

SELECTMEN'S MEETING  
Monday, June 8, 2015  
Selectmen Meeting Room  
7:00 PM

**AGENDA**

**PUBLIC COMMENTS**

Public comments are allowed for up to 10 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Members of the Board will neither comment nor respond, other than to ask questions of clarification. Speakers are encouraged to notify the Selectmen's Office at 781-698-4580 if they wish to speak during public comment to assist the Chairman in managing meeting times.

**SELECTMAN CONCERNS AND LIAISON REPORTS**

**TOWN MANAGER REPORT**

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- |     |  |         |
|-----|--|---------|
| 1.  | Grant of Location - National Grid - Sanderson Road (5 min.)                  | 7:00 PM |
| 2.  | Discussion of School District Building Projects Plan (10 min.)               | 7:05 PM |
| 3.  | LexFarm/Community Farming Committee Presentation                             | 7:15 PM |
| 4.  | Approve Letter for LexHAB Regarding Busa Housing (5 min.)                    | 7:35 PM |
| 5.  | Daikanyama Special Permit-Request of Parking Waiver                          | 7:40 PM |
| 6.  | Sale of Bond Anticipation Notes (5 min.)                                     | 8:00 PM |
| 7.  | Goal Setting Discussion (10 min.)  | 8:05 PM |
| 8.  | Request for Building Permit Fee Waiver-Lexington Housing Authority (10 min.) | 8:15 PM |
| 9.  | Town Manager Appointment - Council on Aging                                  | 8:25 PM |
| 10. | Selectmen Committee Appointments/Reappointments (5 min.)                     | 8:30 PM |
|     | a. Community Preservation Committee  |         |
|     | b. Noise Advisory Committee  |         |
|     | c. Executive Clerk   |         |
|     | d. Keeper of the Lockup  |         |
| 11. | Approve and Sign Eagle Congratulation Letter for Nataniel Tan (5 min.)       | 8:35 PM |
| 12. | Future Meetings (5 min.)   | 8:45 PM |

**CONSENT AGENDA**

- |    |   |         |
|----|---|---------|
| 1. | Approve Tax Bill Insert - Citizens Academy Notice | 8:45 PM |
| 2. | Approve Use of Battle Green - Promotion Ceremony  | 8:45 PM |
| 3. | Approve Town Manager's Vacation Request           | 8:45 PM |

4. Approve Minutes and Executive Session Minutes

8:45 PM

**EXECUTIVE SESSION**

1. Executive Session: Exemption 3 - Ongoing Litigation: Trustees of Lexington Place Condo Trust vs. Brent Kazan and Town of Lexington; and Exemption 6 - Consider Purchase, Exchange, Lease or Value of Real Property 9:20 PM

**ADJOURN**

*Hearing Assistance Devices Available on Request  
All agenda time and the order of items are approximate and  
subject to change.*



# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Grant of Location - National Grid - Sanderson Road (5 min.)

### **PRESENTER:**

Joe Pato

### **ITEM NUMBER:**

I.1

### **SUMMARY:**

See attached request for approval of a Grant of Location from National Grid for Sanderson Road.

### **RECOMMENDATION / SUGGESTED MOTION:**

See attached Agenda Item Summaries.

### **FOLLOW-UP:**

Selectmen's Office

### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

7:00 PM

### **ATTACHMENTS:**

Description	Type
 Grant of Location - National Grid - Sanderson Road	Backup Material

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

**DATE:**

June 8, 2015

**STAFF:**

William P. Hadley, Director

**ITEM NUMBER:**

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**SUBJECT:**

Public Hearing for Grant of Location

Install and maintain approximately 315 feet of 2" gas main in Sanderson Rd.

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**EXECUTIVE SUMMARY:**

The Department of Public Works/Engineering has reviewed the petition, plan and order of National Grid for a Grant of Location to Install approximately 315 feet of 2" gas main in Sanderson Rd. from the existing 2" main in Bryant Rd southerly to House #21 for a new service.

A Street Opening Permit is required prior to excavation. Since this petition appears to be in order, we recommend that approval be granted.

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**FINANCIAL IMPACT:**

None

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**RECOMMENDATION / SUGGESTED MOTION:**

Motion to approve the petition for Nationalgrid to install and maintain approximately 315 feet of 2" gas main in Sanderson Rd.

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**STAFF FOLLOW-UP:**

Engineering Division

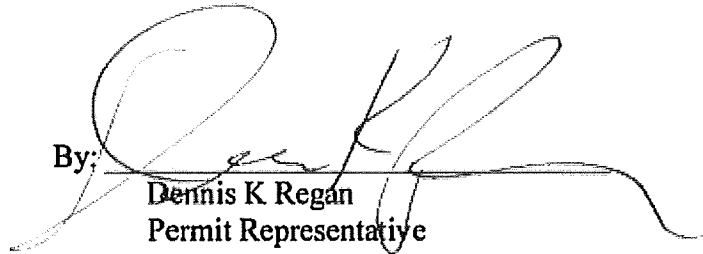
**PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS**

**Town of Lexington / Board of Selectmen:**

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **Town of Lexington** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

**To install and maintain approximately 315 feet more or less of 2 inch gas main in Sanderson Rd., Lexington. From the existing 2 inch gas main in Bryant Rd, southerly to house #21 for a new gas service.**

Date: May 1, 2015

By:   
Dennis K Regan  
Permit Representative

**Town of Lexington / Board of Selectmen:**

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **Town of Lexington** substantially as described in the petition date May 1, 2015 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **Town of Lexington** applicable to the enjoyment of said locations and rights.

Date this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

I hereby certify that the foregoing order was duly adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_, MA on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_

\_\_\_\_\_  
Title

**MN # 144-8504-1011213**

**RETURN ORIGINAL TO THE PERMIT SECTION  
NATIONAL GRID  
40 SYLVAN RD, WALTHAM, MA 02451**

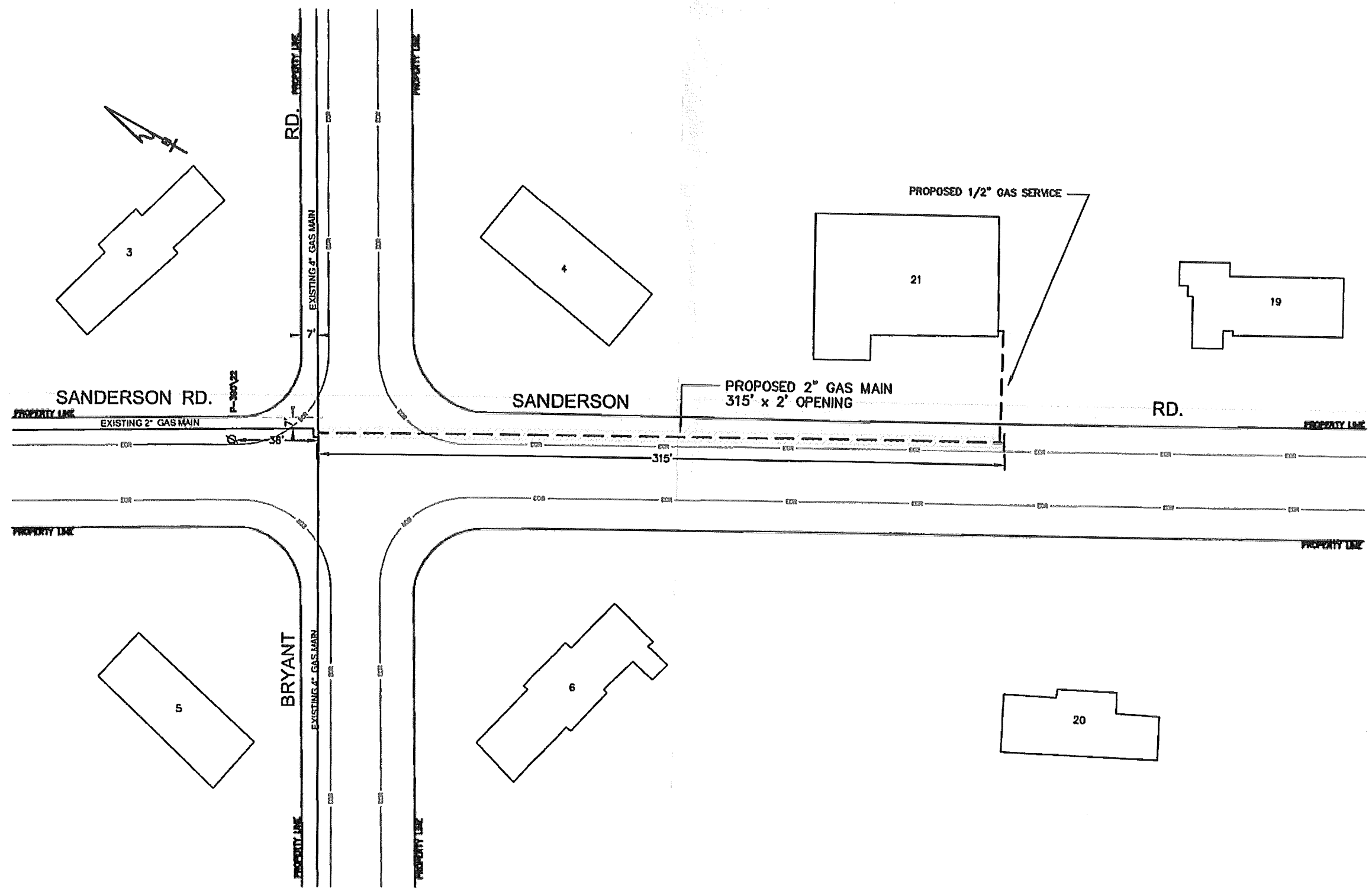
**RETAIN DUPLICATE FOR YOUR RECORDS**

**Abutter List – Sanderson Rd**

HEYDA RUSSELL L	16 SANDERSON RD	LEXINGTON MA	02420-2608
CARUSO JOHN A	17 SANDERSON RD	LEXINGTON MA	02420-2607
SANDERSON RD RT /TRUST	18 SANDERSON RD	LEXINGTON MA	02420-2608
POLESTRA JULIA A (TE)	19 SANDERSON RD	LEXINGTON MA	02420-2607
ATHANASIADIS GEORGE A	20 SANDERSON RD	LEXINGTON MA	02420-2608
PATEL KISHORKUMAR & MADHUKANTA	21 SANDERSON RD	LEXINGTON MA	02420-2618

**Abutters List – Bryant Rd**

MCDONALD TRACY A	3 BRYANT RD	LEXINGTON MA	02420-2603
GLASS BARRY L	4 BRYANT RD	LEXINGTON MA	02420-2604
WHARTON KEITH A JR	5 BRYANT RD	LEXINGTON MA	02420-2616
CHI KYUNG J	6 BRYANT RD	LEXINGTON MA	02420-2628



**LEGEND**

- PROPOSED GAS
- EXISTING GAS
- PROPERTY LINE
- EDGE OF ROADWAY
- PROPOSED OPENING

**NOTE:**

THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT.

CALL 811 BEFORE YOU DIG

UTILITIES AND STREET LINES COMPILED FROM AVAILABLE DATA SOURCES  
NO FIELD VERIFICATION PERFORMED

**REVISIONS**

NO.	DESCRIPTION	DATE	DR.BY	APP.BY

**nationalgrid**

40 SYLVAN ROAD  
WALTHAM, MA 02451

**GRANT OF LOCATION**

PROPOSED LOCATION OF 2" GAS MAIN

21 SANDERSON RD., LEXINGTON, MA 02420

ENGR / DRFTMN	DATE	SIZE	PRESSURE	MATERIAL	LENGTH	WORK ORDER NO.
J.M.P. / N.C.	04/30/2015	2"	60 PSIG	PLASTIC	315±	1011213

SCALE: N.T.S.

SHEET 1 OF 1

DRAWING NO.

GP-LEX

1011213-15-50



**NOTICE TO ABUTTERS**

**May 5th, 2015**

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.), you are hereby notified that a public hearing will be held in the Selectmen's Meeting Room, Town Office Building, of the Town of Lexington, Massachusetts, on **June 8th, 2015 at 7:00 p.m.**, upon the following petition of National Grid for permission to construct and location for gas mains and the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same under the following public way(s) of Lexington:

**Sanderson Rd.:**

Install approximately 315 feet of 2" gas main in Sanderson Rd. from the existing 2" main in Bryant Rd southerly to House #21 for a new service.

By: *Tricia Malatesta*

Engineering

Department of Public Works

Please direct inquiries to: Dennis K. Regan, (617) 293-0480

CC:

Dennis K. Regan  
Permit Representative  
National Grid  
40 Sylvan Road  
Waltham, MA 02451

Russell Heyda  
16 Sanderson Rd  
LEXINGTON MA 02420

Kishorkumar Patel  
21 Sanderson Rd  
LEXINGTON MA 02420

Kyung Chi  
6 Bryant Rd  
LEXINGTON MA 02420

Joh Caruso  
17 Sanderson Rd  
LEXINGTON MA 02420

Tracy McDonald  
3 Bryant Rd  
LEXINGTON MA 02420

Julia Polestra  
19 Sanderson Rd  
LEXINGTON MA 02420

Barry Glass  
4 Bryant Rd  
LEXINGTON MA 02420

George Athanasiadis  
20 Sanderson Rd  
LEXINGTON MA 02420

Keith Wharton  
5 Bryant Rd  
LEXINGTON MA 02420

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

### AGENDA ITEM TITLE:

Discussion of School District Building Projects Plan (10 min.)

### PRESENTER:

Joe Pato

### ITEM NUMBER:

I.2

### SUMMARY:

This agenda item will appear on every regular meeting of the Board to allow us to hear and discuss status updates on the progress on the building and administrative responses to overcrowding in the school system.

Project web site accessible from quick links on the LPS web site or at:  
<http://www.lexingtonmultipleprojects.com>

This week's updates:

1. Upcoming Meetings
  1. Wednesday June 10, 2015\*\* 7pm Public Forum  
Middle Schools  
Diamond Middle School  
99 Hancock Street  
**\*\* Alternate Date Being Investigated**
  2. Thursday June 11, 2015 7:30pm Public Forum  
Hastings School Program  
Hastings Elementary School  
7 Crosby Road
  3. Tuesday June 16, 2015 7:30pm  
School Committee Presentation
2. Other status TBD

### RECOMMENDATION / SUGGESTED MOTION:

N/A

### FOLLOW-UP:

**DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

7:05 PM

**ATTACHMENTS:**

Description	Type
☐ Project Task List Update	Backup Material
☐ Memo Regarding Athletic Field Layouts at Schools	Backup Material

<b>ID</b>	<b>Item for discussion at the two Summit Discussions in July</b>	<b>Responsible Party</b>	<b>Comment / Status</b>
1	Design Team Summit Presentation <ul style="list-style-type: none"> <li>• refinement and completion of what was presented at the 8 May Pre-Summit</li> </ul>	Design Team	
2	What's the strategy? <ul style="list-style-type: none"> <li>• How will these projects be presented, packaged, and funded for the votes                             <ul style="list-style-type: none"> <li>○ Fall Special Town Meeting,</li> <li>○ Annual Town Meeting(s)</li> <li>○ debt exclusion vote</li> </ul> </li> </ul>	BoS w staff	
	<ul style="list-style-type: none"> <li>• Integrated consideration of all of the other contemplated major capital projects.</li> </ul>	BoS, CEC, AC & Staff	Working Group forming (J. Hai)
	<ul style="list-style-type: none"> <li>• Update on bonding/property tax profile related to strategy.</li> </ul>	Staff	
3	School Committee presentation of redistricting study <ul style="list-style-type: none"> <li>• pros and cons of major options</li> <li>• SC recommendation of which to use going forward.</li> </ul>	SC	Initiated
4	School Department update on school enrollment projections <ul style="list-style-type: none"> <li>• EWG projection updates</li> <li>• Projections overlaid with the availability of new capacity according to the recommended approaches.</li> </ul>	School Department	<ul style="list-style-type: none"> <li>• In progress</li> </ul>
5	Investigate improved utilization of existing spaces: <ul style="list-style-type: none"> <li>• Each school principal has their own strategy for use of the spaces within their schools. While one school may have two or three lunch sessions, Fiske is reported to have six.</li> <li>• Because Clark has a teachers' resource space, the Clark classrooms are used as instructional space for more periods on a given day than Diamond.</li> </ul>	SC, School Department	
6	Explanation of how Master Plan study was used going forward [aka did we get value out of the master plan process?].	DPF, PBC	
7	Presentation [a slide or 2]: Have we proceeded from Spring Special Town Meeting consistent with Matrix presented for the \$4,080,000 appropriation?	DPF, PBC	
8	Indication that the School District and School Committee endorse the Design Team's Summit presentation recommended approaches.	SC	
9	Existing property PreK lease opportunities <ul style="list-style-type: none"> <li>• Lease Negotiations</li> </ul>	SC, School Department, &	In negotiations

<b>ID</b>	<b>Item for discussion at the two Summit Discussions in July</b>	<b>Responsible Party</b>	<b>Comment / Status</b>
		Municipal	
	<ul style="list-style-type: none"> <li>• Effects of early availability of 4 classrooms at Harrington</li> </ul>	SC, BOS, AC, CEC	<ul style="list-style-type: none"> <li>• In study</li> </ul>
	<ul style="list-style-type: none"> <li>• Exploration of Long Term Options</li> </ul>	BOS	<ul style="list-style-type: none"> <li>• In progress</li> </ul>
10	Viability of change of use of current Conservation Land with or without "land swap" or "wetland replication."	BoS & Staff	In investigation

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

### AGENDA ITEM TITLE:

LexFarm/Community Farming Committee Presentation

### PRESENTER:

Michael Bliss, Chairman, Community Farming Comm. Allison Guerette, President, LexFarm Board of Dir.

### ITEM NUMBER:

I.3

### SUMMARY:

Michael Bliss, Chairman of the Selectmen's Community Farming Committee, will provide an overview of the Committee's activities this past year.

Allison Guerette, President of the LexFarm Board of Directors, will provide an overview of the farm's first year of operations and plans for year two.

### RECOMMENDATION / SUGGESTED MOTION:

NA

### FOLLOW-UP:

None

### DATE AND APPROXIMATE TIME ON AGENDA:

6/8/2015

7:15 PM

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Overview	Presentation
<input type="checkbox"/> Presentation	Presentation
<input type="checkbox"/> Educational Programming Report	Backup Material
<input type="checkbox"/> Annual Report	Backup Material



**Lexington Community Farm**  
**Report to the Lexington Board of Selectmen**  
**June 8, 2015**

**I. 2014 Review**

- A. Farming
  - 1. 212 CSA Shares
  - 2. Farm stand offered seedlings, produce from fields, and other local products
  - 3. Farm operated using organic practices
  - 4. Farm operated by Waltham Fields Community Farm Organization (CFO) in 2014
- B. Education and Community Engagement
  - 1. 100 volunteers and over 1000 volunteer hours worked on farm; many more volunteered behind the scenes
  - 2. Volunteers helped with farm work, site improvement and maintenance, and with the running of the non-profit
  - 3. Weekday farm tours
  - 4. Volunteer-led educational programs for all ages
- C. Food Access
  - 1. 5,700 pounds of produce donated with a value of \$13,000 – 10% of produce grown on farm
  - 2. Donations to Lexington Food Pantry, Arlington Food Pantry, and Boston Area Gleaners
- D. Site Improvements
  - 1. Capital improvements: office trailer, stabilization of farm stand structure and new roof, energy efficient lighting, interior painting, pickup truck, tractor and related equipment
  - 2. “Build the Farm” campaign raised \$125,000 for capital improvements and first year operations: 150 Farm Founders contributed at \$250 or above; over 400 households participated in the campaign overall
- E. Growing the Organization
  - 1. 550 members
  - 2. Members from primarily from Lexington, but also from Arlington and other surrounding towns
  - 3. Interim Executive Director served February-December in 2014

**II. What we learned in first year on farm**

- A. Infrastructure needs improvement
  - 1. Water from artesian well is not potable; water requires filtration for use in greenhouse due to salinity
  - 2. Irrigation system is laborious to operate
  - 3. Greenhouses would benefit from weatherization
  - 4. Older heating systems without heat circulation technology
  - 5. Broken drainage tiles in lower fields resulting in sitting water
  - 6. Rented equipment from Dennis Busa will need to be replaced in near future
  - 7. Limited storage for equipment and vehicles
- B. Soil needs attention
  - 1. Extreme weed pressure

2. Soil diseases affecting the brassica family of vegetables  
\*\*\*Dedicated to addressing using organic practices\*\*\*

### III. 2015

- A. Farming
  1. Hired farm manager and seasonal farm stand manager in 2015
  2. Spring seedling sale
  3. Farm stand with produce from LexFarm and other local farms
  4. 20 week CSA starting in June- 180 shareholders
  5. Produce from Picadilly Farm
  6. Pick-your-own vegetables from LexFarm
  7. Flower shares
- B. Education and Community Engagement
  1. Weekly volunteer drop-in hours and regular volunteer roles in fields, farm stand, and to improve property
  2. Weekly tours
  3. Expanded our volunteer-led education programming for all ages
- C. Food Access
  1. Excited to continue donating food in 2015
  2. Will work again with Lexington Food Pantry, Arlington Food Pantry, and Boston-area Gleaners
- D. Site improvements
  1. By cover cropping, we are focusing on our commitment to be stewards of this land. Fitting, because 2015 has been named International Year of the Soil.
  2. Our farm manager is working with Natural Resources Conservation Services and other partners to answer questions about how much of the land to rest and for how long... important to note this is not a situation unique to LexFarm. All farms, and even your backyard garden, can benefit from rest and rejuvenation.
  3. Active property committee doing short term projects to clean up and maintain site, as well as developing long term vision and plans for the site
  4. Getting a federally funded energy with an eye towards sustainably improving operations at the farm
- E. Growing the Organization
  1. Increasing membership
  2. Building board committees
  3. Refining mission and strategic planning
  4. Hiring Executive Director
  5. Developing relationships with many local organizations

### IV. A community farm is for everyone– visit us at the farm and get involved!

1. Take a tour
2. Shop at farm stand
3. Sign up for newsletter at [lexfarm.org](http://lexfarm.org)
4. Become a member
5. Attend an education programs
6. Volunteer on the farm or behind the scenes
7. Go to [www.lexfarm.org](http://www.lexfarm.org) or email [office@lexfarm.org](mailto:office@lexfarm.org) for more information





# LexFarm Then ... and Now

2009

2012

2013

2014

2015

Town purchases Busa Land

BoS decide: farm + affordable housing

LexFarm selected for Community Farm

Lexington Community Farm opens

Year 2!

LexFarm established



1,200 petition signatures

194 founding LexFarm members



550 LexFarm members



2014



# 2014 Achievements



- 550 members
- \$125,000 raised to build the farm and organization
- CSA shares and farm stand
- \$13,000 of produce donated
- 100 volunteers and over 1000 volunteer hours
- Volunteer-led educational programs



2015





# The Farm in 2015



- Planting pick-your-own vegetables and flowers on part of farm
- Focusing on rejuvenating soil on other parts of farm through cover cropping
- Opportunity to improve infrastructure

# Community Programs

- Weekly volunteer drop-in hours and regular volunteer roles in fields, farm stand, and to improve property
- Education programming for all ages
- Food Access program





# Growing the Organization



In 2015, hired a full-time Farm Manager and a Seasonal Farm Stand Manager

- 550 Members
- Newly elected Board members
- Developing relationships with many local organizations
- Refining Mission and Strategic Planning



# Get Involved!

- Take a tour
- Shop at farm stand
- Sign up for newsletter at [lexfarm.org](http://lexfarm.org)
- Become a member
- Attend an education program
- Volunteer on the farm or behind the scenes



## Contact Information

Allison Guerette  
President of the Board of  
Directors

Carolyn Goldstein  
Vice President of the Board of  
Directors

Contact us at: [office@lexfarm.org](mailto:office@lexfarm.org)

For more information, go to: [www.lexfarm.org](http://www.lexfarm.org)





## SPRING 2015 PROGRAMMING

**Farm Babies** A program for the 15-months-and-under set and their caregivers to play, sing songs, listen to farm stories, and explore what happens on a working farm. Adults will engage in prompted discussion about sustainable parenting.

Meets: Fridays, May 29-June 26, 9-9:45am.

Price: \$8 per week per family

**Dirt Play** A program for 1-5 year olds and their caregivers to put hands in soil, meet new friends, help in the Learning Garden, and do crafts.

Meets: Fridays, May 22-June 26, 10-11am.

Price: \$10 per week per family

**Dirt Scouts** A program for grades 2-5 to help operate our community farm. Students will help with chores around the farm, including planting, weeding, preparing the farm stand, making signs to educate the public about what is growing in our soil, and setting up the CSA. Students will receive an ice cream voucher at the conclusion of each week.

Meets: Wednesdays, May 20-June 24, 4-5pm.

Suggested donation: \$36 for six-week session

**Farm Educators in Training** An opportunity for middle and high school students to help with programs on the farm. Farm Educators in Training will help with Dirt Scouts, Multi-Generational Gardening, and other programs.

Meets: To help with Dirt Scouts: Wednesdays, May 20-June 24, 3:45-5:00pm. To help with other programs, sign up to receive information when available.

Price: Free!

### **Multi-Generational Gardening**

Spend an hour each week in the Learning Garden. Part informational, part support group, part social. You will plant and tend the soul as well!

Meets: Wednesdays and Fridays 9 – 10 a.m. beginning June 3.

Suggested donation: \$8 per week.

### **Special Programs and Workshops**

#### **Lexington Community Farm - A "Hidden Treasure"**

Live music and art on the farm as part of Lexington's Hidden Treasures town-wide free event.

Date: Saturday, May 16, 1-3pm

#### **NEW! Soil and Sustainability Education Share**

Visit the farm stand each week beginning June 10 for new information and a hands-on activity related to soil and sustainability. – Free!

#### **Composting 101 – Workshop**

Want to compost your food scraps but have lots of questions about how to do so? This workshop will answer them. Date: Saturday, June 20 from 3 – 4:30

Price: \$18 members; \$20 non-members.

**Stay tuned for updates  
and for summer programming  
coming soon!**

**Lexington Community Farm  
is located at 52 Lowell Street in Lexington, MA  
(next to the Arlington Reservoir)  
(781) 325-4170**

Lexington Community Farm (LexFarm) is a working farm where the community comes to learn about and enjoy food, sustainable farming, and nature. In 2015, Lexington Community Farm is focused on soil health. LexFarm is managed by the non-profit Lexington Community Farm Coalition.

For questions about educational programming, contact [office@lexfarm.org](mailto:office@lexfarm.org).

To register for programming, go to: <http://lexfarm.org/education/>

LexFarm welcomes individual, family, and civic/corporate group volunteers. To learn about opportunities to volunteer on the farm or for our non-profit, contact [volunteer@lexfarm.org](mailto:volunteer@lexfarm.org) or go to <http://lexfarm.org/get-involved/>



## 2014 Annual Report

**Lexington Community Farm Coalition's (LexFarm's) mission is to preserve and make sustainable a seven-acre historic farmland and offer access to and education about local food and farming for all community members. In 2014, its first year on the former Busa family farmland, LexFarm made significant progress towards achieving this mission.**

**On the Farm** 2014 was a bountiful growing season for Lexington Community Farm. Farm Managers Dan and Erinn Roberts from Waltham Community Fields Organization (CFO) provided community supported agriculture (CSA) shares to 212 shareholders, generating over \$100,000 in revenue. The CSA combined market-style pickup of vegetables in the farm stand with pick-your-own vegetables, herbs, and flowers in the fields. The farm also offered a pick-your-own flower share. The farm stand was stocked with seedlings, produce from the farm and other local farms, and local products such as eggs, cheese, jams, and granola. CSA members and other customers enjoyed getting to know Dan, Erinn, and the rest of the farm operation team.

**Providing Access to Healthy Food for All Community Members** LexFarm donated 5,700 pounds of produce (10 percent of the farm's produce, valued at \$13,000) to area food pantries. The farm stand also accepted SNAP/EBT payments.

**Growing an Organization** LexFarm's founding President, Janet Kern, served as Interim Executive Director, leading the organization through 2014, its first year on the farm. The Board of Directors grew in number and expertise, as did the organization's committees on finance, development, property, education, and communications. LexFarm raised over \$125,000 in membership fees and donations, in particular through the Build the Farm campaign, which included the September Art for the Farm event.

**Educating** LexFarm offered educational programming to dozens of members and visitors to the farm. Adult members learned to compost and garden at workshops held on and off the farm, and children enjoyed getting their hands in the soil at the Dirt Play class in the farm's Learning Garden.

**Our Members and Volunteers** In 2014, LexFarm membership increased to nearly 550 members from Lexington, Arlington, Cambridge, Somerville, and other neighboring towns. More than 100 volunteers gave more than 1,000 hours, helping to plant seeds, pull weeds, harvest vegetables, do construction, clean up the farm, and fill roles behind the scenes.

**Lessons Learned in 2014** In Fall 2014, CFO shared that, while soil fertility was high, the older infrastructure, rocky soil, soil disease, and prevalent weeds at LexFarm made organic farming particularly challenging at Lexington Community Farm. CFO decided not to continue farming in Lexington, and recommended reducing production and cover cropping about half the arable land to address the issues CFO encountered.

### **LexFarm in 2014 by the Numbers**

● **550** members ● **212** CSA shares ● **\$100,000** in farm stand sales ● **\$13,000** of produce donated ● over **\$125,000** raised to build the farm and organization ● **100** volunteers and over **1000** volunteer hours

**A Look Ahead at 2015** In response to lessons learned in 2014, LexFarm will employ its own farm manager in 2015 to actively manage soil health and weed control, and to produce a reduced quantity of produce for sale. Lexington Community Farm will provide 200 CSA shares, with market-style produce provided by Picadilly Farm in New Hampshire and pick-your-own crops at Lexington Community Farm. A farm stand manager will be hired and seedlings, produce, and local products will be sold in the farm stand.

LexFarm will continue to be a largely volunteer-run organization supported by membership fees and other donations. The Board of Directors will continue to build its committees while initiating a strategic planning process and taking steps towards hiring an executive director. LexFarm will again offer volunteering and educational opportunities—with a focus in 2015 on soil health—and continue to grow LexFarm's food access program.

**Lexington Community Farm**  
**52 Lowell Street in Lexington, MA**  
**(781) 325-4170**

Lexington Community Farm is a working farm where the community comes to learn about and enjoy food, sustainable farming, and nature. Lexington Community Farm is managed by the non-profit organization Lexington Community Farm Coalition (LexFarm).

For more information, go to: [www.lexfarm.org](http://www.lexfarm.org) or contact [office@lexfarm.org](mailto:office@lexfarm.org).

To become a member, go to: [www.lexfarm.org/membership/](http://www.lexfarm.org/membership/)

# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Approve Letter for LexHAB Regarding Busa Housing (5 min.)

### **PRESENTER:**

Joe Pato

### **ITEM NUMBER:**

I.4

### **SUMMARY:**

LexHAB has requested a letter of support from the Board of Selectmen for their Local Initiative Program (LIP) application for a comprehensive permit for an affordable housing development at Busa Farm on Lowell Street.

### **RECOMMENDATION / SUGGESTED MOTION:**

Motion to provide a letter of support addressed endorsing LexHAB's application to the Department of Housing and Community Development's Local Initiative Program for a comprehensive permit for the affordable housing project at the Busa Farm Property on Lowell Street.

### **FOLLOW-UP:**

### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

7:35 PM

### **ATTACHMENTS:**

Description	Type
 Proposed Support Letter for Busa Affordable Housing	Backup Material

June 8, 2015

Toni Coyne Hall  
Director of Local Initiative Program  
Department of Housing and Community Development  
100 Cambridge Street, Suite 300  
Boston, MA 02114

Dear Ms. Hall:

This letter is to express our support for the Lexington Housing Assistance Board's (LexHAB) Local Initiative Program (LIP) application for a comprehensive permit for a development at Busa Farm, on Lowell Street. The Busa Farm project proposes the construction of six affordable rental units in two structures.

The Town, which provides ongoing financial support to LexHAB, is providing support for this particular project in several ways. First, the Town is working with LexHAB to file this LIP petition, helping craft the affirmative fair housing marketing plan for the development, and waiving all real estate taxes on the property. This is not only for the development period, but also for the duration of LexHAB's operation of the property for affordable housing purposes.

LexHAB has conducted numerous meetings with area residents, as well as wider neighborhood meetings, and several others before the Selectmen. LexHAB has done an extraordinary job engaging the community in the development process and has addressed many of the concerns that have arisen.

LexHAB has a long history of providing much-needed, high quality affordable housing for low and moderate-income households. As a Town, we continue to support their important work and support their proposal to create new residences on Lowell Street.

Sincerely,

Joseph N. Pato  
Chairman

JNP/ah

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

### AGENDA ITEM TITLE:

Daikanyama Special Permit-Request of Parking Waiver

### PRESENTER:

Carl F. Valente

### ITEM NUMBER:

I.5

### SUMMARY:

Daikanyama Restaurant, on Waltham Street, has submitted an application for a special permit with the Zoning Board of Appeals, as it is planning to expand the restaurant by an additional 16 seats. The hearing will be June 11. In its application Daikanyama is requesting a waiver of all of the additional six parking spaces required under the Town's zoning bylaw.

Town staff is looking for direction from the Selectmen regarding this request for a waiver of the parking requirements. Specifically, does the Board want to support the Special Permit application, but with the condition that Special Permit require Daikanyama to enter into a Payment in Lieu of Parking agreement with the Board of Selectmen, similar to how the 21 Muzzey Street Special Permit was handled?

### RECOMMENDATION / SUGGESTED MOTION:

### FOLLOW-UP:

If directed by the Board, the Town Manager and Economic Development Director will prepare a letter to the Zoning Board of Appeals, to be submitted for the June 11 hearing.

### DATE AND APPROXIMATE TIME ON AGENDA:

6/8/2015

7:40 PM

### ATTACHMENTS:

Description	Type
 Letter Requesting Parking Waiver	Backup Material

LAW OFFICE OF  
**EDMUND C. GRANT**

THE LIBERTIES - SUITE 3

33 BEDFORD STREET

LEXINGTON, MASSACHUSETTS 02420

EDMUND C. GRANT

TEL (781) 862-5313

FAX (781) 862-8556

Ed@edgrantlawoffice.com

May 21, 2015

Zoning Board of Appeals  
Town of Lexington  
1625 Massachusetts Avenue  
Lexington MA 02420

RE: DAIKANYAMA JAPANESE CUISINE RESTAURANT  
43 WALTHAM STREET, LEXINGTON, MA

Dear Board Members:

I write in support of Daikanyama, Feng Hua Chow (Judy Chow) President and Daikanyama's request for a Special Permit relative to expansion of its existing restaurant to adjoining space in the same building which has a property address of 41-49 Waltham Street. As there is no change to the building foot print, Daikanyama ("Applicant") requests waiver of a certified plot plan.

Prior Permitting/Proposed Expansion

Applicant obtained a Special Permit ("SP") to open the restaurant in 2007 which was renewed in 2009 with seating capacity of 44 seats. Following a subsequent Zoning Bylaw ("ZBL") amendment, restaurant use in the center CB District no longer requires a SP and is allowed as of right, Use Table line J 1.01.

The proposal expands seating capacity from 44 to 60 seats, including space previously occupied by Tutto Italiano and New England International Gem whose use were respectively, pastry and retail sales. Applicant's expansion into that space changes the use from retail sales to restaurant. Per ZBL 8.7.2, Change of Use, a use of an existing structure or lot which doesn't have sufficient parking may be expanded or changed to a different type of use for which a different number of parking spaces is required as set forth in §5.1.4, only if the net increase in the number of required parking space is provided in conformity with § 5.1.

As was the case with the approved SP for Via Lago in June 2014 to expand its restaurant in the center by 33 seats to a maximum capacity of 99 seats, in which it requested that 0 new parking spaces be allowed instead of the 6 new spaces required for its expansion, Applicant is unable to provide the new parking spaces required for its expansion.



preferably one in which parking mitigation is not deemed necessary under the circumstances.

Based on all the above we respectfully request the SP be granted. Thank you for your time and consideration.

Very truly yours,



Edmund C. Grant

cc: Judy Chow  
cc: Town Manager  
cc: Economic Development Officer

ECG/jlg  
Enc.

# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Sale of Bond Anticipation Notes (5 min.)

### **PRESENTER:**

Rob Addelson, Assistant Town  
Manager for Finance

### **ITEM NUMBER:**

I.6

### **SUMMARY:**

On June 3, 2015, the Town sold \$5,717,905 of bond anticipation notes of which \$4,351,905 will come due on February 26, 2016 and \$1,366,000 will come due on June 10, 2016. The \$4,351,905 note issue was to fund multiple purposes which are described in the attachment \$4,351,905 Note Purposes and the \$1,366,000 note was for funding a portion of the \$4.05 million appropriation voted this spring for continued School Facilities Master Planning Design and is for spending that is a potential candidate for a debt exclusion vote in FY16; so that if the debt exclusion is approved, the interest on these notes will be excluded from the limits of Proposition 2 ½.

Five bids were submitted for each of the notes. The bids, based on a calculation of the net interest cost (NIC) which takes into consideration the amount of the issue, coupon rates and any premium bid, ranged from a high of 0.5050% to a low of 0.2309% for the \$4,351,905 note sale and from a high of 0.5826% to a low of 0.4144% for the \$1,366,000 note sale . The low bidder for both notes was TD Securities.

The Board of Selectmen needs to vote to accept both bids. A motion to this effect is attached.

### **RECOMMENDATION / SUGGESTED MOTION:**

See attached form of vote to award sale of Bond Anticipation Notes.

### **FOLLOW-UP:**

Assistant Town Manager for Finance will complete remaining sale documents.

### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

8:00 PM

## ATTACHMENTS:

Description	Type
📄 Motion to Approve Sale of Notes	Cover Memo
📄 \$4,351,905 Note Purposes	Exhibit
📄 \$4,351,905 Note Bids	Exhibit
📄 \$1,366,000 Note Purpose	Exhibit
📄 \$1,366,000 Note Bids	Exhibit

## VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Lexington, Massachusetts (the "Town"), certify that at a meeting of the board held June 8, 2015, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$4,351,905 1.25 percent General Obligation Bond Anticipation Note, Series A of the Town dated June 12, 2015, and payable February 26, 2016 (the "Series A Note"), to TD Securities USA (LLC) at a price of par and accrued interest, if any, plus a premium of \$31,290.20.

Further Voted: to approve the sale of a \$1,366,000 1.25 percent General Obligation Bond Anticipation Note, Series B of the Town dated June 12, 2015, and payable June 10, 2016 (the "Series B Note", and together with the Series A Note, the "Notes"), to TD Securities USA (LLC) at a price of 100% of par and accrued interest, if any, plus a premium of \$11,351.46.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 26, 2015, and a final Official Statement dated June 3, 2015, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes, as applicable, for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures in such form as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the

municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: June 8, 2015

\_\_\_\_\_  
Clerk of the Board of Selectmen

AM 50591611.1

**MUNICIPAL PURPOSE LOAN**

Town of Lexington, Massachusetts

\$4,351,905 Series A General Obligation Bond Anticipation Notes



Sale Date: 6/3/2015  
 Dated Date: 6/12/2015  
 Delivery Date: 6/12/2015  
 Due Date: 2/26/2016  
 Bank Qualification: No

Purpose	Vote Date(s)	Reference	Article Number	Amount Authorized	Previous Issues	Bonds, Grants, and/or Paydowns	Renewal This Issue	New This Issue	Total This Issue	Balance Unissued	Original Issue Date	Prorata Interest	Prorata Premium
Bikeway Reconstruction	5/2/2007	7(25)	31i	\$175,000	\$0	\$71,000	\$0	\$50,000	\$50,000	\$54,000	6/12/2015	\$440.97	\$359.50
Storm Drainage Improvements	4/26/2010	7(9)	12h	\$260,000	\$0	\$239,721	\$0	\$20,279	\$20,279	\$0	6/12/2015	\$178.85	\$145.81
Bridge & Bowman Schools	11/14/2011	7(3A)	2	\$21,670,000	\$0	\$21,281,892	\$0	\$171,000	\$171,000	\$217,108	6/12/2015	\$1,508.13	\$1,229.49
Storm Drain Improvements	3/30/2011	7(1)	10c	\$500,000	\$0	\$475,000	\$0	\$19,000	\$19,000	\$6,000	6/12/2015	\$167.57	\$136.61
Estabrook School	4/2/2012	7(3A)	2	\$39,742,248	\$0	\$38,955,842	\$0	\$106,000	\$106,000	\$680,406	6/12/2015	\$934.86	\$762.14
Storm Drainage Improvements/NPDES Compliance	4/10/2013	7(1)	10k	\$184,845	\$0	\$57,000	\$0	\$88,000	\$88,000	\$39,845	6/12/2015	\$776.11	\$632.72
Watershed Stormwater Management Study Impleme	4/10/2013	7(1)	10o	\$390,000	\$0	\$62,000	\$0	\$108,000	\$108,000	\$220,000	6/12/2015	\$952.50	\$776.53
Hartwell Ave. Infrastructure Planning	4/10/2013	7(22)	10q	\$600,000	\$0	\$200,000	\$0	\$87,000	\$87,000	\$313,000	6/12/2015	\$767.29	\$625.53
Center Streetscape Improvement Planning	4/9/2014	7(22)	10a	\$600,000	\$0	\$200,000	\$0	\$105,000	\$105,000	\$295,000	6/12/2015	\$926.04	\$754.95
DPW Equipment	4/9/2014	7(9)	10b	\$428,440	\$0	\$392,153	\$0	\$7,000	\$7,000	\$29,287	6/12/2015	\$61.74	\$50.33
Storm Drainage Improvements	4/9/2014	7(1)	10d	\$270,000	\$0	\$0	\$0	\$157,000	\$157,000	\$113,000	6/12/2015	\$1,384.65	\$1,128.83
Dam Repair Planning	4/9/2014	7(22)	10i	\$150,000	\$0	\$14,000	\$0	\$41,000	\$41,000	\$95,000	6/12/2015	\$361.60	\$294.79
School Technology	4/9/2014	7(28) & 7(29)	13b	\$1,100,000	\$0	\$988,000	\$0	\$112,000	\$112,000	\$0	6/12/2015	\$987.78	\$805.28
LHS Heating Systems Upgrade (Phase 2 and 3)	4/9/2014	7(22)	14b	\$75,000	\$0	\$39,500	\$0	\$5,000	\$5,000	\$30,500	6/12/2015	\$44.10	\$35.95
Clarke Elevator Upgrades	4/9/2014	7(3A)	14i	\$73,406	\$0	\$0	\$0	\$60,000	\$60,000	\$13,406	6/12/2015	\$529.17	\$431.40
High School Modular Classrooms	11/4/13, 4/9/14 and 3/23/15	7(9)	4, 22b & 16	\$4,080,000	\$0	\$0	\$0	\$2,218,000	\$2,218,000	\$1,862,000	6/12/2015	\$19,561.53	\$15,947.42
Ambulance Replacement	4/9/2014	7(9)	10m	\$185,000	\$0	\$142,000	\$0	\$21,211	\$21,211	\$21,789	6/12/2015	\$187.07	\$152.50
Sewer System Improvements	4/9/2014	7(1) or 8(15)	12a	\$900,000	\$0	\$0	\$0	\$101,000	\$101,000	\$799,000	6/12/2015	\$890.76	\$726.19
School Technology	4/15/2015	7(28)	16b	\$1,378,000	\$0	\$0	\$0	\$400,000	\$400,000	\$978,000	6/12/2015	\$3,527.78	\$2,876.00
Fire Engine	3/23/2015	7(9)	3	\$500,000	\$0	\$0	\$0	\$475,415	\$475,415	\$24,585	6/12/2015	\$4,192.89	\$3,418.23
<b>Totals</b>				<b>\$73,261,939</b>	<b>\$0</b>	<b>\$63,118,108</b>	<b>\$0</b>	<b>\$4,351,905</b>	<b>\$4,351,905</b>	<b>\$5,791,927</b>		<b>\$38,381.38</b>	<b>\$31,290.20</b>

EXEMPT  
EXEMPT

# Town of Lexington, Massachusetts

\$4,351,905 Series A General Obligation Bond Anticipation Notes



**Sale Date:** 6/3/2015  
**Dated Date:** 6/12/2015  
**Delivery Date:** 6/12/2015  
**Due Date:** 2/26/2016  
**Days Per Year:** 360  
**Day Count:** 254  
**Bank Qualified:** No  
**Rating:** MIG-1

Bidder	Principal	Coupon Rate	Premium	Interest	Net Interest	NIC	Prorata Premium	Prorata Interest	Award	Reoffering Yield
TD Securities	\$4,351,905	1.25%	\$31,290.20	\$38,381.38	\$7,091.18	0.2309%	\$31,290.20	\$38,381.38	\$4,351,905	
Jefferies LLC	\$4,351,905	1.50%	\$36,209.00	\$46,057.66	\$9,848.66	0.3207%				
Eastern Bank	\$4,351,905	1.25%	\$27,972.35	\$38,381.38	\$10,409.03	0.3390%				
Century Bank	\$3,000,000	0.83%	\$9,450.00	\$17,568.33	\$8,118.33	0.3835%				
Oppenheimer & Co.	\$4,351,905	1.00%	\$15,200.00	\$30,705.11	\$15,505.11	0.5050%				
<b>Award Totals</b>							\$31,290.20	\$38,381.38	\$4,351,905	

Weighted Average Net Interest Cost: 0.2309%

**MUNICIPAL PURPOSE LOAN**

**Town of Lexington, Massachusetts**

**\$1,366,000** Series B General Obligation Bond Anticipation Notes



Sale Date: 6/3/2015  
 Dated Date: 6/12/2015  
 Delivery Date: 6/12/2015  
 Due Date: 6/10/2016  
 Bank Qualification: No

<u>Purpose</u>	<u>Vote Date(s)</u>	<u>Reference</u>	<u>Article Number</u>	<u>Amount Authorized</u>	<u>Previous Issues</u>	<u>Bonds, Grants, and/or Paydowns</u>	<u>Renewal This Issue</u>	<u>New This Issue</u>	<u>Total This Issue</u>	<u>Balance Unissued</u>	<u>Original Issue Date</u>	<u>Prorata Interest</u>	<u>Prorata Premium</u>
School Facilities Capital Projects- Design	3/23/2015	Ch. 44 s. 7(9), 7(3) & 7(3A)	2	\$4,080,000	\$0	\$0	\$0	\$1,366,000	\$1,366,000	\$2,714,000	6/12/2015	\$16,980.14	\$11,351.46
Totals				\$4,080,000	\$0	\$0	\$0	\$1,366,000	\$1,366,000	\$2,714,000		\$16,980.14	\$11,351.46



# Town of Lexington, Massachusetts

\$1,366,000 Series B General Obligation Bond Anticipation Notes



**Sale Date:** 6/3/2015  
**Dated Date:** 6/12/2015  
**Delivery Date:** 6/12/2015  
**Due Date:** 6/10/2016  
**Days Per Year:** 360  
**Day Count:** 358  
**Bank Qualified:** No  
**Rating:** MIG-1

Bidder	Principal	Coupon Rate	Premium	Interest	Net Interest	NIC	Prorata Premium	Prorata Interest	Award	Reoffering Yield
TD Securities	\$1,366,000	1.25%	\$11,351.46	\$16,980.14	\$5,628.68	0.4144%	\$11,351.46	\$16,980.14	\$1,366,000	
Century Bank	\$1,366,000	0.75%	\$4,303.00	\$10,188.08	\$5,885.08	0.4332%				
Jefferies LLC	\$1,366,000	1.50%	\$14,209.00	\$20,376.17	\$6,167.17	0.4540%				
Eastern Bank	\$1,366,000	1.50%	\$13,611.28	\$20,376.17	\$6,764.89	0.4980%				
Oppenheimer & Co.	\$1,366,000	1.00%	\$5,670.00	\$13,584.11	\$7,914.11	0.5826%				
<b>Award Totals</b>							\$11,351.46	\$16,980.14	\$1,366,000	

Weighted Average Net Interest Cost: 0.4144%

# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Goal Setting Discussion (10 min.)

### **PRESENTER:**

Suzie Barry

### **ITEM NUMBER:**

I.7

### **SUMMARY:**

This is a continuation of the brief discussion from our June 1, 2015 meeting regarding the list of Board values drafted in 2008 by the staff. The suggested changes from the June 1st meeting have been worked into the list. Please read the list and come PREPARED to have a discussion of the list and be ready to make any changes (additions or deletions) so we can post the list for feedback from the community before we adopt it.

**Action Needed:** Review and revise attached list (additions/corrections) so it can be presented to the public for feedback and come back to the Board at a future meeting for a vote to adopt.

#### **Reminder:**

Goal Setting is scheduled for Wednesday, July 1, 2015 at the Community Center.

The deadline for Boards/Committees to send information for Goal Setting has been extended to June 12th. Please remind the boards/committees you are liaison to that they should submit their goals by June 12th. Information should be sent to Linda Vine.

### **RECOMMENDATION / SUGGESTED MOTION:**

### **FOLLOW-UP:**

### **DATE AND APPROXIMATE TIME ON AGENDA:**




6/8/2015

8:05 PM

### **ATTACHMENTS:**

## Description

## Type

 Revised Statement of Values	Backup Material
 Memo to Boards/Committees Regarding Goal Setting	Backup Material
 Proposed Board of Selectmen Statement of Values - June 2008	Backup Material

## **DRAFT Board of Selectmen Statement of Values-June 2015**

As the Board goes forward with its polices and goals, it should also add to, delete and refine these proposed Board values.

### ***Proposed Board Values:***

*Protect the environmental quality of the Town by fostering sustainability.*

*Maintain, protect and enhance the unique sense of place of Lexington, maintaining the historic character of the community.*

*Maintain, protect and enhance the educational excellence of the School system.*

*Maintain, protect and enhance the long-term financial condition of the Town.*

*Maintain, protect and enhance the professional management and customer service offered by Town staff, boards and committees.*

*Emphasize long-term planning in regards to all Town services, facilities, infrastructure and open space.*

*Maintain citizen involvement in Town affairs by encouraging and educating residents of all backgrounds of how to become involved.*

*Maintain services for Lexington's older residents. (all ages?)*

*Encourage diversity in employment and housing efforts that are reflective of the fabric of the community.*

*Provide a level of compensation and benefits that is fair to Town employees.*

*Provide quality municipal services and programs while not losing sight that these services are provided with taxpayer funds. The Town, therefore, should be prudent and economical in expending funds.*

*Preserve Open Space.(needs developing)*

*Maintain, protect and enhance Public Safety across the Town. (needs developing)*



## MEMORANDUM

**TO:** Chairperson of the following:

School Committee	Appropriation Committee
Capital Expenditures Committee	Planning Board
Recreation Committee	Board of Health
Council on Aging Board	Conservation Commission
Center Committee	Energy Conservation Committee
20/20 Vision Committee	Economic Development Adv. Comm.
LexHab	Community Preservation Committee
Human Rights Committee	Sidewalk Committee
Bicycle Advisory Committee	Transportation Advisory Committee
Tree Committee	Human Services Committee
Housing Partnership Committee	Tourism Committee
Sustainable Lexington Committee	Community Farming Committee
Commission on Disabilities	Greenways Corridor Committee
Town Celebrations Committee	Communications Advisory Comm.
Permanent Building Committee	

**CC:** Senior Management Team

**FROM:** Joe Pato, Chairman, Board of Selectmen  
Carl F. Valente, Town Manager

**DATE:** April 24, 2015

**RE:** Selectmen's Annual Goal Setting

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The Board of Selectmen will be meeting in June 2015 to begin discussing its goals for fiscal years 2016 and 2017. We are asking you to provide your input and suggestions to this process.

As in past years, we are asking Town boards and committees to identify key areas of concern, need and opportunity that the Town should consider addressing over the next two years. We would like to know what you see ahead, particularly as it impacts the Town's finances and services. Perhaps your committee is already developing its own plans to address a concern, need or opportunity, and we would like to know about that, as well.

While the Selectmen cannot address every committee goal and suggestion identified, with your input this process will help the Board prioritize its work plan for the year.

If possible, we request that you send your comments to us *via email*. The staff will be collating and assembling responses into a single document and it is much easier if we can work from email or attached letters sent via email. Please respond no later than Friday, June 12 to [lvine@lexingtonma.gov](mailto:lvine@lexingtonma.gov) . If you have any questions concerning this matter please feel free to contact us.

Thank you for your time and thoughtful responses.

## **Proposed Board of Selectmen Statement of Values**

In reviewing the items suggested for the Selectmen's Goal-Setting meeting, we found a combination of suggested policies and goals. In the sections that follow, we have tried to create one document for policies matters and another document for those items that reflect suggested goals.

Any Board policy or goal, however, is typically based on the Board's values. While in the past these values may have been more inferred than articulated, the Community and staff should understand them.

As a general framework for moving forward on Board policies and goals, we have drafted a list of proposed Board values based on the Town Manager's observations over the past three years. As the Board goes forward with its policies and goals, it should also add to, delete and refine these proposed Board values.

### ***Proposed Board Values:***

- 1. Protect the environmental quality of the Town by fostering sustainability.*
- 2. Maintain, protect and enhance the unique sense of place of Lexington, maintaining the historic character of the community.*
- 3. Maintain, protect and enhance the educational excellence of the School system.*
- 4. Maintain, protect and enhance the long-term financial condition of the Town.*
- 5. Maintain, protect and enhance the professional management and customer service offered by Town staff, boards and committees.*
- 6. Emphasize long-term planning in regards to all Town services, facilities, infrastructure and open space.*
- 7. Maintain citizen involvement in Town affairs.*
- 8. Maintain services for Lexington's older residents.*
- 9. Encourage diversity in employment and housing efforts.*
- 10. Provide a level of compensation and benefits that is fair to Town employees.*
- 11. Provide quality municipal services and programs while not losing sight that these services are provided with taxpayer funds. The Town, therefore, should be prudent and economical in expending funds.*

*c.f. valente 6/2008*

# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Request for Building Permit Fee Waiver-Lexington Housing Authority (10 min.)

### **PRESENTER:**

Carl F. Valente, Town Manager

### **ITEM NUMBER:**

I.8

### **SUMMARY:**

The Lexington Housing Authority (LHA) has requested a waiver of all or a portion of the Building Permit fee for the four handicapped accessible units (one building) to be constructed on Shirley Street/Greeley Village.

The estimated total project cost is \$1,445,000 (construction cost alone is \$870,400 and the building permit fee would be \$10,477). Town Meeting approved \$810,673 of CPA funds for this project. In the past, the Building Permit fee has been waived for CPA funded LHA projects. In this case, CPA funds will cover 56 percent of the total project costs. 56 percent of the permit fee would be \$5,867.

### **RECOMMENDATION / SUGGESTED MOTION:**

Move to waive \$ \_\_\_\_ or \_\_\_\_ percent of the building permit fee for the Lexington Housing Authority Shirley Street project.

### **FOLLOW-UP:**

Selectmen's Office to provide any vote to waive fee to Building Commissioner's Office.

### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

8:15 PM



# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Town Manager Appointment - Council on Aging

### **PRESENTER:**

Carl F. Valente, Town Manager

### **ITEM NUMBER:**

I.9

### **SUMMARY:**

Sophia Ho has been a member of the Council on Aging since 2012. Ms. Ho is current with her Ethics Commission training.

### **RECOMMENDATION / SUGGESTED MOTION:**

Move to appoint Town Manager's reappointment of Sophia Ho as a member of the Council on Aging.

### **FOLLOW-UP:**

Town Manager's Office will send a reappointment letter.

### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

8:25 PM

### **ATTACHMENTS:**

Description	Type
 Reappointment Application - Sophia Ho	Backup Material

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

### AGENDA ITEM TITLE:

Selectmen Committee Appointments/Reappointments (5 min.)

### PRESENTER:

Joe Pato

### ITEM NUMBER:

I.10

### SUMMARY:

#### Community Preservation Committee

The current Selectmen representatives (Norman Cohen, Jeanne Krieger and David Horton) are willing to continue.

#### Noise Advisory Committee

Joe and Norman interviewed Nick Afshartous and Lee Minardi who are interested in volunteering on the Noise Advisory Committee.

#### Executive Clerk

The term of the Selectmen's Executive Clerk expires June 30, 2015.

#### Keeper of the Lockup

The Keeper of the Lockup also expires June 30, 2015.

### RECOMMENDATION / SUGGESTED MOTION:

Motion to reappoint Norman Cohen, Jeanne Krieger and David Horton to the Community Preservation Committee representing the Board of Selectmen for terms to expire June 30, 2017.

Motion to appoint Nick Afshartous to the Noise Advisory Committee for a term to expire September 30, 2016.

Motion to appoint Lee Minardi to the Noise Advisory Committee for a term to expire September 30, 2017.

Motion to reappoint Lynne Pease as the Selectmen's Executive Clerk for a 1-year term to expire June 30, 2016.

Motion to reappoint Mark Corr as Keeper of the Lockup for a 1-year term to expire June 30, 2016.

**FOLLOW-UP:**

Selectmen's Office

**DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

8:30 PM

**ATTACHMENTS:**

Description	Type
☐ Current CPC Member List	Backup Material
☐ Nick Afshartous Application	Backup Material
☐ Lee Minardi Application	Backup Material
☐ Current Noise Advisory Committee Member List	Backup Material

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

### AGENDA ITEM TITLE:

Approve and Sign Eagle Congratulation Letter for Nataniel Tan (5 min.)

### PRESENTER:

Joe Pato

### ITEM NUMBER:

I.11

### SUMMARY:

You are being asked to sign a letter of commendation for Boy Scout Eagle Nathaniel Tan from Troop 160. See attached letter requesting the commendation and the proposed eagle letter.

Is there a Selectman interested in attending the Court of Honor and presenting the Selectmen letter?

### RECOMMENDATION / SUGGESTED MOTION:

Motion to send a letter of commendation congratulating Nathaniel E. Tan for attaining the highest rank of Eagle in Boy Scouting.

### FOLLOW-UP:

Selectmen's Office

### DATE AND APPROXIMATE TIME ON AGENDA:

6/8/2015

8:35 PM

### ATTACHMENTS:

Description	Type
<input type="checkbox"/> Proposed Eagle Letter for Nathaniel Tan	Backup Material
<input type="checkbox"/> Request for Eagle Letter-Nathaniel Tan	Backup Material

June 8, 2015

Nathaniel E. Tan  
Troop 160  
St. Brigid Parish  
2001 Massachusetts Avenue  
Lexington, MA 02421

Dear Nathaniel,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 160, and the successful completion of your Eagle project, speaks to your dedication.

Being an Eagle is so much more than just another rank. It is a recognition of what you have achieved so far, but of more importance is the implied promise you have made to maintain the ideals of Scouting into your adult life.

We know that your family and fellow Scouts are proud of you and will look to you to be a leader as you continue your journey beyond Eagle.

Again, congratulations and good luck in all your future endeavors.

Sincerely,

Joseph N. Pato, Chairman

Peter C. J. Kelley

Norman P. Cohen

Michelle L. Ciccolo

Suzanne E. Barry

May 28, 2015

Mr. Joseph Pato, Chairman  
Board of Selectmen  
Town of Lexington  
1625 Massachusetts Avenue  
Lexington, MA 02420

Dear Mr. Pato,

I am proud to inform you that Nathaniel E. Tan, a resident of Lexington, Massachusetts and a member of Boy Scout Troop 160, has achieved the rank of Eagle Scout. This letter is to ask for your assistance in recognizing and honoring his recent achievement and service.

Nathaniel started scouting as a Tiger Cub Scout in Pack 1 in Hawthorne, New York, in 2004. Throughout elementary school, he participated in many den and pack activities, including competing in the annual Pinewood derby, attending museum overnight trips, and earning his Cub Scout ranks. When Nathaniel's family moved to Lexington, Massachusetts, at the beginning of his 5th grade year in 2008, he immediately joined Pack 137, expanding his scouting activities that year to camping overnight in Willard's Woods, attending Troop 160's Cookeree, and walking in the Patriots' Day Youth Parade. His final achievement in Cub Scouts was earning the Arrow of Light and crossing over to Boy Scout Troop 160.

During his membership in Troop 160, Nathaniel has enjoyed several camping trips, including the Deep Freeze in Maine hiking in the New Hampshire White Mountains, and biking on Cape Cod. He has also attended Troop 160 summer camp at Camp Bell and Hidden Valley in the Griswold Scout Reservation in New Hampshire for many years. Besides regular troop outings, Nathaniel has also enjoyed high-adventure trips in scouting, hiking for 11 days at the Philmont Scout Ranch in the summer of 2012, as well as sailing for 6 days through the Florida Keys from the BS Florida Sea Base in the summer of 2014.

Throughout his scouting career, Nathaniel has been presented many opportunities to develop his leadership skills. Taking advantage of those opportunities, Nathaniel has served in numerous troop leadership positions, including Patrol Leader, Assistant Senior Patrol Leader, Den Chief, Guide, and Instructor. He has also been committed to helping fellow scouts earn their Eagle projects, and has donated countless hours to community service projects that benefit the Town of Lexington.

For his Eagle Scout project, Nathaniel built a boardwalk located at Whipple Hill Conservation Land for the Lexington Conservation Stewards. This boardwalk provides hikers with a safe, level walking path in an area that is prone to springtime flooding. The project was completed May 17, 2014.

Nathaniel is an active member of the Chinese Bible Church of Greater Boston, and has attended the youth group since entering 7th grade. He has helped lead small group studies and outings, and attended several youth retreats, deepening his commitment to his faith.

Due to his love of scouting, Nathaniel plans to remain active in Troop 160 during his remaining time as a scout. He has just completed the 11th grade, and intends to study engineering and computer science in college. He endeavors to incorporate both life and leadership skills that he has learned as a scout throughout his future life endeavors.

Nathaniel will receive his Eagle Scout award at an Eagle Scout Court of Honor on June 20, 2015 in Lexington, MA. We would appreciate you sending a letter of commendation to Nathaniel and mailing the letter directly to our new Eagle Scout at the following address:

Nathaniel E. Tan  
17 Hamblen Street  
Lexington, MA 02421

Thank you for taking time from your busy schedule to help our Troop and community recognize the achievements and service of Eagle Scout Nathaniel E. Tan.

Sincerely,



Suzanne E. Barry  
Boy Scout Troop 160 Eagle Scout Ceremony Coordinator  
msmt4barry@verizon.net

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

### **AGENDA ITEM TITLE:**

Future Meetings (5 min.)

### **PRESENTER:**

Joe Pato

### **ITEM NUMBER:**

I.12

### **SUMMARY:**

Attached are calendars for June through December. At your May 18 meeting you scheduled some tentative meetings through September that are reflected on the attached calendars. Please bring your calendars and vacation schedules.

It would be good if you could book meetings through September at least.

### **RECOMMENDATION / SUGGESTED MOTION:**

### **FOLLOW-UP:**

Selectmen's Office

### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

8:45 PM

### **ATTACHMENTS:**

Description

Type

Calendars for June through September

Backup Material



# June 2015

June 2015						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015						
Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	1	2	3	4
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 31	Jun 1 4:30pm Invitation to Retirement Reception for Dr. Ash (Estabrook School) - selectmen's 7:00pm BOS	2 7:00pm BOS-SC Roundtable Lex YOUTH	3	4	5	6
7	8 7:00pm BOS (SMR)	9	10 7:30pm BOS-Center Streetscape (Clarke Auditorium)	11	12 Lynne Vacation	13
14	15	16	17	18	19	20
Lynne Vacation						
21	22	23	24	25	26	27
Lynne Vacation						
28	29 7:00pm BOS (SMR)	30	Jul 1	2	3	4

# July 2015

July 2015							August 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 28	29	30	Jul 1	2	3 Holiday	4
5	6	7	8	9	10	11
12	13	14 7:00pm Summit	15	16 7:00pm Summit	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	Aug 1

# August 2015

August 2015							September 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 26	27	28	29	30	31	Aug 1
2	3	4	5	6	7	8 Lynne Vacation
9	10	11	12	13	14	15
Lynne Vacation						
16	17	18	19	20	21	22
Lynne Vacation						
23	24	25	26	27	28	29
30	31	Sep 1	2	3	4	5

# September 2015

September 2015							October 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5			1	2	3		
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1	2	3	4	5
6	7 Holiday	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	Oct 1	2	3

# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Approve Tax Bill Insert - Citizens Academy Notice

### **PRESENTER:**

Joe Pato

### **ITEM NUMBER:**

C.1

### **SUMMARY:**

Attached is a proposed tax bill insert regarding the next Citizens' Academy that the Town Manager's Office has requested be inserted in the next tax bill being mailed the end of June.

### **RECOMMENDATION / SUGGESTED MOTION:**

Motion to approve the request of the Town Manager's Office to include an insert regarding the next Citizens' Academy in the next tax bill being mailed the end of June.

### **FOLLOW-UP:**

Selectmen's Office

### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

8:45 PM

### **ATTACHMENTS:**

Description	Type
 Notice for Citizens Academy	Backup Material



## The 2015 Lexington Citizens' Academy starts in September!

Engage with Town departments, learn more about the services provided by your local government, and discover new opportunities for public involvement at the 7<sup>th</sup> annual Citizens' Academy. This free, eleven-session program begins in mid-September and continues on weeknights at various Town facilities.

For more information or to register, please contact Linda Vine in the Town Manager's Office:  
lvine@lexingtonma.gov or 781-698-4541.

*"It is a tribute to the town that so many dedicated municipal employees shared their expertise with citizens beyond the scope of normal business hours. Speakers were enthusiastic, well prepared, and clearly dedicated to their respective departments and quality service."- 2013 Lexington Citizens' Academy Participant*

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

### AGENDA ITEM TITLE:

Approve Use of Battle Green - Promotion Ceremony

### PRESENTER:

Joe Pato

### ITEM NUMBER:

C.2

### SUMMARY:

Lt. Col. Tunyavongs requested permission to conduct a promotion ceremony on the Battle Green on Friday, June 26, 2015, from 12:00 noon to 12:45 p.m. Police, DPW and Town Manager are OK with this request.

### RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the request of Lt. Col. Tunyavongs to conduct a promotion ceremony on the Battle Green on Friday, June 26, 2015, from 12:00 noon to 12:45 p.m.

### FOLLOW-UP:

Selectmen's Office

### DATE AND APPROXIMATE TIME ON AGENDA:

6/8/2015

8:45 PM

### ATTACHMENTS:

Description	Type
 Request to Use Battle Green	Backup Material

# AGENDA ITEM SUMMARY

## LEXINGTON BOARD OF SELECTMEN MEETING

### AGENDA ITEM TITLE:

Approve Town Manager's Vacation Request

### PRESENTER:

Joe Pato

### ITEM NUMBER:

C.3

### SUMMARY:

Attached is the Town Manager's vacation request.

### RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the the Town Manager's Vacation Request.

### FOLLOW-UP:

Selectmen's Office

### DATE AND APPROXIMATE TIME ON AGENDA:

6/8/2015

8:45 PM

### ATTACHMENTS:


Description	Type
<input type="checkbox"/> Town Manager's Vacation Request	Backup Material





MEMORANDUM

TO: Board of Selectmen

FROM: Carl F. Valente 

DATE: June 3, 2015

SUBJECT: Vacation Time

As provided under Section 9E of my employment agreement with the Board of Selectmen (shown below), I am requesting approval to take vacation time for the period of August 31-September 4, 2015. Thank you for your consideration.

*Section 9E: Vacation (in part). During the Term of this Agreement, the Town shall provide Mr. Valente with paid vacation time, which shall accrue on the first day of each month at the rate of 2.083 days per month (25 days per year on an annualized basis). Vacation time of three or more consecutive working days shall be scheduled by Mr. Valente subject to the approval of the Board.*

---

Approved: Chairman, Board of Selectmen

# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Approve Minutes and Executive Session Minutes

### **PRESENTER:**

Joe Pato

### **ITEM NUMBER:**

C.4

### **SUMMARY:**

The minutes of April 17, 2015, April 29, 2015 and May 11, 2015 and the Executive Session minutes of April 29, 2015 May 11, 2015, May 18, 2015 and June 1, 2015 are ready for your review and approval.

### **RECOMMENDATION / SUGGESTED MOTION:**

Motion to approve the minutes of April 17, 2015, April 29, 2015 and May 11, 2015. Also to approve the Executive Session minutes of April 29, 2015 May 11, 2015, May 18, 2015 and June 1, 2015.

### **FOLLOW-UP:**

Selectmen's Office

### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

8:45 PM

### **ATTACHMENTS:**

Description	Type
<input type="checkbox"/> Minutes for Approval	Backup Material
<input type="checkbox"/> Executive Session Minutes for Approval	Backup Material

# **AGENDA ITEM SUMMARY**

## **LEXINGTON BOARD OF SELECTMEN MEETING**

### **AGENDA ITEM TITLE:**

Executive Session: Exemption 3 - Ongoing Litigation: Trustees of Lexington Place Condo Trust vs. Brent Kazan and Town of Lexington; and Exemption 6 - Consider Purchase, Exchange, Lease or Value of Real Property

### **PRESENTER:**

Carl F. Valente, Town Manager

### **ITEM NUMBER:**

E.1

### **SUMMARY:**

*Suggested Motion by Chair for Executive Session: I move that the Board go into Executive Session to discuss strategy with respect to ongoing litigation (Trustees of Lexington Place Condo Trust vs. Brent Kazan and the Town of Lexington, et al); and to consider the purchase, exchange, lease or value of real property; and to reconvene in Open Session only to adjourn. Further, as Chairman I declare that an open meeting discussion may have a detrimental effect on the litigating and negotiating position of the Town.*

1. Update on ongoing litigation matter.
2. Update on value of real property under consideration by the Town.

### **RECOMMENDATION / SUGGESTED MOTION:**

Move to authorize the Town Manager, on the advice of Town Counsel, to compromise the litigation regarding the Trustees of Lexington Place and Brent Kazan.

### **FOLLOW-UP:**

Town Manager's Office and Town Counsel.



### **DATE AND APPROXIMATE TIME ON AGENDA:**

6/8/2015

9:20 PM

### **ATTACHMENTS:**

## Description

-  Draft Settlement Agreement
-  Deed Rider

## Type

- Backup Material
- Backup Material