of Way

Dated this 11th day of August, 2015.

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

By the Board of Selectmen of the Town of LEXINGTON, Massachusetts.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY dba
EVERSOURCE ENERGY be and they are hereby granted joint or identical locations for and
permission to erect and maintain poles and their respective wires and cables to be placed thereon, together
with anchors guys and other such sustaining and protecting fixtures as said Companies may deem necessary,
in public way or ways hereinafter referred to, as requested in petition of said Companies dated the 31st day
of July, 2015

Philip Road:

**Install one (1) JO pole, P.325-5, on the northwesterly side of Philip Road at a point
approximately 550' northerly from the centerline of Rockville Avenue.**

**This pole installation is necessary in order to accommodate service to a new home on
Philip Road.**

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points
indicated upon the plan marked-VZ N. E. Inc. No. **4A0BW0S** in a package Dated **July 31, 2015** - filed
with said petition.

The following are the public ways or parts of ways along which the poles above referred to may be
erected, and the number of poles, which may be erected thereon under this order:

Philip Road
1 JO pole to be installed

Also that permission be and hereby is granted to each of said Companies to lay and maintain
underground laterals, cables and wires in the above or intersecting public ways for the purpose of making
connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen for the
Town of LEXINGTON, Massachusetts held on the _____ day of _____ 2015.

Town Clerk

We hereby certify that on _____ 2015, at _____ o'clock _____ m., at the _____ a public hearing was held on the petition of the VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY for permission to erect the poles, wires, cables, fixtures and connections described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Companies are permitted to erect poles, wires, cables, fixtures and connections under said order. And that thereupon said order was duly adopted.

Board of Selectmen of the Town of LEXINGTON, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of a joint location order and certificate of hearing with notice adopted by the Board of Selectmen for the Town of LEXINGTON, Massachusetts, on the _____ day of _____ 2015, and recorded with the records of location orders of said Town, Book _____, Page _____. this certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk

ABUTTERS LIST

MBLU: 15/ / 67B/ /
Philip Road

CONROY FREDERICK J TRUSTEE
PHILIP ROAD TRUST
141 Waltham Street
Lexington, MA 02421

MBLU: 15/ / 67A/ /
8 Philip Road

GOODWIN BRYAN J &
GOODWIN JODI M
9 Philip Road
Lexington, MA 02421

MBLU: 15/ / 70/ /
17 Lantern Lane

SHAPIRO IRWIN I &
SHAPIRO MARIAN K
17 Lantern Lane
Lexington, MA 02421

MBLU: 15/ / 69/ /
Philip Road

SHAPIRO MARIAN K
17 Lantern Lane
Lexington, MA 02421

MBLU: 15/ / 68/ /
Philip Road

TOWN OF LEXINGTON - CONSERVATION
1625 Mass Avenue
Lexington, MA 02421



PETITION PLAN

MUNICIPALITY

LEXINGTON

VZ N.E. Inc. No.

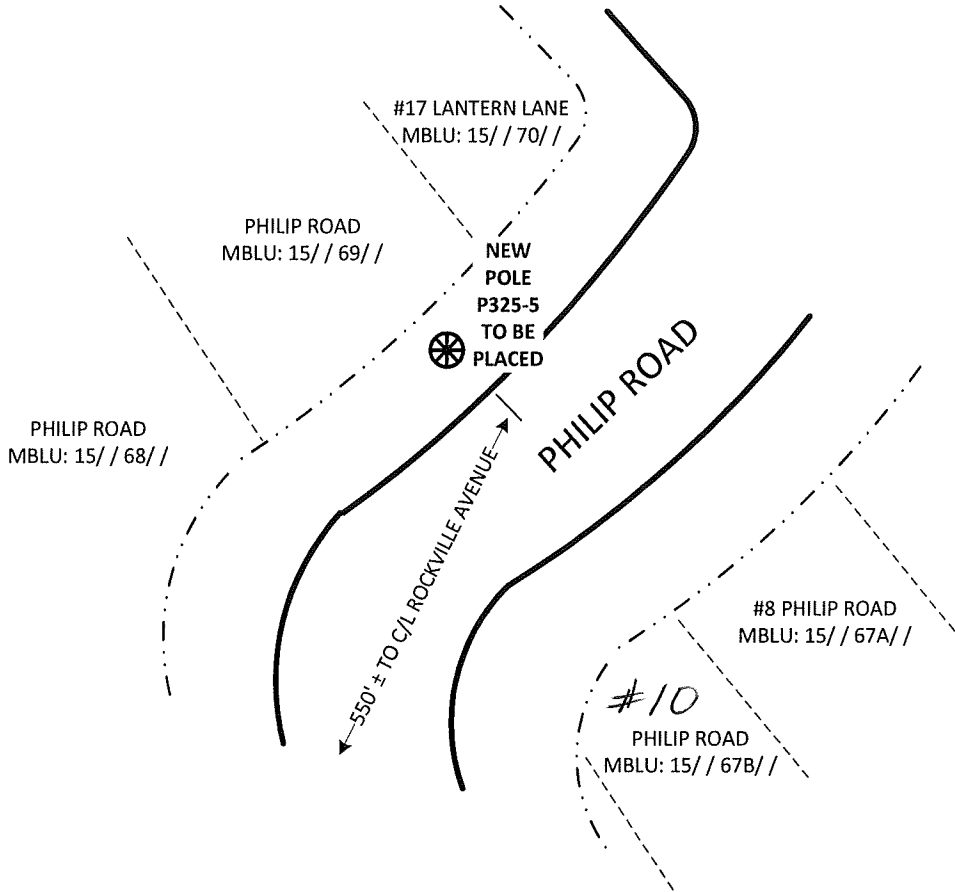
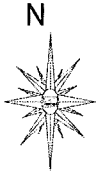
4A0BW0S

VERIZON NEW ENGLAND INC. AND MASSACHUSETTS ELECTRIC COMPANY

DATE: JULY 31, 2015

SHOWING

PROPOSED INSTALLATION ONE POLE ON PHILIP ROAD



NOT TO SCALE

1 JO POLE TO BE PLACED

LEGEND



PROPOSED NEW JOINTLY OWNED POLE TO BE INSTALLED



EDGE OF PAVEMENT



EDGE OF ROADWAY



PROPERTY LINE

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Approve Elks Request for an Assistant Manager

PRESENTER:

Joe Pato

ITEM NUMBER:

I.3

SUMMARY:

The Elks will be submitting paperwork shortly to the Selectmen and the Alcoholic Beverages Control Commission (ABCC) for approval of a new liquor manager. Since that will take a few months, it was suggested that they appoint an Assistant Manager who would be responsible for liquor service. You are being asked to appoint Stephanie Picardi as the Assistant Manager for the Lexington Lodge of Elks. She has up to date TIPS training and a CORI check showed no information.

I have requested Ms. Picardi, or another representative, attend your meeting in case you have any questions.

SUGGESTED MOTION:

Motion to approve Stephanie Picardi as an Assistant Manager for the Lexington Lodge of Elks.

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

9:25 AM

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Proposed Assistant Manager Information	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Reserve Fund Transfer Request-Cary Memorial Building Renovation (10 min.)

PRESENTER:

Carl F. Valente, Town Manager; Pat
Goddard, Director of Facilities

ITEM NUMBER:

I.4

SUMMARY:

This request is regarding the need for supplemental funding for the Cary Memorial Hall Renovation Project. There have been a number of unknown conditions identified during this project, many related to the removal of hazardous materials or were safety related. While not part of the original project scope of work, it made sense to authorize a Change Order and have the project contractor address these problem areas. The project contingency budget, however, has now been nearly exhausted and there is some concern that if there are future unidentified repairs needed, there will not be funds necessary for this purpose.

SUGGESTED MOTION:

Move to approve and recommend to the Appropriation Committee a Reserve Fund Transfer of \$150,000 for the Cary Memorial Hall Renovation Project.

FOLLOW-UP:

Staff will present this request to the Appropriation Committee at their meeting on September 10.

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

9:35 PM

ATTACHMENTS:

Description	Type
☐ Request for Transfer from Reserve Fund	Backup Material



Town of Lexington

RF

TO: Town of Lexington Appropriation Committee

SUBJECT: Request for Transfer from the Reserve Fund

Request is hereby made for the following transfer from the Reserve Fund in accordance with CH 40, Sec. 6 of the Massachusetts General Laws:

1. Amount requested: _____ \$150,000

2. To be transferred to:
Cary Memorial Upgrades (General Fund) _____ 29012190-58202
Account Name Account Number

3. Present balance in Reserve Fund: _____ \$900,000

4. Attach explanation for purpose and reasons why the expenditure is extraordinary and/or unforeseen.

Additional costs related to unforeseen hazardous materials remediation during the Cary Memorial Building renovation.


Department Head

Action of Board of Selectman: _____
Date

Requested Not-Requested

Chairman, Board of Selectman

Action of Appropriation Committee: _____
Date

Approved Disapproved

Transfer voted in the sum of: _____

Chairman, Appropriation Committee

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Discussion of School District Building Projects Plan (5 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.5

SUMMARY:

The board will review any changes in status regarding the district school building projects.

SUGGESTED MOTION:

FOLLOW-UP:

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

9:45 AM

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Approve Bench Location (5 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.6

SUMMARY:

The Selectmen's Office received a request asking if a bench could be located near the Minuteman Bikeway and Woburn Street. Mr. Filadoro, Superintendent of Public Grounds reviewed the area and suggested the location shown on the attached drawing.

SUGGESTED MOTION:

Motion to approve the proposed location for a bench to be located on the Minuteman Bikeway backed up to 10 Woburn Street near the the Woburn Street intersection.

FOLLOW-UP:

Selectmen's Office

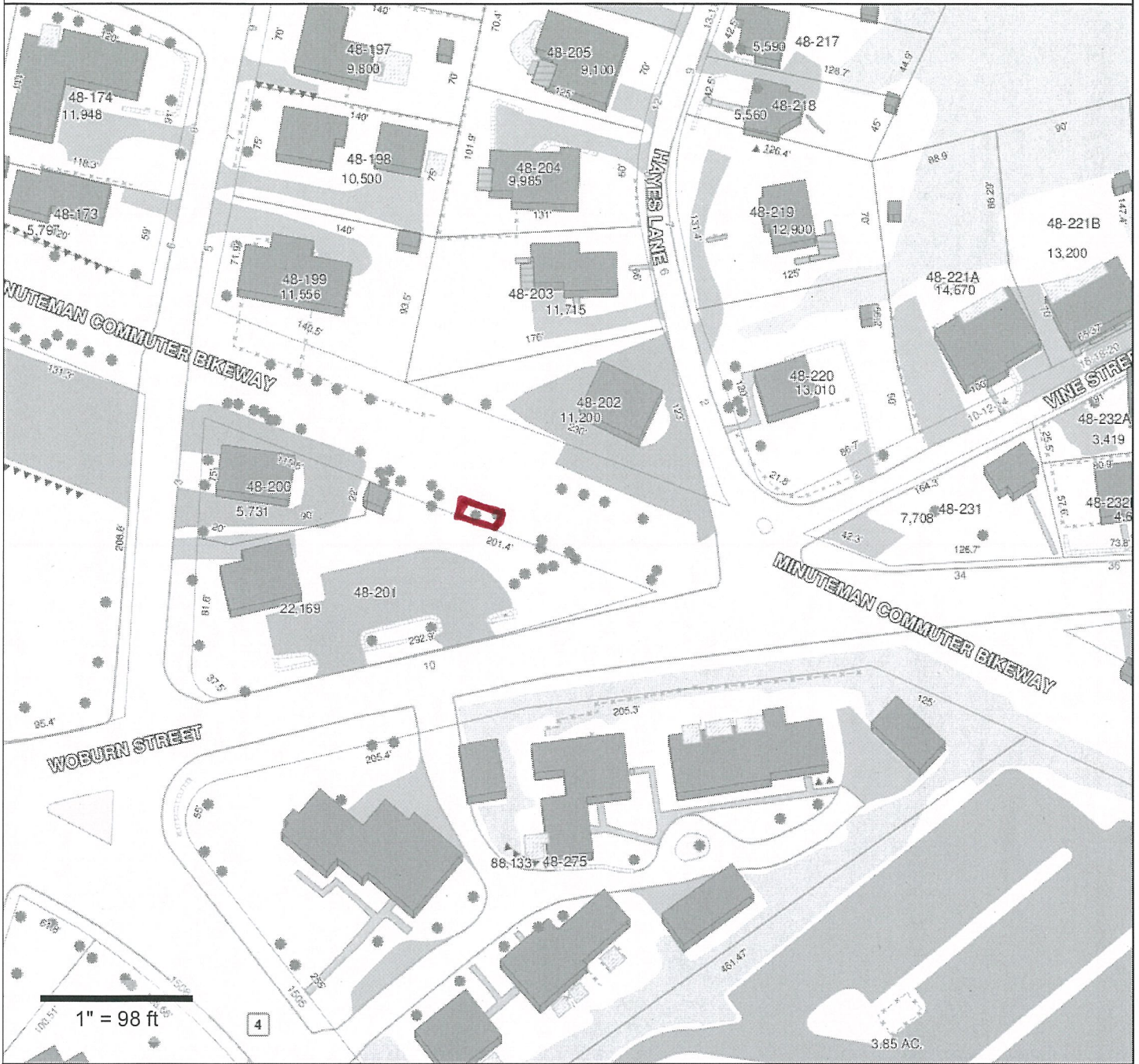
DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

9:50 AM

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Proposed Bench Location	Backup Material



**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

The Town makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Parcels updated October 27, 2014



AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Selectmen Committee Appointment - Fund for Lexington (5 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.7

SUMMARY:

The Fund for Lexington Board needs a clergy member to replace Reverend Colletti, who retired. Rev. Dr. Paul Shupe has agreed to become a member.

SUGGESTED MOTION:

Motion to appoint Rev. Dr. Paul Shupe to the Fund for Lexington Board as the Clergy Representative.

FOLLOW-UP:

Selectmen's Office

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

9:55 AM

ATTACHMENTS:

Description	Type
☐ Fund for Lexington Charge	Backup Material

FUND FOR LEXINGTON

Members: 6 members (2 Selectmen, 1 Clergy, 2 Service Organization Representatives, and 1 Trustee)
Appointed By: Board of Selectmen
Length of Term: open
Appointments Made: As needed
Meeting Times: Quarterly, or as needed

Description - This Fund is devoted to three purposes: Beautification, Human Services (primarily to include relief for those who are financially threatened by property tax payments, or who face other financial problems), and Community Betterment, an all-purpose account. The Board is responsible for soliciting donations. In addition they review requests and disperse funds in accordance with the criteria of the Fund.

Criteria for Membership - The Board of The Fund for Lexington (the Board) shall consist of two members of the Board of Selectmen, one of whom shall be Chair, the chair or his designee of the Trustees of Public Trusts, one resident Clergy, and the presidents or their designees of two service or fraternal organizations which are active within the Town. The identity of these organizations is to be determined annually by the Board of Selectmen.

Ref. - Established by Selectmen October 16, 1995.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Discuss Possible Special Town Meeting and Warrant Articles (10 min.)

PRESENTER:

Joe Pato

ITEM NUMBER:

I.8

SUMMARY:

You will discuss a possible Special Town Meeting in November and warrant articles that may be included.

SUGGESTED MOTION:

FOLLOW-UP:

Selectmen's Office

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

10:00 AM

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Approve Lowering the Battle Green Flag on September 11

PRESENTER:

Joe Pato

ITEM NUMBER:

C.1

SUMMARY:

The Battle Green flag has annually been lowered on September 11 for the anniversary of 9/11.

SUGGESTED MOTION:

Motion to lower the Battle Green flag on Friday, September 11, 2015, the anniversary of 9/11, in memory of all those who lost their lives.

FOLLOW-UP:

Selectmen's Office

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

10:10 AM

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

AGENDA ITEM TITLE:

Executive Session-Exemption 2 (Collective Bargaining) and Exemption 6 (Purchase of Property)

PRESENTER:

Carl F. Valente, Town Manager

ITEM NUMBER:

E.1

SUMMARY:

Item 1: Update on collective bargaining with municipal custodians.

Item 2: Update on potential site for main Fire station.

SUGGESTED MOTION:

None

FOLLOW-UP:

NA

DATE AND APPROXIMATE TIME ON AGENDA:

9/9/2015

10:15 AM

ATTACHMENTS:

Description	Type
☐ Fire Station site analysis fee proposal	Cover Memo