

BOARD OF SELECTMEN POLICY

CRITERIA FOR COMMITTEE MEMBERSHIP

Date Approved by BOS:

Signature of Chair:

August 28, 2006

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People invited to serve the town by becoming members of its important non-elected committees, boards and commissions should:

- Be people of competence, good will, and sound, objective judgment.
- Be drawn from a pool of applicants consisting of residents, taxpayers and others with an interest in the Community.
- Be sensitive to the long-term as well as the immediate impact of their decisions and recommendations.
- Be willing and able to devote the time and energy necessary to fulfill their responsibilities.

Individuals appointed to Boards and Committees are expected to work through the Town Manager or designee when requesting information from Town staff. All members of Boards and Committee are expected to adhere to the public meeting laws and will not use email or other private discussions to circumvent this statute.

Special attention should be given to townspeople of talent and dedication who are not readily visible. The Board should make a special effort to seek out and recruit interested individuals and should consider the creation of mechanisms to carry out such recruitment.

1. Board of Appeals Members and Associates

a. Individual

1. Shall have had significant experience and activity in town affairs related to matters within the purview of the board of appeals as evidenced, for example, by:
 - Membership on major town boards such as selectmen, planning board, conservation commission.
 - Town meeting membership.
 - Involvement in land-use related community activities, especially zoning matters.
2. Shall have lived in Lexington for at least five years.
3. A member shall have been an associate member for at least two years.
4. Shall have no major land-holding interests in Lexington.
5. If a full member, shall not hold membership on any other major boards, i.e., Planning Board, Board of Selectmen, School Committee, Historic Districts Commission, Appropriation Committee, Capital Expenditures Committee or Conservation Commission.

6. If a full member who has served consecutively for the equivalent of two full terms (10 years), or more, shall not be reappointed until after a lapse of at least one year.
 - b. Collective
 1. It is highly desirable that the Board of Appeals should include people with various specialties, including especially:
 - Engineering background.
 - Legal training and experience.
 - Environmental and/or conservationist experience.
 - Architectural and/or design training.
2. Town Celebrations Committee and Subcommittee
 - a. Individual
 1. Shall have specifically demonstrated the capacity to work well with others.
 2. Shall have specifically demonstrated organizational ability.
 - b. Collective
 1. It is highly desirable that the town celebrations committee include people who:
 - Have specific knowledge of Lexington's history and historic celebrations.
 - Are younger citizens.
 - Represent Lexington's newer residents.
 - Have good working relations with the Minute Men and experience in planning joint observances with them.
3. Historic Districts Commission Members and Associates
 - a. Individual
 1. Shall have demonstrated a dedication to historical heritage, to historical preservation, to the special townscape of Lexington and to the concept of architectural compatibility.
 2. If a full member who has served consecutively for the equivalent of two full terms (10 years) or more, shall not be reappointed until after a lapse of at least one year.
 - b. Collective
 1. It is highly desirable that the historic districts commission include people who:
 - Have legal training and experience.
 - Have historical training or experience.
 - Have training in architecture, architectural history and aesthetics.
 - Have training and/or experience in graphic design.
 - Have experience in local business.

4. Trustees of Public Trusts

a. Individual

1. Shall have demonstrated a working knowledge and understanding of the financial markets, and meet the standards of "prudent man" provisions.

b. Collective

1. It is highly desirable that the trustees of public funds shall include people who:
 - Have legal training and experience.
 - Have investment experience.
 - Have an interest in and experience with the use and dispersal of funds.

References: Policy Approved by the Board of Selectmen on August 28, 2006.