

SELECTMEN'S MEETING
Monday, May 11, 2015
Selectmen Meeting Room
7:00 PM

AGENDA

PUBLIC COMMENTS

Public comments are allowed for up to 10 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Members of the Board will neither comment nor respond, other than to ask questions of clarification. Speakers are encouraged to notify the Selectmen's Office at 781-698-4580 if they wish to speak during public comment to assist the Chairman in managing meeting times.

SELECTMAN CONCERNS AND LIAISON REPORTS

TOWN MANAGER REPORT

ITEMS FOR INDIVIDUAL CONSIDERATION

- | | |
|---|---------|
| 1. Lexpress Routes - Proposed Changes (10 min.) | 7:00 PM |
| 2. Discussion of School District Building Projects Plan (10 in.) | 7:10 PM |
| 3. Grain Mill Alley Revised Charge and Appointments (5 min.) | 7:20 PM |
| 4. Approve Parklet on Massachusetts Avenue (5 min.) | 7:25 PM |
| 5. Center Streetscape Presentation | 7:30 PM |
| 6. Town Celebrations Request for Use of Battle Green and Parade - Memorial Day Celebration (5 min.) | 8:30 PM |
| 7. Approve Health Insurance Coalition Bargaining Agreement Amendment (5 min.) | 8:35 PM |
| 8. Approve Regional Housing Services Agreement Amendment (5 min.) | 8:40 PM |
| 9. Approve Letter to MassDOT - Three Intersection Project (5 min.) | 8:45 PM |
| 10. Selectmen Committee Appointment/Resignation (5 min.) | 8:50 PM |
| a. Human Services Committee - appointment | |
| b. Housing Partnership Board - resignation | |
| 11. Approve Farmers' Market Winery Licenses for 2015 (5 min.) | 8:55 PM |
| 12. Approve Limousine License Renewals (5 min.) | 9:00 PM |
| a. Back Bay Sedan Services, 37 Woburn Street | |
| b. Boyadjian Limousine Service, 447 Lowell Street | |
| 13. Approve Common Victualler License for New Owner of Lexington House of Pizza (5 min.) | 9:05 PM |

CONSENT AGENDA

- | | | |
|----|---|---------|
| 1. | Commitment of Water and Sewer Charges | 9:10 PM |
| 2. | Sign Proclamations - EMS Week and Father Colletti | 9:10 PM |
| 3. | Approve One-Day Liquor Licenses | 9:10 PM |
| 4. | Use of the Battle Green - Walk for Wages | 9:10 PM |
| 5. | Approve Minutes and Executive Session Minutes | 9:10 PM |
| 6. | Approve and Sign Eagle Congratulations Letters | 9:10 PM |

EXECUTIVE SESSION

- | | | |
|----|---|---------|
| 1. | Exemptions 3 and 6: Pending Litigation and Disposition of Real Estate | 9:15 PM |
|----|---|---------|

ADJOURN

The next regular meeting of the Board of Selectmen is scheduled for Monday, May 18, 2015 at 7:00 p.m. in the Selectmen Meeting Room, 1625 Massachusetts Avenue.

*Hearing Assistance Devices Available on Request
All agenda time and the order of items are approximate
and subject to change.*



AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: **PRESENTER:** **ITEM**
NUMBER:

5/11/2015 Jeanette Rebecchi, Transportation Coordinator; Charlotte Rodgers, Human
Services Director

I.1

AGENDA ITEM TITLE:

Lexpress Routes - Proposed Changes (10 min.)

SUMMARY:

Transportation Services staff and Transportation Advisory Committee members are in agreement that modifications to Lexpress Routes 1 and 4 are needed due to the opening of the Community Center and long headway times.

Modifications proposed:

- Implement peak/off-peak schedule for Route 1. This would shorten the route mid-day to allow front door service to the Community Center while still maintaining service to outlying neighborhoods during peak hours.
- Shorten Route 4 to decrease headway times. Allow Route 4 to only serve the Sunny Knoll neighborhood during peak-hours (7AM & 3PM – 6PM). During off-peak hours Lexpress will turn left on to Hill Street and skip this area of low ridership.

RECOMMENDATION / SUGGESTED MOTION:

To approve modifications to Lexpress Routes 1 and 4, effective July 1, 2015 as presented.




FOLLOW-UP:

The FY16 Lexpress schedule will be printed and included with the July 1 tax bill. A copy of the schedule will be brought forward as a consent item at an upcoming Board of Selectmen meeting.

APPROXIMATE TIME ON AGENDA:

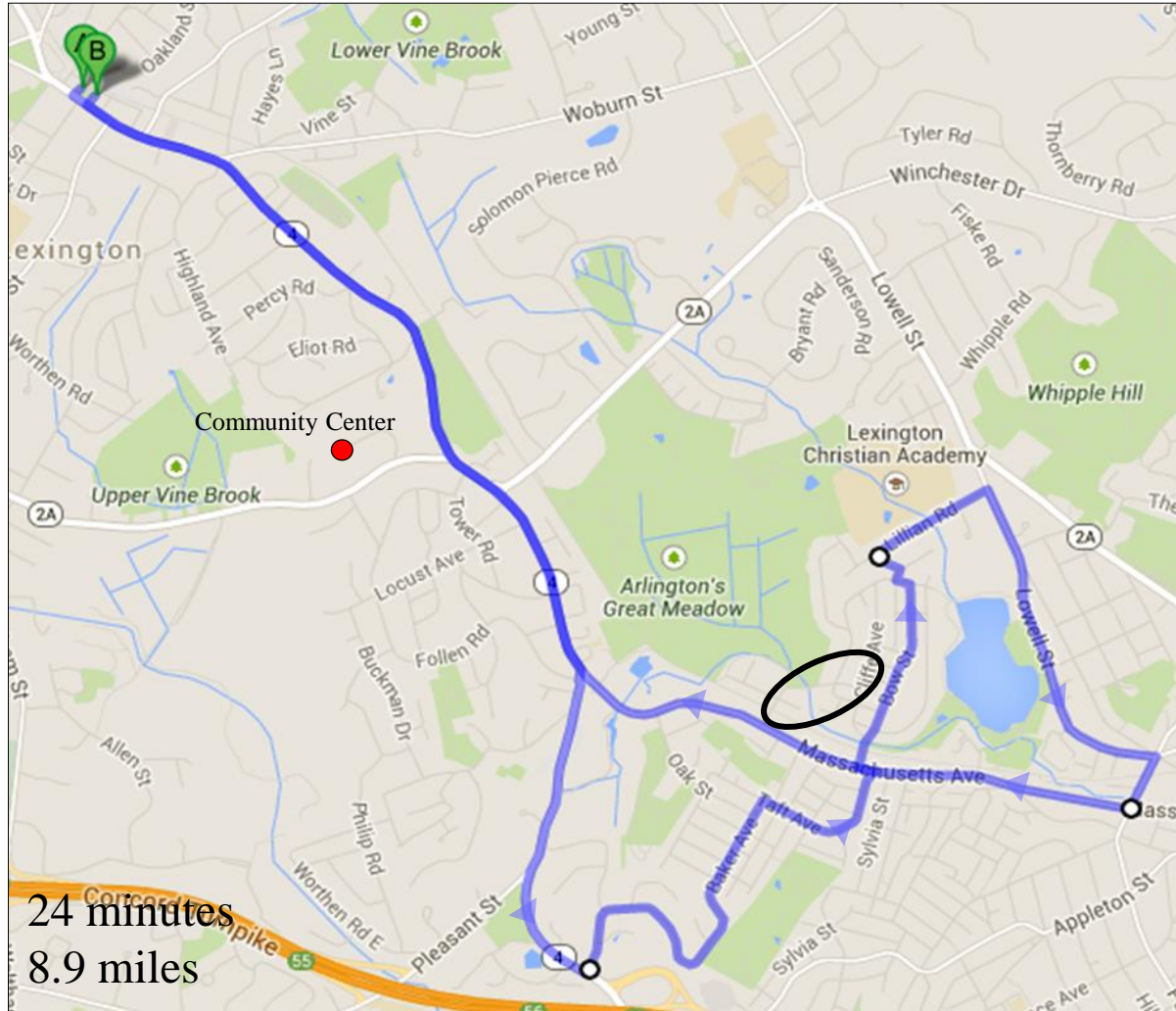
7:00 PM

ATTACHMENTS:

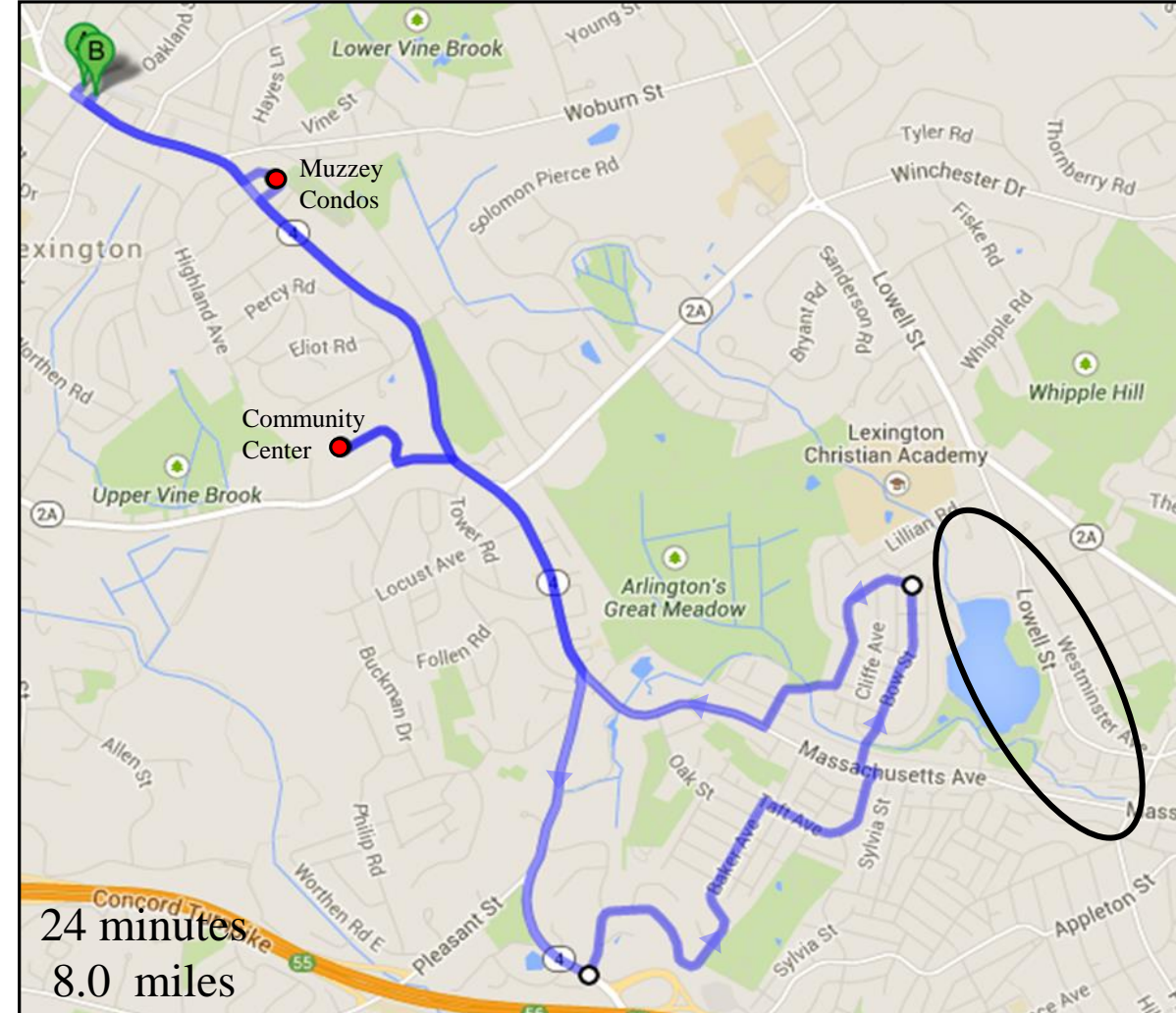
Description		Type
	Meeting Presentation	Presentation
	Cover Memo Explaining Proposed Changes	Cover Memo
	Proposed Route Maps	Exhibit

Adjustments to Lexpress Route 1

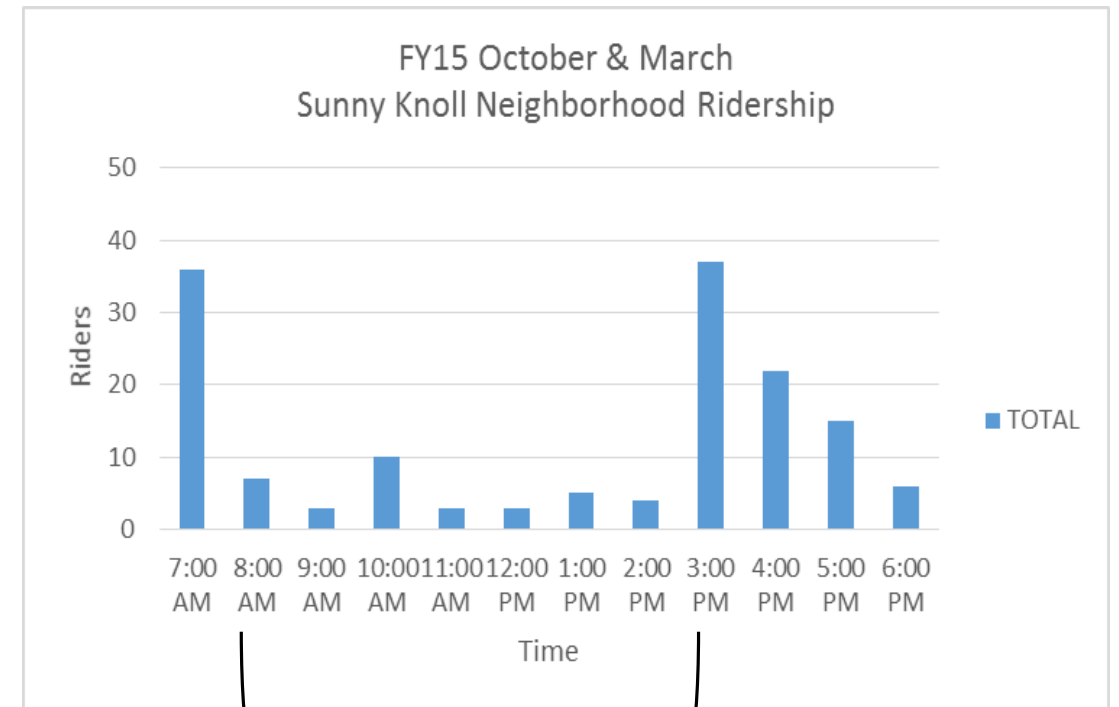
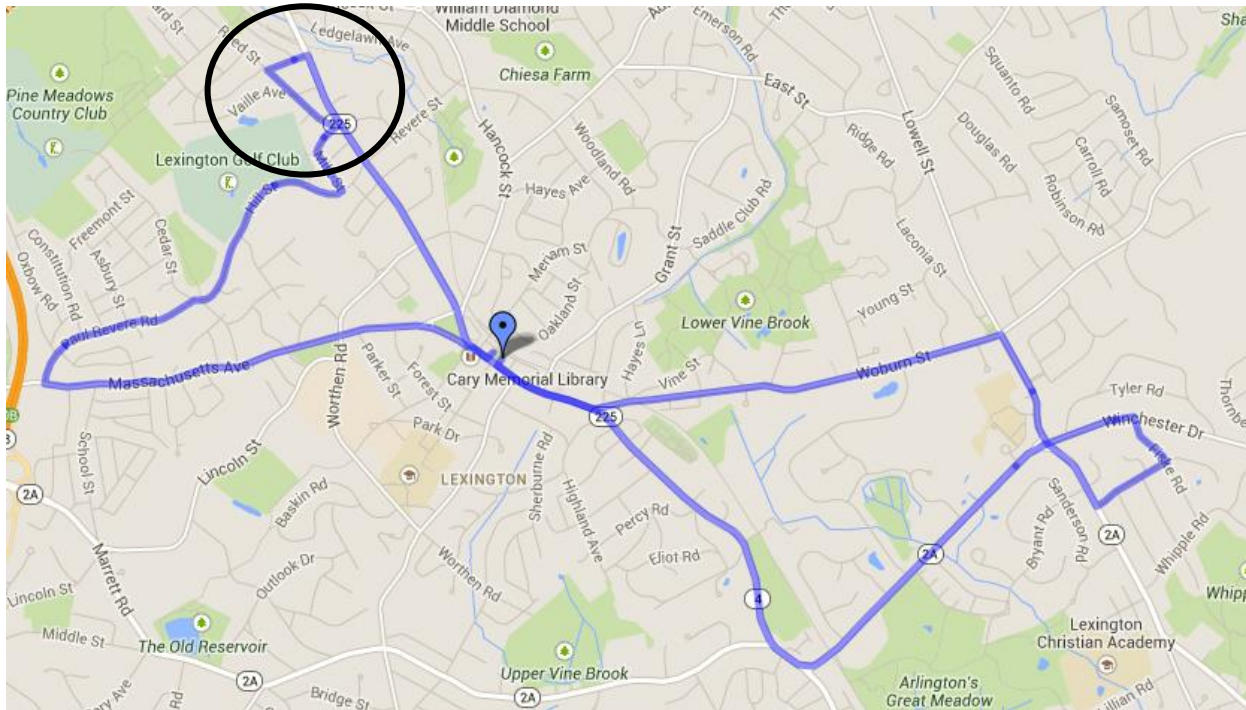
Peak Hour Route – same as FY15
6:35AM - 7:30AM & 3:30PM - 5:30PM



Off-Peak Route – same as FY14
8:30AM – 2:35PM



Adjustments to Lexpress Route 4



- Service to Sunny Knoll neighborhood only during peak-hours (7AM, 3PM-6PM)
- Reduction of headway times to improve on-time performance
- Minimal impact on existing riders

Few riders in this area during off-peak hours

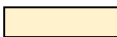
Lexpress Service to Community Center



Routes 1 & 2 stop at front door from 8:40AM – 4:07PM

Routes 1, 2, 4 stop at or near Community Center from 6:40AM – 6:21PM

Community Center Lexpress Service		
	Outbound	Inbound
Route	Time	Time
1	6:39AM*	6:57AM*
2	7:08	-
4	-	7:21
1	7:34**	7:52**
2	8:08	-
4	-	8:19
1	8:35	8:46
2	9:08	-
4	-	9:20
1	9:35	9:46
2	10:08	-
4	-	10:21
1	10:35	10:46
2	11:08	-
4	-	11:21
1	11:35	11:46
2	12:08PM	-
4	-	12:21PM
1	12:35	12:46
2	1:08	-
4	-	1:21
1	1:35	1:46
2	2:08	-
4	-	2:20
1	2:40	2:51
2	3:08	-
4	-	3:21
1	3:34	3:52
2	4:08	-
4	-	4:21
1	4:34	4:52
2	5:08	-
4	-	5:21
1	5:34	5:52
2	6:08	-
4	-	6:21

 Routes 1 & 2 outbound stop at Community Center front door

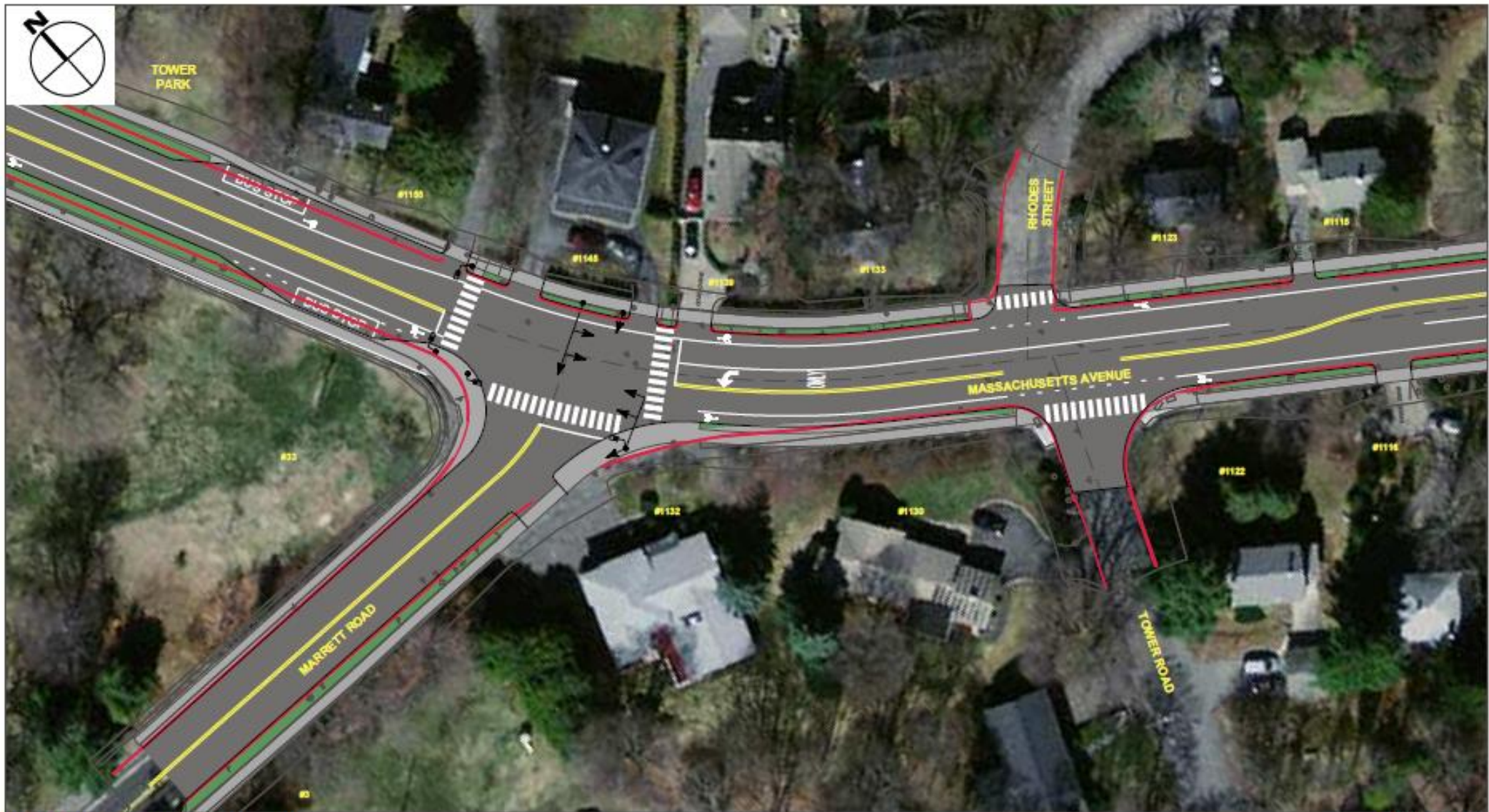
Existing Crosswalks near Community Center



Tower Park and Mass Ave



Rhodes St and Mass Ave

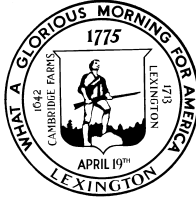


Marrett Road Concept
Massachusetts Avenue
Lexington, Massachusetts

1"=20'



 BSC GROUP



MEMORANDUM

TO: Carl Valente, Town Manager

FROM: Jeanette Rebecchi, Transportation Manager

DATE: May 7, 2015

SUBJECT: Proposed FY16 Lexpress Changes & Community Center Service

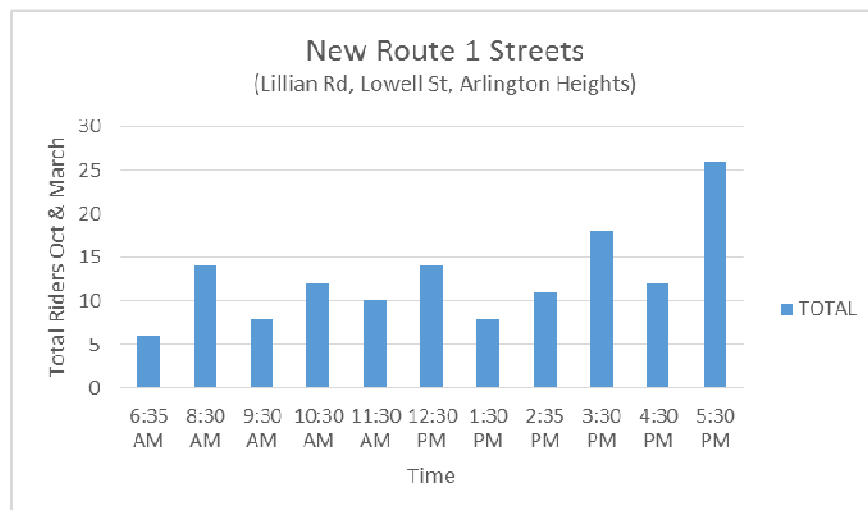
FY16 Proposed Route Changes

Transportation Services staff and Transportation Advisory Committee members are in agreement that modifications to Lexpress Routes 1 and 4 are needed due to the opening of the Community Center and long headway times. The attached maps provide a visual of the proposed changes.

Route 1 Adjustments

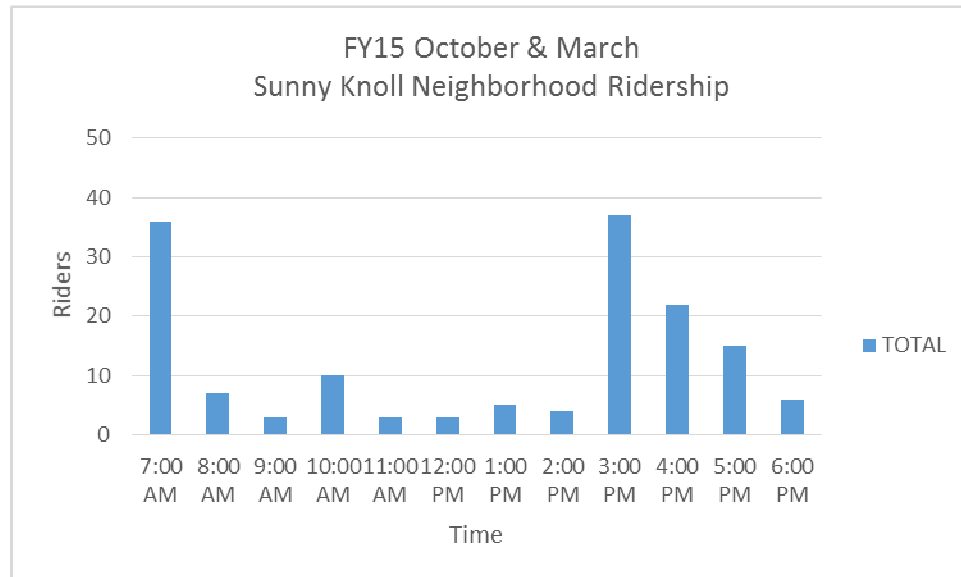
In order to accommodate all the competing users on this route, it is proposed that we implement a peak and off-peak schedule. Route 1 will stop at the Community Center and the former Muzzey Senior Center outbound from 8:30AM through 2:35PM. To ensure that there is enough time to do so, we will be reverting back to shorter FY14 Route 1 during these times. This will have the added benefit of restoring service to the Hillcrest/Bow Street neighborhood during part of the day, and allow the bus to bring students directly to the Community Center after school.

During peak-hour service (6:35AM – 7:30AM & 3:30PM – 5:30PM), Route 1 will follow the current FY15 schedule, which serves Lowell St/Arlington Heights. Riders wishing to go to the Community Center during peak-hours will be dropped off on Mass Ave. Ridership is highest in this area 3:30PM and later.



Route 4 Adjustments

Route 4 serves many high-traffic areas in town. As a result, it is still experiencing on-time performance issues. It is proposed that Route 4 only serve the Sunny Knoll neighborhood during peak-hours (7:00AM & 3:00PM – 6:00PM). During off-peak hours Lexpress will turn left on to Hill Street and skip this area. The ridership data collected supports implementing peak-hour only service in this neighborhood.



Additionally, based on resident requests it is proposed that Lexpress pull into Greeley Village one hour earlier (from 9AM – 1PM). The stop in Countryside Village will remain the same (10AM – 2PM). Staggering these special stops will reduce the number of trips where the bus has to pull into both villages.

Outreach Regarding Changes

A public comment period was offered from April 2 – April 13. The proposed changes were advertised via:

- Flyers on Lexpress buses and at Senior Center
- Lexpress website
- LexEngage
- Lexington Listserve
- TMMA Listserve
- Twitter

Residents also had the opportunity to provide feedback via phone, email, or in person at the April 13th TAC meeting. To date, only a handful of responses have been received, with most not directly related to the changes proposed.

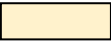
FY16 Lexpress Service to the Community Center

Lexpress Routes 1 and 2 will stop at the Community Center front door every half hour from 8:30AM through 4:00PM. Due to scheduling, there will be no 3:30PM Route 1 stop at the Community Center. As part of Lexpress' normal service, Routes 1, 2 and 4 will stop at or near the Community Center from 6:35AM until 6:30PM at a frequency of approximately every 15 minutes. The map and tables below indicate when and where the bus can safely pick-up/drop-off Community Center patrons.

Lexpress Community Center Stop Locations



Community Center Lexpress Service		
	Outbound	Inbound
Route	Time	Time
1	6:39AM*	6:57AM*
2	7:08	-
4	-	7:21
1	7:34**	7:52**
2	8:08	-
4	-	8:19
1	8:35	8:46
2	9:08	-
4	-	9:20
1	9:35	9:46
2	10:08	-
4	-	10:21
1	10:35	10:46

 Routes 1 & 2
outbound stop at
the Community
Center front door

2	11:08	-
4	-	11:21
1	11:35	11:46
2	12:08PM	-
4	-	12:21PM
1	12:35	12:46
2	1:08	-
4	-	1:21
1	1:35	1:46
2	2:08	-
4	-	2:20
1	2:40	2:51
2	3:08	-
4	-	3:21
1	3:34	3:52
2	4:08	-
4	-	4:21
1	4:34	4:52
2	5:08	-
4	-	5:21
1	5:34	5:52
2	6:08	-
4	-	6:21

**Service school year only*

***Service summer only*

<u>Additional Lexpress Stops Near Community Center</u>					
Route	Time	Direction	Location	Distance	Approx. time to walk (uphill) to front door
1	6:39AM - 5:34PM	Outbound	Mass Ave & Marrett Rd	0.3 miles	8 minute walk
1	6:57AM – 5:52PM	Inbound	Mass Ave & Tower Park Crosswalk	0.4 miles	9 minute walk
2	7:08AM – 6:08PM	Outbound	Marrett Rd at Follen Rd	0.3 miles	7 minute walk (if using driveway)
4	7:21AM – 6:21PM	Inbound	Mass Ave at Tower Park Crosswalk	0.4 miles	9 minute walk

Pedestrian Safety

The safety of residents accessing the Community Center via Lexpress is highly important. There are two crosswalks located 1/3 of a mile from the Community Center front door near the intersection of Marrett Rd and Mass Ave as shown in the pictures below. This would take the average person about 7-9 minutes to walk. The Transportation Services office will initiate an educational campaign to encourage residents to use these two crosswalks. Additionally, a formal request has been made to the Traffic Safety Group to install more robust ped-crossing signs at the Tower Park crosswalk this summer as an interim measure, and, if feasible, move the Tower Park crosswalk closer to Marrett Rd. Yield to pedestrian signs are already located at the other crosswalk located closer to Maple Street as shown in the pictures below.



Existing crosswalk at Tower Park and Mass Ave



Existing Crosswalk at Rhodes St and Mass Ave

The following pedestrian safety improvements are also supported by the Transportation Services Division:

- Signalizing the Marrett Rd and Mass Ave intersection as proposed by the DPW.
 - It is highly important to provide safe access to the Community Center via transit, walking or biking. A signalized crosswalk would greatly improve the safety of this busy corridor.
- Constructing a sidewalk along the north side of Marrett Rd.
- Painting a crosswalk at Marrett Rd and Follen Rd.
- Constructing a sidewalk along the entire driveway of the Community Center
- Constructing a sidewalk and/or access road on Community Center property that would allow pedestrians to walk directly up to the building from the Marrett/Follen intersection

Current Route 1

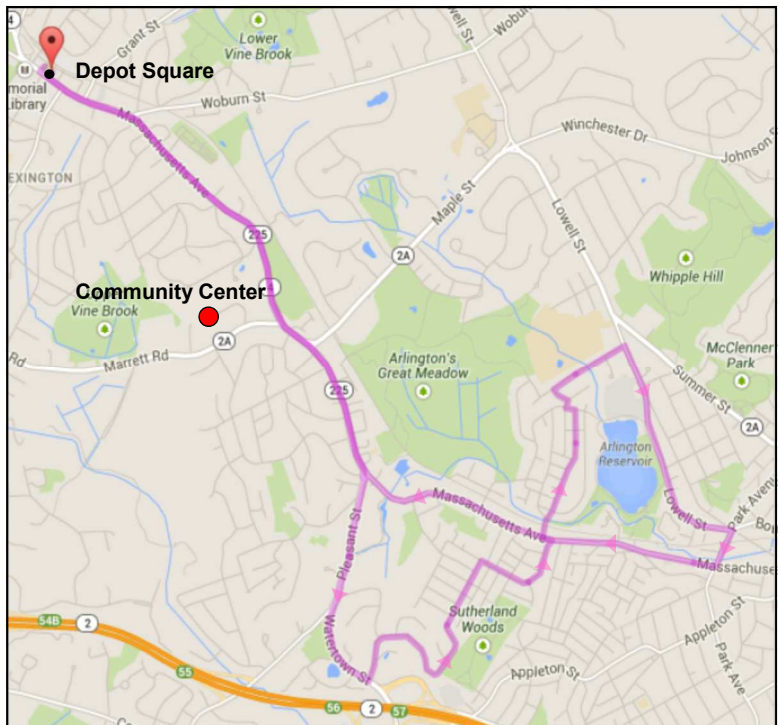
Current Conditions:

24 minutes 8.9 miles

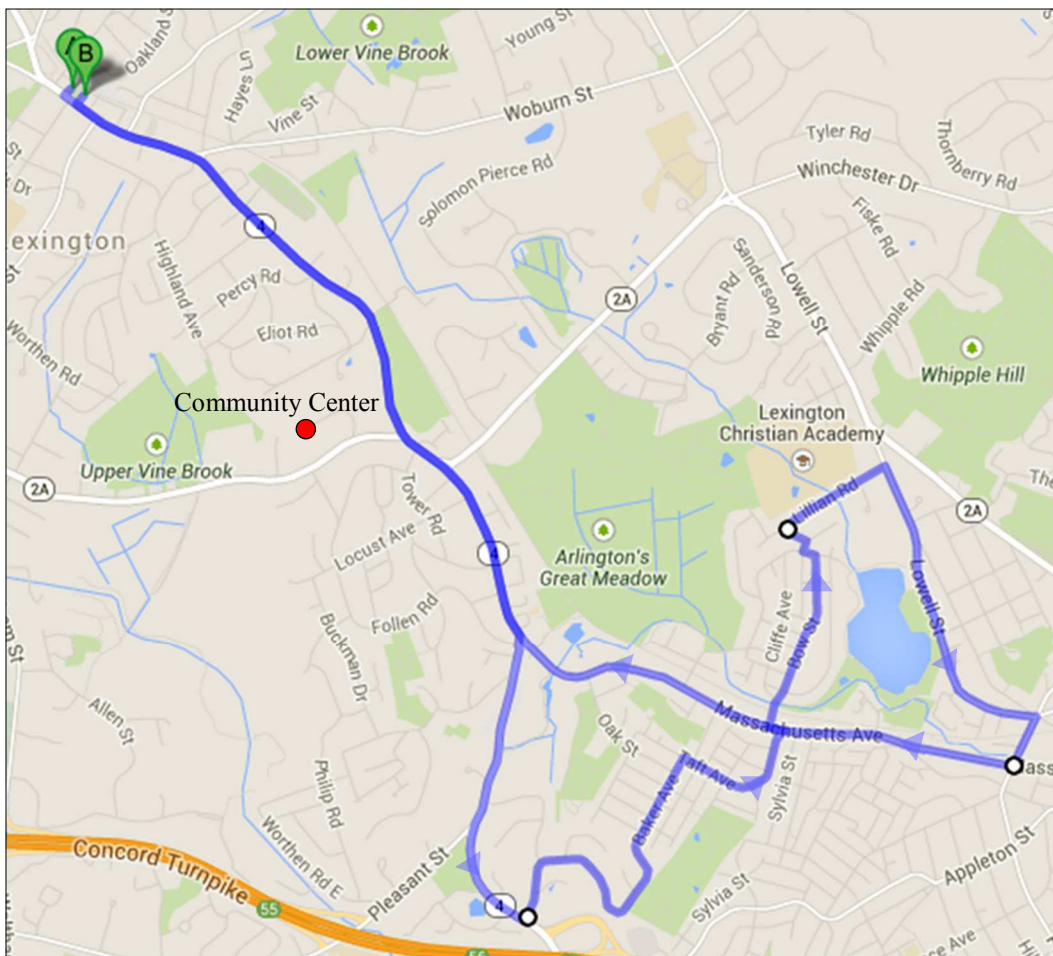
Current w/ Community Center

Drop-off on request:

27 minutes 9.6 miles



FY16 Route 1 Peak Hours - *no change to route* 6:35AM - 7:30AM & 3:30PM - 5:30PM



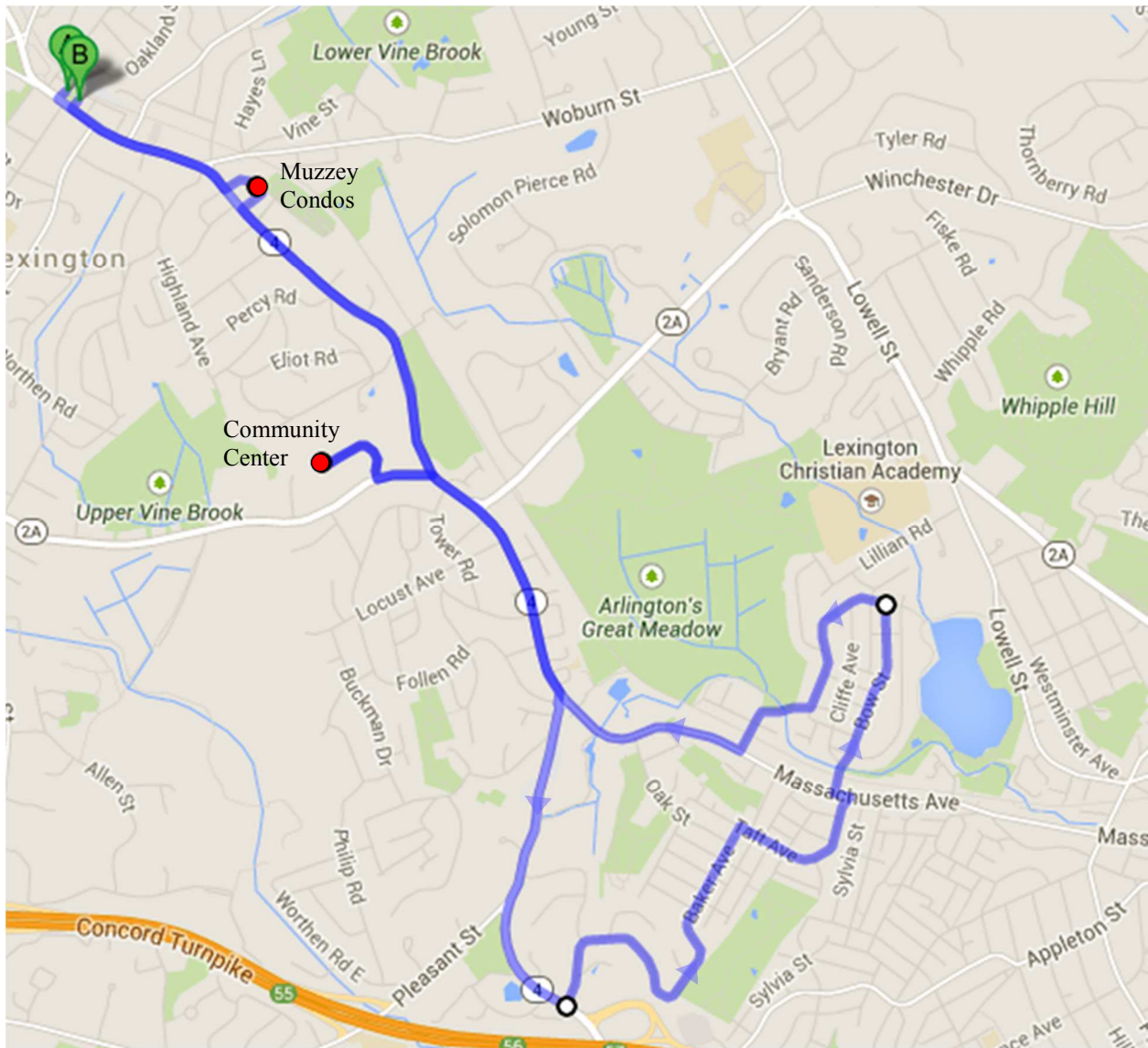
24 minutes
8.9 miles

*Stop on Mass Ave
for Community
Center. The bus
will not drive up
during these times*

FY16 Route 1 Off-Peak Hours

8:30AM - 2:35PM Routes

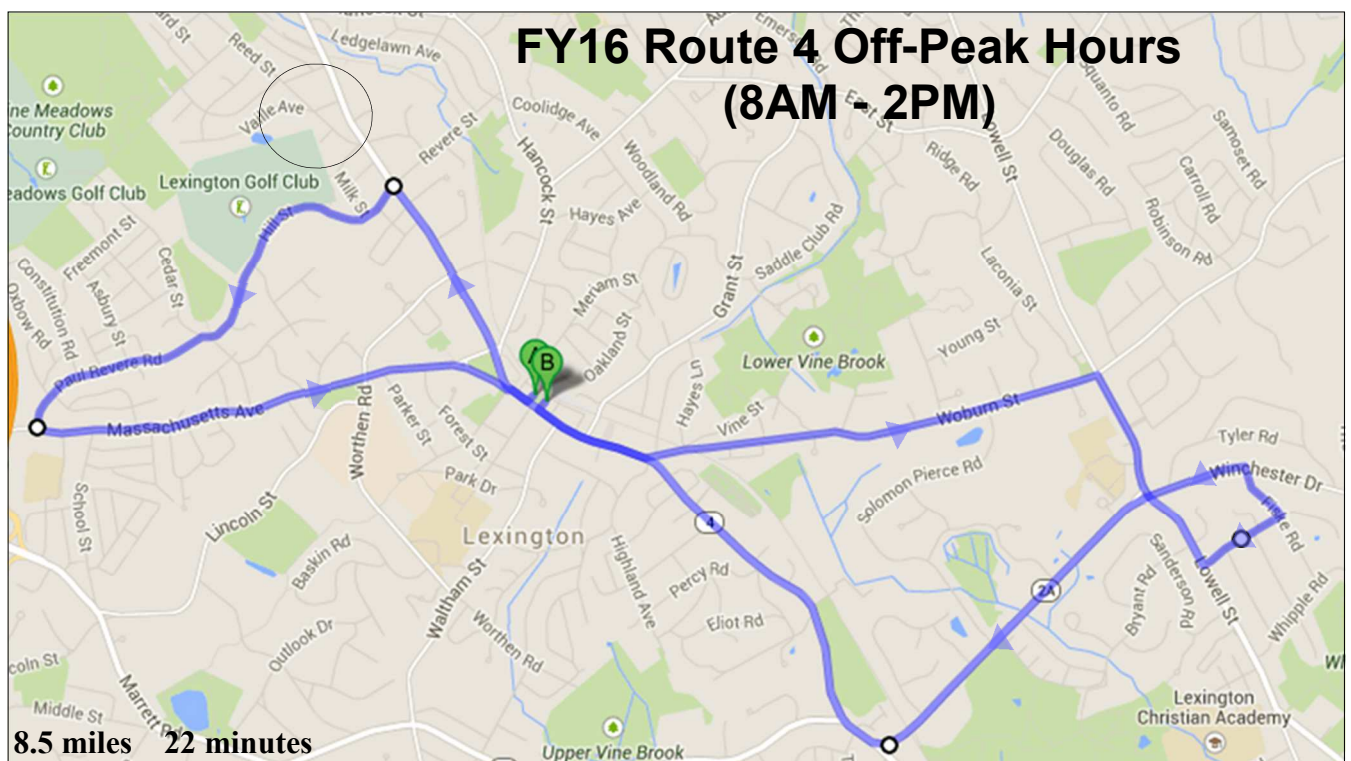
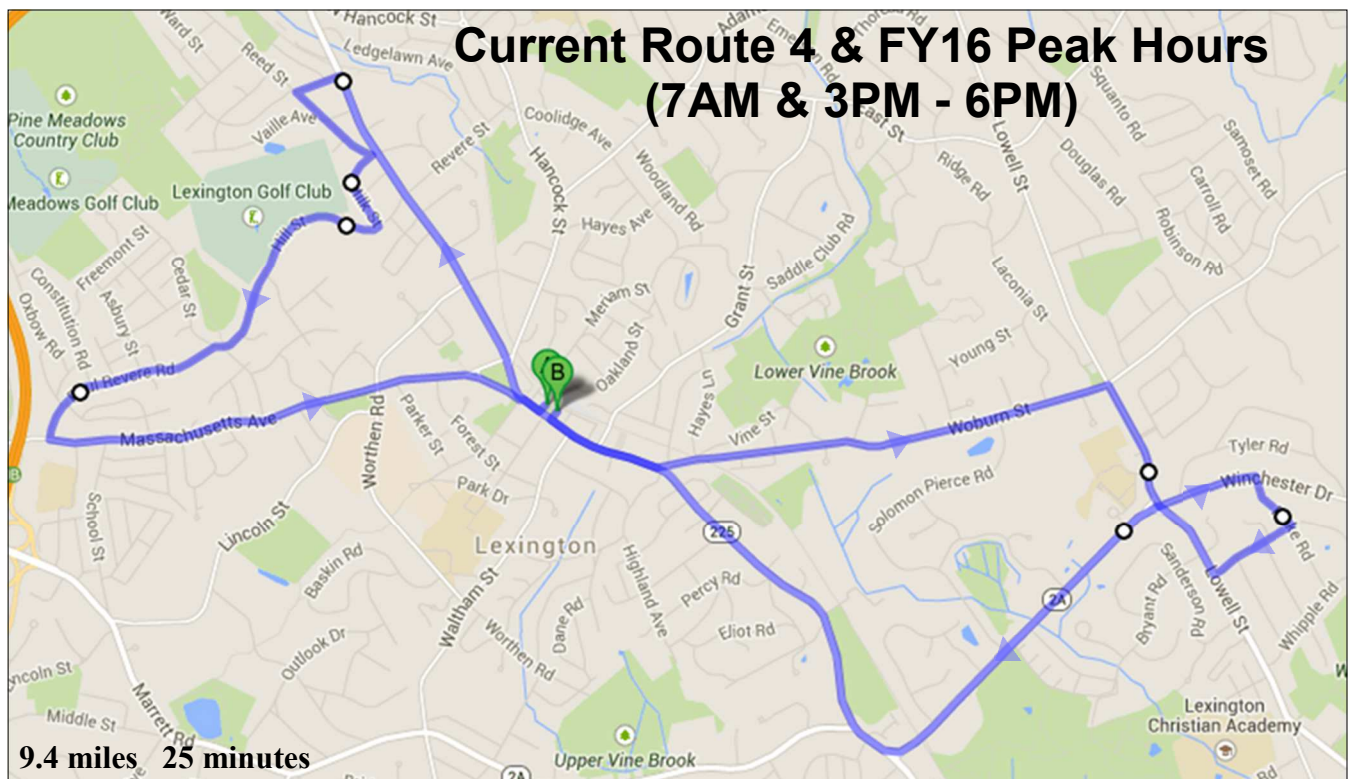
(Same as FY14 Route 1)



24 minutes 8.0 miles

Muzzey Center stop outbound: 8:33AM - 2:38PM

Community Center stop outbound: 8:35AM - 2:40PM



Sunny Knoll service only on 7AM & 3PM - 6PM routes when high ridership.
 Bus will turn left onto Hill Street and skip this neighborhood during off-peak hours

Greeley Village: 10AM - 2PM change to 9AM - 1PM
Countryside Village: remains same at 10AM - 2PM

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:**PRESENTER:****ITEM NUMBER:**

5/11/2015

Joe Pato

I.2

AGENDA ITEM TITLE:

Discussion of School District Building Projects Plan (10 in.)

SUMMARY:

This agenda item will appear on every regular meeting of the Board to allow us to hear and discuss status updates on the progress on the building and administrative responses to overcrowding in the school system.

This week's updates:

- 1) Guest Commentary providing information and encouraging participation appeared in The Minuteman
- 2) Public meetings held by DiNisco Design on 5/4 and 5/5. Next session planned for 5/12 at Hastings Elementary School, 7 Crosby Road, 7 p.m.
- 3) Other status TBD

RECOMMENDATION / SUGGESTED MOTION:

N/A

FOLLOW-UP:**APPROXIMATE TIME ON AGENDA:**

7:10 PM

ATTACHMENTS:

Description

Type

☐ Guest Commentary appearing in The Minuteman 5/7

Backup Material

Call from Chairs: Join the Process

Our Schools: Be Part of the Process

Providing excellent education for our students is a core community value and requires appropriate facilities. In the next weeks and months we are refining a plan to ~~address~~ relieve overcrowding in our schools and to address longstanding needs at Hastings elementary school. This is a multi-level problem, impacting our pre-Kindergarten, elementary and middle schools. We urge community members to ~~engage~~ participate in the planning process and provide input at ~~upcoming~~ forums organized by our consulting design team, ~~or at our meetings~~.

We all have a stake in this plan.

The need for additional educational space is expected to continue with enrollment projected to rise over the next five years. We aim to deliver this capability in a fiscally responsible manner without ignoring other vital capital needs.

This is a significant commitment for the community – one that requires timely and frequent communications so that our shared community values become a shared plan of action. This editorial is the first in a series to provide information on the progress of building plans and to invite your participation.

Information Participate

Any major construction projects that move forward will need community support. We encourage residents to provide input over the coming weeks. To stay informed people are welcome to attend the next public forum scheduled for May 12 at Hastings at 7:00 pm or any upcoming School Committee or Selectmen meeting at which we will hear brief project updates. The Selectmen will meet Monday May 11th and May 18th at 7:00 pm. School Committee will meet May 12th and May 19th at 7:30 pm. These meetings are also available on LexMedia on cable or at lexmedia.org. Projects will also be discussed at the May 14 Permanent Building Committee meeting.

~~How did we get here~~ Background

In response to growing enrollments, the School Committee engaged Symmes Maini & McKee Associates to assess current school facilities and recommend possible space solutions in a Master Plan. From this plan, the Budget Collaboration Summit (Board of Selectmen, School Committee, Appropriation Committee, and Capital Expenditures Committee) developed a “School Building Project Consensus Plan” to bring to Special Town Meeting on March 23, 2015. Town Meeting members overwhelmingly approved (162-8) \$4,080,000 of funding to further develop plans for school building projects.

Since Special Town Meeting, we have ~~engaged~~ hired design and project management firms. DiNisco Design Partnership recently designed the new Estabrook elementary school. DiNisco will now implement the design work outlined in the Consensus Plan. Hill International (Hill) will serve as the Owner’s Project Manager. **The**

School Committee heard an initial report on technical aspects of redistricting in April, and is implementing administrative options to address immediate overcrowding.

Current Work

DiNisco's review of existing facilities and feasibility testing of various Master Plan concepts includes evaluating sites and interviewing school administrators to determine educational program needs. DiNisco is holding public meetings to gather input from community members and we encourage people to participate. Their next scheduled meeting is May 12 at Hastings at 7:00 pm. DiNisco will present to the School Committee in June. ~~The School Committee will provide their input and recommendations for feedback and guidance. These will inform DiNisco's work through~~ A mid-summer Budget Collaboration Summit is planned to choose options to pursue. Work will continue and is anticipated to result in building project requests ~~a recommendation~~ at a Special Town Meeting this fall.

Input

~~Any major construction projects that move forward will need community support. We encourage residents to provide input over the coming weeks. As announced at our recent meetings, DiNisco offered two focus groups this week to share design concepts for pre-K and elementary projects. Their next scheduled meeting is May 12 at Hastings at 7:00 pm.~~

Information

~~To stay informed people are welcome to attend any upcoming School Committee or Selectmen meeting at which we will hear brief project updates. The Selectmen will meet Monday May 11th at 7:00 pm. School Committee will meet May 12th and May 19th at 7:30 pm. These meetings are also available on LexMedia on cable or at lexmedia.org. Projects will also be discussed at the May 14 Permanent Building Committee meeting.~~

Connections

The Selectmen and School Committee continue working together to prepare these essential projects for community approval. We are committed to making information easily accessible to the public. To this end Hill is establishing a project web site to track documents and project progress. Links will be provided from the school and ~~t~~Town web sites.

We welcome your questions.

Jessie Steigerwald, School Committee Chair (jsteigerwald@sch.ci.lexington.ma.us)

Joe Pato, Chair of the Board of Selectmen (joe@joepato.org ~~zpato.net~~)

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

PRESENTER:

ITEM NUMBER:

5/11/2015 Melisa Tintocalis, Economic Development Director

I.3

AGENDA ITEM TITLE:

Grain Mill Alley Revised Charge and Appointments (5 min.)

SUMMARY:

1. Based on the Board's April 29 comments, approve the revised charge for the Ad hoc Grain Mill Alley Committee.
2. Consider and approve committee members and liaisons.

RECOMMENDATION / SUGGESTED MOTION:

Move to approve the charge for the Ad hoc Grain Mill Alley Committee, as presented (amended).

Move to appoint the following committee members:

1. Center Committee, Chair, Fred Johnson
2. Center Committee, Mike Boudette
3. Planning Board Member, Ginna Johnson
4. Design Advisory Committee, John Frey
5. Arts Community, Cristina Burwell
6. Youth of the Community, Patrick Sullivan
7. Tourism/Visitor Community, Kerry Brandin

Committee Liaisons:

1. Board of Selectman, Joe Pato
2. Bank of America (1761 Mass Avenue), John Gallagher
3. Office Condo Association (1775 Mass Avenue), Jay Trani
4. Historic Districts Commission: Lynn Hopkins

FOLLOW-UP:

Selectmen's Office will send appointment letters.

Economic Development Director will organize first Committee meeting.

APPROXIMATE TIME ON AGENDA:

7:20 PM

ATTACHMENTS:

Description	Type
 Revised Committee Charge	Exhibit

Ad hoc Grain Mill Alley Steering Committee
Committee Charge
April 2015

Members:	Seven members
Appointed by:	Members and Chair Appointed by Board of Selectmen
Length of Term:	Ad hoc Committee; Work Completed within One Year
Staff:	Economic Development Director
Liaisons:	Four liaisons

Committee Charge

The Ad hoc Grain Mill Alley Steering Committee (GMASC) shall work to develop a conceptual design, supported by the abutting property owners, which enhances the alley's aesthetic, offers new utility, and improves the safe passage of pedestrians between the bikeway and the Center's retail corridor. To that end, the Committee shall work with the property owners at 1761 and 1775 Mass Avenue and the Historic Districts Commission (liaisons to the Committee) to develop an agreed upon concept design and make a final recommendation to the Board of Selectmen, preferably by November 2015 such that final design and construction funding can be included in the FY17 capital budget request.

The Grain Mill Alley Steering Committee will:

- Present to and incorporate recommendations from the Historic Districts Commission.
- Decide on a final landscape design recommendation for that area that addresses the three sections of the alley: 1) the intersection at the bikeway, 2) the area between the two buildings, and 3) public right of way at Mass Avenue (in consultation with the DPW/Center Streetscape project).
- Support installment of temporary street furniture, objects, and/or lighting to gauge the use before and after the installation and inform the final recommendation.

Membership and Liaisons

Members shall include:

1. Center Committee
2. Planning Board Member
3. Design Advisory Committee
4. Arts Community
5. Youth of the Community
6. Tourism/Visitor Community

Liaisons shall include:

7. Board of Selectman,
8. Bank of America (1761 Mass Avenue)
9. Office Condo Association (1775 Mass Avenue)

10. Historic Districts Commission

Prior to serving as a member of this Committee, appointees are required to:

1. Acknowledge receipt of the Summary of the Conflict of Interest Statute. Further, to continue to serve on the Committee the member must acknowledge annually receipt of the summary of the Conflict of Interest Statute. Said summary will be provided by and acknowledged by the Town Clerk.
2. Provide evidence to the Town Clerk that the appointee has completed the on-line training requirement required by the Conflict of Interest Statute. Further, to continue to serve on the Committee, the member must acknowledge every two years completion of the on-line training requirement.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

PRESENTER:

ITEM NUMBER:

5/11/2015 Melisa Tintocalis, Economic Development Director

I.4

AGENDA ITEM TITLE:

Approve Parklet on Massachusetts Avenue (5 min.)

SUMMARY:

For the past two years, the Town has installed a parklet in two parking spaces on Massachusetts Avenue, near the Ride Studio Cafe. It has been extensively used by the public. Staff is recommending that this parklet be installed again in 2015.

RECOMMENDATION / SUGGESTED MOTION:

Move to authorize the installation of the Massachusetts Avenue parklet from May 15 to October 30, in two parking spaces in the vicinity of the Ride Studio Cafe.

FOLLOW-UP:

EDO and DPW will coordinate the installation of the parklet.

APPROXIMATE TIME ON AGENDA:

7:25 PM

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: **PRESENTER:**

ITEM NUMBER:

5/11/2015 Kein Ho, BETA; John Livsey, Town Engineer; Bill Hadley, DPW Director I.5

AGENDA ITEM TITLE:

Center Streetscape Presentation

SUMMARY:

The Board of Selectmen previously agreed to begin a process to reconfirm or amend various aspects of the Center Streetscape project and to begin a follow-up public outreach process. The purpose of this agenda item is to:

- Review options previously considered for design of Woburn Street/Mass. Avenue intersection and review remainder of project (to Meriam Street).
- Review data considered in evaluating design options.
- Review and respond to questions and suggestions made by Town Meeting Members.
- Solicit other ideas and questions regarding design.

NOTE: The Board will not be taking public comment on the project at this meeting. A public information meeting will be scheduled in June.

RECOMMENDATION / SUGGESTED MOTION:

NA

FOLLOW-UP:

A public presentation on this information is scheduled for June 10 at the Clarke Middle School Auditorium.

APPROXIMATE TIME ON AGENDA:

7:30 PM

ATTACHMENTS:

Description

Type

☐ Concern Raised at Town Meeting

Backup Material

Town Center Streetscape Project Lexington, MA

Intersection Locations:

Massachusetts Avenue @ Woburn Street

Massachusetts Avenue @ Edison Way

Massachusetts @ Waltham Street

Board of Selectmen Meeting
May 11, 2015

Project Limits



Project Goals

1. Improve safety for all modes of travel
2. Traffic Calming (Reduce Speed)
3. Bicycle accommodation throughout Project
4. No degradation of Level of Service (LOS)
5. No change in traffic patterns

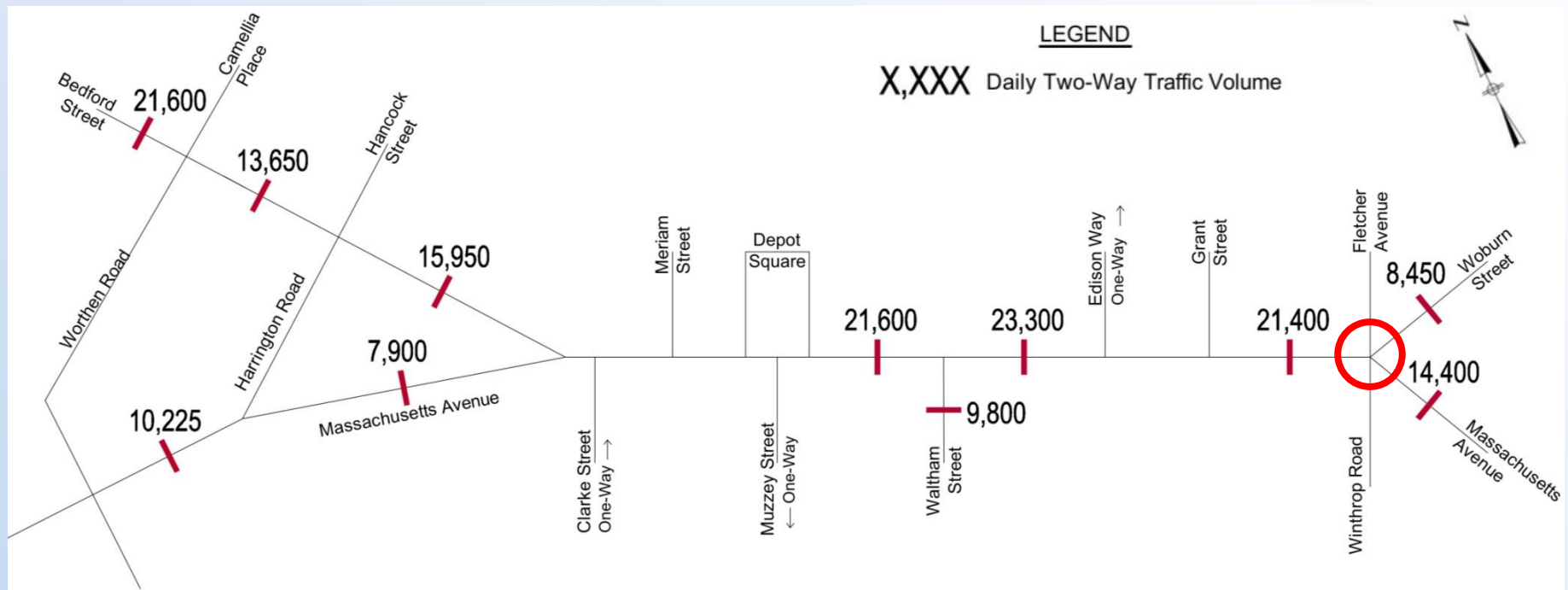
Discussion Points

1. Traffic Data (Volume and Speed)
2. Existing Deficiencies
3. Accident/Safety Analysis
4. Traffic Signal Warrant Analysis
5. Improvement Option Evaluation

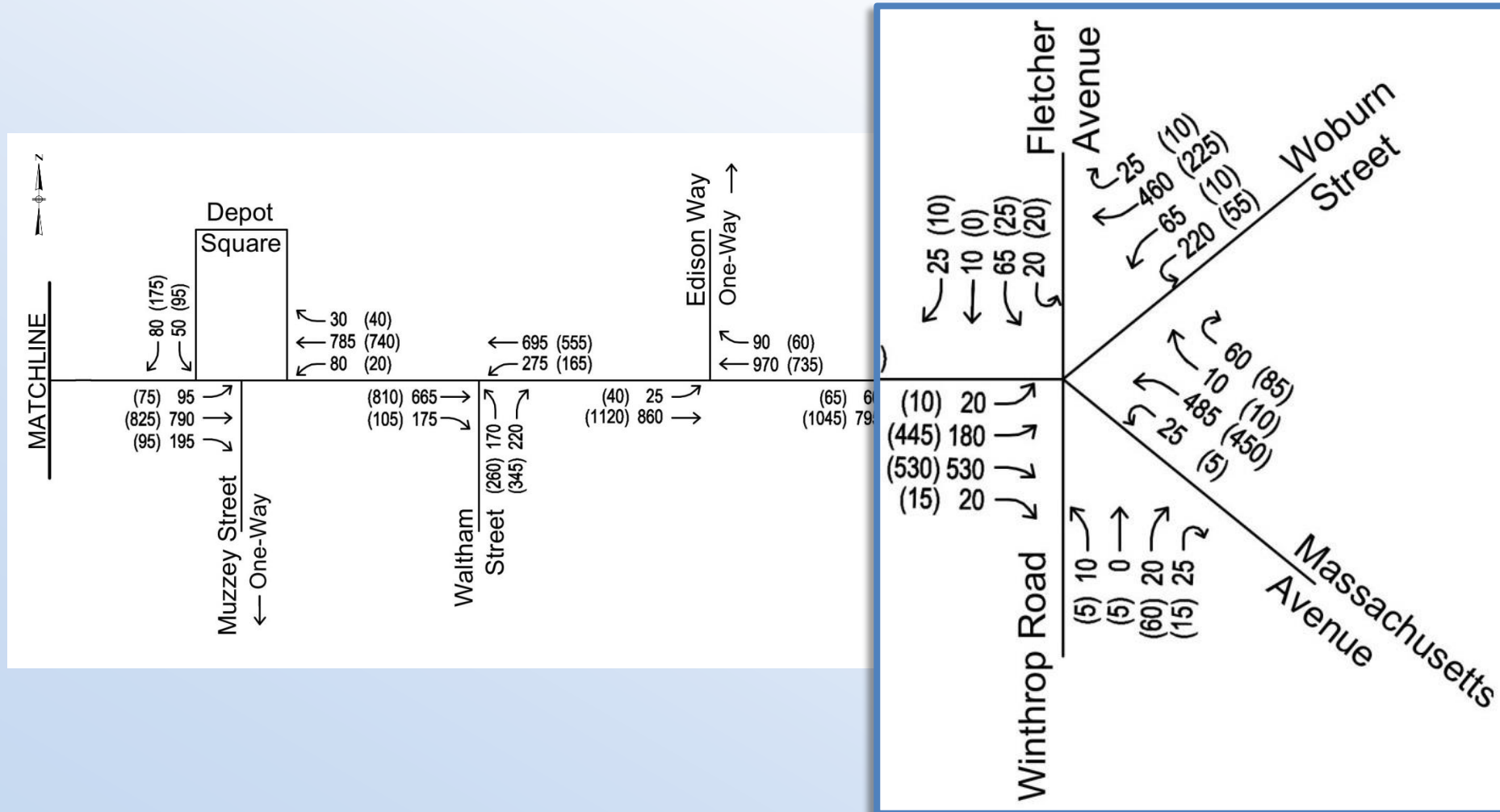
Traffic Data

1. Volume (vehicle, pedestrian, bicycle) and speed data
2. Additional volumes collected in the Winthrop Road Neighborhood
3. Special Events Observations

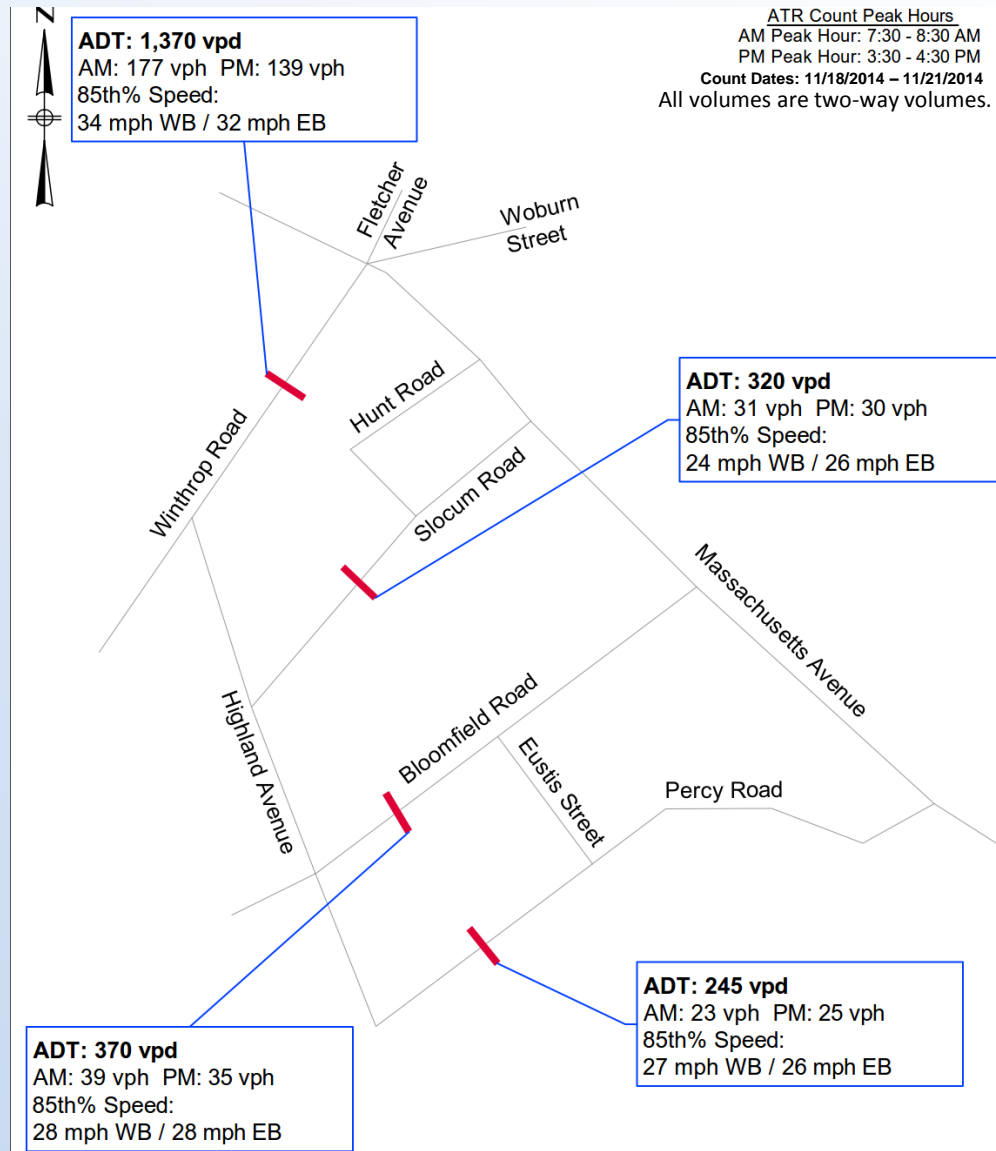
Existing Traffic Volumes



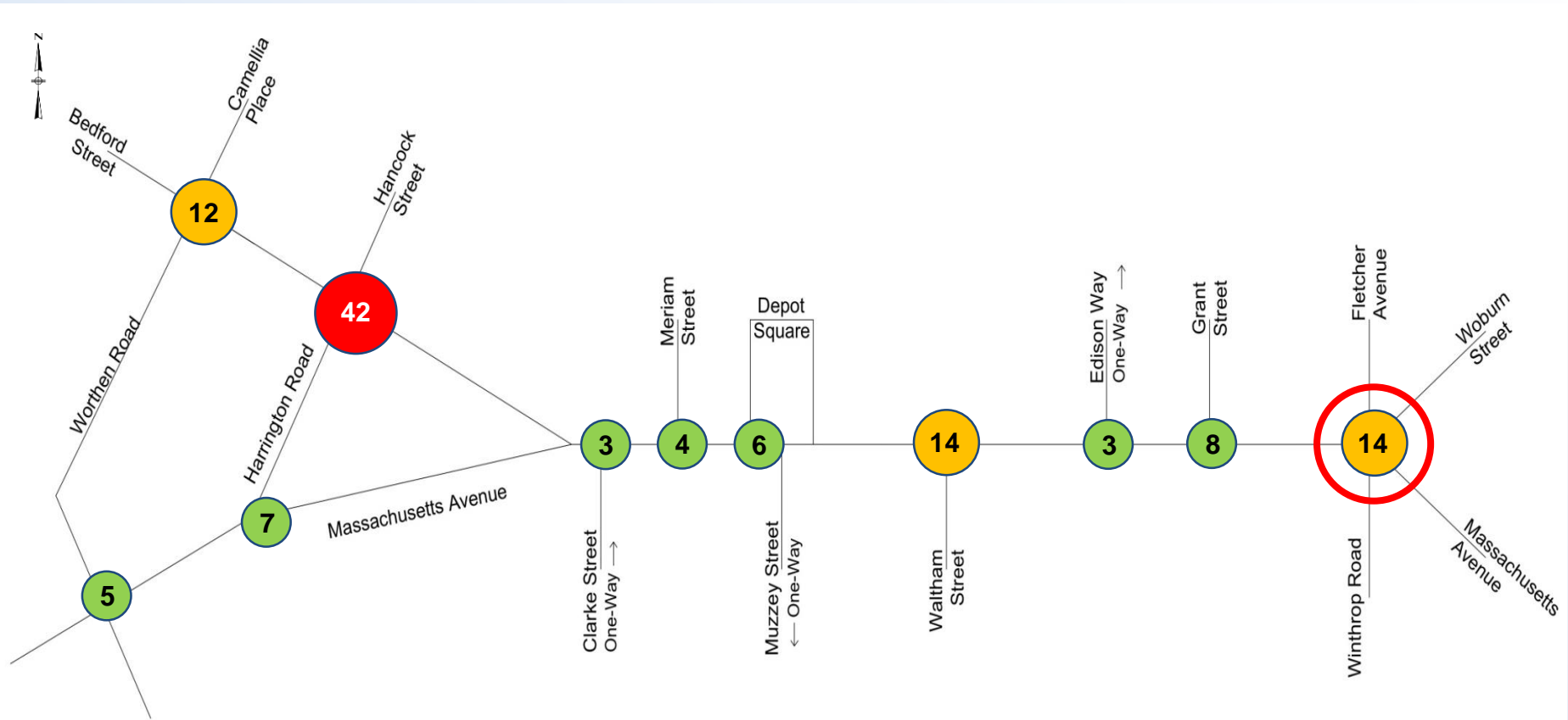
Existing Turning Movement Counts



Winthrop Road Neighborhood Traffic Volume



Intersection Crash History (2008-2010)



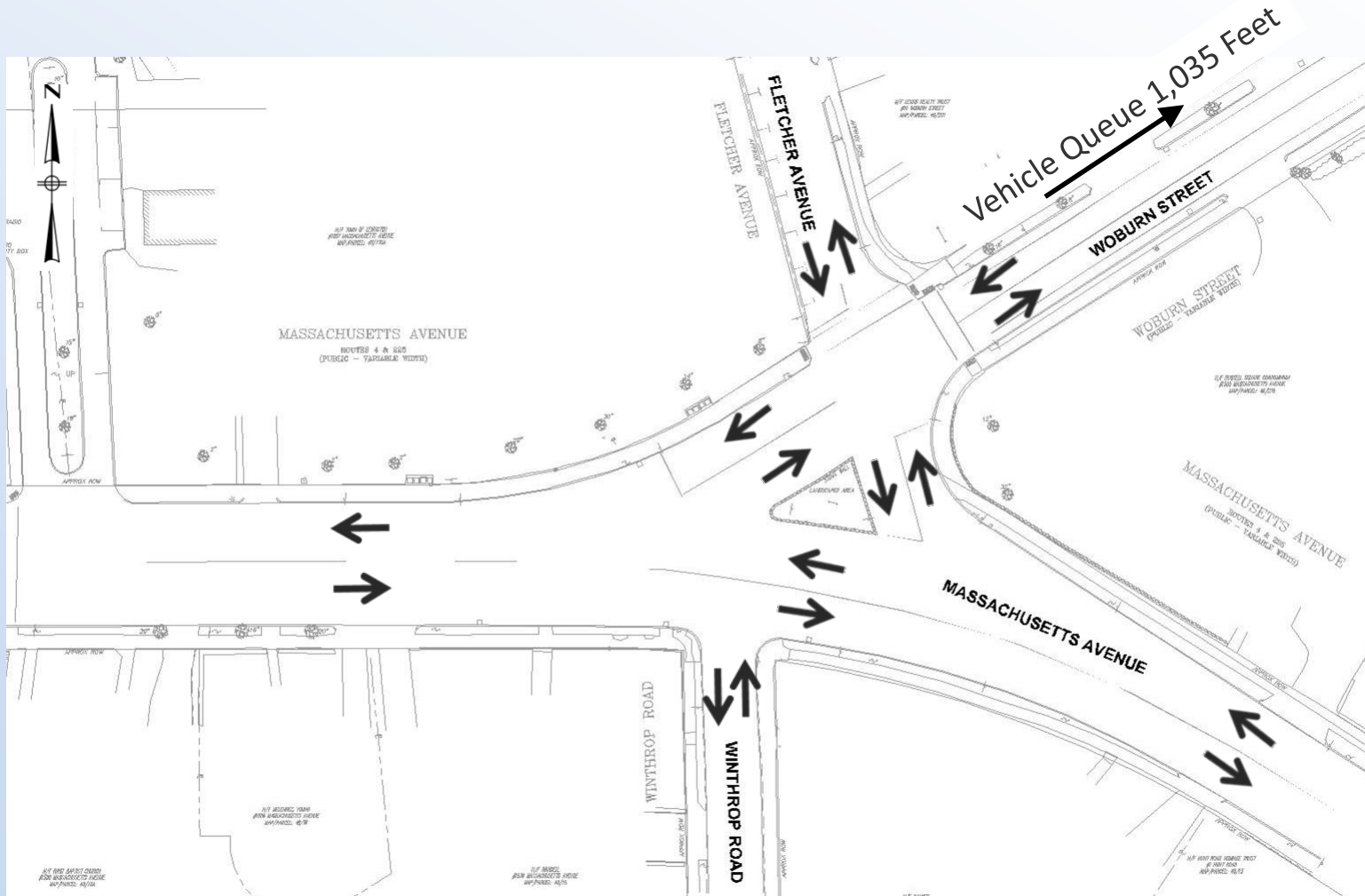
Crashes Within Entire Study Area = 196

Design Options

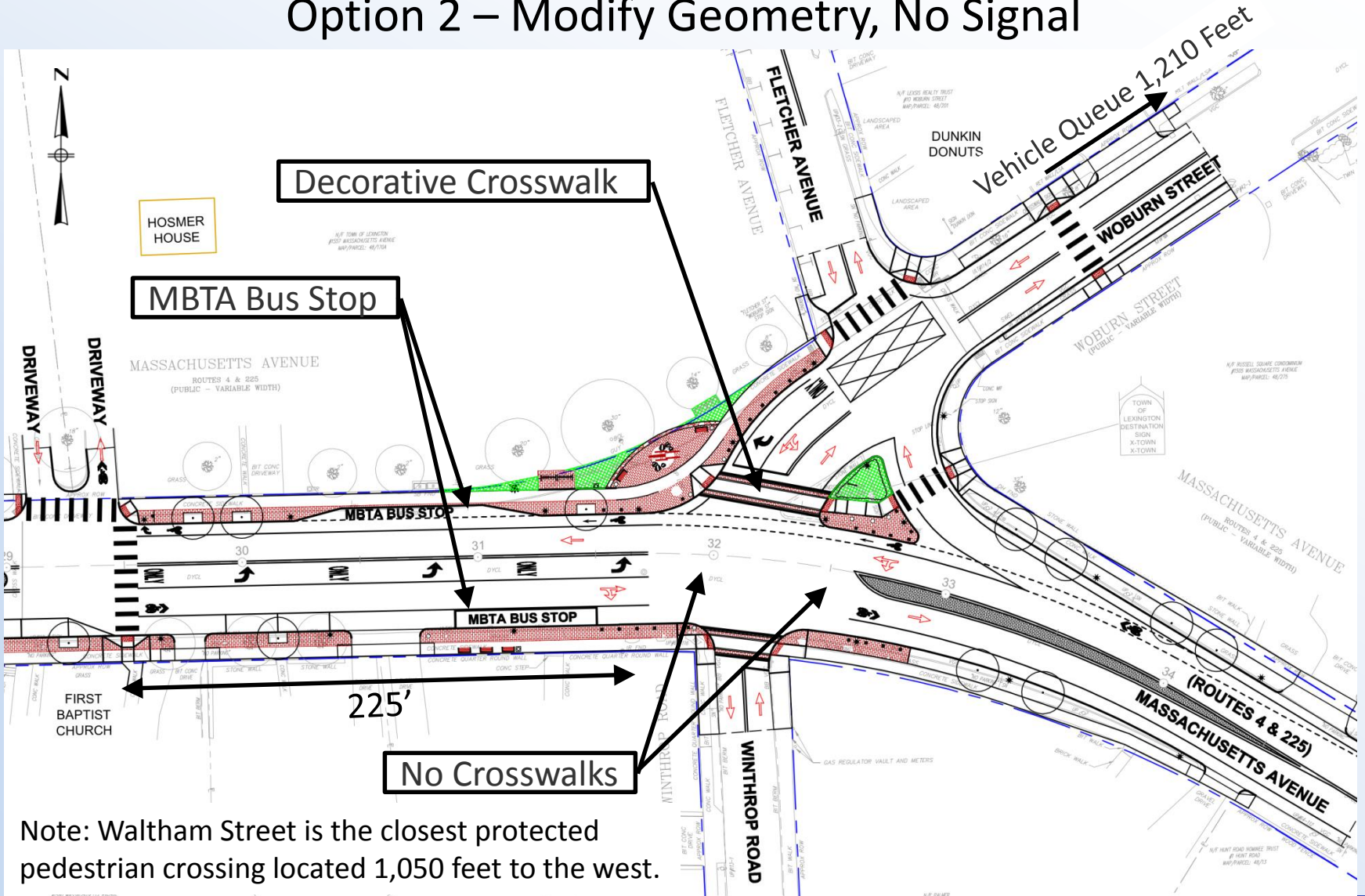
1. Maintain Existing Road Configuration
2. Modify Geometry, No Signal
3. Modify Geometry, Signal
4. Modify Geometry, HAWK (High-Intensity Activated CrossWalkK) Signal
5. Modify Geometry, RRFB (Rectangular Rapid Flashing Beacon)
6. Roundabout
7. HAWK/RRFB at Existing Crosswalk (in front of First Baptist Church)

Massachusetts Avenue / Woburn Street / Winthrop Road

Option 1 – Maintain Existing Road Configuration



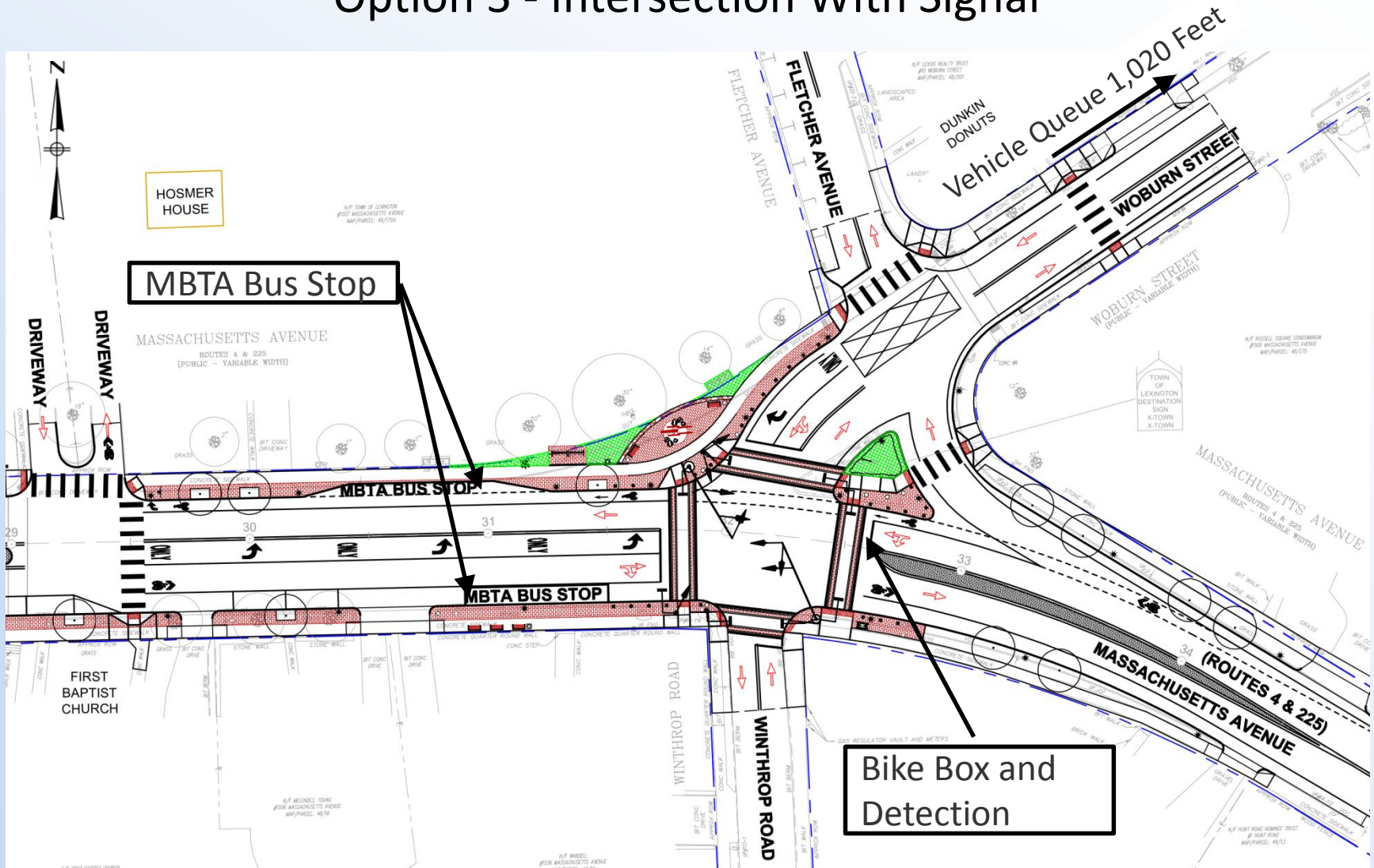
Option 2 – Modify Geometry, No Signal



Note: Waltham Street is the closest protected pedestrian crossing located 1,050 feet to the west.

Massachusetts Avenue / Woburn Street / Winthrop Road

Option 3 - Intersection With Signal

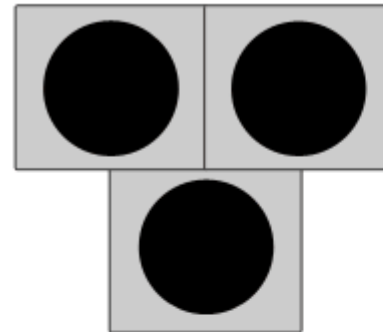


Massachusetts Avenue / Woburn Street / Winthrop Road

Option 4 – HAWK Signal (Not Applicable)



WHAT DRIVERS SEE

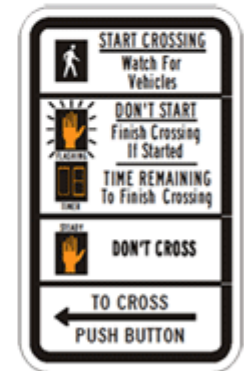


Dark

ACTION REQUIRED

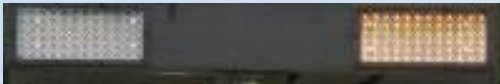
Proceed if no
Pedestrians in
Crosswalk

WHAT PEDESTRIANS SEE



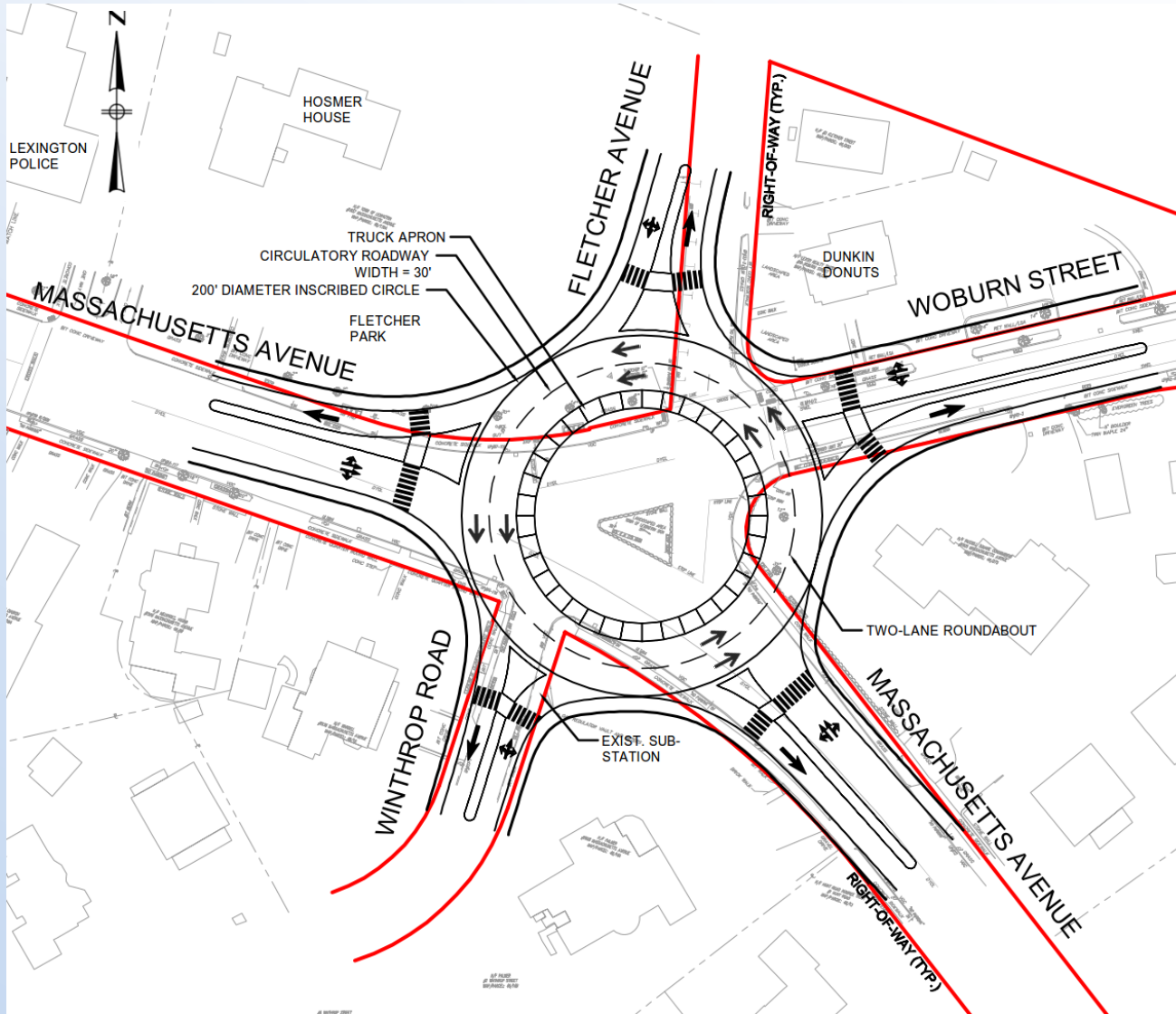
Massachusetts Avenue / Woburn Street / Winthrop Road

Option 5 – Rectangular Rapid Flashing Beacons (Not Applicable)



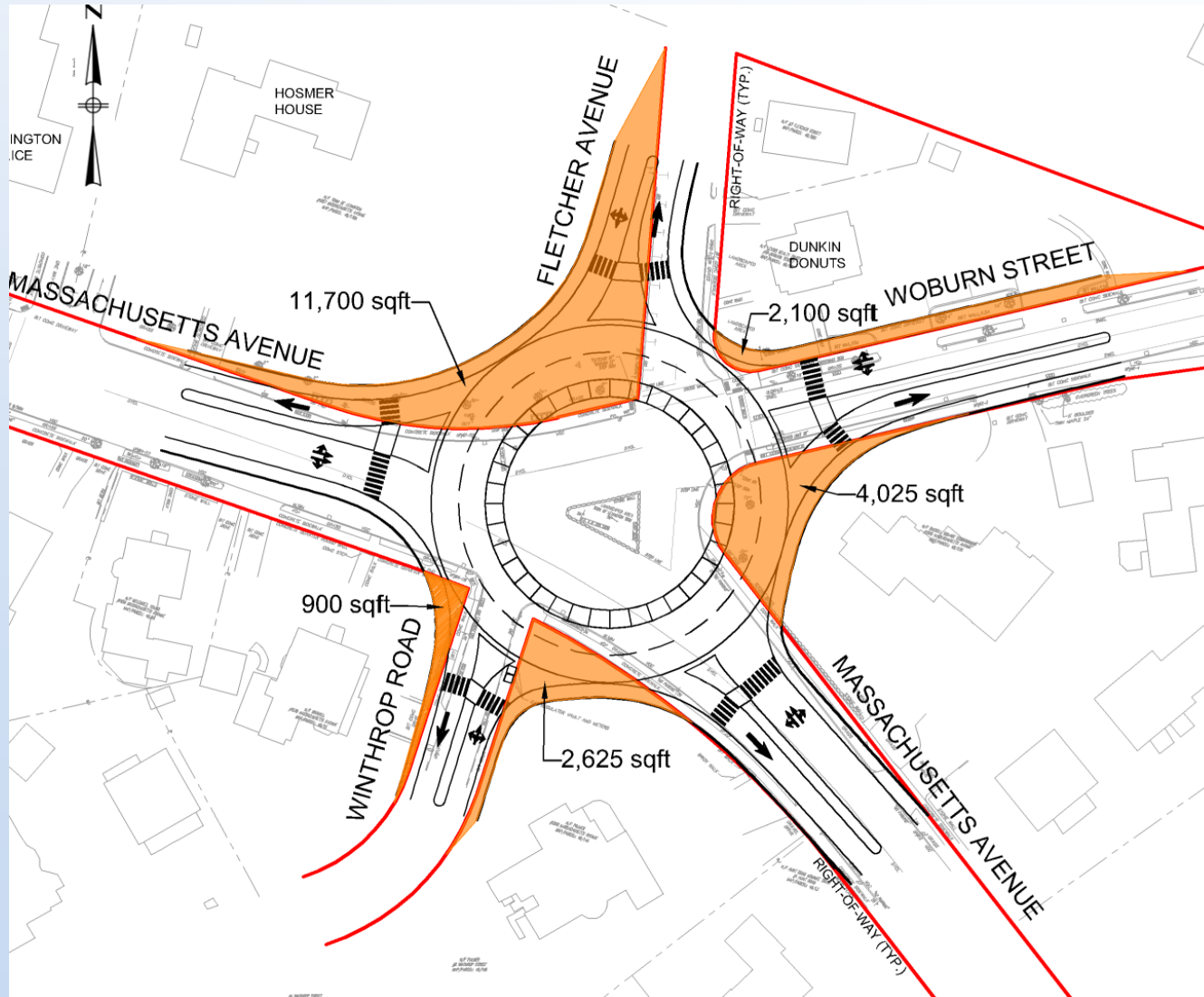
Massachusetts Avenue / Woburn Street / Winthrop Road

Option 6 - Intersection With Roundabout



Massachusetts Avenue / Woburn Street / Winthrop Road

Option 6 - Intersection With Roundabout



Traffic Analysis

Level of Service and Delays

Design Option	LOS	Delay (s)
Option 1: Maintain Existing Road Configuration	F	> 50 sec*
Option 2: Modify Geometry, No Signal	F	>> 50 sec*
Option 3: Modify Geometry, Signal	C	33 sec

Information reflects Woburn Street approach only.

* Approach experiences significant delay.



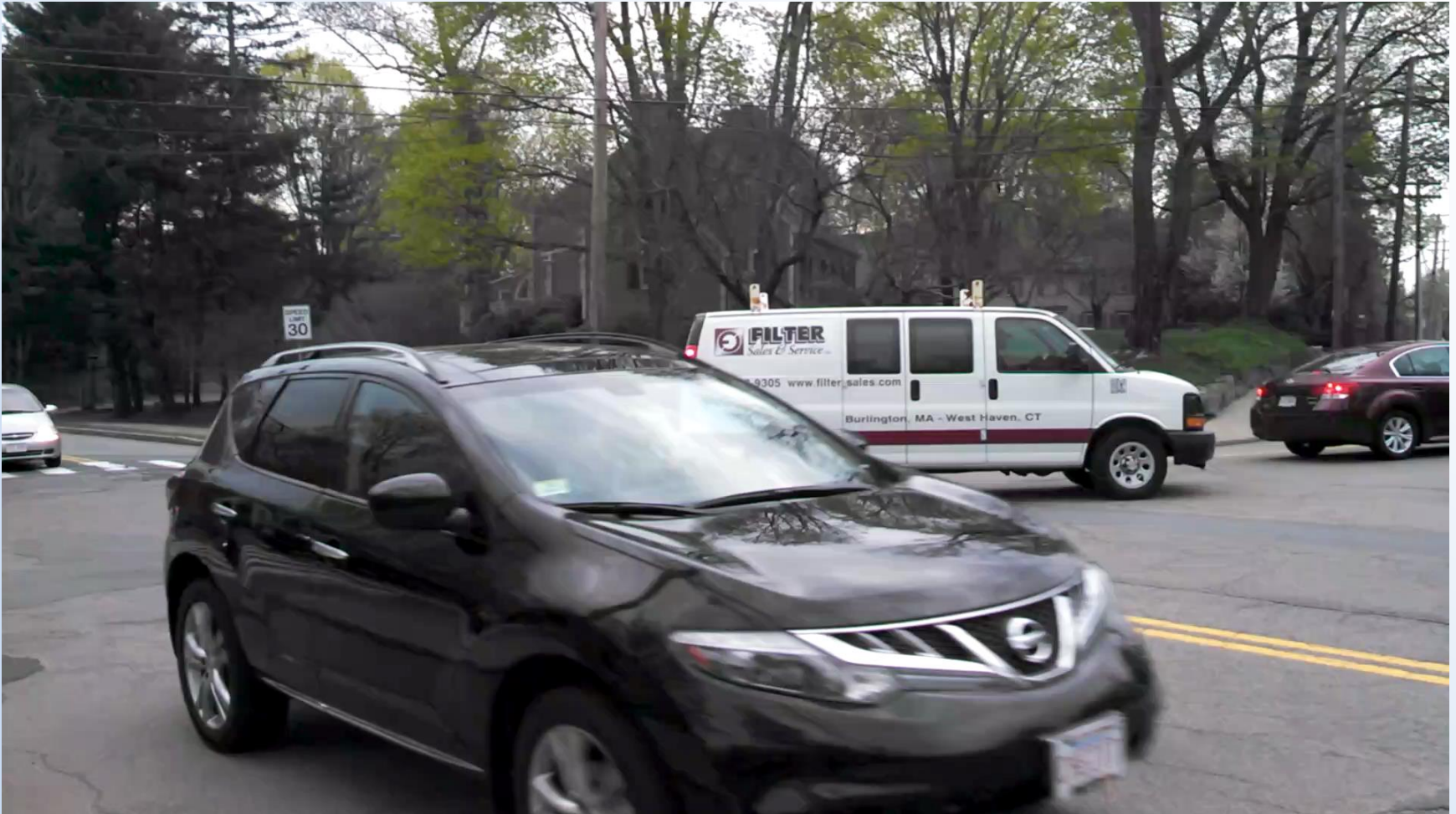
Existing Woburn Street Queues
At Fletcher Street



Existing Woburn Street Queues
At Minuteman Crossing

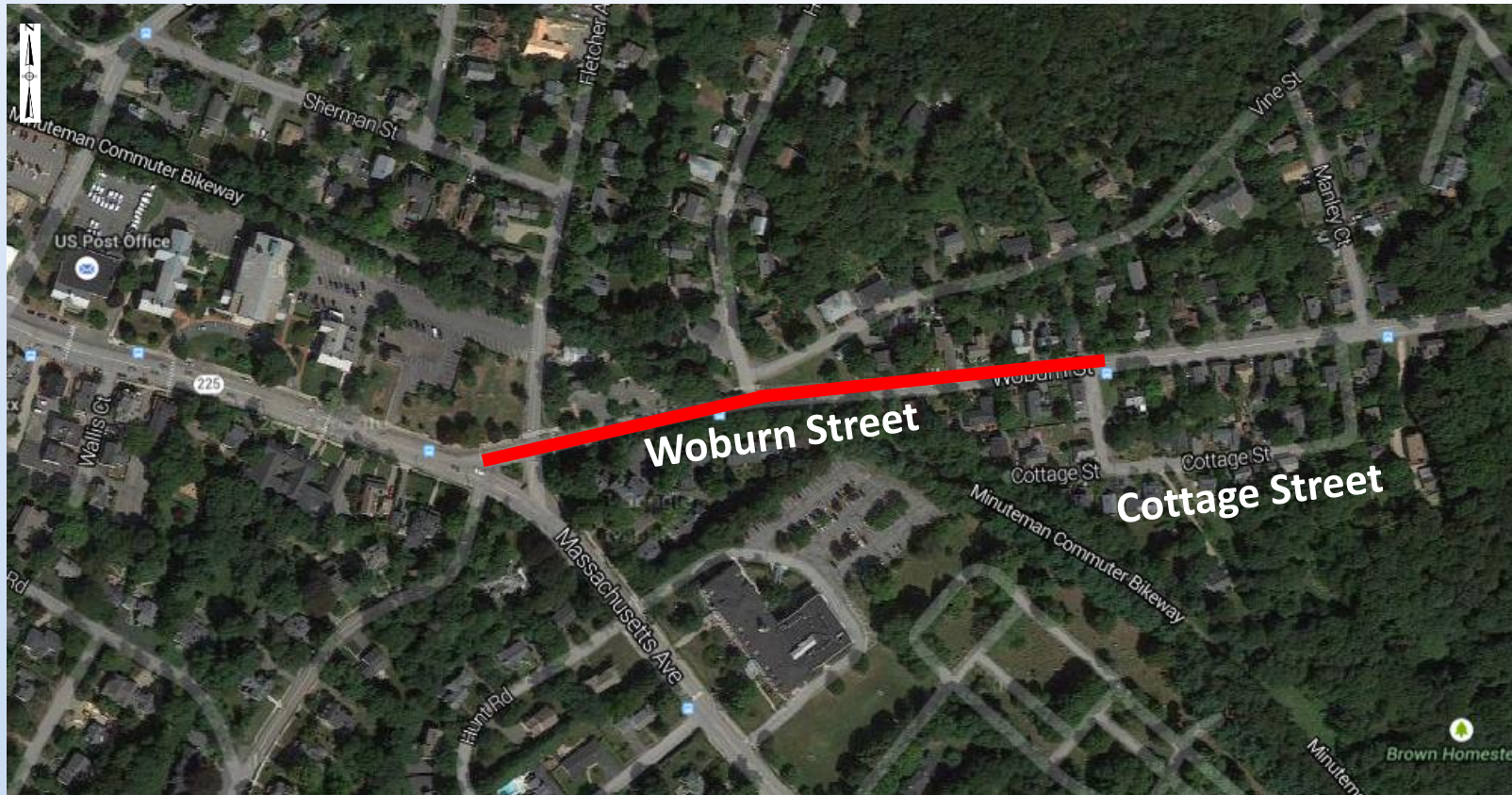
Traffic Analysis

Video – Existing Queue Conditions



Traffic Analysis

Existing Queues



Existing Queue approx. 1,035 feet to Cottage Street.

Massachusetts Avenue / Woburn Street / Winthrop Road

Design Option Comparison

Design Option	Pros	Cons
Option 1 – Maintain Existing Road Configuration	<ul style="list-style-type: none"> • Maintains existing traffic movements • Maintains the existing island 	<ul style="list-style-type: none"> • Unsafe traffic patterns • No pedestrian or bicycle accommodation • Sight line restrictions • Queuing on Woburn Street (1,035 feet) • Poor Operation (LOS F) • Appearance/expansive pavement • No protection for bus stop pedestrians
Option 2 – Modify Geometry, No Signal	<ul style="list-style-type: none"> • Limited pedestrian accommodation • Bicycle accommodations • Improved traffic patterns/channelization • Sight line improvements • Traffic Calming 	<ul style="list-style-type: none"> • Pedestrian crosswalk unprotected • No protection for bus stop pedestrians • Increased traffic queues on Woburn Street (1,210 feet) • Poor operation (LOS F)
Option 3 – Modify Geometry, Traffic Signal	<ul style="list-style-type: none"> • Enhanced gateway to Town Center • Protected full pedestrian/bicycle accommodations • Meets MUTCD Warrants • Improved traffic safety/operations • Protects bus stop pedestrian traffic • Traffic calming benefits • Manage Mass. Ave. Traffic • Manage Winthrop Road traffic 	<ul style="list-style-type: none"> • Installation and maintenance of traffic signals • Queuing on Woburn Street (1,020 feet)

Massachusetts Avenue / Woburn Street / Winthrop Road

Design Option Comparison

Design Option	Pros	Cons
Option 4 – Modify Geometry, HAWK Signal	<ul style="list-style-type: none"> Not Applicable 	<ul style="list-style-type: none"> Not Applicable Does not meet MUTCD warrants Recommended for mid-block crossings only
Option 5 – Modify Geometry, RRFB	<ul style="list-style-type: none"> Not Applicable 	<ul style="list-style-type: none"> Not Applicable MUTCD prohibits use of RRFB's at crosswalks controlled by YIELD signs, STOP signs, or traffic signals. Roundabouts are exempt.
Option 6 – Roundabout	<ul style="list-style-type: none"> Controls traffic without the use of traffic signals 	<ul style="list-style-type: none"> Requires extensive Right-of-Way Volume requires a 2-Lane roundabout Topographical issues
Option 7 – HAWK/RRFB at Existing Crosswalk	<ul style="list-style-type: none"> Possible/Not Recommended 	<ul style="list-style-type: none"> Not Applicable Close proximity (225') to the intersection Passive Protection Lack of on-demand coordination for vehicles

Massachusetts Avenue / Woburn Street / Winthrop Road

Viable Design Option Comparison Summary

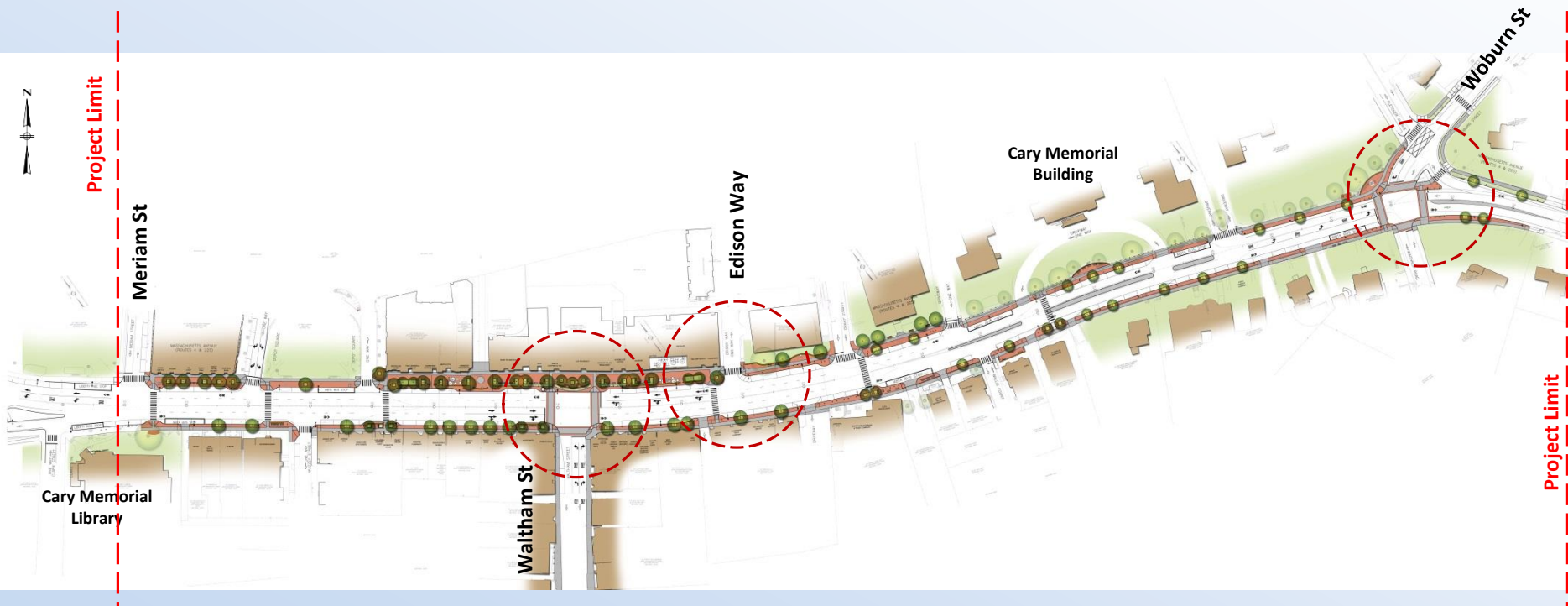
Design Option	Option 1 (Maintain Existing Road Configuration)	Option 2 (Modify Geometry, No Signal)	Option 3 (Modify Geometry, Traffic Signal)
1. Overall Safety	-	+	++
2. Pedestrian Crossing	-	+	++
3. Traffic Calming	-	+	++
4. Level of Operation (Delays/ LOS)	-	--	+
5. Appearance	-	++	+
6. Gateway	-	+	++
7. Winthrop Rd.	-	+	+
8. Bicycle Accommodation	-	--	+

Legend

- Negative
- + Positive

Note: Options 4, 5, 6, and 7 are not viable.

Intersection Locations



Massachusetts Avenue / Edison Way

Mass Ave. Westbound Right Turn Lane Removal

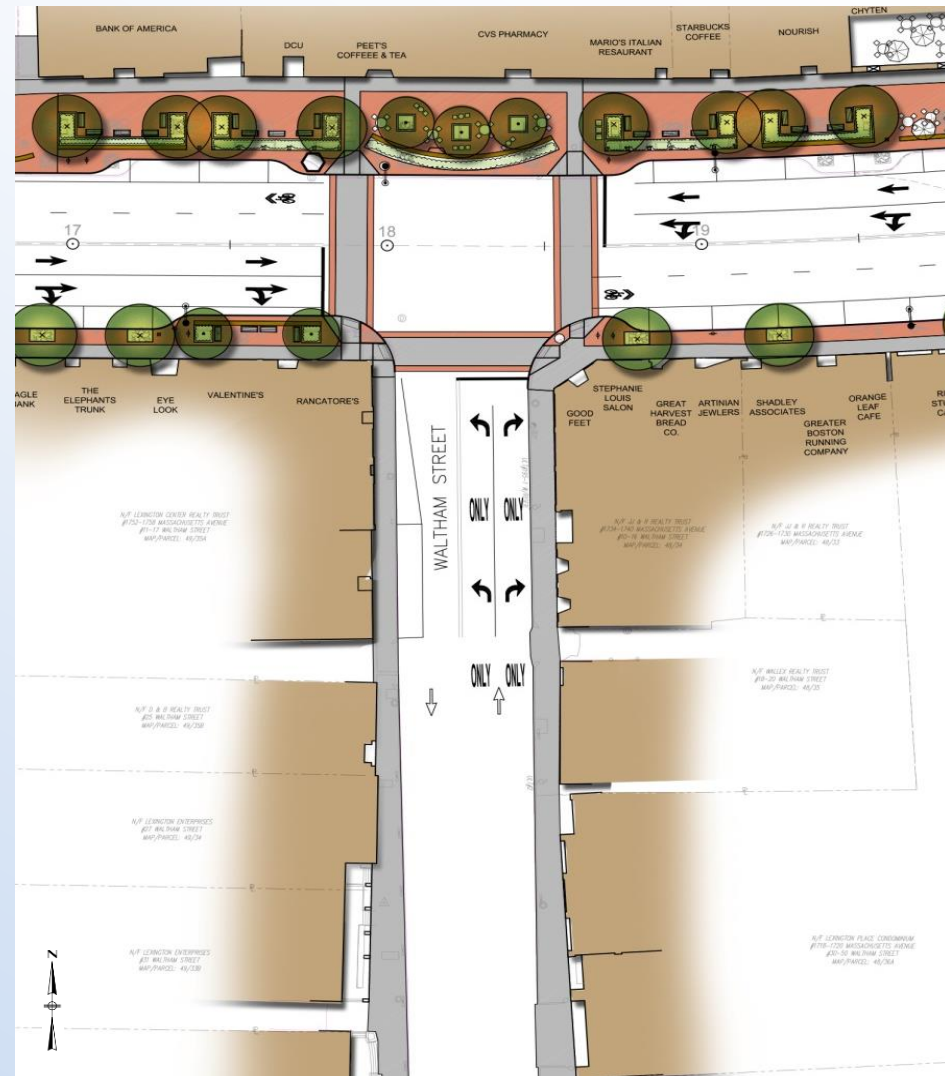
- Maintain overall traffic operational LOS
- Pedestrian Safety (Bump-outs)
 - Shorter crosswalks
 - Wider sidewalk
 - Better sightlines
- Bicycle Accommodation
 - Shared use lane
- Provide Traffic Calming
 - Slow turning vehicle speed
- Parking management flexibility



Massachusetts Avenue / Waltham Street

Mass Ave Eastbound Right Turn Lane Removal

- Maintain overall traffic operational LOS
- Pedestrian Safety (Bump-outs)
 - Shorter crosswalks
 - Wider sidewalk
 - Better sightlines
- Bicycle Accommodation
 - Shared use lane
- Provide Traffic Calming
 - Slow turning vehicle speed
- Parking management flexibility



Next Step

- June 10th Public Meeting

Topics

Urbanization, intersection not on top 10, other traffic lights at Mass Ave 3-intersections

Aesthetic complaint about Traffic Signal, paint crosswalks and see how things proceed

Light was not initial proposal, consultants get business by advising change, traffic flows fine (anecdotal)

Traffic lights and crosswalks lead to confusion, Accidents occur even where traffic lights exist - so not needed

How do we know a light solves problem - accidents occur where traffic lights exist

lack of clarity on if traffic lights control all vehicular movements, how are lights synchronized with other lights

mansionization and urbanization, intersection already works, should not draw pedestrians here, not a high accident area, shouldn't start on this end of streetscape, signalization will change the character of the Town forever, spend the money on modular classrooms

expensive, unnecessary, unwelcoming, unsightly

try other traffic calming measures first

would a different configuration without signal work better?

not a problem, abutters are opposed

concern over diverting traffic and lack of mitigation for neighborhood streets

Level of service goal should be "A" not "C" - misunderstanding of LOS

prefers staged implementation

life-cycle costs, how much would other options cost?

what LOS do other options yield?

not a problem (or at least not as bad as portrayed), traffic flows smoothly most of the day, lights will divert traffic with no mitigation

traffic diversion to neighborhood - has modelling been done, will backup block driveways on winthrop, are other traffic calming options being pursued, were passive pedestrian lights studied,

Categories

aesthetics / Town character
not the highest priority intersection for safety
traffic flows fine
traffic lights don't guarantee safety
traffic backup concerns / neighborhood mitigation
should not draw pedestrians here
should start elsewhere in center
expensive / costs
try other methods incrementally
abutters opposed
LOS

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

I.6

AGENDA ITEM TITLE:

Town Celebrations Request for Use of Battle Green and Parade - Memorial Day Celebration (5 min.)

SUMMARY:

The Town Celebrations Committee has requested permission for the Memorial Day parade and ceremonies on the Battle Green for Monday, May 25, 2015. See attached details.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the request of the Town Celebrations Committee for Memorial Day that includes a parade and ceremonies on the Battle Green, as outlined in their letter dated May 1, 2015.

FOLLOW-UP:

Selectmen's Office

APPROXIMATE TIME ON AGENDA:

8:30 PM

ATTACHMENTS:

	Description	Type
	Town Celebrations Committee Letter-Memorial Day	Cover Memo



Town of Lexington Town Celebrations Committee

May 1, 2015

Joseph Pato, Chairman
Board of Selectmen, Town of Lexington
1625 Massachusetts Avenue
Lexington, MA 02420

RE: Memorial Day, Monday May 25, 2015

Dear Joe,

On behalf of the Town Celebrations Committee we would like to make the following requests in regards to Memorial Day, Monday, May 26, 2014:

Memorial Day Parade:

- Memorial Day Parade will be held on Monday, May 25, 2015.
- The Parade will lineup at 9:30 a.m. in the driveway of 1557 Massachusetts Avenue and step off at 10:00 a.m.
- The Town Celebrations Committee requests the use of the east side of Massachusetts Avenue from the driveway to the former School Administration Building east to Munroe Cemetery and then the west side of Massachusetts Avenue west to Bedford Street, Bedford Street to Harrington Road, Harrington Road to the Olde Burying Ground and then onto the Battle Green for the Memorial Day Ceremonies.

Memorial Day Ceremonies:

- Use of the Battle Green for the annual Memorial Day Ceremonies.
- We will also be requesting the use of the small podium, microphone and speaker system from the Department of Public Works for these ceremonies.
- We will also be requesting the use of the driveway to 1557 Massachusetts Avenue to line up the Parade from the Town Manager as well as permission for the Parade (nothing motorized) to go over the grass at Visitor's Center/Buckman Tavern to lay wreaths at the memorials.
- The ceremonies are expected to begin once the Parade arrives at the Battle Green at approximately 11:20 a.m. and last for approximately 20 minutes.
- Should the weather be inclement, the Ceremonies would be moved indoors to Lexington High School.

Should you have any questions, please do not hesitate to contact one of us.

Very truly yours,


Lorain Marquis
(781) 862-9176
Co-Chairs, Town Celebrations Committee


Rich McDonough
(781) 727-7849
Co-Chairs, Town Celebrations Committee



*Town of Lexington
Town Celebrations Committee*

May 1, 2015

Mr. Carl Valente, Town Manager
Town of Lexington
1625 Massachusetts Avenue
Lexington, MA 02420

RE: Memorial Day, Monday, May 25, 2015

Dear Carl,

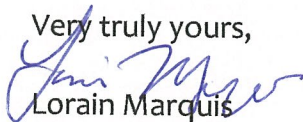
On behalf of the Town Celebrations Committee we would like the following request for the Memorial Day Parade to be held on Monday, May 25, 2015:

Memorial Day Parade:

- The Town Celebrations Committee requests the use of the driveway to 1557 Massachusetts Avenue (Hosmer House) and the parking lot behind 1557 Massachusetts Avenue to line up the Memorial Day Parade on Monday, May 25, 2015. Parade participants will arrive between 9:00 - 9:30 a.m. and the Parade will step off promptly at 10:00 a.m.
- We also ask for permission for the bulk of the Parade (nothing motorized) to travel over the grass from Massachusetts Avenue and form briefly on the lawn adjacent to the Visitor's Center and Buckman Tavern so as to lay wreaths at the memorials there at approximately 10:30-10:50 am
- We will be asking permission from the Board of Selectmen for use of Massachusetts Avenue, Bedford Street and Harrington Road for the Parade and for use of the Battle Green for the Ceremonies.
- We will be asking permission from the Department of Public Works for use of the microphone and speakers and the small podium.
- We will be asking permission from the Department of Public Facilities for use of Lexington High School for the Ceremonies should the weather be inclement.
- We will also coordinate our efforts with the Police and Fire Departments.

If you have any questions, please do not hesitate to contact one of us.

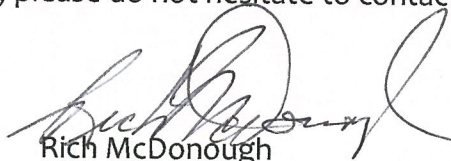
Very truly yours,



Lorain Marquis

(781) 862-9176

Co-Chairs, Town Celebrations Committee



Rich McDonough

(781) 727-7849

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: **PRESENTER:**

ITEM NUMBER:

5/11/2015 Carl F. Valente, Town Manager; Denise Casey, Human Resources Director I.7

AGENDA ITEM TITLE:

Approve Health Insurance Coalition Bargaining Agreement Amendment (5 min.)

SUMMARY:

The Town and the Public Employee Committee (PEC) reached a three-year coalition bargaining agreement for the period of FY16-18. The Board of Selectmen previously approved this agreement in Open Session on December 1, 2014.

The Town and the PEC had a reopener clause in the agreement that stipulated if the Group Insurance Commission (GIC) eliminated the offering of all PPO (Preferred Provider Organization) plans, the parties would reopen the agreement for a period of thirty (30) days to negotiate over the impact of this change. The GIC has eliminated the Harvard Pilgrim Independence PPO plan and the Tufts Health Plan Navigator PPO plan. These plans will become Point of Service (POS) Plans effective July 1, 2015. As a result, the PEC moved to reopen the coalition bargaining agreement.

The Town conducted an analysis of the impact of the increases in plan deductibles and copayments and concluded that in Fiscal Year 2016, based on “average health care usage” these increases would be an estimated \$570 for each family subscriber and \$235 for each individual subscriber, with a gross amount of \$575,000 for all active employees.

To mitigate the impact of increased costs on employees, the Town and the PEC reached an agreement for the Town to transfer \$300,000 to the PEC mitigation fund. The Board of Selectmen approved this agreement in Executive Session on April 17, 2015 and the PEC membership has since voted to accept this amended agreement. These funds will be used to supplement the existing Health Reimbursement Accounts. Since the Fiscal Year 2016 budget has already been approved by Town Meeting, these monies will be part of the recommended Fiscal Year 2017 health insurance appropriation.

Note: Acting on the advice of the State Ethics Commission, Selectman Barry - whose spouse is a Town employee - will recuse herself from this item.

RECOMMENDATION / SUGGESTED MOTION:

Move to approve and authorize the Town Manager to sign the amended coalition bargaining agreement between the Town and Public Employee Committee for the period of FY16-18.

FOLLOW-UP:

TMO/HR will forward signed agreement to PEC.

APPROXIMATE TIME ON AGENDA:

8:35 PM

ATTACHMENTS:

Description	Type
 Amended Coalition Agreement	Exhibit

**MEMORANDUM OF AGREEMENT BETWEEN
THE TOWN OF LEXINGTON AND THE LEXINGTON PUBLIC EMPLOYEE
COMMITTEE
AS REVISED APRIL 28, 2015**

WHEREAS, the Town of Lexington and the Lexington Public Employee Committee have concluded negotiations on health insurance benefits to be provided July 1, 2015 to June 30, 2018 by the Town to employees, retirees and their dependents and survivors, (herein after referred to as subscribers), and,

WHEREAS, the parties agree that the collective bargaining agreements in effect between the Town and its Unions shall continue in full force and effect except as expressly modified by this Memorandum of Agreement, and

WHEREAS, the Lexington Board of Selectmen voted on December 21, 1993 to accept Section 19 of Chapter 32B,

NOW, THEREFORE, the Public Employee Committee and the Town have entered into this Memorandum of Agreement pursuant to Section 19 of Chapter 32B.

Effective Date and Duration of Agreement

1. This agreement shall take effect on the date as of which this agreement has been executed by the Town and by representatives of the Public Employee Committee under Section 19 constituting 50 percent (50%) of the weighted votes of the Committee and shall remain in effect through June 30, 2018.

Transfer of Health Coverage to the Group Insurance Commission

2. The Town of Lexington and the Lexington Public Employee Committee agree to provide health coverage to the subscribers from Group Insurance Commission and by continuing coverage with the Commission through June 30, 2018. For purposes of this agreement, the term "subscribers" shall mean all employees, retirees, and their dependents and survivors, insured and eligible under Chapter 32A, subject to the rules of the Group Insurance Commission. The Town retains the right to adopt rules and regulations as provided for under MGL Chapter 32B, Section 14. After providing notice to the Unions and the Public Employee Committee, the Town agrees to bargain under MGL Chapter 32B, Section 19 or Chapter 150E, those changes to Town policies and procedures identified.
3. Subscribers will receive health coverage from the Group Insurance Commission in accordance with the provisions of Section 19 of Chapter 32B, as amended by Chapter 67 of the Acts of 2007.

Premium Contributions

HMO/PPO Plans – 82/18 split Effective July 1, 2015 - June 30, 2018

4. For the duration of the agreement from July 1, 2015 through June 30, 2018, the Town will contribute eighty-two percent (82%) of the premium for any of the following health maintenance (HMO) or preferred provider (PPO) plans offered by the Group Insurance Commission which a subscriber selects and the subscriber shall contribute eighteen percent (18%).

- Fallon Community Health Plan Direct Care
- Fallon Community Health Plan Select Care
- Fallon Senior Plan
- Harvard Pilgrim Independence Plan
- Harvard Pilgrim Primary Choice Plan
- Health New England
- Health New England Medicare Plus
- NHP Care-Neighborhood Health Plan
- Tufts Health Plan Navigator
- Tufts Health Plan Spirit
- Tufts Health Plan Medicare Complement
- Tufts Health Plan Medicare Preferred
- UniCare State Indemnity Plan/Community Choice
- UniCare State Indemnity Plan/PLUS

If the GIC offers any new or additional HMO or PPO plans during the life of this agreement, the same contribution percentages as described above will apply. However it is agreed that only plans offered by the GIC will be available to subscribers.

Indemnity Plans – 75/25 Split Effective July 1, 2015 - June 30, 2018

7. For the duration of this agreement (July 1, 2015-June 30, 2018), the Town will contribute seventy-five percent (75%) of the premium for any of the following indemnity plans offered by the Group Insurance Commission which a subscriber selects and the subscriber shall contribute twenty-five percent (25%):

- Harvard Pilgrim Medicare Enhance
- UniCare State Indemnity Plan Basic
- UniCare State Indemnity Plan/Medicare Extension OME with CIC (Comprehensive)
- UniCare State Indemnity Plan/Medicare Extension OME without CIC (Comprehensive)

Medicare Enrollment

8A. Subscribers who are eligible or who become eligible for Medicare shall transfer to Medicare coverage. The Town shall pay any Medicare Part B premium penalty assessed by the federal government. If the Town, in its discretion, determines that an individual was notified of the need to enroll in Medicare Part B in a timely manner and the individual failed to comply with the notification, then the subscriber shall be responsible for the Medicare Part B penalty.

8B. Medicare Part B:

The Town agrees that from July 1, 2015 through June 30, 2018 it will subsidize retirees Medicare Part B Supplemental plans by reducing the annual premium of each Medicare Part B Supplemental Plan by forty percent (40%) of the base cost of Medicare Part B. This figure will be determined each November using the January 1 Medicare Part B base premium provided by the Social Security Administration.

Flexible Spending Accounts

9. The Town will continue to offer its Flexible Spending Medical Program (including the debit card). The Town will pay an administrative fee for the duration of this Agreement. The Flexible Spending Medical program follows a fiscal year schedule in accordance with IRS rules and regulations.

Opt-Out Program

10. For purposes of the Opt-Out Program, an Active employee is defined as an employee who remains eligible for the employer's contribution rate (excludes unpaid leaves of absences) for health insurance.

The Town shall establish an Opt-Out Program for Active employees who are enrolled on the Town's health insurance plan and opt-out of the health insurance program under the following terms and conditions:

- a. The Opt-Out program is available to Active employees only;
- b. The annual Opt-Out incentive shall be:

- Family coverage - \$5,000
- Individual coverage - \$2,500
- Change from a family coverage to individual coverage - \$2,500

All payments will be pro-rated based on the number of months in the fiscal year the employee is not enrolled in the Town's health insurance and participating in the Opt-Out program.

- c. Employees who voluntarily terminate insurance coverage during the plan year will receive a pro-rated Opt-Out incentive on the following basis:

Bi-Weekly Opt-Out = Opt Out Payment X $\frac{\text{\#of months w/o coverage}}{12}$ / # of payrolls remaining in fiscal year

- d. Opt-Out payments shall be made bi-weekly, according to the Town's regular payroll practices.

- e. To be eligible, Active employees must meet one of the following eligibility requirements:
- c1. Existing Employee Hired Prior to 07/01/2013:
Employees who were enrolled in the Town's health insurance effective 07/01/2013 and have had continual enrollment in the Town's health insurance through 06/30/2015 will be eligible for the Opt-Out incentive on 07/01/2015.
 - c2. Recent Hire:
Employees hired during the period from 07/01/2013 to 11/17/2014, who enrolled in the Town's health insurance at hire and have had continual enrollment through 06/30/2015, will be eligible for the Opt-Out incentive on 07/01/2015.
 - c3. New Hire / New Enrollee:
Employees hired on or after 11/18/2014, or those employees who enroll in the Town's insurance as a result of a qualifying event during this period, must be continuously enrolled in the Town's insurance for a minimum of twenty-four (24) months before eligible to receive the Opt-Out incentive.
 - c4. Employee with Change in Insurance Coverage During Plan Year:
Employees who change insurance coverage from individual to family coverage during the plan year and then later decide to Opt-Out of the Town's health insurance will be eligible for the Opt-Out incentive in the amount of \$2,500.
Employees enrolled in the Town's health insurance who have had individual coverage for at least 12 months and who change insurance coverage from individual to family coverage during the plan year and maintain family coverage for 12 months, and then decide to exercise the Opt-Out, will be eligible for the \$5,000.
- f. Employees who are enrolled in an individual plan, increase coverage to a family plan and then decrease coverage to an individual plan are not eligible for the Opt-Out Incentive;
- g. Employees enrolled in a family plan must show evidence of alternative insurance coverage before they are allowed to Opt-Out of the Town's health insurance;
- h. The Town will pay the Opt-Out incentive via payroll on a bi-weekly basis, less applicable payroll taxes. Payments are not pensionable. For school department employees, payments will be made on a 22 or 26 payroll schedule. If an employee needs to re-enroll on the Town's insurance, the Opt-Out incentive payments will end on the first payroll that health insurance premiums are deducted;
- i. If there is a qualifying event in which an employee who has opted-out needs to opt-back onto the Town's insurance, the employee will be eligible to do so as long as enrollment is done within the thirty (30) days of the qualifying event;
- j. Apart from a qualifying event, any employee who has opted-out can re-enroll in the Town's health insurance during any open enrollment period;
- k. Married Town employees (i.e. both working for the Town of Lexington) who are currently enrolled in separate individuals plans may not enroll in a family plan for purposes of receiving the Opt-Out incentive;
- l. The Town and the PEC will share in the "savings" realized by the Opt-Out Program on a 50% / 50% basis. The PEC's share of the savings will be deposited into the Mitigation Account on a monthly basis, if applicable.

- m. School department employees who participate in the Opt-Out incentive effective 07/01/2015 and who work a September – June payroll period, will receive the Opt-Out incentive in their paychecks beginning September 2015.
- n. The Opt-Out program will have a sunset provision of June 30, 2018.
- o. Any issues or disputes that arise regarding enrollment periods or rules and regulations relating to the implementation of this program shall be reviewed by the Town’s Human Resources Director. The Human Resources Director will convene a committee comprised of two (2) representatives appointed by the Town Manager and two (2) representative appointed by the PEC. The committee shall make a recommendation to the Town Manager. The Town Manager’s decision shall be final and binding.
- p. Employees who are no longer eligible for the health insurance benefit or terminate employment are not eligible to participate or continue to receive the Opt-Out incentive payment.

Creation of a Separate Account for the Mitigation Monies

11A. The Town shall establish a separate account for the mitigation monies, to be funded from the following sources shown below and further explained in Attachment 1 of this Agreement:

- I. Employee/Retiree Premium Contribution Split Change for the Indemnity Plans;
- II. Retiree Premium Contribution Split Change for the Medicare Supplement HMO Plans;
- III. Employee/Retiree Premium Contribution Split Change for the Active and Non-Medicare Eligible Plans; and
- IV. Fifty percent (50%) of the “savings” from the Opt-Out Program.
- V. Subject to Town Meeting approval, the Town will provide an additional \$300,000 for this program for fiscal years 2016, 2017 and 2018. Because the 2015 Town Meeting has concluded and the Fiscal Year 2016 budget has been finalized, the Town will request an additional appropriation of \$300,000 to the Fiscal Year 2017 Health Insurance budget. If approved by Town Meeting, this amount will be transferred to the separate account for mitigation monies by September 1, 2016.

11B. The following mitigation programs will be charged to this account, subject to a sufficient balance in the mitigation account:

I. “HRA-Part 1” Employee Reimbursement:

For the duration of this agreement, the Town will continue a Health Reimbursement Account (HRA) in the form of a pre-loaded debit card for all active and non-Medicare subscribers.

In fiscal year 2016, this amount will be

Plan Level	Total
Family Plan	\$771.00
2 Person Family	\$513.00
Individual Plan	\$255.00

Prior to the conclusion of the first year of the agreement and before open enrollment for Fiscal Year 2017, the Town and PEC shall review the balance in the mitigation fund and, depending on available funds, will determine the reimbursement amount for HRA-Part 1 for the second year of the agreement (FY17).

Prior to the conclusion of the second year of the agreement and before open enrollment for Fiscal Year 2018, the Town and PEC will follow the same procedure to determine the reimbursement amount for HRA-Part 1 for the third year of the agreement (FY18).

The Town will notify the Coalition if there will not be sufficient funds in a particular fiscal year to fund the supplemental HRA-1 program, so that the Coalition can determine an alternative amount.

II. “HRA-Part 2” High Out-of-Pocket Costs:

This account will assist those active and non-Medicare subscribers who have extraordinary medical insurance out-of-pocket copayments. The estimated balance in the HRA-Part 2 account is \$225,000. Dental out-of-pocket copayments are not included as eligible expenses under HRA – Part 2.

Individual Plan Coverage

For Individual plans, in the event that any employee or Non-Medicare retiree has out-of-pocket costs for covered services from in-network providers for prescription drug copayments, deductibles and office visit copayments that exceed \$2,000 in total per plan year, the fund will provide reimbursement of 100% of the costs for covered services from in-network services from in-network providers over \$2,000. When out-of-pocket costs for covered services from in-network providers for prescription drug copayments, deductibles and office visit copayments reaches \$5,000 in total per plan year, the employee/retiree will be responsible for any costs for covered services in excess of \$5,000.

Family Plan Coverage:

For employees/Non-Medicare retirees enrolled in Family plans who have a combined out-of-pocket costs for covered services from in-network providers for prescription drug copayments, deductibles and office visit copayments that exceed \$4,000 in total in the plan year, the fund will provide reimbursement of 100% of the costs for covered services from in-network services from in-network providers over \$4,000. When out-of-pocket costs for covered services from in-network providers for prescription drug copayments, deductibles and office visit copayments reaches \$10,000 for family plan coverage in total per plan year, the employee/retiree will be responsible for any costs for covered services in excess of \$10,000.

Claims submitted by members for reimbursement shall be paid by the third party administration until the “HRA-Part 2” fund is exhausted. Claims must be submitted in accordance with procedures specified by the HRA Administrator and must be submitted by March 1 for paid services in the prior calendar year. Notice will be provided to the Health Insurance Coalition when the HRA account is \$75,000 or less.

III. HRA Fees:

A. HRA Administrative Fees

The Town will provide for and pay the one-time set up costs to implement the program and will pay the annual administrative fee for the duration of this Agreement.

B. HRA Subscriber Fees

The Parties agree that the subscriber fees for the HRAs will be paid as follows:

- 1) the Town will pay up to 50% of the cost of subscriber fees, up to \$40,000 per year. This payment will end on June 30, 2018, unless the Parties negotiate a successor agreement.
- 2) the balance will be paid from the Mitigation Monies.

IV. The Parties to this Agreement agree that should projections lead to the possibility that the funds dedicated to the HRA Part 1 and Part 2 will be insufficient to fulfill the plan dollar amounts during a plan year then the parties shall reopen this Section for the purpose of modifying and/or continuing the plan.

V. Medicare Part B Subsidy:

The cost of the Medicare Part B Subsidy, as outlined in Section 8B, shall be funded through the mitigation monies.

VI. Employees enrolled in the Tufts Health Plan Navigator or Harvard Pilgrim Independence plan who switch “family” of plans in Fiscal Year 2016.

In fiscal year 2016, the Town, through the separate account for mitigation monies, will provide for a one-time payment to individuals who switch from the Tufts Health Plan Navigator or Harvard Pilgrim Independence plan and incur a new calendar year deductible for the last six (6) months of calendar 2015. The amount are based on the level of coverage and are listed below:

Plan Level	Calendar 2015 Deductible Amount ¹	Supplemental Amount Not to Exceed:
Family Plan	\$900.00	\$300.00
2 Person Family	\$600.00	\$200.00
Individual Plan	\$300.00	\$100.00

Once an employee who has switched “family” of plans incurs the calendar 2015 deductible, they will be eligible for the supplemental amount not to exceed the \$300 family amount, \$200 2 person family amount and \$100 individual amount.

The employee will be responsible for demonstrating to the Town that they have met their 2015 calendar year deductible amount prior to receiving reimbursement.

Any payments made under this section will be funded from the separate account for mitigation monies.

¹ This is the amount as of July 1 based on plan level.

11C. Mitigation Account Balance:

If the balance in the mitigation account is in excess of what is required to fund the mitigation programs, the Town will provide thirty (30) days' notice to the Coalition, so that the Coalition can decide where to make adjustments in 11B: I, II and III above, or other uses negotiated by the parties.

Nothing in this section will preclude the Town from making payments beyond this three (3) year agreement should there be sufficient funds in the mitigation account and should the Town and Coalition agree to continue a mitigation program.

The parties specifically agree that the Town will have no obligation to provide or expend funds for mitigation, or Medicare Part B premium subsidies which exceed the amounts detailed in this Agreement.

Meetings

12. The Public Employee Committee shall be composed of one (1) union officer from each collective bargaining unit which negotiates with the Town and a retiree representative designated by the Retired State, County and Municipal Employees Association. Each union officer and the retiree representative shall have the option of allowing one additional representative to attend meetings of the Public Employee Committee with the Town.
13. The parties shall establish a regular schedule of meetings to discuss the implementation of this agreement and any issues relating to the effectiveness and efficiency of health coverage for subscribers. Such meetings shall take place no less than quarterly, unless agreed otherwise. Meetings will be held at times and places which are mutually agreed upon by the Town and the Committee. In addition, either party may convene a meeting upon seven (7) calendar days' notice to the other party, unless there is an emergency that requires shorter notice. Meeting notices will be provided to the Town and to the Public Employee Committee to the person and in the manner designated in writing by the Town and the Committee.
14. Any employee who is a representative on the Public Employee Committee shall receive time off to attend meetings of the Committee with the Town with full pay, if meetings are during the employee's normally scheduled work hours.

Correspondence and Information

15. The Town shall copy the Co-Chairs of the Public Employee Committee on correspondence related to the Agreement between the Town of Lexington and the Group Insurance Commission or to any provider of health coverage.
16. Upon request, the Town shall provide the Committee with information reasonably necessary to carry out its responsibilities under this agreement and the provisions of Section 19 of Chapter 32B, as amended by Chapter 67 of the Acts of 2007.

Health Coverage after June 30, 2018

17. Either the Town or the PEC may request that this Agreement be reopened for negotiations, pursuant to Section 19, at some point after July 1, 2017. The parties will evaluate the prior two years of participation in the GIC and negotiate a recommendation for future participation in the GIC. Should the PEC vote that it is the PEC's preference to exit the GIC then, the Town and the Public Employee Committee will begin negotiations for a successor agreement pursuant to Section 19 of Chapter 32B. At the request of the PEC, the Town may present a proposal for alternative plans which are at least the actuarial equivalent of those offered by the Commission in the third (3rd) plan year so that the parties may fully explore and negotiate the health coverage to be provided to subscribers starting on July 1, 2018. The parties agree, however, that the Town will only exit the GIC if a successor agreement is reached in accordance with Section 19 of Chapter 32B, or if the Town implements the provisions of Sections 21-23 of Chapter 32B.
18. In accordance with the provisions of a successor agreement, the Town will notify the Group Insurance Commission by October 1, 2017, according to the GIC's rules and regulations, either that subscribers will continue coverage through the Commission, or that the Town is withdrawing its subscribers effective July 1, 2018. In the event that the Town ceases to provide health insurance through the Group Insurance Commission, the Town and the Public Employee Committee agree to maintain Section 19 of Chapter 32B to bargain health insurance coverage unless the Town implements Sections 21-23 of Chapter 32B.

Effect of Agreement

19. This agreement shall be binding on all subscribers and shall supersede any conflicting provisions of any Town policies or any collective bargaining agreements between the Town and any unions representing Town employees.

Cancellation

20. In the event the Town is delinquent in making payments as required by the Group Insurance Commission and the Commission notifies the Town that it intends to exercise its option to cancel coverage pursuant to Section 19(f) of Chapter 32B, the Town will immediately notify the Public Employee Committee, present its proposal for plans which are at least the actuarial equivalent of those offered by the Commission, and engage in negotiations with the Public Employee Committee for replacement coverage.

Arbitration of Disputes

21. Either party may submit a dispute between the parties concerning the interpretation or application of this agreement to the American Arbitration Association for final and binding arbitration under its Labor Arbitration Rules with the exception of disputes under Section 10(o.). A request for arbitration by the Public Employee Committee must be approved by seventy percent (70%) of the weighted votes of the representatives on the Committee.

Hiatus Period Procedures

22A. Waiting/Hiatus Period:

New employees of the Town are eligible to enroll in the health insurance offered by the GIC in accordance with 805. CMR 9.01. Therefore, in accordance with 805 CMR 9.01 (3), new employees of the Town are eligible to enroll in health insurance offered through the GIC within ten (10) calendar days of the first date of employment with the Town. GIC health insurance benefits begin on the first day of the month following sixty (60) days or two (2) full calendar months of employment, whichever is less. The period between the date of employment and the effective date of coverage pursuant to 805 CMR 9.01 (3) is herein after referred to as the “Waiting/Hiatus Period”.

22B. Waiting/Hiatus Period Stipend:

During the “Waiting/Hiatus Period”, the Town shall pay a stipend (“Waiting/Hiatus Period Stipend”) to those newly hired employees who have notified the Town within ten (10) calendar days of employment that they have chosen to enroll in one of the health insurance plans through the GIC.

The amount of the “Waiting/Hiatus Period Stipend” will be equal to the portion of the premium cost for whichever plan the employee has chosen to enroll, up to a maximum of:

- HMO/PPO Plans:
 - Eighty-two (82%) Of the HMO/PPO Plans Years 1-3.
- Indemnity Plans:
 - Seventy-five (75%) of the Indemnity Plans Years 1-3.

To receive the “Hiatus Period Stipend”, the employee must show proof of other health insurance coverage during the “Waiting/Hiatus Period,” (e.g. COBRA or other alternative health insurance plan).

Newly enrolled employees/subscribers who cancel their GIC coverage within the sixty (60) days of the effective date of GIC coverage shall return the “Waiting/Hiatus Period Stipend” in its entirety to the Town.

22C. GIC Retroactive Effective Date of Coverage:

Subscribers may request retroactive coverage from the GIC in accordance with 805 CMR 9.01 (4). Therefore, if a subscriber incurs unplanned and urgent medical expense(s) during the “Waiting/Hiatus Period” that in sum exceeds the full-cost of health insurance premiums of the GIC’s elected plan for the “Waiting/Hiatus Period,” the subscriber may file a written request to the GIC for approval of health coverage to become effective on the first day of employment. Upon approval by the GIC, coverage shall take effect as of the first day of employment. In this event, the Town shall submit the full-cost of health insurance premium for the “Waiting/Hiatus Period” to the GIC in a timely manner. The employee shall reimburse the Town his/her proportional share of the premium and any “Waiting/Hiatus Period Stipend” amount already received through normal payroll deductions.

22D. Modification of the “Waiting/Hiatus Period”:

The provisions of subparagraphs A, B and C shall be modified if and when the GIC modifies the “Waiting/Hiatus Period”.

Signatories

23. Each signatory to this agreement is authorized to bind the entity he/she represents.

Executed on behalf of the Town of Lexington:

_____ Town Manager

Executed on behalf of the Public Employee Committee:

_____	Co-Chair PEC, President of the Lexington Education Association Unit A, C, D and Technology Unit
Phyllis Neufeld	
_____	Co-Chair PEC, President of IAFF Local 1491
Mark Ferreira	
_____	President, AFSCME Local 1703 - DPW
Andrew Orfanos	
_____	President, AFSCME Local 1703 - Custodians
Dennis Reddington	
_____	President, AFSCME Local 1703 - Dispatchers
Thomas Corazzini	
_____	President, ALA School Administrators
Eamonn Sheehan	
_____	President, Cary Memorial Library Association
Linda Sullivan	
_____	President, SEIU School Custodial-Maintenance
Vartan Minasian	
_____	President, Lexington Police Association
Charles Crayton	
_____	President , IBPO Local 501 – Police Superiors
Michael O’Connell	
_____	Co-President, Lexington Municipal Emp. Assoc.
Kathy Fox / Bruce Dempsey	
_____	President, Lexington Municipal Management Association
John Fleck	
_____	Retiree Representative
Carol Murphy	

**Attachment 1 to the
Memorandum of Agreement Between
The Town of Lexington and the
Lexington Public Employee Committee**

This Attachment reflects the parties' agreement on the creation and use of the separate account for the mitigation monies.

A. Creation of a Separate Account for the Mitigation Monies:

The Town shall continue to maintain a separate account for the mitigation monies, to be funded from the sources shown below:

A1. Subscriber Premium Contribution Split Change for the Indemnity Plan;

The savings realized by the Town due to an increase in the subscriber contribution split to the indemnity plan (Harvard Pilgrim Medicare Enhance, Unicare State Indemnity Plan/Medicare Extension OME with CIC and Unicare State Indemnity Plan/Basic from twenty percent (20%) to twenty-five percent (25%) paid by the subscriber. This amount will be determined using November subscriber counts and premium rates, as provided by the GIC, each year of the agreement. For Active plans, this figure will be the difference between twenty percent (20%) and twenty-five percent (25%) of the GIC established premium. For Retiree plans, this figure will be the difference between twenty percent (20%) and twenty-five percent (25%) of the GIC established premium;

A2. Retiree Premium Contribution Split Change for the Medicare Supplement HMO Plans;

The mitigation fund shall reimburse the Town for the cost realized by the Town due to a decrease in the retiree contribution split to the Medicare Supplement HMO Plans (Fallon Senior Plan, Health New England Medicare Plus, Tufts Health Plan Medicare Compliment and Tufts Health Plan Medicare Preferred). This amount will be determined annually using November subscriber counts and premium rates, as provided by the GIC and transferred to the General Fund health appropriation. This figure will be the difference between twenty percent (20%) and eighteen percent (18%) of the GIC established premium;

A3. Subscriber Premium Contribution Split Change for the Active and Non-Medicare Eligible Plans;

The Town shall continue to provide for 85% of the premiums for the PPO and HMO health insurance plans. The savings realized by the Town from increasing the active and non-Medicare retiree contribution split of all non-indemnity plans by three (3%) percent in Fiscal Year 2015 will be annually transferred each November from the General Fund Appropriation for Health into the Mitigation Fund. This amount will be determined on an annual basis using the November subscriber counts and premium rates, as reported by the GIC.

A4.Savings Realized by the Opt-Out Program;

Fifty (50) percent of the savings realized by the Town as a result of the Opt-Out program will be deposited into the Mitigation Fund. The savings will be calculated using the Harvard Pilgrim Independence Plan and deposited on a monthly basis, if applicable.

The “savings” shall be calculated using the following example:

Individual Premium for Harvard Pilgrim Independent Plan				
Annual Town Cost	Opt-Out Incentive	Savings	50% HRA 1	50% Town
\$6,751.44	\$2,500	\$4,251.44	\$2,125.72	\$2,125.72

Family Premium for Harvard Pilgrim Independent Plan				
Annual Town Cost	Opt-Out Incentive	Savings	50% HRA 1	50% Town
\$16,474.08	\$5,000	\$11,474.08	\$5,737.04	\$5,737.04

B. Uses of the Separate Account for the Mitigation Monies:

B1. Payment made toward funding the HRA-Part 1, as defined by any plan documents agreed to by the Town and the PEC.

B2. Payment made toward funding the HRA-Part 2, as defined by any plan documents agreed to by the Town and the PEC.

B3. Medicare Part B Subsidy.

The Town will contribute to a portion of the Medicare Part B premium as found in Section 8B of this Agreement.

Retirees will continue to pay their Medicare Part B premium through their Social Security monthly checks or directly through quarterly billing for those retirees who do not receive a Social Security pension check.

The Town will provide a separate Retiree Health Insurance rate sheet which will show both the “original” premium rates for the Medicare Part B Supplemental Plans and the premium rate after the Medicare Part B subsidy for that year has been applied.

C. Mitigation Account Balance:

If the balance in the mitigation account is not sufficient to fund the mitigation programs, the Town will provide thirty (30) days’ notice to the Coalition, so that the Coalition can decide where to make adjustments. The parties agree that in no event will the Town be responsible to provide any mitigation in excess of the mitigation amounts specified in this Agreement.

Adjustments to this section of the agreement to provide additional funds to the mitigation account shall not be made by increasing the Town’s contribution rate during this agreement (Years 1-3, 82%). This does not preclude a change in the Medicare Part B Supplemental Plan subsidy contribution rate funded under Section 8B.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

PRESENTER:

ITEM NUMBER:

5/11/2015

Carl F. Valente, Town Manager

I.8

AGENDA ITEM TITLE:

Approve Regional Housing Services Agreement Amendment (5 min.)

SUMMARY:

The Regional Housing Services Office (RHSO), which manages all State monitoring and reporting requirements for affordable housing units within the six town region, is proposing that the Town of Burlington be added to this regional initiative. Currently Lexington, Acton, Bedford, Concord, Sudbury and Weston make up the RHSO. These towns are unanimous in their support of adding Burlington.

RECOMMENDATION / SUGGESTED MOTION:

Move to approve and sign the amendment authorizing the Town of Burlington to join the Regional Housing Services Office.

FOLLOW-UP:

Town Manager's Office will forward the approved agreement to the RHSO.

APPROXIMATE TIME ON AGENDA:

8:40 PM

ATTACHMENTS:

Description	Type
 Amended RHSO Agreement	Exhibit

AMENDMENT

The agreement entered into by and between the Towns of Acton, Bedford, Concord, Lexington, Sudbury and Weston (collectively the “Municipalities”), dated June 23, 2014, to share services of a Regional Housing Services Office provided by the Town of Concord (the “Agreement”), which is incorporated herein by reference, is hereby amended, effective July 1, 2015, as described below.

WHEREAS, the Town of Burlington (“Burlington”) is located adjacent to one or more of the Municipalities;

WHEREAS, Burlington desires to be added to the Agreement as an “Additional Community” pursuant to Section 11 of the Agreement and to share the services of the Regional Housing Services Office with the Municipalities;

WHEREAS, the Original Municipalities desire to add Burlington to the Agreement as an “Additional Community” pursuant to Section 11 of the Agreement and to share the services of the Regional Housing Services Office with Burlington;

WHEREAS, the Town of Concord agrees to provide the services described in the Agreement, as amended herein, to Burlington, in addition to the Municipalities; and

WHEREAS, Burlington agrees to be bound by and benefit from all of the terms of the Agreement, as amended herein;

NOW,

- 11. Additional Communities. This section is amended by deleting the first sentence and replacing it with the following:
 - a. “The Advisory Committee may vote at any time to amend this Agreement to add an additional municipality or municipalities by unanimous vote and approval of the Lead Municipality. If voted and approved as provided in this Section, the participation of said municipality or municipalities is effective as of July 1 of the fiscal year next after the vote is taken unless otherwise agreed among all parties.
- The first sentence of the first paragraph is amended by adding “Burlington” after “Towns of” and after “Bedford.”
- 7. Indemnification. This Section is amended by adding the “Burlington’s obligations shall be limited to the services provided for Burlington;” after the word Acton and before the word Bedford in line 10.
- 18. Notices. This Section is amended by adding the following to the addresses in this Section: “Town of Burlington John D. Petrin, Town Administrator, 29 Center Street, Burlington, MA 01803
- The Town of Burlington Board of Selectmen shall be added as a signatory to the Agreement, as amended herein.
- Exhibit B. Fee Structure. This Exhibit is deleted and replaced in its entirety with the Membership Fee Schedule Chart for FY16, attached hereto as Exhibit B.

- [SIGNATURE PAGES FOLLOW EXHIBIT B]

Exhibit B

Membership Fee Schedule Chart for FY16

The participating municipalities will proportionally share the total cost of operating the Regional Housing Services Office. The proportional share is determined based on the percentage of hours planned to support each municipality for core services as represented in the fee schedule.

FY16 Membership Fee Schedule			
	Hours	% of hrs	Pro rata \$
Acton	370	14%	\$25,523.62
Bedford	420	16%	\$28,972.76
Burlington	260	10%	\$17,935.52
Concord	460	17%	\$31,732.07
Lexington	410	15%	\$28,282.93
Sudbury	600	22%	\$41,389.65
Weston	165	6%	\$11,382.15
total	2,685	100%	\$185,218.70

This fee structure does not include payment for additional supplemental services which will be proposed and invoiced outside of this agreement or payment for additional hours in excess of the allotted hours.

WITNESS OUR HANDS AND SEALS on _____, 2015.

TOWN OF ACTON

By its Board of Selectmen

WITNESS OUR HANDS AND SEALS on _____, 2015.

TOWN OF BEDFORD

By its Board of Selectmen

WITNESS OUR HANDS AND SEALS on _____, 2015.

TOWN OF BURLINGTON

By its Board of Selectmen

WITNESS OUR HANDS AND SEALS on _____, 2015

TOWN OF CONCORD

By its Board of Selectmen

WITNESS OUR HANDS AND SEALS on _____, 2015.

TOWN OF LEXINGTON

By its Board of Selectmen

WITNESS OUR HANDS AND SEALS on _____, 2015

TOWN OF SUDBURY

By its Board of Selectmen

WITNESS OUR HANDS AND SEALS on _____, 2015.

TOWN OF WESTON

By its Board of Selectmen

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Michelle Ciccolo

ITEM NUMBER:

I.9

AGENDA ITEM TITLE:

Approve Letter to MassDOT - Three Intersection Project (5 min.)

SUMMARY:

Note: Acting on the advice of the State Ethics Commission, Selectman Pato - whose property directly abuts this project - will recuse himself from this item.

Attached is a draft letter to MassDOT regarding the Massachusetts Avenue Roadway Reconstruction Project for discussion and approval.

RECOMMENDATION / SUGGESTED MOTION:

Motion to send the proposed letter to MassDOT regarding the Massachusetts Avenue Roadway Reconstruction Project asking for their assistance to accelerate the MassDOT internal reviews necessary for the project to move to 100% with PS&E drawings.

FOLLOW-UP:

Selectmen's Office

APPROXIMATE TIME ON AGENDA:

8:45 PM

ATTACHMENTS:

Description	Type
 Proposed Letter to MassDOT on Mass. Avenue Project	Backup Material

May 11, 2015

Patty Leavenworth, Chief Engineer
MassDOT, Highway Division
10 Park Plaza
Boston, MA 02116

RE: Mass. Avenue, Lexington, PROJIS 607409

Ms. Leavenworth:

Thank you for this opportunity to comment on the proposed Massachusetts Avenue Roadway Reconstruction Project now at the 25% design stage. We are writing as a follow-up to the MassDOT Public Hearing held on May 7, 2015, and have several additional comments we wish to be included in the official record.

The Board of Selectmen has consistently voted to support proceeding with this project – and featured it as part of their commitment to “Complete Streets” projects in the 2014 Lexington Town Report. This area has long been a challenge for pedestrian and bicycle safety and is a heavily traveled regional corridor by the motoring public. The three intersections included in this project are frequently congested and the Massachusetts Avenue and Maple Street intersection has the second highest accident rate in Lexington (cite data). As you know, Massachusetts Avenue is a critical regional route providing important access to homes, jobs, and services to the community of Lexington, as well as its neighboring communities of Woburn, Winchester, Arlington, Waltham, and Burlington, all of which utilize Massachusetts Avenue to interconnect. Massachusetts Avenue is also a key transit route hosting MBTA Bus Routes 62 and 76. Finally, in June, the Town will open its new Community Center at 39 Marrett Road which we expect will lead to yet more travel in this corridor by all transportation modes.

Over the years, the Town has held a number of public information sessions and reached out to the community in innovative ways to seek input and gather ideas. Recognizing that the plans are still at the 25% design phase and may change further before the project is ready to bid, nonetheless, we believe, that there is broad community support to proceed with doing improvements along the corridor. Moreover, Town Meeting unanimously approved \$500,000 in funding last year to bring this project to final design and have appropriated a total of \$790,000 over the years for the design of this corridor.

May 11, 2015

As mentioned above, the value of this project goes beyond providing improvements for automobile travel. Just this past month the Lexington Town Meeting approved without opposition a resolution calling on the Board of Selectmen to take urgent action to address town-wide bicycle and pedestrian safety needs. That same night Town Meeting also voted without opposition to accept Section 1 of Chapter 90-I of the Massachusetts General Laws related to the Commonwealth's Complete Streets Program.

The Boston MPO has voted in support of advancing this multi-modal project and has scheduled the TIP Funding for FY2016 fiscal year with advertising expected before September 30, 2016. Given the TIP schedule the Town is working aggressively with BSC Engineering to complete the plans. We urge you to assist the Town in completing the design of these plans by accelerating the MassDOT internal reviews that are necessary for the project to move to 100% with PS&E drawings.

We view the proposed Massachusetts Avenue Roadway Reconstruction Project as an integral element of responding to the community's desire for safe multi-modal transportation infrastructure and support advancing the project and thank you for your support of this project.

Sincerely,

Peter C.J. Kelley

Norman P. Cohen

Michelle L. Ciccolo

Suzanne E. Barry

lap

cc: Stephanie Pollack, MassDOT Secretary
Paul Stedman, Acting District 4 Highway Director
David Mohler, Executive Director, Office of MassDOT Planning
Eric Bourassa, Transportation Director, MAPC
Senator Kenneth Donnelly
Senator Mike Barrett
Representative Jay Kaufman

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

PRESENTER:

ITEM NUMBER:

5/11/2015

Joe Pato

I.10

AGENDA ITEM TITLE:

Selectmen Committee Appointment/Resignation (5 min.)

SUMMARY:

Human Services Committee

The Committee has requested that Bonnie Tenpas be appointed.

Housing Partnership Board

Erica Endyke has submitted her resignation from the Housing Partnership Board.

RECOMMENDATION / SUGGESTED MOTION:

Motion to appoint Bonnie TenPas to the Human Services Committee to fill the unexpired term of Stephanie Lawrence until September 30, 2016.

Motion to accept the resignation of Erica Endyke from the Housing Partnership Board, effective immediately.



FOLLOW-UP:

Selectmen's Office

APPROXIMATE TIME ON AGENDA:

8:50 PM

ATTACHMENTS:

Description	Type
 Bonnie Tenpas Application for Human Services Committee	Backup Material
 Human Services Committee Current Members	Backup Material
 Housing Partnership Board Resignation	Backup Material
 Housing Partnership Board Current Members	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

I.11

AGENDA ITEM TITLE:

Approve Farmers' Market Winery Licenses for 2015 (5 min.)

SUMMARY:

The following wineries have applied for a special license to sell and serve samples of wine at the Lexington Farmers' Market for the 2015 season: Coastal Vineyards and Turtle Creek Winery.

There will be one more winery to license hopefully at your next meeting.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve and sign a special license for Coastal Vineyards to sell/serve wine at the Lexington Farmers' Market from May 26, 2015 through November 19, 2015 only on Tuesdays from 2:00 p.m. to 6:30 p.m.

Motion to approve and sign a special license for Turtle Creek Winery to sell/serve wine at the Lexington Farmers' Market from May 26, 2015 through October 27, 2015 only on Tuesdays from 2:00 p.m. to 6:30 p.m.

FOLLOW-UP:

Selectmen's Office

APPROXIMATE TIME ON AGENDA:

8:55 PM

ATTACHMENTS:

Description	Type
 Coastal Vineyard Application	Backup Material
 Turtle Creek Application	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

I.12

AGENDA ITEM TITLE:

Approve Limousine License Renewals (5 min.)

SUMMARY:

Fusco Enterprises, LLC d/b/a Back Bay Sedan Services has provided the necessary paperwork to renew their one Limousine License. A CORI check for came back with no information. This renewal is for the period May 1, 2015 through May 1, 2016. The license will be subject to receiving an Inspection Report from the Police Department.

Boyadjian Limousine Service has provided the necessary paperwork to renew their one Limousine License. A CORI check for came back with no information. This renewal is for the period May 1, 2015 through May 1, 2016. The license will be subject to receiving an Inspection Report from the Police Department.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the application and issue one (1) Limousine License to Fusco Enterprises, LLC d/b/a Back Bay Sedan Services, 37 Woburn Street, subject to receiving a favorable Inspection Report from the Police Department.

Motion to approve the application and issue one (1) Limousine License to Boyadjian Limousine Service, 447 Lowell Street, subject to receiving a favorable Inspection Report from the Police Department.

FOLLOW-UP:

Selectmen's Office

APPROXIMATE TIME ON AGENDA:

9:00 PM

ATTACHMENTS:

Description	Type
<input type="checkbox"/> Boyadjian Limo Service Application	Backup Material
<input type="checkbox"/> Back Bay Sedan Services Limo Application	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

I.13

AGENDA ITEM TITLE:

Approve Common Victualler License for New Owner of Lexington House of Pizza (5 min.)

SUMMARY:

Alved Corp now owns and operates the Lexington House of Pizza at 399 Lowell Street. This new Common Victualler reflects the name change of the owner.


RECOMMENDATION / SUGGESTED MOTION:

Motion to approve a Common Victualler License for Alved Corp d/b/a Lexington House of Pizza, 399 Lowell Street.

FOLLOW-UP:**APPROXIMATE TIME ON AGENDA:**

9:05 PM

ATTACHMENTS:

Description	Type
 Lexington House of Pizza Common Victualler Application	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

C.1

AGENDA ITEM TITLE:

Commitment of Water and Sewer Charges

SUMMARY:

See attached request for commitments of water and sewer.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the water and sewer commitments as shown.

FOLLOW-UP:

APPROXIMATE TIME ON AGENDA:

9:10 PM

ATTACHMENTS:

Description	Type
 Water and Sewer Commitments and Adjustments	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

May 11, 2015

STAFF:

William P. Hadley, Director

ITEM NUMBER:

Consent

SUBJECT:

Commitment of Water and Sewer charges.

EXECUTIVE SUMMARY:

Commitment of Water and Sewer charges Section 1 March 2015

\$ 1,817,006.88

FINANCIAL IMPACT:

Allows the reconciliation with the General Ledger.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the Water and Sewer commitments as noted above.

STAFF FOLLOW-UP:

Revenue Officer



Department of Public Works
Town of Lexington
Water and Sewer Enterprise Funds
FISCAL YEAR 2015

COMMITMENT SP0113

SECTION 1

GRAND TOTALS

MARCH 2015

WATER	\$632,480.16	\$632,480.16
SEWER	\$1,184,526.72	\$1,184,526.72
TOTAL:	<u>\$1,817,006.88</u>	<u>\$1,817,006.88</u>

To the Collector of Revenue for the Town of Lexington:

You are hereby authorized and required to levy and collect of the persons named in the list of water/sewer charges herewith committed to you and each one of his/her respective portion herein set down of the sum total of such list. Said sum being:

One million, eight hundred seventeen thousand, six dollars and 88/100

And pay the same into the treasury of the Town of Lexington
and to exercise the powers conferred by law in regard thereto.


DIRECTOR OF PUBLIC WORKS

BOARD OF SELECTMEN

Treasurer/Collector, Director Public Works, Water/Sewer Billing

May 11, 2015

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

C.2

AGENDA ITEM TITLE:

Sign Proclamations - EMS Week and Father Colletti

SUMMARY:**National EMS Week Proclamation**

EMS (Emergency Medical Services) Week is being celebrated this year from May 17 to 23, 2015. Attached is the proposed Proclamation that encourages all citizens to join in recognizing the Fire Department Emergency Medical Services Providers.

Proclamation for Father Colletti Retirement

Attached is the proposed Proclamation honoring Father Arnold F. Colletti for his many years of service and wishing him well on his retirement.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the consent agenda.



FOLLOW-UP:

Selectmen's Office

APPROXIMATE TIME ON AGENDA:

9:10 PM

ATTACHMENTS:

Description	Type
 Emergency Medical Services Week Proclamation	Backup Material
 Father Colletti Proclamation	Backup Material



Town of Lexington, Massachusetts

OFFICE OF SELECTMEN

JOSEPH N. PATO, CHAIRMAN
PETER C.J. KELLEY
NORMAN P. COHEN
MICHELLE L. CICCULO
SUZANNE E. BARRY

TEL: (781) 698-4580
FAX: (781) 863-9468

PROCLAMATION

- Whereas:** Emergency Medical Services provide a vital public service; and
- Whereas:** The 59 members of the Town of Lexington, Massachusetts Fire Department Emergency Medical Services Team consisting of 35 members at the EMT-Paramedic level, 5 members at the EMT-Intermediate level and 19 members at the EMT-Basic level are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- Whereas:** Access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- Whereas:** In 2014, the Town of Lexington, Massachusetts Fire Department responded to 3,716 emergency incidents of which 2,249 incidents were Emergency Medical Services related resulting in 1,618 patients transported to area hospitals; and
- Whereas:** The Emergency Medical Services system consists of Fire and Police First Responders, Emergency Dispatchers, Paramedics, Emergency Medical Technicians, Firefighters, Educators, Administrators, Emergency Nurses, Emergency Physicians, and others; and
- Whereas:** The members of the Emergency Medical Services team engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
- Whereas:** Americans benefit daily from the knowledge and skills of these highly trained individuals; and
- Whereas:** In 2015, the Town of Lexington, Massachusetts Fire Department is celebrating 75 years of providing ambulance service to the community; and
- Whereas:** It is appropriate to recognize the value and the accomplishments of the Town of Lexington, Massachusetts Fire Department Emergency Medical Services Providers by designating Emergency Medical Services Week; and

NOW, THEREFORE, WE, THE BOARD OF SELECTMEN of Lexington, Massachusetts, in recognition of the Town of Lexington, MA Fire Department Emergency Medical Services Providers, do hereby declare the week of **May 17 to 23, 2015** as

Emergency Medical Services Week

With the theme of *EMS Strong* and encourage the community to observe this week with appropriate programs, ceremonies, and activities.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith on the 11th of May 2015.



Town of Lexington, Massachusetts

OFFICE OF SELECTMEN

JOSEPH N. PATO, CHAIRMAN
PETER C.J. KELLEY
NORMAN P. COHEN
MICHELLE L. CICCOLO
SUZANNE E. BARRY

TEL: (781) 698-4580
FAX: (781) 863-9468

Proclamation

- Whereas:** Arnold F. Colletti was ordained a Catholic Priest by Bishop Jeremiah Minihan on February 2, 1962; and
- Whereas:** Father Arnold F. Colletti continued to pursue his education earning a Masters of Religious Education degree from Loyola University and a Doctorate in Education from Boston University; and
- Whereas:** Father Arnold F. Colletti has faithfully served all people over the past Fifty-Three years throughout the Archdiocese of Boston; and
- Whereas:** Father Arnold F. Colletti has served the people of the Parish of Sacred Heart and the people of the Parish of Saint Brigid in Lexington, Massachusetts as Priest and then Pastor; and
- Whereas:** Father Arnold F. Colletti has faithfully served as a member of the Cary Memorial Library Board of Trustees during his tenure in Lexington and as a member of the Fund for Lexington; and
- Whereas:** Father Arnold F. Colletti's outreach to the community goes beyond the boundaries of the parishes and includes ministering to those infirmed in our Town's skilled care facilities and to those in our community groups; and
- Whereas:** Thirty Four of his Fifty-Three years as a Catholic Priest have been spent in Lexington helping countless citizens and touching too many lives to count.

NOW, THEREFORE, WE THE BOARD OF SELECTMEN of the Town of Lexington, Massachusetts, hereby recognize

Father Arnold F. Colletti

for his many years of service, not only to Lexington and the Catholic Community, but to all of those people whose lives he touched and who have been helped by him. We wish him well on his Retirement.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith on the 11th of May 2015.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

C.3

AGENDA ITEM TITLE:

Approve One-Day Liquor Licenses

SUMMARY:

St. Brigid / Sacred Heart Parishes have requested a one-day liquor license to serve wine for Father Colletti's retirement celebration on Saturday, May 16, 2015, from 2:00 p.m. to 6:00 p.m. at St. Brigid Church.

St. Nicholas Church has requested a three-day liquor license to serve all alcoholic beverages for a Food Festival Fundraiser to be held at the church from 11:00 a.m. to 11:00 p.m. on Friday and Saturday, September 18-19, 2015 and from 11:30 a.m. to 3:30 p.m. on Sunday, September 20, 2015.

St. Brigid Church has requested a one-day liquor license to serve wine for the Sodality Annual Banquet in Keilty Hall on Wednesday, May 27, 2015 from 10:00 am to 3:00 p.m.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the consent agenda.

FOLLOW-UP:

APPROXIMATE TIME ON AGENDA:

9:10 PM

ATTACHMENTS:

Description	Type
<input type="checkbox"/> One-Day Liquor License Application - St Brigid retirement event	Backup Material
<input type="checkbox"/> Three-Day Liquor License Application - St Nicholas Church	Backup Material
<input type="checkbox"/> One-Day Liquor License Application - St. Brigid Sodality Annual Banquet	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

C. 4

AGENDA ITEM TITLE:

Use of the Battle Green - Walk for Wages

SUMMARY:

Eliyah Sharone (age 9) and her mother Ana Villalobos Sharone have requested permission to use the Battle Green on Saturday, May 16, 2015, at the beginning of a "March to Help End Poverty". The Town Manager has approved the request to walk on the sidewalks pending the approval of the Board of Selectmen to use the Battle Green.




RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the use of the Battle Green on Saturday, May 16, 2015, at the beginning of a "Walk to Help End Poverty" starting at approximately 3:00 p.m. and ending after approximately 15 minutes.

FOLLOW-UP:**APPROXIMATE TIME ON AGENDA:**

9:10 PM

ATTACHMENTS:

Description	Type
 Wage Walk Request to use Battle Green	Backup Material
 Wage Walk Flyer	Cover Memo
 March for Living Wages Approval from Town Manager	Backup Material

March to Help End Poverty!

At 3:00pm on May 16th

Start at Minuteman statue on Mass Ave.



Kid-organized march for a better living wage.

This march shall be a sidewalk march and I hope it will help end poverty. I ask for you to march for 15 minutes.

15 minutes of your life will be used to change the world if you do this. Then at the end you can throw donations in a basket to support poor people.

I know that this is not big or fancy but come.

If you have time before the march everyone who'd like to come to the library meeting room at 2:30 could come to make signs (I'll bring poster boards and markers for you). Please come change this planet. This is our home. If not here where? If you think that this is foolish put yourself into the lives of people who need shelter and food and money.

PLEASE!!!!



Town of Lexington
Town Manager's Office

Carl F. Valente, Town Manager
Linda Crew Vine, Deputy Town Manager

Tel: (781) 698-4540
Fax: (781) 861-2921

May 6, 2015

Ms. Ana Sharone
114 Cedar Street
Lexington, MA 02421

Dear Ms. Sharone:

Permission is given to you and your daughter, Eliyah, to hold a march (for kids and adults) on Saturday, May 16, 2015 from 3:00 p.m. until 3:30 p.m. This march is to bring awareness for fair living wages in Massachusetts.

Pending the approval of the Board of Selectmen, you plan on meeting other participants at the Minuteman Statue. Everyone will then march East on Massachusetts Avenue to Panera Bread (1684 Massachusetts Avenue) where participants will turn around marching West back on Massachusetts Avenue to Emery Park. As of right now, you are expecting up to 3 families to attend the march. If you feel your number gets quite significant, please give my office a call (781-698-4540).

The Police Department requests that participants stay on the sidewalks at all times, obey traffic signals and cross only at crosswalks. Please make sure your group does not congregate on the sidewalk and make it unpassable or hazardous for others. We request that your march is respectful and professional.

Good luck with your march!

Very truly yours,

Carl F. Valente
Town Manager

CFV/cbs

cc: Police Department, Fire Department, Board of Selectmen

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:**PRESENTER:****ITEM NUMBER:**

5/11/2015

Joe Pato

C.5

AGENDA ITEM TITLE:

Approve Minutes and Executive Session Minutes

SUMMARY:

Attached are the minutes of February 10, 2015, February 11, 2015, February 23, 2015, February 25, 2015, March 4, 2015, March 9, 2015, March 23, 2015, March 25, 2015, March 30, 2015, April 1, 2015, April 6, 2015, April 8, 2015, April 13, 2015, and April 15, 2015 and the executive session minutes of March 4, 2015, March 30, 2015, April 1, 2015, April 6, 2015, April 13, 2015, and April 15, 2015 and April 17, 2015 for your review and approval.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the consent agenda.



FOLLOW-UP:

Selectmen's Office

APPROXIMATE TIME ON AGENDA:

9:10 PM

ATTACHMENTS:

Description	Type
 Minutes of February 10 - April 15, 2015 for approval	Backup Material
 Executive Session Minutes of March 4 - April 17, 2015 for approval	Backup Material

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

5/11/2015

PRESENTER:

Joe Pato

ITEM NUMBER:

C.6

AGENDA ITEM TITLE:

Approve and Sign Eagle Congratulations Letters

SUMMARY:

You are being asked to sign a letter of commendation for Boy Scout Eagles Stephen Cooke, Timothy Weeks and Vasilios Katsarakes from Troop 119. See attached letter requesting the commendation and the proposed eagle letter.

Is there a Selectman interested in attending the Court of Honor and presenting the Selectmen letters?

RECOMMENDATION / SUGGESTED MOTION:

Motion to send letters of commendation congratulating Stephen Cooke, Timothy Weeks and Vasilios Katsarakes for attaining the highest rank of Eagle in Boy Scouting.





FOLLOW-UP:

Selectmen's Office

APPROXIMATE TIME ON AGENDA:

9:10 PM

ATTACHMENTS:

Description	Type
 Eagle Letter - Stephen Cooke	Backup Material
 Eagle Letter for Timothy Weeks	Backup Material
 Eagle Letter for Vasilios Katsarakes	Backup Material
 Invitation to Court of Honor Ceremony on May 17	Backup Material

May 11, 2015

Stephen Cooke
Troop 119
Hancock United Church of Christ
1912 Massachusetts Avenue
Lexington, MA 02421

Dear Stephen,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 119, and the successful completion of your Eagle project, speaks to your dedication.

Being an Eagle is so much more than just another rank. It is a recognition of what you have achieved so far, but of more importance is the implied promise you have made to maintain the ideals of Scouting into your adult life.

We know that your family and fellow Scouts are proud of you and will look to you to be a leader as you continue your journey beyond Eagle.

Again, congratulations and good luck in all your future endeavors.

Sincerely,

Joseph N. Pato, Chairman

Peter C. J. Kelley

Norman P. Cohen

Michelle L. Ciccolo

Suzanne E. Barry

May 11, 2015

Timothy Weeks
Troop 119
Hancock United Church of Christ
1912 Massachusetts Avenue
Lexington, MA 02421

Dear Stephen,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 119, and the successful completion of your Eagle project, speaks to your dedication.

Being an Eagle is so much more than just another rank. It is a recognition of what you have achieved so far, but of more importance is the implied promise you have made to maintain the ideals of Scouting into your adult life.

We know that your family and fellow Scouts are proud of you and will look to you to be a leader as you continue your journey beyond Eagle.

Again, congratulations and good luck in all your future endeavors.

Sincerely,

Joseph N. Pato, Chairman

Peter C. J. Kelley

Norman P. Cohen

Michelle L. Ciccolo

Suzanne E. Barry

May 11, 2015

Vasilios Katsarakes
Troop 119
Hancock United Church of Christ
1912 Massachusetts Avenue
Lexington, MA 02421

Dear Stephen,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 119, and the successful completion of your Eagle project, speaks to your dedication.

Being an Eagle is so much more than just another rank. It is a recognition of what you have achieved so far, but of more importance is the implied promise you have made to maintain the ideals of Scouting into your adult life.

We know that your family and fellow Scouts are proud of you and will look to you to be a leader as you continue your journey beyond Eagle.

Again, congratulations and good luck in all your future endeavors.

Sincerely,

Joseph N. Pato, Chairman

Peter C. J. Kelley

Norman P. Cohen

Michelle L. Ciccolo

Suzanne E. Barry



Lexington Boy Scout Troop 119

Cordially invites you to the

Eagle Scout Court of Honor

For

Stephen Cooke
Timothy Weeks
and
Vasilios Katsarakes

On Sunday, May 17, 2015
at 1:00p.m.

Hancock United Church of Christ
1912 Massachusetts Avenue
Lexington, MA

~~ Reception to follow in Clarke Hall ~~

RSVP by May 10th to: pkatsarakes@gmail.com, cooke.michele@gmail.com
or jcw.home@att.net

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: **PRESENTER:**

ITEM NUMBER:

5/11/2015 Carl F. Valente, Town Manager; Linda Vine, Deputy Town Manager

E.1-2

AGENDA ITEM TITLE:

Exemptions 3 and 6: Pending Litigation and Disposition of Real Estate

SUMMARY:

Suggested motion for Executive Session - Exemptions 3 and 6: *Move that the Board go into Executive Session to consider: 1) ongoing litigation regarding U.S. Lighting; and 2) the purchase, exchange, lease or value of real property at the Muzzey Senior Center, and to reconvene in Open Session only to adjourn. Further, that as Chairman, I declare that an open meeting may have a detrimental effect on the litigating and negotiating position of the Town.*

RECOMMENDATION / SUGGESTED MOTION:

FOLLOW-UP:

Town Manager will brief Town Counsel on Litigation Decision.

Deputy Town Manager will continue work on Muzzey Senior Center

APPROXIMATE TIME ON AGENDA:

9:15 PM