

SELECTMEN'S MEETING
Monday, June 2, 2014
Selectmen Meeting Room
5:45 p.m.

AGENDA

- 5:45 p.m. EXECUTIVE SESSION (1 hour 15 min.)**
1. Exemption 6: Purchase, exchange, lease or value of real property – Fire Station (Finance Committees)
- 7:00 p.m. PUBLIC COMMENTS (10 min.)**
- 7:10 p.m. SELECTMEN CONCERNS AND LIAISON REPORTS (5 min.)**
- 7:15 p.m. TOWN MANAGER REPORT (5 min.)**
- 7:20 p.m. ITEMS FOR INDIVIDUAL CONSIDERATION**
1. Grant of Location – National Grid (5 min.)
 2. Bicycle Friendly Community Presentation (5 min.)
 3. Approve New Voting Locations (10 min.)
 4. Parking Update (30 min.)
 5. Article Positions (20 min.)
 6. Appointments/Resignations – Greenways Corridor Committee, Policy Manual Committee and Town Celebrations Committee (5 min.)
 7. Approve Limousine License Renewal – LexCoach Limo Service (5 min.)
 8. Approve Sending Letter Regarding Traffic Management at Lexington Schools (5 min.)
 9. Approve and Sign Eagle Letters (5 min.)
- 8:50 p.m. CONSENT AGENDA (5 min.)**
1. Water and Sewer Commitments and Adjustments
 2. One-Day Liquor License – Lexington Players
 3. Minutes
 4. Executive Session Minutes
- 8:55 p.m. EXECUTIVE SESSION (15 min.)**
1. Exemption 6: Purchase, exchange, lease or value of real property – 430 Concord Avenue
- 9:10 p.m. ADJOURN**

The next meeting of the Board of Selectmen is tentatively scheduled for Monday, June 9, 2014 at 7:00 p.m. in the Selectmen's Meeting Room, 1625 Massachusetts Avenue.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

June 2, 2014

PRESENTER:

Carl Valente

ITEM NUMBER:

Executive Session

SUBJECT: Exemptions 6: Potential Fire Station Parcel

Suggested motion for Executive Session: *I move that the Board go into Executive Session to consider the purchase, exchange, lease or value of real property for a fire station, and to reconvene in Open Session. Further, that as Chairman, I declare that an open meeting may have a detrimental effect on the negotiating position of the Town.*

EXECUTIVE SUMMARY:

The Finance Committees have been invited so the Selectmen and Carl and discuss the proposed plans regarding a site for a fire station.

FINANCIAL IMPACT:

NA

RECOMMENDATION / SUGGESTED MOTION:

NA

STAFF FOLLOW-UP:

TMO

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

June 2, 2014

STAFF:

William P. Hadley, Director

ITEM NUMBER:

SUBJECT:

Public Hearing for Grant of Location

Install and maintain approximately 220 feet of 4" gas main in York St from the existing 4" main at #43 easterly to House #' 33 for a new service.

EXECUTIVE SUMMARY:

The Department of Public Works/Engineering has reviewed the petition, plan and order of National Grid for a Grant of Location to install approximately 220 feet of 4" gas main in York Street from the existing 4" main at #43 easterly to House #' 33 for a new service.

A Street Opening Permit is required prior to excavation. Since this petition appears to be in order, we recommend that approval be granted.

FINANCIAL IMPACT:

None

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the petition for Nationalgrid to install and maintain approximately 220 feet of 4" gas main in York Street.

STAFF FOLLOW-UP:

Engineering Division

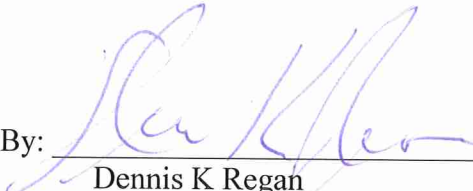
PETITION OF NATIONAL GRID FOR GAS MAIN LOCATIONS

Town of Lexington / Town Council:

The Nationalgrid hereby respectfully requests your consent to the locations of mains as hereinafter described for the transmission and distribution of gas in and under the following public streets, lanes, highways and places of the **Town of Lexington** and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same:

To install and maintain approximately 220 feet more or less of 4 inch gas main in York St, Lexington from the existing 4 inch gas main at house #43, easterly to house #33 for a new gas service

Date: May 14, 2014

By: 
Dennis K Regan
Permit Representative

Town of Lexington / Town Council:

IT IS HEREBY ORDERED that the locations of the mains of the Nationalgrid for the transmission and distribution of gas in and under the public streets, lanes, highways and places of the **Town of Lexington** substantially as described in the petition date May 14, 2014 attached hereto and hereby made a part hereof, and of the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and/or accomplish the objects of said Company, and the digging up and opening the ground to lay or place same, are hereby consented to and approved.

The said Nationalgrid shall comply with all applicable provisions of law and ordinances of the **Town of Lexington** applicable to the enjoyment of said locations and rights.

Date this _____ day of _____, 20____.

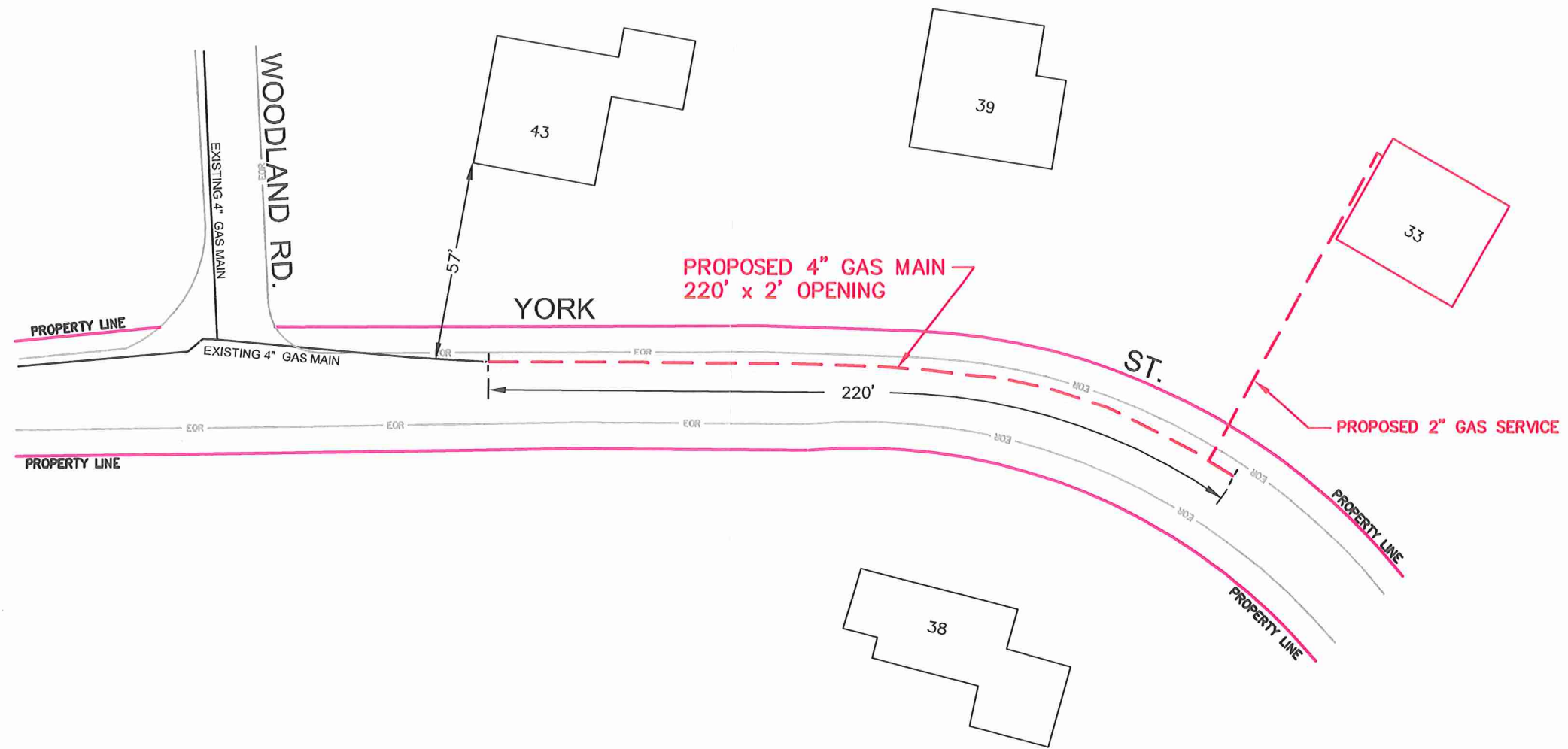
I hereby certify that the foregoing order was duly adopted by the _____ of the City of _____, MA on the _____ day of _____, 20____.

By: _____

Title

MN # 144-8504-975466

**RETURN ORIGINAL TO THE PERMIT SECION
NATIONAL GRID
40 SYLVAN RD, WALTHAM, MA 02451
RETAIN DUPLICATE FOR YOUR RECORDS**



LEGEND

- PROPOSED GAS
- EXISTING GAS
- PROPERTY LINE
- EOR
- EDGE OF ROADWAY
- PROPOSED OPENING

NOTE:

THE LOCATION OF SURFACE AND UNDERGROUND OBJECTS SHOWN ARE NOT WARRANTED TO BE CORRECT.

CALL 811 BEFORE YOU DIG

UTILITIES AND STREET LINES COMPILED FROM AVAILABLE DATA SOURCES
NO FIELD VERIFICATION PERFORMED

REVISIONS

NO.	DESCRIPTION	DATE	DR.BY	APP.BY

nationalgrid

40 SYLVAN ROAD
WALTHAM, MA 02451

GRANT OF LOCATION

PROPOSED LOCATION OF 4" GAS MAIN

33 YORK ST., LEXINGTON, MA 02420

ENGR / DRFTMN	DATE	SIZE	PRESSURE	MATERIAL	LENGTH	WORK ORDER NO.
J.M.P. / M.J.B.	05/12/2014	4"	60 PSIG	PLASTIC	220±	975466

SCALE: 1" = 40'

SHEET 1 OF 1

DRAWING NO.

GP-LEX

975466-14-133

NOTICE TO ABUTTERS

May 16th, 2014

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.), you are hereby notified that a public hearing will be held in the Selectmen's Meeting Room, Town Office Building, of the Town of Lexington, Massachusetts, on **June 2nd, 2014 at 7:00 p.m.**, upon the following petition of National Grid for permission to construct and location for gas mains and the pipes, valves, governors, manholes and other structures, fixtures and appurtenances designed or intended to protect or operate said mains and accomplish the objects of said Company; and the digging up and opening the ground to lay or place same under the following public way(s) of Lexington:

York Street:

To install and maintain approximately 220 feet of 4" gas main in York Street from the existing 4" main at York Street at #43 easterly to serve House #33.

By: *Tricia Malatesta*
Engineering
Department of Public Works

Please direct inquiries to: Dennis K. Regan, (617) 293-0480

CC:
Dennis K. Regan
Permit Representative
National Grid
40 Sylvan Road
Waltham, MA 02451

Richard Fleiss
39 York St
Lexington, MA 02420

Steven Coleman
43 York St
Lexington, MA 02420

Guy Paquette
24 York St
Lexington, MA 02420

Steven Singer
44 York St
Lexington, MA 02420

David Levine
27 York St
Lexington, MA 02420

Resident
46 York St
Lexington, MA 02420

Andrew McClaine
30 York St
Lexington, MA 02420

Resident
51 York St
Lexington, MA 02420

Deepak Thatai
33 York St
Lexington, MA 02420

Christopher Mines
59 York St
Lexington, MA 02420

Lisa Golding
38 York St
Lexington, MA 02420

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 6/2/14

STAFF: Lynne Pease

ITEM NUMBER: I.2

SUBJECT:

Bicycle Friendly Community Presentation

EXECUTIVE SUMMARY:

Peggy Enders, Chair of the Bicycle Advisory Committee and John Siemiatkoski, Chair of the Board of Directors of the League of American Bicyclists, will be at your meeting for a formal presentation of the Bike Friendly Community Award. There will be photos taken.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

STAFF FOLLOW-UP:

Selectmen's Office

Nicole Wynands <nicole@bikeleague.org> May 8 (4 days ago)

to me

Good morning,

Congratulations! The League of American Bicyclists has decided to designate Lexington as a Bicycle Friendly Community at the **Bronze** level. This decision involved careful review of your application, supplemental material and consultation with local cyclists. As you know, this award is presented only to communities with remarkable commitments to bicycling. You should be very proud of this accomplishment. Your designation is valid for four years and will be due for renewal in the summer of 2018. Of course, if you wish to renew sooner than that please feel free to do so.

The League will make the official announcement on **Wednesday, May 14th**. Please find a template for your local press release attached (*but please hold your announcement of the award until May 14th*). We are looking forward to working with you to help promote this accomplishment. Please contact our Communications Director Carolyn Szczepanski at carolyn@bikeleague.org or [202.621.5452](tel:202.621.5452) with any questions relating to the press release.

Your official award seal is attached. In order to display the .ai file correctly, you will likely need to download the two attached fonts.

You will be receiving your award certificate and BFC award road sign by the end of May. Please note that the road sign does not display the award level (all signs will be light blue/gray regardless of award level) so you won't need to replace all the signs when your community moves up the ranks. Please find an order form for additional BFC signs and promotional material attached to this email.

If you would like to do a Bicycle Friendly Community award ceremony, please see the attached Award Ceremony Guide for more information.

You will receive a detailed feedback report by the end of July which will outline important measures Lexington should take to become more bicycle-friendly.

Once again, accept our congratulations on your tremendous efforts to create a Bicycle Friendly Community.

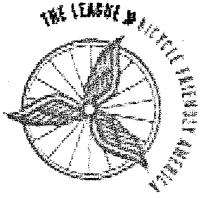
Sincerely,

NICOLE WYNANDS, *Program Manager*

Bicycle Friendly Community and Bicycle Friendly State

NICOLE@BIKELEAGUE.ORG | [202-822-1333](tel:202-822-1333)

THE LEAGUE OF AMERICAN BICYCLISTS



BICYCLE FRIENDLY COMMUNITY

Contact: Carolyn Szczepanski
Communications Director
League of American Bicyclists
carolyn@bikeleague.org, 202.621.5452

PRESS RELEASE

Embargoed until May 14, 2014

[Your Community] Named a [Insert Award Level] Bicycle Friendly Community by the League of American Bicyclists

Washington, D.C. – Embargoed until May 14, 2014 – As thousands participate in Bike to Work Week nationwide, the League of American Bicyclists has announced its latest round of Bicycle Friendly CommunitySM (BFC) awards, including [Your Community] at the [award level] level. With nearly 40 million Americans bicycling in 2012 and U.S. bike commuting increasing more than 61% from 2000 to 2012, there's growing consensus that making biking better is a key component of a competitive, livable community.

“This round of applications overwhelmingly confirms what we heard from local elected officials at the National Bike Summit this year -- riding a bike embodies the quality-of-life aspirations of communities across the country,” said League President, Andy Clarke. “Making this healthy and active transportation mode safe and easy is of growing importance to the 8 million residents of New York City and the 6,000 people in Franklin, Pa. alike. We're excited that [Your Community] has made the smart and vital investments to become a designated Bicycle Friendly Community.”

The BFC program is revolutionizing the way communities evaluate their quality of life, sustainability and transportation networks, while allowing them to benchmark their progress toward improving their bicycle-friendliness. With this impressive round, there are now 303 BFCs in 48 states across America. The [award level] BFC award recognizes [Community]'s commitment to improving conditions for bicycling through investment in bicycling promotion, education programs, infrastructure and pro-bicycling policies.

“Quote from your community. Suggestion: Include your community’s most recent and important achievement in bicycle friendliness and future goals for how the community will keep improving its ranking and moving forward”

The BFC program provides a roadmap to building a Bicycle Friendly Community and the application itself has become a rigorous and an educational tool in itself. Since its inception, more than 769 distinct communities have applied and the five levels of the award – diamond, platinum, gold, silver and bronze – provide a clear incentive for communities to continuously improve.

To apply or learn more about the free BFC program, visit bikeleague.org/community.

About the Bicycle Friendly AmericaSM program

The Bicycle Friendly America program, provides incentives, hands-on assistance, and award recognition for communities, universities and businesses that actively support bicycling, and ranks states annually based on their level of bike-friendliness. To learn more, visit <http://www.bikeleague.org/bfa>

About the League

The League of American Bicyclists is leading the movement to create a Bicycle Friendly America for everyone. As leaders, our commitment is to listen and learn, define standards and share best practices to engage diverse communities and build a powerful, unified voice for change. For more information or to support the League, visit www.bikeleague.org

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BFC AWARD CEREMONY GUIDE

A great way to promote your Bicycle Friendly Community designation is an official presentation of the award to the mayor/highest ranking official, council and the wider community. A council meeting or a bike-themed community event are good venues for an award ceremony. The ceremony could also include the celebratory installation of the Bicycle Friendly Community sign.

The following steps are usually involved in setting up a local award ceremony:

1. Choose a date and location – preferably soon after your community is designated.
2. The League will identify a representative to present the award – the representative may be a League staff person or board member, a representative of a state or local bicycle advocacy group, the head of a local club, a member of the bike industry, or other appropriate person. If you have a preference, please let the League staff know. The League will provide talking points for the presentation.
3. Develop a press release announcing the award ceremony. Most communities use their communications department to distribute the press release.
4. We encourage your mayor/highest ranking official or council to sign the Action Plan for Bicycle Friendly Communities as part of the award ceremony. The Action Plan is available [here](#).
5. A Bicycle Friendly Community sign and certificate are provided to each community shortly before the official release. Please have one of these items or a large print of the award seal on hand for the awards ceremony.

Thanks for your participation in the Bicycle Friendly Community program. If you have any questions concerning the award ceremony please contact bfa@bikeleague.org or 202-822-1333.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 6/2/14

STAFF: Lynne Pease

ITEM NUMBER: I.3

SUBJECT:

Approve New Voting Locations

EXECUTIVE SUMMARY:

Donna Hooper, Town Clerk, will be at your meeting to discuss relocating voting for precincts 1 and 5 from the Cary Memorial Building to 146 Maple Street.

See attached information.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to relocate Precincts 1 and 5 from the Cary Memorial Building to the School Administration Building located at 146 Maple Street.

Or

Motion to relocate Precinct 1 from the Cary Memorial Building to the School Administration Building located at 146 Maple Street and to relocate Precinct 5 from the Cary Memorial Building to the Fiske School located at 55 Adams Street

STAFF FOLLOW-UP:

Selectmen's Office

Lynne Pease

From: Donna Hooper
Sent: Thursday, May 29, 2014 2:37 PM
To: Lynne Pease
Cc: Paul Ash; Miriam Sousa; Carl Valente; Linda Vine
Subject: Request to BOS to relocate Pct. 1 & 5 voting to 146 maple st
Attachments: report.BOS.2014.poll. update.pdf

Lynne,

Attached is a summary for inclusion in the Selectmen's June 2nd meeting packet re: agenda item for their vote to relocate voting for precincts 1 & 5 from the Cary Memorial Bldg to 146 Maple St. Two options are presented for their consideration. My presentation will provide an overview for their consideration of either option.

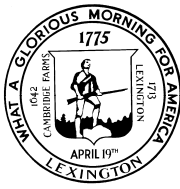
I believe option 1 – co-locating both precincts 1 & 5 to 146 Maple Street would work best for all involved.

I am happy to answer any questions,

Thanks,

Donna

Donna M. Hooper, Town Clerk
Town of Lexington
dhooper@lexingtonma.gov
781-862-0500 x84551** new extension**



Town of Lexington Town Clerk's Office

Donna M. Hooper, Town Clerk

Tel: (781) 862-0500 x84558

Fax: (781) 861-2754

June 2, 2014 Status Update to Board of Selectmen on Poll Relocation - 2014 Fall Elections

Background: Poll location for voting continues to be both short and long-term issues facing the Board of Selectmen. Voting for Lexington's 9 precincts is currently held at 8 separate polling locations. Prior to the relocation of precinct 1 and 5 voting to Cary Hall in 2005, a vote in 2009 relocated precinct 8 voting from the Central Fire Station to 201 Bedford St, and in 2000 relocated precincts 4 & 5 out of the High School and Cary Memorial Building to Bridge & Fiske schools; and a much earlier vote in 1980 relocated precinct 3 voting from Bridge School to Clarke Middle School. Voting is currently conducted at the following locations:

Precinct 1: Cary Memorial Building
Precinct 2: Bowman Elementary School
Precinct 3: Clarke Middle School
Precinct 4: Bridge Elementary School
Precinct 5: Cary Memorial Building

Precinct 6: Diamond Middle School
Precinct 7: Estabrook Elementary School
Precinct 8: Samuel Hadley/201 Bedford St
Precinct 9: Hastings Elementary School

Required Changes:

The Cary Memorial Building has long served as a voting location for one or more of Lexington's 9 precincts, with precincts 1 & 5 currently voting at that building. The upcoming renovations planned for the Cary Memorial Building bring the building off-line immediately following the June 16th Special Town Meeting.

Elections scheduled for the upcoming year(s) include:

- 2014 – September 9 & November 4 State Primary & State Election
- 2015 – March 2/3 Annual Town Election/Presidential Primary
- 2016 – March 7 Annual Town Election March 7, 2016 – Annual Town Election
- 2016 - September & November State Primary & State/Presidential Elections

Options for relocating voting for Precincts 1 & 5, with consideration given to current and possible municipal and school building projects, have been discussed with school administration representatives and reviewed for implementation with the upcoming September 9, 2014 State Primary.

Recommendations: – A vote is requested to relocate Precinct 1 & 5 polls, effective July 1, 2014:

1. The School Administration Bldg/146 Maple St/ 'Old Harrington' be designated as the polling facility for both precincts 1 & 5; **OR:**
2. The School Administration Bldg/146 Maple St/'Old Harrington' be designated as the polling facility for precinct 1 and the Fiske School/55 Adams St be designated as the polling facility for precinct 5.

Review of designated polling locations, and an update for the Board of Selectmen for any potential action, will again be made following the Community Center's occupation at the 39 Marrett Rd facility.

Please do not hesitate to let me know if any further information would be helpful to assist the Board in this decision. Thank you.

Donna M. Hooper, Town Clerk
May 28, 2014

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 6/2/14

STAFF:

ITEM NUMBER: I.4

SUBJECT:

Lexington Center Parking Management and Implementation Plan

EXECUTIVE SUMMARY:

Over the last nine months the Town's Economic Development Office, Planning Department, Center Committee, and several other Center stakeholder-groups have worked with Nelson Nygaard to develop parking strategies designed to improve the availability of parking in Lexington Center. Earlier this year the Board of Selectmen heard from Ralph DeNisco, the primary consultant with Nelson Nygaard. He provided an update on the outreach process as well as early proposals for improvements. He discussed the input gathered from over 20 one-on-one meetings, three public meetings, and over 550 survey respondents, in addition he discussed the concept of pricing parking based on demand to improve the management of the existing supply.

The proposed "Lexington Center Parking Management and Implementation Plan" is the result of the work referenced by Mr. DeNisco in the fall and winter as well as several additional meetings within the last few months which included the Center property owners, Chamber of Commerce members, and the Parking Management Group (a subcommittee of the Center Committee). The proposed plan outlines the research, findings, and recommended improvements. The improvements are summarized and packaged in phases one, two and three, for maximum effectiveness and illustrated in the proposed "Parking Management Recommendations Map."

The plan strives to achieve the following goals: 1) manage parking more efficiently, 2) increase availability, 3) simplify the system to make it friendlier for all users, and 4) support a healthy business environment.

The presentation will include an introduction by the Center Committee Chair, Jerry Michelson, followed by the Economic Development Director, Melisa Tintocalis, to explain the outreach process, and then by Nelson Nygaard consultant, Ralph DeNisco, who will present the proposed plan and recommendations.

FINANCIAL IMPACT:

None at the current time

RECOMMENDATION / SUGGESTED MOTION:

Motion to accept the "Lexington Center Parking Management and Implementation Plan"

Or

Motion to request the Parking Management Group return within the month with the first phase of improvement requests.

STAFF FOLLOW-UP:

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 6/2/14

STAFF: Lynne Pease

ITEM NUMBER: I.5

SUBJECT:

Article Positions

EXECUTIVE SUMMARY:

You will begin to take positions on the articles for the June 16, 2014 Special Town Meeting. Attached is a list of the article.

Attached is a report from the Community Center Advisory Committee.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

STAFF FOLLOW-UP:

Selectmen's Office



TOWN OF LEXINGTON

Ad hoc Community Center Advisory Committee (AhCCAC)

DATE: June 2, 2014

FROM: Michelle Ciccolo, Chair, AhCCAC

TO: Lexington Board of Selectmen

SUBJECT: Project Update, and June 16, 2014 Special Town Meeting Appropriation Request.

AhCCAC MEMBERS: Michelle Ciccolo, Chair; Linda Vine, Staff Vice Chair, ex-officio; Mary Ellen Alessandro; Elizabeth Borghesani; Harry Forsdick; Jonathan Himmel; Laura Hussong; Florence Koplow; Leslie Zales.

For reference purposes, prior presentations before the Board, relative to the work of this Committee, have occurred on September 23, 2013, October 17, 2013, December 16, 2013, January 27th, 2013, February 3rd, 2014, and March 20, 2014.

At the Special Town Meeting of March 24, 2014, Town Meeting approved a new Community Center budget of \$6,220,000 and voted various appropriations and article amendments to support that figure. As you recall, a major scope change occurred between the initial charge to this committee and the March Special Town Meeting which reflected a reprioritization of goals for the project since it was learned that Phase 2 was not likely in the near future. The Phase 1 scope evolved as we became aware of the various opportunities for cost savings in HVAC if bid concurrently with the renovations rather than doing it after the renovation. Moreover, through Design Development we also gained a better understanding of the need to provide a comprehensive set of upgrades that would allow the building to adequately serve the community with a long view understanding that no Phase 2 multipurpose room/gym expansion will likely occur in the near-term. Consequently, the figures presented to Town Meeting in March represented a doubling from the previous project budget.

The \$6.2 million budget was derived from a professional cost estimate prepared from plans that had been advanced to approximately the 60% design stage with design development underway. Some elements, such as the building exterior repairs and handicapped ramp were just in the early stages of design back in March since these elements were added to Steffian Bradley Architects' (SBA) design scope late in the game, after Town Meeting authorized the expanded appropriation.

90% Design Cost Estimate:

At the 90% design stage, just last week, a revised estimate was prepared in anticipation of project bidding as part of the technical team's due diligence. This conservative estimate targets the likely mid-range bid and is not reflective of actual bids received for the project since it has not yet been advertised. That 90% estimate revealed some troubling information. We learned at our CCAC meeting of 5/22/14 that the project estimate had gone from \$6.2 million to approximately \$7.2 million, considerably over our appropriation. In digesting this information, the CCAC grappled with how to proceed with a variety of options at our disposal: cut the project scope considerably to get it back down within budget; ask Town Meeting for more money; or value engineer the project. Not wishing to compromise the quality of the project, nor the programmatic objectives of the facility, the Committee opted for a combined strategy of cutting through value engineering, asking for a further appropriation, and adopting a bidding strategy that allows for add-alternates to provide some assurance that the project can move forward.

Primary Cost Increases in Recent Estimate

The four major cost drivers contributing to the increase identified in the 90% cost estimate are the following elements:

- **Fire protection** – More sprinkler heads and modifications to sprinkler feed locations were needed to accommodate the HVAC upgrades resulting in an increase of **\$123,000**. We are very fortunate that this was discovered now and not after the building was occupied.
- **Exterior deterioration** – there is more rot to replace and joint sealant problems than originally understood as revealed when a more detailed building survey was conducted. This increased the cost by **\$154,000**.
- **Lower Level Entry Way Upgrade – \$83,000** - representing a minor scope change, removing the garage bay loading door and adding glass will allow natural daylight into the lower level. This request came from the Commission on Disabilities which identified the need for this side entrance to feel welcoming and appealing, especially for users who are mobility impaired and may wish to enter from this side in order to access the exercise facilities. Providing a view to the outside with lots of light also allows us to be responsive to the many concerns we heard about putting the exercise facilities on the lower level without daylight and helps mitigate the effect of the long, unbroken, windowless hallway as users will now be able to see directly outdoors from this hall. A slide is included which illustrates the value of this minor scope amendment.

The 3 above factors increased the project direct costs by \$360,000 alone for an **overall increase of \$486,000** with soft costs incorporated. The only item above within the committee's control is the Lower Level Entry Way modification which did introduce a new design component.

- The remaining increases in the estimate came predominantly from the category of interior finishes – millwork, doors, acoustical ceilings, flooring – these items increased in the estimate by approximately \$400,000 as the design drawings progressed into further detail.

Recognizing the need to attempt to get the project back in line with the budget, the CCAC went through an extensive, deliberate, and thoughtful Value Engineering (VE) exercise. Initial brainstorming discussions were held to identify areas to cut at our meeting of 5/22/14 and then the technical design team met 5/23/14 to generate a list of items for the Committee to consider cutting. At our meeting of 5/28/14, the CCAC reviewed the comprehensive list of more than 110 items and made approximately \$500,000 in reductions to the project budget.

We believe that cutting any further than this will compromise quality and might ultimately prove to be penny wise but pound foolish. For instance, installing a low-quality grade flooring will likely require constant maintenance and early replacement. Modifying other components could reduce the energy efficiency of the facility and result in higher energy operating budgets on an ongoing basis. The Committee feels strongly that the Community Center, given the sizable investment already made, should be a fully functioning, high quality facility the Town can be proud of and that all residents will want to visit.

With that said, we are short approximately \$500,000 and ask the Board of Selectmen to support a motion for additional funding which will be further refined with precise figures prior to the June 16, 2014 Special Town Meeting.

Bidding Strategy:

As you know, public bidding is a complex process governed under MGL Chapter 149 requiring filed sub-bidders and the acceptance of a low-bid general contractor. The cost estimates referred to in the above sections were predicated on 90% design drawings and the professional cost estimator's analysis of the likely middle bidder price (not the low or high bidder). As the construction market heats up, it is entirely possible that bids will come in higher than the cost estimate. Similarly, depending on the interest contractors have in bidding this project, we may see bids coming in lower than the estimate. A small contingency is still retained in the project budget to address this potential fluctuation.

Nonetheless, it is prudent, and done with virtually all of Lexington's major projects, to develop a bidding strategy that ensures the project can move forward into the construction phase regardless of the difficulty in predicting bid prices. Should the article pass Special Town Meeting in June, we are also planning on building the contractors' bidding package with add-alternates to ensure that we can keep the project on schedule and can proceed no matter the price of the resulting bids. Presently, the add alternates are expected to pertain to the exterior of the building so that if the bids come in unfortunately higher than the appropriation, we will be able to complete the interior, move into the building, and defer the exterior work until such time as funds are available. We envision an add alternate for the building envelope, and an add alternate for the ramp exiting the sun room of the mansion. Finally, there may be an add alternate for additional case work (cabinetry, counters, and shelving) that was cut out of the project during the value engineering exercise that would still be helpful to the ideal functioning of various spaces within the new Community Center.

We sincerely hope we will not need to exercise this bidding contingency plan and remain optimistic that the bids with all of the add-alternates will come in within range of this revised budget to Special Town Meeting.



LEXINGTON COMMUNITY CENTER

Board of Selectmen Presentation – June 2, 2014



- **90% Construction Documents** estimate for current scope of work **\$5,692,650** construction cost
- Difference of **\$705,650** from the March 24th construction estimate (hard cost)
- May 22, AhCCAC assigned Technical Team to develop and review ***value engineering*** ideas with SBA and consultants

- May 23 and May 27 over \$1,423,000 in ideas for project cuts were reviewed, discussed, and then a subset recommended to AhCCAC for consideration
- May 28, AhCCAC reviewed and discussed recommended list of \$452,910 in reductions
- AhCCAC unanimously recommended value engineering ideas of approximately **\$450,000** for further refinement.

Project Budget – March 24th

Lexington Community Center Total Project

	STM 11/4		STM 3/24		AhCCAC May 28	
Hard Costs						
Direct Cost Subtotal	\$1,765,000		\$3,675,000		\$4,604,000	
Direct Cost Markups and Contingencies						
General Conditions, General Requirements, Insurance & Fee	23.2%	\$409,000	23.2%	\$853,000	23.2%	\$1,068,000
Price and Design Contingency	18%	\$326,000	12.5%	\$459,000		\$100,000
Bidding Contingency						\$100,000
Value Engineering						-\$450,000
Estimated Construction Cost		<u>\$2,500,000</u>		<u>\$4,987,000</u>		<u>\$5,422,000</u>
Construction Change Order Contingency	7.5%	\$187,000	5.0%	\$249,000	5.0%	\$271,000
Total Estimated Construction Contract		<u>\$2,687,000</u>		<u>\$5,236,000</u>		<u>\$5,693,000</u>
Soft Costs						
A&E Design Development & Construction Documents	6.5%	\$162,000	7.0%	\$349,000	7.0%	\$380,000
A&E Bidding & Construction Administration	2.5%	\$62,000	2.5%	\$125,000	2.5%	\$136,000
FF&E		\$75,000		\$125,000		\$125,000
Transition Costs		\$0		\$50,000		\$50,000
Consultants (legal, testing)		\$10,000		\$10,000		\$10,000
Commissioning		\$15,000		\$50,000		\$50,000
Total Estimated Soft Cost for Phase 1		<u>\$324,000</u>		<u>\$709,000</u>		<u>\$751,000</u>
Hard Cost + Soft Cost		<u>\$3,011,000</u>		<u>\$5,945,000</u>		<u>\$6,444,000</u>
Project Contingency	3.0%	\$88,000	3.0%	\$175,000	3.0%	\$193,000
		<u>\$3,099,000</u>		<u>\$6,120,000</u>		<u>\$6,637,000</u>
Other Considerations						
Sidewalk Design		\$20,000		\$20,000		\$20,000
Additional Fees (Constructability & Carriage House Evaluation)		\$50,000		\$80,000		\$80,000
Total Project Cost						
		<u>\$3,169,000</u>		<u>\$6,220,000</u>		<u>\$6,737,000</u>

Increase ~\$500,000

Primary Cost Increases

- **Overall Community Center Aesthetic** **+ \$400,000**
Finishes, millwork & cabinetry that create a warm, welcoming and inclusive community center space that is in concert with the Mission Statement established by the AhCCAC
 - **Exterior Façade Repairs** **+ \$154,000**
Early spring detailed inspection of building envelope revealed increased requirement for replacing with rotted wood at window frames, correcting metal panel moisture infiltration, and sealant replacement
 - **Fire Protection** **+ \$123,000**
Increase fire sprinkler piping relocation from coordination of ductwork and HVAC system installation
 - **New Entry at Lower Level** **+ \$75,000**
(new cost) Optimizes natural light and handicapped accessibility at lower level north elevation in response to considerable public comment
- Total of construction cost drivers** **+ \$752,000**

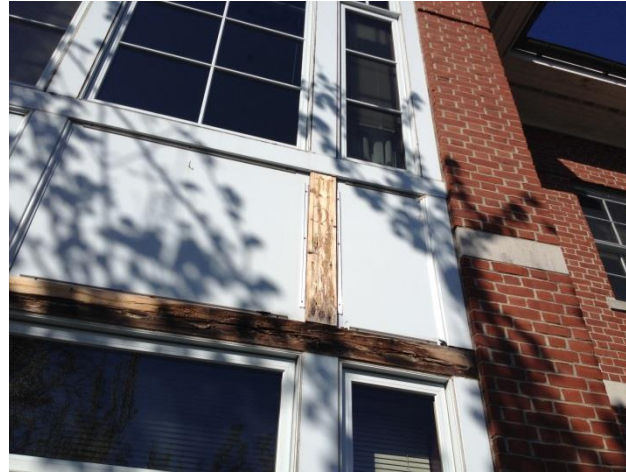
Value Engineering Recommendations

DESCRIPTION	VE Recommended AhCCAC 5/28
HVAC - Eliminate Mech pit and place equipment on grade	(\$20,250)
ELEC - No global Relamping	(\$36,450)
ELEC - Select more economical light fixtures	(\$10,125)
Change Billiard room ceiling gwb soffiting to ACT	(\$4,050)
Delete Staff/Volunteer Break Rm 033 (counter, cabinets, sink, plumbing, wall furring, door 035B, wall access panel, flooring, ceiling, etc)	(\$20,142)
Repurpose existing Conf. Rm into Staff Room (221) (relocate plumbing, casework, equip from Staff Lounge 033)	\$5,000
Keep (do not replace with new) ceiling tile in 2nd floor multi-purpose rooms 242 & 237	(\$15,012)
Keep (do not replace with new) ceiling tile in Second Floor Mansion	(\$14,108)
Delete folding partition keep LVL supports in lower level fitness room. (Ref Item 248)	(\$22,883)
Delete folding partition keep LVL supports in 2nd flr MP room. (Ref Item 249)	(\$14,108)
Hollow metal doors & frames for Lower Level openings in lieu of wood doors & frames	(\$10,800)
Remove tel/com and security from the estimate – Bid separately by Town of Lexington	(\$52,543)
Remove Site Improvements from estimate - Bid separately by Town of Lexington	(\$17,075)
Retain blue stone for patio/sidewalk	(\$76,006)
Delete all casework excluding sink locations (delete Corridor 241), Reception 136, Vest/Waiting 205, Warming Kitchen 145, Nutrition 144, Multi-purpose Dining 139	(\$20,000)
Remove Workshop casework, counters, shelving & reuse salvaged senior center FFE	(\$10,000)
Remove 75% of ceramic tile wainscotting in 4 new bathrooms (wet wall tile to remain)	(\$9,180)
Remove window treatment (no room darkening, no removal of existing & no cleaning and reinstallation) (Ref Item 267)	(\$10,000)
Remove motorized projection screens (Ref Item 254)(2 qty)	(\$5,000)
Remove structural upgrades at 2nd Floor East wing and Post Occupancy signs (Rec Dept)	(\$40,365)

Exterior Repairs



Cracked brick and mortar will be repointed.



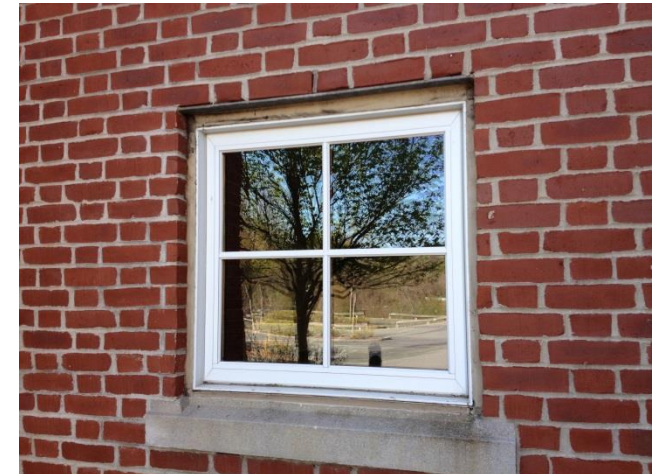
Failed sealant joints and rotted wood at windows and window bays will be repaired with new waterproof membrane and weatherproof exterior trim boards.



Rotted fascia will be replaced and painted.

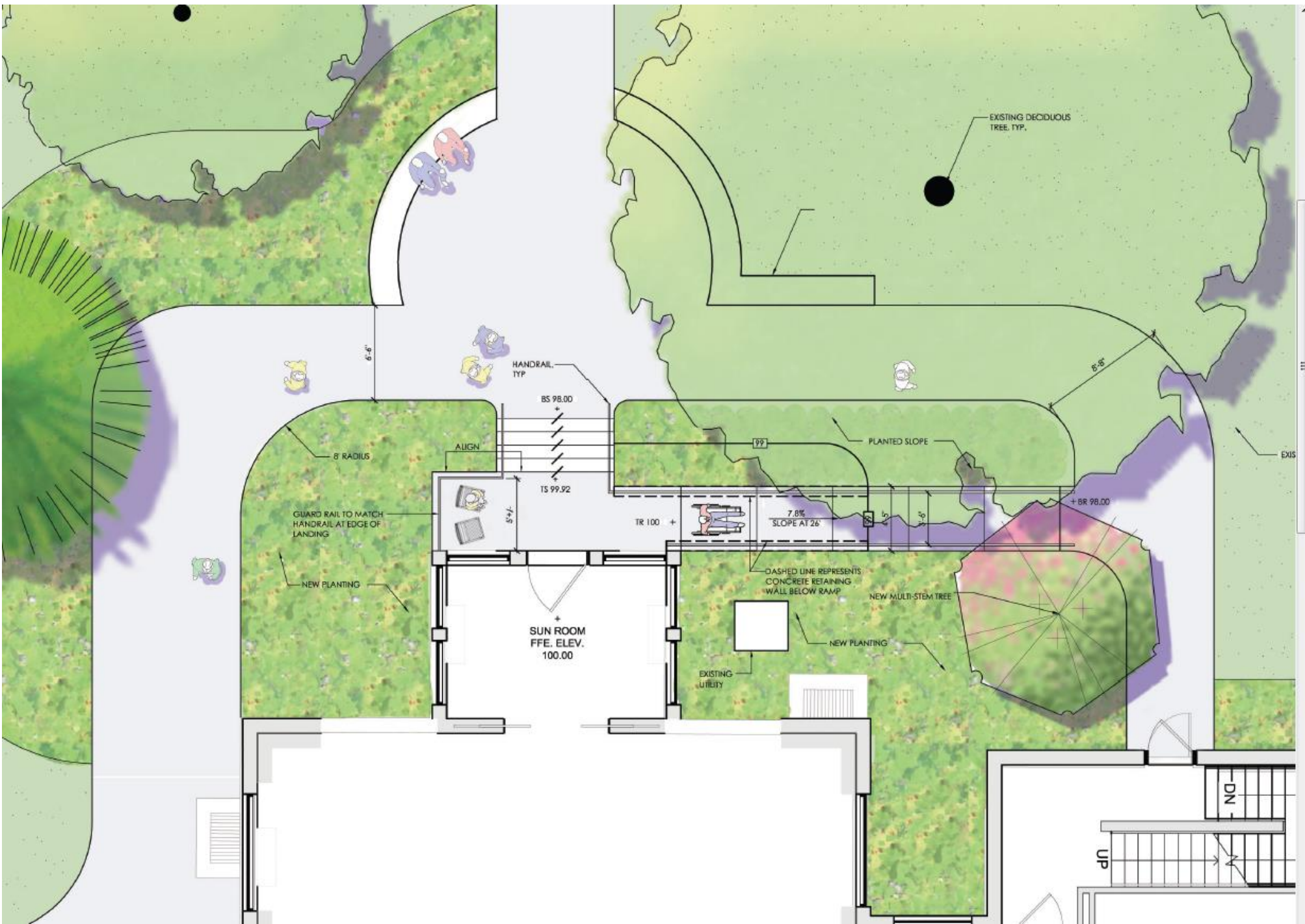


Rotted wood railings will be repaired with new wood to match profile.

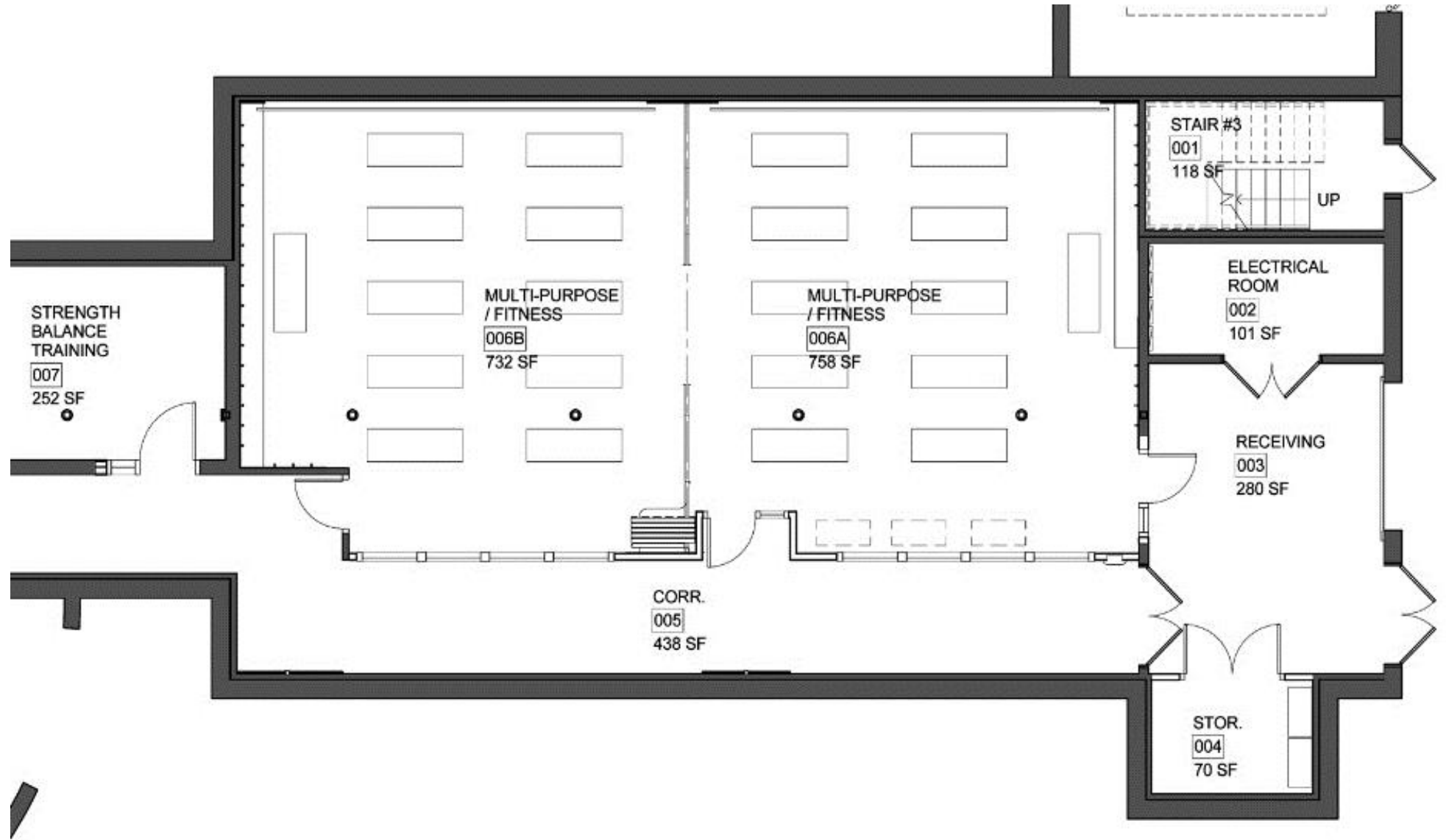


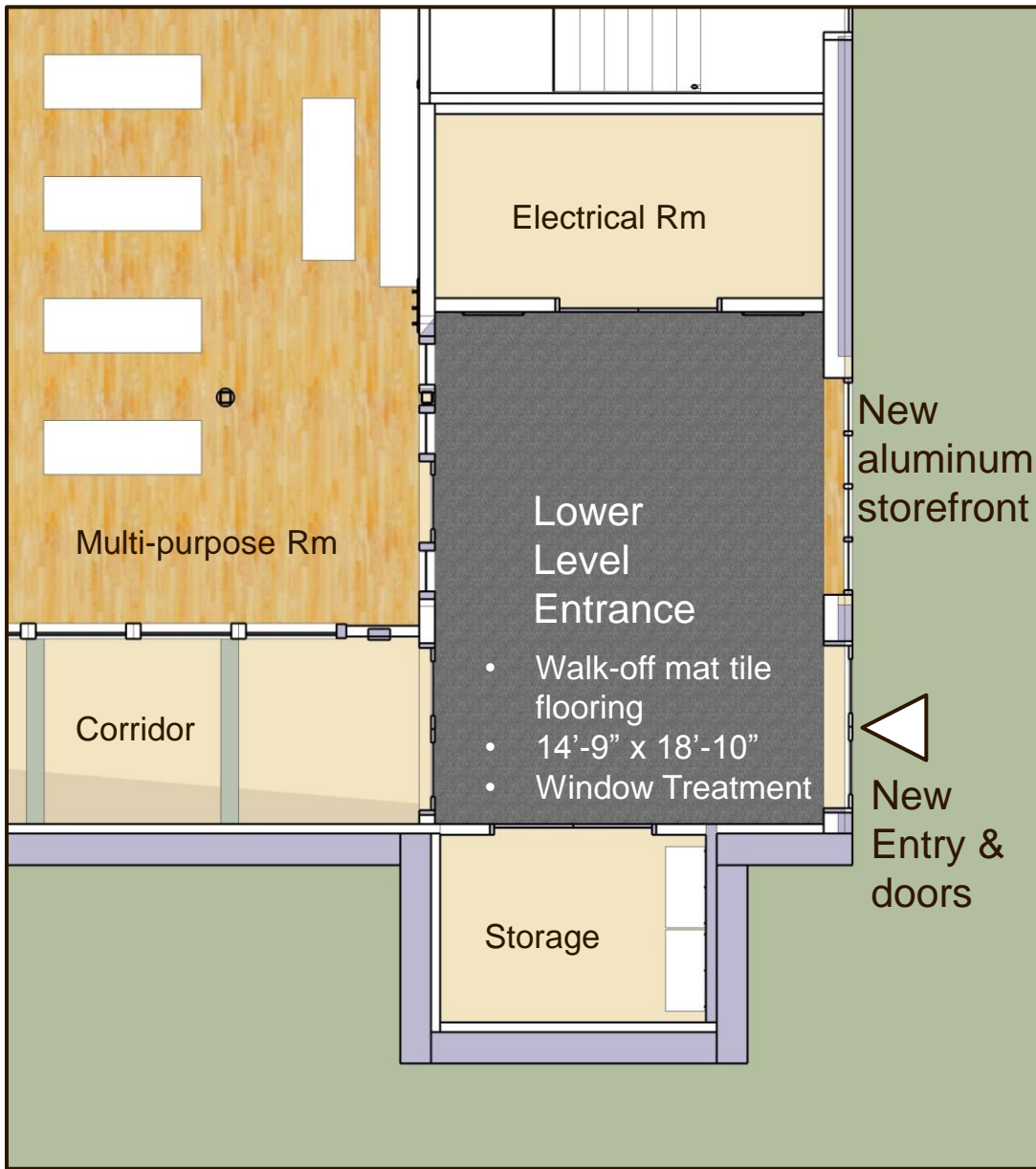
All exterior sealant joints will be replaced with new backer rod and sealant.

Proposed Mansion Ramp and Landscaping

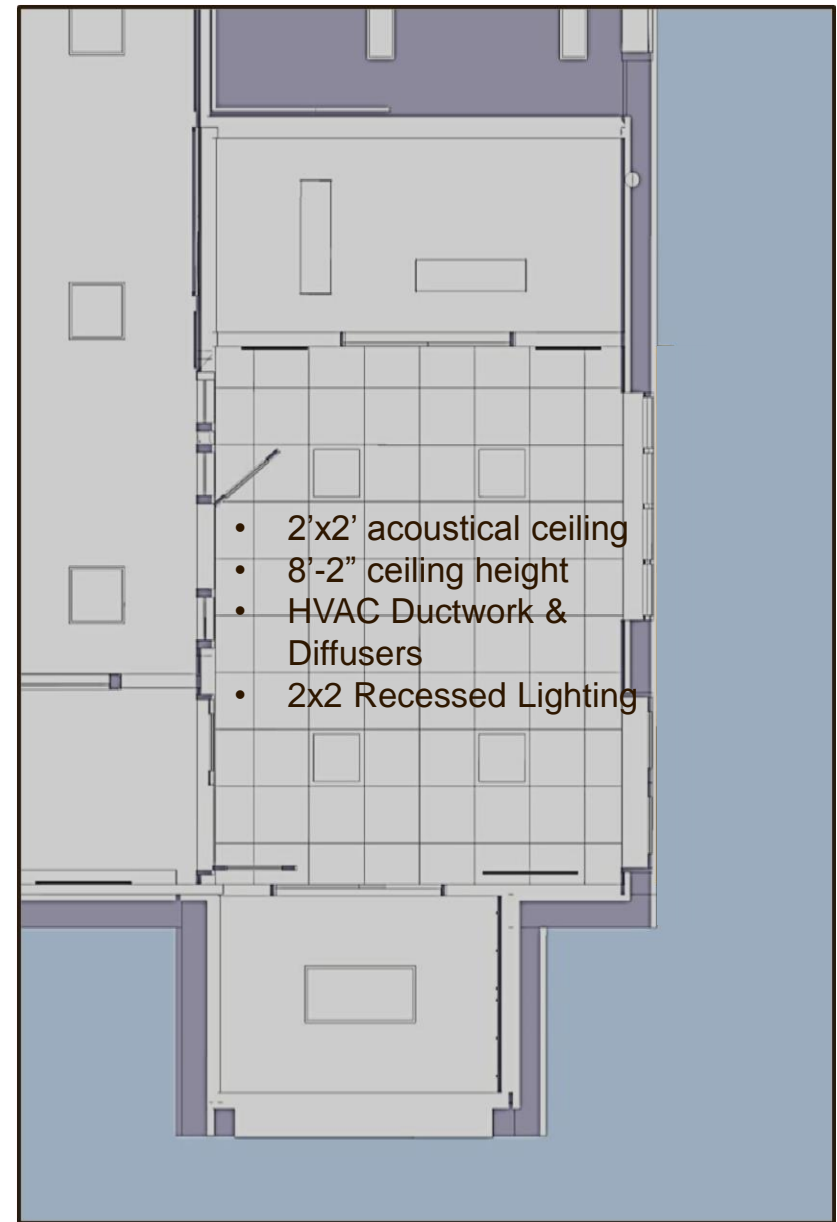


Interiors: Lower Level Floor Plan





Floor Plan



Reflected Ceiling Plan

Lower Level North Entrance



View 2



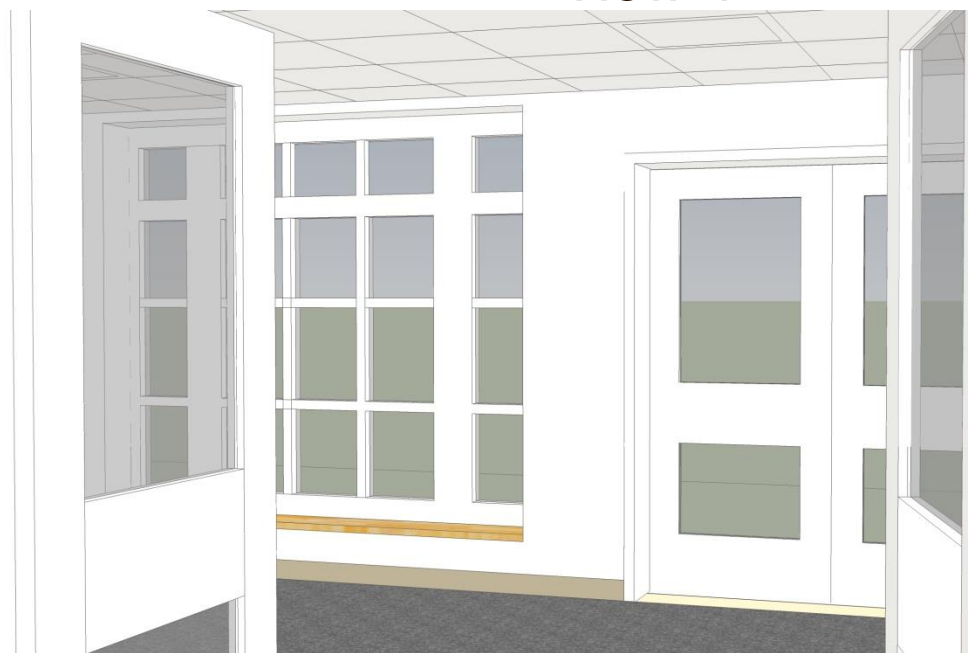
Lower Level North Entrance



View 1



View 4



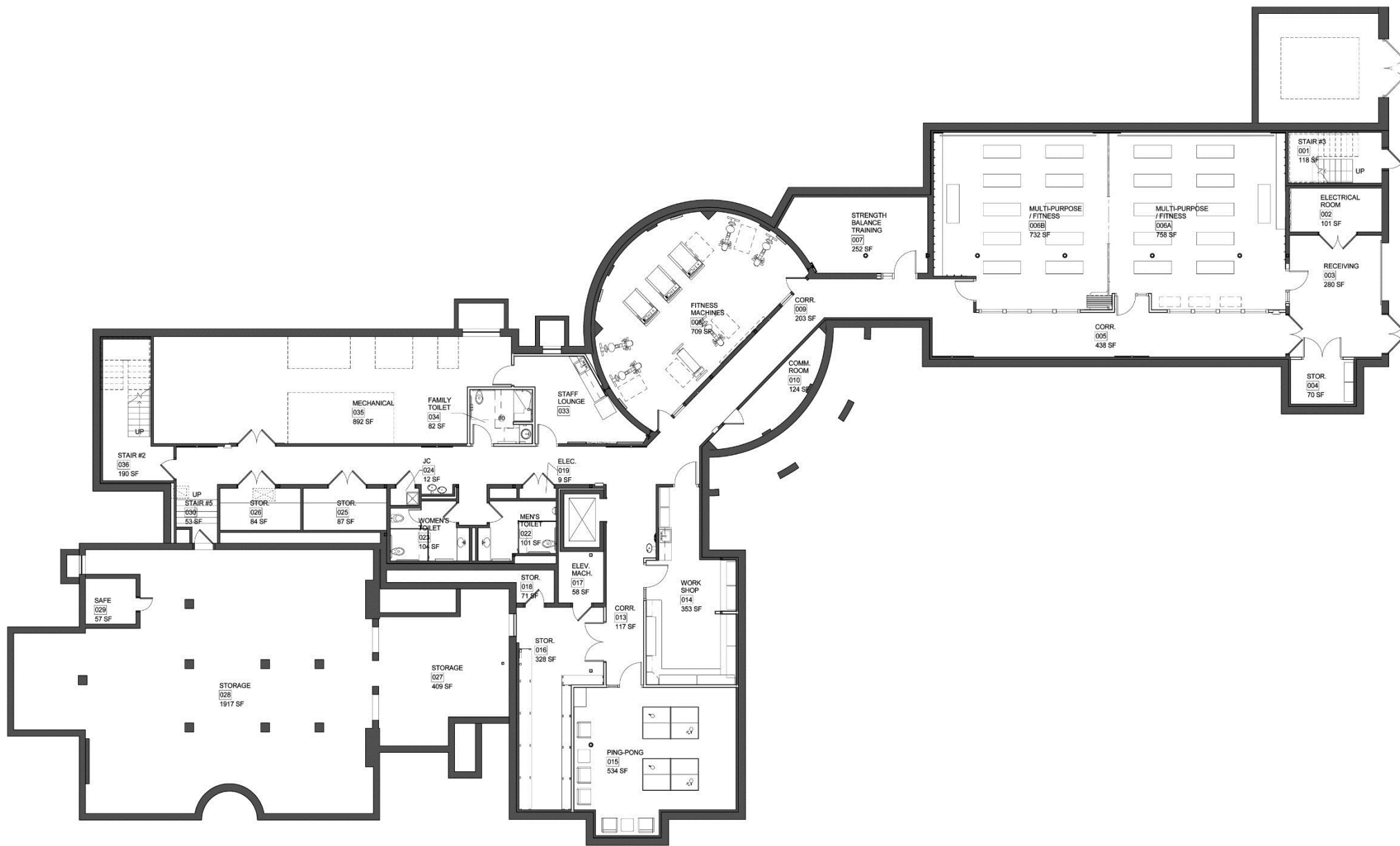
View 3

Lower Level North Entrance

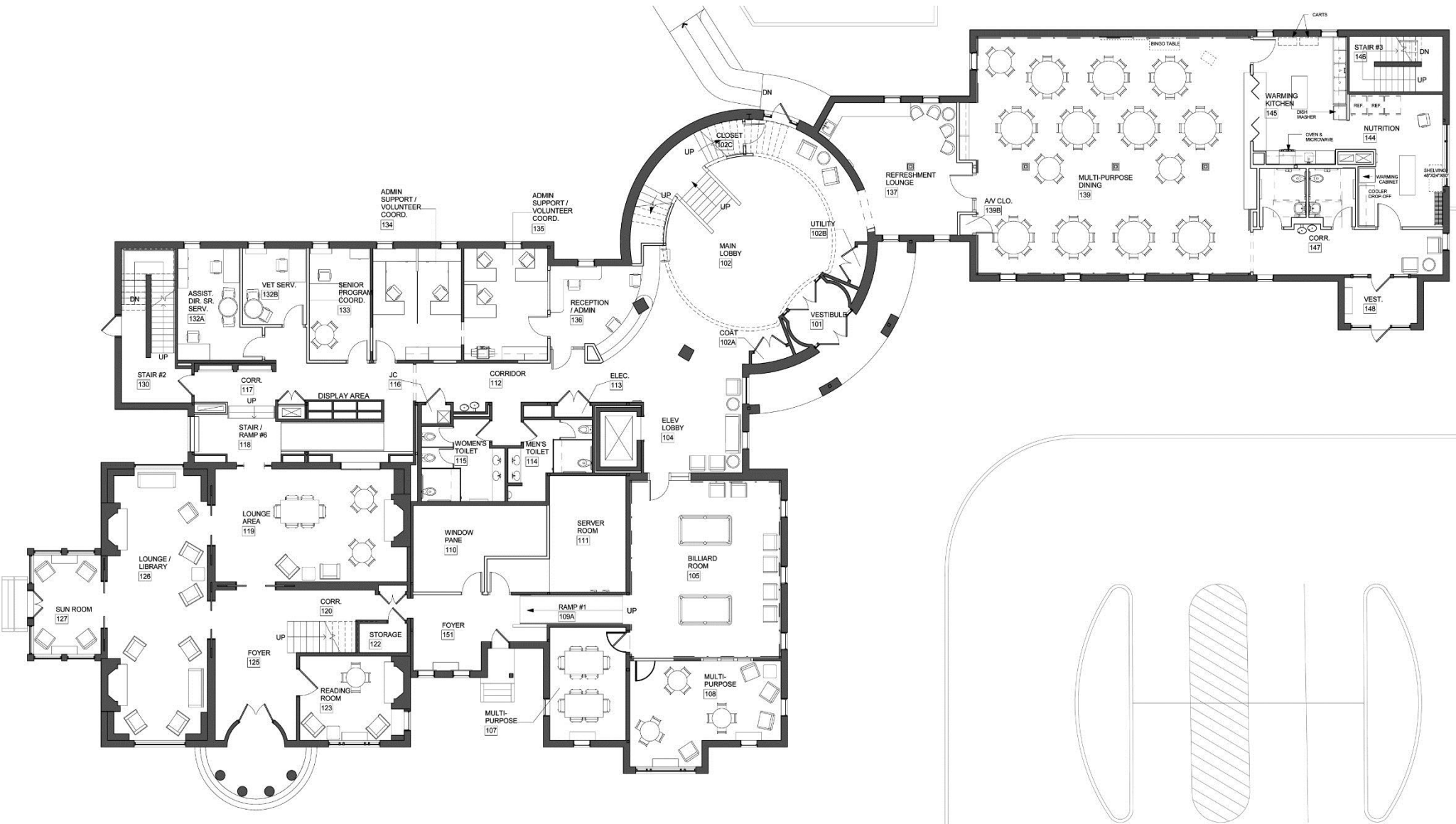
Alternates for Consideration

1. Millwork	\$ 30,000
If easily separable	
2. Exterior Façade Repairs	\$428,740
Can be completed after move in	
3. New Mansion Ramp Access	\$202,826
Can be completed after move in	
Total	\$661,566

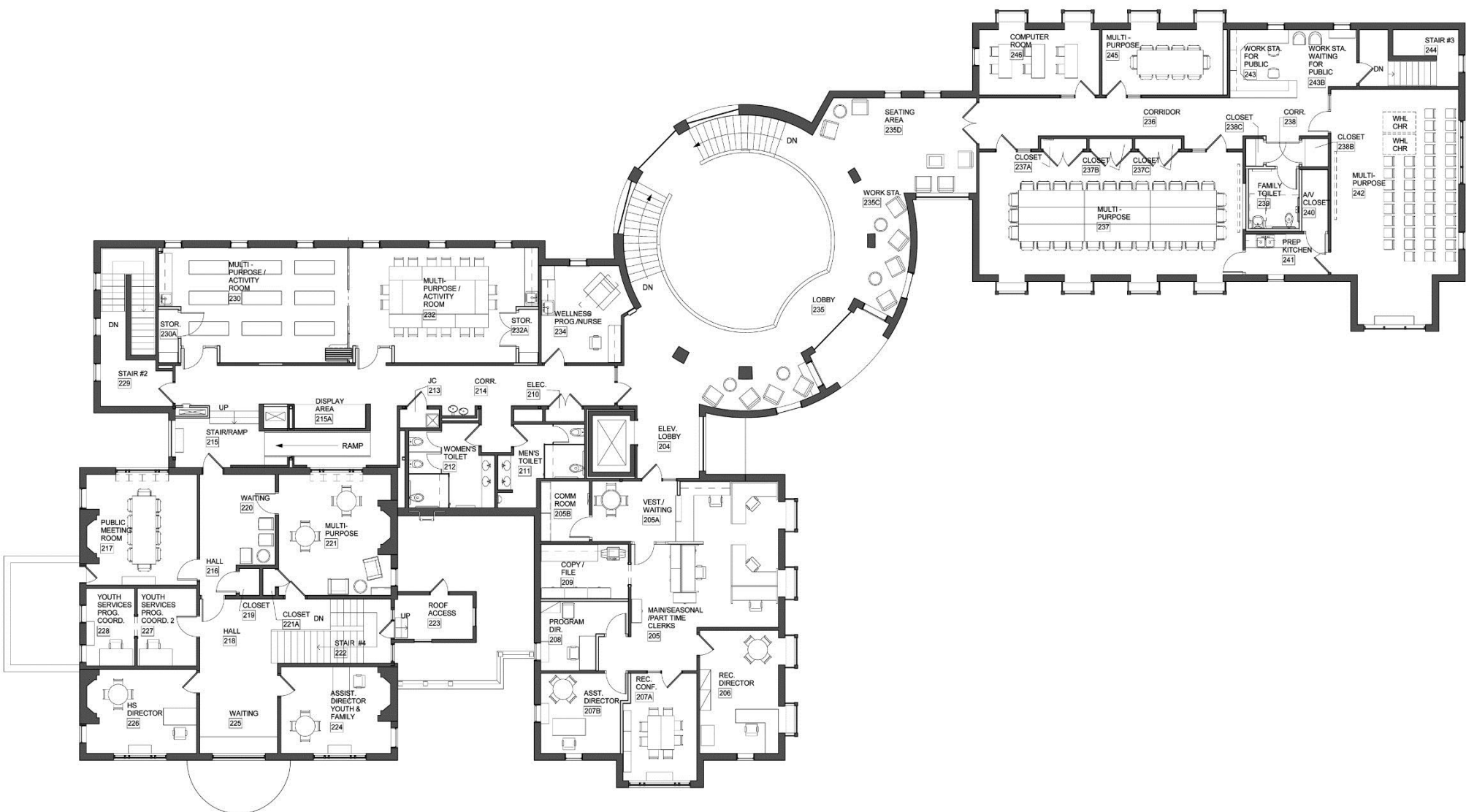
Interiors: Lower Level Floor Plan



Interiors: First Floor Plan



Interiors: Second Floor Plan



Lexington Community Center

Discussion

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 5/19/14

STAFF: Lynne Pease

ITEM NUMBER: I.6

SUBJECT:

Resignations/Appointments to Greenways Corridor Committee, Policy Manual Committee and Town Celebrations Committee

EXECUTIVE SUMMARY:

Aaron Ladd has submitted his resignation from the Greenways Corridor Committee. The Chair has requested that Donald Grant be appointed.

Hank Manz has agreed to be a member of the Policy Manual Committee to fill a vacancy.

Richard Crogan submitted his resignation from the Town Celebrations Committee. The Chair has requested that Rich McDonough be appointed to the full committee; he is currently a subcommittee member.

See attached information.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to accept the resignation of Aaron Ladd from the Greenways Corridor Committee, effective immediately.

Motion to appoint Donald Grant to the Greenways Corridor Committee to fill the unexpired term of Aaron Ladd until September 30, 2016.

Motion to appoint Hank Manz to the Policy Manual Committee.

Motion to accept the resignation of Richard Crogan from the Town Celebrations Committee, effective immediately.

Motion to appoint Rich McDonough to the Town Celebrations Committee to fill the unexpired term of Richard Crogan until June 30, 2015.

STAFF FOLLOW-UP:

Selectmen's Office

Richard Crogan
24 Garfield Street
Lexington, MA 02421

May 15, 2014

Dear Town of Lexington Selectmen,

It is with deepest regret that I find myself writing to inform you that I wish to resign from my position as a member of the Lexington Town Celebration Committee. It is with a heavy heart that I leave the position which I have performed for the last ten years, but due to a health issue I must resign as a voting member.

May I take this opportunity to thank you for the help, support, and opportunities The Town Celebration Committee is an extremely dedicated group of people who care about our town and I am proud to have worked with them all.

Should you require any additional information from me, do not hesitate to contact me.

Yours sincerely,



Richard Crogan

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 6/2/14

STAFF: Lynne Pease

ITEM NUMBER: I.7

SUBJECT:

Limousine License Renewals – LexCoach Limo Service LLC, 77 Emerson Gardens Road

EXECUTIVE SUMMARY:

LexCoach Limo Service LLC has provided the necessary paperwork to renew their Limousine License. A CORI check for Hany Mostafa came back with no information. This renewal is for the period May 1, 2014 through April 30, 2014. The vehicle has been inspected by the Police Department.

See attached information.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the application and issue one (1) Limousine Licenses to LexCoach Limo Service LLC, d/b/a LexCoach Limousine Service, 77 Emerson Gardens Road.

STAFF FOLLOW-UP:

Selectmen's Office

Friday, May 16, 2014

Lynne Pease
William F.Ahern
Livery Cab Inspection

Hany Mostafa 2013 Toyota Venza Wagon Ma reg LV65012
VIN#4T3BA3BB7DUO48327
Vehicle passes basic inspection and has currant Mass State inspection
Sticker.

William. F.Ahern

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 6/2/14

STAFF: Lynne Pease

ITEM NUMBER: I.8

SUBJECT:

Approve Sending Letter Regarding Traffic Management at Schools

EXECUTIVE SUMMARY:

Attached is a proposed letter to send to the School Committee regarding Traffic Management at Lexington Schools.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve sending a letter to the Chairman of the School Committee regarding Traffic Management at Lexington Schools.

STAFF FOLLOW-UP:

Selectmen's Office

June 2, 2014

Mrs. Margaret Coppe, Chairman
Lexington School Committee
c/o School Administration Building
146 Maple Street
Lexington, MA 02420

Dear Mrs. Coppe:

The Board of Selectmen respectfully requests your assistance in responding to citizen complaints and concerns about traffic and parking issues around our schools. The Town has been grappling with traffic congestion due to pick up and drop off of students at all of our schools, and to parking related issues. We are making progress, but we believe we could be doing more.

Some specific areas of concern the Selectmen have recently heard about include:

- The interim and long-term plan for traffic management at the Estabrook School. We continue to hear from residents who would like us to prevent queuing, or stopped traffic, on Grove Street. We have also heard from residents of the Robinson Road area about concerns about truck traffic to the school. We understand that the School Committee has this item on a future agenda and we appreciate your discussing the matter and giving citizens an opportunity to hear your plans and voice their concerns.
- Bridge School traffic general management. As you are aware, the Bridge School Site Council sent a letter dated April 8, 2014 to both the Selectmen and School Committee outlining their concerns about traffic management at the School. We have yet to respond to this letter.
- Clarke Middle School/Brookside Avenue parking enforcement. Due to parking issues related to picking up students returning from a field trip on a weekend, residents of Brookside Avenue found cars parked in their driveways, cars blocking their driveways, and an impassable roadway for emergency vehicles. When the Lexington Police were called to help they issued parking tickets. The Board of Selectmen fully supports our Police Department in their response to this situation.

Unfortunately, the matter did not reflect well on our community. We believe that advance collaboration and notification by School Department personnel to the Police Department could prevent or alleviate this type of situation in the future.

We are aware of the work of Assistant Superintendent Mary Ellen Dunn in developing traffic management policies for the schools. We appreciate and support her efforts.

We respectfully request that the Chairs of both the Board of Selectmen and School Committee set up a joint meeting to discuss these issues and identify ways in which we could work collaboratively to address citizen concerns.

Sincerely,

Deborah N. Mauger
Chairman

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 6/2/14

STAFF: Lynne Pease

ITEM NUMBER: I.9

SUBJECT:

Approve and Sign Eagle Letters

EXECUTIVE SUMMARY:

You are being asked to sign letters of commendation for Boy Scout Eagles:

Timothy Schoch, Troop 10
Colin Raposo, Troop 10
David Navia, Troop 119
Raymond Stebbins, Troop 160
Toby Bonnell-Bradley, Troop 160
Daniel Palmer, Troop 160
Patrick Foley, Troop 160
Kyle Doney, Troop 160

See attached letters requesting the commendation and the proposed eagle letters.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to send letters of commendation congratulating these Boy Scouts on attaining the highest rank of Eagle in Boy Scouting.

STAFF FOLLOW-UP:

Selectmen's Office

Lynne Pease

From: [REDACTED]
To: [REDACTED]
Cc: Hank Manz
Subject: Eagle Scout Commendation Request

Monday, May 26, 2014 9:46 PM
selectmen's
Hank Manz
Eagle Scout Commendation Request

May 26, 2014

Ms. Deborah N. Mauger

Chairman

Board of Selectmen

1625 Massachusetts Ave.
Lexington, MA

Dear Ms. Mauger:

David A. Navia, a member of Boy Scout Troop 119 of Lexington, MA, has just earned the rank of Eagle Scout. In his pursuit of Eagle, he has dedicated many service hours to the betterment of Lexington, his home town, he has served in leadership positions in his Troop and he has developed new skills and interests.

David joined Scouting as a Tiger Cub in first grade, later earned the highest achievement in Cub Scouts – Arrow of Light – and has now reached the highest rank in Boy Scouts – Eagle. David has shown a strong commitment to community service, participating in numerous service projects, including leading a team of 16 scouts and adults in moving the sign for Lexington’s historic Buckman Tavern and improving the landscape surrounding the Tavern to protect it from water damage. Some of his most memorable moments include high adventure trips sailing in the Florida Keys and in Bermuda with his fellow scouts.

David’s Eagle Court of Honor is scheduled for late June. We would greatly appreciate a letter of commendation from you to read at his ceremony. Please send the letter directly to our new Eagle Scout at:

David A. Navia

55 Hancock Street

Lexington, MA 02420

Thank you so much for taking the time to help us honor David and his achievements.

Best regards,

Eagle Scout Court of Honor Coordinator

BSA Troop 119, Lexington, MA



This email is free from viruses and malware because [avast! Antivirus](#) protection is active.



Troop 10 Lexington – Boy Scouts of America
Charter Organization: Sacred Heart Parish
21 Follen Rd.
Lexington, MA 02421
www.troop-x.com

May 20, 2014

Deborah Mauger
Chairman, Board of Selectman
Town of Lexington
1625 Massachusetts Ave.
Lexington, MA 02420

Dear Ms Mauger:

The Scouts, Leaders and Members of Boy Scout Troop 10 take great pleasure in announcing that:

Having completed the requirements for, and having been examined by an
Eagle Scout Board of Review

Timothy Wolverton Schoch

was found worthy of the rank of Eagle Scout.

In honor of this achievement, we have scheduled an Eagle Scout Court of Honor for June 21, 2014 in Lexington, MA.

We would appreciate a letter or certificate acknowledging his achievement. We will compile it with other acknowledgments and place it in a scrap book commemorating this special occasion.

Thank you for taking time from your extremely busy schedule to help this community recognize the achievements and service of Eagle Scout Timothy Wolverton Schoch.

Sincerely,

Rita Ross
Advancement Chair Boy Scout Troop 10

Please reply to: Peter Schoch
14 Normandy Rd.
Lexington, MA 02421

PS THE SAME REQUEST WAS MADE OF CARL VALENTE



Town of Lexington, Massachusetts

OFFICE OF SELECTMEN

DEBORAH N. MAUGER, CHAIRMAN
PETER C.J. KELLEY
NORMAN P. COHEN
JOSEPH N. PATO
MICHELLE L. CICCULO

June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

Timothy Wolverton Schoch
Troop 10
Sacred Heart Parish
21 Follen Road
Lexington, MA 02421

Dear Tim,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 160, and the successful completion of your Eagle project, speaks to your dedication.

Being an Eagle is so much more than just another rank. It is a recognition of what you have achieved so far, but of more importance is the implied promise you have made to maintain the ideals of Scouting into your adult life.

We know that your family and fellow Scouts are proud of you and will look to you to be a leader as you continue your journey beyond Eagle.

Again, congratulations and good luck in all your future endeavors.

Sincerely,

Deborah N. Mauger, Chairman

Peter C. J. Kelley

Norman P. Cohen

Joseph N. Pato

Michelle L. Ciccolo



Town of Lexington, Massachusetts

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June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

Colin Raposo
Troop 10
Sacred Heart Parish
21 Follen Road
Lexington, MA 02421

Dear Colin,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 160, and the successful completion of your Eagle project, speaks to your dedication.

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Again, congratulations and good luck in all your future endeavors.

Sincerely,

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June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

David A. Navia
Troop 119
Hancock United Church of Christ
1912 Massachusetts Avenue
Lexington, MA 02421

Dear David,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 119, and the successful completion of your Eagle project, speaks to your dedication.

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June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

Raymond Stebbins
Troop 160
St. Brigid Parish
2001 Massachusetts Avenue
Lexington, MA 02421

Dear Ray,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 160, and the successful completion of your Eagle project, speaks to your dedication.

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Again, congratulations and good luck in all your future endeavors.

Sincerely,

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Town of Lexington, Massachusetts

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June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

Toby Bonnell-Bradley
Troop 160
St. Brigid Parish
2001 Massachusetts Avenue
Lexington, MA 02421

Dear Toby,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 160, and the successful completion of your Eagle project, speaks to your dedication.

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June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

Danel Palmer
Troop 160
St. Brigid Parish
2001 Massachusetts Avenue
Lexington, MA 02421

Dear Dan,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 160, and the successful completion of your Eagle project, speaks to your dedication.

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Again, congratulations and good luck in all your future endeavors.

Sincerely,

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June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

Daniel Palmer
Troop 160
St. Brigid Parish
2001 Massachusetts Avenue
Lexington, MA 02421

Dear Dan,

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Again, congratulations and good luck in all your future endeavors.

Sincerely,

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Town of Lexington, Massachusetts

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June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

Patrick Foley
Troop 160
St. Brigid Parish
2001 Massachusetts Avenue
Lexington, MA 02421

Dear Pat,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 160, and the successful completion of your Eagle project, speaks to your dedication.

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Again, congratulations and good luck in all your future endeavors.

Sincerely,

Deborah N. Mauger, Chairman

Peter C. J. Kelley

Norman P. Cohen

Joseph N. Pato

Michelle L. Ciccolo



Town of Lexington, Massachusetts

OFFICE OF SELECTMEN

DEBORAH N. MAUGER, CHAIRMAN
PETER C.J. KELLEY
NORMAN P. COHEN
JOSEPH N. PATO
MICHELLE L. CICCULO

June 2, 2014

TEL: (781) 698-4580
FAX: (781) 863-9468

Kyle Doney
Troop 160
St. Brigid Parish
2001 Massachusetts Avenue
Lexington, MA 02421

Dear Kyle,

Congratulations on attaining the highest rank in Scouting. We know the trail to Eagle has not always been an easy one and we recognize that you have had to work hard to get this far. Your time in positions of leadership within Troop 160, and the successful completion of your Eagle project, speaks to your dedication.

Being an Eagle is so much more than just another rank. It is a recognition of what you have achieved so far, but of more importance is the implied promise you have made to maintain the ideals of Scouting into your adult life.

We know that your family and fellow Scouts are proud of you and will look to you to be a leader as you continue your journey beyond Eagle.

Again, congratulations and good luck in all your future endeavors.

Sincerely,

Deborah N. Mauger, Chairman

Peter C. J. Kelley

Norman P. Cohen

Joseph N. Pato

Michelle L. Ciccolo

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

June 2, 2014

STAFF:

William P. Hadley, Director

ITEM NUMBER:

Consent



SUBJECT:

Commitment and Adjustments of Water and Sewer Charges

EXECUTIVE SUMMARY:

Commitment of Water and Sewer Charges Finals	\$ 3,326.37
Commitment of Water and Sewer Charges Cycle 9 Apr 2014	\$217,792.42
Commitment of Water and Sewer Charges Section 2 Apr 2014	\$1,609,655.08
Commitment of Water and Sewer Charges Section 3 May 2014	\$ 3,083,945.45
Adjustments to Water/Sewer Charges as recommended by WSAB	\$ (49,297.29)

FINANCIAL IMPACT:

Allows the reconciliation with the General Ledger.

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the Water and Sewer commitments and Adjustments as noted above.

STAFF FOLLOW-UP:

Revenue Officer



Department of Public Works
Town of Lexington
Water and Sewer Enterprise Funds
FISCAL YEAR 2014
April 2014 Final Water Bills

	FINALS	GRAND TOTALS
WATER	\$1,065.37	\$1,065.37
SEWER	\$2,261.00	\$2,261.00
TOTAL:	<u>\$3,326.37</u>	<u>\$3,326.37</u>

To the Collector of Revenue for the Town of Lexington:

You are hereby authorized and required to levy and collect of the persons named in the list of water/sewer charges herewith committed to you and each one of his/her respective portion herein set down of the sum total of such list. Said sum being:

Three thousand three hundred twenty-six dollars and 37/00

And pay the same into the treasury of the Town of Lexington and to exercise the powers conferred by law in regard thereto.

William P. Dudley

DIRECTOR OF PUBLIC WORKS

BOARD OF SELECTMEN June 2, 2014

Treasurer/Collector; Director Public Works, Water/Sewer Billing



Department of Public Works
Town of Lexington
Water and Sewer Enterprise Funds
FISCAL YEAR 2014
April 2014 Cycle 9 Billing

	CYCLE 9 April 2014	GRAND TOTALS
WATER	\$209,765.72	\$209,765.72
SEWER	\$3,099.30	\$3,099.30
FEE FOR BEDFORD	\$4,927.40	\$4,927.40
TOTAL:	<u>\$217,792.42</u>	<u>\$217,792.42</u>

To the Collector of Revenue for the Town of Lexington:

You are hereby authorized and required to levy and collect of the persons named in the list of water/sewer charges herewith committed to you and each one of his/her respective portion herein set down of the sum total of such list. Said sum being:

Two hundred seventeen thousand, seven hundred ninety-two dollars and 42/00

And pay the same into the treasury of the Town of Lexington and to exercise the powers conferred by law in regard thereto.



DIRECTOR OF PUBLIC WORKS

BOARD OF SELECTMEN

June 2, 2014

Treasurer/Collector; Director Public Works, Water/Sewer Billing



**Town of Lexington
Water and Sewer Enterprise Funds
FISCAL YEAR 2014**

COMMITMENT SP0213	SECTION 2 APRIL 2014	GRAND TOTALS
WATER	\$546,078.56	\$546,078.56
SEWER	\$1,063,576.52	\$1,063,576.52
TOTAL:	\$1,609,655.08	\$1,609,655.08

To the Collector of Revenue for the Town of Lexington:

You are hereby authorized and required to levy and collect of the persons named in the list of water/sewer charges herewith committed to you and each one of his/her respective portion herein set down of the sum total of such list. Said sum being:

One million, six hundred nine thousand, six hundred fifty-five dollars and 08/00

And pay the same into the treasury of the Town of Lexington and to exercise the powers conferred by law in regard thereto.



DIRECTOR OF PUBLIC WORKS

BOARD OF SELECTMEN



Department of Public Works
Town of Lexington
Water and Sewer Enterprise Funds
FISCAL YEAR 2014

COMMITMENT SP0313	SECTION 3	GRAND TOTALS
	MAY 2014	
WATER	\$926,573.73	\$926,573.73
SEWER	\$2,157,371.72	\$2,157,371.72
TOTAL:	<u>\$3,083,945.45</u>	<u>\$3,083,945.45</u>

To the Collector of Revenue for the Town of Lexington:

You are hereby authorized and required to levy and collect of the persons named in the list of water/sewer charges herewith committed to you and each one of his/her respective portion herein set down of the sum total of such list. Said sum being:

Three million, eighty-three thousand, nine hundred forty-five dollars and 45/00

And pay the same into the treasury of the Town of Lexington and to exercise the powers conferred by law in regard thereto.

William D. Sudley

DIRECTOR OF PUBLIC WORKS

BOARD OF SELECTMEN

June 2, 2014

Treasurer/Collector; Director Public Works, Water/Sewer Billing



FY2014
ADJUSTMENTS TO WATER/SEWER
AS RECOMMENDED BY THE WATER AND SEWER ABATEMENT BOARD
 June 2, 2014
PAGE 2 OF 2

ACCOUNT	NBR	STREET	WATER	SEWER	TOTAL	BILL	YEAR
Carried over from Page 1			\$ (13,124.98)	\$ (36,172.31)	\$ (49,297.29)		
			\$ (13,124.98)	\$ (36,172.31)	\$ (49,297.29)		

It is further recommended to waive all accumulated interest on disputed bills for which no abatement is recommended:

ACCOUNT	NBR	STREET	WATER	SEWER	TOTAL	BILL	YEAR

It is the recommendation of the Water and Sewer Abatement Board that the Town Collector be authorized to waive interest that has accrued on the bills included herein, unless stated here otherwise, from the due date of the bill until 30 calendar days after the date of written notification to applicant of the Selectmen's action.

THE SUM SET AGAINST THE ABOVE ACCOUNTS IS HEREBY ADJUSTED.

WATER	SEWER	TOTAL
\$ (13,124.98)	\$ (36,172.31)	\$ (49,297.29)

 DIRECTOR OF PUBLIC WORKS

 BOARD OF SELECTMEN



FY2014
ADJUSTMENTS TO WATER/ SEWER
AS RECOMMENDED BY THE WATER AND SEWER ABATEMENT BOARD
June 2, 2014 PAGE 1 OF 2

ACCOUNT	NBR	STREET	WATER	SEWER	TOTAL	BILL	YEAR
0200550900	8	Alcott Road	\$ (215.35)	\$ (492.20)	\$ (707.55)	764268	2014
0200550902	8	Alcott Road	\$ (1,074.20)		\$ (1,074.20)	764269	2014
0100284600	25	Blossom Street	\$ (343.04)	\$ (848.60)	\$ (1,191.64)	760375	2014
0100132400	17	Clelland Road	\$ (428.00)	\$ (1,030.00)	\$ (1,458.00)	758437	2014
0100132402	17	Clelland Road	\$ (111.34)		\$ (111.34)	758438	2014
0300668600	1	Conestoga Road	\$ (101.49)	\$ (670.99)	\$ (772.48)	766407	2014
0300675500	27	Douglas Road	\$ (299.52)	\$ (986.06)	\$ (1,285.58)	770662	2014
0200543600	229	East Street	\$ (214.17)	\$ (710.12)	\$ (924.29)	745228	2013
0300637800	5	Fairfield Street	\$ (304.95)	\$ (763.45)	\$ (1,068.40)	766011	2014
0300744300	40	Garfield Street	\$ (379.45)	\$ (925.60)	\$ (1,305.05)	767338	2014
0200451500	18	Hancock Street	\$ (998.01)	\$ (2,670.99)	\$ (3,669.00)	762970	2014
0200993600	10	Keeler Farm Way	\$ (414.54)	\$ (1,101.89)	\$ (1,516.43)	765336	2014
0200993602	10	Keeler Farm Way	\$ 400.48		\$ 400.48	765337	2014
0100153900	10	Moon Hill Road	\$ 23.70	\$ (171.45)	\$ (147.75)	758688	2014
0200362300	9	Parker Street	\$ 30.02	\$ (1,888.81)	\$ (1,858.79)	761853	2014
0300679800	39	Paul Revere Road	\$ (70.98)	\$ (202.04)	\$ (273.02)	766541	2014
0100293500	26	Peacock Farm Road	\$ (11.62)	\$ (31.01)	\$ (42.63)	760491	2014
0100269200	104	Potter Pond	\$ (379.45)	\$ (925.60)	\$ (1,305.05)	760152	2014
0300944200	128	Spring Street	\$ (3,808.22)	\$ (11,214.44)	\$ (15,022.66)	769820	2014
0100126100	9	Sutherland Road	\$ (336.42)	\$ (834.60)	\$ (1,171.02)	758368	2014
0100022700	28	Theresa Avenue	\$ (372.83)	\$ (911.60)	\$ (1,284.43)	757066	2013
0100184200	37	Tower Road	\$ (158.06)	\$ (515.18)	\$ (673.24)	759116	2014
0100992400	8	Tucker Avenue	\$ (99.35)	\$ (219.30)	\$ (318.65)	760822	2014
0300824800	7	Turning Mill Road	\$ (536.91)	\$ (1,266.02)	\$ (1,802.93)	768282	2014
0300828400	46	Turning Mill Road	\$ (599.07)		\$ (599.07)	768323	2014
0200482700	17	Ufica Street	\$ (549.16)	\$ (2,583.53)	\$ (3,132.69)	763355	2014
0300801400	11	Volunteer Way	\$ (220.15)	\$ (569.31)	\$ (789.46)	767993	2014
0100259300	21	Walnut Street	\$ (725.49)	\$ (1,875.38)	\$ (2,600.87)	760054	2014
0100227800	498	Waltham Street	\$ (89.50)	\$ (262.24)	\$ (351.74)	759663	2014
0100076500	4	Westminster Avenue	\$ (684.63)	\$ (2,328.42)	\$ (3,013.05)	757701	2014
0200585800	22	Woodland Road	\$ 3.16	\$ (22.86)	\$ (19.70)	764785	2014
0300667900	31	Woodpark Circle	\$ (56.44)	\$ (150.62)	\$ (207.06)	766400	2014
			\$ (13,124.98)	\$ (36,172.31)	\$ (49,297.29)		

Continued on Page 2

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 5/19/14

STAFF: Lynne Pease

ITEM NUMBER: C.2-4

SUBJECT:

Consent

EXECUTIVE SUMMARY:

2. Approve a one-day liquor license for The Lexington Players to serve beer and wine on August 16, 2014 for a Community Theater Awards Gala at the National Heritage Museum from 5:00 p.m. to 10:30 p.m.
3. Approve the minutes of April 16, 2014, April 28, 2014, April 29, 2014, and May 12, 2014
4. Approve the executive session minutes of April 16, 2014, April 28, 2014, April 29, 2014 and May 12, 2014.

See attached information.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the Consent Agenda.

STAFF FOLLOW-UP:

Selectmen's Office

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

June 2, 2014

PRESENTER:

ITEM NUMBER:

Executive Session

SUBJECT: Exemption 6: 430 Concord Avenue

Suggested motion for Executive Session: *I move that the Board go into Executive Session to consider the purchase, exchange, lease or value of real property, 430 Concord Avenue-rear lot, and to reconvene in Open Session only to adjourn. Further, that as Chairman, I declare that an open meeting may have a detrimental effect on the negotiating position of the Town.*

EXECUTIVE SUMMARY:

Board will continue its discussion about taking the rear lot of 430 Concord Avenue by eminent domain and requesting Town Meeting authority to do so at the STM in June.

FINANCIAL IMPACT:

Awaiting appraisals.

RECOMMENDATION / SUGGESTED MOTION:

NA

STAFF FOLLOW-UP: