

SELECTMEN'S MEETING
Monday, April 28, 2014
Selectmen Meeting Room
7:30 p.m.

AGENDA

- 7:30 p.m. REORGANIZATION OF THE BOARD (5 min.)**
- 7:35 p.m. PUBLIC COMMENTS (10 min.)**
- 7:45 p.m. SELECTMEN CONCERNS AND LIAISON REPORTS (5 min.)**
- 7:50 p.m. TOWN MANAGER REPORT (5 min.)**
- 7:55 p.m. ITEMS FOR INDIVIDUAL CONSIDERATION**
1. Discuss Brick for Walkway in Front of Cary Memorial Building (20 min.)
 2. Solar RFQ Update (10 min.)
 3. Board of Appeals Special Permit on il Casale Signage (5 min.)
 4. Discuss the Lions Club Request for the 4th of July Carnival (10 min.)
 5. Town Manager Employment Agreement Discussion (5 min.)
 6. Police Department Fee Adjustments (5 min.)
 7. Resignation – 2020 Vision Committee (5 min.)
 8. Town Manager Committee Appointments – Recreation Committee and Conservation and Historical Commissions (5 min.)
- 9:05 p.m. CONSENT AGENDA (5 min.)**
1. Approve One-Day Liquor License – Sacred Heart Parish
 2. Sign Proclamations – DPW Week and Arbor Day
 3. Approve Minutes
 4. Approve Executive Session
- 9:05 p.m. EXECUTIVE SESSION (15 min.)**
1. Exemption 3 – Pending Litigation Update: Sellars v Lexington et al
 2. Exemption 6: Purchase, exchange, lease or value of real property
- 9:20 p.m. ADJOURN**

The next meeting of the Board of Selectmen is tentatively scheduled for Monday, May 19, 2014 at 7:00 p.m. in the Selectmen's Meeting Room, 1625 Massachusetts Avenue.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

April 28, 2014

PRESENTER:

Pat Goddard
DPW Engineering

ITEM NUMBER:

I.1

SUBJECT:

Brick for Walkway - Cary Memorial Building Renovation Project

EXECUTIVE SUMMARY:

Pat Goddard and DPW-Engineering would like guidance from the Selectmen on the material for the brick sidewalk in front of Cary Hall. The Commission on Disabilities would like wire-cut brick. The HDC would like the existing brick to be reset.

The attached information provides the estimated costs for the various options.

FINANCIAL IMPACT:

NA

RECOMMENDATION / SUGGESTED MOTION:

STAFF FOLLOW-UP:

Facilities



Scope of Work Options

- 1) \$33,200: FULL SCOPE / Current budget for re-setting existing brick
- 2) \$42,600: FULL SCOPE / With wire cut bricks
- 3) \$13,800: REDUCED SCOPE / Limit the work, with brick pavers
- 4) \$16,000: REDUCED SCOPE / Limit the work, with wire cut bricks

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 4/28/14

STAFF: Lynne Pease

ITEM NUMBER: I.2

SUBJECT:

Solar RFQ Update

EXECUTIVE SUMMARY:

Shawn Newell and Dan Voss from the Solar Task Force, as well as Joel Lindsay from Ameresco (the selected vendor) and Danielle Poulin from Cadmus (the 3rd party owner's agent) will be at your meeting. They will provide a status overview and answer any of your remaining questions.

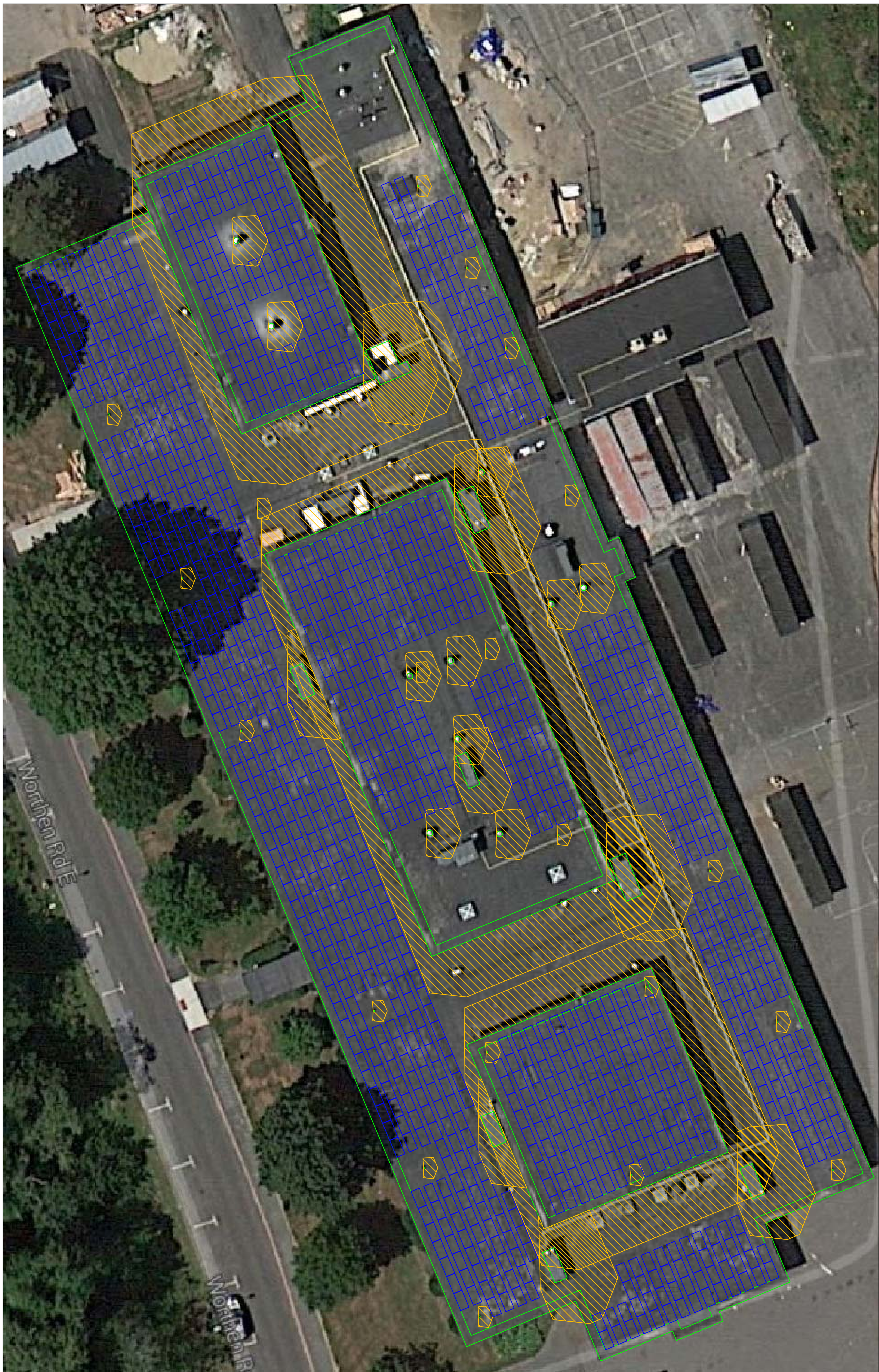
See attached information.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

STAFF FOLLOW-UP:

Selectmen's Office



- NOTES:**
1. SHADING PATTERNS IS CALCULATED BASED ON FEBRUARY 21ST FROM 0AM TO 9PM AND DECEMBER 21ST AT NOON TIME. IT TAKES INTO ACCOUNT SITE LATITUDE AND LONGITUDE.
 2. SHADING FOR OBJECTS NOT IMPACTING THE PV SYSTEMS NOT SHOWN.

		POWER TABLE				INVERTER				
LOCATION	ARRAY	# OF MODULES	MODULE TYPE	KW DC STC	AZIMUTH	PITCH	TYPE	TYPE	DC EFFICIENCY	KW AC DC
BOWMAN ELEMENTARY SCHOOL	1.087	1.087	POLY 300-72	320.10	157	10	BALLASTED TRD	(12) SOL ELECTRA PV 20 TL	96.5%	275.02

NOT FOR CONSTRUCTION

BOWMAN ELEMENTARY SCHOOL - OVERALL ARRAY LAYOUT
SCALE: 1/16" = 1'-0"

E-100



111 Speen Street, Suite 410
Framingham, Massachusetts 01701
(508) 661-2200

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BOWMAN ELEMENTARY SCHOOL
9 PHILIP ROAD
LEXINGTON, MA 02421

SOLAR PV ARRAY LOCATION
320.1 kW DC STC PV ARRAY INSTALLATION

PHOTOVOLTAIC ARRAY LAYOUT

SCALE: 1/16"=1'-0"
DRAWN BY: BKR
CHECKED BY: LFA
DATE: 03/25/14
REVISIONS:

NOTES:

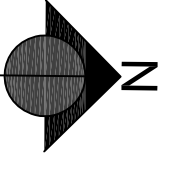
1. SHADING PATTERNS IS CALCULATED BASED ON FEBRUARY 21ST FROM 6AM TO 6PM AND DECEMBER 21ST AT NOON TIME. IT TAKES INTO ACCOUNT SITE LATITUDE AND LONGITUDE.
2. SHADING FOR OBJECTS NOT IMPACTING THE PV SYSTEMS NOT SHOWN.

LOCATION	ARRAY		POWER TABLE				INVERTER		
	# OF MODULES	MODULE TYPE	KW P STC	AZIMUTH	PITCH	TYPE	TYPE	DC EFFICIENCY	KW AC CEC
PITCHED ROOF AREAS	275	POLY 300-72	82.50	204	5	ATTACHED - TBD	(4) SOLLECTRIA PVI 20 TL	96.5%	70.88
FLAT ROOF AREAS	528	POLY 300-72	158.40	204	10	BALLASTED - TBD	(6) SOLLECTRIA PVI 20 TL	96.5%	136.09
TOTAL	803		240.90						206.97



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DIAMOND MIDDLE SCHOOL - OVERALL ARRAY LAYOUT
SCALE: 1/32" = 1'-0"



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DIAMOND MIDDLE SCHOOL
99 HANCOCK STREET
LEXINGTON, MA 02421

SOLAR PV ARRAY LOCATION
240.9 kW DC STC PV ARRAY INSTALLATION

PHOTOVOLTAIC ARRAY LAYOUT

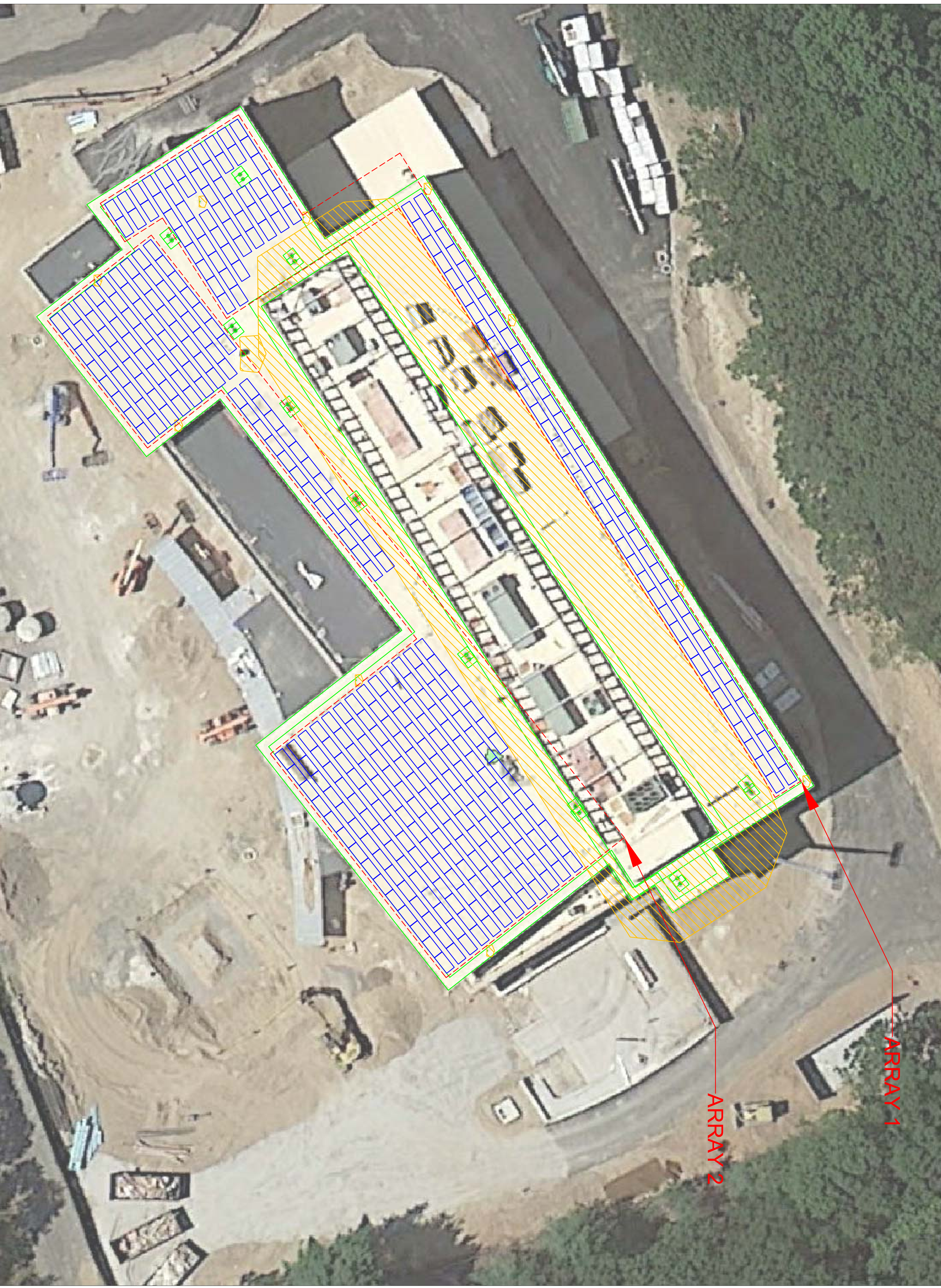
SCALE: 1/32"=1'-0"
DRAWN BY: BKR
CHECKED BY: LFA
DATE: 03/24/14
REVISIONS:

NOTES:

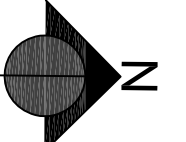
1. SHADING PATTERNS CALCULATED BASED ON FEBRUARY 21ST FROM 9AM TO 9PM AND DECEMBER 21ST AT NOONTIME. IT TAKES INTO ACCOUNT SITE LATITUDE AND LONGITUDE.
2. SHADING FOR OBJECTS NOT IMPACTING THE PV SYSTEMS NOT SHOWN.

LOCATION	ARRAY		POWER TABLE				MOUNT		INVERTER	
	# OF MODULES	MODULE TYPE	KW P STC	AZIMUTH	PITCH	TYPE	TYPE	CEC EFFICIENCY	KW AC CEC	
ARRAY 1	127	POLY 300-72	38.10	147	10	BALLASTED - TBD	(2) SOLECTRIA PM 20 TL	96.5%	32.73	
ARRAY 2	269	POLY 300-72	80.70	142	10	BALLASTED - TBD	(3) SOLECTRIA PM 20 TL	96.5%	69.34	
TOTAL	396		118.80						102.07	

NOT FOR CONSTRUCTION



JOSEPH ESTABROOK ELEMENTARY SCHOOL - OVERALL ARRAY LAYOUT
SCALE: 1/16" = 1'-0"



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Framingham, Massachusetts 01701
(508) 661-2200

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JOSEPH ESTABROOK ELEMENTARY SCHOOL
117 GROVE STREET
LEXINGTON, MA 02420

SOLAR PV ARRAY LOCATION
118.8 kW DC STC PV ARRAY INSTALLATION

PHOTOVOLTAIC ARRAY LAYOUT

SCALE: 1/16"=1'-0"
DRAWN BY: BKR
CHECKED BY: LFA
DATE: 03/25/14
REVISIONS:

NOTES:

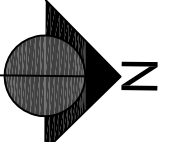
1. SHADING PATTERNS CALCULATED BASED ON FEBRUARY 21ST FROM 8AM TO 6PM AND DECEMBER 21ST AT NOONTIME. IT TAKES INTO ACCOUNT SITE LATITUDE AND LONGITUDE.
2. SHADING FOR OBJECTS NOT IMPACTING THE PV SYSTEMS NOT SHOWN.

		POWER TABLE				MOUNT		INVERTER		
LOCATION	ARRAY	# OF MODULES	MODULE TYPE	KW @ STC	AZIMUTH	PITCH	TYPE	TYPE	DC EFFICIENCY	KW AC @ DC
JONAS CLARKE MIDDLE SCHOOL		946	POLY 300-72	283.80	206	10	BALLASTED - TBD	(11) SOLLECTRIA PM 20 TL	96.5%	243.83
TOTAL		946		283.80						243.83

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JONAS CLARKE MIDDLE SCHOOL - OVERALL ARRAY LAYOUT
SCALE: 1/16"=1'-0"



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JONAS CLARKE MIDDLE SCHOOL
17 STEDMAN ROAD
LEXINGTON, MA 02421

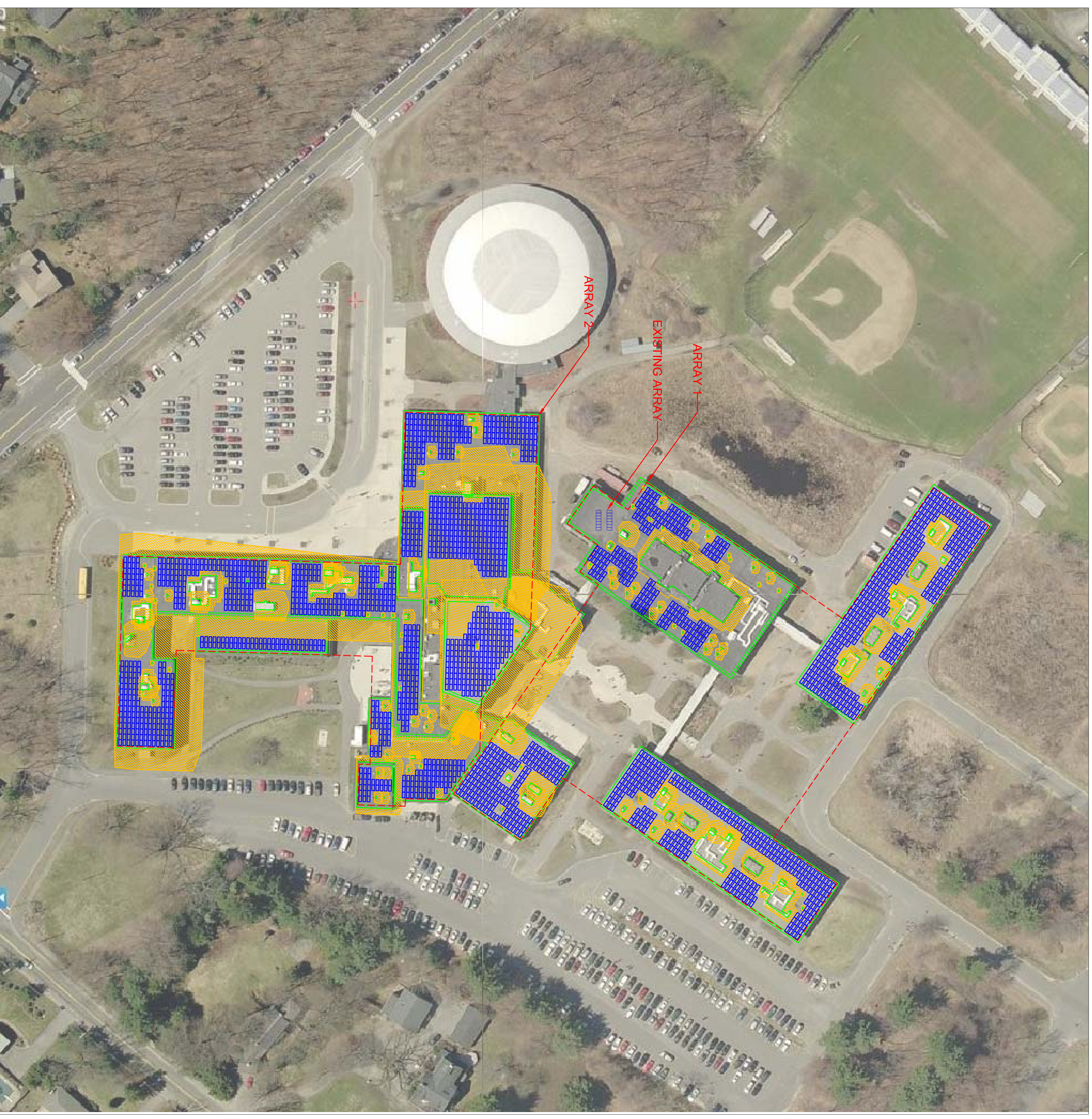
SOLAR PV ARRAY LOCATION
283.8 kW DC STC PV ARRAY INSTALLATION

PHOTOVOLTAIC ARRAY LAYOUT

SCALE: 1/16"=1'-0"
DRAWN BY: BKR
CHECKED BY: LFA
DATE: 03/26/14
REVISIONS:

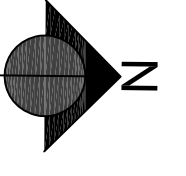
- NOTES:**
1. SHADING PATTERNS CALCULATED BASED ON FEBRUARY 21ST FROM 9AM TO 3PM AND DECEMBER 21ST AT NOONTIME. IT TAKES INTO ACCOUNT SITE LATITUDE AND LONGITUDE.
 2. SHADING FOR OBJECTS NOT IMPACTING THE PV SYSTEMS NOT SHOWN.

		ARRAY		POWER TABLE			MOUNT		INVERTER	
LOCATION	# OF MODULES	MODULE TYPE	KW P STC	AZIMUTH	PITCH	TYPE	TYPE	CEC EFFICIENCY	KW AC CEC	
LEXINGTON HIGH SCHOOL - ARRAY 1	1,210	POLY 300-72	363.00	215	10	BALASTED - TBD	(14) SOLECTRIA PM 20 TL	96.5%	311.88	
LEXINGTON HIGH SCHOOL - ARRAY 2	1,386	POLY 300-72	415.80	182	10	BALASTED - TBD	(16) SOLECTRIA PM 20 TL	96.5%	357.24	
TOTAL	2,596		778.80						669.12	



LEXINGTON HIGH SCHOOL - OVERALL ARRAY LAYOUT
SCALE: 1/8" = 1'-0"

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Framingham, Massachusetts 01701
(508) 661-2200

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LEXINGTON HIGH SCHOOL
251 WALTHAM STREET
LEXINGTON, MA 02421

SOLAR PV ARRAY LOCATION
778.8 kW DC STC PV ARRAY INSTALLATION

PHOTOVOLTAIC ARRAY LAYOUT

SCALE: AS SHOWN
DRAWN BY: BKR
CHECKED BY: LFA
DATE: 03/24/14
REVISIONS:

Solar PV Educational Program

Ameresco has prepared and structured a Solar PV Educational Program. The goal of this program is to educate students about the environmental benefits of using renewable energy, the history of solar PV, the science behind the technology, and the theory used in system design. After acquiring this knowledge base, student will be better able to understand and analyze data from their solar PV project's data acquisition system (DAS).

The Ameresco Solar PV Educational Program is meant to provide teachers with a database of teaching materials which includes all the necessary background and technical information as well as a compilation of lesson plans. Lessons are categorized by grade level for elementary school, middle school, and high school to ensure that lessons are catered to the appropriate grade level. Teachers are free to pick and choose the topics and lessons that are appropriate for their class and need not use all the materials provided. Ameresco looks forward to working with teachers, principals and other school officials to customize this program as the schools see fit.

The curriculum consists of fifteen (15) Solar PV Topics meant to guide students through an understanding of solar PV from an introduction in renewable energy to the analysis of actual data. Each Solar PV Topic consists of "Topic Information" which contains the necessary background information needed to teach the topic and a set of lesson plans divided by grade level. All lesson plans were obtained from a variety of school districts and solar educational programs. Links to these resources are provided with program materials. The age and grade recommendations are given by the authors and may not be applicable to all students.

The relevancy of the topics discussed in this program is far-reaching and extends past the subject of solar energy into every math, science, and social studies classroom. The topics of power, energy, electronics, the scientific method, economics, and history are valuable to any student. As part of these lessons, students will be encouraged to pass on the information they learn to the public at town and school events and, of course, have fun!



Learning Objectives of Solar PV Topics

Topic 1: Renewable Energy

The objective of this topic is to introduce students to renewable energy. Students will learn the terms “renewable” and “sustainable” and will be introduced to different forms of renewable energy. Students will learn the environmental, economic, and societal reasons for promoting renewable energy and will also learn how renewable energy may be used in emergency situations such as natural disasters.

Topic 2: A History of Solar Photovoltaic Power

Students will be introduced to the main highlights in the history of solar PV power. They will learn that the history of solar PV dates back much further than the modern solar panels we know today. The information gives a summary of main points and students should be encouraged to research further on the topic.

Topic 3: Solar Photovoltaic (PV) Basics

The objective of this topic is to provide an introduction to the key terms used in the discussion of solar photovoltaic (PV) systems. Students will learn where the term “photovoltaic” originated and will learn the difference between solar thermal and solar photovoltaic. Students will learn the difference between “stand-alone” and “grid-tied” systems and will learn the key components of “grid-tied” systems, like the one installed on their school.

Topic 4: Electromagnetic Radiation

The objective of this topic is to introduce students to the electromagnetic radiation spectrum. The lesson will teach key terms used when discussing solar irradiation and discuss what may happen when solar radiation hits a solar panel.

Topic 5: Solar Irradiance

The objective of this topic is to describe the source of solar radiation and the several paths the radiation may take once it reaches the Earth’s surface. This topic will also discuss the expected irradiance values for both direct and diffuse sunlight and how solar irradiance is measured.

Topic 6: The Earth’s Path

The objective of this topic is to teach or refresh students on the science behind the Earth’s rotation on its axis and revolution around this sun. Students will learn how these cosmic motions affect our planet’s seasons as well as the length of our days and years. Students must understand these principles to understand the concepts of tilt and azimuth taught in future topics.



Topic 7: The Sun's Angles

The objective of this topic is to teach students the different paths the sun takes in the sky from sunrise to sunset at different times of the year and in different geographical locations. These differences in paths derive directly from the Earth rotation and revolution. The Sun's location in the sky is used by solar engineers to determine how much a panel should be tilted and oriented to produce the most electricity.

Topic 8: The Photovoltaic Effect

The objective of this topic is to teach students about the photovoltaic effect: the scientific principle which dictates how semiconductor materials in solar cells convert solar energy to electricity.

Topic 9: Solar Cell Types

The objective of this topic is to teach students about the main classification of solar cells: crystalline and thin film. Students will learn that silicon is the most used material for solar cells as well as why naturally found silicon must be purified through manufacturing steps. Further discussion is given to the differences in processing methods between monocrystalline, polycrystalline, and thin film cells.

Topic 10: Electrical Basics in PV Wiring

The objective of this topic is to introduce students to some of the key electrical terms used in the design of solar PV systems such as current, voltage, power, watts, and kilowatt hours. Students will also learn the difference between panels in series and panels in parallel and how this affects the overall voltage and current of the system.

Topic 11: Cell Parameters and I-V Curves

The objective of this topic is to further describe the electrical parameters of solar cells through the discussion of the characteristic I-V (Current-Voltage) curves. Students will learn to identify points such as the photovoltaic current, the short circuit current, the open circuit voltage, and the maximum power point on curves of crystalline cells. These parameters are used to quantify the DC electrical performance of solar PV systems. Students will also learn more about the standard testing conditions for cells.

Topic 12: Factors Affecting Performance

The objective of this topic is to teach students about the three main factors that affect the performance of solar PV systems: irradiance, temperature, and shading. Students will learn that current is dependent on irradiance and that voltage is dependent on temperature. Furthermore, students will learn the negative effects of panel or cell shading.



Topic 13: Inverters

The objective of this topic is to teach students about different types of inverters and how they convert DC to AC current. Students will learn the difference between stand-alone grid-tied inverters and how they interact with the building and electric utility grid. Students will learn how to size systems and inverters to meet the building's needs and key features to look for when deciding on the inverter to use.

Topic 14: Design Process

The objective of this topic is to teach students the process and procedures involved in designing a grid-tied solar PV system. Students will learn the differences between designs for proposals and construction as well as what must be included in layout drawings and electrical drawings. Students will learn the theory and practice behind shading analyses as well as the procedure used to choose a mounting system.

Topic 15: Data Analysis

The objective of this topic is to teach students how to analyze actual data from solar PV systems such as the one providing electricity to their school. Students will learn why data must be recorded properly and what devices are used to measure environmental conditions. Students will learn how production graphs look from day to day and year to year as well as how the production graphs differ from sunny to cloudy days. Students will learn to compare actual data to modeled performance with tools such as PVWatts.



Proposed Solar PV Systems on Town of Lexington Schools and Municipal Buildings:

Ameresco’s technical feasibility study identifies seven (7) schools and three (3) municipal buildings are viable sites for solar PV in the Town of Lexington with a total capacity of 2,663kW DC delivering 3,242,533 kWh in the first year. Our criteria to select these sites is based on roof age, available roof space, roof coverage by vents, drains, air handling and other units, roof pitch, and nearby tree shading. At some sites trees along the perimeter of the school will either have to be removed, or areas affected by tree shading will have to be avoided as array locations. Ameresco will make every effort to minimize any tree cutting at all sites. All proposed systems, with the exception of the Central Administration Building, will be installed with a ballasted racking system, eliminating roof penetrations. The Central Administration Building has pitched roof and flat roof sections, pitched roof sections will require roof attachments for system installation. All proposed sizes are preliminary and are subject to change based on site visits and structural and roof integrity reviews conducted by a structural engineer.

The following seven (7) sites are to be considered for ballasted roof mounted solar PV installation at the Town of Lexington Schools:

Town of Lexington Solar PV on Schools: Proposed Sites			
Building	Address	System Capacity (kW DC)	Estimated Output (kWh), year 1
Lexington High School	251 Waltham St	779	948,237
Bowman Elementary School	9 Philip Rd	320	389,558
Clark Middle School	17 Steadman Rd	284	343,883
Diamond Middle School	99 Hancock	241	292,319
Fiske School	55 Adams St	201	246,259
Harrington Elementary School	328 Lowell St	201	246,446
Estabrook School	117 Groove St	119	143,217
Total		2,145	2,609,919



The following three (3) sites are to be considered for ballasted roof mounted and pitched roof attached solar PV installation at the Town of Lexington municipal buildings:

Town of Lexington Solar PV on Municipal Buildings: Proposed Sites			
Building	Address	System Capacity (kW DC)	Estimated Output (kWh), year 1
Samuel Hadley Public Service Building- Department of Public Works	201 Bedford St	261	319,160
Central Administration Building	146 Maple St	205	250,025
Cary Memorial Library	1874 Mass Ave	53	63,429
Total		518	632,614



Proposed Schedule

Proposed Schedule for Solar PV for Town of Lexington Municipal and School Buildings

Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014
*MOU Executed: April 21						
Detailed Structural Evaluation, System Engineering & Design						
	Interconn. Apps Submitted					
EMS Negotiations						
	*Execute EMS: May 30					
		*Local Permits Received: June 16				
		*Execute Interconnection Agreement: June 22				
				*Title Documents: August 4		
		Equipment procurement				
			Construction (Schools)		Commissioning and Testing (Schools)	
				Construction (Municipal Buildings)		Commissioning and Testing (Municipal Buildings)

Chart Legend
*Town of Lexington Milestone Dates
Ameresco development and construction task

Critical Milestone Dates for the Town

- MOU Execution: **April 24** (Completed)
- EMS and Associated Agreements Execution: **May 30**
- Interconnection Agreement: **June 16-22**
- Approval of Local Permits: **June 10-16**
- Provide Title Documents for Site/ Parcel: **August 10**

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 4/28/14

STAFF: Lynne Pease

ITEM NUMBER: I.3

SUBJECT:

Board of Appeals Special Permit on il Casale Signage

EXECUTIVE SUMMARY:

The Board will continue its discussion about the il Casale signage. The Board of Appeals has approved the location and sizes of the signage. See the attached approvals from the Historic Districts Commission. Also attached are the Historic Districts Commission and Board of Appeals approvals of the Nourish signage.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

STAFF FOLLOW-UP:

Selectmen's Office

TOWN OF LEXINGTON
MASSACHUSETTS
02420



HISTORIC DISTRICTS COMMISSION
CERTIFICATE OF APPROPRIATENESS

This certificate is issued pursuant to Chapter 447, Acts of Massachusetts, 1956, as amended, to Kevin Duggan, representing Salter and Kahn, with respect to Signage at 1727 Massachusetts Avenue, which is located within the Battle Green District.

The approved work shall be as follows:

- Install one cedar sign with clear finish 36" x 36" on the building beside the door
- Install one cedar blade sign 29" x 29" using existing bracket
- Remove the two existing glass awnings
- Will return with detailed design of new awning and entrance way

The work shall conform to the information submitted on April 3, 2014 and be completed to the satisfaction of the Commission. After completion, the work shall, in the judgment of this Commission, be maintained in good repair.

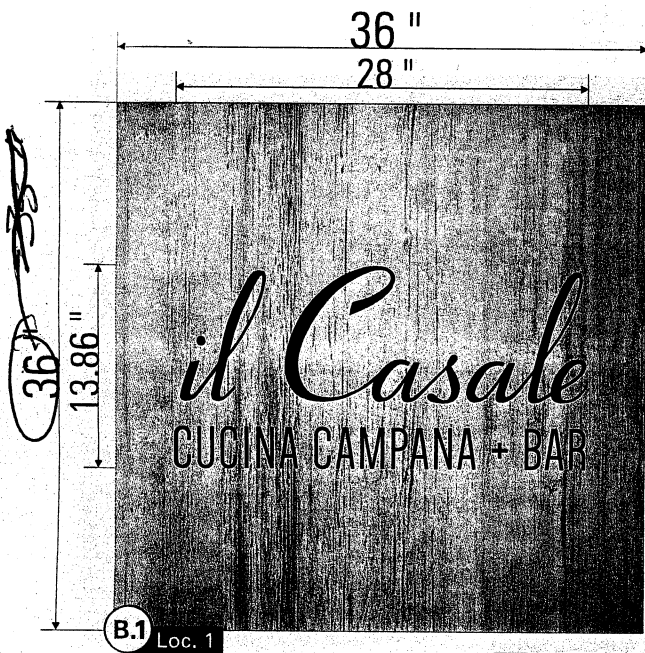
This Certificate shall be void if it is not acted upon within one year from the date of this Certificate, or if the work described is removed, abandoned, or replaced.

Please note that new building construction, including additions, alterations and repairs, and the erection of signs require the submission of final plans to the Town of Lexington Building Department for issuance of a Building Permit.

HISTORIC DISTRICTS COMMISSION
by:

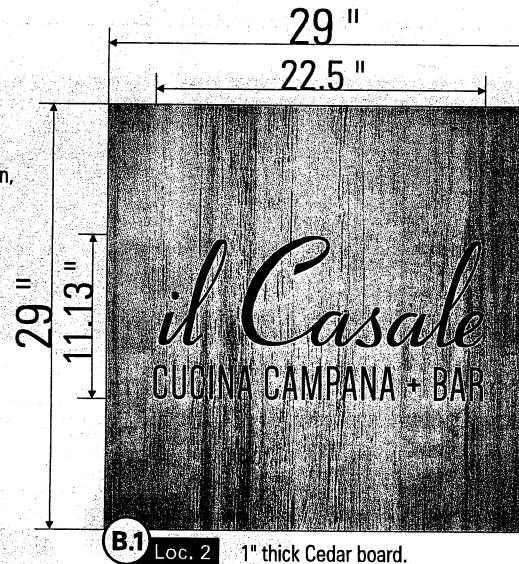
Date: April 3, 2014
Certificate No. 2014C-1
Map: 48 Lot: 101 Unit:

Chairman, Joseph Welch

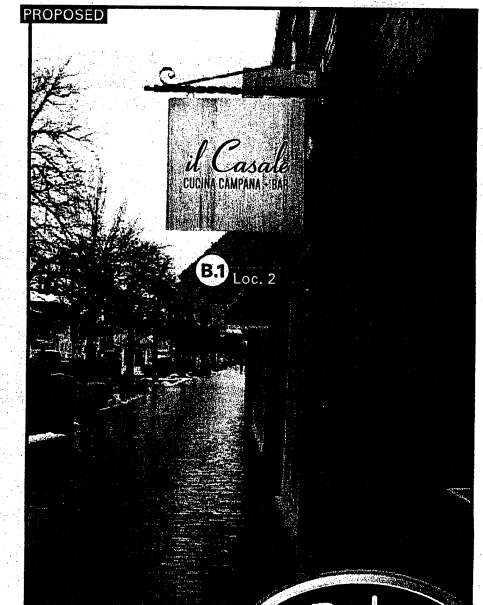
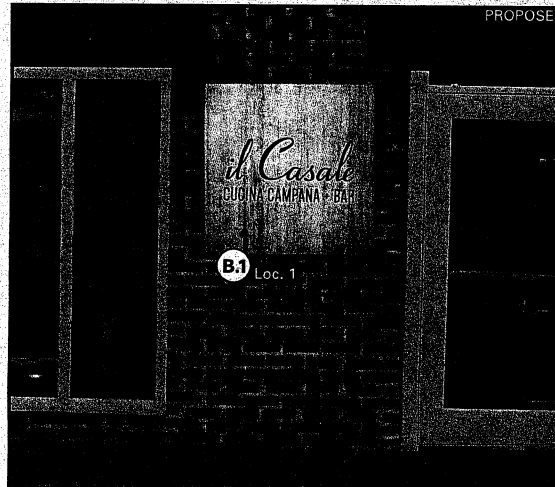
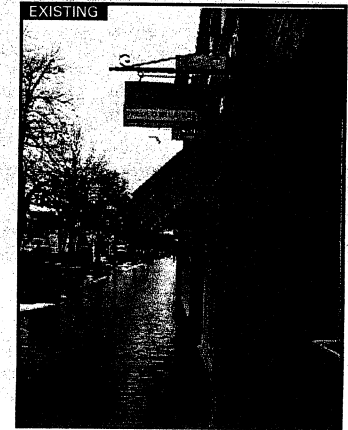


-CLEAN FINISH

1" thick Cedar board.
Carved graphics, stained dark brown,
EXACT COLOR TBD.
clear coat on background.
Mounted to wall utilizing
appropriate hardware.



1" thick Cedar board.
New steel scroll bracket, Black.
Carved graphics, stained dark brown,
EXACT COLOR TBD.
clear coat on background.



S/F WALL & D/F BLADE SIGN

QTY. 1 of Each

www.metrosign.net

Fax: 978.851.2022

Phone: 978.851.2424

170 Lorum Street Tewksbury, MA 01876

Customer/Job Location:
Glickman Design Studio
il Casale • 1727 Mass Ave. Lexington, MA 02421

Dwg. Date: 1.29.14
Rev.1: 2.3.14 rev. shape of sign.
Rev.2: 2.20.14 rev. specs.
Rev.3: 2.20.14 rev. specs.

Release to Production:

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fashion without written consent from Metro Sign & Awning, Inc.

Approval: Date: X

Approved Approved As Noted Revise and Resubmit

File Name: Glickman Design Studio_il Casale_12276.fs

Sales Rep.: Tom Dunn
Design: JP
P.Mgr.: DC
Work Order: 00000
Drawing #: 14-12276-2r3



TOWN OF LEXINGTON
MASSACHUSETTS
02420



HISTORIC DISTRICTS COMMISSION

CERTIFICATE OF APPROPRIATENESS

This certificate is issued pursuant to Chapter 447, Acts of Massachusetts, 1956, as amended, to
Karen Masterson, Nourish Restaurant
with respect to Signage at 1727 Massachusetts Avenue,
which is located within the Battle Green District.

The approved work shall be as follows:

- A blade sign will be placed to the right of the glass awning.
- The base of the sign will measure 31.5-inches long by 16.25-inches high and be constructed from PVC material. The base will be covered in a laminated gold color. The lettering for *Nourish* will be 3/4-inch thick black PVC and will stand off the sign board. *Fresh Grill & Bar* will be a 3/4 -inch thick white vinyl bar with black lettering inside in the Century Gothic Bold font. A radish will be laminated on 3/4 inch Black PVC colored red. The radish will be flush mounted to the right of the lettering.
- A black bracket will be lag bolted to the building façade and protrude approximately 53-inches. The Bottom of the sign will be 8-feet above the walk way.
- The external lighting for the sign is yet to be determined and applicant will the forward information once a decision is made.
- The pin mounted lettering above the entrance will be removed so there are only two signs for this business on the building.

The work shall conform to the information submitted on June 2, 2011 and be completed to the satisfaction of the Commission. After completion, the work shall, in the judgment of this Commission, be maintained in good repair.

This Certificate shall be void if it is not acted upon within one year from the date of this Certificate, or if the work described is removed, abandoned, or replaced.

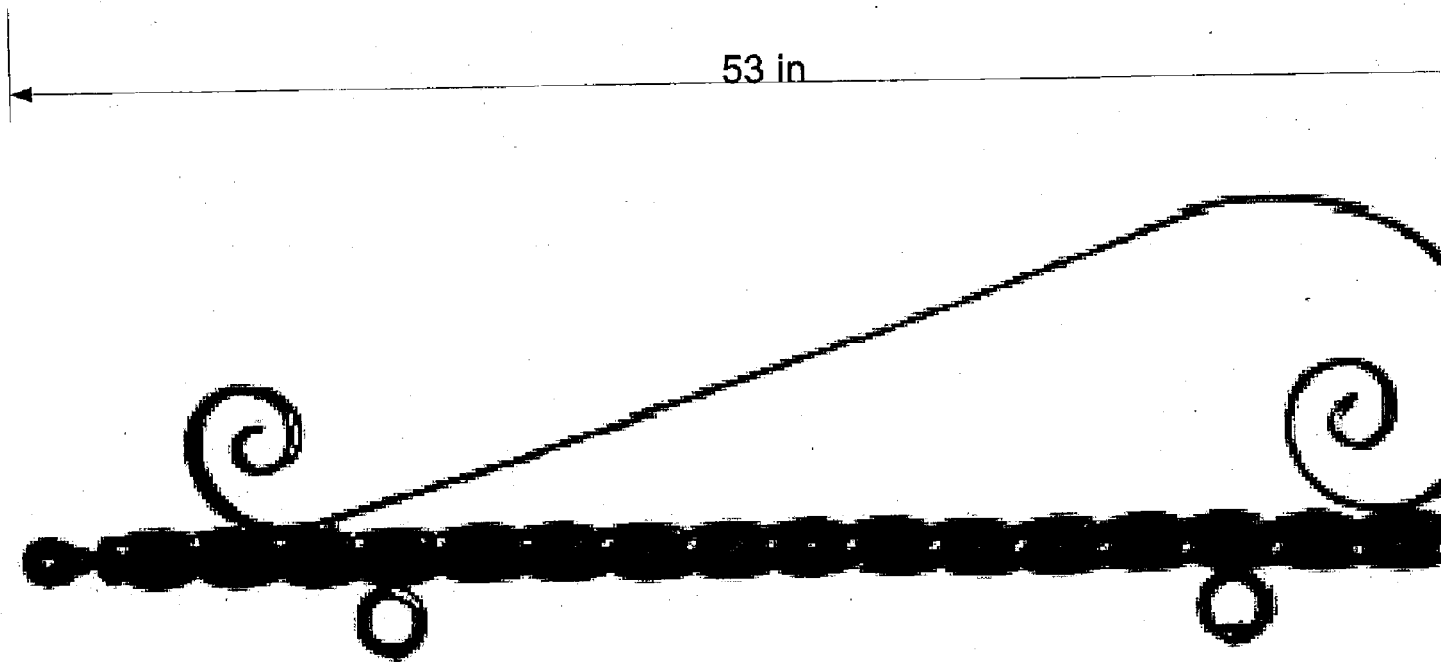
Please note that new building construction, including additions, alterations and repairs, and the erection of signs require the submission of final plans to the Town of Lexington Building Department for issuance of a Building Permit.

HISTORIC DISTRICTS COMMISSION
by:

Date: June 2, 2011
Certificate No. 2011C-45
Map: 48 Lot: 101 Unit:

Joseph M. Welch, Chairman





Base of sign 3/4" black pvc material

Gold is 1/4" black pvc board covered with laminated pms color match print

nourish: 3/4" thick black pvc letters to "stand off" sign face Font "Shape". Two s

Fresh Grill & Bar: 3/4" black pvc covered white vinyl Black letters Font Century

Radish: Laminated print on 3/4" black pvc. Flush mount

Lag Bolt into building.

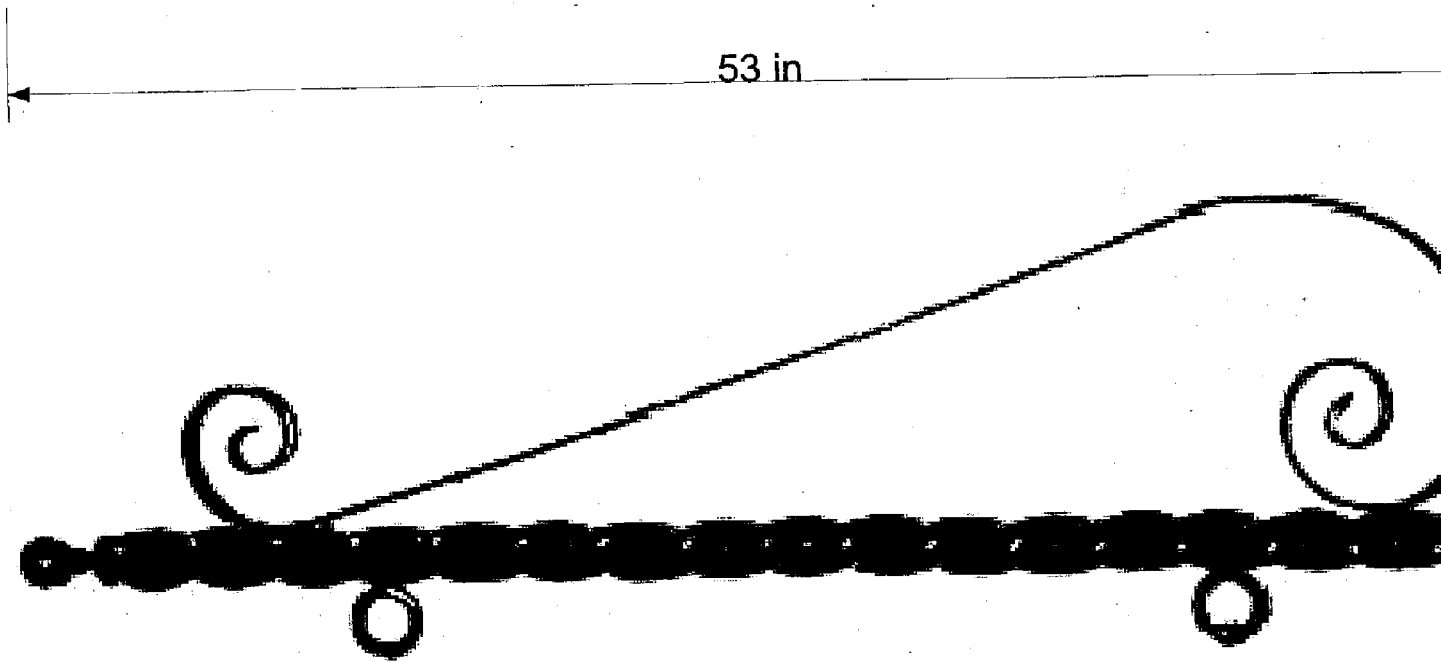
Bottom of sign to be 8' from ground to bottom



FRESH GRILL & BAR

HOURS RESTAURANT

113



53 in



2.64"

nourish

FRESH GRILL & BAR

9.29 in

16.25"

31.5"

Base of sign 3/4" black pvc material

Gold is 1/4" black pvc board covered with laminated pms color match print

nourish: 3/4" thick black pvc letters to "stand off" sign face Font "Shape". Two si

Fresh Grill & Bar: 3/4" black pvc covered white vinyl Black letters Font Century C

Radish: Laminated print on 3/4" black pvc. Flush mount

Lag Bolt into building.

Bottom of sign to be 8' from ground to bottom



Town of Lexington

Community Development

Phone: (781) 862-0500 Fax: (781) 861-2780

Building Division, ext. 211
 Conservation Division, ext. 226
 Health Division, ext. 200

Historic Districts, ext. 208
 Zoning/Board of Appeals, ext. 216

Interdepartmental Approval

Date: 7/15/11

Map & Lot: 48 101

Building Type: Commercial

Owner and Address: Salter & Kahn
259 Boylston St., # 500,
Boston, MA 02114
617-504-6934

Address of Structure: 1727 Mass Ave

16.25 X 31.5 Blade sign

Each applicable department is required to sign off on this form whether approval is needed or not. Any comments pertaining to approval or provisos or rejection shall be clearly stated on a separate sheet by each Dept. Head. All signing off shall be achieved as fast as possible so as to not unnecessarily delay the permitting process

Department	Date	Approved	Denied	Comments
Planning Board Form A ___ Subdivision ___ Other ___				NA
Engineering Dept. Street # ___ Sewer Connect ___ Water ___ Sewer Extension ___				NA
Health				NA
Conservation				NA
Board of Appeals	7/15/11	X		SUBJECT TO: Engineering Permit to be in right of way. DCB

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 4/28/14

STAFF: Lynne Pease

ITEM NUMBER: I.4

SUBJECT:

Discuss the Lions Club Request for the July 4th Carnival

EXECUTIVE SUMMARY:

Representatives from the Lions Club and Public Works will be at your meeting to discuss the Lion's Club request to hold the 58th Annual July 4th Carnival from July 1 through July 5 on Hastings Park.

Attached is the request from the Lions Club for the carnival and fireworks. Also attached is the Special Event Application that they submitted.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the request of the Lions Club to hold the July 4th Carnival from Sunday, June 29 through Sunday, July 6, 2014 with the times as requested in the Lions Club letter dated April 19, 2014.

Motion to approve the request of the Lions' Club to have lighting turned on until 11:30 p.m. from July 1 through July 7.

Motion to approve a fireworks display on Wednesday, July 2, 2014 at approximately 9:30 p.m., subject to approval of the fireworks vendor and safety precautions by the Fire Department.

STAFF FOLLOW-UP:

Selectmen's Office



THE LIONS CLUB OF LEXINGTON, INC.

P.O. Box 71, Lexington, Massachusetts, 02420

"Birthplace of American Liberty"

www.lexingtonlions.org

April 19, 2014

Town of Lexington
Board of Selectmen
1625 Massachusetts Ave
Lexington, MA 02420

Dear Board Members;

The Lexington Lions Club will be sponsoring its 58th Annual Fourth of July Carnival with Fiesta Shows of Seabrook, NH. We respectfully request the use of Hastings Park on the following dates and other locations as noted:

Proposed Schedule of Events:

- Sunday, June 29, 2014:
 - Arrival to staging area near high school field house starting at 6:00PM
- Monday, June 30, 2014:
 - Setup starting at 7:00AM moving onto field
- Tuesday, July 01, 2014:
 - Setup and Inspections
 - Carnival - 6:00PM to 11:00PM
- Wednesday, July 02, 2014:
 - Perkins & LABB Kids 3:00 PM to 5:00 PM**Tentative Date
 - Carnival - 6:00PM to 11:00PM
 - Fireworks - 9:30 PM to 10:00 PM **Tentative Date
- Thursday, July 03, 2014:
 - Carnival - 1:00PM to 11:00PM
- Friday, July 04, 2014
 - Youth Games - 10:00 AM
 - Carnival - 6:00PM to 11:00PM
- Saturday, July 05, 2014
 - Carnival - 1:00PM to 11:00PM
- Sunday, July 06, 2014: Tear Down completed by 7:00PM

A Special Event Permit application was filed on March 3, 2014.

Planning Meetings - The support and cooperation of the Town of Lexington has always been a key factor in our success and we hereby respectfully request your approval for our schedule above as discussed with the Town Departments in formal meeting which was held on March 4, 2014. A subsequent meeting was held with key Departments on March 13, 2014 to review alternate locations.

Lighting – Fiesta Shows will be providing all lighting sources. We are requesting that lights be allowed to be used until 11:30PM on Monday June 30th during setup and until 11:30PM after the daily closing of the Carnival July 1-July 5 to allow carnival guests an opportunity to leave the area safely.

* **Fireworks** - The Lexington Lions Club requests permission to have a fireworks display on Wednesday, July 2, 2014 at approximating 9:30 PM subject to approval of the fireworks vendor, Atlas PyroVision Productions, Inc. and safety precautions by the Fire Department.

Living Quarters and On-Site Supervisor - The Fiesta Shows carnival workers will occupy living quarters (i.e., trailers) located near the Lexington High School Field House in cooperation with the Department of Public Facilities. They will act in accordance with the conditions set forth in prior years including Fiesta Shows identifying (by name and cell phone number) an on-site supervisor who will be the primary contact person for the Lexington Police Department on any matters regarding carnival staff. This supervisor will be on-site and available between the hours of midnight and 8:00 a.m. There will be no living quarters at Hastings Park.

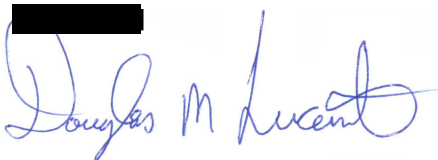
Overnight Police Detail and Alcohol Consumption – The Lexington Lions Club will arrange and pay for a Lexington Police Department security detail between the hours of midnight and 8:00 a.m. for each night the carnival is in Town and will work with the Police Department and follow their recommendations. Dean & Flynn, Inc. DBA Fiesta Shows agree that there is no consumption of alcoholic beverages on public property.

Break Bottle Game –There will not be a break bottle game.

Backflow Preventer – The Lexington Lions Club will be responsible for making a \$1,000 deposit for a backflow preventer valve from the Department of Public Works.

Post-Carnival Meetings – The Lexington Lions Club will plan to hold a post-carnival meeting with the DPW on Monday July 7th at Hastings Park to review the conditions of the grass at Hastings Park. Lions and Fiesta shows will be responsible for any and all repairs to the grass. Another debriefing meeting will be held within 2 months after the Carnival including all appropriate Town Departments to review the carnival layout, and any concerns that may have come up during the carnival.

[REDACTED]

[REDACTED]


AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 4/28/14

STAFF: Lynne Pease

ITEM NUMBER: I.5

SUBJECT:

Town Manager Employment Agreement Discussion

EXECUTIVE SUMMARY:

You will discuss how to proceed with negotiating a new Employment Agreement with Mr. Valente for the period November 2014 through November 2017.

In 2011 the Board held 4 executive sessions to review negotiations. A final open meeting was held to vote on the new employment agreement.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

STAFF FOLLOW-UP:

Selectmen's Office

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

April 28, 2014

PRESENTER:

Carl F. Valente

ITEM NUMBER:

I.6

SUBJECT: Approve Police Department Fees

EXECUTIVE SUMMARY:

Chief Corr is recommending an increase in two Police Department fees. It is recommended that fingerprinting fees for personal use be increased from \$3 per card to \$10, regardless of the number of cards requested. It is also recommended that when a police cruiser is required for a detail, a cruiser fee of \$15 per 4-hour detail be charged.

FINANCIAL IMPACT:

Approximately \$2500 in revenue.

RECOMMENDATION / SUGGESTED MOTION:

Move to establish the following Police Department fees, effective July 1, 2014:

- **Fingerprint card:** \$10 per visit
- **Police Cruiser at Detail:** \$15 per 4-hour detail, or part thereof

STAFF FOLLOW-UP:

Police department will implement the approved billing rates.



Town of Lexington

Police Department

1575 Massachusetts Avenue, Lexington, MA 02420

Mark J. Corr
Chief of Police

TEL: (781) 862-1212
FAX: (781) 863-1291

April 8, 2014

Proposal – Fee for Police Cruiser on Detail

The Lexington Police Department currently does not charge a fee for using a cruiser on a road detail. On some occasions, the emergency lights are necessary when work is performed on a state highway or at night. With a state project in the works for renovation of the Rte 2 bridges over Rte 95, Lexington may be called upon to provide police officers with a police cruiser. It is reasonable to request of contractors to share the cost of using a police cruiser.

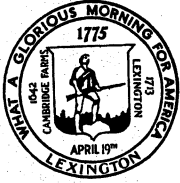
Several local communities charge fees by the hour or by blocks of time. These fees are intended to cover the cost of gasoline and other expenses for maintaining a police cruiser.

Proposed Change: We recommend a flat \$15 fee per 4-hour detail.

This fee will not be charged to the Town of Lexington when the DPW must perform night work. The Police Department currently requires a police supervisor to approve using a police cruiser at a detail, subject to further inspection by the Chief of Police or a designee. We need to balance the demand on our limited number of cruiser with a public safety need for emergency lights at a road detail.

Respectfully,

Chief Mark J. Corr



Town of Lexington
Police Department
1575 Massachusetts Avenue, Lexington, MA 02420

Mark J. Corr
Chief of Police

TEL: (781) 862-1212
FAX: (781) 863-1291

April 8, 2014

Proposal – Fee Amendment for Fingerprint Cards

The Lexington Police Department currently assists the public by fingerprinting individuals who are applying for jobs, child adoption, security clearances and/or other legal requirements for positive identification. We usually require an appointment but at times accept individuals who walk into the lobby. We charge \$3 per fingerprint card.

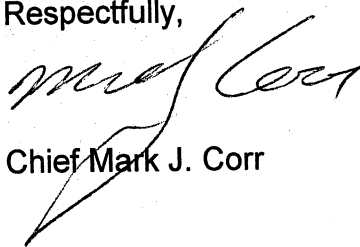
With the purchase of our new fingerprint scanner, we surveyed neighboring police departments about their programs and fees. The average fee is \$10 with some communities charging as much as \$20. The fingerprinting process takes approximately 15-minutes.

Individuals who pay \$3 for one card really do not cover the time and cost necessary to fingerprint. Some individuals require numerous cards and pay significantly more. The new machine can produce duplicate cards quickly and makes a 'per card' fee less feasible.

Proposed Change: We recommend changing to a flat \$10 fee per visit. This covers the 15-minute time frame and the materials to produce fingerprints.

We do not foresee any significant change in the amount of money collected but anticipate that this will simplify the processing. These fees are transferred to the General Fund.

Respectfully,



Chief Mark J. Corr

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 4/28/14

STAFF: Lynne Pease

ITEM NUMBER: I.7

SUBJECT:

Resignation – 2020 Vision Committee

EXECUTIVE SUMMARY:

Jane Warren has submitted her resignation from the 2020 Vision Committee.

See attached information.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to accept the resignation of Jane Warren from the 2020 Vision Committee, effective immediately.

STAFF FOLLOW-UP:

Selectmen's Office

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

April 28, 2014

STAFF:

Carl Valente

ITEM NUMBER:

I.8

SUBJECT:

Appointments: Recreation Committee, Conservation Commission, Historical Commission

EXECUTIVE SUMMARY:

I am requesting that the Board approve the Town Manager's appointments of:

1. Lisah Rhodes to the Recreation Committee. She has been a member since 2011.
2. David Langseth and Ralph (Duke) Bitsko to the Conservation Commission. David has been a member since 2002 and Ralph since 1999.
3. Sarah (Sally) Zimmerman to the Historical Commission. She has been a member since 1999.

FINANCIAL IMPACT:

None

RECOMMENDATION / SUGGESTED MOTION:

Move to approve the Town Manager's appointments of: Lisah Rhodes to the Recreation Committee; David Langseth and Ralph Bitsko to the Conservation Commission; and Sarah Zimmerman to the Historical Commission.

STAFF FOLLOW-UP:

TMO will send appointment letters.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE: 4/28/14

STAFF: Lynne Pease

ITEM NUMBER: C.1-4

SUBJECT:

Consent

EXECUTIVE SUMMARY:

1. Approve one-day liquor license for Sacred Heart Parish to serve beer and wine at a fundraiser for the Sisters of St. Joseph Prison Ministry on Saturday, May 17, 2014, from 6:00 p.m. to 10:00 p.m. at Sacred Heart Parish Hall, 21 Follen Road.
2. Approve and sign proclamations for National Public Works Week (May 18 to 24, 2014) and Arbor Day (April 25, 2014)
3. Approve the minutes of March 10, 2014, March 17, 2014, March 24, 2014, March 26, 2014, March 31, 2014, April 2, 2014, April 7, 2014, and April 9, 2014.
4. Approve the executive session minutes of March 10, 2014, March 17, 2014, March 31, 2014; April 2, 2014 and April 7, 2014.

See attached information.

FINANCIAL IMPACT:

RECOMMENDATION / SUGGESTED MOTION:

Motion to approve the Consent Agenda.

STAFF FOLLOW-UP:

Selectmen's Office

Proclamation

Whereas: the services of the Public Works Department in Lexington are an integral part of the everyday lives of all of its citizens; and

Whereas: the support of the citizens of Lexington is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection and disposal; and

Whereas: the health, safety and comfort of the citizens of Lexington greatly depends on its public works services; and

Whereas: the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works employees; and

Whereas: the efficiency of the qualified and dedicated employees in the public works department is materially influenced by the knowledge that their work is appreciated.

NOW, THEREFORE, WE, THE BOARD OF SELECTMEN of the Town of Lexington, Massachusetts, do hereby proclaim the week of May 18 to 24, 2014 as

National Public Works Week

in the Town of Lexington and call upon all citizens to join us in recognizing the employees of the Lexington Public Works Department.

IN WITNESS WHEREOF, we have set our hands and caused the seal of Lexington to be affixed herewith.



Town of Lexington, Massachusetts

OFFICE OF SELECTMEN

DEBORAH N. MAUGER, CHAIRMAN
PETER C.J. KELLEY
NORMAN P. COHEN
JOSEPH N. PATO
MICHELLE L. CICCULO

TEL: (781) 698-4580
FAX: (781) 863-9468

PROCLAMATION

Whereas: In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas: This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

Whereas: Arbor Day is now observed throughout the nation and the world; and

Whereas: Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

Whereas: Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products;

Whereas: Trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas: This year the Town of Lexington has once again been recognized as a Tree City USA, the 25th year for this designation.

NOW, THEREFORE, WE, THE BOARD OF SELECTMEN of the Town of Lexington, Massachusetts, do hereby proclaim April 25, 2014 as

ARBOR DAY

in the Town of Lexington and we urge all citizens to support efforts to protect our trees and woodlands and to support our town's urban forestry program;

And Further: We urge all citizens to plant and protect trees to promote the well being of present and future generations.

AGENDA ITEM SUMMARY

LEXINGTON BOARD OF SELECTMEN MEETING

DATE:

April 28, 2013

PRESENTER:

Carl F. Valente
Chief Wilson, Chief Corr
Pat Goddard

ITEM NUMBER:

Executive Session

SUBJECT: Exemptions 3 and 6

Suggested motion for Executive Session: *Move that the Board go into Executive Session to consider the purchase, exchange, lease or value of real property at two locations and potential litigation related to one of the locations, 430 Concord Avenue, and to reconvene in Open Session only to adjourn. Further, that as Chairman, I declare that an open meeting may have a detrimental effect on the negotiating or litigating position of the Town.*

EXECUTIVE SUMMARY:

1. Pat Goddard will update the Board on the analysis of two properties as a police station site.
2. The Board will hear an update on the Sellars property matter.

FINANCIAL IMPACT:

NA

RECOMMENDATION / SUGGESTED MOTION:

NA

STAFF FOLLOW-UP: